

Town of Angier Board of Commissioners
September 4, 2018 - 7 PM
Angier Municipal Building
A g e n d a

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Approval of the September 4, 2018, meeting agenda**
- 5. Town Staff Recognition** – Corporal Lee Thompson on obtaining his Training Instructor Certification

The Town welcomes new employees – John W. Ellis, Finance Director, Suelit Chavez, Customer Service Representative, and Dalton Johnson, Utility Maintenance Worker.

6. Public Forum

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 20 minutes or less. Citizens should sign up with the Town Clerk to speak *prior* to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Forum segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Board, staff and other speakers.

7. Consent Agenda

All items on Consent Agenda are considered routine, to be enacted on one motion without discussion. If a Governing Body member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

- A. Minutes – **August 7, 2018** – Town Board of Commissioners Meeting Minutes
- B. **Budget Amendment #BOA2019.02** – to amend the original project ordinance for the Wake County Elevated Water Tank capital project. This amendment reallocates funds from the contingency line item to a new line item for the acquisition of an easement.

- C. Town Bank Account Signatories** –The Finance Department is requesting to remove previously employed personnel to bank accounts and adding the new Finance Director, John Ellis, as well as the Interim Town Manager as signatories and authorized representatives. Board approval is also requested to remove the Interim Town Manager and add the new Town Manager when he or she is hired.
- D. Advisory Board Appointments** – the Planning Board, Library Board, and ABC Board have members whose terms expire December 31, 2018. Board approval is needed to advertise for those positions that will become available.
- E. Approval of an MOU for the Crepe Myrtle Stage** – consideration and approval of a Memorandum of Understanding concerning the use of the Depot, Grounds and Stage by the Chamber of Commerce.

8. Public Hearing

A. Annexation Petition – a petition for Annexation for the property located off S. NC Highway 55 inclusive to Wake County portion of Parcel PIN#: 0674-69-6204 and a portion of Parcel PIN#: 0674-49-7265. A sufficiency of the Petition and a Certification of Results were issued in August; a Date to Set the Public Hearing for tonight was approved in August and advertised appropriately. Following the required Pubic Hearing, the Town Board will be qualified to consider the Adoption of an Ordinance to Annex the property.

B. Annexation Petition - a petition for Annexation for the property located off S. NC Highway 55 inclusive to Wake County portion of Parcel PIN#: 0674-69-0126. A sufficiency of the Petition and a Certification of Results were issued in August; a Date to Set the Public Hearing for tonight was approved in August and advertised appropriately. Following the required Pubic Hearing, the Town Board will be qualified to consider the Adoption of an Ordinance to Annex the property.

9. New Business

A. Proposed Design Improvements to the Highway 55 Upgrade Project (R-5705) – staff is looking for direction from the Board as to which design improvements the Town will request from NCDOT.

B. Waste Industries – Nick Zdeb, with Waste Industries, will give an update on the trash and recycling issues.

10. Old Business

A. Update of CD rates from various banks – information will be given to the Board at the meeting.

11. Manager's Report

A. Update on research for an ice skating rink

12. Mayor and Town Board Reports •

Closed Session Pursuant to NCGS 143-318.11 (a) (5) – to discuss possible land acquisition and contract negotiations

13. Staff Reports and Informational Items

14. Adjournment



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

Item: 5
Employee Recognition

SUBJECT: Town Staff Recognition

Congratulations to Corporal Lee Thompson on attending General Instructor School at Wake Tech. Mr. Thompson has obtained his Certification as a Law Enforcement Instructor for the State of North Carolina.

The Town welcomes new employees John W. Ellis III, Finance Director; Suelit Chavez, Customer Service Representative; and Dalton Johnson, Utility Maintenance Worker.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 6
Public Forum**

SUBJECT: Public Forum

A Public Forum is held during each Board of Commissioners' meeting. This provides an opportunity for citizens to share their concerns, interests, questions, and other comments regarding Town events, projects, and/or ideas. Each speaker should note, however, that he or she will be limited to three (3) minutes in addressing the Town Board.

The citizens who appear before the Town Board should note that the Board may not take any action regarding his or her concerns, requests, suggestions, and/or comments.

All speakers are also required to complete a Sign-Up Sheet provided during the Board meeting. They must provide their name, complete address, and phone number in addition to furnishing the Town Clerk with copies of any and all handouts distributed.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 7A
Consent Agenda**

SUBJECT: Previous meeting minutes

For the Board's consideration are the minutes taken during the **August 7, 2018** – Board of Commissioners Meeting.

Manager's Comments:

**Town of Angier
Board of Commissioners
Tuesday, August 7, 2018, 7:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, August 7, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Bob Smith
Commissioner Loru Boyer Hawley
Commissioner Mike Hill

Members Excused:

Staff Present: Interim Town Manager Michael McLaurin
Public Works Director Jimmy Cook
Parks & Rec Director Derek McLean
Chief of Police Bobby Hallman
Officer Conner Capshaw
Town Engineer Bill Dreitzler
Town Attorney Dan Hartzog Jr.
Town Clerk Veronica Hardaway

Others Present: Tom Woerner represented *The Daily Record*

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 7:01 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Commissioner Smith offered the invocation.
4. **Approval of the August 7, 2018, meeting agenda:** The Town Board amended the agenda; adding #4A – Employee Recognition.

Board Action: The Town Board unanimously approved the August 7, 2018 meeting agenda with the above amendment.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

A. Employee Recognition

Mayor Weatherspoon congratulated Officer Conner Capshaw on a letter of commendation that was received by a citizen and her 7 year old daughter. The Board of Commissioners thanked him for his service to the community.

- 5. Public Forum:** Mayor Weatherspoon provided an opportunity for audience members who wished to address the Board of Commissioners on issues not listed on the Agenda.

Mayor Weatherspoon addressed the audience and asked that each speaker limit comments to three minutes (3) in addressing the Town Board. He also reminded attendees that citizens who appear before the Town Board should note that the Board may not take any action regarding subject matter. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Any handouts distributed must be furnished to the Town Clerk.

Christina Kazakavage, 198 Windsor Drive, shared with the Board that Gold Star families that attended the balloon fest were honored that Angier displays so many flags flying. She also stated that during an event in July, many Gold Star families were touched by the giant flag flying in the center of Town.

Reisha Lasater, 2489 Old Buies Creek Road, brought to the Board a proposal for the use of the \$25,000 grant funding to the Town for an ice skate park. Polyglide Ice is a synthetic ice rink that could hold up to 50 skaters at one time. The Town can rent the area for parties as well as skate rental to gain income to offset the cost. The total cost of this project is just under \$25,000 which also includes skates, fencing, freight shipping, skate sharpener, and the polyglide panels.

The Board referred this item to the Town Manager to research.

Alan Coats, 131 Wilma Street, represented himself as a citizen of Angier, not affiliated with any civic organization, praised the Town for one of the best concert series Angier has had to date and thanked Town Clerk Veronica Hardaway for all of her hard work in putting the concerts together. Mr. Coats also brought a proposal to the Board for the use of the \$25,000 grant funding to be used for an electronic LED sign at the intersection of Hwy 55 and 210. He stated the sign is approximately \$65,000 and with the \$25,000 grant funds along with fundraising it could be made possible.

- 6. Consent Agenda:** The Town Board unanimously voted to approve the Consent Agenda as listed below:

A. Minutes – July 9, 2018 – Board of Commissioners Meeting Minutes; July 24, 2018 – Board Work Session Meeting Minutes.

B. Central Carolina Community College – Board of Commissioners to allow CCCC to offer a High School Equivalency course in the Angier Municipal Building co-sponsored by the Town.

- C. Budget Amendment #BOA2019.01** – to appropriate funds for public works truck #27 due to a failed lifter that damaged the cam shaft resulting in a motor replacement.
- D. Capital Project Fund Closeout** – two old capital project funds that need to be closed due to completion.
- E. Authorizing for Town Manager to contract with Land Appraiser and other professionals for possible Land Acquisition** – this would allow for utility rehabilitation and enhancement along with additional parking and other economic developments.

Motion: Commissioner Smith

Second: Mayor Pro-Tem/Commissioner Honeycutt

Vote: 4-0, unanimous

7. Public Hearing:

A. Leaf & Limb Ordinance Amendment – the purpose of this hearing is to consider an amendment to Chapter 15, Article II Section 15-27 Refuse Collection and Disposal; Chapter 15, Article II Section 15-29 Disposal of Yard and Leaf Waste; Chapter 15, Article II Section 15-32 Removal of Light Household Items and White Goods of the Code of Ordinances.

Interim Town Manager Mike McLaurin informed the Board the Town recognizes that the Leaf and Limb Ordinance is in conflict with the Leaf and Limb Policy.

Town Attorney Dan Hartzog Jr. stated this ordinance amendment will be replacing the policy so there will no longer be a policy just the ordinance itself.

Mayor Weatherspoon opened the Public Hearing.

