

Town of Angier

Annual Board Retreat

Agenda

Friday, April 26, 2024

9:00 AM to Noon

Location: 28 N Raleigh Street, Angier, NC 27501

The Board of Commissioners, Town Manager, and Department Heads will participate in a leadership retreat.

Board of Commissioners

Mayor Bob Jusnes

Mayor Pro-tem Sheveil Harmon

Commissioner Jim Kazakavage

Commissioner Loru Hawley

Commissioner Ashley Strickland

Staff

Elizabeth Krige, Town Manager

Veronica Hardaway, Town Clerk/HR Director

Samantha Sleeter, Finance Director

Jimmy Cook, Project Manager

Derek McLean, Parks & Rec Director

Arrival 8:45am

Begin Discussions 9am

1. Call to Order
2. Credit Card Fees
3. New Park Initial Design & Cost Estimate for Phase I
4. Budget Presentation

Mayor Jusnes

Samantha

Derek





Elizabeth

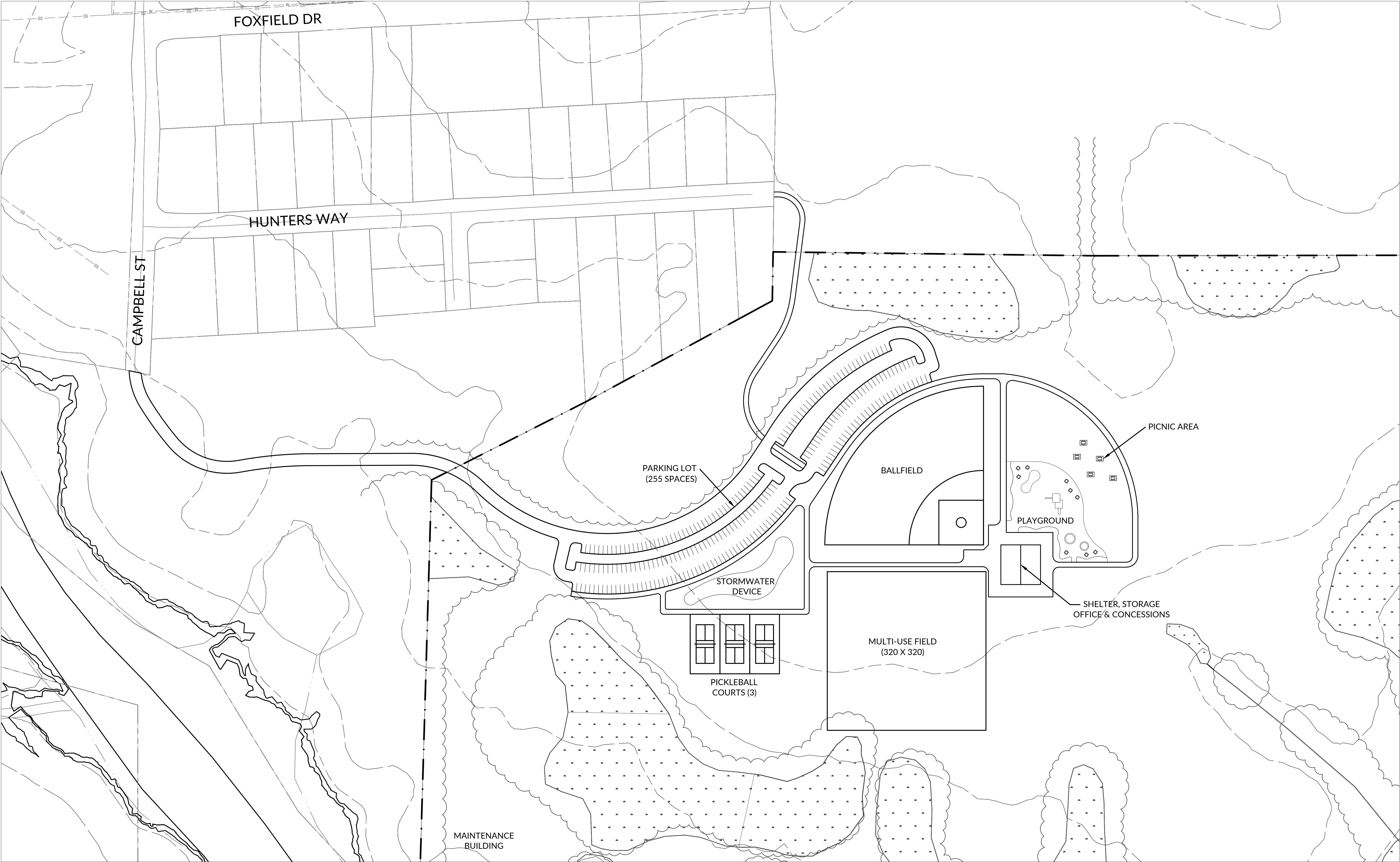
FINAL MASTERPLAN

PARK FEATURES

1. Baseball Fields
(4 Fields, 310') with
Central Pressbox/
Restroom Facilities
2. Multi-Purpose Fields
(2 Fields, 160'x300')
3. Tennis/Pickleball Courts (5)
4. Maintenance Building
5. Dog Park (2.25 Acres)
6. Restrooms / Concessions
7. Playground
8. Splash Pad
9. Nature Playground
10. Parking (400 Spaces)
11. Paved Loop Trail (4,460 LF)
12. Nature Trail (1,875 LF)
13. Education Deck
14. Picnic Area with Shelters
15. Large Picnic Shelter

LEGEND

-  Wetland Area
-  Stream Buffer
-  Existing Woodland
-  Stormwater Management







PROJECT NAME: Angier Town Park
WR PROJECT NO.: 21-0897
DATE: April 23, 2024
PROJECT PHASE: Phase 1

OPINION OF PROBABLE COST

Item No.	Item	Quantity	Unit	Unit Cost	Subtotal	Description
A	Due Diligence					
1.	Boundary Survey	1	LS	\$30,000.00	\$30,000.00	all 110 acres
2.	Topographic Survey	1	LS	\$80,000.00	\$80,000.00	all 110 acres
3.	Environmental Analysis / Wetlands	1	LS	\$10,000.00	\$10,000.00	all 110 acres
4.	Phase 1 Environmental	1	LS	\$10,000.00	\$10,000.00	all 110 acres
	Subtotal				\$130,000.00	
B	Start-Up and General Site Work					
1.	Staking and Layout	1	LS	\$60,000.00	\$60,000.00	
2.	Site Clearing and Grubbing	6.0	AC	\$15,000.00	\$90,000.00	Remove and dispose of turf, tree clearing
3.	Misc Demo	1.0	LS	\$10,000.00	\$10,000.00	
4.	Earthwork / Grading	14	AC	\$7,500.00	\$105,000.00	
5.	Erosion Control	1	LS	\$40,000.00	\$40,000.00	Const. entrance, concrete washout, tpf/silt fence, sed basin
	Subtotal				\$305,000.00	
B	General Improvements					
1.	Concrete Paving - Sidewalks	7,000	SY	\$50.00	\$350,000.00	Sidewalk
2.	Asphalt - Drive / Parking	12,600	SY	\$50.00	\$630,000.00	8" stone / 3" surface
3.	Curb and Gutter	6,000	LF	\$30.00	\$180,000.00	
4.	Parking Lot Striping Allowance	1	LS	\$20,000.00	\$20,000.00	
5.	Building	4,225	SF	\$300.00	\$1,267,500.00	concessions, office, storage 65' x 65' (4,225 sf)
6.	Drive / Parking lighting	1	LS	\$20,000.00	\$20,000.00	(footings) lease from Duke Progress
	Subtotal				\$2,467,500.00	
C	Baseball / Softball Field					
1.	Backstop	2	EA	\$10,000.00	\$20,000.00	
2.	Fencing	1,150	LF	\$40.00	\$46,000.00	
3.	Bleachers	4	EA	\$4,000.00	\$16,000.00	
4.	Topsoil	7,800	SY	\$10.00	\$78,000.00	
5.	Natural turf / seeded	70,540	SF	\$1.00	\$70,540.00	
6.	Artificial turf	70,540	SF	\$14.00		Artificial turf \$987,560.00
7.	Irrigation	1	Allowance	\$30,000.00	\$30,000.00	
8.	Lighting	1	Allowance	\$400,000.00	\$400,000.00	
9.	Miscellaneous equipment	1	Allowance	\$10,000.00	\$10,000.00	foul poles, benches, shade covers, scoreboards
	Subtotal				\$670,540.00	
D	Multipurpose Fields					
1.	Natural turf / seeded	102,400	SF	\$1.00	\$102,400.00	
2.	Lighting	1	LS	\$500,000.00	\$500,000.00	
	Subtotal				\$602,400.00	
E	Playground					
	Playground Surfacing	10,000	SF	\$35.00	\$350,000.00	poured in place
	Playground Equipment	1	Allowance	\$300,000.00	\$300,000.00	
	Single Gates (4')	2	EA	\$1,500.00	\$3,000.00	
	Subtotal				\$653,000.00	
F	Pickleball Courts					
1.	Concrete Paving	2,400	SY	\$50.00	\$120,000.00	
2.	Fencing	600	LF	\$40.00	\$24,000.00	
3.	Lighting	1	Allowance	\$150,000.00	\$150,000.00	
4.	Single Gates	4	EA	\$1,500.00	\$6,000.00	
5.	Double Gates	1	EA	\$4,000.00	\$4,000.00	
6.	Miscellaneous	1	EA	\$12,000.00	\$12,000.00	posts, nets
	Subtotal				\$316,000.00	
G	Utilities					
1.	Water Service	1,800	LF	\$78.00	\$140,400.00	
2.	Sewer Service	1,800	LF	\$56.00	\$100,800.00	
3.	Structures manholes appurtenances	1	Allowance	\$20,000.00	\$20,000.00	
	Subtotal				\$261,200.00	
H	Storm Water Management					
1.	SCM	1	LS	\$15,000.00	\$15,000.00	
2.	Structures / inlets, basins	1	Allowance	\$20,000.00	\$20,000.00	
3.	15" RCP	2,000	LF	\$52.00	\$104,000.00	entire network of culvert pipes
4.	24" RCP	300	LF	\$85.00	\$25,500.00	
	Subtotal				\$164,500.00	

I	Miscellaneous					
1.	Picnic Tables	4	EA	\$2,000.00	\$8,000.00	
2.	Amenities / Furnishings	1	Allowance	25,000	\$25,000.00	Benches, trash cans etc
3.	Signage Allowance	1	LS	\$25,000.00	\$25,000.00	
4.	Landscape	1	Allowance	\$200,000.00	\$200,000.00	
	Subtotal				\$258,000.00	
	Subtotal - Base Bid only				\$5,828,140.00	
1.	Owner's Contingency (10%)				\$582,814	
2.	General Conditions (10%)				\$641,095	
3.	Bonds & Insurance (3%)				\$211,561	
4.	Contractor's Fee (7%)				\$508,453	Overhead & profit
5.	Escalation (3%)				\$233,162	
6.	Design/Estimating Contingency (20%)				\$1,165,628	
	Subtotal				\$3,342,713.55	
1.	Designer Fees (12% of construction cost)				\$699,376.80	Estimated
2.	Geotech (pre-design) borings				\$15,000.00	Third party contracted directly with Town pavement design, structural
3.	Construction Materials & Testing Services			Allowance	\$20,000.00	Third party contracted directly with Town
	Subtotal				\$734,376.80	
	Project Total				\$9,905,230	

WithersRavenel has no control over the cost of labor, materials, equipment, the Contractor's method of determining prices or competitive bidding. Market costs provided herein are made on the basis of experience and represent our best judgment as planners and landscape architects familiar with construction proposals. Bids or construction costs will vary from our opinions of probable costs. Final costs are dependent on final plans specifications and bidding.



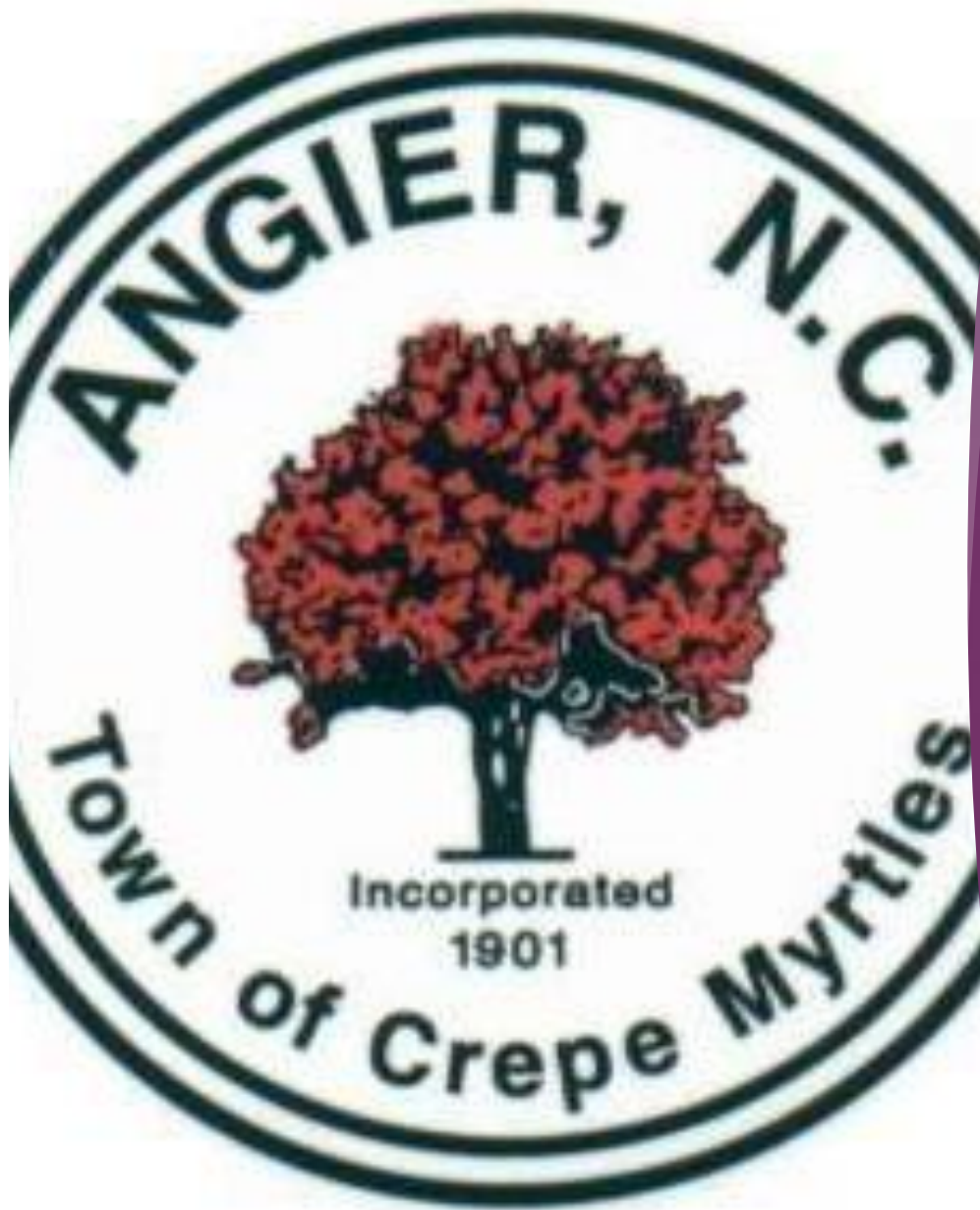
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3.	Misc Demo	1.0	LS	\$10,000.00	\$10,000.00	
4.	Earthwork / Grading	14	AC	\$7,500.00	\$105,000.00	
5.	Erosion Control	1	LS	\$40,000.00	\$40,000.00	Const. entrance, concrete washout, tpf/silt fence, sed basin
	Subtotal				\$305,000.00	
B	General Improvements					
1.	Concrete Paving - Sidewalks	7,000	SY	\$50.00	\$350,000.00	Sidewalk
2.	Asphalt - Drive / Parking	12,600	SY	\$50.00	\$630,000.00	8" stone / 3" surface
3.	Curb and Gutter	6,000	LF	\$30.00	\$180,000.00	
4.	Parking Lot Striping Allowance	1	LS	\$20,000.00	\$20,000.00	
5.	Building	2,600	SF	\$180.00	\$468,000.00	concessions, office, storage, restrooms 54' x 48' (2,600 sf)
6.	Drive / Parking lighting	1	LS	\$20,000.00	\$20,000.00	(footings) lease from Duke Progress
	Subtotal				\$1,668,000.00	
C	Baseball / Softball Field					
1.	Backstop	1	EA	\$10,000.00	\$10,000.00	
2.	Fencing	1,150	LF	\$30.00	\$34,500.00	
3.	Bleachers	2	EA	\$4,000.00	\$8,000.00	
4.	Topsoil	7,800	SY	\$5.00	\$39,000.00	
5.	Natural turf / sprigging	70,540	SF	\$1.00	\$70,540.00	
6.	Artificial turf	70,540	SF	\$14.00		Artificial turf \$987,560.00
7.	Irrigation	1	Allowance	\$30,000.00	\$30,000.00	
8.	Lighting	1	Allowance	\$300,000.00	\$300,000.00	
9.	Miscellaneous equipment	1	Allowance	\$10,000.00	\$10,000.00	foul poles, benches, shade covers, scoreboards
	Subtotal				\$502,040.00	
D	Multipurpose Fields					
1.	Natural turf / sprigging/ irrigation /topsoil	102,400	SF	\$1.50	\$153,600.00	
2.	Lighting	1	LS	\$300,000.00	\$300,000.00	
	Subtotal				\$453,600.00	
E	Playground					
	Playground Surfacing				\$0.00	certified playground mulch included in equipment price
	Playground Equipment	1	Allowance	\$200,000.00	\$200,000.00	
	Subtotal				\$200,000.00	
F	Pickleball Courts					
1.	Concrete Paving	2,400	SY	\$50.00	\$120,000.00	
2.	Fencing	600	LF	\$20.00	\$12,000.00	
3.	Lighting					
4.	Single Gates	3	EA	\$400.00	\$1,200.00	
5.	Double Gates					
6.	Miscellaneous	3	EA	\$1,000.00	\$3,000.00	posts, nets
	Subtotal				\$136,200.00	
G	Utilities					
1.	Water Service	1,800	LF	\$78.00	\$140,400.00	
2.	Sewer Service	1,800	LF	\$56.00	\$100,800.00	
3.	Structures manholes appurtenances	1	Allowance	\$20,000.00	\$20,000.00	
	Subtotal				\$261,200.00	
H	Storm Water Management					
1.	SCM	1	LS	\$15,000.00	\$15,000.00	
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	Subtotal				\$164,500.00	

