

**TOWN OF ANGIER BOARD OF COMMISSIONERS**  
**Minutes**  
**Regular and Organizational Meeting**  
**December 4, 2007**

The Town of Angier Board of Commissioners met in regular session on Tuesday, December 4, 2007 in the Board Room of the Municipal Building, 28 North Raleigh Street. Mayor R.H. Ellington presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and four council members were present as the meeting opened.

**Commissioners Present:** Commissioners Joe Pleasant, Tom Woerner, Stanley Carney, Craig Honeycutt, and Mayor R.H. Ellington.

**Commissioners Absent:** None

**Staff Members Present:** Coley Price, Town Manager; Justin Merritt, Finance Director, Joyce Valley, Town Clerk, Ray Pleasant, Town Attorney, Jay Dudley, Police Chief, Amanda Davis, Library Director, and Mike Hill, Code Enforcement Officer.

**2 and 3.** The Pledge of Allegiance was recited, and the meeting opened with an invocation by Commissioner Stanley Carney.

**4. Consideration of Agenda:** The December 4, 2007 meeting agenda was adopted with changes, if any, as listed below:

**Items Added to the Agenda:** None

**Items Removed from the Agenda:** None

**Motion By:** Pleasant

**Second By:** Carney

**Vote:** Unanimous

**5. Presentations-**Mayor Ellington presented Resolutions of Appreciation to outgoing Planning Board Member Robert Surlles and out-going Library Board Members Ozella Adams, Jane Tutor and Ruth Gregory. *(Copies of Resolutions are attached incorporated into these minutes as addendum pages #1, #2, #3, #4)*

**6. Public Forum:** At this time, an opportunity was provided for members of the audience who wished to address the Board of Commissioners on any variety of topics not listed on the night's agenda. Mayor Ellington recognized Mr. Willis Gregory, resident of 3581 Benson Road and owner of Cornerstone Products, Inc., who distributed a handout. Mr. Gregory stated that his company, along with various civil organizations in Angier was proposing to erect welcome signs for the Town of Angier to identify and improve entrances into town. He added that the cost of this gift to the Town would be approximately \$4,500.00 and that the Town would be responsible for their own design of the signs and the placement of each sign on the highway.

Mayor Ellington expressed appreciation to Mr. Gregory for his presentation and offer. *(Mr. Gregory's proposal is on file in the Town Clerk's Office)*

**No action was taken by the Town Board.**

**7.. Consent Agenda:** All items on the Consent Agenda were approved following a motion by Commissioner Honeycutt, a second by Commissioner Woerner and a unanimous vote. The following actions were affected:

7a. Minutes-November 5, 2007-Consideration of minutes of regular Town Board of Commissioners meeting.

7b. Rebate-Property Taxes (Wake County)-Consideration of Property Tax rebate from Wake County in the amount of \$140.33. (Attachment # 5)

## 8. Old Business

8a. **Financial Audit Report**-Mayor Ellington recognized Chris Abbott, CPA to present the Town's financial report and management letter following the firm's annual audit for the fiscal year ending June 30, 2007.

Mr. Abbott addressed the Town Board, providing highlights of the report, including:

- The assets of the Town of Angier exceeded its liabilities at the close of the fiscal year by \$12,536.628 (net assets).
- The government's total net assets increased by \$1,162,756, primarily due to increases in the governmental and enterprise type activities net assets such as the purchase of additional vehicles, buildings, land, infrastructure, and equipment.
- As of the close of the current fiscal year, the Town of Angier's governmental funds reported combined ending fund balances of \$2,763,568, an increase of \$161,924 in comparison with the prior year. Approximately 62.1 percent of this total amount, or \$1,717,217, is available for spending at the government's discretion (unreserved fund balance)
- At the end of the current fiscal year, unreserved fund balance for the General Fund was \$1,717,217 or 72.4 percent of total general fund expenditures, for the fiscal year.
- At June 30, 2007, the Town of Angier's total debt was \$1,895,052. Decreases to the Town's debt were due to regularly scheduled payments.
- The Town of Angier has maintained a municipal Council Rating of 78 since May, 2004. This rating is considered an investment grade rating and average or better than average for a town of Angier's population.

Mr. Abbott's findings provided in the Financial Audit Report are quoted:

### **Capital Asset and Debt Administration**

- Capital assets: The Town of Angier's investment in capital assets for its governmental and business-type activities as of June 30, 2007, totals \$10,224,255 (net of accumulated depreciation). These assets include land, buildings, roads, machinery and equipment, park facilities, and vehicles.