Ty Cobb, 2712 Sheriff Johnson Road, Lillington, is a business owner in Town and does not agree with the amended ordinance as it is unnecessarily restrictive and complicated. He stated the ordinance does not include the pickup of carpet making it hard for homeowners. Mr. Cobb requested the Board to reconsider particular items before approving.

Alan Coats, 131 Wilma Street, stated his concern regarding seniors and others that may not have the ability to get debris to the road much less cutting it up. Mr. Coats agrees with Mr. Cobb regarding the pickup of carpeting.

Jr Price, 619 N Dunn Street, asked the Board for clarification on the amount of household items that will be picked up.

Mayor Weatherspoon informed Mr. Price that 3 household items or white goods will be picked up at one time each week per property.

Steve Adams, long time resident of Angier and property owner, stated he is concerned with the pickup of only three items of household goods at one time. He stated he owns 23 apartment units and three apartments became vacant at one time. He stated he also has a problem with people dumping items on his property.

Public Works Director Jimmy Cook clarified that multi-family units will be allowed 9 items at one time.

Seeing no one come forward, Mayor Weatherspoon closed the Public Hearing.

Board Action: The Town Board unanimously voted to remove for consideration on the proposed ordinance the definition of Light Household Items, the second sentence under White Goods “White Goods shall be no larger than 7 feet and weigh no more than 300 pounds”. Leave in Sec. 15-28 Administration and Enforcement “The collection and removal of yard and leaf waste, white goods, and bulky trash from premises in the town shall be under the jurisdiction of the director of public utilities”. Remove Sec. 15-32 for consideration of Removal of Light Household Items and White Goods and defer all of the removals until the Board’s next work session meeting. August 28, 2018. All other items are approved in the ordinance at this time.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

8. New Business:

A. Main Street Committee & Employment of a Downtown Manager – Consideration to appoint a Main Street Committee with an initial term of two years as well as beginning to advertise for a Downtown Manager and if appropriate candidate is found to allow the applicant to begin prior to January 1, 2019.

Mr. McLaurin stated that recently Angier along with Laurinburg and Elon were designated as Main Street communities by the NC Department of Commerce. The standard to maintain this designation is much higher than under the Small Town Main Street program. Examples include the requirement of employing a fulltime downtown manager and various training requirements that must be met. He recommended to the Board for the Town to begin advertising for the position of a downtown manager and if an appropriate candidate is found, allow them to begin work prior to January 1, 2019. A small budget amendment may be needed to budget the position for six months. The Town recently learned there will be a Main Street training which will occur during the first few days of January and believe that it would be valuable to have our new Downtown Manager established prior to this training.

Board Action: The Town Board unanimously voted to approve the advertising and employment of a Downtown Manager prior to the January 1, 2019 deadline.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: Unanimous, 4-0

Mr. McLaurin also requested the Board approve the appointment of a Main Street Committee with a first meeting beginning in October. It is important that a solid Main Street Committee be established to work with the staff and Board to help promote this program. While Main Street Committees take different forms such as being operated by a non-profit, it is staff's recommendation that the committee operate as part of the town government and be under the supervision of the Planning Department. It is suggested the Board consider appointing a committee with an initial term of two years that includes property owners, business owners, citizens, and perhaps an Ex-Officio. Letters of interest will go out to potential committee members.

Board Action: The Town Board unanimously voted to proceed with the appointment of a Main Street Committee.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: Unanimous, 4-0

B. Extension of Interim Town Manager's Contract – Consideration to extend the Manager's contract which currently concludes on September 30, 2018.

Mr. McLaurin requested the Board consider extending the Manager's contract which currently concludes on September 30, 2018. Mr. McLaurin stated that Section 7 of his contract describes the hours of work and pointed out in order to serve the Town and stay within the income limitations as defined by the Local Government Retirement System, he is also requesting that the minimum hour requirement be removed and replaced with a maximum hour requirement.

Board Action: The Town Board unanimously voted to approve the extension of Mr. McLaurin's contract until the new Town Manager hired.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

C. Facilities Rental Policy – Consideration to approve a new facility rental policy to include Crepe Myrtle Pavilion, Depot Square/R.H. Ellington Grounds, Depot, and Baseball Fields.

Mr. McLaurin presented to the Board a new recommended Facility Rental Policy to include Crepe Myrtle Pavilion, Depot Square/R.H. Ellington Grounds, the Depot, and Baseball Fields. Upon approval the policy shall be effective October 1, 2018.

Board Action: The Town Board unanimously voted to approve the new recommended Facility Rental Policy.

Motion: Commissioner Hill

Second: Commissioner Smith

Vote: Unanimous, 4-0

D. First Bank Accounts – Consideration to relocate First Bank accounts to First Citizens Bank to maximize interest as well as consideration to authorize two new bank signers.

Mr. McLaurin explained that the Town of Angier has three accounts with First Bank that currently have no authorized signers:

- Checking account opened in 2013 with an approximate balance of \$1.9M (General Fund)
- Certificate of Deposit opened in 2006 for \$1M (General Fund)
- Certificate of Deposit opened in 2008 for \$1.5M (Water/Sewer Fund)

The First Bank checking account balance is part and parcel of the town's central depository, but it appears to have no checks or electronic transactions tied to it, the only activity for quite some time has been monthly interest deposits from the bank. Instead, all operating cash needs for the central depository flow through a checking account with First Citizens Bank, which currently maintains a balance between \$500,000 and \$1M. Because the First Bank checking account is not adding value to the town's investment profile, the interest it earns is negligible: approximately \$30 last month on almost \$2M.

Mr. McLaurin stated staff recommends those accounts be closed and the balance transferred to the First Citizens Bank checking account, or the town's government savings account with the North Carolina Cash Management Trust, or a combination of both. It may also be time to review all of the town's investments, with an eye toward maximizing interest and minimizing exposure, as well as exploring whether the terms we have the First Citizens Bank are advantageous. The town might be best served to move forward on the latter after the permanent town manager and finance director are hired; formulating an investment policy could begin sooner.

Mr. McLaurin also requested that in order to do anything with the First Bank accounts, Board approval is required to add two new signers. It is recommended that Mayor Weatherspoon and Town Manager be authorized signers on those accounts.

Board Action: The Town Board unanimously voted to authorize Mayor Weatherspoon and the Town Manager as signatories to the First Bank accounts and move the accounts at the appropriate time to First Citizens Bank.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

Amended Board Action: The Town Board unanimously voted to authorize Mayor Weatherspoon and the Town Manager as signatories to the First Bank accounts and have staff report back at the August work session on how to proceed moving funds.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

9. Old Business:

A. Annexation Petition – The Town Clerk, on behalf of the Governing Board, has investigated and confirmed the Sufficiency of the Petition submitted by property owners William A. Dupree and Ruth Dupree Petrea. The proposed site requested for annexation is a 51.91 acre tract of land located off S. NC Highway 55 inclusive to Wake County portion of Parcel PIN#: 0674-69-6204 and a portion of Parcel PIN#: 0674-49-7265. Since its Certification Sufficiency, the Town Board, per General Statute, may now consider adopting a Resolution to Fix the Date for a required Public Hearing during its September 10, 2018, Board of Commissioner's meeting.

Mr. McLaurin stated property owners William A. Dupree and Ruth Dupree Petrea has submitted an application for annexation. Last month the Board directed the Town Clerk to investigate the Sufficiency of the Petition and to Certify Results. The results have been certified and now the Board is able to set a public hearing date by way of Resolution.

Board Action: The Town Board unanimously voted to adopt a Resolution to set a date for a Public Hearing of September 10, 2018.

Motion: Mayor Pro-Tem/Commissioner Honeycutt
Second: Commissioner Hawley
Vote: Unanimous, 4-0

B. Annexation Petition – The Town Clerk, on behalf of the Governing Board, has investigated and confirmed the Sufficiency of the Petition submitted by property owners William A. Dupree and Ruth Dupree Petrea. The proposed site requested for annexation is a 10 acre tract of land located off S. NC Highway 55 inclusive to Wake County of Parcel PIN#: 0674-69-0126. Since its Certification Sufficiency, the Town Board, per General Statute, may now consider adopting a Resolution to Fix the Date for a required Public Hearing during its September 10, 2018, Board of Commissioner's meeting.

Mr. McLaurin stated property owners William A. Dupree and Ruth Dupree Petrea has submitted an application for annexation. Last month the Board directed the Town Clerk to

investigate the Sufficiency of the Petition and to Certify Results. The results have been certified and now the Board is able to set a public hearing date by way of Resolution.

Board Action: The Town Board unanimously voted to adopt a Resolution to set a date for a Public Hearing of September 10, 2018.