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2.	Amenities / Furnishings	1	Allowance	25,000	\$25,000.00	Benches, trash cans etc
3.	Signage Allowance	1	LS	\$25,000.00	\$25,000.00	
4.	Landscape	1	Allowance	\$100,000.00	\$100,000.00	
	Subtotal				\$154,800.00	
	Subtotal - Base Bid only				\$3,975,340.00	
1.	Owner's Contingency (10%)				\$397,534	
2.	General Conditions (10%)				\$437,287	
3.	Bonds & Insurance (3%)				\$144,305	
4.	Contractor's Fee (7%)				\$346,813	Overhead & profit
5.	Escalation (3%)				\$159,038	
6.	Design/Estimating Contingency (20%)				\$795,068	
	Subtotal				\$2,280,045.25	
1.	Designer Fees (12% of construction cost)				\$477,040.80	Estimated
2.	Geotech (pre-design) borings				\$15,000.00	Third party contracted directly with Town pavement design, structural
3.	Construction Materials & Testing Services		Allowance		\$20,000.00	Third party contracted directly with Town
	Subtotal				\$512,040.80	
	Project Total				\$6,767,426	

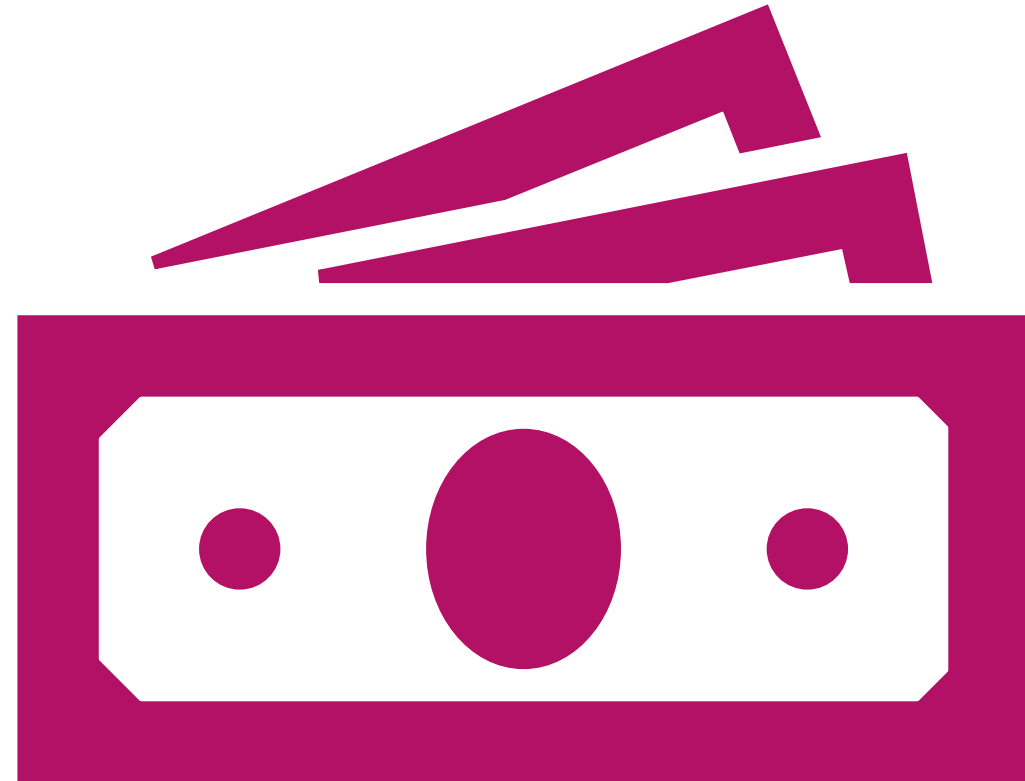
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Budget Planning Retreat FY 24-25

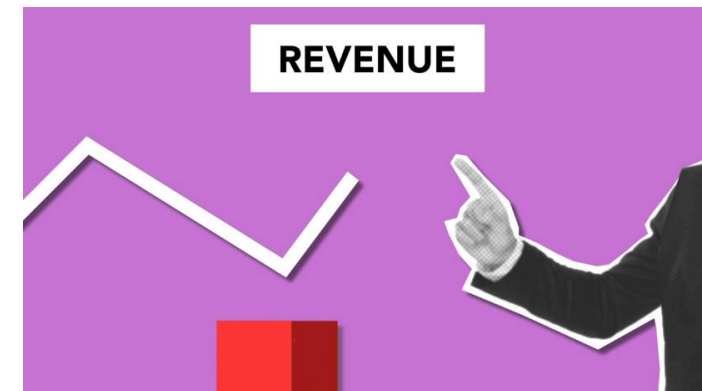
Budget at a Glance

- ▶ Budget balanced \$8,851,257
- ▶ Tax rate remains \$.49
- ▶ Building Inspections Department created
- ▶ Ad valorem tax revenue increased \$813,00
- ▶ Sales tax trending up at 9%, moderating from high of 20% growth
- ▶ Capital Improvements



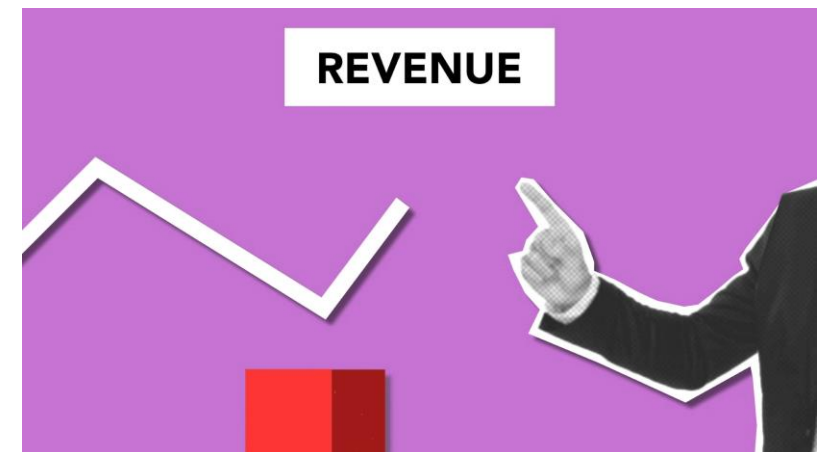
Revenue Highlights

- Fund 10 Revenues are \$8,851,257
- This is an increase of \$1,791,128 over FY 24
- Growth from new homes and reval in Wake County
- Parks & Rec Fee revenue is budgeted as a revenue



Revenue Highlights

- Increased sales tax revenue is about \$200,000
- Includes revenue for an SRO with Carolina Charter Academy.





Budget Workbook



General Fund (Fund 10) Revenues

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Adopted)	FY 2024 Actual (04/10/2024)	Projected 2/12	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-3010-2000	TAX PENALTIES & INTEREST	8,656	9,160	12,539	13,210	10,000	18,620.00	10,100	10,100		
10-3010-2007	2007 TAX REVENUE	79	80	-	-	-	-	-	-		
10-3010-2010	2010 TAX REVENUE	-	-	-	27	-	-	-	-		
10-3010-2011	2011 TAX REVENUE	147	147	26	27	-	-	-	-		
10-3010-2012	2012 TAX REVENUE	196	196	39	40	-	-	-	-		
10-3010-2013	2013 TAX REVENUE	129	157	291	291	-	-	-	-		
10-3010-2014	2014 TAX REVENUE	129	130	26	27	-	66.00	-	-		
10-3010-2015	2015 TAX REVENUE	129	143	68	68	-	145.92	200	200		
10-3010-2016	2016 TAX REVENUE	129	130	26	27	-	13.78	-	-		
10-3010-2017	2017 TAX REVENUE	129	130	27	27	-	38.00	-	-		
10-3010-2018	2018 TAX REVENUE	341	341	65	65	-	5.32	-	-		
10-3010-2019	2019 TAX REVENUE	428	521	651	668	-	49.00	100	100		
10-3010-2020	2020 TAX REVENUE	8,444	8,459	391	414	-	940.24	1,000	1,000		
10-3010-2021	2021 TAX REVENUE	2,090,887	2,086,033	5,000	4,919	-	934.00	200	200		
10-3010-2022	2022 TAX REVENUE	48,574	49,465	2,956,600	2,895,629	4,500	8,887.00	-	-		
10-3010-2023	2023 TAX REVENUE	-	-	-	8,819	3,333,282	3,295,524.00	11,101	11,101		
10-3010-2024	2024 TAX REVENUE	-	-	-	-	-	51,587.00	3,079,625	3,079,625		
10-3010-2025	2025 TAX REVENUE	-	-	-	-	-	-	1,067,175	1,067,175		Total ad val =4,147,175
10-3010-2050	DMV TAX COLLECTION	264,600	274,498	278,668	284,402	267,747	221,101.00	301,643	301,643		
10-3010-2055	VEHICLE LICENSES	19,500	18,732	21,370	23,456	19,500	17,297.00	24,004	24,004		
10-3010-3005	LOCAL OPTION SALES TAX	1,353,188	1,407,340	1,561,669	1,533,252	1,733,227	1,290,152.00	1,928,324	1,928,324		
10-3010-3010	UTILITY FRANCHISE SALES TAX	270,000	270,701	285,323	285,323	270,000	224,080.00	290,546	290,546		
10-3010-3015	BEER & WINE TAX	22,000	20,987	25,362	25,363	21,000	-	25,000	25,000		
10-3010-3020	SOLID WASTE DISPOSAL TAX	4,075	4,078	4,300	4,311	3,500	3,465.00	4,586	4,586		
10-3010-3025	ABC REVENUE	109,927	109,928	300,796	300,797	200,000	376,000.00	300,000	300,000		Based on FY 22/23 Contributions
10-3010-3030	MOTOR FUEL TAX REFUND	10,840	10,845	14,637	14,637	9,000	5,638.02	12,000	12,000		
10-3010-3050	INTEREST ON INVESTMENTS	8,200	7,506	114,984	118,099	75,000	87,499.00	75,000	75,000		
10-3010-3055	RETURNED CHECK FEES	150	150	75	75	-	-	200	200		
10-3010-3060	ANTENNA RENTAL	17,386	20,302	-	8,741	-	-	-	-		This is a W/S revenue
10-3010-3075	SALE OF ASSETS	49,951	49,951.47	-	10,346	-	11,275.00	10,000	10,000		
10-3010-3080	BANK OF AMERICA P-CARD REBATE	18,770	18,771	18,795	18,796	18,000	-	-	-		Reduction due to not using card
10-3010-3999	MISCELLANEOUS REVENUE	92,500	97,047	50,000	57,170	50,000	3,027.67	2,000	2,000		
10-3010-5100	CIVIL VIOLATION FEES	100	100	-	189	100	-	100	100		
10-3010-5110	ABC REVENUE - POLICE	13,877	13,878	38,500	38,501	-	5,805.12	5,000	5,000		
10-3010-5115	DONATIONS - POLICE	100	100	528	528	-	-	-	-		
10-3010-5120	POLICE GRANT	24,495	-	32,472	27,477	-	-	30,000	30,000		
10-3010-5125	COUNTY SRO GRANT	65,000	70,327	51,349	72,611	80,000	-	93,097	93,097		Based on contract w HCS+bonus
10-3010-5130	SRO CHARTER SCHOOL GRANT	74,250	74,250	49,500	74,250	85,453	-	88,097	88,097		Based on HCS numbers
10-3010-5135	MAGISTRATE / OFFICER FEES	249	335	1,027	1,352	-	1,548.00	1,500	1,500		
10-3010-5140	CIVIL CITATIONS	67	390	-	81	50	-	-	-		
10-3010-5145	INSURANCE PROCEEDS	27,375	31,022	1,759	1,678	-	5,502.30	10,000	10,000		
10-3010-5150	LAW ENFORCEMENT MISCELLANEOUS REVENUE	-	2	-	-	-	-	-	-		
10-3010-5155	WAKE COUNTY SRO (POTENTIALLY DELETE)	-	-	-	-	-	-	-	-		
10-3010-5160	ABC ALCOHOL EDUCATION PROGRAM	12,642	12,642	14,038	14,039	-	-	14,000	14,000		
10-3010-5400	BUILDING PERMITS	268,972	309,147	244,589	290,061	250,000	496,647.00	290,000	290,000		Break down of parks fees add line item
10-3010-5405	PLANNING FEES & PERMITS	41,125	50,300	53,877	34,947	35,000	164,623.00	106,084	106,084		
10-3010-5415	MHP COMPLIANCE INSPECTIONS	2,916	3,266	4,072	4,922	4,000	17,438.00	18,000	18,000		
10-3010-5420	CODE ENFORCEMENT FEES	12,212	14,004	3,500	3,347	2,500	2,848.00	4,396	4,396		
10-3010-5430	NUISANCE ABATEMENT	-	-	1,650	2,375	-	360.00	2,500	2,500		



