

Addressing the Town Board of Commissioners

The Town of Angier Board of Commissioners welcomes public comments; however, many citizen concerns do not require board action. To most effectively address the Board of Commissioners when a concern or issue requires board consideration, citizens must request in writing to appear on the agenda.

The Town of Angier Board of Commissioners meets at 7 p.m. the first Tuesday of each month. A Public Forum is held at the beginning of each meeting. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. The Public Forum is an opportunity for citizens wishing to present unscheduled items of concern or interest to Board of Commissioners. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Forum segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

Prior to each meeting, board members receive a packet of supporting information for items of business that is scheduled for discussion and action. In the days prior to the meeting, board members can review all pertinent information and be better prepared to make a decision on Tuesday evening. In order to prepare that agenda packet, administrative staff needs all information at least 10 days prior to a town board meeting. This gives Town staff a full work week to devote to your request before the meeting night.

In some cases, concern can and should be addressed quickly and efficiently on the staff level, eliminating the delay in waiting for a board meeting to take place.

The Town of Board of Commissioners is charged with the duties of:

- *setting policy;
- *establishing goals and visions for the Town;
- *adopting laws to protect the people, property and environment of Angier; and
- *managing the income and expenditures of public funds

Daily operations of the Town are handled by the Town Manager and various departments. If your requested topic requires board consideration, it will be promoted through the necessary channels and placed on the agenda. Note that requested topics involving ordinance changes, new legislation or funding may require more than one week of staff work and may be delayed slightly, according to circumstances.

Requested topics that do not require board consideration will not be placed on a meeting agenda. Instead, these requests will be addressed by those assigned to the subject area of concern: Town staff, another governmental unit, another governing body, etc. All requests will receive appropriate and prompt attention.

To make a request for an item to be added to the agenda, please contact Town Clerk, Veronica Hardaway at (919) 331-6703 or vhardaway@angier.org