Motion: Mayor Pro-Tem/Commissioner Honeycutt

Second: Commissioner Smith

Vote: Unanimous, 4-0

10. Manager's Report: Staff reports were enclosed in the agenda packet.

Mr. McLaurin stated he received a request from the Chamber to close the following streets for the Crepe Myrtle Festival from 8am-5pm: S Broad St from Highway 210 to W Lillington St; W Lillington from N Broad St to S Broad St; N Broad St from Highway 210 to W Lillington St.

Board Action: The Town Board unanimously voted to close the following streets for the Crepe Myrtle Festival from 8am-5pm: S Broad St from Highway 210 to W Lillington St; W Lillington from N Broad St to S Broad St; N Broad St from Highway 210 to W Lillington St.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

Mr. McLaurin stated that through the Human Resources Department will be offering training opportunities such as CPR training.

The Town is in the process of purchasing four AED's at \$942/each. Locations for the AED's will be Town Hall, Library, Parks & Recreation, and Public Works. Equipment will have to be inspected and certified every year.

The Town has received several applications for the Finance Director position and three interviews have been conducted. A new hire should be announced by the September meeting.

To date twenty four applications have been submitted for the Town Manager position and thirteen of those applicants have met the requirements.

11. Mayor and Town Board Reports:

Mayor Weatherspoon entertained a motion to change the September meeting date.

Board Action: The Town Board unanimously voted to change the September 10th meeting back to September 4th as well as changing the annexation Public Hearings to September 4th.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: Unanimous, 4-0

Mayor Weatherspoon reported that Piedmont Natural Gas is running on schedule and will begin laying pipe in about 30 days. Phase I should be complete by March 31, 2019. The Town will be working with them to get the information to the public.

Mayor Weatherspoon informed everyone that the Town continues to have meetings with providers to bring high speed broadband to Angier.

12. Staff Reports and Information Items:

A. Water Tank Update

Public Works Director Jimmy Cook gave an update of the new water tank. The water line should be complete in the next three weeks and provided everything goes well, the project is set to be complete sometime in September.

Mr. Cook addressed the Board and explained the raw sewage spill was due to corrosion of the air release valves that were installed in 2010. Materials have been ordered and Public Works will now be inspecting monthly instead of quarterly.

Commissioner Smith commended Mr. Cook and his staff for all of their hard work.

Parks and Recreation Director Derek McLean informed the Board the pond retaining wall should be completed by the end of the year. He also stated that he is in the process of looking at software to help streamline the sports registration process and will keep the Board informed. The new Parks and Recreation building is complete and a ribbon cutting grand opening will take place sometime in September or October.

13. Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 8:54pm.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: 4-0, Unanimous

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 7B
Consent Agenda**

SUBJECT: Budget Amendment #BOA2019.02

For the Board's consideration is Budget Amendment #BOA2019.02 to amend the original project ordinance for the Wake County Elevated Water Tank capital project. This amendment reallocates funds from the contingency line item to a new line item for the acquisition of an easement.

Charlie McGougan, MBD Consulting Engineer, stated they have investigated the feasibility of re-aligning the proposed 12" water main along NC Hwy 55 inside the existing NCDOT right-of-way. The investigation has included discussions and coordination with Phoenix Fabricators and Erectors, their waterline subcontractor, and Duke Energy. The alignment as designed and permitted has the waterline just outside the highway right-of-way on private property for approximately 120 linear feet parallel to Highway 55. It is the engineer's recommendation to maintain the waterline alignment as designed outside the highway right-of-way and obtain the necessary private easement.

Manager's Comments:



Town of Angier

Budget Amendment #BOA2019.02

Date: September 4, 2018

Account Number	Line Description	Revenues		Expenditures	
		Increase	Decrease	Increase	Decrease
New Line Item	Easement Acquisition			6,500	
26-9002-0999	Construction Contingency				6,500

Explanation: To amend the original project ordinance for the Wake County Elevated Water Tank capital project. This amendment reallocates funds from the contingency line item to a new line item for the acquisition of an easement.

Approved

Mike McLaurin, Interim Town Manager

Reviewed

John W. Ellis, III, Finance Director

Approved

Lewis W. Weatherspoon, Mayor

Attested

Veronica Hardaway, Town Clerk



Town of Angier

www.angier.org

Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Veronica Hardaway
Town Clerk

MEMORANDUM

To: Michael McLaurin, ICMA –CM – Interim Town Manager

From: John Ellis – Finance Director *John Ellis*

Cc: Jimmy Cook – Public Works Director

Date: August 29, 2018

Re: Agenda Item for Budget Amendment for Elevated Tank Project

Per previous memoranda, an easement is needed for the Town's Elevated Tank project. Costs related to the easement acquisition are as follows: Easement from Property Owner - \$4,400; Surveying estimate per engineer - \$1,500 - \$2,000; and Recording Costs – Estimated up to \$100. There will be no additional costs for the engineer and the Attorney fees will fall under Mr. Hartzog's current agreement. Accordingly, maximum estimated costs are \$6,500.

As per the attached email from the project engineer, there is no line item in the project budget for easement acquisition. However, there are available contingency funds of \$52,153. The attached budget amendment will move funds from the contingency line item in the amount of \$6,500 to a new item line item for Easement Acquisition in the Elevated Tank Capital Project budget. This budget ordinance amendment needs to be adopted if the Board wishes to move forward with this item.

John Ellis

From: Charlie McGougan <cmcgougan@mbd-eng.com>
Sent: Monday, August 27, 2018 5:10 PM
To: John Ellis
Subject: Angier Elevated Tank
Attachments: JCook,3.3.17, Wake Co. Elevated Tank, Discussion of Bids.pdf

Mr. Ellis,

The attachment contains the post-bid budget we discussed. There is not easement acquisition line item; however there is contingency of 5% on construction that has not been utilized.

Feel free to contact my cell tomorrow if you have any questions.

Charlie McGougan, P.E.
MBD Consulting Engineers, P.A.



P.O. Box 4428
Asheboro, NC 27204-4428
Office: 336-629-3931
Cell: 336-953-1173



Town of Angier

www.angier.org

Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Veronica Hardaway
Town Clerk

MEMORANDUM

To: Michael McLaurin, ICMA –CM – Interim Town Manager
From: John Ellis – Finance Director *John E.*
Cc: Jimmy Cook – Public Works Director
Date: August 28, 2018
Re: Easement for the Elevated Water Tank Project

You recently provided for my comments the attached letter from MBD Consulting Engineers, PA regarding an easement for the Elevated Tank project and related water line. The engineer's recommendation is that the waterline alignment be outside of the highway right-of-way on private property. The value of the easement based on tax value has been estimated by the engineer to be \$2100. The owner is requesting \$4,400. The engineer has stated that the pricing is reasonable based on information provide in the letter. If you have questions concerning these 2 items I am sure Mr. Cook and Mr. McGougan can provide input.

From a Finance Department perspective:

- The easement cost is \$4,400 and Mr. McGougan of MBD estimates that survey costs will range from \$1500 - \$2000 for preparation of an easement map and information for a legal description. I have spoken with Town Attorney Dan Hartzog, Jr. and he feels that the legal work can be performed under his contract without additional cost. If for some reason it cannot be, he felt the cost would not be significant.

To cover the above, there are unspent/unencumbered contingency funds in the project. I did speak with Mr. McGougan to review project costs to date and remaining funds and he is comfortable with using contingency funds. Should we move forward, I am assuming that the Board of Commissioners would need to approve the acquisition of the easement. I would prepare a capital project budget ordinance amendment at that time to move the funds from contingency to an appropriate line item for easement acquisition costs. If you need further, please let me know.



August 21, 2018

Mr. Jimmy Cook, Director of Public Utilities
Town of Angier
P.O. Box 278
Angier, NC 27501

*Reviewed mm
8/21/18*

Re: Town of Angier
Wake County 250,000-Gallon Elevated Tank
Easement for 12" Waterline Installation along NC Hwy. 55
MBD No. 15018

Dear Mr. Cook:

MBD Consulting Engineers, P.A. has investigated the feasibility of re-aligning the proposed 12" water main along NC Hwy. 55 inside the existing NCDOT right-of-way. The investigation has included discussions and coordination with Phoenix Fabricators and Erectors, their waterline subcontractor, and Duke Energy. The alignment as designed and permitted has the waterline just outside the highway right-of-way on private property for approximately 120 linear feet parallel to Highway 55.

It is our recommendation to maintain the waterline alignment as designed outside the highway right-of-way and obtain the necessary private easement. This is the only feasible alternative. The existing road shoulder inside the right-of-way is full of existing piped and cabled utilities that prevent the installation of the new waterline. These existing utilities could be excavated, removed and re-aligned to make room for the new 12" waterline; however, the cost would render this alternative not feasible.

It is our understanding the property owner has asked for \$4,400 in compensation for the permanent and temporary easement necessary to install the proposed waterline. Although the requested compensation is above the calculated tax value of \$2,100 for 0.07 acres we believe the pricing is reasonable in light of the circumstances described herein.

If you would like to discuss this matter in greater detail, please feel free to give me a call.