Budget Workbook



General Fund (Fund 10) Revenues

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Adopted)	FY 2024 Actual (04/10/2024)	Projected 2/12	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-3010-5455	COMMUNITY DEVELOPMENT SALES	810	810	-	2,140	-	540.00	-	-		
10-3010-5600	RECYCLING FEES	132,650	142,867	142,305	149,246	173,000	118,956.00	198,519	198,519		No rate increase
10-3010-5605	GARBAGE FEE	261,898	233,875	247,478	274,527	306,000	223,024.00	360,017	360,017		No rate increase
10-3010-5620	PUBLIC WORKS RE-INSPECTION FEES	1,875	2,125	4,500	4,500	4,000	8,950.00	50,000	50,000		
10-3010-5647	INDEMNIFY ANGIER	500	500	-	-	-	596.38	-	-		
10-3010-6200	HARNETT COUNTY RECREATION	29,109	29,109	30,402	30,402	30,000	38,043.00	38,043	38,043		
10-3010-6205	LATE FEES/RECREATION	1,250	1,250	-	-	-	-	-	-		
10-3010-6215	CHEERLEADING	2,055	2,055	2,520	2,520	2,520	3,305.00	-	-		
10-3010-6220	BASEBALL/SOFTBALL	21,955	21,955	20,000	19,995	20,000	7,975.00	-	-		
10-3010-6225	BASKETBALL	8,485	8,485	8,500	8,380	8,500	10,300.00	-	-		
10-3010-6230	FOOTBALL	2,700	2,325	2,750	2,750	2,750	3,530.00	-	-		
10-3010-6235	SOCCER	19,715	19,715	25,235	25,385	25,000	14,005.00	-	-		
10-3010-6240	T-BALL	-	-	7,650	7,650	7,500	3,545.00	-	-		
10-3010-	FALL SPORTS							38,250	38,250		
10-3010-	WINTER SPORTS							13,000	13,000		
10-3010-	SPRING SPORTS							33,250	33,250		
	CONCESSION SALES							1,000	1,000		
	FIELD RENTALS							1,500	1,500		
	PARKS DONATIONS	-	-	-	-	-	-	2,500	2,500		
10-3010-6245	PAVILION RENTAL	-	-	210	210	-	580.00	600	600		
10-3010-6300	LIBRARY REVENUES	4,813	5,086	-	267	-	-	-	-		
10-3010-6305	ABC REVENUE - LIBRARY	26,749	26,749.66	23,939	36,782	-	-	-	-		
10-3010-6310	LIBRARY GRANT	4,798	4,799	-	-	-	-	-	-		
10-3010-6381	LIBRARY DONATIONS	15,173	15,173	-	-	-	-	-	-		
10-3010-6400	DEPOT REVENUES	11,294	12,594	11,500	10,000	9,000	9,350.00	9,000	9,000		
	PARKS & REC PER LOT FEE							200,000	200,000		Based on 200 homes
	PARKS IN LIEU OF OPEN SPACE							-	-		
10-3010-8315	LOAN PROCEEDS	81,106	248,728	-	-	-	-	-	-		
10-3010-9999	FUND BALANCE APPROPRIATED	1,626,416	-	845,409	-		-	100,000	100,000		Parks Capital Outlay (200k) grant match (100k)
Department Total		7,196,215	5,823,891	7,520,987	6,750,137	7,060,129	6,753,815.75	8,851,257	8,851,257	-	

FY 2023 vs FY 2024 Percent Change ->

25.37%

Expenditure Highlights



3% COLA and 4% Merit proposed



LGERS contribution increased



Health Insurance Cost, projecting 10% increase



Employee Appreciation, Cell Phone Stipend and Longevity moved to Non-Departmental Budget



Longevity Pay increased from \$50 per year of service with a max of \$1,000 to \$100 per year of service, max payout \$3,000

Expenditure Highlights



Overtime Budget-once the funds are expended, employees will receive comp time.



If grant funds are not awarded, expenditure will not be made (PD).

Governing Body



- ▶ Recommended departmental budget of \$173,822
- ▶ Decrease of \$81,000 from FY 24
- ▶ Includes salaries for elected officials
- ▶ Training and meals increased to \$6,500
- ▶ Contingency of up to 5% is allowed (\$442,562)
- ▶ Contingency of \$100,000 included-the goal would be not to use these funds and they would revert to fund balance.



Budget Workbook



Governing Body Department

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget	FY 24 Actual 4/12/2024	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-4100-1000	ELECTED OFFICIALS SALARIES	No Prior FY Information; New Department		30,961	30,961.28	30,683	21,244	30,962		Salary for 4 Commissioners and Mayor
10-4100-2000	FICA			2,369	2,368.48	2,347	1,625	2,400		Fica 7.65%
10-4100-2400	EMPLOYEE APPRECIATION			2,100	2,099.18	2,000	-	-		moved to non-departmental
10-4100-3000	TRAVEL & MEALS			4,000	293.52	4,000	141	6,500		combined with traning
10-4100-3050	TRAINING & MEETINGS			2,500	157.99	2,500	1,995	-		
10-4100-3100	POSTAGE			500	-	500	-	500		
10-4100-3150	OFFICE SUPPLIES			500	78.67	500	200	500		
10-4100-3200	MATERIALS & SUPPLIES			500	3.58	500	527	500		
10-4100-3250	BUILDING MAINTENANCE			-	-	-	-	-		
10-4100-3300	EQUIPMENT MAINTENANCE			-	-	-	-	-		
10-4100-3980	NON-PROFIT DONATIONS			18,500	-	2,500	2,500	3,500		501c 3 Applications?
10-4100-3990	MISCELLANEOUS			-	-	1,500	654	-		deactivate
10-4100-4015	BANK FEES			-	-	-	-	-		deactivate
10-4100-4025	CREDIT CARD FEES			-	-	-	-	-		deactivate
10-4100-4050	TELEPHONE			-	-	-	-	-		deactivate
10-4100-4100	UTILITIES			-	-	-	-	-		deactivate
10-4100-4150	UTILITIES - GAS			-	-	-	-	-		deactivate
10-4100-4250	PRINTING & PUBLISHING			500	58.47	500	113	500		
10-4100-4350	DUES & SUBSCRIPTION			8,832	8,626.47	8,832	533	9,000		
10-4100-4450	PROFESSIONAL SERVICES			-	-	-	10,000	10,000		Funds for Strategic Plan update
10-4100-4500	CONTRACT SERVICES			-	-	-	-	-		
10-4100-4550	PROPERTY & LIABILITY INSURANCE			-	-	-	6,360	6,360		
10-4100-4600	WORKER'S COMPENSATION			-	-	-	100	100		Based on prior year
10-4100-4625	ELECTION EXPENSE			-	-	28,000	5,814	-		No municipal election in FY 25
10-4100-4700	DRUG SCREENING			-	-	-	-	-		deactivate
10-4100-4800	TAX COMMISSIONS			-	-	-	-	-		deactivate
10-4100-5000	CAPIAL OUTLAY			-	-	1,500	-	-		
10-4100-5500	GRANT OPPORTUNITIES			-	-	-	-	-		deactivate
10-4100-6000	COMPUTER LEASE AGREEMENTS			3,300	732.04	3,300	536	3,000		New laptops verify
10-4100-9999	CONTINGENCY					165,928	8,650	100,000		Up to 5% as allowed by statute
Department Total		-	-	74,562	45,380	255,090	60,992	173,822	-	
FY 2024 vs FY 2025 Percent Change ->									-31.86%	

Administration



- ▶ Recommended departmental budget is \$669,573
- ▶ This is a decrease of \$254,657 from FY 24, each department is being charged for Worker's Comp and Property & Liability Ins.
- ▶ Moved Community Development Coordinator into the Admin. Budget
- ▶ Requesting a FT Administrative Assistant to assist with HR paperwork and special projects from the manager.
- ▶ Requesting a PT Administrative Assistant for Community Development

Administration



- ▶ Other considerations: Previously the town had a fulltime Human Resources Director. The position was eliminated which added duties to both the Finance and Administration departments.
- ▶ FY 25 Budget proposes to add 6 positions which will increase the workload for HR (Benefits, salary forms, recruitment).
- ▶ Proposal for compensation study
- ▶ As the town grows, citizen questions/concerns will increase. The Administrative Assistant will field these and raise high priority issues to the manager.



Budget Workbook



Administration Department

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Approved)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-4200-1000	ELECTED OFFICIALS SALARIES	30,034	30,031	-	-	-	-			-	
10-4200-1050	SALARIES-FULL-TIME	482,239	464,012	438,829	432,197	225,981	173,419	335,800			Salary for 4 FT employees (Comm. Dev.) and 1 PT
10-4200-1100	SALARIES-PART TIME	-	-	-	-	-	-	-			
		-	-	#N/A	#N/A	-	-				
10-4200-2000	FICA	39,599	37,187	36,957	32,194	17,289	12,808	25,750			7.65%
10-4200-2050	RETIREMENT CONTRIBUTION	52,519	52,518	35,984	31,111	28,173	21,668	43,330			LGERS Employer Contribution 13.60%
10-4200-2100	SUPPLEMENTAL RETIREMENT	21,594	21,594	12,390	9,685	10,964	8,432	15,930			5% 401K Employer Contribution
10-4200-2125	ICMA RC 457 PLAN	4,800	4,800	2,400	2,400	3,000	1,200	3,000			\$250/month ICMA-RC
10-4200-2200	UNEMPLOYMENT BENEFITS	-	-	3,501	3,500	4,000	-	3,500			
10-4200-2250	GROUP INSURANCE	74,961	74,961	45,686	33,414	32,593	17,125	60,000			\$760 per emp per month, Mgr contract
10-4200-2300	HRA	3,000	2,832	4,000	2,299	-	-	-			
10-4200-2400	EMPLOYEE APPRECIATION	1,100	1,039	1,724	2,120	1,000	582				moved to non-departmental
											Clerk Conference Mileage (\$200), Clerk Conference Hotel (\$1200), Mgr Hotel (2,000) NC-IPMAHR Conference Hotel & Meals (\$1000), NC-IPMAHR Mileage (\$130), OMPO Conference Hotel & Meals (\$1000), OMPA Mileage (\$180), Flight/Hotel/meals ICMA (\$5000) Main St Conf
10-4200-3000	TRAVEL & MEALS	5,000	4,502	19,552	19,875	13,600	10,224	16,400			
											Annual Summer/Winter Clerks Conference (\$1245), ICMA (\$800) NCAMC Regional Academy (\$50), Master Clerks Academy (\$175), City Vision Conference (\$400), Manager Annual Conference (\$800) NC-IPMAHR Conference (\$500), HR Certification Trainings (\$600), IMPA-CP Certification for HR (\$1,300). ICMA Conference.
10-4200-3050	TRAINING & MEETINGS	3,887	3,094	4,800	2,518	4,600	1,997				
10-4200-3100	POSTAGE	3,758	3,129	3,500	826	3,000	2,285	1,500			
10-4200-3150	OFFICE SUPPLIES	1,758	2,059	805	803	1,000	450	-			paper, calendars, folders,etc.
											W2s & ACA Forms (\$300), Printer Ink for Staff (\$1000), updated labor law posters (\$50)
10-4200-3200	MATERIALS & SUPPLIES	13,946	14,726	772	807	2,500	1,603	4,500			Split three ways (with Admin, PD, and Finance).
10-4200-3250	BUILDING MAINTENANCE	10,864	13,864	5,000	4,821	5,000	2,425	5,000			



Budget Workbook



Administration Department

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Approved)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-4200-3300	EQUIPMENT MAINTENANCE	109	109	-	-	500	-	-			
10-4200-3980	NON-PROFIT DONATIONS	-	-	-	-	-	-	-			
10-4200-3990	MISCELLANEOUS	1,298	1,298	-	(1)	-	-	-			
10-4200-4015	BANK FEES	4,260	3,605	-	-	-	-	-			
10-4200-4025	CREDIT CARD FEES	6,447	6,296	-	-	-	-	-			
10-4200-4050	TELEPHONE	11,038	10,798	2,500	983	3,400	466	500			Town VOIP
10-4200-4100	UTILITIES	7,180	7,181	2,000	195	3,000	-	3,500			Split three ways (with Admin, PD, and Finance).
10-4200-4150	UTILITIES - GAS	2,500	966	500	-	750	542	-			deactivate
10-4200-4250	PRINTING & PUBLISHING	5,000	5,063	5,000	430	1,000	8,477	2,000			
10-4200-4350	DUES & SUBSCRIPTIONS	15,605	15,833	8,600	3,197	8,000	11,467	5,205			OMPO HR Membership (\$50), NCIMPA Membership (\$175), Wellness program (\$2000), Pcori Fee (\$030), NCAMC Dues (\$90), IIMC Dues (\$185), NCCCMA (\$275), UNCISO (\$898), ICMA (\$950), MMC Certificate (\$350) Adobe for 3 employees (\$648)
10-4200-4450	PROFESSIONAL SERVICES	134,223	143,250	48,864	61,764	54,020	29,069	46,520			Open Broadband (\$5520), TJCOG Grant Program (\$8000), Town Attorney Split 3 ways (\$24,000), DM2 Engineering split 3 ways (\$12,000), GASB 73 Report (\$400), GASB 75 Report (\$4,100)
10-4200-4500	CONTRACT SERVICES	102,298	105,056	23,727	25,014	48,260	17,178	59,708			Archive Social (\$4398), Civic Plus Website (\$4438), Flores Cobra (\$600), Zoom (\$150), Code Red (\$4200), Lexis Nexis split 3 ways (\$800), EAP Program (\$692), Harnett County IT support for the year with Office 365 increase (\$34,710); WRAL Weather Cam (\$720); Salary Study (\$5,000); Office Improvements (\$4,000)
10-4200-4550	PROPERTY LIABILITY INSURANCE	82,360	82,348	86,424	85,524	95,000	144,890	23,120			
10-4200-4600	WORKER'S COMPENSATION	33,010	33,009	43,207	43,207	55,000	5,389	1,500			
10-4200-4700	DRUG SCREENING	500	130	250	-	100	68	8,310			Drug & Background Screens, Psyc Eval-All Depts.
10-4200-4800	TAX COMMISSIONS	29,000	28,396	-	-	-	-	-			move to Finance
10-4200-5000	CAPITAL OUTLAY	-	-	-	-	300,000	426,546	-			Purchase of Sprakman Property
10-4200-6000	COMPUTER LEASE AGREEMENTS	7,115	7,281	7,476	2,435	2,500	1,145	4,500			Computer Lease for Admin staff (\$155/month = \$1860/year) New laptop



Strategic Priority

Creating an Excellent Public Service Organization

- ▶ Merit pay
- ▶ Additional staff to handle citizen concerns
- ▶ Compensation study
- ▶ Better internal service for employees
- ▶ Increased longevity pay
- ▶ Cell phone or stipend

Chocolate Mint Smoothie

- 1 banana, sliced
- 1 cup frozen berries
- 1 scoop chocolate protein powder
- 2 drops mint essential oil
- 1 TBSP ground flax or hemp seeds

or blending, 1C almond milk

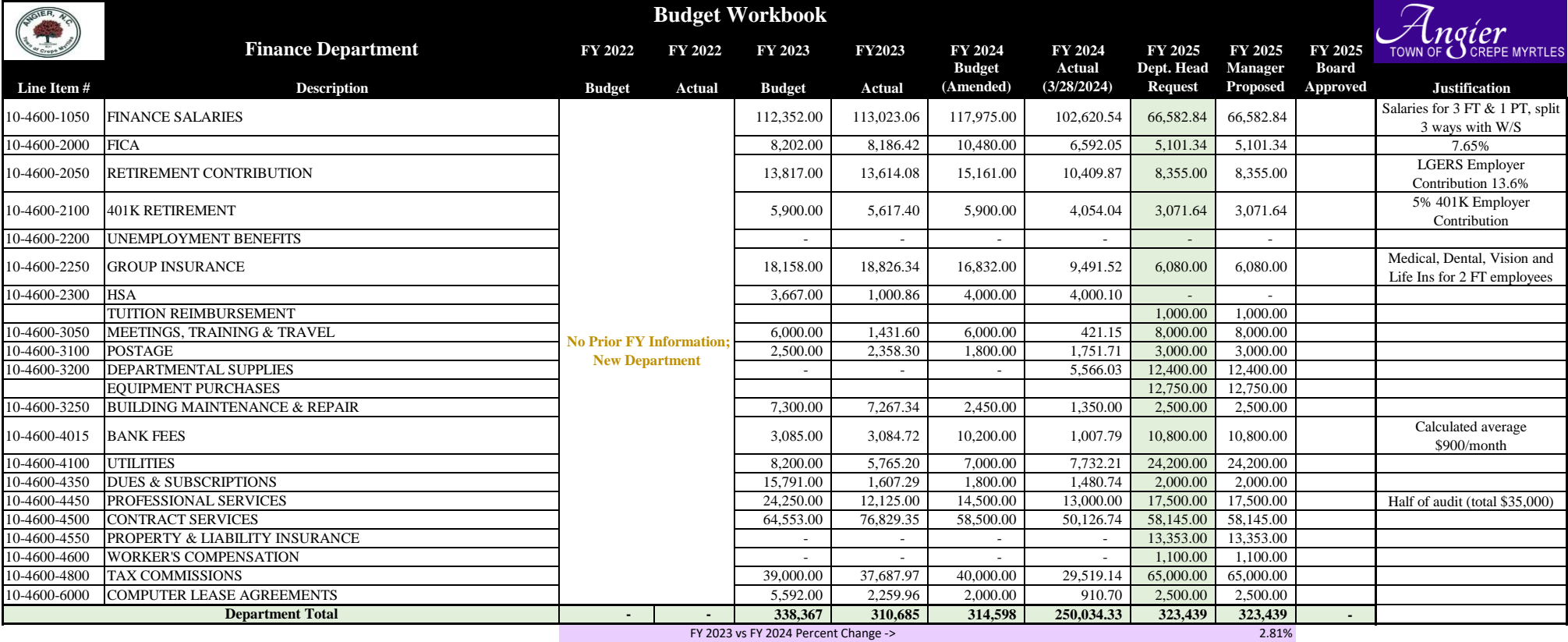
Optional (but encouraged) in ALL smoothies: 1/2 tsp ground flax, 1 tsp hemp seeds, 1 handful of spinach @ blending

