



Board of Commissioners

Regular Meeting

Agenda

Wednesday, November 8, 2023

6:30 PM

Location: 28 N Raleigh Street, Angier, NC 27501

Call to Order

Pledge of Allegiance

Invocation

Approval of Agenda

Public Comment

Consent Agenda

1. Approval of Minutes

- a. October 3, 2023 – Regular
- b. October 17, 2023 – Workshop

2. Donation of Funds to Angier Food Pantry & Senior Citizen Center

- a. Pertains to the donation of funds in the amount of \$1,000 going to the Angier Food Pantry and \$1,500 going to the Angier Senior Citizen Center.

Public Hearing

1. Ordinance Text Amendment – Residential Parking Standards – *Jeff Jones*

- a. Proposed Amendments to the Unified Development Ordinance related to parking requirements for residential uses found in Section 3.3 of the Ordinance.

New Business

1. Pedestrian Plan Update – *Jeff Jones*

- a. Consideration and approval of a grant agreement to update Angier's Pedestrian Plan.

2. Angier Chamber of Commerce Road Closure Requests – *Shelby Blackmon*

- a. Consideration and approval a road closure request by the Angier Chamber of Commerce for December 1st "Christmas on the Square" and December 2nd "Christmas Parade".

3. November Workshop Meeting – *Elizabeth Krige*

- a. Consideration and approval to cancel the November workshop meeting due to Thanksgiving.
- 4. NCDOT Layout for Hwy 210/East Depot and Willow Street – *Jimmy Cook***
 - a. Consideration and approval of NCDOT proposed layout for HWY 210/East Depot and Willow Street turn lanes.
- 5. NCDOT Layout for NC 55 & HWY 210 – *Jimmy Cook***
 - a. Consideration and approval of NCDOT proposed layout for NC 55 & HWY 210 turn lanes.
- 6. Mid-Block Crossing at East Depot & Ed's Restaurant – *Jimmy Cook***
 - a. Consideration and approval to authorize staff to contact NCDOT to investigate a mid-block crossing at East Depot Street.

Manager's Report

Staff Reports

Human Resources
Engineering
Parks & Recreation
Public Works
Police Department
Planning

Mayor and Town Board Reports

Adjourn

****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT 919.331.6703 AT LEAST 48 HOURS PRIOR TO THE MEETING****

CONSENT AGENDA

**Town of Angier
Board of Commissioners
Tuesday, October 3, 2023, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting on Tuesday, October 3, 2023, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-tem Loru Boyer Hawley
Commissioner Jim Kazakavage
Commissioner Alan Coats

Members Excused:

Staff Present: Town Manager Elizabeth Krige
Town Clerk Veronica Hardaway
Public Works Director Jimmy Cook
Planning Director Jeff Jones
Community Development Coordinator Crissy Porter
Town Attorney Dan Hartzog Jr.

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Mayor Smith offered the invocation.

Approval of the October 3, 2023 meeting agenda: The Town Board unanimously approved the agenda with the following amendment; add New Business Item #8 to allow the VFW to place boxes around Town for tattered flags.

Board Action: The Town Board unanimously voted to approve the agenda as amended.

Motion: Commissioner Kazakavage

Vote: 3-0; unanimous

Public Comment

Billy Sbani, 8798 Kenridge Lane, Fuquay-Varina, shared his concern in regards to speeding on his road and large trucks that come and go within his subdivision. He also expressed that he would

like to form a neighborhood watch program and will speak with Chief Thompson. There has been a large log truck that comes in the subdivision that makes a lot of noise during the night waking up homeowners to which Mayor Smith referred this to the Town Manager to research. Mr. Sbani had concern for safety regarding the lack of fencing around the retention pond. Another item of concern was the condition of the road at the end of the subdivision to which Mayor Smith referred to Planning Director Jeff Jones.

Tom Woerner, 234 Cambridge Drive, shared concern relating to the sign ordinance specifically for campaign signs. There're multiple yards that have more than one sign for the same candidate. Town Attorney Dan Hartzog, Jr. stated there is some guidance from the Supreme Court on what we can and can't do with respect to signs. The Town's current sign ordinance may need some updating; however, the rule is not treating signs any differently based on their content such as political signs. All signs should be treated equally. Mr. Hartzog, Jr. suggested reviewing the current ordinance as written and update it to reflect the Supreme Court's guidance.

Mike Hill, 48 S. Park St., spoke about concern with items that were previously discussed in a Closed Session setting being disseminated publicly. He then distributed a copy of Facebook comments to the Board members that was in relation to previous Closed Session material.

Consent Agenda

1. Approval of Minutes

- a. September 5, 2023 – Regular
- b. September 19, 2023 – Workshop

Board Action: The Town Board unanimously voted to approve the consent agenda as presented.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

Public Hearing

1. Voluntary Annexation Petition Submitted by the Town of Angier

Planning Director Jeff Jones stated that the Town is seeking to annex approximately 41.82 acres located at 298 Smith Drive, Angier (Harnett County PIN: 0672-42-0254.00). A sufficiency of the petition and certification of results were issued in September; a date to set the public hearing was approved in September and advertised accordingly. Following the Public Hearing, the Town Board will be qualified to consider the adoption of an ordinance to annex the property.

Mr. Jones explained that the Town is currently utilizing this property as the Police Department's firing range and will be the home of a future training facility.

Mayor Smith opened the Public Hearing.

Seeing no one, Mayor Smith closed the Public Hearing.

Board Action: The Town Board unanimously voted to approve a Voluntary Annexation Petition submitted by the Town of Angier for approximately 41.82 acres located at 298 Smith Drive, Angier (Harnett County PIN: 0672-42-0254.000).

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

Old Business

1. Church Street Parking Lot Bids

Planning Director Jimmy Cook stated that the Town received four bids on the proposed downtown parking lot on Church Street with Narron Contracting, Inc. being the lowest responsible bidder in the amount of \$445,430.35 to install 42 parking stalls.

Mr. Cook reviewed three proposed options as follows:

- **Option 1:** Approve Narron Contracting, Inc. to construct the Church Street parking lot in the amount of \$445,430.35 based on them providing a performance/payment bond to the Town in the amount of \$445,430.35; with an additional amount of \$66,374.35 coming from the General Fund and \$79,056.00 coming from the water System Development Fees. Since the Board budgeted \$300,000 for this project a Budget Amendment will be required for the remaining amount. System Development Fees can be able be utilized as a waterline will be installed with this project.
- **Option 2:** Reject the parking lot bids and install gravel in the parking area with parking bumpers using the funds already appropriated in this FY.
- **Option 3:** Reject the parking lot bids and leave the area as is for the time being and allow people to park on the Town's property.

Board Action: The Town Board voted unanimously to approve Option 3; rejecting parking lot bids and leave the area as is for the time being and allow people to park on the Town's property.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

New Business

1. ABC Board Annual Audit Presentation

Board Member Howard Babbitt presented year end audit findings of the ABC Store and awarded the Town a distribution in the amount of \$73,492.

2. Police Station Capital Project Multi-Fiscal Year Budget Ordinance

Town Manager Elizabeth Krige stated this project fund is needed to secure the cost of the Police Station for audit purposes. This project will span multiple budget years to pay for the new Police Station which typically is expended within a fiscal budget year.

Board Action: The Town Board voted unanimously approve the Police Station Capital Project Multi-Fiscal Year Budget Ordinance.

Motion: Commissioner Coats

Vote: 3-0; unanimous



**Police Station
Capital Project
Multi-Fiscal Year Budget Ordinance**

BE IT ORDAINED by the Board of Commissioners of the Town of Angier, Harnett County, North Carolina in accordance with G.S. 159-13 of the North Carolina General Statutes that:

Section 1: The following revenue is hereby appropriated to the Police Station Capital Project Fund to be used, in accordance to provisions and guidance, during the fiscal years beginning October 3, 2023, and ending June 30, 2025:

Transfer from General Fund	\$ 100,000
TOTAL	\$ 100,000

Section 2: The following expenditures are hereby appropriated in the Police Station Capital Project Fund to be used, in accordance to provisions and guidance, during the fiscal years beginning October 3, and ending June 30, 2025:

Construction	\$ 100,000
TOTAL	\$ 100,000

3. Budget Amendment #2

Ms. Krige explained that Budget Amendment #2 pertains to Board consent of property acquisition as well as subsidizing the Police Station project until further funding is obtained.

Board Action: The Town Board voted unanimously to approve Budget Amendment #2 that pertains to Board consent of property acquisition and subsidizing the Police Station project until further funding is obtained.

Motion: Commissioner Kazakavage

Vote: 3-0; unanimous

General Fund (10 Fund)				
Revenue	Line Item	Budget	Change	Amended Budget
FUND BALANCE APPROPRIATED	10-3010-9999	300,000	↑ 435,000	735,000
Total Budget Revenues		7,322,900	435,000	7,757,900
Administration Department	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	10-4200-5000	300,000	↑ 335,000	635,000
Total Budget Expenditures for Dept 4200		928,486	335,000	1,263,486
Inter-Fund Transfers Department	Line Item	Budget	Change	Amended Budget
TRANSFER TO POLICE STATION FUND	10-8700-8210	-	↑ 100,000	100,000
Total Budget Expenditures for Dept 8700		167,734	100,000	267,734

4. Proposal for Phase II/Limited Site Investigation

Ms. Krige explained that the Town is moving forward with construction of a new police station at 29 West McIver Street. Phase I environmental identified that pesticides were used on the old railroad track that was there and possible other items such as fuels and other petroleum-based products stored on that property. As part of the USDA funding process and before construction can begin, further analysis of the site is needed, particularly related to pesticides that may have been sprayed when the site was part of the railroad. The cost for the site investigation is \$17,000 and time/materials as needed.

Board Action: The Town Board voted unanimously to approve the proposal from Terracon for a limited site analysis and authorize the Town Manager to execute the agreement.

Motion: Commissioner Coats

Vote: 3-0; unanimous

Ms. Krige stated that Representative Howard Penny and Senator Jim Burgin were able to secure \$9M in funds to be spent towards water and sewer infrastructure for Angier. A report given about a month ago identified a shortfall in capacity purchase with Harnett Regional; those funds will help prevent the Town from having to obtain a loan. Commissioner Coats suggested to post a thank you letter to representatives online.

5. Property Acquisition for 32 W. Williams Street

Ms. Krige stated that as the town grows, additional facility space is needed for employees to continue serving the community. The town was approached by the owner of 32 W. Williams Street about purchasing the property, which is located adjacent to Town Hall. This property will provide office space for the town's Planning and Zoning Department, which was slated to move into the Board Room. The cost of the property is \$325,000 and additional legal fees will be associated with the title search, survey, and inspections. The town has a strong fund balance, which is being used to purchase this property. Included in the cost of the property is furniture and two copiers

Board Action: The Town Board voted unanimously to approve the purchasing agreement for 32 W. Williams Street adjacent to Town Hall.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

6. Contracting with the League of Municipalities for Policies and Ordinances

Ms. Krige stated that the NC League of Municipalities offers free legal services, up to \$10,000 worth, through their partner *Parker & Poe* to help draft and review policies and ordinances needed when spending American Rescue Plan Funds. In order to utilize these services, the Board will need to sign a pre-drafted Resolution and the Memorandum of Agreement (MOA) to proceed with using the services. By using these services, the Town can ensure the necessary policies and ordinances are compliant with the legal guidelines set by the government.

Board Action: The Town Board voted unanimously to approve the MOA with the NC League of Municipalities to utilize their legal services for the drafting and review of the American Rescue Plan policies and ordinances at no cost.

Motion: Commissioner Kazakavage

Vote: 3-0; unanimous

7. Amendment to November Board of Commissioners Meeting Date

Mayor Bob Smith explained that the November meeting date falls on Election Day and it has been requested to move this meeting from Tuesday, November 7th to Wednesday, November 8th at 6:30pm.

