

**ANGIER BOARD OF ALCOHOL CONTROL
MINUTES
September 8, 2022, 6:30 p.m.
ANGIER BOARD ROOM**

A called meeting of the Town of Angier ABC Board was held on September 8, 2022 at the Angier Board Room.

Members Present and/or Participating:

Brian Hawley, Chairman
Jerry Hockaday, Member
Howard Babbitt, Member

Members Absent:

George Price Jr, Member
Steve Adams, Member

Others Present:

Shawna Mason, General Manager of Product/Inventory Control
Christina Kazakavage, General Manager of Operations

Brian Hawley, Board Chairman called the meeting to order at 6:31 p.m.

1. Jerry Hockaday, Board Member opened the meeting with a prayer.
2. All in attendance said the Pledge of Allegiance.
3. Board Chairman Brian Hawley opened the floor to entertain a motion to excuse Steve Adams from the meeting.

Board Action: The Town of Angier ABC Board voted unanimously to excuse Steve Adams from the September 8, 2022 meeting.

Motion By: Jerry Hockaday
Vote: 3-0, unanimous

4. In an effort to avoid any possible conflicts, Chairman Hawley read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.

Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

There were no conflicts or appearance of conflict reported.

5. Brian Hawley, Board Chairman opened the floor for additions to the agenda. There were no additions to the agenda requested.

6. Board Chairman, Brian Hawley opened the floor for the approval of the agenda.

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda.

Motion By: Jerry Hockaday
Vote: 3-0, unanimous

7. Board Chairman, Brian Hawley opened the floor for the consent agenda.

a. The Board reviewed the August 11, 2022 called meeting minutes. There were no amendments requested.

Board Action: The Town of Angier ABC Board voted unanimously to approve the August 11, 2022 called meeting minutes.

Motion By: Howard Babbitt
Vote: 3-0, unanimous

b. The Board reviewed the August 11, 2022 closed session meeting minutes. The Board requested that the verbiage be verified. Minutes were approved with verification of wording to be reviewed.

Board Action: The Town of Angier ABC Board voted unanimously to approve the August 11, 2022 closed session meeting minutes with the requested verbiage verification.

Motion By: Brian Hawley
Vote: 3-0, unanimous

8. Brian Hawley, Board Chairman opened the floor for discussion of an overtime policy. After discussion, the Board voted to table the discussion and revisit in the October meeting.

Board Action: The Town of Angier ABC Board voted unanimously to table the discussion of an overtime policy and revisit it in the October meeting

Motion By: Jerry Hockaday
Vote: 3-0, unanimous

9. Board Chairman, Brian Hawley opened the floor for discussion of a travel per diem policy and employee bonuses. After discussing, the Board requested that the Town of Angier's travel policy and the State's travel policy be brought to the next meeting for further discussion. The Board also requested that an update be provided at the next meeting regarding what is remaining in the payroll budget as well as recommendations for employee bonuses.

Board Action: The Town of Angier ABC Board voted unanimously to table the discussion of a travel per diem policy and employee bonuses and revisit in the October meeting.

Motion By: Howard Babbitt
Vote: 3-0, unanimous

10. General Manager Report:

Christina Kazakavage, General Manager of Operations informed the Board that she was able to negotiate the GFL contract down to \$77.94/month including the additional charges and fees. Ms. Kazakavage also informed the Board that the gondola invoice came in. Chairman Hawley asked how much is in the bank. Howard Babbitt, Board Member requested that a balance sheet be provided to the Board with the financial packet.

11. Comments from the Board:

Board Member Howard Babbitt requested an update on the power washing. Christina Kazakavage informed the Board that it had been completed.

Jerry Hockaday, Board Member asked for an update on the tree trimming. The Board was informed that the landscapers came out and removed a limb from one of the trees at the cost of \$150.

Board Chairman Brian Hawley started a discussion concerning the hours worked by all employees in the month of August. Ms. Kazakavage advised that this was requested by Board Member Howard Babbitt. Chairman Hawley then confirmed payrates and salaries that were listed. No further discussion commenced on this topic.

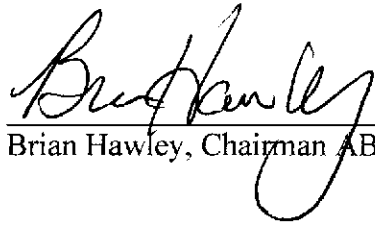
Chairman Hawley asked about the status update on inventory and allocated bourbon. Shawna Mason, General Manager of Product/Inventory Control informed the Board that the store is sitting on approximately \$500,000 in inventory and the allocated items that we have been approved to order have not hit the warehouse yet. The Board was also informed that the Christmas order has already been placed.

Brian Hawley, Board Chairman started a discussion on continuing education for the store management team and staff. Chairman Hawley informed the Board that he had talked with the folks at Central Carolina about some training for the management staff. He reviewed the information he received and is waiting on more information from Central Carolina. Chairman Hawley asked the Board to consider this training opportunity in the future.

12. Adjournment: With no further business, the meeting was adjourned at 7:33 p.m.

Board Action: The Town of Angier ABC Board voted unanimously to adjourn at 7:33 p.m.

Motion By: Jerry Hockaday
Vote: 3-0, unanimous

A handwritten signature in black ink, appearing to read "Brian Hawley". The signature is fluid and cursive, with the first name "Brian" and last name "Hawley" clearly distinguishable.

Brian Hawley, Chairman ABC Board

A handwritten signature in black ink, appearing to read "Shawna Mason". The signature is very stylized and cursive, with many loops and flourishes.

Shawna Mason, General Manager