Finance



- ▶ Recommended departmental budget is \$323,439
- ▶ Increase of \$8,841, mostly due to contract services
- ▶ Cost savings from new employees, elimination of Debtbook Software
- ▶ Utility Billing Supervisor is budgeted in Water/Sewer Fund







Strategic Priority

Creating an Excellent Public Service Organization

- ▶ Investing in technology, new computers

Chocolate Mint Smoothie

- 1 banana, sliced
- 1 cup frozen berries
- 1 scoop chocolate protein powder
- 2 drops mint essential oil
- 1 TBSP ground flax or hemp seeds

or blending, 1C almond milk

Optional (but encouraged) in ALL smoothies: 1/2 tsp ground flax, 1 tsp hemp seeds, 1 handful of spinach @ blending

Police



- ▶ Recommended departmental budget \$2,857,874
- ▶ Increase of \$536,253 over FY 24
- ▶ Contract for Animal Services increased \$13,000
- ▶ New positions 1 SRO if paid for by CCA and 1 PO 1
- ▶ 2 new vehicles
- ▶ 6 LPRs
- ▶ 5 radars, and printers
- ▶ Digital speed signs for Broad Street
- ▶ \$200,000 will be transferred from General Fund Revenues to PD Capital Project Fund to pay for construction of the new PD

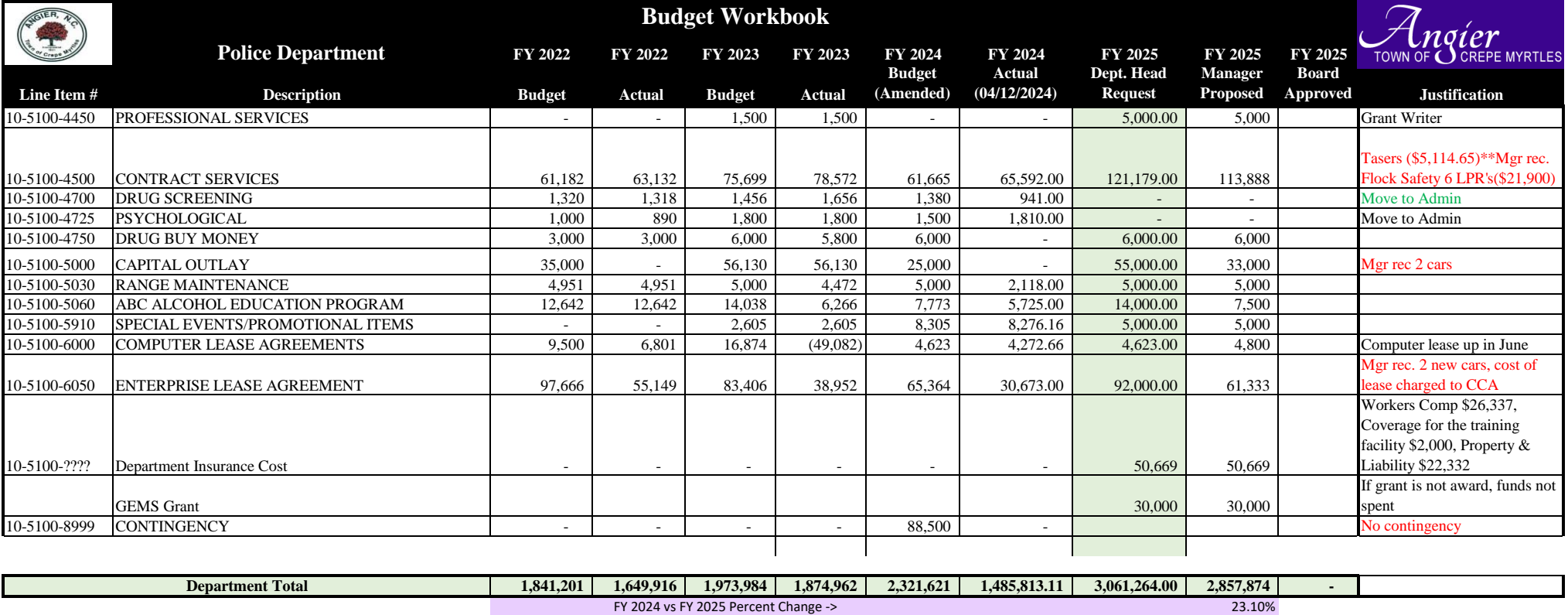


Budget Workbook



Police Department

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-5100-1050	SALARIES-FULL TIME	915,133	840,169	1,006,874	1,012,855	1,272,390	885,020.00	1,643,410	1,555,355		Salary for 21 FT employees Asking for 3 new FT positions ** MGR rec 1 SRO for CCA and 1 Patrol Off.
10-5100-1100	SALARIES-PART-TIME	29,436	25,450	51,815	51,362	47,280	18,148.00	28,000	28,000		Salary for 6PT Employees
10-5100-1125	LAW ENFORCEMENT SEPERATION	11,255	11,098	11,688	11,753	11,255	8,657.00	11,255	11,255		1 Retired employee
10-5100-1150	OVERTIME	15,000	9,952	35,947	32,496	21,263	38,599.00	50,000	40,000		
10-5100-2000	FICA	71,916	67,098	82,124	81,936	102,582	70,246.00	132,548	125,050		\$1,634,610 @ 7.65%
10-5100-2050	RETIREMENT	110,024	104,035	142,312	135,887	182,407	129,845.00	255,705	240,900		LGERS Employer \$1,595,355 Contribution 15.10%
10-5100-2100	SUPPLEMENTAL RETIREMENT	45,691	41,338	55,631	51,632	64,686	44,444.00	84,671	79,800		5% 401K Employer Contribution
10-5100-2150	RETIREES INSURANCE	5,000	3,688	5,352	5,310	3,887	-	2,500	2,500		50% Ins for 1 Retiree,
10-5100-2250	GROUP INSURANCE	120,936	114,753	151,749	122,195	172,511	53,855.00	218,880	207,000		Medical, Dental, Vision & Life Insurance for employees. 23 emp. @ \$760 per month
10-5100-2300	HRA	7,000	6,682	2,296	-	4,000	4,000.00	4,000	4,000		HRA Ins Deductible (\$2000/employee)
10-5100-2400	EMPLOYEE APPRECIATION	600	669	1,213	1,213	1,000	52.77				Moved to Non-Dept.
10-5100-3000	TRAVEL & MEALS	1,100	323	2,000	1,084	2,000	600.00	10,000.00	10,000		Increase in training
10-5100-3050	TRAINING & MEETINGS	6,000	5,524	6,635	4,889	6,000	3,588.00		-		combine training/meals
10-5100-3055	TUITION REIMBURSEMENT	-	-	-	-	-	500.00	2,000.00	2,000		
10-5100-3060	TRAINING MUNITIONS	41,003	40,723	18,000	17,580	18,000	6,940.17	18,000.00	18,000		
10-5100-3065	SRT EQUIPMENT/TRAINING	-	-	6,000	5,618	8,000	5,908.16	10,400.00	10,400		8- Communication gear \$10,400 (\$1,300 each)
10-5100-3150	OFFICE SUPPLIES	1,505	1,501	1,200	1,117	1,000	913.00		-		
10-5100-3175	INVESTIGATION/NARCOTICS SUPPLIES	-	-	3,000	2,612	4,000	1,062.66	4,000.00	4,000		Experation of five years (GSR test, Blood/DNA test kits)
10-5100-3200	MATERIALS & SUPPLIES	6,827	10,426	9,240	65,430	7,500	2,979.00	45,944.00	45,944		\$7500 + 2 Solar Radar Signs(\$8,666) / 5 New Golden Eagle II Radars (\$14,012.75) and 1 Prolaser Lidar (\$2,334.06) 5 Printers (2431.50) office supplies, guns
10-5100-3250	BUILDING MAINTENANCE	15,746	19,966	8,170	8,118	5,000	3,143.00	7,500.00	7,500		
10-5100-3300	EQUIPMENT MAINTENANCE	2,500	1,972	3,500	3,646	3,500	383.23		-		split between building/vehicle
10-5100-3325	SAFETY EQUIPMENT	127,088	123,536	6,000	14,979	6,000	2,745.69	8,500.00	8,500		
10-5100-3350	VEHICLE MAINTENANCE	11,106	10,765	13,000	14,841	20,000	19,705.00	27,500.00	27,500		A Brake job for a police pack vehicle \$1200
10-5100-3990	MISCELLANEOUS EXPENSE	-	-	-	-	-	3,001.16		-		
10-5100-4000	UNIFORMS	18,044	15,803	20,481	19,433	20,000	20,938.00	30,000.00	30,000		Price increase and more employees (upfront employee cost)
10-5100-4050	TELEPHONE	11,530	11,553	12,245	13,342	9,500	4,629.46		-		move to non-dept.
10-5100-4100	UTILITIES	-	-	-	180	3,000	29.00	11,480.00	11,480		
10-5100-4150	UTILITIES - GAS	-	-	-	-	-	542.00		-		
10-5100-4200	FUEL	40,000	34,960	52,298	46,080	49,000	34,841.00	65,000.00	65,000		See Tab
10-5100-4350	DUES & SUBSCRIPTIONS	500	47	706	705	750	1,089.99	1,500.00	1,500		NC Association of Chiefs and NCLEA memberships & Vehicle Tags





Strategic Priority Public Safety

- ▶ Traffic enforcement equipment
- ▶ Expanded training opportunities

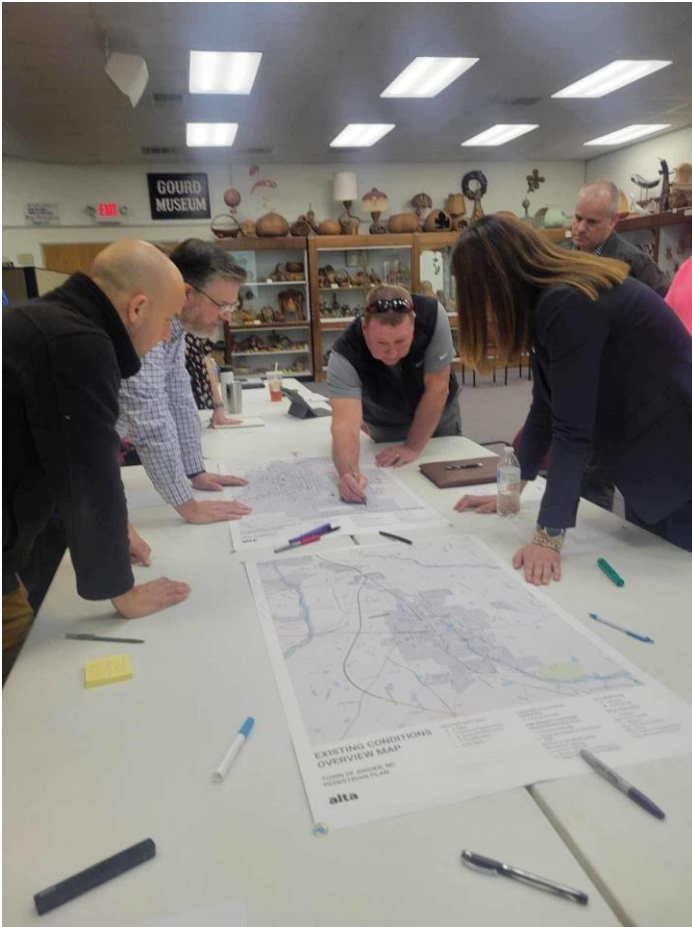
Chocolate Mint Smoothie

- 1 banana, sliced
- 1 cup frozen berries
- 1 scoop chocolate protein powder
- 2 drops mint essential oil
- 1 TBSP ground flax or hemp seeds

or blending, 1C almond milk

Optional (but encouraged) in ALL smoothies:
1/2 tsp ground flax, 1 tsp hemp seeds, 1 handful of spinach @ blending

Planning, Zoning & Inspections



- ▶ Recommended departmental budget \$948,344
- ▶ Increase of \$230,774 over FY 24
- ▶ Addition of Chief Building Inspector and PT Building Inspector
- ▶ New inspections/permit and code enforcement software
- ▶ 2 new vehicles



Budget Workbook



Planning & Inspections Department

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 202 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/24)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-5400-1050	SALARIES-FULL-TIME	201,523	198,642	247,936	248,514	343,011	198,978.00	359,765	359,765		5 FT employees
10-5400-1100	SALARIES-PART-TIME	-	-	-	-	-	2,880.00		52,000		PT inspector
10-5400-1120	PLANNING BOARD STIPEND	4,500	2,750	4,500	3,900	4,500	2,450.00	4,500	4,500		
10-5400-2000	FICA	15,368	15,367	18,846	18,845	26,585	15,416.00	27,530	31,523		7.65%
10-5400-2050	RETIREMENT	22,875	22,872	29,394	29,393	44,078	24,866.00	48,939	48,970		LGERS Employer Contribution 13.6%
10-5400-2100	SUPPLEMENTAL RETIREMENT	9,840	9,673	12,140	12,139	17,152	9,918.00	18,000	18,003		5% 401K Employer Contribution
10-5400-2250	GROUP INSURANCE	21,428	16,218	36,528	37,326	44,101	8,359.00	45,600	45,600		Medical, Dental, Vision & Life Insurance for 5 FT Employees estimate=\$760 per month/emp.
10-5400-2300	HRA	500	-	100	-	2,000	2,000.00	2,000	2,000		HRA Ins Deductible \$2000/employee
10-5400-2400	EMPLOYEE APPRECIATION						48.00	-	-		moved to non-dept.
10-5400-3000	TRAVEL, MEALS AND TRAINING	2,745	-	3,000	454	4,000	-	10,000	8,000		Board and Staff Training
10-5400-3025	EDUCATION REIMBURSEMENT	500	-	500	-	-	-	-	-		
10-5400-3200	MATERIALS & SUPPLIES	8,677	10,087	7,727	38,086	7,000	402.98	5,000	5,000		Code Books, Safety Gear for Inspectors, Misc.
10-5400-3250	BUILDING MAINTENANCE	500	170	4,508	4,553	-	3,800.00	10,000	10,000		Cleaning 150*52 = 7,800 HVAC Maintence Contract \$900 Misc.
10-5400-3350	VEHICLE MAINTENANCE	1,000	10	1,000	218	3,500	6.00	15,000	5,000		Maintence of 2 department vehicles lease of new vehicle for Building Inspector
10-5400-4050	TELEPHONE	1,450	1,448	8,000	249	750	144.73	1,000	1,000		12.50 per VOIP
10-5400-4100	UTILITIES	200	236	3,285	3,054	-	1,964.60	9,000	9,000		5,000 LP Gas; Electric 4,000
10-5400-4200	FUEL	2,665	2,665	5,150	4,412	4,000	1,689.00	8,000	8,000		Code Enforcement drives truck home; Addition of Inpsection Truck
10-5400-4250	PRINTING & PUBLISHING	7,500	7,783	6,000	5,012	6,000	343.68	6,000	6,000		Rezoning, Annexation, BOA Public Hearing Notices
10-5400-4350	DUES & SUBSCRIPTIONS	5,000	5,000	11,934	11,933	6,615	2,109.58	8,000	8,000		Civic Plus Subscription (\$940), NCCAMPO Membership Dues (\$4300), Property Taxes (\$30), NCAZO Membership - 2 (\$120), American Planning Association Dues (\$900), Misc. Building Inspection Dues (\$500), Adobe Subscriptions - 2 (\$300) Increase with new employees
10-5400-4450	PROFESSIONAL SERVICES	-	-	5,500	-	-	-	150,000	150,000		New Comprehensive Plan