Sincerely,
MBD CONSULTING ENGINEERS, P.A.

Charlie McGougan

Charlie McGougan, P.E.

MBD CONSULTING ENGINEERS, P.A.
147A Dublin Square Road
Asheboro, NC 27204



Town of Angier

CURRIN PROPERTY EASEMENT & COST ANALYSIS

8.14.18

<u>CURRENT PROPERTY VALUE ESTIMATE</u>				
<u>ITEM</u>	<u>UNIT</u>	<u>QTY.</u>	<u>VALUE (SF)</u>	<u>PROPERTY VALUE</u>
Current Property	SF	13068.00	\$0.99	\$12,937.00

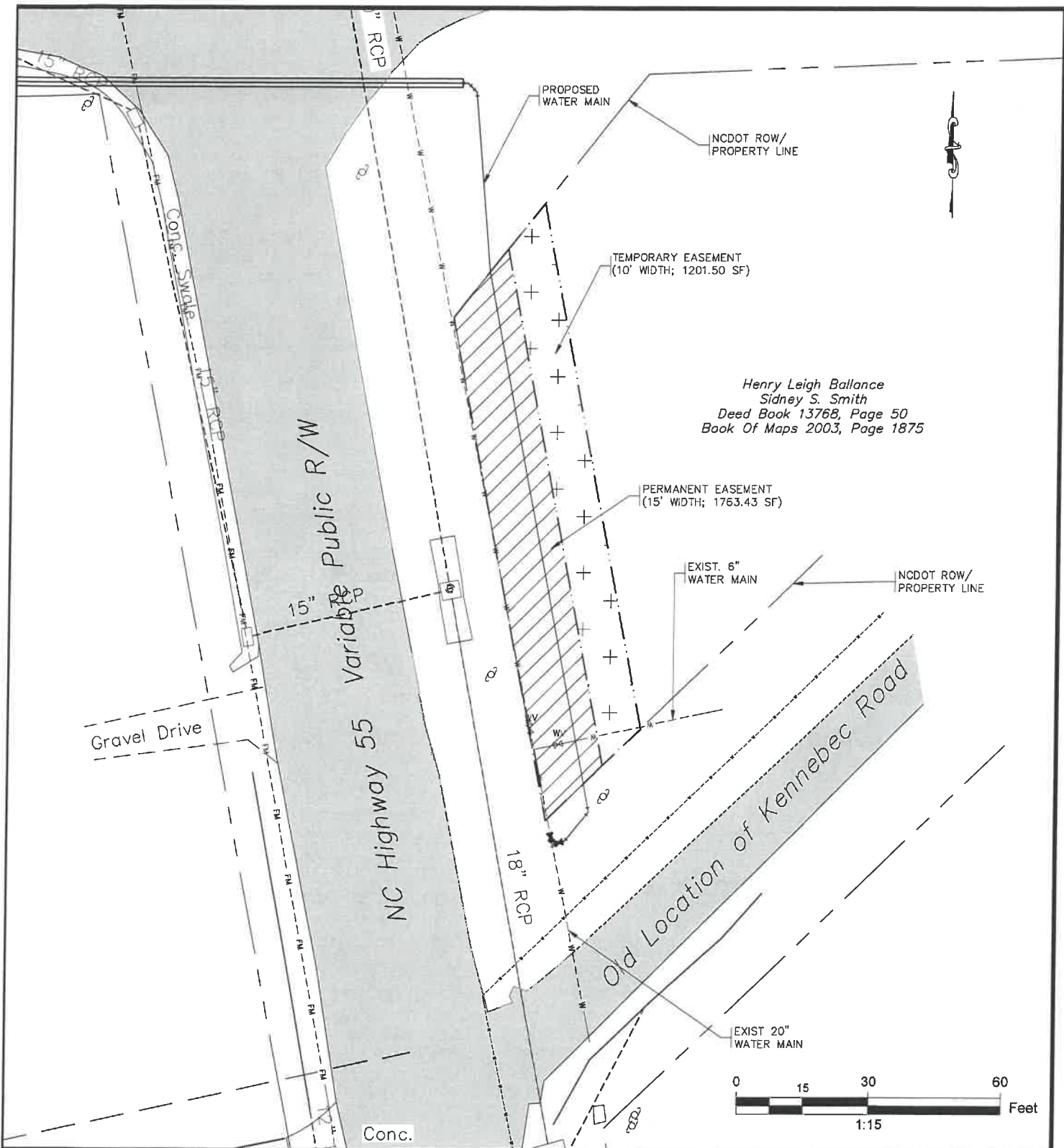
<u>EASEMENT PROPERTY VALUE ESTIMATE</u>				
<u>ITEM</u>	<u>UNIT</u>	<u>QTY.</u>	<u>VALUE (SF)</u>	<u>TOTALS</u>
Permanent Easement	SF	1763.45	\$0.99	\$1,745.77
Temporary Easement	SF	1201.50	\$0.25	\$297.36

TOTAL PERMANENT EASEMENT REIMBURSEMENT: \$1,745.77

TOTAL TEMPORARY EASEMENT REIMBURSEMENT: \$297.36

TOTAL EASEMENT REIMBURSEMENTS: \$2,043.14

OK MM
8/21/18



Henry Leigh Ballance
Sidney S. Smith
Deed Book 13768, Page 50
Book Of Maps 2003, Page 1875



P.O. BOX 4428
ASHEBORO, NC 27204
Phone: (336) 629-3931
Fax: (336) 629-3932
NC License No. C-644

CURRIN PROPERTY PRELIMINARY EASEMENT MAP ANGIER, NORTH CAROLINA

Scale: AS SHOWN
Date: AUG 2018
Drawn: TWC
Checked: JCM
Job No.: 15018

Sheet No.:

A

Of: - Version: 1



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 7C
Consent Agenda**

SUBJECT: Town Bank Account Signatories

For the Board's consideration to approve the request of the Finance Department to:

- Remove Amy Coats as a signer on the First Citizen Bank account as she is leaving; add John W. Ellis III, Finance Director as an authorized signer.
- Remove any previously approved Town representatives on the credit card merchant's agreement and online banking; and authorize privileges to the Interim Town Manager and Finance Director for both items.
- Remove previous Town Manager & Finance Director on BB&T Governmental Finance Escrow Account and add Interim Town Manager and current Finance Director.
- Add John W. Ellis III, Finance Director to First Bank as an authorized signer.
- Remove any previous authorized individuals from the local BB&T account and add Interim Town Manager and Finance Director.
- Remove any previous employees from the NC Capital Management Trust and add Interim Town Manager and Finance Director.
- Remove the Interim Town Manager on all accounts and add the new Town Manager when he/she is hired.

Manager's Comments:



Town of Angier

www.angier.org

Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Veronica Hardaway
Town Clerk

MEMORANDUM

To: Michael McLaurin, ICMA –CM – Interim Town Manager
From: John Ellis – Finance Director *John E.*
Cc: Bonnie Bray – Finance Accountant
Date: August 29, 2018
Re: Town of Angier Bank Accounts

Please review the following information regarding Town Bank Accounts. If you agree with my recommendations, please have the Board adopt those actions.

- **First Citizen Bank** – First Citizens has the Town's operating account. Current authorized signers are Mayor Weatherspoon, you, and Amy Coats. The bank also has the Town's account for taking credit cards and they also provide online banking privileges. *I am requesting that Ms. Coats be removed as a signer on the account since she is leaving and that I be added as an authorized signer. I am requesting that any previously approved Town representatives on the credit card merchant's agreement and for the online banking be removed and that you and I be authorized those privileges for both of those items.*
- **BB&T Governmental Finance Escrow Account** – This account is the escrow account for the \$1.6 million borrowed for the Water Tank Project. BB&T's escrow agreement requires that the borrowed funds be held in an escrow account with them. (The account is not with the local BB&T branch). The account is interest bearing.

Funds are drawn from the account by submitting pay requests with detailed documentation for project costs attached. The Town then receives the funds for deposit. Individuals currently authorized to access the account are Coley Price and Vanessa Young. *I am requesting that these individuals be removed from the account since they are no longer employed with the Town and that you and I be added to the account.*

- **First Bank** – Currently Mayor Weatherspoon and you are signers. *I am requesting that I be added to that account as well.*

Office of the Finance Director

Post Office Box 278 • Angier, North Carolina 27501-0278 • (919) 639-2071
Direct Line (919) 331-6071 Electronic Mail jellis@angier.org Fax (919) 639-6130



Town of Angier

www.angier.org

Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Veronica Hardaway
Town Clerk

- **BB&T (through the local branch)** – BB&T provides Town credit cards. *I am requesting that any previous authorized individuals be removed from that account and that you and I be added as the authorized representatives for the Town.*
- **NC Capital Management Trust** – Ms. Bray has obtained the form for authorizing a new Finance Official and you have approved for me to submit that request. For activity on the account (transfers, etc.), *I am requesting that you and I be authorized for the Town and that any previous employees be removed.*

In addition to the above, it would save time and effort if the Board of Commissioners could also approve the adding of the new Town Manager on all of the requests above when he or she is hired and remove you at that time.

