

**ANGIER BOARD OF ALCOHOL CONTROL
MINUTES**

**April 14, 2022, 6:30 p.m.
ANGIER BOARD ROOM**

A called meeting of the Town of Angier ABC Board was held on April 14, 2022 at the Angier Board Room.

Members Present and/or Participating:

Brian Hawley, Chairman
George Price Jr, Member
Steve Adams, Member

Others Present:

Shawna Mason, General Manager of Product/Inventory Control
Christina Kazakavage, General Manager of Operations

Brian Hawley, Board Chairman called the meeting to order at 6:28 p.m.

1. Christina Kazakavage, General Manager of Operations opened the meeting with a prayer.
2. Lieutenant King, Angier Police Department led the Pledge of Allegiance.
3. In an effort to avoid any possible conflicts, Chairman Hawley read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

There were no conflicts of interest or appearance of reported.

4. Brian Hawley, Board Chairman opened the floor for additions to the agenda. No additions were requested.
5. Board Chairman, Brian Hawley opened the floor for the approval of the agenda.

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda.

Motion By: Steve Adams
Vote: 3-0, unanimous

6. Board Chairman, Brian Hawley opened the floor for the consent agenda. The Board reviewed the March 10, 2022 minutes. There were no amendments requested.

Board Action: The Town of Angier ABC Board voted unanimously to approve the March 10, 2022 minutes.

Motion By: George Price, Jr
Vote: 3-0, unanimous

7. Brian Hawley, Board Chairman opened the floor to Lieutenant King of Angier Police Department. Lieutenant King thanked the Board for considering dispersing alcohol education funds to the GREAT Program. Lt. King informed the Board that he and Chief Thompson talked with Jeff Strickland from the NC ABC Commission about the program and Mr. Strickland offered educational resources and speakers to help the GREAT Program. Chairman Hawley suggested trying to set up events with the Town of Angier to expand the GREAT Program in Angier.

Board Action: The Town of Angier ABC Board voted unanimously to approve the alcohol education disbursement of \$5059 to the Town of Angier Police Department for the GREAT Program.

Motion By: Steve Adams
Vote: 3-0, unanimous

8. Board Chairman, Brian Hawley opened the floor for an update on the postage meter. General Manager Christina Kazakavage informed the Board that a postage meter could not be purchased and has to be rented. The cost of renting a machine and purchasing supplies would be higher than purchasing rolls of stamps. Ms. Kazakavage also informed the Board that the Angier Post Office does not have the postage meter and are unable to stamp for us. Chairman Brian Hawley stated that it would be most cost effective to continue buying stamps.

9. Brian Hawley, Board Chairman opened the floor for discussion of the landscaping proposal for new mulch. General Manager Christina Kazakavage stated that our landscaper Jason Keenan, KEEN Attention to Detail recommended replacing the store's mulch. He provided a proposal that covered removing and disposing the old mulch and laying the new mulch. After reviewing the proposal, the Board voted to revisit this in May after obtaining a revised proposal that is itemized.

Board Action: The Town of Angier ABC Board voted unanimously to revisit the mulching proposal in May.

Motion By: Steve Adams
Vote: 3-0, unanimous

10. Board Chairman, Brian Hawley opened the floor for discussion of mixed beverage delivery. General Manager Christina Kazakavage stated that in House Bill 180 the mixed beverage delivery will go into effect on July 1, 2022. The counties are broken into tiers, with Harnett County being in tier two. Boards that fall into tier one or tier two have the option of sending in a letter requesting exemption from the delivery requirement due to hardships that it would place

upon the Board by June 1, 2022. She told the Board that a vehicle would have to be purchased, along with an insurance policy for the vehicle as well as a policy for the liquor in the vehicle. Chairman Brian Hawley stated that he will submit a letter for exemption to the State.

11. Brian Hawley, Board Chairman opened the floor for discussion of proposed Angier ABC policy updates. General Manager Christina Kazakavage informed the Board that she has been working on updating the policy manual and creating an employee handbook. Chairman Hawley suggested reaching out to the Town of Angier Human Resources Department to get a copy of the Town of Angier's Policy Manual and look at adopting it. After discussion, the Board decided to table the policy changes until the next meeting.

12. Board Chairman, Brian Hawley opened the floor for an update on the store financials. Chairman Hawley asked if there were any questions regarding the financials that were provided to the Board in their packets. There were not any questions. Chairman Hawley informed the Board that \$100,000 was distributed to the Town of Angier for Q1 and Q2 distributions. General Manager Christina Kazakavage stated that all of the high-priced bottles in the store had been sold. Chairman Hawley requested a list of employees that sold the bottles so that a bonus or something special could be done for the employees that sold them.

13. Brian Hawley, Board Chairman opened the floor for discussion regarding the necessity of a May board meeting. Due to needing to discuss a proposed budget, a May meeting is necessary.

14. Board Chairman, Brian Hawley opened the floor for discussion of the NC ABC Association ballot vote. Issue #1 on the ballot was regarding increasing the number of members on the State Board. Issue #2 was regarding limiting the attendees at the General Managers Conference. After discussing the two items on the NC ABC Association ballot, the Board decided to vote yes on both ballot issues.

Board Action: The Town of Angier ABC Board voted unanimously to vote yes on ballot issue #1 and ballot issue #2.

Motion By: Steve Adams
Vote: 3-0, unanimous

15. General Manager Report:

Report was given in other sections of the meeting. No additional comments.

16. Comments from the Board:

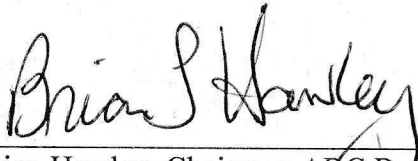
Board Chairman Brian Hawley told the Board that he had requested the hours worked by the hourly store employees. He wants to make sure that hours are balanced between employees.

George Price, Jr requested that meeting packets be sent out at least five days prior to the meeting to allow the Board time to review. Mr. Price also requested that General Managers Christina Kazakavage and Shawna Mason fill out an expense report from the General Manager's conference. The Board wants to ensure that Ms. Kazakavage and Ms. Mason are getting the reimbursed for all the expenses that they should be.


16. Adjournment: With no further business, the meeting was adjourned at 7:19 p.m.

Board Action: The Town of Angier ABC Board voted unanimously to adjourn at 7:19 p.m.

Motion By: George Price, Jr
Vote: 3-0, unanimous



Brian Hawley, Chairman ABC Board



Shawna Mason, General Manager