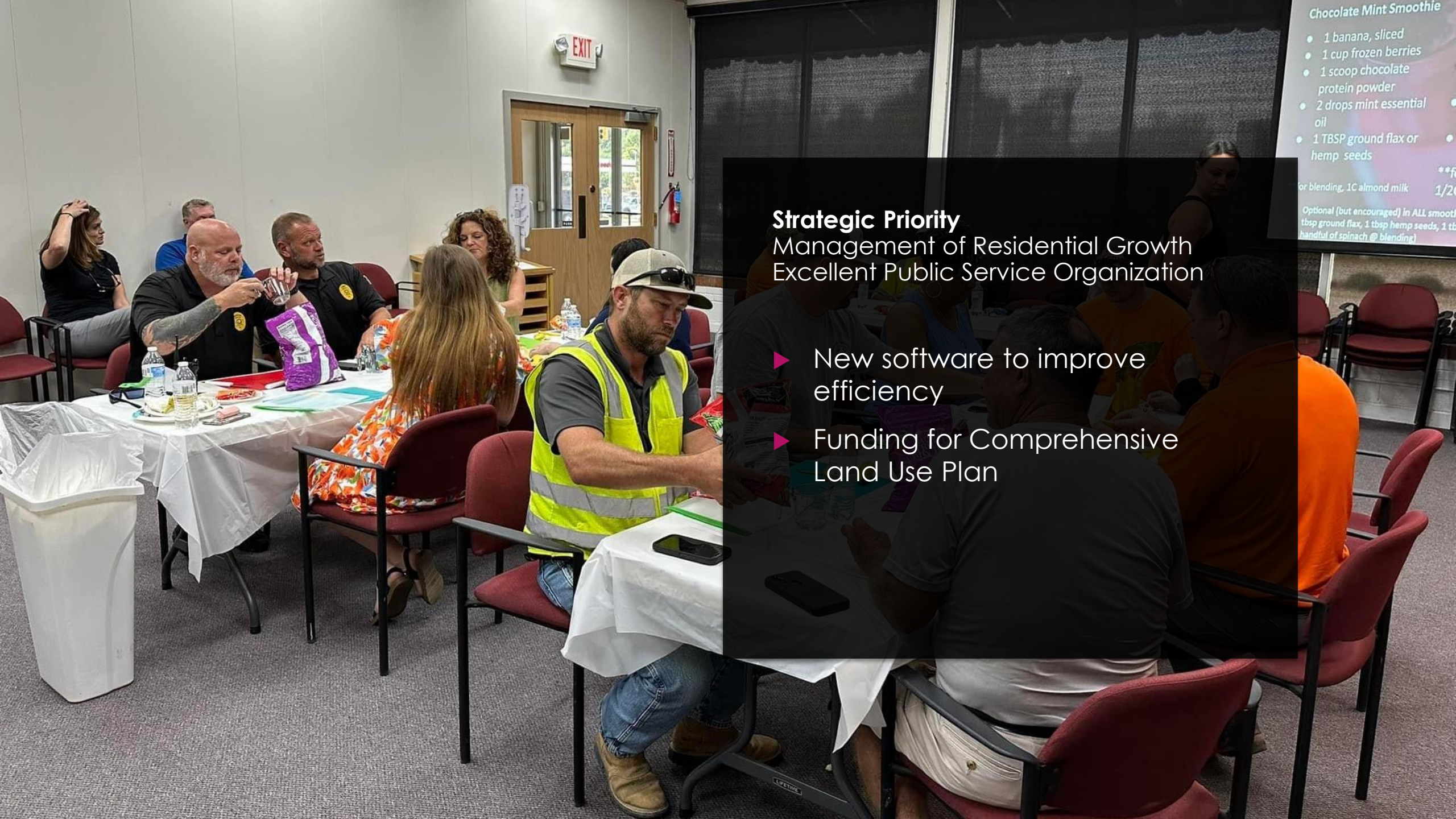


Budget Workbook

Planning & Inspections Department



Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 202 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/24)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-5400-4500	CONTRACT SERVICES	135,259	103,439	113,000	121,035	120,274	91,885.00	55,600	56,400		Building Inspections/County- (\$88,288), Fire Inspection/County (\$15000), IT Services/County (\$5,000), Conterra Networks/Broadband (\$12000) Citizen Serve (\$23,100), Miscellaneous (\$500) Decals for truck (800)
10-5400-4505	CODE ENFORCEMENT	17,000	15,988	9,850	7,029	18,000	340.00	20,000	20,000		Multiple structures need demolition; Increase in Minimum Housing Enforcement
10-5400-4530	NUISANCE ABATEMENT	-	-	2,300	1,500	-	147.00	1,500	1,500		Code Enforcement
10-5400-4550	PROPERTY & LIABILITY INS						-	13,067	13,067		
10-5400-4600	WORKERS COMP						-	4,500	4,500		
10-5400-5905	COMMUNITY DEVELOPMENT PROJECTS	46,600	35,924	8,651	7,391	25,000	3,900.60	25,000	24,000		Façade Grant, 12 projects @ \$2000 reimb.
10-5400-5910	SPECIAL EVENTS	28,450	28,447	40,000	30,465	35,000	5,550.40	40,000	40,000		Special Events
10-5400-6000	COMPUTER LEASE AGREEMENTS	3,500	3,465	5,323	5,366	6,004	2,359.00	5,400	6,004		Ontario Investments - Computer Leases @ \$112/month (\$1344), Copier Lease - Systel Business @ \$130/month (\$1560), Great American Financial Servcies/Plotter (\$2600), Miscellaneous Plotter/Copier Costs (\$500)
10-5400-6050	ENTERPRISE LEASE AGREEMENT								10,512		2 new F-150, own the Code Enforcement
10-5400-6075	LEASE FOR 58 N. BROAD STREET S.	-	-	33,625	34,510	-	13,169.00	-			
Department Total		537,080	480,183	618,797	625,384	717,570	392,726.57	893,401	948,344	-	
FY 2024 vs FY 2025 Percent Change ->										32.16%	



Strategic Priority

Management of Residential Growth
Excellent Public Service Organization

- ▶ New software to improve efficiency
- ▶ Funding for Comprehensive Land Use Plan

Chocolate Mint Smoothie

- 1 banana, sliced
- 1 cup frozen berries
- 1 scoop chocolate protein powder
- 2 drops mint essential oil
- 1 TBSP ground flax or hemp seeds

or blending, 1C almond milk

Optional (but encouraged) in ALL smoothies: 1/2 tsp ground flax, 1 tsp hemp seeds, 1 handful of spinach @ blending

Streets & Sanitation

- ▶ Recommended departmental budget \$2,413,465
- ▶ Increase of \$1,065,714, due to increase in capital projects
- ▶ 1 Excavator \$60,000
- ▶ ½ of Campbell Street Sidewalk \$300,000
- ▶ Church St. Parking Lot \$400,000
- ▶ Information Sign \$70,000
- ▶ The Board could decide to postpone Church St. Parking lot which would cover the cost of the Campbell St. Sidewalk





Budget Workbook



Streets & Sanitation Department

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 202 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-5600-1050	SALARIES-FULL TIME	65,856	55,453	84,158	84,740	267,656	113,299.00	349,758	349,758		All employees split streets/water/sewer except Jimmy Matthews + 2 Employees
10-5600-1100	SALARIES- PART TIME	-	-	-	-	13,000	-	13,000	13,000		1part time employee 100% Streets
10-5600-1150	OVERTIME	2,700	96	2,700	-	6,801	-	6,000	6,000		Proposed OT Pay for staff split 3 ways W/S/S
10-5600-2000	FICA	5,079	4,472	6,279	6,278	21,992	8,357.00	28,210	28,210		368,758 @ 7.65%
10-5600-2050	RETIREMENT	7,477	7,374	10,215	10,214	35,269	14,558.00	48,400	48,400		LGERS Employer Contribution 13.6%
10-5600-2100	SUPPLEMENTAL RETIREMENT	3,392	2,865	4,166	4,165	13,723	5,620.00	17,800	17,800		5% 401K Employer Contribution
10-5600-2250	GROUP INSURANCE	8,113	7,096	12,970	13,591	42,061	11,349.00	45,600	45,600		Medical, Dental, Vision & Life Insurance for 15 FT employees. \$760 per emp/month. Split 3 ways
10-5600-2300	HRA	250	-	1,333	-	750	-	2,000	2,000		HRA Ins Deductible \$2000/employee
10-5600-2400	EMPLOYEE APPRECIATION	500	423	500	395	500	52.76				delete
10-5600-3000	TRAVEL, MEALS AND TRAINING	-	-	70	70	-	-				
10-5600-3200	DEPARTMENTAL SUPPLIES	37,710	31,666	42,055	40,239	42,000	12,358.00	40,000	40,000		
10-5600-3225	DECORATIONS/BANNERS	13,500	12,398	15,000	14,403	18,000	19,313.00	18,000	18,000		Flags and Christmas Decorations
10-5600-3250	BUILDING MAINTENANCE	10,000	(1,847)	10,000	33,161	15,000	13,878.00	10,000	10,000		
10-5600-3300	EQUIPMENT MAINTENANCE	26,171	103,515	34,930	33,377	25,000	9,250.00	25,000	25,000		
10-5600-3350	VEHICLE MAINTENANCE	20,000	16,390	30,575	31,373	23,000	3,616.00	23,000	23,000		
10-5600-3470	LANDSCAPING	10,000	8,176	12,000	11,046	18,000	9,331.00	15,000	15,000		Increase due to additional planters.
10-5600-4000	UNIFORMS	3,000	2,047	3,061	3,060	3,000	370.00	3,000	3,000		
10-5600-4100	UTILITIES-STREETLIGHTS	154,844	171,744	140,000	153,704	165,000	46,715.00	180,000	180,000		Street lights/LPGas 5K
10-5600-4150	UTILITIES - GAS	-	-	5,000	-	5,000	-				Delete
10-5600-4170	GARBAGE REMOVAL	239,170	228,425	241,555	241,555	258,300	163,346.00	363,000	363,000		300 additional homes. Anticipated 5% rate increase.
10-5600-4175	RECYCLE EXPENSES	121,260	119,051	134,095	134,095	154,000	90,847.00	200,000	200,000		300 additional homes. Anticipated 5% rate increase.
10-5600-4200	FUEL	27,879	27,879	33,970	33,686	37,000	19,920.00	37,000	37,000		
10-5600-4350	DUES & SUBSCRIPTIONS	-	67	74	67	74	-	74	74		Adobe split 3 ways for 1 license (\$74)
10-5600-4450	PROFESSIONAL SERVICES	47,578	47,503	28,304	28,304	12,000	743.75	12,000	12,000		DM2 split 3 ways 12000
10-5600-4500	CONTRACT SERVICES	4,920	52,331	32,000	28,300	34,000	15,792.00	34,000	34,000		HC TIP fees/ ETM
10-5600-4550	PROPERTY & LIABILITY INS							6,823	6,823		Split 3 ways W/S/S
10-5600-4600	WORKER'S COMP INS							6,600	6,600		
10-5600-4700	DRUG SCREENING	150	-	150	143	150	50.00				Delete
10-5600-5000	CAPITAL OUTLAY	267,213	368,530	72,668	30,269	109,275	55,830.47	1,130,000	830,000		60K Excavator split 3 ways W/S/S. 1/2 of Campbell St Sidewalk, info sign and Church St. parking Lot
10-5600-6050	ENTERPRISE LEASE AGREEMENT	61,634	26,789	23,500	23,551	27,200	11,699.00	99,200	99,200		2 additional trks and leaf truck
Department Total		1,138,396	1,292,443	981,328	959,787	1,347,751	626,295	2,713,465	2,413,465	-	

FY 2024 vs FY 2025 Percent Change ->

79.07%



Strategic Priority

Infrastructure Investment
Economic and Community
Development

- ▶ Install new sidewalk
- ▶ Equipment purchase
- ▶ Parking in Depot District

Chocolate Mint Smoothie

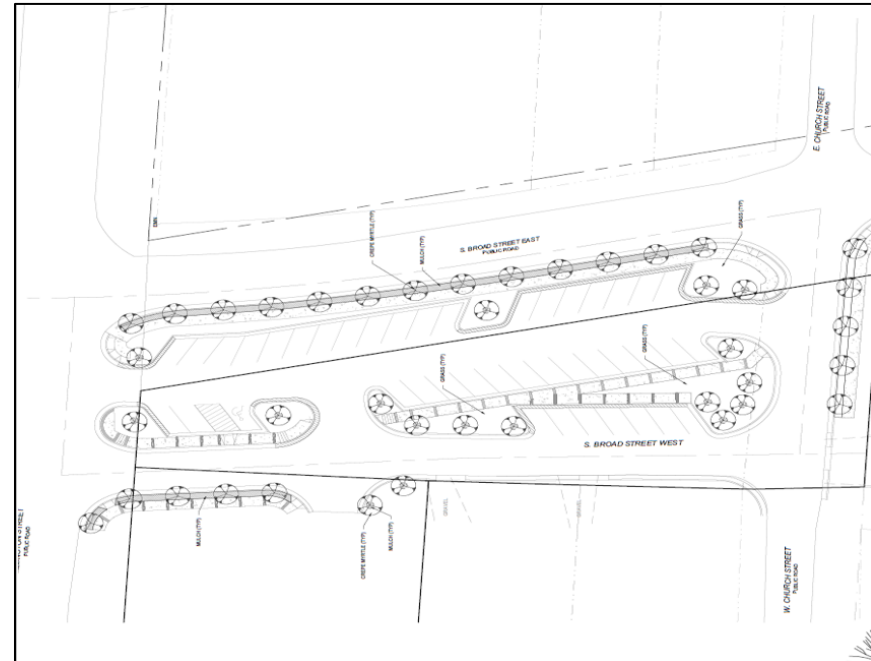
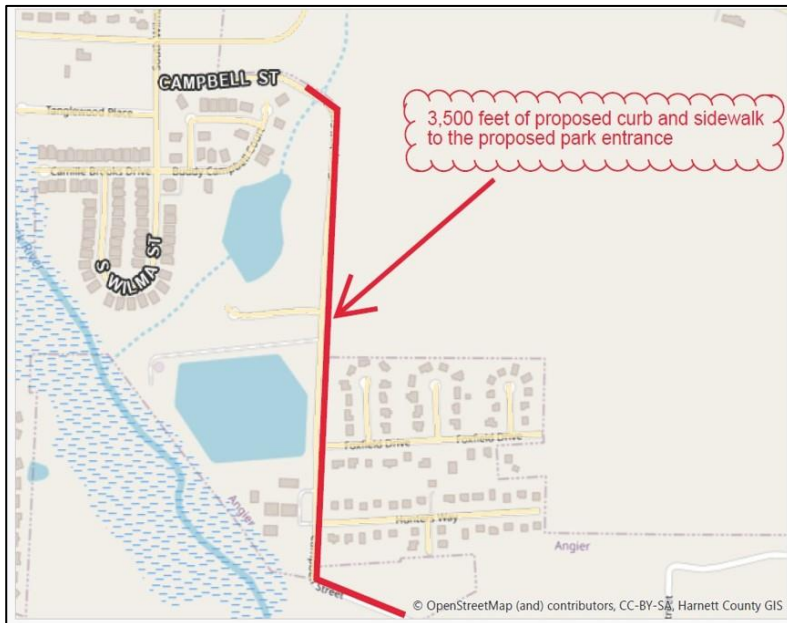
- 1 banana, sliced
- 1 cup frozen berries
- 1 scoop chocolate protein powder
- 2 drops mint essential oil
- 1 TBSP ground flax or hemp seeds

or blending, 1C almond milk

Optional (but encouraged) in ALL smoothies: 1/2 tsp ground flax, 1 tsp hemp seeds, 1 handful of spinach @ blending

Streets & Sanitation

- If the Board wishes to postpone the Church Street Sidewalk, the savings of \$400,000 which will allow the town to install entire Campbell Street Sidewalk



Parks & Recreation

- ▶ Recommended department budget \$1,070,896
- ▶ Increase of \$549,697
- ▶ Most of increase is to match a Part F Grant of \$500,000
- ▶ 1 FT position added
- ▶ Erosion control measures for the pond at Jack Marley