Please let me know if I can provide further.

Office of the Finance Director

Post Office Box 278 • Angier, North Carolina 27501-0278 • (919) 639-2071

Direct Line (919) 331-6071 Electronic Mail jellis@angier.org Fax (919) 639-6130



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 7D
Consent Agenda**

SUBJECT: Advisory Board Appointments

The Town Board may consider applications from candidates who seek a Board appointment to the Town of Angier's Planning Board, Library Board, and ABC Board for the coming year.

The following member's terms will expire December 31, 2018:

Planning Board

Paul Strohmeyer (in-town)
Lee Marshall (ETJ)

Library Board

Virginia Blake
Reba Burleson
Angie Ellington
Beth Schultz
Trude Terreberry

ABC Board

Randy Collins

*The Board is requested to approve the advertisement for those seeking appointment on the Town's Advisory Boards.

Manager's Comments:

PUBLIC NOTICE

Board Vacancies

The Town of Angier is requesting citizens living within the City limits and Extraterritorial Jurisdiction of the Town of Angier who are interested in serving on the following Advisory Boards to complete an Application for Board Appointment. They may submit those applications to Town Hall personally, via mail to: PO Box 278, Angier NC 27501, or e-mail to: vhardaway@angier.org no later than September 30, 2018.

Vacancies effective December 31, 2017, include:

- Angier Planning Board – (1) In-Town Member, for a two-year term and (1) ETJ Member, for a two-year term;
- ABC Board – (1) In-Town Member for a three-year term;
- Library Board – (5) members for a three-year term

Terms of office begin and end December 31. Board appointment applications and information on the preceding Boards may be obtained at the Town Clerk's office located inside Angier Town Hall, 55 N. Broad St.

Veronica Hardaway, Town Clerk

Advertise: Thursday, September 6 and Tuesday, September 18, 2018



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

Item: 7E
Consent Agenda

SUBJECT: Approval of a Memorandum of Understanding for the use of the Crepe Myrtle Stage

For the Board's consideration to approve a Memorandum of Understanding for the use of the Crepe Myrtle Stage. The Town and Chamber of Commerce should consider entering in a multi-year agreement which will allow the Chamber to use the Town facilities for a certain number of days and in return the Chamber would waive various charges to the Town.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 8A
Public Hearing**

SUBJECT: Public Hearing - a petition for Annexation for the property located off S. NC Highway 55 (PIN#: 0674-69-6204 & PIN#: 0674-49-7265).

A Public Hearing regarding a petition for the property located off S. NC Highway 55 inclusive to Wake County portion of Parcel PIN#: 0674-69-6204 and a portion of Parcel PIN#: 0674-49-7265. A sufficiency of the Petition and a Certification of Results were issued in August; a Date to Set the Public Hearing for tonight was approved in August and advertised appropriately.

Following the required Public Hearing, the Town Board will be qualified to consider the Adoption of an Ordinance to Annex the property.

Manager's Comments:



Town of Angier

Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Ordinance No.: 017-2018

Date Adopted: September 4, 2018

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF ANGIER, NORTH CAROLINA

WHEREAS, the Town of Angier Board of Commissioners has been petitioned under N.C. General Statute § 160A – 58.1 by property owners William A. Dupree and Ruth Dupree Petrea, on June 29, 2018, to annex the area described in said petition and inclusive of Wake County portion of Parcel (PIN#: 0674-69-6204) and a portion of Parcel (PIN#: 0674-49-7265) described below; and,

WHEREAS, the Town of Angier Board of Commissioners, by Resolution, directed the Town Clerk of Angier to Investigate the Sufficiency of the Petition; and,

WHEREAS, certification by the Town of Angier Clerk as to the Sufficiency of the Petition has been made; and,

WHEREAS, there has been a Public Hearing on the question of this annexation, which has taken place on Tuesday, September 4, 2018, at or shortly thereafter 7 p.m. inside the Angier Municipal Building Board Room, after due notice by publication in the *Daily Record* on August 24, 2018 and August 31, 2018; and,

WHEREAS, the Town of Angier Board of Commissioners finds that the area described therein meets the standards of N.C. General Statute § 160A – 58.2 (.1(b), to wit:

- (a) The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the primary corporate limits of the Town of Angier;
- (b) No point on the proposed satellite corporate limits is closer to the primary corporate limits of another municipality than to the primary corporate limits of the Town of Angier;
- (c) The area is so situated that The Town of Angier will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- (d) No subdivision, as defined in N.C. General Statutes §160A-376, will be fragmented by this proposed annexation; and,
- (e) The Town of Angier has been exempted from the ten (10%) percent limitation satellite annexation regulation as pursuant to N.C. General Statutes § 160A-58.1(b); and,

WHEREAS, The Town of Angier Board of Commissioners further finds that the Petition has been signed by all the owners of the property in the area who are required by law to sign; and

WHEREAS, The Town of Angier Board of Commissioners further finds that the Petition is otherwise valid, and the public health, safety and welfare of the Town of Angier and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Town of Angier Board of Commissioners that:

Section 1. By virtue of the authority granted by N.C. General Statutes § 160A-58.2, the following described noncontiguous property is hereby annexed and made part of The Town of Angier, North Carolina, as of September 4, 2018;

Being more particularly described as follows:

AS SURVEYED LAND DESCRIPTION PARCEL 1

COMMENCING AT NGS MONUMENT "CINDY" THENCE RUNNING N 50°22'33" E FOR 668.82' TO A 1" IRON ROD; THENCE N 01°48'02" E FOR 219.43' TO A 5/8" IRON REBAR; THENCE S 66°24'28" W FOR 36.19' TO AN AXLE; THENCE N 70°01'33" W FOR 210.97' TO A 5/8" IRON REBAR; THENCE N 01°42'21" W FOR 769.66' TO A 5/8" IRON REBAR; THENCE S 80°18'39" W FOR 673.61' TO A 5/8" IRON REBAR; THENCE N 15°43'49" W FOR 256.66' TO A 5/8" IRON REBAR; THENCE N 13°44'20" W FOR 289.92' TO A 5/8" IRON REBAR SET; THENCE N 89°41'24" W FOR 61.85' TO A 1/2" IRON REBAR, THE POINT AND PLACE OF BEGINNING; BEGINNING AT A 1/2" REBAR WHOSE NORTHING IS 649,945.88" AND WHOSE EASTING IS 2,075,444.68'; THENCE RUNNING S 13°44'20" E FOR 305.97' TO A 5/8" IRON REBAR; THENCE S 15°42'32" E FOR 115.23' TO A 5/8" IRON REBAR SET; THENCE S 74°17'27" W FOR 76.70' TO A 5/8" IRON REBAR SET; THENCE S 33°04'50" W FOR 224.01' TO A 5/8" IRON REBAR SET; THENCE S 51°23'53" W FOR 317.02' TO A 5/8" IRON REBAR SET; THENCE S 41°34'11" W FOR 169.44' TO A 5/8" IRON REBAR SET; THENCE S

77°44'12" W FOR 39.33' TO A 5/8" IRON REBAR SET; THENCE S 35°02'51" W FOR 27.06' TO A 5/8" IRON REBAR SET; THENCE S 07°38'31" E FOR 37.15' TO A 5/8" IRON REBAR SET; THENCE S 34°24'51" W FOR 128.49' TO A 5/8" IRON REBAR SET; THENCE S 41°12'39" W FOR 175.27' TO A 5/8" IRON REBAR SET; THENCE S 36°19'45" W FOR 212.12' TO A 5/8" IRON REBAR SET; THENCE S 00°21'47" W FOR 126.62' TO A 5/8" IRON REBAR SET; THENCE S 89°43'43" W FOR 519.15' TO A 5/8" IRON REBAR; THENCE N 01°07'55" E FOR 626.07' TO A 1/2" IRON REBAR SET; THENCE S 87°50'14" E FOR 106.73' TO A 1/2" IRON REBAR SET; THENCE N 89°15'05" E FOR 223.21' TO A 1/2" IRON REBAR SET; THENCE N 89°15'05" E FOR 192.20' TO A 1/2" IRON REBAR SET; THENCE N 00°01'59" E FOR 718.03' TO A 5/8" IRON REBAR; THENCE N 00°01'59" E FOR 205.39' TO A 1/2" AXLE; THENCE S 89°41'24" E FOR 800.20' TO THE POINT AND PLACE OF BEGINNING CONTAINING 1,084,998 SQUARE FEET / 24.908 ACRES, MORE OR LESS.