Major capital asset transactions during the year include the following additions and disposals:

- Purchase Vehicles in the General Government Funds totaling \$71,823.
- Developer Contributed Assets in the form of Streets in the amount of \$56,335.
- Construction of Infrastructure in the General Government Funds totaling \$83,513.
- Construction of Sewer Infrastructure in the amount of \$520,351.
- Purchase of Wastewater Capacity in the amount of \$500,000 for regionalization of wastewater treatment with Harnett County.

Long-term Debt-As of June 30, 2007, the Town of Angier had a total bonded debt of \$1,440,500, which is backed by the full faith and credit of the Town. The Town of Angier's total debt decreased by \$152,041 during the past fiscal year, primarily due to the principal payment. No new debt was issued during the year.

North Carolina General Statutes limit the amount of general obligation debt that a unit of government can issue to eight (8) percent of the total assessed value of taxable property located within that government's boundaries. The legal debt margin for the Town of Angier is \$14,776,960.

Mr. Abbot stated that the Town is in good standing and this was a good audit report. He commended Finance Director Justin Merritt and staff for their cooperation in completion of the report.

**Action:** The Town Board accepted the Financial Statements and Audit Report for FY 2006-2007 as presented by Chris Abbott, CPA.

**Motion By: Pleasant**  
**Second By: Woerner**  
**Vote: Unanimous**

*A copy of the FY 2006-2007 Financial Statements and Audit Report is on file in the Town Clerk's office until such time as it is disposed of in keeping with the adopted Records Retention and Disposition Schedule.*

9. **Presentation-Resolution of Appreciation-Commissioner Tom Woerner**-Mayor Ellington recognized out-going Commissioner Tom Woerner. He then presented a Resolution of Appreciation to Mr. Woerner for his service to the Town of Angier as Commissioner from December, 2003 until December, 2007. Town Manager Coley Price presented Mr. Woerner with a Plaque of Appreciation and expressed his personal appreciation to Mr. Woerner for service to the Town. *(A copy of the Resolution of Appreciation is incorporated into these minutes as Attachment #6)*
10. **Organizational Meeting-** Mayor Ellington recognized Superior Court Judge Frank Lanier who was invited to administer Oath of Office to incumbent Mayor R.H. Ellington, incumbent Commissioner Craig Honeycutt and Commissioner-elect Billy Surles. *(Oaths of Office are incorporated into these minutes as Attachments #7, #8 and #9).*

*Mayor Ellington recessed the meeting at 7:40 p.m. A reception was held in honor of newly elected Town Board members. Mayor Ellington reconvened the meeting at 8:05 p.m.*

- 11. Organizational Meeting-Appointment of Mayor Pro Tem-**Mayor Ellington explained that a part of the Organizational Meeting is the appointment of a Commissioner to serve as mayor pro tempore, serving as vice chairman of the Town Board and as Mayor during the absence or disability of the Mayor.

**Action:** The Town Board approved a motion to appoint Commissioner Stanley Carney as mayor pro tem through the next Organizational Meeting, which will be held in December 2009 following the next municipal election.

**Motion By: Surles**  
**Second By: Honeycutt**  
**Vote: Unanimous**

**12. New Business**

**12.a. Planning Board Appointments-**Mayor Ellington advised the Board that applications had been submitted by those citizens who wished to serve on the Angier Planning Board and were included in their agenda packets for review. He informed the Board that they will appoint three (3) in-town members and one (1) ETJ member to the Planning Board with terms beginning on December 31, 2007 and ending on December 31, 2009.

**Action:** The Town Board appointed Peter Diefenbach, Floyd "Ted" Holmes, and Alvis McKoy as in-town Planning Board members and recommended the appointment of Everette Blake, III as ETJ member pending approval by the Harnett County Board of Commissioners.

**Motion By: Carney**  
**Second By: Pleasant**  
**Vote: Unanimous**

**12.b. Library Board Appointments-**Mayor Ellington recognized Mrs. Virginia Penny, Chair of the Angier Library Board, who recognized those Library Board Members present. She stated that the Angier Library Board was recommending the appointment of James Futrell, Jessica Byrd, and Billie Joyce Stephenson for three-year terms ending December 31, 2010.