Budget Workbook



Parks & Recreation Department

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 202 Budget	FY 2023 Actual	FY 2024 Budget (Adopted)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-6200-1050	SALARIES-FULL-TIME	134,864	132,774	171,518	172,609	190,777	151,790.00	273,921	273,921		Salary for 4 FT employees
10-6200-1100	SALARIES-PART-TIME	7,048	6,970	15,000	10,031	17,000	8,323.00	3,000	3,000		Salary for 1 PT employees
10-6200-2000	FICA	11,626	10,398	13,393	13,393	15,895	12,159.00	21,276	21,276		\$281,540 @ 7.65%
10-6200-2050	RETIREMENT	15,306	15,305	20,764	20,763	24,515	19,505.00	37,416	37,416		LGERS Employer Contribution 13.60%
10-6200-2100	401K RETIREMENT	654	6,411	8,496	8,496	9,539	7,504.00	13,546	13,546		5% 401K Employer Contribution
10-6200-2250	GROUP INSURANCE	21,288	21,287	23,346	24,144	25,223	8,823.00	36,480	36,480		Medical, Dental, Vision and Life Insurance for 4 FT employees @\$760
10-6200-2300	HSA	500	-	4,000	2,000	2,000	2,000.00	2,000	2,000		HSA Employer Contribution \$2000/employee
10-6200-2400	EMPLOYEE APPRECIATION	500	188	500	482	500	52.00				Non-dept budget
	TUITION REIMBURSEMENT							-	-		
	TRAVEL, MEALS & MEETINGS	200	-	200	-	200	195.00	700	700		
10-6200-3200	DEPARTMENTAL SUPPLIES	3,001	2,955	4,227	3,547	5,000	3,567.00	8,000	8,000		Extra 2k for Safe in Office per Samantha
10-6200-3205	TROPHIES	3,500	3,405	5,000	4,512	5,000	2,129.00	5,000	5,000		
10-6200-3250	BUILDING MAINTENANCE & REPAIR	6,697	6,694	2,700	2,700	3,000	2,778.00	2,000	2,000		
	VANDALISM & DAMAGES REPAIR							10,000	10,000		
10-6200-3300	EQUIPMENT MAINTENANCE & REPAIR	2,600	5,679	2,000	54,960	3,000	1,652.00	3,000	3,000		
10-6200-3350	VEHICLE MAINTENANCE & REPAIR	-	-	-	81	-	192.00	400	400		
10-6200-4000	UNIFORMS & ACCESSORIES	5,000	5,075	5,517	3,584	5,000	1,741.00	7,500	7,500		
10-6200-4050	TELEPHONE	4,036	3,154	4,000	3,821	4,000	1,412.00				Moved to Utilities Line Item
10-6200-4100	UTILITIES	23,061	27,841	24,668	26,968	26,000	10,872.00	31,000	31,000		
10-6200-4200	FUEL	2,000	1,901	4,500	4,054	5,000	2,965.00	6,500	6,500		
10-6200-4250	PRINTING & PUBLISHING	280	-	280	116	200	-	200	200		
10-6200-4350	DUES & SUBSCRIPTIONS	285	225	783	789	200	45.00	300	300		
10-6200-4450	PROFESSIONAL SERVICES	65,000	58,280	10,000	12,317	15,000	-	15,000	15,000		Grant Application(s) assistance
10-6200-4500	CONTRACT SERVICES	58,559	65,525	38,000	41,387	40,000	14,093.00	65,000	65,000		Officials Pay, Fire Ant Treatment, Turf Treatment, Mulch for beds and Dog Park and Triangle Pond Mgmt. Repair numerous erosion areas along pond by tennis court and exercise area. Replenish some of the Rip-Rap rock along Williams & Willow Street
	PROPERTY & LIABILITY INSURANCE							14,647	14,647		
	WORKER'S COMPENSATION							5,160	5,160		
10-6200-5000	CAPITAL OUTLAY	88,000	84,806	136,375	82,240	115,000	98,161.15	500,000	500,000		2025 PARTF Grant Match
10-6200-6000	COMPUTER LEASE AGREEMENTS	800	763	8,768	849	8,800	663.81	850	850		
10-6200-6050	ENTERPRISE LEASE AGREEMENT	-	-	3,213	3,213	350	3,850.00	8,000	8,000		Lease for Ford F150
Department Total		454,805	459,636	507,248	497,052	521,199	354,472	1,070,896	1,070,896	-	

FY 2024 vs FY 2025 Percent Change ->

105.47%



Strategic Priority

Create an outstanding Parks & Recreation System

- Pursue grant funding opportunities for new park construction

Chocolate Mint Smoothie

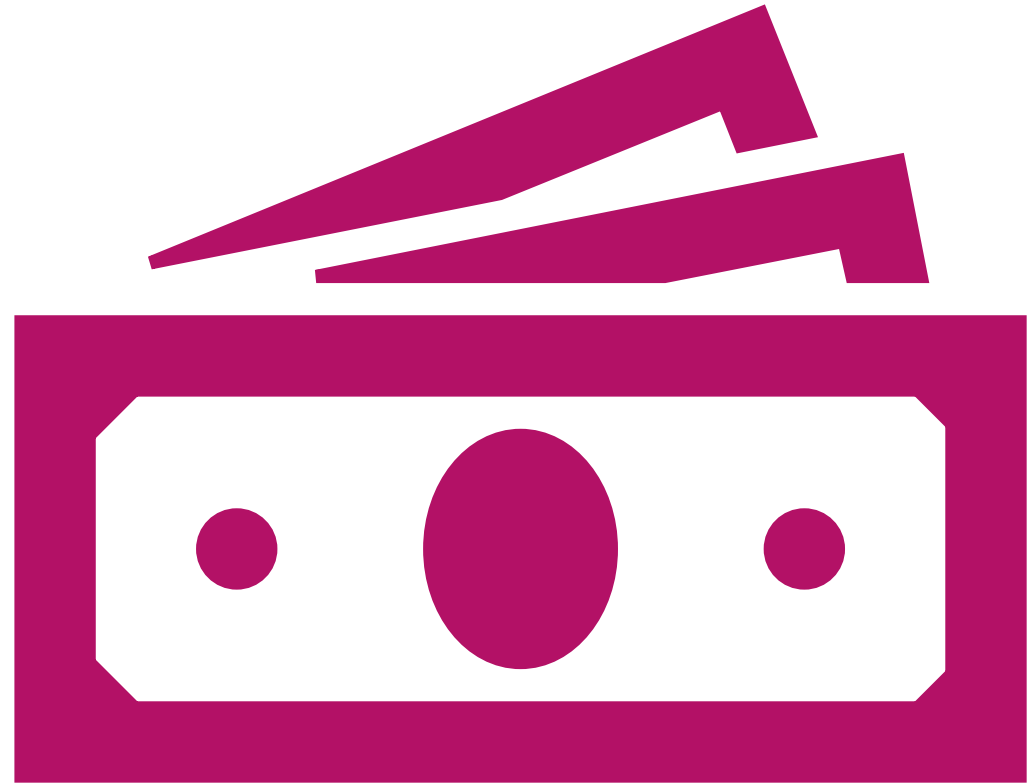
- 1 banana, sliced
- 1 cup frozen berries
- 1 scoop chocolate protein powder
- 2 drops mint essential oil
- 1 TBSP ground flax or hemp seeds

or blending, 1C almond milk

Optional (but encouraged) in ALL smoothies: 1/2 tsp ground flax, 1 tsp hemp seeds, 1 handful of spinach @ blending

Debt Service

- ▶ Recommended department budget \$38,891
- ▶ This is for capital items previously approved





Budget Workbook



Debt Service Obligations

Line Item #	Description	FY 2022 Budget	FY 202 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (02/06/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-8600-7005	PRINCIPAL (FIRST CITIZENS - JACK MARLEY PARK)	83,334	94,403	83,334	8,334	-	-	-			
10-8600-7010	INTEREST (FIRST CITIZENS - JACK MARLEY PARK)	6,450	6,450	-	44,454	-	-	-			
10-8600-7015	PRINCIPAL (FIRST BANK - BOOM TRUCK 50%)	-	-	11,237	11,237	11,238	11,236.92	11,582	11,582		Verified 4-10-24
10-8600-7020	INTEREST (FIRST BANK - BOOM TRUCK 50%)	-	-	1,234	1,064	1,066	1,065.15	721	721		
10-8600-7025	PRINCIPAL (FIRST BANK - LEAF TRUCK)	-	-	22,085	22,084	22,678	-	23,912	23,912		
10-8600-7030	INTEREST (FIRST BANK - LEAF TRUCK)	-	-	4,504	4,504	3,911	-	2,676	2,676		
10-8600-7050	PRINCIPAL	-	(1)	-	-	-	-				
Department Total		89,784	100,852	122,394	91,677	38,893	12,302.07	38,891	38,891	-	
FY 2024 vs FY 2025 Percent Change ->									-0.01%		

Non-Departmental

- ▶ Recommended budget is \$72,904
- ▶ New budget, captures items that all departments use
- ▶ Cell phone, cell phone stipend, longevity pay and employee appreciation





Budget Workbook



Non-Departmental		FY 2022	FY 2022	FY 2023	FY2023	FY 2024	FY 2024	FY 2025	FY 2025	FY 2025	
Line Item #	Description	Budget	Actual	Budget	Actual	(Amended)	Actual (02/06/2024)	Dept. Head Request	Manager Proposed	Board Approved	
	Cell Phone Stipend	No Prior FY Information; New Department						8,640	8,640		
	Cell Phones							34,964	34,964		
	Employee Appreciation							7,000	7,000		\$1,000 Per department
	Longevity							8,600	22,300		
Department Total		-	-	-	-	-	-	59,204	72,904	-	

FY 2023 vs FY 2024 Percent Change ->

#DIV/0!

Library and Depot

The recommend budget for the Library is \$5,000

This is a decrease of \$86,417 due to the consolidation with Harnett County

The town owns and maintains this building

The recommended budget for the Depot is \$39,500

This is an increase of \$8,000



Budget Workbook



Library Department

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Adopted)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
10-6300-1050	SALARIES-FULLTIME	114,129	112,274	23,657	23,656	-	-				
10-6300-1100	SALARIES-PART-TIME	9,000	7,213	831	830	-	-				
10-6300-2000	FICA	9,241	9,241	1,855	1,855	-	-				
10-6300-2050	RETIREMENT	12,998	12,996	2,884	2,883	-	-				
10-6300-2100	SUPPLEMENTAL RETIREMENT	5,543	5,494	1,195	1,183	-	-				
10-6300-2250	GROUP INSURANCE	20,783	20,697	3,181	3,181	-	-				
10-6300-2300	HRA	4,500	3,000	-	-	-	-				
10-6300-2400	EMPLOYEE APPRECIATION	500	377	-	-	-	-				
10-6300-3000	TRAVEL & MEALS	500	169	9	9	-	-				
10-6300-3050	TRAINING & MEETINGS	400	300	-	-	-	-				
10-6300-3055	TUITION REIMBURSEMENT	500	500	500	500	-	-				
10-6300-3100	POSTAGE	806	806	-	-	-	-				
10-6300-3200	MATERIALS & SUPPLIES	8,251	6,747	613	292	-	-				
10-6300-3230	BOOKS / VIDEOS	16,194	15,575	800	688	-	-				
10-6300-3250	BUILDING MAINTENANCE	5,250	11,011	4,000	3,447	4,000	464.00	5,000	5,000		
10-6300-3810	DONATIONS	15,218	5,501	-	-	-	-				
10-6300-4050	TELEPHONE	500	430	199	47	-	-				
10-6300-4100	UTILITIES	7,034	7,726	3,905	3,844	4,000	517.00				
10-6300-4350	DUES & SUBSCRIPTIONS	400	398	400	314	-	-				
10-6300-4500	CONTRACT SERVICES	5,167	5,390	168,931	168,931	83,417	420.00				
10-6300-4700	DRUG SCREENING	70	69	100	100	-	-				
10-6300-4915	SPECIAL EVENTS	4,995	5,104	500	133	-	-				
10-6300-5000	CAPITAL OUTLAY	8,000	(0)	-	-	-	-				
10-6300-5500	LIBRARY GRANT	4,753	3,459	1,192	1,191	-	-				
10-6300-6000	COMPUTER LEASE AGREEMENTS	1,500	1,366	648	648	-	-				Transition to HC System complete
Department Total		256,232	235,842	215,400	213,730	91,417	1,401.00	5,000	5,000	-	

FY 2024 vs FY 2025 Percent Change ->

-94.53%

Water/Sewer Fund



- ▶ Recommended department budget \$5,062,702
- ▶ Decrease of \$401,491, FY 24 budget used Fund Balance and SDF to balance
- ▶ 2 FT positions added-split 3 ways Water/Sewer and Streets
- ▶ Excavator
- ▶ Water Meter Revenue will be transferred to a fund dedicated to replace meters in the future.

Regulatory Fees



Municipality	Regulatory (Tap) Fees Water	Regulatory (Tap) Fees Sewer	Total
Angier	\$732	\$799	\$1,531
Dunn	\$1,750	\$1,750	\$3,500
Lillington	\$1,400	\$1,500	\$2,900
Fuquay- Varina	\$2,200	\$1,510	\$3,710

Regulatory Fees- Water

what does it cost the Town?

Type of Material				Operator's Name	Date and Hours			Costs					
Description of Material		Number or Length Used	Date :		Length/Number	Equipment Rate	Total Cost						
4" Sewer Saddle		1			Hours	6	1	\$ 241.00	\$ 241.00				
4" PVC Pipe		50			Hours	6	50	\$ 2.89	\$ 144.50				
4" Combination Y		1			Hours	6	1	\$ 37.37	\$ 37.37				
4" pvc glue cap		1			Hours	6	1	\$ 15.58	\$ 15.58				
4" pvc female adapter		1			Hours	6	1	\$ 11.45	\$ 11.45				
4" brass cap		1			Hours	6	1	\$ 11.47	\$ 11.47				
mini manhole		1			Hours	6	1	\$ 97.20	\$ 97.20				
									Grand Total				
									\$ 558.57				

Regulatory Fees- Water

what does it cost the Town?

Type of Equipment		Operator's Name	Date and Hours		Costs		
Make and Model As Appropriate	Equipment Code Number		Date :		Total Hours	Equipment Rate	Total Cost
Mobilization fee	labor-00	Public Works	Hours	6	6	\$ 1,000.00	\$ 1,000.00
Tool Trailer	toa-00	Public Works	Hours	6	6	\$ 75.00	\$ 450.00
Mini Excavator (CAT 305 E)	8280	Public Works	Hours	6	6	\$ 48.97	\$ 293.82
20' Flat Bed Trailer	toa-01	Public Works	Hours	6	6	\$ 50.00	\$ 300.00
TOA Dump Truck (40)	8720	Public Works	Hours	6	6	\$ 55.98	\$ 335.88
(3)TOA pickup trucks	8806	Public Works	Hours	6	6	\$ 17.00	\$ 102.00
(4) Utility Maintenance worker	labor-02	Public Works	Hours	6	6	\$ 30.00	\$ 180.00
						Grand Total	\$ 2,661.70

Regulatory Fees- Sewer

what does it cost the Town?

Type of Material		Operator's Name	Date and Hours		Costs	
Description of Material	Number or Length Used		Date :		Length/Number	Total Cost
4" Sewer Saddle	1		Hours	6	1	\$ 241.00
4" PVC Pipe	50		Hours	6	50	\$ 2.89
4" Combination Y	1		Hours	6	1	\$ 37.37
4" pvc glue cap	1		Hours	6	1	\$ 15.58
4" pvc female adapter	1		Hours	6	1	\$ 11.45
4" brass cap	1		Hours	6	1	\$ 11.47
mini manhole	1		Hours	6	1	\$ 97.20
						Grand Total
						\$ 558.57

Regulatory Fees- Sewer

what does it cost the Town?