AS SURVEYED LAND DESCRIPTION PARCEL 3

COMMENCING AT NGS MONUMENT "CINDY" THENCE RUNNING N 50°22'33" W FOR 668.82' TO A 1" IRON REBAR, THE 5/8" IRON REBAR AND PLACE OF BEGINNING; BEGINNING AT A 1" IRON REBAR WHOSE NORTHING IS 648,514.12' AND WHOSE EASTING IS 2,076,556.41'; THENCE N 01°48'02" E FOR 219.43' TO A 5/8" IRON REBAR; THENCE S 66°24'28" W FOR 36.19' TO AN AXLE; THENCE N 70°01'33" W FOR 210.97' TO A 5/8" IRON REBAR; THENCE N 01°42'21" W FOR 769.66' TO A 5/8" IRON REBAR; THENCE S 80°18'39" W FOR 673.61' TO A 5/8" IRON REBAR; THENCE N 15°43'49" W FOR 256.66' TO A 5/8" IRON REBAR; THENCE N 13°44'20" W FOR 289.92' TO A 5/8" IRON REBAR SET; THENCE S 89°41'23" E FOR 230.41' TO A 3/4" IRON REBAR; THENCE S 89°41'52" E FOR 14.91' TO A 1" PIPE; THENCE S 89°43'51" E FOR 200.00' TO A 3/4" IRON PIPE; THENCE S 89°43'52" E FOR 308.13' TO A 3/4" IRON PIPE; THENCE S 89°43'52" E FOR 471.49' TO A 5/8" IRON REBAR SET; THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 2,030.99' E, AN ARC LENGTH OF 498.59', A CHORD BEARING OF S 21°41'35" E, AND A CHORD LENGTH OF 497.34'; TO A 5/8" REBAR SET; THENCE S 08°07'25" E FOR 343.36' TO A 5/8" IRON REBAR SET; THENCE S 00°56'59" E FOR 664.25' TO A 5/8" IRON REBAR SET; THENCE N 88°33'04" W FOR 418.51' TO THE POINT AND PLACE OF BEGINNING, CONTAINING 1,171,739 SQUARE FEET / 26.899 ACRES, MORE OR LESS.

AS SURVEYED LAND DESCRIPTION PARCEL 4

COMMENCING AT NGS MONUMENT "CINDY" THENCE RUNNING N 50°22'33" E FOR 668.82' TO A 1" IRON REBAR; THENCE S 88°33'04" E, 418.51' TO A 1" IRON PIPE; THENCE N 00°56'59" W, 664.25' TO A 5/8" REBAR SET; THENCE N 08°07'25" W 343.36' TO A 5/8" REBAR SET; THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 2,030.99', AN ARC LENGTH OF 498.59', A CHORD BEARING OF N 21°41'35" W, AND A CHORD LENGTH OF 497.34' TO A 5/8" REBAR SET; THENCE S 89°43'52" E, 57.13' TO A 1/2" IRON PIPE; THENCE S 89°43'52" E, 56.33" TO A 3/4" IRON PIPE; THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 2,130.99', AN ARC LENGTH OF 245.26' A CHORD BEARING OF N23°57'09" W, AND A CHORD LENGTH OF 245.13' TO A 3/4" IRON PIPE; THE POINT AND PLACE OF BEGINNING; BEGINNING ON A 3/4" IRON PIPE WHOSE NORTHING IS 649,745.29' AND WHOSE EASTING IS 2,076,944.40'; THENCE N 88°27'02" E FOR 45.31' TO A 3/4" IRON PIPE; THENCE S 06°09'25" E FOR 110.27' TO A 3/4" IRON PIPE; THENCE S 06°13'31" E FOR 110.26' TO A 1" IRON PIPE; THENCE ALONG A CURVE TO THE LEFT

HAVING A RADIUS OF 2,130.99', AN ARC LENGTH OF 228.81' A CHORD BEARING OF N 17°34'45" W, AND A CHORD LENGTH OF 228.70' TO THE POINT OF BEGINNING CONTAINING 4,504 SQUARE FEET / 0.103 ACRES, MORE OR LESS.

Section 2. Upon and after September 4, 2018, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in The Town of Angier and shall be entitled to the same privileges and benefits as other parts of The Town of Angier. Said territory shall be subject to municipal taxes according to General Statute § 160A-58-10.

Section 3. The Mayor of the Town of Angier, North Carolina, shall cause to be recorded in the office of the Registrar of Deeds of Wake County, and in the office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1. above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Wake County Board of Elections, as required by N.C. General Statutes § 163-288.1.

Section 4. Notice of this adoption of this Ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in The Town of Angier, North Carolina.

Duly adopted by the Angier Board of Commissioners on this the 4th day of September, 2018, during their regularly scheduled monthly meeting.

ATTEST:

Lewis W. Weatherspoon, Mayor

Veronica Hardaway, Town Clerk

APPROVED AS TO
FORM:

Dan Hartzog Jr., Town Attorney



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 8B
Public Hearing**

SUBJECT: Public Hearing - a petition for Annexation for the property located off S. NC Highway 55 (PIN#: 0674-69-0126).

A Public Hearing regarding a petition for the property located off S. NC Highway 55 inclusive to Wake County Parcel PIN#: 0674-69-0126. A sufficiency of the Petition and a Certification of Results were issued in August; a Date to Set the Public Hearing for tonight was approved in August and advertised appropriately.

Following the required Public Hearing, the Town Board will be qualified to consider the Adoption of an Ordinance to Annex the property.

Manager's Comments:



Town of Angier

Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Ordinance No.: 018-2018

Date Adopted: September 4, 2018

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF ANGIER, NORTH CAROLINA

WHEREAS, the Town of Angier Board of Commissioners has been petitioned under N.C. General Statute § 160A – 58.1 by property owners William A. Dupree and Ruth Dupree Petrea, on June 29, 2018, to annex the area described in said petition and inclusive to Wake County portion of Parcel (PIN#: 0674-69-6204) described below; and,

WHEREAS, the Town of Angier Board of Commissioners, by Resolution, directed the Town Clerk of Angier to Investigate the Sufficiency of the Petition; and,

WHEREAS, certification by the Town of Angier Clerk as to the Sufficiency of the Petition has been made; and,

WHEREAS, there has been a Public Hearing on the question of this annexation, which has taken place on Tuesday, September 4, 2018, at or shortly thereafter 7 p.m. inside the Angier Municipal Building Board Room, after due notice by publication in the *Daily Record* on August 24, 2018 and August 31, 2018; and,

WHEREAS, the Town of Angier Board of Commissioners finds that the area described therein meets the standards of N.C. General Statute § 160A – 58.2 (.1(b), to wit:

- (a) The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the primary corporate limits of the Town of Angier;
- (b) No point on the proposed satellite corporate limits is closer to the primary corporate limits of another municipality than to the primary corporate limits of the Town of Angier;
- (c) The area is so situated that The Town of Angier will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- (d) No subdivision, as defined in N.C. General Statutes §160A-376, will be fragmented by this proposed annexation; and,
- (e) The Town of Angier has been exempted from the ten (10%) percent limitation satellite annexation regulation as pursuant to N.C. General Statutes § 160A-58.1(b); and,

WHEREAS, The Town of Angier Board of Commissioners further finds that the Petition has been signed by all the owners of the property in the area who are required by law to sign; and

WHEREAS, The Town of Angier Board of Commissioners further finds that the Petition is otherwise valid, and the public health, safety and welfare of the Town of Angier and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Town of Angier Board of Commissioners that:

Section 1. By virtue of the authority granted by N.C. General Statutes § 160A-58.2, the following described noncontiguous property is hereby annexed and made part of The Town of Angier, North Carolina, as of September 4, 2018;

Being more particularly described as follows:

LEGAL DESCRIPTION FOR A 10 ACRE TRACT LOCATED IN MIDDLE CREEK TOWNSHIP OF WAKE COUNTY, NORTH CAROLINA

COMMENCING ON NGS MONUMENT "CINDY" WHOSE NORTHING IN 648,087.58' AND WHOSE EASTING IS 2,076,041.25'; THENCE RUNNING N 16°22'01" W 642.70 FEET TO A 5/8" IRON REBAR, THE POINT AND PLACE OF BEGINNING; BEGINNING ON A 5/8" IRON REBAR FOUND IN THE EASTERN RIGHT-OF-WAY OF NC HIGHWAY 55, SAID POINT ALSO BEING THE NORTHWESTERN CORNER OF SUNNI SKYS LLC PROPERTY (DB. 13623, PG. 2473); THENCE RUNNING ALONG SAID EASTERN RIGHT-OF-WAY N 16°09'43" W 784.84 FEET TO A 5/8" REBAR SET; THENCE LEAVING SAID RIGHT-OF-WAY N 80°18'39" E 673.61 FEET TO A 5/8" IRON REBAR; SAID POINT ALSO BEING ON THE NORTHERN PROPERTY LINE OF RICHARD DWIGHT BULLUCK PROPERTY (DB. 8191, PG. 168); THENCE N 70°01'33" W 66.82 FEET TO AN IRON REBAR; THENCE S 73°22'34" W 254.28 FEET TO AN IRON PIPE LAYED OVER IN CENTER OF DRAINAGE DITCH, SAID POINT ALSO BEING THE NORTHEASTERN CORNER OF SUNNI SKYS LLC PROPERTY

(DB. 13623 PG. 2473); THENCE S 73°30'34" W 168.95 FEET TO THE EASTERN RIGHT-OF-WAY OF NC HIGHWAY 55, SAID POINT ALSO BEING THE POINT OF BEGINNING CONTAINING 435,600 SQUARE FEET / 10 ACRES MORE OR LESS. THE PROPERTY DESCRIBED HEREON IS SUBJECT TO ALL RIGHTS-OF-WAY, EASEMENTS, AND RESTRICTIONS OF RECORD.

