

**ANGIER BOARD OF ALCOHOL CONTROL  
CALLED MEETING MINUTES  
February 4, 2021 6:00 pm  
ANGIER BOARD ROOM**

A called meeting for the Town of Angier ABC Board was held on February 4, 2021 at the Angier Board Room.

Members Present:

Brian Hawley, Chairman  
Howard Babbitt, Member  
Jerry Hockaday, Member  
George Price, Member  
Steve Adams, Member

Others Present:

Shawna Mason, Finance Officer  
Loru Hawley, Mayor Pro-Tem  
Mike Hill, Town Board Member  
Vicki Pinkerton, Former Employee

Brian Hawley, Board Chairman called the meeting to order at 6:01 pm.

1. Jerry Hockaday, Board Member started the meeting with a prayer.
2. George Price, Board Member lead the Pledge of Allegiance.
3. In an effort to avoid any possible conflicts, Brian Hawley, Board Chairman read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.  
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

There were no conflicts of interest or appearance of reported.

4. No additions/changes to the agenda were requested at this time.

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda.

Motion By: George Price  
Vote: 4-0, unanimous

5. Brian Hawley, Board Chairman opened the floor for review of the minutes from January 6, 2021.

Board Action: The Town of Angier ABC Board voted unanimously to approve the minutes for December 3, 2020.

Motion By: Howard Babbitt  
Vote: 4-0, unanimous

6. Brian Hawley, Board Chairman open floor for discussion of divesting the investment fund in accordance with the NC ABC Commission Audit. The investment is still in the process of being divested.

7. Board Chairman, Brian Hawley opened the floor for discussion of new board members taking the oath of office. All current board members have been sworn in.

8. Brian Hawley, Board Chairman opened the floor for discussion of the completion of NC ABC Commission required ethics training for all board members. All current board members have completed the required ethics training.

9. Board Chairman, Brian Hawley opened the floor to discuss updating the Angier ABC Store website. Shawna Mason, Finance Officer has updated the website to include the new Board Members and added a tab to post board meeting minutes.

10. Brian Hawley, Board Chairman proposed the adoption of a new meeting schedule for 2021. Meetings will be held monthly on the second Thursday of the month at 6:00 pm in the Angier Board Room. The dates of the meetings will be the following: March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, and December 9.

Board Action: The Town of Angier ABC Board voted unanimously to adopt the new meeting schedule for 2021.

Motion By: Jerry Hockaday  
Vote: 4-0, unanimous

11. Board Chairman, Brian Hawley opened the floor for discussion regarding an employee list. Mr. Hawley would like to have a list of all employees, whether they are full/part time, and what their responsibilities are. Howard Babbitt, Board Member requested that employee start dates also be added to the list.

Board Action: The Town of Angier ABC Board voted unanimously to compile an employee list and add start dates to the list.

Motion By: Howard Babbitt  
Vote: 4-0, unanimous

12. Brian Hawley, Board Chairman opened the floor for discussion regarding the contract/agreement with Angier ABC's auditor Scott May, CPA. Mr. Hawley said that a post must be made that the Town of Angier ABC Board is looking for bids for a CPA. The post can be sent to specific CPAs that the Board is interested in, but it must be posted first. Mr. Hawley suggested that to avoid losing our current CPA this late in the fiscal year, it would be best to wait

until after budget meetings to make the post. The matter was tabled until the April board meeting.

13. Board Chairman, Brian Hawley opened the floor for discussion regarding the high value items in the store. The high value bottles were stored on a ledge near the door where they could have been easy to walk out with. They have been moved to the backroom until another place has been found. Mr. Hawley asked for ideas about where high value items could be better displayed and suggested potentially getting a case to display them in. The State rules say that items only need to be prepaid if they are not on the State's approved list. The Board wants to check with the State to see if a prepay policy on the local level can be developed and implemented for high value items.