Board Action: The Town Board voted unanimously to amend the November Board of Commissioners Meeting Date from Tuesday, November 7th to Wednesday, November 8th due to Election Day.

Motion: Commissioner Coats

Vote: 3-0; unanimous

8. VFW Requesting to Place Boxes Around Town for Flag Disposal

Commissioner Kazakavage stated he was approached by the Angier VFW notifying him that the Boy Scouts have a special program they're doing. They would like to place some drop boxes in Angier for flag disposal so they can be discarded properly. It was the consensus of the Board for the Angier VFW and Boy Scouts to speak with the Town Manager for proper placement of boxes.

Board Action: The Town Board voted unanimously to allow the Angier VFW and Boy Scouts to speak to the Town Manager for placement of boxes in Angier for proper flag disposal.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

Manager's Report

Ms. Krige updated the Board on various items:

- North Carolina General Assembly Budget Appropriations – thanks to the work of our legislators, Representative Howard Penny and Senator Jim Burgin, the Town will receive \$9M toward improving our water and sewer system. Based on the latest cost projections, the Town will not need to seek funding from USDA to pay for the WWTP capacity purchase.
- Police Station Project – as you heard at our last workshop, the Town is in excellent financial shape. Davenport is guiding us through the USDA loan application.

A kick-off meeting is scheduled with our design team, Bobbitt and Davis Kane. A contract will be presented to the Board in the coming weeks. This contract will identify the Guaranteed Maximum Price (GMP), insuring the Town does not receive unexpected cost increases as the project goes on.

- Facilities – because the Town purchased 32 W. Williams Street, the Planning Department can move to that location at the end of October.
- Parking Lot off Lillington Street – this project is nearing completion and has added curb appeal to this area.
- Board Requests – as the last workshop, the manager was directed to gather some information about obtaining a bond rating. After careful consideration with the team at Davenport, they do not recommend pursuing a rating at this time due to the expense. They also noted that having a rating would not make the application to USDA any more favorable.

Community Development Coordinator Crissy Porter requested road closures for the Trunk or Treat event October 28th. The road closure request consists of closing Willow Street to Wimberly Road and Williams Street to N. Broad for parking and hayrides. After much discussion, it was the consensus of the Board to table this item until the workshop meeting to receive further information.

Mayor & Town Board Reports

Mayor Smith reviewed the Highway 401 project and announced there will be a presentation by CAMPO on October 25th at 7pm in the Angier Board Room located at 28 N. Raleigh St.

Mayor Smith thanked Brayden Meyers, an Eagle Scout that constructed two dog park ramps for both of the dog park areas of Jack Marley Park. He and the other Boy Scouts did an outstanding job.

Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 7:37pm.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

Attest:

Robert K. Smith, Mayor

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Work Session
Tuesday, October 17, 2023, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Work Session meeting Tuesday, October 17, 2023, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-tem Loru Boyer Hawley
Commissioner Alan Coats
Commissioner Jim Kazakavage

Members Absent:

Staff Present: Town Manager Elizabeth Krige
Town Clerk Veronica Hardaway
Planning Director Jeff Jones
Public Works Director Jimmy Cook
Finance Director Hans Kalwitz
Community Development Coordinator Crissy Porter
Town Attorney Dan Hartzog, Jr.

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners Work Session meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Mayor Smith offered the invocation.

Approval of the October 17, 2023 meeting agenda: The Town Board unanimously approved the agenda with the following amendment; adding discussion of Senior Center and Food Pantry fund allocation to Business Item #2B.

Board Action: The Town Board unanimously voted to approve the agenda as amended.

Motion: Mayor Pro-tem Hawley
Vote: 3-0; unanimous

Business Items

1. Infrastructure Update Presentation

Town Engineer Bill Dreitzler updated the Board on several infrastructure projects.

500,000 Gallon Elevated Water Storage Tank – this project started August 2022 and was scheduled to go to bid in September 2023. We are past the original schedule due to several issues that came up during the project with the delay. The geotechnical soil borings had to be put on hold while we decided on the tank style; however, just an internal delay on the project. Two key critical path issues affected the scope of the project. The initial study phase to begin the project expanded to five locations: Junny Road Tank Site, Kennebec Church Road Tank Site (piping modifications and removal of the booster station), Junny Road Standpipe (demolition), Dora Street Elevated Tank Site (demolition), Booster Station Site (Tippett Road – 7 months to locate and acquire the property – January 2023 to July 2023 authorization to proceed with design).

The Tippett Road Booster Pump Station; the location of the pump station and where we connect to the Town's water distribution system is a key component with the overall design. We could not finalize pipe sizes, the pump station electrical, the pump station motor size without the location set in stone. We identified the parcel on Tippett as the prime location based on a system evaluation and initiated discussions with the property owners back in January. We were not able to give our consultant the go-ahead to finalize design until we acquired the easement in mid-July. Essentially, the bulk of the design for the project has taken place over the last 2 months. Submittal to Public Water Supply is on schedule for November 1st. The second key reason regarding the current schedule is State review time. Due to all the water/sewer projects appropriated over the last 3 budgets, the State has advised to prepare for as much as 3 to 5 months to get through the permit process with Public Water Supply and then the Division of Water Infrastructure. Due to ARPA funding, we have a dual permit process with the State, and it is not simultaneous. The Public Water Supply permit submittal is scheduled for November 2023; Division of Water Infrastructure submittal March 2024; updated Bid date May 2024; and project completion December 2025 to meet the ARPA deadline of December 31, 2026.

Core Water System Replacement Project (8.1 miles) – this project is currently on schedule and is a massive undertaking for the replacement of 8.1 miles of waterline in our downtown area. We are approximately 60% complete with all of the location survey. A permit submittal date is slated for June 2024; begin construction March 2025; and projected completion by September 2026. Given the scope of this project, the bid process will be broken up into sections by priority.

South Broad Street Culvert Replacement – this project has been on hold for a little while because the Town needed to determine that CSX owned a parcel and an easement for additional right-of-way. A property acquisition inquiry started the process and took approximately 2 months to get a response. It was determined that CSX no longer owned the property and had it reverted

back to the adjacent property owners. We are in the process now in working with current property owners to acquire additional right-of-way. Once a determination is made that we are able to obtain a right-of-way or permanent drainage easement, the project should take no more than 2-3 months.

2. Budget Amendment #3

Finance Director Hans Kalwitz stated this amendment will recognize the sale of surplus equipment, which will be used to replace a lawn mower. The parking lot project behind Napper Tandy's (Lillington Street parking lot) was started in FY 22-23, the appropriation of fund balance is to move those funds in the FY 23-24 budget to complete the project.

The Water & Sewer Fund will subsidize the Pump Station #6 & Force Main Fund. Using the Fund Balance of the Water & Sewer Fund, a transfer will be delivered into the Pump Station #6 & Force Main Fund to complete the project. The Pump Station #6 & Force Main Fund will have its budget reduced to reflect what is in the First Citizens Money Market account. The General Fund will be increased by \$256,001; the Water & Sewer Fund will be increased by \$1,273,747; and the Pump Station #6 & Force Main Fund will be increased by \$1,273,747.

Board Action: The Town Board unanimously voted to approve Budget Amendment #3 that pertains to surplus property and Pump Station #6 & Force Main.

Motion: Commissioner Coats

Vote: 3-0; unanimous

General Fund (10 Fund)				
Revenue	Line Item	Budget	Change	Amended Budget
SALE OF ASSETS (sale of Tractor and Dump Truck)	10-3010-3075	-	↑ 11,275	11,275
FUND BALANCE APPROPRIATED	10-3010-9999	684,193	↑ 244,726	928,919
Total Budget Revenues		7,757,900	256,001	8,013,901
Planning & Inspections Department	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	10-5400-5000	536,693	↑ 244,726	781,419
Total Budget Expenditures for Dept 5400		1,258,963	244,726	1,503,689
Streets & Sanitation Department	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	10-5600-5000	98,000	↑ 11,275	109,275
Total Budget Expenditures for Dept 5600		1,336,476	11,275	1,347,751

Water & Sewer Fund (30 Fund)				
Revenue	Line Item	Budget	Change	Amended Budget
FUND BALANCE APPROPRIATED	30-3030-9999	137,002	↑ 1,273,747	1,410,749
Total Budget Revenues		4,228,246	1,273,747	5,501,993
Inter-Fund Transfers Department	Line Item	Budget	Change	Amended Budget
TRANSEFER TO PUMP STATION & FORCE MA	30-8700-8725	-	↑ 1,273,747	1,273,747
Total Budget Expenditures for Dept 8700		-	1,273,747	1,273,747

Pump Station #6 & Force Main Fund				
Pump Station #6 & Force Main Revenue	Line Item	Budget	Change	Amended Budget
LOAN PROCEEDS	38-3038-3080	946,320	↓ (946,320)	-
TRANSFER FROM ARPA & CARES Act Fund	38-3038-7100	982,389	↓ (982,389)	-
TRANSFER FROM W/S FUND	38-3900-8725	-	↑ 1,273,747	1,273,747
Total Revenue Budget		1,928,709	(654,962)	1,273,747
Pump Station #6 Department				
Pump Station #6 Department	Line Item	Budget	Change	Amended Budget
MISCELLANEOUS	38-8305-3990	-	↑ 455,018	455,018
PROFESSIONAL SERVICES	38-8305-4450	59,110	↓ (59,110)	-
CAPITAL OUTLAY - CONSTRUCTION (UPGR	38-8305-5000	534,112	↓ (375,584)	158,528
FORCE MAIN/GRAVITY SEWER REALIGNM	38-8305-5910	60,000	↓ (60,000)	-
CONTINGENCY	38-8305-8300	77,100	↓ (27,100)	50,000
Total Budget Expenditures for Dept 8305		730,322	(66,776)	663,546
Pump Station #1 & Force Main Dept				
Pump Station #1 & Force Main Dept	Line Item	Budget	Change	Amended Budget
PROFESSIONAL SERVICES	38-8310-4450	13,594	↓ (13,594)	-
PUMP STATION #1 REPLACEMENT	38-8310-5905	467,943	↑ 142,258	610,201
ON-SITE SANITAR SEWER UPGRADES	38-8310-5915	26,500	↓ (26,500)	-
STORM SEWER RELOCATION	38-8310-5920	690,350	↓ (690,350)	-
Total Budget Expenditures for Dept 8310		1,198,387	(588,186)	610,201

2b. Funding for Senior Citizen Center and Food Pantry

Mayor Smith stated that traditionally the Town of Angier has given money to two local efforts that have been left out of this FY budget.

Town Manager Elizabeth Krige stated the last time the Town donated to Angier Food Pantry was in FY 18-19 in the amount of \$1,000. The last time the Town donated to the Angier Senior Citizen Center was also in FY 18-19 in the amount of \$1,500. It does not appear that the Town has donated to the Angier Chamber since 2019; however, it seems that an “in-kind” agreement is in place for their scheduled events.

It was the consensus of the Board to include a Budget Amendment recognizing \$1,000 to be allocated to the Angier Food Pantry and \$1,500 to the Angier Senior Citizen Center on November’s consent agenda.

3. Street Closure for Trunk or Treat Event

Community Development Coordinator Crissy Porter explained the proposed closure of N. Willow Street from E. Williams to Wimberly Road for the Trunk or Treat event held at Jack Marley Park. The plan is to close the road to thru traffic and allow parking on the curb side of the street (lake side) to accommodate the crowd. The Police Department has spoken to all residents along Willow Street about the closure from 3pm-9pm and has received positive

feedback. Officers will be stationed on Willow Street where the roads “T” to prevent thru traffic.

Board Action: The Town Board unanimously voted to approve the proposed road closures for the October 28th Trunk or Treat event.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

4. Right-of-Way Encroachment for Conterra

Public Works Director Jimmy Cook explained that Conterra is a fiber provider that will allow our customers to have options. Part of the infrastructure is already in place but they’re proposing to install under Depot Street and head south on S. Broad Street to get to Lillington. Once the Lillington Street installation is complete, it will then be aerial to provide service to businesses.