Section 2. Upon and after September 4, 2018, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in The Town of Angier and shall be entitled to the same privileges and benefits as other parts of The Town of Angier. Said territory shall be subject to municipal taxes according to General Statute § 160A-58-10.

Section 3. The Mayor of the Town of Angier, North Carolina, shall cause to be recorded in the office of the Registrar of Deeds of Wake County, and in the office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1. above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Wake County Board of Elections, as required by N.C. General Statutes § 163-288.1.

Section 4. Notice of this adoption of this Ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in The Town of Angier, North Carolina.

Duly adopted by the Angier Board of Commissioners on this the 4th day of September, 2018, during their regularly scheduled monthly meeting.

ATTEST:

Lewis W. Weatherspoon, Mayor

Veronica Hardaway, Town Clerk

APPROVED AS TO
FORM:

Dan Hartzog Jr., Town Attorney



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 9A
New Business**

SUBJECT: Proposed Design Improvements to the Highway 55 Upgrade Project

Staff is requesting Board direction as to which street design improvements the Town will request from NCDOT.

Manager's Comments:



Town of Angier
P.O. Box 278
Angier, NC 27501
Phone: (919) 639-2071

MEMO

To: Angier Board of Commissioners

From: Sean Johnson, Planning & Inspections Department

Date: August 23, 2018

Re: Proposed Design Improvements to the Highway 55 Upgrade Project (R-5705)

Mayor and Commissioners,

This memorandum is to inform you of Staff's recommendations regarding potential street design improvements to the NCDOT Highway 55 upgrade project also known as STIP Project R-5705. During a meeting with NCDOT officials in July, Staff was informed of the option to submit additional street design improvements to be considered by NCDOT during the right-of-way design for the Highway 55 project. NCDOT has requested we submit these requests in the coming weeks.

To date, the street cross-section designs for the proposed R-5705 right-of-way received by Staff from NCDOT do not include bicycle, pedestrian or lighting facilities along the chosen corridor.

Staff recommends the following improvements to these cross sections:

- 1) Sidewalk and Curb & Gutter along the West side of Highway 55 beginning at the Southern border of the approved Bellewood development and extending North to Town Limits.
- 2) Sidewalk and Curb & Gutter on the East side of Highway 55 beginning at the Southern border of the approved Bellewood development and extending North to Maude Stewart Road.
- 3) Street lights along both sides of the entire R-5705 corridor within Angier's jurisdiction.

As for the portion of the R-5705 corridor between the Southern border of the approved Bellewood development and the Southern limit of the R-5705 project South of Town, Staff recommends that sidewalk and curb & gutter installation be enforced during the development review process for all future developments along this corridor.

Staff is looking for direction from the Board as to which street design improvements the Town will request from NCDOT. Please contact me with any questions.

Sean Johnson
919-331-6702
sjohnson@angier.org



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 9B
New Business**

SUBJECT: Waste Industries

Nick Zdeb, with Waste Industries, will give an update on the trash and recycling issues around Town.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 10A
Old Business**

SUBJECT: Update of CD rates from various banks

Further information will be provided to the Board at Tuesday's meeting.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 11
Manager's Report**

SUBJECT: Manager's Report

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

Item: 12
Mayor/Town Board Reports

SUBJECT: Mayor and Town Board Reports

Closed Session pursuant to NCGS 143-318.11 (a) (5) – to discuss possible land acquisition and contract negotiations

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 13
Staff Reports and
Informational Items**

SUBJECT: Staff Reports and Informational Items

- Engineer's Report
- Library Report
- Parks & Recreation Department
- Planning Department
- Police Department

Manager's Comments:

Memo

To: Mike McLaurin, Interim Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: August 29, 2018
Re: September 2018 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled September 4th, 2018 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project

The design engineering phase is moving forward. Engineering is now moving forward with 90% plans. In addition, staff will be meeting with the engineers to discuss potential conflicts with a section of our sanitary sewer collection system and how we might be able to mitigate the conflicts. We are also in the process of evaluating the current budget estimate for the overall project to determine the amount of anticipated cost will likely exceed the original budget. The project will require the acquisition of temporary construction easements, permanent drainage easements and one property will require additional street right-of-way. Per NCDOT right-of-way certification requirements we will need to have an appraiser establish the acquisition cost per square foot.

Kennebec Church Road Elevated Water Storage Tank

The water line bore and jack of Kennebec Church Road and Hwy 55 has been completed. The balance of the water line installation is nearing completion.

Wastewater Inflow/Infiltration Evaluation

Two Inflow/Infiltration projects were recommended for budget consideration within the 2018-2019 FY. These projects include:

Priority 4 Manhole Rehabilitation: Recommended Budget - \$60,000

TV Inspection of Priority 3 Sewer Collection Mains (13,000 LF): Recommended Budget - \$35,000

No updates.

Wastewater Collection and Water System Master Plan

We are proceeding with updating both the water and sewer master plans to account for the future Hwy 55 bypass. We are currently targeting late October as a completion and will provide updates if the schedule changes.

Stormwater Control Measure (SCM's) Requirements

Staff is in the process of evaluating out current requirements as they relate to stormwater control measures such as dry ponds, wet ponds, bioretention basins, etc. These facilities, when included within a private development are typically permitted through the design approval process. However, the effectiveness of the SCM's is reliant on maintenance. We are looking into an SCM Operations and

Maintenance Agreement that would be executed and recorded as part of the site plan approval process. Furthermore, the O&M Agreement would require an annual inspection of the SCM sealed by a licensed engineer to certify the facility is operating as designed and/or if any maintenance is needed. **This is an on-going assessment. However, we have notified current developments under the review process that any SCM's will require an Operation & Maintenance Agreement as part of final approval.**

Utility Policy Manual

With the approval of the Leaf and Limb policy and the Household Items policy, the Board has approved 8 utility policies. Staff will be incorporating these policies within a single Policy Manual. Staff will continue to assess needed policies through an on-going process. **Staff is in the process of evaluating doghouse manholes. The process of connecting a new system to an existing outfall using the doghouse manhole process can result in groundwater infiltration issues. Other municipalities have adopted policies that restrict the use of the doghouse manhole and we are considering a recommendation to do the same.**

Planning Department Policies

I am currently drafting a proposed Traffic Impact Analysis Policy for staff review. In addition, I am currently drafting a guidance document for builders regarding erosion control requirements for individual lot development. **No updates, work is in progress.**

Construction Standards

The Construction Standards were adopted in March of 2000 and have not been updated since. I am in the process of reviewing the Standards for conflicts with the UDO. In addition, I will be assessing any construction standards that need to be updated to better represent current technologies and processes being used in the industry. This is an on-going effort.

Stormwater

I have been working with David Williams, Deputy Director. Mr. Williams indicated that currently all grant funds have been allocated; however, he suggested we submit so that we are in the system when/if additional funds are made available. The grant would be for vegetative debris and sediment removal in stream reaches. We are currently in the process of establishing project boundaries and a preliminary cost estimate. **As an update, I am awaiting Mr. Williams recommendations regarding funding levels so that we can match our request with available funds.**

Police Department / Town Hall Facilities Feasibility Analysis

We will be receiving the RFLOI's through 2 PM on Thursday, September 6th. Upon receipt staff will evaluate the submittals and determine if interviews will be needed.

Asset Inventory (AIA) Grant

The Town has made grant application through the AIA program the last 3 years. The Town has not scored well in any of the application cycles. The reason we have not scored well is that our utility rates are not excessive and we have not experienced any significant environmental issues related to our water and sewer assets. We have been advised that the funding levels for this program have been significantly reduced and the competition has increased. Based on this information, staff is evaluating the time requirement to meet the submittal deadlines to determine if application will be made this cycle.

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Service on the Pre-Development Committee.
- Service as a member of the TRC including the associated engineering reviews.
- Assist with the Hwy 55 widening / Streetscape project meetings.
- Attendance as staff engineer at the Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bill Dreitzler". The signature is fluid and cursive, with a large, stylized "B" and "D".

Bill Dreitzler, P.E.
Town Engineer

Library Report for September 2018 Meeting

The new carpet was installed on August 23 and 24.