14. Brian Hawley, Board Chairman opened the floor to discuss the specialty bourbon and bourbon groups. Howard Babbitt, Board Member said that there are 7-8 regular bourbon groups that pick barrels and bring them through the store. Oak and Cedar and Smoking Barrels Bourbon Society were the two groups that picked the most barrels last year. The Board would like to check into what percentage of total sales the barrel program accounts for.

15. Board Chairman, Brian Hawley opened the floor for discussion of trade/industry shows. It was discussed as to who can attend them, board members, general manager, employees. Mr. Hawley suggested talking more about it in the future.

16. George Price, Board Member asked to amend the agenda so that public comments could be heard before going into executive session.

Board Action: The Town of Angier ABC Board voted unanimously to amend the agenda and hear public comments before entering the executive session.

Motion By: George Price  
Vote: 4-0, unanimous

17. Brian Hawley, Board Chairman opened the floor for discussion of employee shirts. Mr. Hawley said that it would be easier to recognize the store employees if they had employee shirts. He said that it should be suggested but not mandatory. George Price, Board Member said that it should be mandatory if the store provides shirts for the employees. Howard Babbitt, Board Member was asked by Mr. Hawley to investigate the cost of shirts and then it will be discussed further.

18. Public comments:

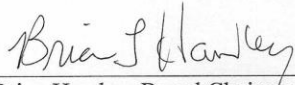
Mayor Pro-Tem Loru Hawley was asked by George Price, Board Member when she met Vicki Pinkerton, former Finance Officer of Angier ABC. Ms. Hawley stated that she met Ms. Pinkerton at the January 2021 meeting.


Town Commissioner Mike Hill was asked by George Price, Board Member when he met Vicki Pinkerton. Mr. Hill stated that prior to August 2, 2020, he had never met Ms. Pinkerton. Mr. Price made Mr. Hill aware of Ms. Pinkerton's termination from Angier ABC. He tried to set up a meeting with Ms. Pinkerton on July 15, 2020 but she declined to meet with him.

Vicki Pinkerton, former Finance Officer of Angier ABC brought her copy of the termination letter that she received from Keith Black, General Manager of Angier ABC. George Price, Board Member asked her if she made changes to the letter when it was given to her. Ms. Pinkerton said that she did not make any changes to it. She was asked if she made any grammatical corrections to it, she said that she did not.

19. With no further business in the open session, the board adjourned at 6:52 pm and went into an executive session.

Motion By: George Price  
Vote: 3-1, Jerry Hockaday voted against

  
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Brian Hawley, Board Chairman

  
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Shawna Mason, Finance Officer

**ANGIER BOARD OF ALCOHOL CONTROL  
OPEN SESSION MINUTES  
February 4, 2021 8:27 pm  
ANGIER BOARD ROOM**

An open session meeting for the Town of Angier ABC Board was held on February 4, 2021 at the Angier Board Room.

Members Present:

Brian Hawley, Chairman  
Jerry Hockaday, Member  
George 'Jr.' Price, Member  
Steve Adams, Member  
Howard Babbitt, Member

Others Present:

Shawna Mason, Finance Officer

Brian Hawley, Board Chairman opened the floor for the open session at 8:27 pm.

1. Brian Hawley, Board Chairman opened the floor to vote on the motion to adjust hazardous pay as discussed in the executive session.

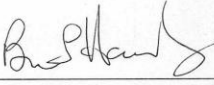
Board Action: The Town of Angier ABC Board voted unanimously to give notice to adjust hazardous pay by 25% in March, to stay on plan and investigate month-to-month.


Motion By: Howard Babbitt  
Vote: 4-0, unanimous

2. With no further business in the open session, the board adjourned at 8:32 pm.

Board Action: The Town of Angier ABC Board voted unanimously to close the open session.

Motion By: Jerry Hockaday  
Vote: 4-0, unanimous

  
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Brian Hawley, Board Chairman

  
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Shawna Mason, Finance Officer