Board Action: The Town Board unanimously voted to the right-of-way encroachment agreement with Conterra.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

Mr. Cook gave an update regarding the parking lot project off Lillington Street. Enclosures for dumpsters will be completed by the end of the month as well as parking stalls and crosswalk striping.

Board Action: The Town Board unanimously voted to go into Closed Session pursuant to NCGS 143-318.11 (a)(6) to discuss personnel and (a)(5) to discuss property acquisition at approximately 7:20pm.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

Board Action: The Town Board unanimously voted to reconvene in open session at approximately 8:03pm.

Motion: Mayor Pro-tem Hawley

Vote: 3-0; unanimous

Adjournment: There being no further business, the Town Board voted unanimously to adjourn the meeting at 8:03pm.

Motion: Mayor Pro-tem Hawley
Vote: Unanimous, 3-0

Attest:

Robert K. Smith, Mayor

Veronica Hardaway, Town Clerk



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: November 8, 2023
PREPARED BY: Elizabeth Krige
ISSUE Donated Funds to Angier Senior Citizen Center & Angier Food Pantry
CONSIDERED:
DEPARTMENT: Finance

SUMMARY OF ISSUE: Board request to donate funds to the Angier Senior Center and Angier Food Pantry.

FINANCIAL IMPACT: A budget amendment is not needed, the funds will be transferred from Governing Body Contingency 10-4100-9999 to Governing Body Non-profit donations 10-4100-3980. Line-item transfers do not require a budget amendment, only notice to the governing body.

RECOMMENDATION: Item placed on consent agenda.

REQUESTED MOTION: I make a motion to approve the consent agenda.

REVIEWED BY TOWN MANAGER: This has been reviewed by the Town Manager.

Attachments:

PUBLIC HEARING



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	November 8, 2023
PREPARED BY:	Jeff Jones, AICP
ISSUE	Ordinance Amendment – Residential Parking Standards
CONSIDERED:	
DEPARTMENT:	Planning & Inspections

SUMMARY OF ISSUE:

Staff is proposing an amendment to the Permitted Use Table, specifically the parking requirements for Multifamily and Single Family parking. Staff has reviewed this section with potential applicants and have found that the current requirements require more parking than needed for residential projects.

A 3-bedroom Townhome would be required four parking spaces under the current ordinance, whereas, the proposed language would require 2 parking space per unit plus 10% of the required amount of parking for the entire project to be provided for guest parking.

The proposed language is consistent with other jurisdictions in the area, such as Holly Springs.

Proposed amendment is attached. Language to be modified is shown in strikethrough with revised language in bold.

The Planning Board voted unanimously to recommend approval of these Ordinance amendments as presented at their September 12th meeting.

FINANCIAL IMPACT: N/A

RECOMMENDATION:

Staff recommends approval of the Ordinance amendment as written.

REQUESTED MOTION:

I move to approve the amendments to Section 3.3 Permitted Use Table of the Ordinance as presented.

Attachments:

Draft Amendment

Multifamily residential, apartments	2					P		P			4.2.10	1.5-per bedroom-plus 1-per-bedroom over 2-2 spaces/unit + 10% for guest parking
Multifamily residential, condominiums	2			P	P	P		P			4.2.10	1.5-per bedroom-plus 1-per-bedroom over 2-2 spaces/unit + 10% for guest parking
Multifamily residential, townhomes	2			P	P	P		P			4.2.10	1.5-per bedroom-plus 1-per-bedroom over 2-2 spaces/unit + 10% for guest parking
Single-family residential, detached	1		P	P	P	P						3-2 per dwelling
Temporary emergency residences	1		P	P	P	P	P	P	P		4.2.10	2 per dwelling
Two-family residential (duplexes)	1		P	P	P	P					4.2.11	1.5-per bedroom-plus 1-per-bedroom over 2-2 per dwelling

NEW BUSINESS



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: November 8, 2023
PREPARED BY: Jeff Jones, AICP
ISSUE Pedestrian Plan Update
CONSIDERED:
DEPARTMENT: Planning & Inspections

SUMMARY OF ISSUE:

The Town of Angier has been awarded an NCDOT grant to update the Town's Pedestrian Plan. Most of the proposed pedestrian facilities from Angier's 2014 Comprehensive Pedestrian Plan have either been constructed or have secured funding. The Junny Road sidewalk project that connects sidewalks from Broad Street up Junny Road will be under construction soon. The NC HWY 210 sidewalk project which runs from the intersection of HWY 210 and Raleigh Street down to Fish Drive was approved by the Board of Commissioners on March 7, 2017. Sidewalks have also been extended to connect W Lillington Street and Park Street up to NC 210. The Town has also received LAPP funding to extend the sidewalk on McIver Street down to S Wilma Street, but construction has not yet begun.

The Planning Process will begin late this year or early next year with an anticipated 12-month timeline. NCDOT will select a planning consultant that the Town will work with to develop the update to the plan. The Town will be asked to form a steering committee that will assist the consultant and the Town with the planning process. In the past a steering committee consisted of Town staff, Board members, and other interested community members. Staff will come back to the Board with suggested steering committee members, once the planning process begins.

The goal of the update is to identify pedestrian linkage gaps between the core area of Town and newer developments that have been constructed since the 2014 plan. With gaps identified the plan will prioritize projects for the Town to consider.

The plan cost is \$45,000, NCDOT will fund 90% of the plan cost with the Town's portion of the plan cost being 10% or \$4,500.

FINANCIAL IMPACT: \$4,500 - 10% of the total cost (\$45,000) of the plan update

MOTION:

Move to direct the Town Manager to execute Pedestrian grant agreement with NCDOT.

Attachments:

Town of Angier Application
2014 Pedestrian Network map

AGREEMENT OVERVIEW

NORTH CAROLINA
HARNETT COUNTY

DATE: 9/29/2023

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION ("DEPARTMENT")

TIP: M-0567HI

AND

WBS Element: 51089.8.9

FEDERAL-AID NUMBER:

TOWN OF ANGIER ("MUNICIPALITY")

CFDA:

The purpose of this Agreement is to identify the participation in project costs, project delivery and/or maintenance, by the other party to this Agreement, as further defined in this Agreement.

SCOPE OF PROJECT:

The Project consists of the planning and production of a Pedestrian Plan Update (Plan) in accordance with the Department's policies and procedures. The Department's funding participation in the Project shall be restricted to development of this Plan, as further set forth in this Agreement.

COSTS TO THE OTHER PARTY: 4,500

ESTIMATED COST OF THE PROJECT: \$45,000

PAYMENT TERMS: Municipality will provide payment upon execution of Agreement.

EFFECTIVE DATES OF AGREEMENT:

START: Upon Full Execution of this Agreement

END: Agreement remains in effect for two years, and thereafter, unless terminated

This **AGREEMENT** is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the **DEPARTMENT** and the **TOWN OF ANGIER**, hereinafter referred to as the **MUNICIPALITY**, and collectively as the **PARTIES**.

The parties to this Agreement, listed above, intend that this Agreement, together with all attachments, schedules, exhibits, and other documents that both are referenced in this Agreement and refer to this Agreement, represents the entire understanding between the parties with respect to its subject matter and supersedes any previous communication or agreements that may exist.

WHEREAS STATEMENTS

WHEREAS, 23 USC 505 allows State Planning and Research (SPR) federal funds to funds to be available for certain specified transportation activities; and

WHEREAS, in accordance with G.S. 136-66.2, the NC General Assembly requires each **MUNICIPALITY** to develop a comprehensive transportation plan that will serve present and anticipated travel demand; and

WHEREAS, the **DEPARTMENT's** Integrated Mobility Division (IMD) and the Transportation Planning Division have created a matching grant program to encourage the development of comprehensive municipal bicycle plans and pedestrian plans, which may serve as a component of the comprehensive transportation plan; and

WHEREAS, the **DEPARTMENT** has allocated state matching funds to augment the federal funds available for these activities; and

WHEREAS, the **MUNICIPALITY** has requested funding for the development of a Bicycle and/or Pedestrian Plan, as more fully described in this Agreement and hereinafter referred to as the Project; and

WHEREAS, the **MUNICIPALITY** has requested that the **DEPARTMENT** administer the Project in coordination with the **MUNICIPALITY**; and

WHEREAS, the **MUNICIPALITY** has agreed to participate in the cost of the project as hereinafter set out; and

WHEREAS, this Agreement is made under the authority granted to the **DEPARTMENT** by the North Carolina General Assembly including, but not limited to, the following applicable legislation: General Statutes of North Carolina (NCGS) Section 136-66.2 and Section 136-71.6, , to participate in the planning, construction and/or implementation of the Project approved by the Board of Transportation.

NOW THEREFORE, this Agreement states the promises and undertakings of each party as herein provided, and the **PARTIES** do hereby covenant and agree, each with the other, as follows:

DEVELOPMENT OF PLAN

1. The **DEPARTMENT**, and or its agent, shall prepare the Pedestrian Plan Update (Plan) in accordance with the Department's policies and procedures for the **MUNICIPALITY**, following the IMD's Content Standards for NCDOT Bicycle and Pedestrian Plans.
2. The **MUNICIPALITY** shall participate in providing data and logistical support for public meetings and other required public notices.
3. The **DEPARTMENT** will provide a preliminary draft of the Plan to the **MUNICIPALITY** for review and comment. The **MUNICIPALITY** shall provide comments to the Department within three (3) months. Upon receipt of comments from the Municipality, the Department will provide a final draft.

COMPLETION AND ADOPTION OF PLAN

6. The governing body of the **MUNICIPALITY** shall consider the adoption of the Plan as provided in the Final Draft by the **DEPARTMENT**. If the Council requests significant changes prior to adoption, the Plan will be modified and resubmitted to the **MUNICIPALITY** for final approval within three (3) months.
7. The **MUNICIPALITY** shall receive digital files and hard copies of the approved Plan. The **MUNICIPALITY** shall be responsible for the distribution of the final documents to the appropriate local agencies and interested parties.

TIME FRAMES

8. The **DEPARTMENT** has a required time frame of two years to complete the Project. It is important that the **MUNICIPALITY** provide necessary support and responses to the **DEPARTMENT** in a timely manner. Any delays on the part of the **MUNICIPALITY** may affect the ability of the **DEPARTMENT** to provide financial support for the Project.

FUNDING

9. The total estimated cost of the Project is \$45,000. The **DEPARTMENT** shall provide a maximum amount of \$40,500. The Municipality shall provide \$4,500 and all costs that exceed the estimated cost of \$45,000.
10. Upon full execution of the Agreement, the **MUNICIPALITY** shall submit payment for \$4,500 to the **DEPARTMENT**, in accordance with the cover memo attached to this Agreement.
11. Upon completion of the project, if actual costs exceed the total estimated cost of \$45,000, the **MUNICIPALITY** shall reimburse the **DEPARTMENT** the underpayment within sixty (60) days of invoicing by the **DEPARTMENT**. The **DEPARTMENT** shall charge a late payment penalty and interest on any unpaid balance due in accordance with G.S. 147-86.23.
12. Upon completion of the project, if actual costs are less than the total available funding of \$45,000, the **DEPARTMENT** shall reimburse the **MUNICIPALITY** any overpayment at the above matching share.

REPORTING REQUIREMENTS

13. The **DEPARTMENT** is subject to NC Article 2, Chapter 36 (136-41.5), which mandates an annual report on use of bicycle and pedestrian planning grant funds. By entering into this agreement with the **DEPARTMENT**, the **MUNICIPALITY** acknowledges their participation in annual reviews of the status of implementation of projects identified in the completed plan.

STANDARD PROVISIONS

AGREEMENT MODIFICATIONS

14. Any modification to scope, funding, responsibilities, or time frame will be agreed upon by all **PARTIES** by means of a written Supplemental Agreement.

