

**ANGIER BOARD OF ALCOHOL CONTROL
CALLED MEETING MINUTES
January 6, 2021 6:00 pm
ANGIER DEPOT**

A called meeting for the Town of Angier ABC Board was held on January 6, 2021 at the Angier Depot.

Members Present:

Brian Hawley, Chairman
Howard Babbitt, Member
Jerry Hockaday, Member
George 'Jr.' Price, Member

Others Present:

Keith Black, General Manager
Shirley Brinkley, Sales Manager
Shawna Mason, Finance Officer
Mike Hill, Town Board Member
Vicki Pinkerton, Former Employee

Brian Hawley, Board Chairman called the meeting to order at 6:00 pm with a prayer.

1. In an effort to avoid any possible conflicts, Mr. Hawley read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

There were no conflicts of interest or appearance of reported.

2. The following additions/changes were requested of the agenda:

1. Voting being added to the minutes, replacing motion seconded by
2. Vicki Pinkerton to discuss the hazardous pay that she was paid
3. The Angier ABC Board contract/agreement with Tony Buzzard
4. The contract/agreement with Auditor Scott May, CPA
5. Discussion of employee training to ensure criteria and requirements of the state are met

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda.

Motion By: Howard Babbitt
Vote: 3-0, unanimous

3. Brian Hawley, Board Chairman opened the floor for review of the minutes from December 3, 2020.

Board Action: The Town of Angier ABC Board voted unanimously to approve the minutes for December 3, 2020.

Motion By: Jerry Hockaday
Vote: 3-0, unanimous

4. Brian Hawley, Board Chairman open floor for discussion of divesting the investment fund in accordance with the NC ABC Commission Audit.

Board Action: The Town of Angier ABC Board voted unanimously to divest as soon as possible, placing the money in the general fund earmarked for future investment.

Motion By: George Price
Vote: 3-0, unanimous

5. Board Chairman, Brian Hawley opened the floor for discussion of new board members taking the oath of office. All current board members except for Steve Adams have been sworn in.

6. Brian Hawley, Board Chairman opened the floor for discussion of the completion of NC ABC Commission required ethics training for all board members. Brian Hawley and Howard Babbitt need to complete their training. Mr. Hawley would like for them to have it completed within the first month. Brian Hawley, Board Chairman recommends that everyone have their own certificate of completion going forward.

7. Board Chairman, Brian Hawley opened the floor to discuss where to place the previously discussed divested fund.

Board Action: The Town of Angier ABC Board voted all in favor to table until the next meeting.

Motion By: Howard Babbitt
Vote: 3-0, unanimous

8. Brian Hawley, Board Chairman opened the floor for discussion of posting the minutes from the board meetings on the Angier ABC website.

Board Action: The Town of Angier ABC Board voted unanimously to post the board meeting minutes on the Angier ABC store website.

Motion By: George Price
Vote: 3-0, unanimous

9. Board Chairman, Brian Hawley opened the floor for discussion of a new meeting schedule. Mr. Hawley contacted Laurie Lee, Director of Pricing Section/ABC Board Audits and it was recommended that meetings be held monthly.

Board Action: The Town of Angier ABC Board voted unanimously to meet on the second Thursday of every month at 6:00 pm at the Board Room.

Motion By: George Price
Vote: 3-0, unanimous

10. Brian Hawley, Board Chairman introduced Vicki Pinkerton, former Angier ABC Finance Officer to discuss her belief that she was not paid the correct amount of hazardous pay. Ms. Pinkerton stated that she believes she is owed more hazardous pay and that she was also wrongfully terminated.

Board Action: The Town of Angier ABC Board voted unanimously to start an internal investigation into Vicki Pinkerton's hazardous pay and termination.

Motion By: George Price
Vote: 3-0, unanimous

11. Board Chairman, Brian Hawley opened the floor for discussion regarding the Town of Angier ABC Board's contract/agreement with Tony Buzzard, lawyer at Buzzard Law Firm. George Price requested information regarding the reasoning behind the Board retaining Mr. Buzzard and how much he is/has been paid. Mr. Hawley inquired as to why Mr. Buzzard was originally retained and whether there were any pending legal matters that would cause the Board to need his services.

Board Action: The Town of Angier ABC Board voted unanimously to no longer retain Tony Buzzard's services. Keith Black, General Manager was asked to contact Mr. Buzzard and terminate the retainer.

Motion By: George Price
Vote: 3-0, unanimous

12. Brian Hawley, Board Chairman opened the floor for discussion regarding the contract/agreement with Angier ABC's auditor Scott May, CPA. George Price requested information on how many years Mr. May has been performing the store's audits and how much he is paid for his services. Scott May has been the store's CPA for 10+ years and receives \$4800.00/yr for quarterly audits. Mr. Hawley said that he contacted Laurie Lee, ABC Commission Director of Pricing and Auditing and she recommended switching auditors every 3-5 years.

Board Action: The Town of Angier ABC Board voted unanimously to leave Scott May, CPA in place and for George Price, Board Member to research other auditor options. The potential change of auditor will be discussed again at the February board meeting.

Motion By: George Price
Vote: 3-0, unanimous

13. Board Chairman, Brian Hawley opened the floor for discussion regarding employee training. Howard Babbitt, Board Member asked if there was any state required training that employees need to go through for their positions. Shirley Brinkley, Sales Manager stated that the ethics course was the only required training for the Board Members, General Manager, and Finance

Officer. George Price, Board Member asked Keith Black, General Manager if he felt like he needed more training. Mr. Black said that he does need more training regarding the budget and reports. Ms. Brinkley stated that there is a budget training class held each year by the ABC Commission.

14. Additional comments:

George Price, Board Member brought up the need for employees to wear face masks on the sales floor. And Mr. Price also brought up the expansion of the current ABC Store.

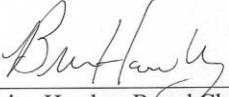
Jerry Hockaday, Board Member brought up that the store has always provided excellent customer service.

15. Public comments:

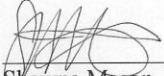
Mike Hill, Town Commissioner stated that he always sees face masks at the ABC Store. Mr. Hill also commented that employees are friendly and helpful.

16. With no further business in the open session, the board meeting adjourned at 7:45 pm.

Motion By: Jerry Hockaday
Vote: 3-0, unanimous



Brian Hawley, Board Chairman



Shawna Mason, Finance Officer