**Action:** The Town Board appointed James Futrell, Jessica Byrd, and Billie Joyce Stephenson to serve as members of the Angier Library Board with terms beginning December 31, 2007 and ending December 31, 2010.

**Motion By: Pleasant**  
**Second By: Carney**  
**Vote: Unanimous**

- 13. Manager's Report-**Town Manager Coley Price updated the Town Board on various items as follows:

- Holidays-Town offices will close beginning a 1:00 p.m. on Friday, December 21, 2007 and will be closed on Monday, Tuesday and Wednesday, December 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> for the Christmas holidays. Town offices will also be closed on Tuesday, January 1, 2008 for New Year's Day. The next Town Board meeting will be held on January 8, 2008 due to the first Tuesday of the year falling on New Year's Day. He wished everyone a Merry Christmas and Happy New Year.
- Small Town Main Street-The sessions are going extremely well and he invited everyone to attend the next meeting on Thursday, December 13, 2007 at 6:00 p.m. at the Depot.

He added that the meetings are held on the 2<sup>nd</sup> Thursday of each month at 6:00 p.m. at the Depot.

- Hwy.55/Hwy 210 Project-Town Manager Price stated that Mayor Ellington has been keeping the DOT project moving along and that work was progressing and lighting enhancements would be added by the Grant Enhancement Division soon. He added that the sidewalks have been installed and that stop lights would soon be installed.
- Jack Marley Park update-The park is approximately 90% complete and a final walk through was conducted on Thursday, November 29<sup>th</sup> with a punch list of items documented to be completed. He advised the Town Board that Del Crawford will attend the January 8, 2007 Board meeting to provide an update.
- The Town Board Christmas party will be held on Monday, December 10, 2007 at 6:30 p.m. in the Municipal Building.
- Local Elected Leaders Academy-Sponsored by the School of Government-Town Manager Price recommended that the Board members review this information included in their agenda packets.
- Angier Christmas Parade-The Christmas Parade was held on December 1, 2007 at 10:00 a.m. The event was successful and Town Manager Price expressed appreciation to the Angier Chamber of Commerce for the success of the tree lighting as well as the successful parade.
- Town Manager Price introduced new Code Enforcement Officer Mike Hill. He stated that the decision to hire a Code Enforcement Officer was made due to the numerous complaints received from citizens throughout town regarding minimum housing and weeded lots. He added that a draft Yard Sale Ordinance was included in agenda packets last month and asked the Town Board to review the ordinance and contact him with their recommendations so the ordinance can be considered at a future board meeting. He stated that the windows of the library developed a stress fracture and that the Finance Director was anticipating the installation of the library windows to occur within a few weeks pending receipt of quotes.

- 14. Mayor and /Town Board Reports-**Commissioner Carney asked where the Town is with regard to the construction of a new town hall. Town Manager Price responded that Phase I has been completed with final cost figures, estimation and calculations. Commissioner Carney said that he would like to see the Town move along with the construction of a new Town Hall.

Commissioner Honeycutt asked about the installation of cameras at Jack Marley Park. Town Manager Price responded that a gate would be installed between Williams Street and Willow Street which would be locked at night. He added that cameras have been installed at the park to help in the prevention of vandalism. Town Manager Price stated that upon completion of the park, a grand opening ceremony would be held.

Commissioner Surles reminded everyone of the importance of attending the Small Town Main Street meetings. He added that he would like to appeal to everyone to attend the meetings because they were currently in the planning stages of downtown revitalization.

Mayor Ellington stated that he, the Town Manager and the Finance Director had met with officials with the NC Rural Center regarding various grants which could be applied for regarding upgrade of Town facilities.

**15. Staff and Informational Items-**Town Manager Price stated that the Animal Control Ordinance is currently in the County's hands and that a draft Ordinance would soon be on the Town Board's agenda for consideration. He added that a draft of proposed Town Code text revisions related to the Planning Board has been included in the Board's agenda packets for review.

**16. No closed session was called**

**17a. Adjournment-**There being no further business for the evening, the December 4, 2007 meeting of the Angier Board of Commissioners was adjourned following a motion by Commissioner Honeycutt, a second by Commissioner Pleasant and a unanimous vote at 8:30 p.m.

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**R.H. Ellington**  
**Mayor**

**ATTEST:**

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**Joyce H. Valley, MMC**  
**Town Clerk**

**Addendum pages as referenced in these minutes follow and are a part of the official record.**