ASSIGNMENT OF RESPONSIBILITIES

15. The **DEPARTMENT** must approve any assignment or transfer of the responsibilities of the Local Public Agency set forth in this Agreement to other parties or entities.

AGREEMENT FOR IDENTIFIED PARTIES ONLY

16. This Agreement is solely for the benefit of the identified parties to the Agreement and is not intended to give any rights, claims, or benefits to third parties or to the public at large.

OTHER AGREEMENTS

17. The **MUNICIPALITY** is solely responsible for all agreements, contracts, and work orders entered into or issued by the **MUNICIPALITY** to meet the terms of this Agreement. The **DEPARTMENT** is not responsible for any expenses or obligations incurred for the terms of this Agreement except those specifically eligible for the funds and obligations as approved by the **DEPARTMENT** under the terms of this Agreement.

TITLE VI

18. The other party to this Agreement shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21) and related nondiscrimination authorities. Title VI and related authorities prohibit discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

FACSIMILE

19. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.

AUTHORIZATION TO EXECUTE

20. The **PARTIES** hereby acknowledge that the individual executing this Agreement has read this Agreement, conferred with legal counsel, fully understands its contents, and is authorized to execute this Agreement and to bind the respective parties to the terms contained herein.

DEBARMENT POLICY

21. It is the policy of the **DEPARTMENT** not to enter into any agreement with parties that have been debarred by any government agency (Federal or State). By execution of this agreement, the **MUNICIPALITY** certifies that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Agency or **DEPARTMENT** and that it will not enter into agreements with any entity that is debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction.

INDEMNIFICATION

22. To the extent authorized by state and federal claims statutes, the **MUNICIPALITY** shall be responsible for its actions under the terms of this agreement and save harmless the FHWA (if applicable), the **DEPARTMENT**, and the State of North Carolina, their respective officers, directors, principals, employees, agents, successors, and assigns to the extent allowed by law, from and against any and all claim for payment, damages and/or liabilities of any nature, asserted against the Department in connection with this Agreement. The **DEPARTMENT** shall not be liable and shall be held harmless from any and all third-party claims that might arise on account of the **DEPARTMENT's** negligence and/or responsibilities under the terms of this agreement.

AVAILABILITY OF FUNDS

23. All terms and conditions of this Agreement are dependent upon, and, subject to the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.

GIFT BAN

24. By Executive Order 24, issued by Governor Perdue, and NCGS 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e. Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

SIGNATURE PAGE

IN WITNESS WHEREOF, this Agreement has been executed the day and year heretofore set out,
on the part of the DEPARTMENT and the MUNICIPALITY by authority duly given.

TOWN OF ANGIER

FED TAX ID: _____

REMITTANCE ADDRESS:

AUTHORIZED SIGNER

DATE SIGNED: _____

PRINT NAME: _____

TITLE: _____

IF APPLICABLE, this Agreement has been pre-audited in the manner required by the Local
Government Budget and Fiscal Control Act.

FINANCE OFFICER:

DATE SIGNED: _____

PRINT NAME: _____

TITLE: _____

DEPARTMENT OF TRANSPORTATION

BY: _____

(DEPUTY SECRETARY FOR MULTIMODAL TRANSPORTATION)

DATE: _____

PRESENTED TO THE BOARD OF TRANSPORTATION: _____ (DATE)



Integrated Mobility Division

AGREEMENTS TRANSMITTAL FORM

Date: 8/24/2023

From: John Vine-Hodge
Name
through Brennon Fuqua
Interim Director of IMD
Deputy Director, Planning & Programming
Title
Signature
Date
Signature
Date

Project: TIP # M-0567HI WBS# 51089.8.9 County: Harnett

For Signature From:

- ☐ Transportation Secretary
☐ Chief Deputy Secretary
☒ Deputy Secretary of Multi-Modal Transportation
☐ Other

Attorney General Review:

☐ Approved as to Form
Signature Date

Parties to the Agreement: Town of Angier

Description of Work: Preparation of a Pedestrian Plan Update

Estimated Cost to NCDOT: \$45,000 (Federal + State)

Amount to be reimbursed to NCDOT:

BOT approval date: Item I: 06/05/2023

ACCOUNTS RECEIVABLE AGREEMENTS

PAYMENT TERMS AND METHODS



_____: I acknowledge that upon execution of this Agreement, we must submit a down payment, if required.
I also acknowledge that we may pre-pay any portion of the estimated cost noted in this Agreement, prior to final billing by the Department.

Please refer to your Agreement's PAYMENT TERMS to correctly remit any payment due to the Department.

<u>PAYMENT TERMS:</u>	<u>PAYMENT TIMING:</u>
PAYMENT UPON AGREEMENT EXECUTION	Please submit the amount of agreed upon payment via one of the below methods, <u>once you have received notice of execution of the Agreement.</u>
PAYMENT PRIOR TO LETTING (OR START OF PHASE)	You will be notified by the Project Manager when payment will be due. Please remit payment within 60 days of notification.
PAYMENT UPON BILLING	The Department will bill at the completion of the Project (or when defined in the Agreement). All payments are due within 60 days of invoicing.

NOTE: You may pre-pay any portion of an estimated cost, prior to Departmental Billing. The Department will adjust final billing to account for any pre-payments made.

LATE PAYMENTS AND INTEREST RATES:

For payments not received within 60 days, the Department must charge a statutory interest rate of prime plus one percent (1%) on all Utility Relocation Agreements. For any other Receivable Agreement, the Department may charge a late fee and/or interest.

PAYMENT METHODS

1. SEND PAYMENT BY CHECK OR

MAIL TO:

NCDOT – Accounts Receivable
1514 Mail Service Center
Raleigh, NC 27699-1514

INCLUDE:

- Agreement ID (10000xxxxx)
- WBS Element

2. SEND PAYMENT VIA ACH (Automated Clearinghouse)

Initiate ACH through your bank* and send an e-mail to:

- ✓ Shamorah Fountain - sfountain1@ncdot.gov
- ✓ Kay Lee - klee@ncdot.gov

INCLUDE:

- Agreement ID# (10000xxxxx)
- WBS Element
- Amount of Payment

**If you need NCDOT's Account information, contact Shamorah Fountain at sfountain1@ncdot.gov*

Failure to follow the above steps and remit payment per the terms in the Agreement may result in delays to project delivery. Please contact your Division Project Manager for questions regarding payment terms.

Certificate Of Completion

Envelope Id: 2514F8D4F77C4AFDA88CBE02BD44F710

Status: Sent

Subject: Town of Angier 1000019146 M-0567HI

Source Envelope:

Document Pages: 8

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Timothy McHugh

AutoNav: Enabled

1020 Birch Ridge Dr

Envelopeld Stamping: Disabled

Raleigh, NC 27610-4328

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

tmchugh@ncdot.gov

IP Address: 149.168.81.197

Record Tracking

Status: Original

Holder: Timothy McHugh

Location: DocuSign

10/12/2023 11:06:59 AM

tmchugh@ncdot.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: North Carolina Department of Transportation

Location: DocuSign

Signer Events

Signature

Timestamp

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Timothy McHugh
tmchugh@ncdot.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

John Vine-hodge
javinehodge@ncdot.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Brennon Fuqua
bfuqua1@ncdot.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Julie White
juliewhite@ncdot.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Jeff Jones jajones@angier.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/12/2023 11:16:58 AM ID: edfc54dd-8149-4d0a-9b9b-c8020413525c		Sent: 10/12/2023 11:13:25 AM Viewed: 10/12/2023 11:16:58 AM
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Nick Morrison nemorrison@ncdot.gov Integrated Mobility Division Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 10/12/2023 11:13:25 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/12/2023 11:13:25 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

From time to time, North Carolina Department of Transportation (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the **I agree** button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign **Withdraw Consent** form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact North Carolina Department of Transportation:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bledwards1@ncdot.gov

To advise North Carolina Department of Transportation of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at bledwards1@ncdot.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from North Carolina Department of Transportation

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to bledwards1@ncdot.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with North Carolina Department of Transportation

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to bledwards1@ncdot.gov and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000↵ or WindowsXP↵
Browsers (for SENDERS):	Internet Explorer 6.0↵ or above
Browsers (for SIGNERS):	Internet Explorer 6.0↵, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	<ul style="list-style-type: none"> ò Allow per session cookies ò Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection
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****** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree" button below.

By checking the "I Agree" box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify North Carolina Department of Transportation as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by North Carolina Department of Transportation during the course of my relationship with you.



Multimodal Applications ID: 1000018122

Applicant Information

Please visit the program website to review all details related to eligibility, plan options, application requirements, and other helpful information: [Link](#)

*Name of Jurisdiction (municipality or county):	
*Population:	5596
*County:	HARNETT
*NCDOT Division:	
*Department applying for grant:	Planning and Inspecti...
*MPO / RPO:	CAPITAL AREA ...

*Primary Contact Name:	Randall Cahoon-Tingle
*Primary Contact Title:	Planning Director
*E-mail Address:	rcahoon-tingle@angi...
*Work Phone:	9193316702
*Mailing Address:	58 N Broad Street E, ...

Eligibility Criteria

☐ Resolution passed by Municipality/County supporting this application

☒ If not yet passed, what is the anticipated date

Apr 18, 2023

☐ Resolution passed by MPO/RPO supporting this application

☒ If not yet passed, what is the anticipated date

Apr 6, 2023

*Municipality/County agrees to enter into a reimbursement agreement:

☒ Yes ☐ No

*Are you applying as a County or Municipality:

☐ County ☒ Municipality

*Does the jurisdiction currently have Existing Transit Services (fixed-route or devitad fixed-route):

☐ Yes ☒ No

*Anticipated Project Cost **note this is the anticipated maximum amount included here as a placeholder. This project amount will be adjusted during the application review process. See guidance documents online for more information about project costs:

50000.000

Maximum project cost (exact amounts to be determined upon award):

Plan Costs

Planning projects will be funded according to the tables below, with NCDOT covering the majority of the costs and local governments providing a local match. See guidance documents online for more information about appropriate local match funding sources.

Population (county or municipality)	Project Acceleration Plans	Plan Updates	All Other Plan Types
Less than 10,000	\$45,000	\$45,000	\$60,000
10,000 - 25,000	-	\$49,000	\$65,000
25,000 - 50,000	-	\$52,500	\$70,000
50,000 - 100,000	-	\$75,000	\$100,000
Over 100,000	-	\$142,500	\$190,000

Cost Share:

Population	DOT Participation	Local Participation
Less than 10,000	90%	10%
10,000 - 25,000	80%	20%
25,000 - 50,000	70%	30%

Population	DOT Participation	Local Participation
50,000 - 100,000	60%	40%
Over 100,000	50%	50%

*Plan Category:

- ☒ Plan Update
 ☐ Multimodal Network Plan
 ☐ Combined Bicycle AND Pedestrian Ne...
 ☐ Stand-alone Bicycle Netw...
 ☐ Stand-alone Pedestrian Net...
 ☐ Project Acceleration Plan

*In a few short sentences, please provide some general information about your community (unscored question).:

The Town of Angier has a population of 5596. Over the past 30 years, Angier has grown steadily, but the town has seen a recent population spike of 7.8% from April 2020 to July 2021. This rapid growth has not lost its momentum, as Angier currently has many new residential developments in the works that are expected to bring roughly 3000 new households into the community. Once a small, rural, agricultural community, Angier is becoming increasingly diverse and rife with opportunity. Opportunely located in Northeast Harnett County and South Wake County, Angier is within convenient driving distance from both Research Triangle Park and Fort Bragg Army Base.