Preschool Storytime will start on Tuesday September 11th at 10:30.

Storytime is open to children ages 3 thru 5.

We will be starting a junior book club for third to fifth grade starting on Thursday September the 13th from 5:00 to 6:00pm.

We will also be starting a toddler time for ages 18 months to 3 years.

The date and time has yet to be determined.

The Library will be having a book sale September 24-28

Any questions or concerns please feel free to contact me.

Thank you,

Amanda B. Davis

Angier Public Library Director

919-639-4413 or abdavis@angier.org

MONTHLY REPORT
ANGIER PARKS & RECREATION
August 29, 2018

- FALL SPORTS, SOCCER, FOOTBALL, CHEERLEADING FOR FOOTBALL, BASEBALL AND SOFTBALL PRACTICES HAVE OR ARE IN THE PROCESS OF BEGINNING WITH PRACTICES CONTINUING THROUGH SEPTEMBER AND GAMES STARTING END OF SEPTEMBER OR EARLY OCTOBER. FALL SEASONS NORMALLY RUN THROUGH SECOND WEEK OF NOVEMBER.
- WE WILL BE GETTING QUOTES FOR THE RETAINING WALL FOR POND AREA THAT IS ERODING BY CHILDREN'S PARK IN SEPTEMBER WITH WORK BEGINNING MID NOVEMBER ONCE WEATHER COOLS OFF AND WE HAVE OUR FALL SPORTS SEASON COMPLETE.
- WE ARE CURRENTLY TAKING APPLICATIONS FOR A PARK MAINTENANCE WORKER. AUSTIN YARBROUGH HAS BEEN PROMOTED TO ASSISTANT PARKS AND RECREATION DIRECTOR.
- WE ARE VERY EXCITED ABOUT HARNETT COUNTY FINALLY GIVING MORE MONEY TO THE LOCAL TOWN PARKS AND REC DEPARTMENTS AND WE APPRECIATE THE BOARD OF COMMISSIONERS AND THE MAYOR'S HELP WITH PUSHING THAT THROUGH FOR OUR DEPARTMENT.

Planning and Inspections Department

August 2018

Total Permits Issued: **28**

Building Inspections Performed: **66**

New Construction - Residential: **4**

New Construction - Commercial: **0**

Total Fees Collected: **\$ 5,879.5**

Permits Issued - 2018:

New Construction - Residential: **29**

New Construction - Commercial: **1** (*Crepe Myrtle Animal Hospital*)

2018-2019 Fiscal Year Totals:

New Construction - Single Family Dwelling: **7**

New Construction - Commercial: **0**

Total Fees Collected: **\$ 12,444.25**

All Data as of 8/28/18



Angier Police Department

P.O. Box 278, 55 North Broad Street West

Angier, North Carolina 27501

Office (919) 639-7054

Bobby Hallman
Chief of Police

Date August 28, 2018

To: Management

From: Bobby Hallman

Subject: August Police Activities

Statistical Data

Police activities for the month of August were 2,978 Calls for Service/Officer initiated activities. Officers investigated 23 incidents involving 37 offenses. Out of the offenses committed 7 People were arrested on 14 charges. Follow-up calls were made to all victims by the investigators, giving them the status of their cases under investigation.

Traffic enforcement activities included 22 citations being issued totaling 17 charges as opposed to 27 citations totaling 30 charges in July. There were also 13 traffic accidents investigated during this period, same as the previous month. Also, 70% of traffic crashes reported were PVA crashes.

Other Police Activities

Officers completed 2,271 security checks, 96 business contacts, 413 subdivision checks. The department served narcotic search warrants that yielded arrests. The Angier Police Department held a "booze and loose it" campaign organized by Patrolman Connor Capshaw. Campaign results were as follows: Drug violations 3, DWI 2, Uninsured motorist 3, Felony arrests 2, Wanted persons apprehended 3, Speeding 7, Driving while license revoked 5, No operator license 3, Other traffic violations 5. Corporal Lee Thompson completed 80 hrs. of N.C. Law Enforcement Instructor Training, and is now a N.C. training and standards certified instructor for our police department. Congratulations Lee, the team is proud of you! We now have 2 (Child Safety Seat) technicians on our staff Deborah Bauer and April Manlangit. Great job!

Call Log Call Type Summary

Angier Police Department

08/01/2018 - 08/27/2018

<No Call Type Specified>	3	911 Hang Up - 911 Hang Up	4
Alarm Activation - Alarm Activation	11	Animal Complaint - Animal Complaint	1
Assault - Assault	1	Assist EMS - Assist EMS	6
Assist Motorist - Assist Motorist	7	Assist Other Agency - Assist Other Agency - Law Enforcement	1
Breaking and Entering - Breaking and Entering	3	Business Walk Thru - Business Walk Thru	96
Careless and Reckless Vehicle - Careless and Reckless Vehicle	2	Communicate Threats - Communicate Threats	2
Community Policing - Community Policing	1	Crash - Traffic Accident	13
Custody Dispute - Child Custody Dispute	1	Direct Traffic - Direct Traffic	2
Disturbance - Disturbance	10	Domestic Dispute - Domestic Dispute	3
Escort - Escort	25	Fight - Fight	1
Follow Up - Follow Up	2	Fraud - Fraud	3
Gas Drive Off - Gas Drive Off	1	Larceny - Larceny	7
Missing Juvenile - Missing Juvenile	1	Other Call - Other Call Not Listed	6
Property Damage - Property Damage	1	Radar - Radar	2
Security Check - Security Check	2,271	Shots Fired - Shots Fired	1
Special Assignment - Special Assignment (Off Duty, Overtime, Festival, Parade, Etc.)	1	Stand-By - Stand-By	2
Stolen Vehicle - Stolen Vehicle	1	Subdivision Check - Subdivision Check	417
Suspicious Activity - Suspicious Activity	7	Suspicious Person - Suspicious Person	4
Suspicious Vehicle - Suspicious Vehicle	4	Traffic Checkpoint - Traffic Checkpoint	1
Traffic Stop - Traffic Stop	18	Trespassing - Trespassing	4
TWO - Talk With Officer	10	Unauthorized Use of Motor Vehicle - Unauthorized Use of Motor Vehicle	1
Under Cover Buy - Under Cover Buy	1	Warrant Service - Warrant Service	7
Welfare Check - Welfare Check	12		

Total Number Of Calls: 2,978

Activity Detail Summary (by Category)

Angier Police Department

(08/01/2018 - 08/27/2018)

Incident\Investigations

0410 - Aggravated Assault	1
0511 - Breaking and Entering	7
0520 - Burglary - Non-Forced Entry	1
0630 - Larceny - Shoplifting	2
0640 - Larceny - From Motor Vehicle	1
0660 - Larceny - From Buildings	4
0720 - Motor Vehicle Theft - Truck	1
0810 - Simple Physical Assault	1
1015 - Forgery - Using/Uttering	1
1021 - Counterfeiting - Buying/Selling	1
1120 - Fraud - Obtaining Money/Property by False Pretense	3
1190 - Fraud - All Other Fraud	1
1400 - Criminal Damage to Property (Vandalism)	2
1810 - Drug Violations	1
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	2
1892 - Misd. Possession of Controlled Substance	2
1895 - Sell or Deliver Controlled Substance	1
1896 - Maintaining a Dwelling for Controlled Substance	1
2690 - All Other Offenses	1
8011 - Runaway	1
9910 - Calls for Service	2
Total Offenses	37
Total Incidents	23

Arrests

0511 - Breaking and Entering	2
0630 - Larceny - Shoplifting	1
0690 - Larceny - All Other Larceny	2
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	2
1891 - Felony Possession of Controlled Substance	1
2640 - Contempt of Court, Perjury, Court Violations	1

Activity Detail Summary (by Category)

Angier Police Department

(08/01/2018 - 08/27/2018)

Arrests

2690 - All Other Offenses	4
4010 - All Traffic (except DWI)	1
Total Charges	14
Total Arrests	7

Accidents

Total Accidents	0
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Citations

Driving While License Revoked	2
No Operator License	2
Other (Infraction)	3
Other (Misdemeanor)	1
Passenger Seat Belt - Juvenile	1
Speeding (Infraction)	8
Secondary Charge	5
Total Charges	22
Total Citations	17

Warning Tickets

Total Charges	0
Total Warning Tickets	0

Ordinance Tickets

Total Ordinance Tickets	0
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Criminal Papers

Activity Detail Summary (by Category)

Angier Police Department

(08/01/2018 - 08/27/2018)

Criminal Papers

Total Criminal Papers Served 0

Total Criminal Papers 0

Civil Papers

Total Civil Papers Served 0

Total Civil Papers 0



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: September 4, 2018

**Item: 14
Adjournment**

SUBJECT: Adjournment

The Mayor will entertain a motion to adjourn the regular Board of Commissioners' meeting.

Manager's Comments: