

**ANGIER BOARD OF ALCOHOL CONTROL
MINUTES**

**August 12, 2021, 6:00 p.m.
ANGIER BOARD ROOM**

A called meeting of the Town of Angier ABC Board was held on August 12, 2021 at the Angier Board Room.

Members Present and/or Participating:

Brian Hawley, Chairman
Jerry Hockaday, Member
Howard Babbitt, Member
George 'Jr' Price, Member
Steve Adams, Member

Others Present:

Keith Black, General Manager
Shawna Mason, Assistant General Manager
Christina Kazakavage, Finance Officer

Brian Hawley, Board Chairman called the meeting to order at 6:02 p.m.

1. Jerry Hockaday, Board Member led a prayer.
2. All present participated in the Pledge of Allegiance.
3. In an effort to avoid any possible conflicts, Chairman Hawley read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

There were no conflicts of interest or appearance of reported.

4. Brian Hawley, Board Chairman opened the floor for any additions to the meeting agenda. George Price, Board Member requested the addition of item #8 Closed Session regarding personnel matters in accordance with G.S. 143-6(a).1 under New Business.

Board Action: The Town of Angier ABC Board voted unanimously to approve the addition of New Business #8 Closed session in accordance with G.S. 143-6(a).1 to discuss personnel matters.

Motion By: George Price
Vote: 4-0, unanimous

Howard Babbitt, Board Member requested that Old Business be moved before the New Business.

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda with additions.

Motion By: Howard Babbitt
Vote: 4-0, unanimous

5. Brian Hawley, Board Chairman opened the floor for review of the minutes from July 8, 2021. The board discussed wanting the agenda and minutes no later than the Monday before the meeting.

Board Action: The Town of Angier ABC Board voted unanimously to approve the minutes from July 8, 2021.

Motion By: Steve Adams
Vote: 4-0, unanimous

6. Public Comments: Brian Hawley, Board Chairman opened the floor for public comments. Mike Hill, Town Commissioner offered an apology to Christina Kazakavage, Finance Officer. Mr. Hill then spoke about the Angier ABC ledgers and possible forensic audit.

7. Brian Hawley, Board Chairman opened the floor for discussion regarding the dumpster code ordinance. The Angier ABC Store was currently waiting for the Town Code Enforcer to come by and give direction.

8. Board Chairman, Brian Hawley opened the floor for discussion of QuickBooks. Angier ABC Store is going to work with the auditor to see what the best option is for utilizing the program to its full capacity.

9. Brian Hawley opened the floor to discuss office upgrades. Christina Kazakavage, Finance Officer told the Board that there is \$7000 in the office equipment budget.

10. Board Chairman, Brian Hawley opened the floor for discussion of the Angier ABC Store's merchant services. The Board was provided with a comparison of the merchant service proposals. First Federal/Atlantic Merchant offered the largest savings.

Board Action: The Angier ABC Board voted unanimously to accept the proposal from First Federal/Atlantic Merchant.

Motion By: Howard Babbitt
Vote: 4-0, unanimous

11. Brian Hawley, Board Chairman opened the floor for discussion of the adoption of the Town of Angier's Personnel Policy. The Board decided to revisit next month to vote.

12. Board Chairman, Brian Hawley opened the floor for discussion and approval of the Angier ABC Drug & Alcohol Policy. The Board decided to research 3rd parties to administer the tests.

Board Action: The Town of Angier ABC Board voted unanimously to approve the Angier ABC Drug & Alcohol Policy.

Motion By: Howard Babbitt
Vote: 4-0, unanimous

13. Brian Hawley, Board Chairman opened the floor for discussion of the Angier ABC internet and phone services. The Angier ABC Board Members were provided information regarding how much is currently being paid for internet and phone/fax services as well as pricing information for a switch to Spectrum and dropping the fax line.

Board Action: The Town of Angier ABC Board voted unanimously to switch to Spectrum internet, including the wireless backup, and to cancel the fax line.

Motion By: George Price
Vote: 4-0, unanimous

14. Board Chairman, Brian Hawley opened the floor for discussion regarding the updating of the Bank Deposits policy. Christina Kazakavage, Finance Officer would like for the policy to be updated from just bank deposits to include store funds. The Board decided to revisit next month.

15. Brian Hawley, Board Chairman opened the floor for discussion of a display case for high priced bottles. The Board gave permission to move forward with the purchase of one as long as it is lockable and a reasonable price.

16. Board Chairman, Brian Hawley opened the floor for discussion regarding changing the time of the board meetings to 6:30 pm. Gerry Vincent, Town Manager sent Mr. Hawley an email requesting that the meeting time change from 6:00 pm to 6:30 pm to be inline with other meetings.

Board Action: The Town of Angier ABC Board voted to change the board meeting time to 6:30 pm.

Motion By: Jerry Hockaday
Vote: 3-1, George Price voted against because the town should not be able to tell them when to have their meetings

17. Brian Hawley, Board Chairman opened the floor to entertain a motion to enter into closed session in accordance with G.S. 143-6(a).1 for personnel matters.

Board Action: The Town of Angier ABC Board voted unanimously to enter into closed session in accordance with G.S. 143-6(a).1 for personnel matters at 6:59 p.m.

Motion By: George Price
Vote: 4-0, unanimous

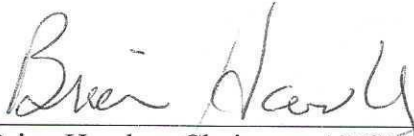
18. The Town of Angier ABC Board entered open session at 7:49 p.m.

19. Board Chairman, Brian Hawley opened the floor for Keith Black, General Manager to give the Manager Report. Mr. Black shared that Diane Shepard was let go and that 2 part-time employees were needed.

20. Adjournment: With no further business, the meeting was adjourned at 8:06 p.m.

Motion By: Jerry Hockaday

Vote: 4-0, unanimous



Brian Hawley, Chairman ABC Board

Shawna Mason, Interim General Manager