Narrative Description

*What are the reasons the community needs this plan update?:

The Town of Angier desires to develop a safe and complete pedestrian system that will serve as a community-wide improvement tool -- strengthening its growing local economy, while providing realistic transportation alternatives and recreational options to encourage residents in achieving a healthy lifestyle. In Angier, most of the pedestrian facilities are downtown, in part because it was originally designed with pedestrians in mind. Pedestrian connections extending out from the downtown into immediately adjacent neighborhoods, schools and the park are adequate; however, connections are much more limited beyond the town core. Specifically, a lack of pedestrian facilities and crosswalks exist for safely connecting pedestrians across NC 55 and some areas along NC 210. Pedestrian crossing and facility improvements across NC 55 in particular, will help connect residents living on the west side of NC 55 with the downtown and the park. The Town has welcomed over 25 new residential developments since the completion of Angier's 2014 Comprehensive Pedestrian Plan. All of these developments enjoy internal sidewalks, but none of them have external sidewalk connections.

*Provide an overview of the current bicycling AND/OR pedestrian transportation system.:

The majority of Angier's sidewalks are in or immediately adjacent to the downtown core. The sidewalks vary in condition; however, they form a solid network within the core of the town. Many opportunities exist to better connect the core with the surrounding areas if key connections can be made across the major highways that form the primary pedestrian barriers. Improvements need to be made to several crossings at NC 55 and NC 210 as well as areas that can benefit from crosswalk markings and pedestrian warning signage. Although crosswalks are marked at several key intersections downtown and at NC 55 and 210, the signal light timings, particularly at NC 55, make it difficult to cross with the intense traffic activity at certain times of day. Angier is a still very car dependent town. There are no sidewalks that connect the Angier Post Office and any grocery stores. Simply put, it is virtually impossible to complete everyday errands on foot in the Town of Angier. There are no bike lanes within Angier's town limits. Angier offers no public transit outside of public school bus routes. Although Angier's downtown core attracts quite a bit of foot traffic with popular restaurants and retail shops, the streets have not been made adequately safe for pedestrians. According to Angier Police Department's crash data, nine accidents involving pedestrians and non-drivers occurred over the past 5 years in Angier.

*How has the community supported bicycle and/or pedestrian programs, policies and projects?:

The Town of Angier has supported the pedestrian programs, policies and projects by facilitating connectivity within the town. Angier is gearing up to establish a farmer's market, community center, and possibly a new park. The downtown farmer's market and a community center are currently in the design phase. A new park is on the horizon, but land has not yet been acquired for this purpose. The Town of Angier intends to facilitate connectivity between these eventual points of interest and the downtown core. Establishing town-managed points of interest will bridge the gaps in current pedestrian facilities and contribute to a more complete town with fully-developed pedestrian facilities.

The Angier citizenry supports the Town's efforts to make Angier a more walkable, safe community. As part of the Town of Angier's Comprehensive Parks and Recreation Master Plan public outreach efforts, the Town surveyed citizens to gauge the needs of the community regarding parks and recreation. Walking was the top-ranked choice of passive activities among Angier citizens. In addition to support, there is a demand for additional pedestrian facilities within Angier. The Town of Angier regularly receives comments and complaints from residents of Angier that there is a need for additional pedestrian facilities in the town. The minutes from the following Board of Commissioners meetings demonstrate the community's desire for pedestrian facilities and their frustration with the lack of safe, walkable streets: May 17, 2022 and April 4, 2023. Citizens often ask about extending sidewalks, and once sidewalk construction begins, citizens inquire about the completion date.

*Describe what progress has been made on recommended programs and policies from the existing bicycle and/or pedestrian plan. What types of programs and policies are you interested in focusing on in the plan update?:

A recommended policy from the previous Comprehensive Pedestrian plan was to establish and make regular appropriations to a separate capital account that is dedicated to pedestrian infrastructure funding. It was proposed by the Angier Board of Commissioners that \$25,000 per year be allocated for pedestrian improvements in downtown Angier on 3/7/2023. This provision has not been approved by the Board yet. It was also recommended that the Angier Code of Ordinances be updated so as to require that new development and significant renovations of existing development provide for safe pedestrian access and connections to existing and planned pedestrian networks. This recommendation was adopted July 7, 2020 (see 9.1.5.2 in the The Code of the Town of Angier). In the future, Angier intends to further their pedestrian network by requiring sidewalks along all (not only residential) new developments in the Town. Moreover, Angier intends to increase multimodal opportunity (non-vehicular) by including measures in all development proposals that are brought before the Angier Board of Commissioners.

*Describe what progress has been made on recommended projects from the existing bicycle and/or pedestrian plan. What types of projects are you interested in focusing on in the plan update?:

Some of the proposed pedestrian facilities from Angier's 2014 Comprehensive Pedestrian Plan have either been constructed or have secured funding. The Junny Road sidewalk project that connects sidewalks from Broad Street up Junny Road is currently under construction. The NC HWY 210 sidewalk project which runs from the intersection of HWY 210 and Raleigh Street down to Fish Drive was approved by the Board of Commissioners on March 7, 2017 and is expected to be completed this month. Sidewalks have also been extended to connect W Lillington Street and Park Street up to NC 210. The Town has also received LAPP funding to extend the sidewalk on McIver Street down to S Wilma Street, but construction has not yet begun. Once completed, additional Safe Routes to School will be explored. In the future, Angier intends to primarily focus on pedestrian improvements such as sidewalks, crosswalks, and traffic calming devices. Further, the Town intends to prepare small area plans to illustrate the gaps within Angier's pedestrian network and highlight areas where sidewalks are missing or connections do not exist.

*What resources and partnerships has your community utilized to help facilitate the implementation of your existing bicycle and/or pedestrian plan? What resources and partnerships will your community utilize to implement your plan update?:

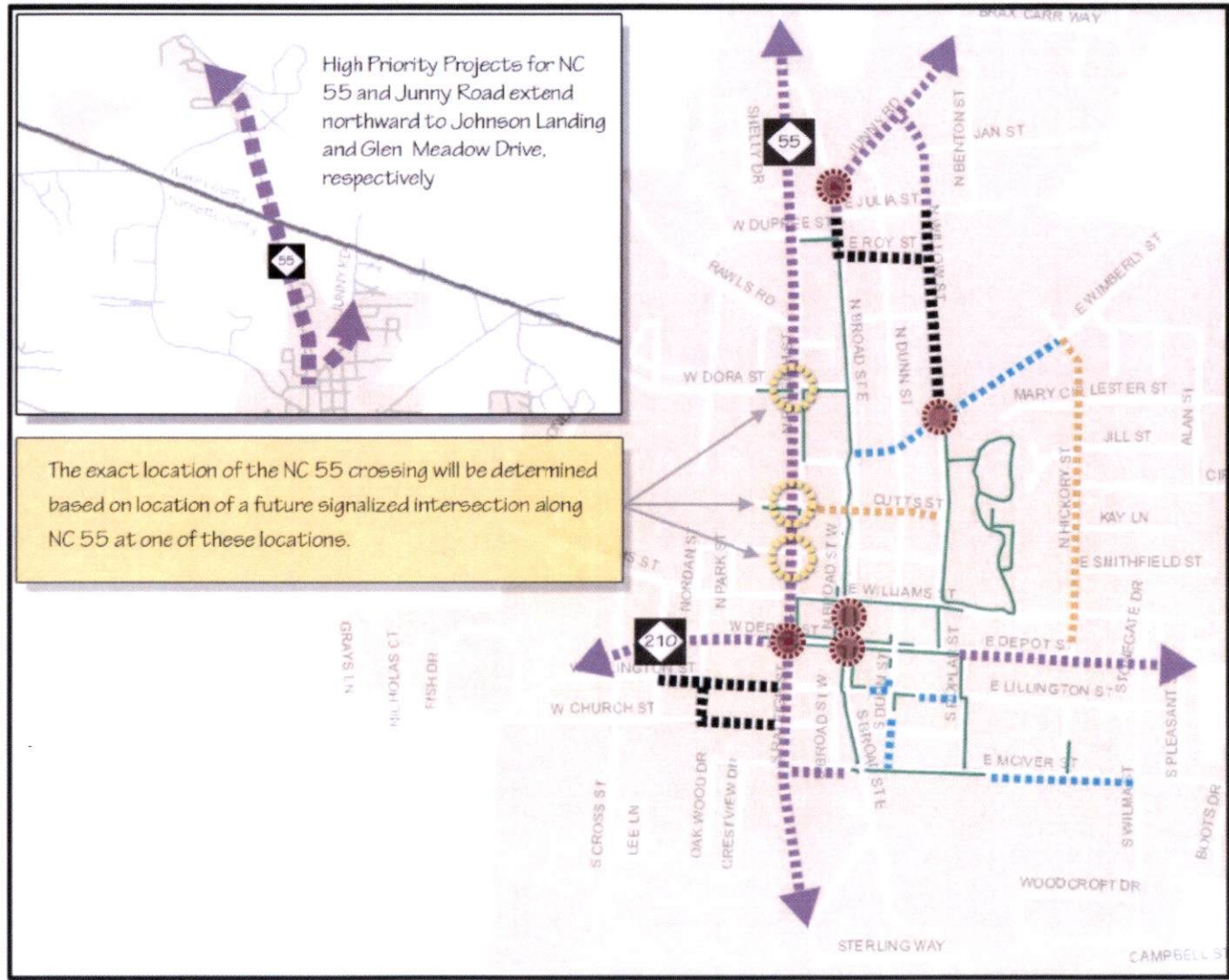
The Capital Area Metropolitan Planning Organization Executive Board endorsed the NCDOT Division of Bicycle and Pedestrian Transportation's Bicycle and Pedestrian Planning Grant initiative application submitted by Angier. The Town of Angier also applied for LAPP funding for sidewalk programs for the fiscal years 2023 and 2024. This pedestrian plan update will support future applications for like funding, as well as Congestion Mitigation Air Quality (CMAQ) funding. Angier intends to continue to seek out funding opportunities through LAPP and TAP.

The Town Angier will continue to partner with Harnett County School System and Wake County School System to establish additional Safe Routes to School. Further, the Angier Chamber of Commerce has partnered with the Town to share the expense of street improvements. In the future, Angier intends to build relationships and partner with civic groups and faith-based organizations who share an interest in making Angier a more walkable, safe community.

PEDESTRIAN NETWORK

MAP LEGEND

-  Projects in Design Phase
-  High Priority Projects
-  Medium Priority Projects
-  Long-Term Projects
-  Existing Sidewalks
-  Intersection Projects
-  NC 55 Crossing "Floating"





Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	November 8, 2023
PREPARED BY:	Veronica Hardaway
ISSUE	Angier Chamber of Commerce Road Closure Requests
CONSIDERED:	
DEPARTMENT:	Administration

SUMMARY OF ISSUE:

The Angier Chamber of Commerce is holding their annual Christmas on the Square event on Friday, December 1, 2023. The proposed road closure is to allow safe access to the hayride loading/unloading area and the family activity overflow area from 4pm to 9pm. Road closure area consists of W. Lillington Street behind Depot Square to the intersection of S. Broad St. E and Lillington St.

The second road closure request is for the annual Christmas Parade event on Saturday, December 2, 2023. The proposed road closure is to allow safe parade access from 7am to 11am. The parade route starts at Angier Baptist Church parking lot and Angier Elementary School parking lot along the parade route to the Angier Depot. A detour by the Angier Police Department will be in place during this timeframe.

FINANCIAL IMPACT: N/A

RECOMMENDATION:

Staff recommends approval of road closures for the Angier Chamber of Commerce's annual events.

REQUESTED MOTION:

I move to approve the proposed road closures submitted by the Angier Chamber of Commerce for Christmas on the Square December 1st and the Christmas Parade December 2nd.

Attachments:

Road Closure map for Christmas on the Square
Road Closure map for the Christmas Parade

Road Closure: Proposed Road Closure to allow safe access to the Hayride Loading/Unloading area and the Family Activity Overflow Area on December 1, 2023 from 4:00pm through 9:00pm.

Where: West Lillington Street behind Depot Square to the intersection of South Broad Street East and Lillington Street.



Potential Road Closure

Family Activities

Food Vendor & Hayride Loading

Family Activities Overflow Area



Road Closure: Proposed Road Closure to allow safe parade access on December 2, 2023 from approximately 7:00am through 11:00am or until after the parade ends.

Where: Parade Route starts at Angier Baptist Church Parking Lot and Angier Elementary School Parking Lot along the parade route to the Angier Depot. A detour by the Angier Police Department will be in place during this timeframe.





Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: November 8, 2023
PREPARED BY: Jimmy Cook
ISSUE NCDOT Proposed Turn Lanes HWY 210/East Depot and Willow Street
CONSIDERED:
DEPARTMENT: Public Works

SUMMARY OF ISSUE:

Review of NCDOT proposed turn lanes at the intersection of HWY 210/East Depot and Willow Street. NCDOT is requesting the Board review the proposed turn lane plan and give approval or any recommendations.

Advantages: Creating a left turn lane onto North Willow street to prevent traffic backups.

Disadvantage is the loss of on street parking along HWY 210/East Depot at the Red Barn and Truist Bank

FINANCIAL IMPACT: N/A

RECOMMENDATION: Staff recommends approval

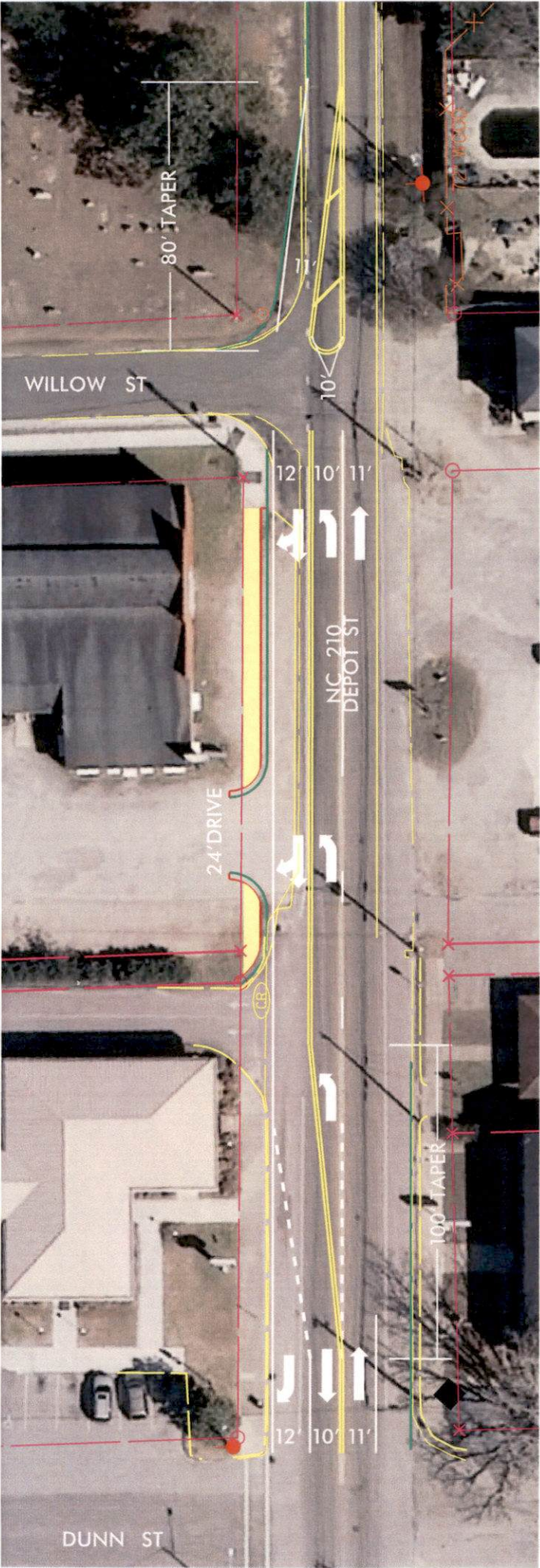
REQUESTED MOTION:

I make a motion to approve the Proposed NCDOT Left turn lanes at the intersection of HWY 210/East Depot and Willow Street.

REVIEWED BY TOWN MANAGER:

Attachments:

1 Map





Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: November 8, 2023
PREPARED BY: Jimmy Cook
ISSUE NCDOT Proposed Turn Lanes NC 55 & HWY 210
CONSIDERED:
DEPARTMENT: Public Works

SUMMARY OF ISSUE:

Review of NCDOT proposed turn lanes at the intersection of NC55 and HWY 210. NCDOT is requesting the Board review the proposed turn lane plan and give approval or any recommendations. NCDOT will install temporary striping at the intersection and monitor the intersection before installing permanent striping.

Advantages: stacking more cars with the Left turn, right turn and center lanes. A right turn lane will help with traffic flow going North along NC55/North Raleigh Street.

The disadvantage of this proposal is the loss of on-street parking along Hwy 210 at First Citizens Bank and the businesses across the street. The on-street parking would begin at the Depot near the RH Ellington Sign.

FINANCIAL IMPACT: N/A

RECOMMENDATION: Staff recommends approval

REQUESTED MOTION:

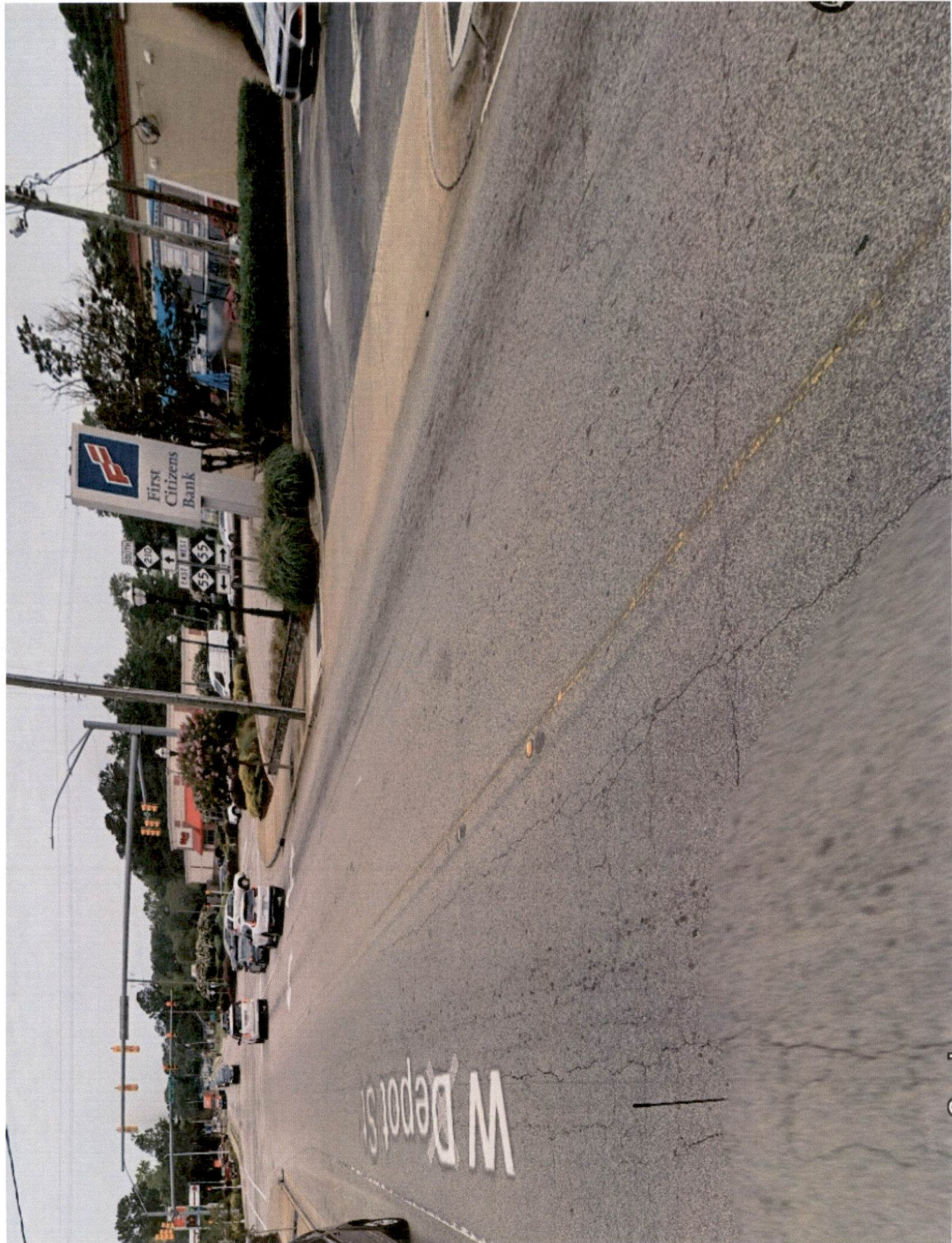
I make a motion to approve the Proposed NCDOT turn lanes at the intersection of NC210 and NC 55.

REVIEWED BY TOWN MANAGER:

Attachments:

1 Map







Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: November 8, 2023
PREPARED BY: Jimmy Cook
ISSUE Mid-Block Crossing at East Depot & Ed's Restaurant
CONSIDERED:
DEPARTMENT: Public Works

SUMMARY OF ISSUE:

Have NCDOT review the possibility of a mid-block crossing from the alley way/Lillington Street parking to Ed's Restaurant.

A mid-block crossing on East Depot Street across from Ed's Restaurant is possible, but it will necessitate the removal of a few spaces on each side of the crossing to improve sight distance for the pedestrians and the drivers.

FINANCIAL IMPACT: Unknown

RECOMMENDATION: Staff recommends approval

REQUESTED MOTION:

I make a motion to authorize staff to contact NCDOT to investigate a mid-block crossing at East Depot Street.

REVIEWED BY TOWN MANAGER:

Attachments:

1 Picture



Appliance Depot
4.6 ★★★★★ 25 reviews

MANAGER'S REPORT & STAFF REPORTS



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Elizabeth Krige
Town Manager

Veronica Hardaway
Town Clerk

Re: Manager's Report

From: Elizabeth Krige, Town Manager

Date: November 8, 2023

1. Audit- The town's audit was submitted on time for the first time in 4 years. On-time submittal to the Local Government Commission is crucial when seeking financing for capital projects.
2. Trunk or Treat was a great success. I especially want to recognize Crissy Porter, Derek McLean, Austin Yarbrough, Lee Thompson and the Police Department. Community events like this are not possible without a dedicated and knowledgeable team working together.
3. Ting-The agreement with Ting has been finalized. Ting met with Public Works for a pre-construction meeting, and they plan to break ground THIS WEEK.
4. Recruitment-The town is seeking a new Finance Director. Details about the opening have been sent to both the ASU and ECU MPA directors for circulation to their alumni. The job ad has been posted to several sites. Due to the resignation of the Utility Billing Clerk, Cecilia Stephenson has been promoted to Utility Billing Supervisor effective November 13.
5. Facilities-There were a few items that needed repair at the Town Hall Annex (32 W Williams Street). We are removing the carpet due to age and poor air quality as well as painting. There were a few places in the roof needing repair. Lights will be placed on the building to match the Depot.

HUMAN RESOURCES



HR MONTHLY REPORT

FOR THE MONTH OF:
October 2023

- Processed sick time transfers
- Held Flu Clinic for all employees 10/10
- SweatNet Wellness lunch & learn for employees on guided meditation 10/11
- Tyler software training 10/16
- Attended Strategic Plan Kickoff Meeting 10/19
- Sat on panel for Special Operations Team (SOT) interview 10/31
- Processed Applications as Submitted and provided to respective Departments for Review & Consideration
- Submitted all adjusted salary forms to payroll
- Sent out Annual Evaluation Reminders to Departments
- Advertised for New positions approved in budget and vacant positions
 - Police Officer Positions P/T
 - Finance Director
- Assisted updating Angier social media sites & website

ENGINEERING

Memo

To: Elizabeth Yokley-Krige, Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: November 1, 2023
Re: November 2023 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled November, 2023 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project – LAPP U-5530PA

NCDOT has completed the required final inspections and the Contractor has addressed punch list items. Staff is in the process of reviewing total project costs, including change orders and the pending NCDOT invoice for project administration to determine actual cost. Staff is still awaiting final audit and authorization to submit final reimbursement request from NCDOT. **NCDOT has provided a close-out checklist spreadsheet and staff is in the process of compiling all of the required information.**

Willow, Junny and West Lillington Sidewalk Extension – LAPP (EB-6020)

EB-6020 is a LAPP which is funded with 80% Federal Highway funds and a 20% local match. Summit is proceeding towards 70% drawings with the focus on utility relocation, drainage and easement requirements. NCDOT instructed that staff request funding authorization for the ROW acquisition task of this project through the EBS portal prior to advertising an RFQ. Based on an updated project schedule provided by our consultant, the current anticipated LET date for construction is September 2024. In a progress meeting with NCDOT on Monday, September 18, 2023, NCDOT wanted to hold off on changing the LET date to September 2024 until we are further along with the ROW acquisition task. **The RFLOI for the ROW Acquisition work has been submitted to NCDOT. Comments were provided and addressed and the RFLOI was re-submitted. Staff is awaiting final approval prior to advertisement.**

Wastewater Inflow/Infiltration Evaluation

The video inspection work has been completed and Hydrostructures is in the process of evaluating. Once the evaluation is completed, they will provide a Condition Assessment Report/Technical Memorandum. The Report was received on 10-26-2021 and is currently under staff review. The Report has broken down recommended repairs as Priority 5, Priority 4 and Priority 3 as per the NASSCO Rating System. Priority 5 represents locations with sewer lines in the worst condition and needing repairs in the near-term. Priority 4 represents identified sewer lines with severe defects. Priority 3 represents identified sewer lines with moderate defects that will continue to deteriorate if not repaired. The opinion of cost for repairs are:

Priority 5: \$ 208,438
Priority 4: \$ 225,625
Priority 3: \$ 226,875

Total Cost: \$660,938

Town staff is evaluating potential funding sources for the proposed I/I repairs. Removing I/I from our wastewater collection system reduces our monthly treatment cost with Harnett Regional Water. In addition, Town Staff is currently focused on funding and repairs for the Priority 5 locations to begin the process.

Wastewater Collection and Water System Master Plan

The utility mapping will be updated as new developments are recorded and populated within the Harnett County GIS system. At present, we will be updating the wastewater collection and water distribution system mapping to include a) Southern Acres, b) Kathryn's Retreat and c) Bellewood. **The update is underway. As subsequent developments record final plats and are updated on the Harnett County GIS Site we will update our Utility Master Plans accordingly.**

Construction Standards

The water and sewer sections have been completed. The Street and Storm Drainage sections have been marked up and the details are currently being drafted for both. The written specifications for Storm Drainage are underway.

Sanitary Sewer Flow Tracking

Through September 2023 our Average Daily Flow (ADF) to the North Harnett Regional Wastewater Treatment Plant is 0.714 MGD or roughly 71% of our 1.008 MGD treatment allocation. We are currently tracking 0.934 MGD in obligated but not yet tributary flows (21 different active developments). Therefore, our ADF + NYT flow is over our permitted capacity by 0.640 MGD. In addition, we are tracking 4 additional developments that are in the design phase that currently total 0.234 MGD in projected wastewater flow.

HRW has been moving forward with the design and permitting of the North Harnett Regional Wastewater Treatment Plant Expansion Project. HRW is currently planning an expansion to the facility of 9.0MGD. The current plant capacity of 7.5 MGD. The Town and County are currently working on an Interlocal Agreement regarding the expansion that was requested by the Division of Water Infrastructure (DWI) as part of the ARPA process. **The Amendment to the wastewater treatment agreement between the Town and Harnett County has been approved by the Town Board and the Harnett County Board. HRW has received authorization to construct from Public Water Supply and anticipates advertisement for bids in early November 2023.**

Pump Station #1 – Dupree Street and Pump Station #6

Temple Grading and Construction Company, Inc. continues to move forward with construction of both pump stations. Staff anticipates PS#1 and PS #6 being operational by late October 2023. Coordination with the contractor continues as we push to speed up the delivery date. We are currently scheduled to have the start-up of PS#6 on October 12, 2023. **Start-up for PS #6 was completed on Thursday, October 12, 2023. We anticipate start-up for PS #1 by late November or early December 2023.**

500,000 Gallon Elevated Water Storage Tank

Design is moving forward for both the elevated water storage tank and the associated booster pump station. Bellow is the recently updated project schedule:

Junny Rd. 0.50 MG Elevated Tank and Tippet Rd. Booster Pump Station

Bid and Design Package Submittal: November 1, 2023

Bid and Design Package Approval:	March 1, 2024
Adv., Bid, Submit Bid Info., ATA:	May 1, 2024
Execute Construction Contract:	June 1, 2024
Final Certification and Closeout:	December 1, 2025

Our current milestone with the State is March 1, 2024 as a LET date for construction. This milestone date will need to be revised with the Division of Water Infrastructure (DWI) to align with our current anticipated schedule. The key deadline for the project is December 31, 2026. The appropriated funds are required to be spent per the State budget by that date. When the design package is submitted for State permitting, the engineer's opinion of cost will be updated. Currently the project budget remains:

TOWN OF ANGIER		
500,000-Gallon Elevated Tank & Booster Pump Station		
A.	Wake Co. 0.50 MG Elevated Tank (150' to H.W.L.):	\$2,380,000
B.	40 HP Packaged Duplex Booster Pump Station:	\$500,000
Total Construction:		\$2,880,000
Construction Contingency (10%):		\$288,000
Study Phase:		\$10,000
Surveying and Engineering Design:		\$90,000
Environmental & Geotechnical Investigation:		\$10,000
Construction Contract Admin. & Observation:		\$35,000
Permitting Fees:		\$500
TOTAL PROJECT:		\$3,313,500

The above estimate does not include legal fees or land acquisition.

Old Core Water Distribution System Replacement Project

The survey team has mobilized and is approximately 40% complete as of the date of this memo. The project team met on May 23rd to discuss the proposed phasing of the project and number of separate bid packages. Based on our consultants evaluation of the project, below is our current estimated project schedule:

Bid and Design Package Submittal:	June 1, 2024
Bid and Design Package Approval:	October 1, 2024
Adv., Bid, Submit Bid Info., ATA:	February 1, 2025
Execute Construction Contract:	March 1, 2025
Final Certification and Closeout:	September 1, 2026

The project close-out is very close to the legislative deadline of December 31, 2023. An extension of this date would have to go through the Legislature. The current project budget is as follows:

Project Budget

The pre-design project budget is as follows:

TOWN OF ANGIER		
WATER DISTRIBUTION CORE SYSTEM REPLACEMENT		
A.	Approximately 43,400 linear feet of new 6" and 4" waterline, 450 gate valves, 40 fire hydrants, 372 water services, site work, etc.	\$4,406,650
Construction Contingency (10%):		\$440,665
Surveying, Engineering Design & Permitting:		\$260,000
Construction Contract Admin. & Observation:		\$140,000
Permitting Fees:		\$2,500
TOTAL PROJECT:		\$5,249,815

Southwest Drainage Basin Mitigation Measure #3 (MM#3)

At the May progress meeting, staff instructed Gradient to put the design on a temporary hold pending a response from CSX. Staff has established a project within the CSX Property Portal and our request to purchase the property is currently under initial review. CSX has provided an initial assessment of the request to purchase. After further discussion with CSX, they informed us that the property was easement title reverted to the underlying property owner. **A title search has indicated that CSX abandoned the railroad right-of-way and the tract reverted to adjacent property owners. Our consultant has prepared a schematic outlining the additional right-of-way needed for the MM#3 project and staff will be meeting with the property owner to discuss acquisition of the needed right-of-way.**

Wastewater Treatment Additional Capacity Purchase – Supplemental Funding

Per correspondence from Steve Ward, HRW Director, the updated project cost is \$74,931,120 or \$8.33/gallon. This translates to an updated Town of Angier cost for the additional 1.25 MGD of wastewater treatment of \$10,407,100. Based on the current project funding sources, the Town will need to identify an additional \$1,623,600. Furthermore, our Division of Water Infrastructure (DWI) contact, Ken Pohlig, retired June 1, 2023. Our new contact is Trupti A. Desai.

TIP# BL-0090 McIver and Wilma Sidewalk Extension LAPP

The Town has been notified by CAMPO that the "Angier Elementary School Sidewalk Connection" project has been funded. The CAMPO cost is \$878,400 and the Town match is \$219,600. The project will kick off with mandatory LAPP training in March 2023. Staff is also working with NCDOT Division 6 regarding options to combine the LAPP funds with available NCDOT funds for sidewalks in this area. A meeting was conducted including Town staff, NCDOT and CAMPO to discuss combining funding sources. This project was not funded by NCDOT. Therefore, the sidewalks along McIver will be included within the CAMPO LAPP project as was the original intent. **NCDOT Agreement 2000070538 has been fully executed and the project is eligible to request funding authorization for the PE Phase. This request will be made through the EBS portal. An engineering design and permitting RFQ will be prepared and uploaded to EBS for NCDOT review and approval.**

Additional Capital Projects – Funding Source Evaluation

Staff continue to evaluate funding opportunities for the following projects on our Capital Improvement Program:

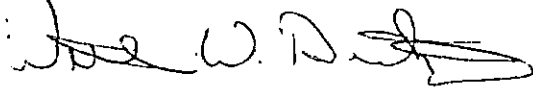
- Southwest Angier Drainage Basin Study MM1 and MM2.
- Wastewater Collection System Inflow and Infiltration Repairs.

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Attendance as staff engineer at the Pre-Development, TRC, Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings, as requested by the Town Manager.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Dreitzler", with a stylized flourish at the end.

Bill Dreitzler, P.E., Town Engineer

12-month Flow Totals**Not Yet Tributary Flow**

-

Oct-22	14.991	Kathryn's Retreat 26 lots x 360	0.010		
Nov-22	16.441				
Dec-23	24.260	Whetstone Phase 2 0 lot X 225	0.0000	<u>CD Review Phase</u>	
Jan-23	24.345				
Feb-23	27.902	Andrews Landing TH 2 units x 360	0.001	Wimberly Place (72)	0.026
Mar-23	26.633				
Apr-23	22.591	Honeycutt Oaks 254 lots x 360	0.091	Wimberly (340)	0.122
May-23	22.300				
Jun-23	18.709	Lynn Ridge 42 lots x 360	0.015	Easley's Pond PH2 (78)	0.037
Jul-23	22.886				
Aug-23	18.419	Coble Farms West 95 lots x 360	0.034	Gardner Farms (136)	0.049
Sep-23	20.995				
ADF	260.472	Nelli's Pointe 149 lots x 360	0.054	South Cross (180x240)	0.043
	0.714			Prelim Design	
		Highland Ridge 256 lots x 480	0.123	Lipscomb Road (104x360)	0.037
				Prelim Design	
		Spring Village 228 lots x 360	0.082	Matthews Mill Pond Road	
		15 lots x 480	0.007	(70x360) Prelim Design	0.025
				(120x240) Prelim Design	0.029
		Cotswold PUD 83 units x 360	0.03		
				Subtotal (all)	0.368
		Kennebec Crossing 83 lots x 360	0.03		
				Subtotal (CD Review)	0.234
		Tanglewood 16 lots x 360	0.006		
		Tanglewood 3 68 lots x 360	0.024		
		Williams Street Place 39 lots x 360	0.014		
		Camden Place 163 lots x 360	0.059		
		Myrtle Manor 57 lots x 360	0.021		
		63 lots x 480	0.03		
		6 lots x 240	0.001		
		Sherri Downs 116 lots x 480	0.055		
		109 lots x 600	0.065		
		Vaughn Farms 88 lots x 480	0.042		
		Easley's Pond PH 1 74 lots x 480	0.036		
		White Oak Crossing 226 lots x 360	0.081		
		Station Pointe Phase 1 60 lots x 360	0.022		
		Subtotal	0.934		

Total flow to HC thru PS # 9 and CS# 1 and CS # 2

ADF + NYT	1.648	%	1.635
Add in Land Application		%	1.365
ADF + NYT + CD Review	1.882	%	1.867
Add in Land Application		%	1.559
ADF + NYT + CD Review + Prelim	2.016	%	2.000
Add in Land Application		%	1.670

LAST UPDATE: 9-25-2023

PARKS & RECREATION

MONTHLY REPORT
ANGIER PARKS & RECREATION
November 8, 2023

- Fall sports season is finishing up this week. Angier Parks and Rec. Department is offering boys and girls soccer ages 3-13, co ed flag football ages 6-8, tackle football for ages 8-10 & 11-13, T-ball ages 3-5, coach pitch baseball ages 6-8, baseball and softball ages 9-12 and cheerleading for ages 3-12. Fall baseball, softball and coach pitch games began week of September 18 with T-Ball, soccer and football games began week of September 25. We have well over 800 participants for the fall sports season, another record for fall sports for Angier Parks and Rec. We had another very successful season this fall.
- New concrete has been installed in area that was damaged at Skate Park along with sidewalk by restrooms at Children's Park repaired as well. That should get completed in early October.
- The construction for the new entrance playground & exercise equipment being performed by Carolina Recreation & Design LLC should begin sometime in November. Construction should take approximately (3) weeks to complete depending on weather. This is same company that installed the new playground by skatepark and beach volleyball earlier in 2023.
- Myself, along with Veronica and Elizabeth are finishing up the Parks and Rec. Advisory Board application and By-Laws for the Parks and Rec. Advisory Board. Our goal is to have these tasks completed and have all candidates appointed by the Town of Angier Board of Commissioners at the December 2023 or January 2024 Board Meeting. We want to schedule first Parks and Rec. Advisory Board Meeting in early 2024. Big thanks to Veronica for her help in getting this accomplished!
- Our annual Trunk or Treat event took place at Jack Marley Park on Saturday October 28 from 4:00pm-8:00pm. This year's event was a major success with nearly 6,000 people attending the event. The event went very smooth and everyone seemed to have a great time. Angier Parks and Rec. would like to thank Chrissy, Elizabeth, Veronica, Lee and his staff and other volunteers for all of their help and support for making this a great event for the Town of Angier!
- On Monday October 30, myself along with Austin Yarbrough my assistant and Jeff Jones, Town of Angier Planner attended a Triangle Trails Initiative meeting at Harnett County Library Building. Rashawn King, manager of this program gave us an update and overview of what this program is all about. Harnett County is participating in this program to connect Greenway trails all over the state of North Carolina and eventually the entire east coast.

PUBLIC WORKS



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Elizabeth Krige
Town Manager

Veronica Hardaway
Town Clerk

November 1, 2023

Public Works staff report for the Month November

- Parking lot Project: Contractor waiting on the block for the dumpster enclosure hope to have project completed by the end of the Month
- Staff took 32 loads of limbs/Leaves to the landfill the month of September (42.62 tons)
- Staff took 6 loads of Household to the landfill the month of September (4.51 tons)
- Staff set 33 new water meters
- Staff completed 29 Site CO's
- Staff completed 250 workorders to mark Town Utilities (water and sewer lines).
- Staff serviced and vacuumed out 10 pump stations
- Staff pressure washing the Downtown Sidewalks
- Staff will be putting up Christmas Decorations this month
- Staff cutting sewer outfall lines
- Staff converted water service at 325,420 and 408 East Wimberly street from the 2" water line to the 10" water line
- Staff repaired water leak at 35 East Lillington street
- Staff cut grass along the Shoulders of the road
- Staff cut off 80 Residents for non-payment of water bills.
- Staff reading water meters 3900
- Staff inspecting new utilities at Coble Farms, Neill Point, Spring Village, Honeycutt oaks, Tanglewood Kennebec Crossing Highland ridge and Camden place
- Changed out the 45 planter and installed lights on small trees in the planter.
- Replacing old street signs around town
- Ting Fiber starting installation the week of November the 6th Public Works staff responsible for marking utilities



Town of Angier

www.angier.org

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Mayor

Elizabeth Krige
Town Manager

Veronica Hardaway
Town Clerk

North and south Park Street (no signs) 2 speed limit signs
installed on N Park and 2 Installed on S Park st

N/S Cross (no signs) 1 Sign installed on N cross locates in for 3
More signs on Cross St

N/S Johnson (no signs) 3 Speed limit signs on S Johnson St and
2 Speed limit signs on N Johnson St

Nordan (no signs) Locates

Cutts (no signs) 2 Speed limit signs installed

Smithfield (no signs) Locates

Honeycutt (no signs) Locates

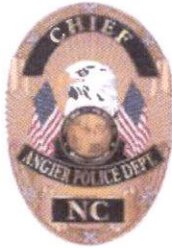
Fish Dr. (no signs) Locates

Crestview/Oakwood (1 sign on McIver st) 1 Sign installed on
Oakwood.

Lillington Street only 1 sign Locates

There are 2 signs on church street. Replaced 2 signs and have
locates in to add 2 more.

POLICE DEPARTMENT



**P.O. Box 278, 55 North Broad Street West
Angier, North Carolina 27501
Office (919) 639-2699**

Chief of Police
Garland L. Thompson, Jr.
gthompson@angier.org

Date 11/01/2023
To Town Manager: Elizabeth Krige
From Garland L. Thompson, Jr

Subject Matter: October, 2023 Police Activities & Statistical Data

ABC Monthly Report is included in Board Packets

****Police activities for the month of October, consisted of 5,274 calls for Service/Officer initiated activities (call logs). Officers investigated 41 offenses. During these investigations; 18 individuals were arrested on a total of 30 charges, 3 arrests were made due to outstanding warrants (warrant service), 4,483 Subdivision / Security checks were logged for the month of October, 28 traffic accident reports were created this month, 3 cited for ordinance violations, 124 traffic citations were issued totaling 179 charges and 101 verbal or written warnings.**

- We participated in several successful events during the month of October, Meet Your Neighbors at the Park, Senior Citizens Health Expo, Coffee with a Cop, Trunk or Treat,
- We welcomed Officer Serlick to the Angier Police Department.
- Hector Alonso has been nominated for John Hiester's Home Town Hero award.
- We have created 2 "Safe Exchange Zones" in the backside of the Police Department for anyone buying or selling anything on-line or child exchange. (Signs were donated to the Angier Police Department)
- Working with Jan Rodgers with the Child Advocacy Center in Dunn, she held two classes for our department in reference to Reporting Child Abuse.

Thank you,
Chief of Police
Garland L. Thompson, Jr.
gthompson@angier.org

State of North Carolina
Alcoholic Beverage Control Commission
ABC Law Enforcement Monthly Report
GS 18B-501(f1)



Board:

Angier Town

Reporting Month / Year:

Oct-23

Regulatory Activity and Training	
Violations Reports Submitted to ABC Commission	0
Total Number of Offenses Contained in Reports	0
Sell to Underage Campaign Checks	0
Permittee Inspections	0
Compliance Checks	0
Seller / Server Training	0
Alcohol Education	0

ABC Law Violations	At Permitted Establishment	Away From Permitted Establishment
Sell / Give to Underage		0
Attempt to Purchase / Purchase by Underage		0
Underage Possession		0
Unauthorized Possession		0
Sell / Give to Intoxicated		0
All Other Alcohol Related Charges		0
	Total:	0

Controlled Substance Violations	At Permitted Establishment	Away From Permitted Establishment
Felony Drug Related Charges		6
Misdemeanor Drug Related Charges		1
	Total:	7

Other Offenses	At Permitted Establishment	Away From Permitted Establishment
Driving While Impaired		3
All Other Criminal Charges		30
	Total:	33

TOTAL CRIMINAL CHARGES:	40
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Agencies Assisted

Assistance Provided to Other Agencies	1
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Remarks

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Reporting Officer / Title:

G.Thompson / Chief

Report Date:

10/31/2023

Call Log Call Type Summary

Angier Police Department

09/27/2023 - 10/31/2023

<No Call Type Specified>	12	911 Hang Up - 911 Hang Up	13
Alarm Activation - Alarm Activation	16	Animal Complaint - Animal Complaint	6
Assault - Assault	1	Assist EMS - Assist EMS	5
Assist Fire - Assist Fire Department	4	Assist Motorist - Assist Motorist	19
Assist Other Agency - Assist Other Agency - Law Enforcement	10	Breaking and Entering - Breaking and Entering	2
Business Walk Thru - Business Walk Thru	228	Careless and Reckless Vehicle - Careless and Reckless Vehilce	3
Citizen Complaint - Citizen Complaint	3	Community Policing - Community Policing	8
Crash - Traffic Accident	28	Custody Dispute - Child Custody Dispute	2
Direct Traffic - Direct Traffic	21	Disturbance - Disturbance	9
DOA - Dead On Arrival	1	Domestic Dispute - Domestic Dispute	11
DWI - Driving While Impaired	3	Escort - Escort	4
Follow Up - Follow Up	7	Foot Patrol - Foot Patrol	24
Found Property - Found Property	1	Fraud - Fraud	8
H&R - Hit and Run	1	Harrassing Phone Calls - Harrassing Phone Calls	1
Juvenile Complaint - Juvenile Complaint	3	Larceny - Larceny	13
Lost Property - Lost Property	1	Mental Subject - Mental Subject	3
Missing Juvenile - Missing Juvenile	1	Missing Person - Missing Person	1
Noise Complaint - Noise Complaint	1	OD - Drug/Alcohol Overdose	3
Order Violation - Order Violation	2	Other Call - Other Call Not Listed	8
Parking Violation - Parking Violation	1	Property Damage - Property Damage	2
Security Check - Security Check	2,264	Shots Fired - Shots Fired	1
Stand-By - Stand-By	2	Subdivision Check - Subdivision Check	2,219
Suspicious Activity - Suspicious Activity	21	Suspicious Person - Suspicious Person	2
Suspicious Vehicle - Suspicious Vehicle	5	Traffic Stop - Traffic Stop	224
Trespassing - Trespassing	6	TWO - Talk With Officer	11
Warrant Service - Warrant Service	17	Welfare Check - Welfare Check	12

Total Number Of Calls: 5,274

4,483

PLANNING & INSPECTIONS



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Elizabeth Krige
Town Manager

Veronica Hardaway
Town Clerk

CODE ENFORCEMENT DIVISION ACTIVITY REPORT FOR MONTH OF OCTOBER 2023

NEW INVESTIGATIONS: 26

Nuisance: 5
Zoning: 20
Minimum Housing: 0
Vehicle: 1

OPEN/ ACTIVE CASES: 19

Nuisance: 3
Zoning: 15
Minimum Housing: 0
Vehicle: 1

CASES CLOSED: 7

Nuisance: 3
Zoning: 4
Minimum Housing: 0
Vehicle: 0

TOWN ABATEMENTS: 0

CIVIL CITATIONS ISSUED: 1

Fines / Abatement Cost Collected: \$0



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COMPLETED ABATEMENTS:

Nuisance: 58 N. Dunn Street – Grass Cut
125 McIver Street – Grass Cut

Zoning: 365 W. Church Street - Unpermitted Fence (Permit Issued)
40 Kevin Troy - Unpermitted Fence (Permit Issued)
19 Burford Way - Unpermitted Fence (Permit Issued)
728 N. Raleigh Street - Sign (Inflatable Removed)

Annual Mobile Home Inspection

Orville Young MHP - Inspection Complete (Compliance)
Honeycutt MHP – Inspection Complete (Violations)
Wind Break MHP – Inspection Complete (Violations)