Type of Equipment		Operator's Name	Date and Hours		Costs		
Make and Model As Appropriate	Equipment Code Number		Date :		Total Hours	Equipment Rate	Total Cost
Mobilization fee	labor-00	Public Works	Hours	6	6	\$ 1,000.00	\$ 1,000.00
Tool Trailer	toa-00	Public Works	Hours	6	6	\$ 75.00	\$ 450.00
Mini Excavator (CAT 305 E)	8280	Public Works	Hours	6	6	\$ 48.97	\$ 293.82
20' Flat Bed Trailer	toa-01	Public Works	Hours	6	6	\$ 50.00	\$ 300.00
TOA Dump Truck (40)	8720	Public Works	Hours	6	6	\$ 55.98	\$ 335.88
(3)TOA pickup trucks	8806	Public Works	Hours	6	6	\$ 17.00	\$ 102.00
(4) Utility Maintenance worker	labor-02	Public Works	Hours	6	24	\$ 30.00	\$ 720.00
						Grand Total	\$ 3,201.70



Budget Workbook



Water & Sewer Fund (Fund 30) Revenues

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
30-3030-3035	SALES TAX REFUND	-	-	-	15,060	-	0				
30-3030-3040	ACTIVATION FEE	35,720	40,220	47,290	51,748	4,200	49,417	20,000	10,000		200 new homes x \$50
30-3030-3045	LATE FEES / RECONNECTIONS	107,850	113,220	88,000	87,480	120,000	71,984	87,480	95,980		
30-3030-3050	INTEREST ON INVESTMENTS	1,000	4,162	79,891	84,287	65,000	31,141	65,000	65,000		
30-3030-3055	RETURNED CHECK FEES	1,050	1,175	900	925	900	425	900	900		
	WATER INSPECTION FEES \$2.00/LF							50,000	50,000		Inspections of water lines
	SEWER INSPECTION FEES \$2.00 LF							50,000	50,000		Inspections of sewer lines
30-3030-3060	ANTENNA RENTAL	31,500	14,228	34,963	26,222	26,200	0	26,200	26,200		
30-3030-3063	BUILDING RENTAL	11,700	10,400	15,600	15,600	15,600	5,200	15,600	15,600		Smith Drive Source Tec
30-3030-3065	METER TAMPERING FEE	265	300	100	100	-	100	100	100		
30-3030-3075	SALE OF ASSETS	34,039	45,146	-	6,453	-	500	-	-		
30-3030-3080	BANK OF AMERICA P-CARD REBATE	7,776	7,776	8,000	7,627	7,500	0	-	-		
30-3030-3999	MISCELLANEOUS REVENUE	53,629	54,784	-	1,849	2,500	35,740				
30-3030-5647	INDEMNIFY ANGIER	11,482	11,482	14,027	14,028	8,000	0	-	-		insurance reimb.
30-3030-8105	WATER SALES	1,285,000	1,301,129	1,390,228	1,266,540	1,517,772	1,190,632	1,500,000	1,674,765		Based on FY 24 sales
30-3030-8110	HYDRANT WATER/METERED	-	-	1,407	1,498	-	8,800	15,000	15,000		
30-3030-8115	WATER REGULATORY FEES	130,490	153,914	128,000	163,160	140,000	235,344	570,000	570,000		200 homes x \$2,850
30-3030-8120	IRRIGATION TAP FEES	12,875	15,678	27,573	29,740	10,000	24,389	10,000	10,000		
											200 homes x \$430 raised rates meter cost at \$295 up from \$275. Funds moved to cover the cost of future meter replacement
30-3030-8125	WATER METER REVENUE	77,292	90,468	89,298	108,909	81,000	141,475	86,000	-		
30-3030-8133	EQUIPMENT RENTAL/HYDRANT	-	-	3,500	3,500	-	5,500	15,000	15,000		
30-3030-8140	DATA LOGGER REVIEW	-	-	50	50	-	0	150	150		
30-3030-8145	WATER PRESSURE CHECK	-	-	-	-	-	150	150	150		
30-3030-8305	SEWER SALES	1,388,799	1,303,210	1,421,707	1,356,256	1,534,772	1,275,254	1,500,000	1,793,857		Samantha-based on FY 24
30-3030-8315	SEWER REGULATORY FEES	213,142	157,604	133,895	168,790	175,000	255,685	670,000	670,000		200 homes x \$3,350
30-3030-8725	TRANSFER FROM ELEVATED TANK	100,000	24,038	110,266	172,943	-	0				
30-3030-8730	TRANSFER FROM DEBT SVC RESERVE FUND	-	15,700	-	-	-	0				
30-3030-9999	FUND BALANCE APPROPRIATED	1,032,251	-	145,332	-	1,410,749	125				
30-3900-6187	TRANSFER FROM SDF (BUY-IN METHOD)	-	-	-	-	345,000	0				
Department Total		4,535,860	3,364,634	3,740,027	3,582,765	5,464,193	3,331,861.05	4,681,580	5,062,702	-	

FY 2024 vs FY 2025 Percent Change ->

-7.35%



Budget Workbook



Water Department Expenditures

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
30-8100-0020	SPECIAL EVENTS	1,000	640	-	-	-	0				
30-8100-1050	SALARIES-FULL TIME	218,433	258,794	319,198	403,570	285,332	263,012	416,128	416,128		All employees split streets/water/sewer except Jimmy Matthews + 2 Employees Split 3ways W/S/S
30-8100-1100	SALARIES-PART-TIME	7,212	7,212	19,474	9,209	5,000	8,456	6,000	6,000		Salary for 1 PT employee max 1000 hours split 3 ways and Finance/Water/Sewer
30-8100-1150	OVERTIME	1,000	96	6,700	134	6,801	0	6,000	6,000		Proposed OT split 3 ways W/S/S
30-8100-2000	FICA	17,288	15,993	24,761	24,760	22,736	20,310	32,760	32,760		\$428,128 @ 7.65%
30-8100-2050	RETIREMENT	24,775	22,906	38,560	38,560	37,540	33,470	58,000	58,000		LGERS Employer Contribution 13.6%
30-8100-2100	SUPPLEMENTAL RETIREMENT	10,950	9,822	15,884	15,884	14,611	13,042	21,110	21,110		5% 401K Employer Contribution
30-8100-2250	GROUP INSURANCE	63,914	33,789	57,838	51,373	33,650	15,109	45,600	45,600		Medical, Dental, Vision & Life Insurance for 15 FT employees, split 3 ways \$136,800/3
30-8100-2300	HRA	15,000	3,500	9,616	1,667	3,000	3,000	3,000	3,000		HRA Ins Deductible \$2000/employee need to verify
30-8100-2400	EMPLOYEE APPRECIATION	500	444	500	411	1,200	300	-	-		Non-Dept Budget
30-8100-3000	TRAVEL, MEALS AND TRANINGS	300	-	1,000	52	1,000	0	6,000	6,000		
30-8100-3050	TRAINING & MEETINGS	3,200	780	3,700	3,527	5,000	1,989				delete
30-8100-3100	POSTAGE	17,332	20,144	15,407	17,440	15,000	6,750	20,000	20,000		water bills
30-8100-3200	DEPARTMENTAL SUPPLIES	54,705	96,886	46,049	90,116	55,000	67,987	65,000	65,000		
30-8100-3250	BUILDING MAINTENANCE	14,186	15,664	13,345	13,345	15,000	7,481	10,000	10,000		
30-8100-3300	EQUIPMENT MAINTENANCE	7,000	5,367	9,500	9,007	13,000	12,001	15,000	15,000		
30-8100-3350	VEHICLE MAINTENANCE	11,630	6,811	5,000	5,392	8,000	3,720	8,000	8,000		
30-8100-3400	MAINTENANCE & REPAIR-SYSTEM	-	-	-	3,614	-	0	-	-		
30-8100-3990	MISCELLANEOUS	88	22,694	-	-	-	0	-	-		
30-8100-4000	UNIFORMS & ACCESSORIES	2,564	550	2,500	2,336	300	385	2,500	2,500		2 new employees 4,000 in Sewer, 1,000 in water,
30-8100-4015	BANK FEES	7,178	856	3,600	3,533	2,500	1,613	2,500	2,500		
30-8100-4025	CREDIT CARD FEES	13,700	14,734	-	-	1,000	1,390	3,500	3,500		
30-8100-4050	TELEPHONE	4,744	4,740	5,187	5,461	5,000	1,838	300	300		VOIP only how many phones?
30-8100-4100	UTILITIES	10,981	11,763	10,500	11,163	11,000	5,097	18,000	18,000		Elect/LP Gas
30-8100-4150	UTILITIES-GAS	700	610	5,000	4,043	6,000	3,554				delete
30-8100-4550	PROPERTY & LIABILITY INS						0	6,823	6,823		
30-8100-4600	WORKERS COMP INS							4,625	4,625		
30-8100-4200	FUEL	10,907	10,344	19,787	17,838	19,000	13,748	24,000	24,000		
30-8100-4250	PRINTING & PUBLISHING	1,652	-	2,000	192	3,000	0	3,000	3,000		Customer notifications
30-8100-4350	DUES & SUBSCRIPTIONS	4,807	4,823	3,574	1,659	4,500	3,420	3,000	3,000		Adobe (\$74 split 3 ways one license) Staff Cert.
30-8100-4370	PERMIT RENEWAL FEE	2,100	2,065	2,100	2,065	2,100	2,580	2,580	2,580		
30-8100-4450	PROFESSIONAL SERVICES	17,500	14,786	45,563	47,939	43,250	31,068	43,250	43,250		Town Attorney split 3 ways (\$24,000), DM2 Engineering split 3 ways (\$12000) Audit 7250



Budget Workbook



Water Department Expenditures

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
30-8100-4500	CONTRACT SERVICES	61,947	63,631	37,715	44,686	42,000	22,513	48,650	68,650		Lexis Nexis split 3 ways (\$800) unifirst4K, NC881 1200,Environment 1 1800
30-8100-4700	DRUG SCREENING	947	304	948	44	950	0				Tyler,15000 custom controls
30-8100-4990	LITIGATION SETTLEMENT	300,000	300,000	-	-	-	0				1500 Neptune 5000 Draft and Design 5000 Specs HC sample BSI 500, Custom controls 1500, Lifecycle modeling \$20K
30-8100-5000	CAPITAL OUTLAY-OTHER	233,367	-	72,421	-	63,000	44,570	67,500	67,500		60K Excavator Valve Exeriser tool 5K , 2500 GIS split 2 ways
30-8100-5400	PURCHASES FOR RESALE	460,023	720,089	574,898	669,930	675,000	536,755	870,000	870,000		
30-8100-5615	METER PURCHASE EXPENSE	91,435	88,798	82,153	86,951	90,000	122,889	140,000	140,000		432 x \$295 + additional meters
30-8100-5625	LINE EXTENSION	76,720	63,719	83,113	83,113	-	0	100,000	100,000		Replace water lines
30-8100-5675	CONTRCT SER.MAINT ON WTR	34,000	30,504	34,000	26,961	34,000	27,428	34,000	34,000		Water tank maintenance
30-8100-6000	COMPUTER LEASE AGREEMENTS	3,500	3,077	4,237	4,172	3,500	2,913	4,200	4,200		
30-8100-6050	ENTERPRISE LEASE AGREEMENT	63,599	31,095	23,500	22,115	27,250	11,699	36,800	36,800		2 additional trucks
30-8100-8999	CONTINGENCY	-	-	-	-	10,160	0	-	-		
Department Total		1,870,884	1,888,031	1,599,328	1,722,262	1,565,380	1,290,087	2,127,826	2,147,826	-	

FY 2024 vs FY 2025 Percent Change ->

37.21%



Budget Workbook



Sewer Department Expenditures

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
30-8300-1050	SALARIES-FULL TIME	218,433	210,266	319,198	313,157	285,332	218,324.09	416,128	416,128		All employees split streets/water/sewer except Jimmy Matthews + 2 Employees
30-8300-1100	SALARIES-PART-TIME	7,212	7,212	19,684	9,209	5,000	6,816.47	6,000	6,000		Salary for 1 PT employee max 1000 hours split 3 ways and Finance/Water/Sewer
30-8300-1150	OVERTIME	1,000	96	6,700	134	6,801	-	6,000	6,000		Proposed OT pay for staff
30-8300-2000	FICA	17,288	15,986	24,748	24,747	22,736	16,834.47	32,760	32,760		\$428,128 @ 7.65%
30-8300-2050	RETIREMENT	24,775	22,897	38,546	38,545	37,540	27,726.95	58,000	58,000		LGERS Employer Contribution 13.6%
30-8300-2100	SUPPLEMENTAL RETIREMENT	10,949	9,820	15,882	15,881	14,611	10,718.28	2,110	2,110		5% 401K Employer Contribution
30-8300-2250	GROUP INSURANCE	63,914	33,786	57,837	51,371	33,650	5,494.71	45,600	45,600		Medical, Dental, Vision & Life Insurance for 8 FT employees
30-8300-2300	HRA	15,000	3,500	14,667	1,667	3,000	3,000.00	3,000	3,000		HRA Ins Deductible \$2000/employee
30-8300-2400	EMPLOYEE APPRECIATION	500	444	500	155	1,200	52.75				Non-departmental
30-8300-3000	TRAVEL, MEALS AND TRAININGS	1,000	-	1,000	420	1,500	1,099.98	6,500	6,500		lunch and learns for staff Safety meetings
30-8300-3050	TRAINING & MEETINGS	3,600	1,605	4,105	4,105	5,000	1,888.93				
30-8300-3100	POSTAGE	10,500	9,873	12,000	11,448	15,000	12,498.57	20,000	20,000		
30-8300-3200	DEPARTMENTAL SUPPLIES	33,463	24,646	20,543	64,384	28,000	8,280.97	28,000	28,000		
30-8300-3215	CHEMICALS	16,000	16,415	20,000	12,890	28,000	9,040.66	28,000	28,000		additional PS
30-8300-3250	BUILDING MAINTENANCE	5,400	4,752	7,000	5,092	9,000	4,723.33	5,000	5,000		
30-8300-3300	EQUIPMENT MAINTENANCE	20,000	16,274	30,836	30,836	34,000	8,719.49	34,000	34,000		Pump stations
30-8300-3350	VEHICLE MAINTENANCE	2,000	1,090	8,800	8,290	5,000	913.94	5,000	5,000		
30-8300-3400	MAINTENANCE & REPAIR-SYSTEM	10,894	5,581	20,000	6,363	12,000	-	10,000	10,000		
30-8300-3990	MISCELLANEOUS	500	23,953	500	-	500	265,771.42				delete
30-8300-4000	UNIFORMS & ACCESSORIES	3,000	280	1,000	271	3,000	1,062.00	2,500	2,500		0
30-8300-4015	BANK FEES	630	586	3,602	2,989	2,500	959.30				delete
30-8300-4025	CREDIT CARD FEES	20,335	14,734	4,047	-	1,000	1,390.54				delete
30-8300-4050	TELEPHONE	4,744	4,740	5,047	5,461	5,000	1,829.94	300	300		VOIP
30-8300-4100	UTILITIES	21,766	22,703	20,505	22,671	25,000	8,690.37	36,000	36,000		Elect /LP Gas
30-8300-4150	UTILITIES-GAS	5,261	5,260	5,000	4,043	6,000	3,465.45				delete
30-8300-4200	FUEL	7,000	4,426	7,000	6,589	14,000	3,786.16	12,000	12,000		Fuel for trk and Generators
30-8300-4250	PRINTING & PUBLISHING	988	988	1,000	314	3,000	36.51	1,000	1,000		w/s mailers
30-8300-4350	DUES & SUBSCRIPTIONS	3,250	3,248	2,574	436	3,000	448.89	3,000	3,000		Adobe (\$74 split 3 ways one license) Staff Cert
30-8300-4370	PERMIT FEES	900	810	900	810	900	600.00	1,710	1,710		State increase for fees
30-8300-4377	CIVIL PENALTIES	-	-	904	-	-	-	-	-		
30-8300-4385	CLEAN SEWER OUTFALL EXPENSE	-	-	5,000	4,150	5,000	725.00	5,000	5,000		USDA
30-8300-4450	PROFESSIONAL SERVICES	104,600	100,636	45,563	47,939	43,250	25,668.00	43,250	58,750		Town Attorney split 3 ways (\$24,000), DM2 Engineering split 3 ways (\$12000) Audit 7250. Sewer lifecycle modeling \$15,500



Budget Workbook



Sewer Department Expenditures

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
30-8300-4500	CONTRACT SERVICES	69,839	69,888	54,145	59,699	40,000	4,651.93	40,000	40,000		Lexis Nexis split 3 ways (\$800) Nepturne 5000 Tyler 15000 Draft and Design 5000 Mission 8000
30-8300-4550	PROPERTY & LIABILITY INS							6,823	6,823		
30-8300-4600	WORKERS COMP							4,625	4,625		
30-8300-4700	DRUG SCREENING	948	304	950	44	950	-				delete
30-8300-4990	LITIGATION SETTLEMENT	300,001	300,000	-	-	-	-				delete
30-8300-5000	CAPITAL OUTLAY	261,363	-	72,911	-	171,834	59,936.31	62,500	62,500		60K Excavator, GIS 2500 Split 2 ways,
30-8300-5625	LINE EXTENSION	3,950	3,950	24,200	3,404	225,000	65,757.00	100,000	100,000		sewer line McIver/Church Priority 5 lines
30-8300-5650	CONST.SWR REHAB/PREVENT	35,000	29,736	35,000	15,328	35,000	8,208.42	45,000	45,000		cleaning 10% of sewer mains
30-8300-6000	COMPUTER LEASE AGREEMENTS	-	-	1,250	1,176	1,200	746.73	1,200	1,200		Samantha
30-8300-6050	ENTERPRISE LEASE AGREEMENT	69,300	22,391	23,500	22,115	27,250	7,421.20	36,800	36,800		2 additional trks
Department Total		1,375,303	992,878	936,644	796,133	1,160,754	797,289	1,107,806	1,123,306	-	

FY 2024 vs FY 2025 Percent Change ->

-3.23%



Budget Workbook



Smith Drive Department Expenditures

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (02/06/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
30-8400-3200	MATERIALS & SUPPLIES	3,649	1,300	3,000	320	3,000	1,124.59	3,000	3,000		
30-8400-3215	CHEMICALS	33,000	17,152	35,000	15,502	30,000	8,192.64	30,000	30,000		
30-8400-3250	BUILDING MAINTENANCE	1,000	578	1,000	-	4,000	-	-	-		
30-8400-3300	EQUIPMENT MAINTENANCE	20,000	17,671	20,000	6,820	20,000	1,854.85	20,000	20,000		
30-8400-3990	MISCELLANEOUS	-	-	-	-	-	136,378.33				PS 1,6
30-8400-4050	TELEPHONE	500	-	-	-	-	-	500	500		Land line
30-8400-4100	UTILITIES	18,000	16,203	18,000	15,608	20,000	4,536.77	27,000	27,000		Elect/Fuel Generator
30-8400-4150	UTILITIES-GAS	2,000	-	2,000	-	2,000	-				delete
30-8400-4500	CONTRACT SERVICES	500,000	453,605	566,961	566,972	625,000	384,015.05	700,000	700,000		HC WW treatment no increase proposed at this time 55K x 12 + proposed growth, Mission unit \$800
Department Total		578,149	506,508	645,961	605,221	704,000	536,102	780,500	780,500	-	
FY 2024 vs FY 2025 Percent Change ->									10.87%		



Budget Workbook



Lagoon Department Expenditures

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (02/06/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
30-8500-3200	MATERIALS & SUPPLIES	2,866	6,027	3,000	1,903	5,000	1,636.29	5,000	5,000		
30-8500-3215	CHEMICALS	16,000	20,371	20,000	11,107	24,000	8,592.82	24,000	24,000		
30-8500-3250	BUILDING MAINTENANCE	4,000	3,668	5,000	4,900	5,000	-	5,000	5,000		
30-8500-3300	EQUIPMENT MAINTENANCE	6,000	3,779	6,000	3,123	9,000	1,846.36	9,000	9,000		
30-8500-3990	MISCELLANEOUS	-	-	-	(9)	-	-				
30-8500-4050	TELEPHONE	350	-	-	-	-	-				
30-8500-4100	UTILITIES	21,247	17,815	20,000	18,407	24,000	6,794.67	30,000	30,000		Elect/fuel Generator
30-8500-4370	PERMIT FEE # WQ0002638	1,310	1,310	1,310	1,310	1,310	-	1,310	1,310		
30-8500-4380	LABORATORY CERTIFICATION	200	150	200	150	200	250.00	250	250		
30-8500-4500	CONTRACT SERVICES	15,810	12,895	15,000	9,153	15,000	15,580.01	16,000	16,000		Crystal lake, Pace, Mission 800
30-8500-5000	CAPITAL OUTLAY	4,160	-	810	810	-	-	50,000	50,000		Decommission of Spray Fields
Department Total		71,943	66,015	71,320	50,854	83,510	34,700	140,560	140,560	-	
FY 2024 vs FY 2025 Percent Change ->									68.32%		



Budget Workbook

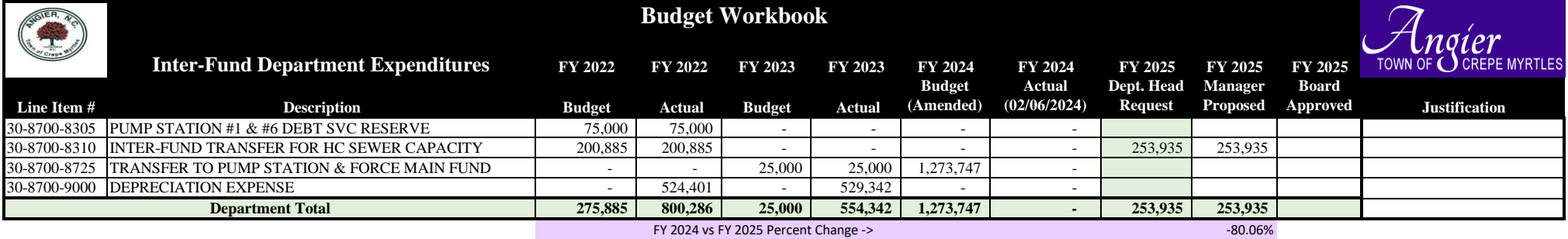


Debt SVC Obligation Department Expenditures

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
30-8600-7005	PRINCIPAL (BB&T GO BOND SERIES 2011)	96,896	0	100,927	-	104,919	-	104,919	104,919		
30-8600-7010	INTEREST (BB&T GO BOND SERIES 2011)	18,615	18,614	15,156	15,156	11,533	-	11,533	11,533		
30-8600-7015	PRINCIPAL (FIRST BANK - BOOM TRUCK (50%))	-	-	11,237	-	11,238	11,237	11,237	11,237		
30-8600-7020	INTEREST (FIRST BANK - BOOM TRUCK (50%))	-	-	1,234	1,065	1,066	1,065	1,066	1,066		
30-8600-7025	PRINCIPAL (BB&T - WATER TANK)	113,970	-	100,247	-	103,043	-	103,043	103,043		
30-8600-7030	INTEREST (BB&T - WATER TANK)	17,114	17,114	30,837	30,837	28,041	-	28,041	28,041		
30-8600-7035	PRINCIPAL (FIRST BANK - SERIES 2021A REVENUE BOND)	-	-	-	-	165,000	-	235,639	235,639		
30-8600-7040	INTEREST (FIRST BANK - SERIES 2021A REVENUE BOND)	26,002	26,001	72,204	72,203	72,004	36,802	66,639	66,639		
30-8600-7045	PRINCIPAL (TRUIST - REFUNDING BOND SERIES 2021B)	89,000	-	76,000	-	60,000	-	-	-		
30-8600-7050	INTEREST (TRUIST - REFUNDING BOND SERIES 2021B)	20,099	25,472	53,932	53,932	52,458	26,229	54,458	54,458		
Department Total		381,696	87,201	461,774	173,193	609,302	75,333	616,575	616,575	-	

FY 2024 vs FY 2025 Percent Change ->

1.19%



Proposed fee changes



The town should be passing these cost along, as it is part of the enterprise fund.

Recommendation is to charge \$2,250 for water tap and \$3,760 for sewer tap

System Development Fee (Buy-in Method



Collected \$105,000 more than was budgeted for FY 24



Estimating revenues on 200 new homes



Remember, these fees are set and cannot be changed without a new study (approx. cost \$25,000). The town commissioned and approved the study and fees last year.



Budget Workbook



System Development Fee (Buy-In Method) Revenues

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
61-3061-3050	INTEREST ON INVESTMENTS	5	-	12,193	31,593	28,000	34,292	15,000	15,000		
61-3061-8710	SDF (WATER BUY-IN METHOD)	35,000	111,234	74,693	139,548	103,000	125,916	62,000	62,000		\$310 x 200 homes
61-3061-8715	SDF (SEWER BUY-IN METHOD)	104,000	336,988	233,300	432,876	320,000	741,578	472,200	472,200		\$2361 x200
61-3061-9999	FUND BALANCE APPROPRIATED	-	-	-	-	345,000	0	0	0		
Department Total		139,005	448,222	320,186	604,017	796,000	901,786.39	549,200	549,200	-	
FY 2024 vs FY 2025 Percent Change ->									-31.01%		



System Development Fee (Buy-In Method)
Expenditures

Budget Workbook



Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
61-8710-8110	HARNETT COUNTY WWTP EXPANSION	139,005	-	320,186	-	451,000	-				
61-8710-8325	TRANSFER TO WATER AND SEWER FUND	-	-	-	-	345,000	-				
61-8710	TRANSFER TO SFD FUND BALANCE							549,200	549,200		
Department Total		139,005	-	320,186	-	451,000	-	549,200	-	-	
FY 2024 vs FY 2025 Percent Change ->									-100.00%		

System Development Fees (Incremental Cost Method



RECOMMENDED BUDGET
\$3570



ALL IS BEING TRANSFERRED
TO CAPITAL PROJECT FUND
IN W/S DEPARTMENT



System Development Fee (Incremental Cost Method)
Revenues

Budget Workbook



Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (04/12/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
64-3002-0019	SDF (WATER INCREMENTAL METHOD)	-	208	-	-	-	0				
64-3064-3050	INTEREST EARNED	-	-	103	265	160	241	120			
64-3064-8305	SDF (WATER INCREMENTAL METHOD)	1,039	3,602	2,448	4,757	3,450	7,281	3,450			
Department Total		1,039	3,602	2,551	5,021	3,610	7,522	3,570	-	-	
FY 2024 vs FY 2025 Percent Change ->									-100.00%		



System Development Fee (Incremental Cost Method)
Expenditures

Budget Workbook



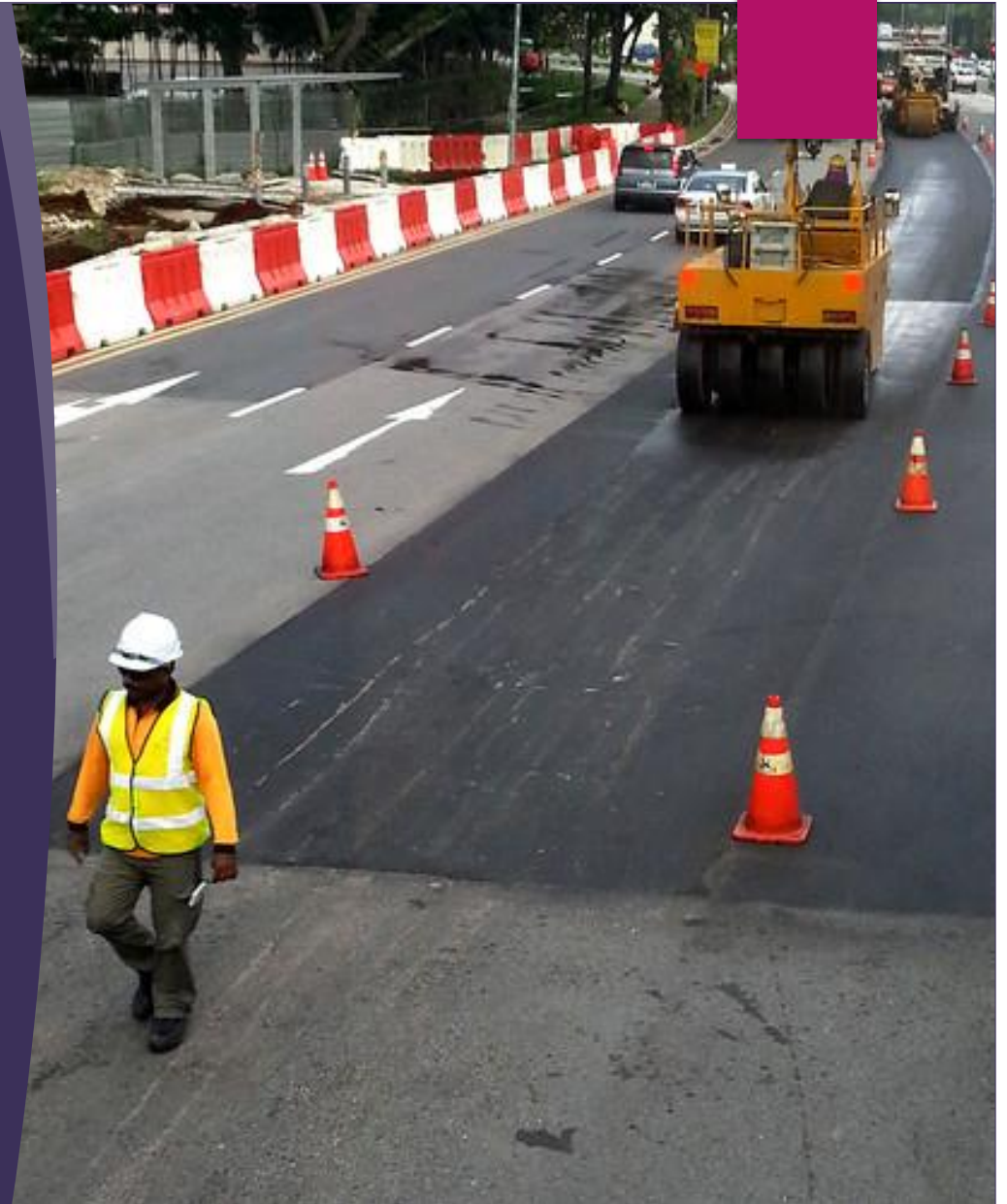
Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (02/06/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
64-8705-8305	TRANSFER TO CAPTIAL PROJECT FUND	1,039	-	2,551	-	3,610	-	3,570	3,570		
Department Total		1,039	-	2,551	-	3,610	-	3,570	3,570	-	

FY 2024 vs FY 2025 Percent Change ->

-1.11%

Powell Bill

- ▶ Revenues of \$308,600
- ▶ Funds are received from the State for street paving
- ▶ Request to use \$105,000 from Powell Bill fund balance to resurface streets





Budget Workbook



Powell Bill Revenue

Line Item #	Description	FY 2022 Budget	FY 2022 Actual	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget (Amended)	FY 2024 Actual (02/06/2024)	FY 2025 Dept. Head Request	FY 2025 Manager Proposed	FY 2025 Board Approved	Justification
20-3020-2055	VEHICLE LICENSES	19,500	19,294	19,500	23,456	19,500	12,002.50	22,500			Estimate
20-3020-3050	INTEREST ON INVESTMENTS	12	105	2,083	5,858	3,500	877.26	1,100			
20-3020-3080	BANK OF AMERICA P-CARD REBATE	268	268	272	272	-	-	-			
20-3020-5705	STATE STREET - AID	162,692	162,692	171,540	171,540	171,539	89,866.97	180,000			
20-3020-9999	FUND BALANCE APPROPRIATED	168,570	-	-	-	-	-	105,000			
Department Total		351,042	182,359	193,395	201,126	194,539	102,746.73	308,600	-	-	

FY 2024 vs FY 2025 Percent Change -> -100.00%



Budget Workbook



Powell Bill Expenditures		FY 2022	FY 2022	FY 2023	FY 2023	FY 2024 Budget	FY 2024 Actual	FY 2025 Dept. Head	FY 2025 Manager	FY 2025 Board	
Line Item #	Description	Budget	Actual	Budget	Actual	(Amended)	(04/12/2024)	Request	Proposed	Approved	Justification
20-5700-3200	MATERIALS & SUPPLIES	35,042	7,065	10,272	700	10,000	3,359.37	5,000			
20-5700-3300	EQUIPMENT MAINTENANCE	6,000	5,793	6,000	4,536	10,000	649.74	3,000			
20-5700-4200	FUEL	1,000	-	10,000	-	5,000	-	1,000			
20-5700-4500	CONTRACT SERVICES	272,000	257,808	132,142	10,580	119,539	105,163.00	299,600			Street paving Move additional 105,000 from PBFB to Contract services
20-5700-4525	PAVING (STEMMING FROM VEHICLE FEE)	19,500	-	-	-	-	-				
20-5700-5000	CAPITAL OUTLAY	17,500	15,639	34,981	-	50,000	-				
Department Total		351,042	286,305	193,395	15,816	194,539	109,172.11	308,600	-	-	
		FY 2024 vs FY 2025 Percent Change ->							-100.00%		

Fees and Rates-General Fund

- ▶ Road Closure Fee \$500 (new).
- ▶ Parks & Recreation Fee increase from \$500 to \$1,000 per lot/unit, resulting in additional \$200,000 of revenue. Total revenue collected on 400 homes is \$400,000.
- ▶ Payment in lieu of open space, increase from \$600 to \$1,000 per lot/unit. This option has not been used in the past.

