

Town of Angier Board of Commissioners
July 9, 2018 - 7 PM
Angier Municipal Building
A g e n d a

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Approval of the July 9, 2018, meeting agenda**
- 5. Town of Angier Employee Recognition**

6. Public Forum

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 20 minutes or less. Citizens should sign up with the Town Clerk to speak *prior* to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Forum segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Board, staff and other speakers.

7. Consent Agenda

All items on Consent Agenda are considered routine, to be enacted on one motion without discussion. If a Governing Body member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

- A. Minutes – May 31, 2018 – Special Called Meeting Minutes; June 5, 2018 – Town Board of Commissioners Meeting Minutes; June 12, 2018 – Special Called Meeting Minutes; June 13, 2018 – Special Called Meeting Minutes; June 26, 2018 – Board Work Session Minutes; June 26, 2018 – Special Called Meeting Minutes**
- B. Consideration of Notary Policy**
- C. Triangle J Council of Government – appointing delegates**
- D. Mid-Carolina Council of Government – appointing delegates**
- E. Board to authorize the Mayor and/or Interim Town Manager to look for funding projects**

- F. Consideration of Golf Cart Policy Committee**
- G. Consideration of Municipal Advocacy Goals Committee**

8. New Business

A. Annexation Petition – The Town Clerk, on behalf of the Governing Board, has received an Annexation Petition from property owners William A. Dupree and Ruth Dupree Petrea. The proposed site requested for annexation is a 51.91 acre tract of land located off S. NC Highway 55 (PIN#: 0674-69-6204 & a portion of PIN#: 0674-49-7265). The Board may consider directing the Clerk to investigate Sufficiency of Petition and to Certify Results at the next regularly scheduled Board of Commissioners meeting August 7, 2018.

B. Annexation Petition – The Town Clerk, on behalf of the Governing Board, has received an Annexation Petition from property owners William A. Dupree and Ruth Dupree Petrea. The proposed site requested for annexation is a 10 acre tract of land located off S. NC Highway 55 (PIN#: 0674-69-0126). The Board may consider directing the Clerk to investigate Sufficiency of Petition and to Certify Results at the next regularly scheduled Board of Commissioners meeting August 7, 2018.

C. Grassroots Arts Program Subgrant Application FY 2018-2019 – consideration to apply for a subgrant through the NC Arts Council

9. Manager's Report

10. Mayor and Town Board Reports

Closed Session Pursuant to NCGS 143-318.11 (a) (5) – to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

11. Staff Reports and Informational Items

12. Adjournment



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 6
Public Forum**

SUBJECT: Public Forum

A Public Forum is held during each Board of Commissioners' meeting. This provides an opportunity for citizens to share their concerns, interests, questions, and other comments regarding Town events, projects, and/or ideas. Each speaker should note, however, that he or she will be limited to three (3) minutes in addressing the Town Board.

The citizens who appear before the Town Board should note that the Board may not take any action regarding his or her concerns, requests, suggestions, and/or comments.

All speakers are also required to complete a Sign-Up Sheet provided during the Board meeting. They must provide their name, complete address, and phone number in addition to furnishing the Town Clerk with copies of any and all handouts distributed.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 7A
Consent Agenda**

SUBJECT: Previous meeting minutes

For the Board's consideration are the minutes taken during the **May 31, 2018** – Special Called Meeting Minutes; **June 5, 2018** – Town Board of Commissioners Meeting Minutes; **June 12, 2018** – Special Called Meeting Minutes; **June 13, 2018** – Special Called Meeting Minutes; **June 26, 2018** – Board Work Session Minutes; **June 26, 2018** – Special Called Meeting Minutes.

Manager's Comments:

**Town of Angier
Board of Commissioners
Special Called Meeting
Thursday, May 31, 2018, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a Special Called Board of Commissioners meeting Thursday, May 31, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Interim Town Manager Mike McLaurin
Town Clerk Veronica Hardaway
Planning and Permitting Technician Sean Johnson
Town Engineer Bill Dreitzler
Corporal Lee Thompson
Corporal Danny King

Others Present: Cecil Rhodes, Envirolink

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Mayor Weatherspoon offered the invocation.
4. **Approval of the May 31, 2018, meeting agenda:** The Town Board approved the agenda as presented:

Board Action: The Town Board unanimously approved the May 31, 2018 meeting agenda as presented.

Motion: Commissioner Hill
Second: Commissioner Smith
Vote: Unanimous, 4-0

5. Public Hearing:

A. HB436 (System Development Fee) – A public meeting is provided per the requirements of GS 162A-209 (b) to accept public input regarding the System Development Fee Analysis prepared by Envirolink. The System Development Fee Analysis has been posted and available for public review on the Town’s website and in the Clerk’s office since April 4, 2018.

Town Engineer Bill Dreitzler stated HB436 was ratified in 2017 which no longer allows Towns to charge acreage and capacity fees. Access fees and tap fees are still allowed. This bill has set up guidelines which required a written analysis by a professional or licensed engineer. Envirolink has conducted Angier’s analysis and provided a presentation to the Board at their March Work Session Meeting. Public viewing of the analysis was available on the website and in the clerk’s office for 45 days as required to allow citizens comments. The analysis report is required to be updated at least every 5 years.

Cecil Rhodes, Envirolink Engineer, stated that after Board approval, a copy of the study along with approval date should be included with the Rate and Fee Schedule. The Town’s auditor will probably attach that information as well. The money collected from the System Development Fees will need to be put in a fund designated “System Development Fee Revenues” and will need to show the revenue is going towards new debt. If new debt is paid then the funds will need to be applied to old debt.

Mayor Weatherspoon opened the public hearing.

Seeing no one come forward, Mayor Weatherspoon closed the public hearing.

Board Action: The Town Board voted to adopt Resolution #006-2018 and approve the System Development Fees as advertised.

Motion: Commissioner Smith

Second: Mayor Pro-Tem/Commissioner Honeycutt

Vote: Unanimous, 4-0

6. Manager’s presentation of the proposed FY2018-2019 Budget.

Interim Town Manager Michael McLaurin presented to the Board the proposed FY2018-2019 Budget.

Budget highlights include:

- 4% cost of living salary increase
- 5% 401K given to all employees
- Hire an architect to prepare feasibility study for replacement of Town Hall and Police Department

- Pursuing the NC League of Municipalities for public liability and worker's comp insurance, they offer:
 - \$10,000 Safety Grant
 - \$2,500 Soft Body Armor Grant
 - Law Enforcement Resources
 - Risk Control Manager assigned to Town
 - Assistance in developing a safety program
 - ORC training for public works employees
- Increase in rates charged to the Town from Waste Industries are as follows:
 - Residential solid waste \$7.64 current to \$7.86 per cart
 - Residential recycle \$3.33 current to \$3.43 per cart
 - Commercial trash \$12.51 current to \$12.87
- Technical review of police policies
- Capital outlay which includes radar speed trailer with recording device, SUV, in-car/body camera technology
- Renovate restrooms at concession stand between field 2 and field 3 at Jack Marley Park
- Wall around pond at the park
- Full time library assistant position
- Reduced part time salaries and book budget
- Training for planning board members
- Hire part time Code Enforcement/Planning Technician
- NC Small Town Main Street Program
- Increase in Depot building maintenance to replace HVAC and duct work

The Board commended Mr. McLaurin for his hard work on the Budget.

7. Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 7:11pm.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Tuesday, June 5, 2018, 7:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, June 5, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Commissioner Bob Smith
Commissioner Loru Boyer Hawley
Commissioner Mike Hill

Members Excused: Mayor Pro-Tem/Commissioner Craig Honeycutt

Staff Present: Interim Town Manager Michael McLaurin
Planning and Permitting Technician Sean Johnson
Library Director Amanda Davis
Police Chief Bobby Hallman
Corporal Lee Thompson
Officer Scott Pollard
Officer Tito Frink
Officer Jerrel Wilson
Public Works Director Jimmy Cook
Parks & Recreation Director Derek McLean
Town Attorney Dan Hartzog Jr.
Town Clerk Veronica Hardaway

Others Present: Rick Curl, represented *The Daily Record*

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 7:01 p.m.
2. **Pledge of Allegiance:** Boy Scout Troop #125 and Cub Scout Troop #125 led the pledge of allegiance.
3. **Invocation:** Boy Scout Troop #125 and Cub Scout Troop #125 offered the invocation.
4. **Approval of the June 5, 2018, meeting agenda:** The Town Board amended the agenda; adding new business item #9D – Discussion and Determination of which search firms the Board would like to interview; and #9E – Appointment of a Finance Officer.

Board Action: The Town Board unanimously approved the June 5, 2018 meeting agenda with the above amendments.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: Unanimous, 4-0

5. Town of Angier Employee Recognition:

Mayor Weatherspoon announced that Officer Scott Pollard recently received his Intermediate Law Enforcement Certificate through the NC Criminal Justice Education and Training Standards Commission.

Mayor Weatherspoon recognized Angier Police Officers in attendance: Corporal Lee Thompson, Officer Scott Pollard, Officer Jerrel Wilson, and Officer Tito Frink.

The Board welcomed new Officer Frink to the Town of Angier.

6. Public Forum: Mayor Weatherspoon provided an opportunity for audience members who wished to address the Board of Commissioners on issues not listed on the Agenda.

Mayor Weatherspoon addressed the audience and asked that each speaker limit comments to three minutes (3) in addressing the Town Board. He also reminded attendees that citizens who appear before the Town Board should note that the Board may not take any action regarding subject matter. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Any handouts distributed must be furnished to the Town Clerk.

Alan Coats, 131 Wilma Street, wanted to clarify that at the April meeting he was not representing the Chamber of Commerce but as a concerned citizen. He also mentioned that the newspaper reported he was attacking the Mayor and that was not his intent. Mr. Coats informed the Board that the Town has lost one of their leading pastors recently, Mr. Allen Mason. He reminded everyone of the upcoming concerts. He also expressed his regret to learn that two more Town employees have left.

7. Consent Agenda: The Town Board unanimously voted to approve the Consent Agenda as listed below:

- A. Minutes – **May 1, 2018** – Town Board Regular Meeting Minutes; **May 14, 2018** – Town Board Special Called Meeting Minutes; **May 22, 2018** – Town Board Work Session Meeting Minutes
- B. Budget Amendments: **#BOA2018.28** – Hwy 210/Park Street Sidewalk Project; **#BOA2018.29** – Police vehicle payoff; **#BOA2018.30** – severance payout to former Town Manager
- C. Consideration of joining **Triangle J Council of Government – Resolution #007-2018**

D. Consideration to participate with the Small Town Main Street Program – Resolution #008-2018

Motion: Commissioner Hill

Second: Commissioner Smith

Vote: 4-0, unanimous

8. Public Hearing:

A. Proposed Budget for the Town of Angier's 2018-2019 Fiscal Year and adoption of the Budget Ordinance.

Interim Town Manager Mike McLaurin presented the FY2018-2019 proposed Budget along with the Budget Ordinance.

Mayor Weatherspoon opened the public hearing.

Jr. Price, 609 N Dunn Street, questioned why the Town is spending \$45,000 on a wall around the pond at the park versus hiring a full time Planning/Code Enforcement position.

Mr. McLaurin stated the wall is needed due to erosion problems around the pond.

Joe Langley, 298 Kirk Adams Road, agreed with Jr. Price and stated he would rather see the money go back into Parks and Recreation. He stated he would like to see a recreation facility built. He thinks the Town should wait to vote on the budget and suggested the Board look into impact fees at the county level designated for Black River Township.

Mr. McLaurin stated he will speak to the County Manager.

Seeing no one else come forward, Mayor Weatherspoon closed the public hearing.

Board Action: The Town Board voted to adopt the Budget Ordinance and accept the proposed FY2018-2019 budget.

Motion: Commissioner Smith

Second: Commissioner Hill

Opposed: Commissioner Hawley

Vote: 3-1, motion carried

9. New Business:

A. Consideration to contract with the League of Municipalities for Liability and Risk Management.

Interim Town Manager Mike McLaurin stated the NC League of Municipalities specializes in dealing with cities. He stated the Town will be getting additional coverage at considerable savings.

Board Action: The Town Board voted unanimously to contract with the NC League of Municipalities to conduct the Town's Liability and Risk Management.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: 4-0, Unanimous

B. Consideration to withdraw from Mid Carolina Council of Government

Mr. McLaurin stated the Board just approved to join Triangle J Council of Government that provides several valuable services. In order to withdraw from Mid Carolina COG they must be given a 60 day notice by the new fiscal year. Since Mid Carolina will not receive a 60 day notice by the new fiscal year, the Town will be a member of two COG's until next fiscal year.

Board Action: The Town Board voted unanimously to withdraw from Mid Carolina Council of Government.

Motion: Commissioner Hill

Second: Commissioner Smith

Vote: 4-0, Unanimous

C. Tri-Tronics – consideration to purchase two additional microphones and speaker in the Board Room.

Mr. McLaurin stated the Board has identified the need for additional microphones in the Board Room. The Town received an estimate for two additional gooseneck microphones as well as an additional speaker facing the Dias for Board members to be able to hear more clearly. With that estimate, it was also included that all mics be programmed to the "push to talk" feature.

Board Action: The Town Board voted unanimously to purchase two additional microphones and speaker in the Board Room.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: 4-0, Unanimous

D. Executive Search Firm Interviews

Mayor Weatherspoon stated he and Mayor Pro-Tem Craig Honeycutt checked search firm references and received excellent references from The Mercer Group, Developmental Associates, and Colin Baenziger.

It was the consensus of the Board to schedule interviews with the following firms to conduct the search for the Town's new Manager: Colin Baenziger, The Mercer Group, Triangle J, and Developmental Associates.

E. Appointment of a Finance Officer

Mr. McLaurin stated that since the Finance Director has left, the Town is required to have a Finance Officer. The Interim Town Manager suggested the Board appoint him as the Finance Officer until a Finance Director is hired.

Board Action: The Town Board voted unanimously to appoint Interim Town Manager Mike McLaurin as the Finance Officer until a Finance Director is hired.

Motion: Commissioner Hill

Second: Commissioner Smith

Vote: 4-0, Unanimous

10. Manager's Report

Mr. McLaurin gave an update on the Finance Department. He stated that Amy Coats has been moved to the HR/Finance Assistant position as well as processing payroll. He is working on hiring a retired Finance Director part time until a permanent replacement is hired. Mr. McLaurin stated he would also like to change the Finance Director's position to full time to better serve the Town. The Town will need to advertise for a Utility Billing Clerk to fill in Ms. Coats' previous position and also increase part time staff's hours to cover any gaps.

Mr. McLaurin stated that last November a new Leaf & Limb Policy was modified to read "pick up is limited to an area three feet wide by three feet deep by three feet tall." However, the Ordinance states that "material should not exceed four feet in length nor six inches in diameter." The Ordinance supersedes the policy and must be reconciled as soon as possible. Mr. McLaurin suggested the Board modify the Ordinance to refer to the current Leaf & Limb Policy to help prevent the Ordinance from having to be changed in the future and only the policy will be modified when changes occur.

It was the consensus of the Board to place the Leaf & Limb Policy and Ordinance on the June 26, 2018 Work Session Agenda.

Mr. McLaurin informed the Board that a Small Town Main Street representative will be doing a site visit June 13, 2018 to do a walk through downtown and Board members are invited to attend.

Mr. McLaurin stated the Depot Concert Series is coming up and thanked Veronica Hardaway for the countless hours coordinating the events.

11. Mayor and Town Board Reports:

Mayor Weatherspoon called for a Special Called Meeting following the June 26, 2018 Board Work Session Meeting. The purpose of the meeting would be if any action needs to be taken on the Leaf & Limb Ordinance and if any Budget Amendments need to be made for the closeout of FY2017-2018.

Commissioner Smith commended Mike McLaurin and Vanessa Young on the Budget.

Mayor Weatherspoon requested the Board to think about any advocacy goals that the League of Municipalities will take to the legislature.

Mayor Weatherspoon stated he and Mr. McLaurin attended the Town and State Dinner May 29th and Mayor Weatherspoon attended Legislative Day with Triangle J.

Mayor Weatherspoon stated in Senate Bill 99 there is a \$25,000 allocation to the Town of Angier given by Larry Strickland to use the way they choose.

12. Staff Reports and Informational Items: Staff reports were enclosed in the agenda packet.

13. Adjournment: The Town Board voted unanimously to adjourn the meeting at 8:14pm.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: 4-0, Unanimous

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Special Called Meeting
Tuesday, June 12, 2018, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a Special Called Board of Commissioners meeting Tuesday, June 12, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Interim Town Manager Mike McLaurin
Town Clerk Veronica Hardaway

Others Present:

1. **Call to Order:** Mayor Weatherspoon presided, calling the Special Called Meeting to order at 6:31 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Mayor Weatherspoon offered the invocation.
4. **Approval of the June 12, 2018, meeting agenda:** The Town Board approved the agenda as presented:

Board Action: The Town Board unanimously approved the June 12, 2018 meeting agenda as presented.

Motion: Commissioner Hawley

Second: Commissioner Smith

Vote: Unanimous, 4-0

5. Search Firm Interviews:

A. Triangle J Council of Government

Lee Worsley with Triangle J Council of Government gave an hour question and answer session with the Town Board beginning at 6:34pm. After a twenty (20) minute review of his proposal, members of the Town Board asked Mr. Worsley questions.

Mr. Worsley thanked the Town Board for their time and wished them luck in their search.

B. Colin Baenziger

Colin Baenziger met with the Town Board via skype and gave an hour question and answer session beginning at 7:37pm. After a fifteen (15) minute brief review of his proposal, members of the Town Board asked Mr. Baenziger questions.

Mr. Baenziger thanked the Board for allowing him to interview and wished them all the best.

6. Adjournment: The Town Board voted unanimously to adjourn the meeting at 8:42pm.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Special Called Meeting
Wednesday, June 13, 2018, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a Special Called Board of Commissioners meeting Wednesday, June 13, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Interim Town Manager Mike McLaurin
Town Clerk Veronica Hardaway

Others Present:

1. **Call to Order:** Mayor Weatherspoon presided, calling the Special Called Meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Commissioner Smith offered the invocation.
4. **Approval of the June 13, 2018, meeting agenda:** The Town Board approved the agenda as presented:

Board Action: The Town Board unanimously approved the June 13, 2018 meeting agenda as presented.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

5. Search Firm Interviews:

A. Developmental Associates

Steve Straus with Developmental Associates gave an hour question and answer session with the Town Board beginning at 6:32pm. After a twenty (20) minute review of his proposal, members of the Town Board asked Mr. Straus questions.

Mr. Straus thanked the Board for the opportunity to meet with him and wished them well in their search with any of the firms they chose.

B. The Mercer Group

Ellis Hankins with The Mercer Group met with the Town Board and gave an hour question and answer session beginning at 7:38pm. After a fifteen (15) minute review of his proposal, members of the Town Board asked Mr. Hankins questions.

Mr. Hankins gave his best to the Board on their search.

The Board reviewed the pros and cons of all search firms and had an extensive discussion to reach a consensus.

Board Action: The Town Board unanimously voted to contract with Developmental Associates to assist with the hiring of a new Town Manager.

Motion: Commissioner Hawley

Second: Commissioner Smith

Vote: Unanimous, 4-0

Board Action: The Town Board unanimously voted to authorize Mayor Weatherspoon and/or Interim Town Manager sign Developmental Associates contract once approved by Town Attorney.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: Unanimous, 4-0

6. Adjournment: The Town Board voted unanimously to adjourn the meeting at 9:20pm.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Workshop Session
Tuesday, June 26, 2018, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Workshop Session meeting Tuesday, June 26, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Interim Town Manager Mike McLaurin
Town Clerk, Veronica Hardaway
Public Works Director Jimmy Cook
Town Attorney Dan Hartzog Jr.
Town Engineer Bill Dreitzler
Corporal Danny King

Others Present:

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Commissioner Smith offered the invocation.
4. **Approval of the June 26, 2018, meeting agenda:** The Town Board amended the agenda; removing and rescheduling item #5B – Discussion of rental policy (ex: Crepe Myrtle Stage) to July or August; adding under item #5F Board to discuss a delegate and alternate delegate for Mid-Carolina Council of Government.

Board Action: The Town Board unanimously approved the June 26, 2018 meeting agenda as amended.

Motion: Commissioner Hawley

Second: Commissioner Smith

Vote: Unanimous, 4-0

5. New Business:

A. Discussion of Notary Policy

Interim Town Manager Mike McLaurin recommended to the Board to adopt a policy change effective July 1, 2018 that allows only Town documents to be notarized by employees. This recommendation is based on three reasons:

- Concern about the potential liability that our notaries and the Town could face if a document isn't properly notarized.
- There are six locations close to Town Hall which provides notary services.
- Notarizing a document does take time and the staff stays pretty busy with day to day tasks.

It was the consensus of the Board to add the new suggested notary policy to the July 9, 2018 consent agenda.

B. Discussion of Rental Policy – Item removed; rescheduled for July or August

C. Discussion of Golf Cart Policy

Mayor Weatherspoon appointed Commissioner Smith, Commissioner Hill, Town Attorney Dan Hartzog Jr, and Police Chief Bobby Hallman as the Golf Cart Policy Committee and requested they develop a policy on golf cart use in the Town and send to the other Board members by July 9, 2018.

D. Discussion of Leaf & Limb Ordinance

Interim Town Manager Mike McLaurin stated it was recently brought to his attention that the Town's Leaf & Limb Ordinance is in conflict with our Town policy which was adopted November 2017. The policy states debris shall be no more than a 3x3x3 pile whereas the ordinance states the debris pile to be no more than a 4x4x6 pile. Ordinance supersedes policies and staff is currently in compliance with the ordinance. In decreasing the debris size to a 3x3x3 pile, it enabled public works to pick up city wide within a few days.

Town Attorney Dan Hartzog Jr. stated that in order to enforce the standard the Town must have it clearly defined by an ordinance. He suggested the Board take what is in the policy and make it the ordinance. That way there will be clear standards for staff and citizens to follow. He also suggested that specific measurements be added to the ordinance to give guidance. If an amended ordinance is adopted then the policy can be eliminated.

Public Works Director Jimmy Cook stated the reason the policy was changed to a 3x3x3 pile was because it made it easier to get to the whole town in a couple of days. He stated he has had about 90% compliance with no issues.

The Board had a brief discussion on the standards currently in place and agreed to allow a 4x4x4 debris pile with a 4" diameter. They also requested Jimmy Cook give a report by the first of the year as to how the ordinance is working.

Jr. Price, 609 N Dunn Street, stated he agrees with what Mr. Cook has said about the dimension of the piles however, as a citizen he doesn't believe the Board or the Town should tell him when he can cut limbs or when he can't. He believes the Town should be able to pick up more than one pile at a time if they are in compliance with the standards and also voiced that the citizens are paying for this service.

E. NC League of Municipalities – Municipal Advocacy Goals

Mayor Weatherspoon informed the Board that the North Carolina League of Municipalities has sent out a request to all member municipalities to submit any municipal advocacy goals. The League would like to know what towns want them to advocate for in the General Assembly on your behalf.

Mayor Weatherspoon appointed Commissioner Hawley and Mayor Pro-Tem Honeycutt to work on goals and have something for the Board to review by the July Work Session and will vote at the August meeting.

F. Triangle J COG/Mid-Carolina COG – Board to discuss a delegate and alternate delegate

Interim Town Manager Mike McLaurin stated that by statute a town must give a sixty (60) day written notice to withdraw from a council of government. The Town did not meet the sixty day deadline this fiscal year, for this reason the Town will temporarily be a member of two council of governments until next fiscal year.

Mr. McLaurin stated that each COG requires the Board to appoint a delegate and alternate delegate to serve on their executive committee. He recommended to appoint Mayor Weatherspoon as the delegate and Commissioner Smith as the alternate delegate for Triangle J COG; he also recommended to appoint Mayor Pro-Tem Honeycutt as the delegate and Commissioner Hill as the alternate delegate for Mid-Carolina COG.

It was the consensus of the Board to add the above appointments to the July consent agenda.

G. Report on the Board's Priorities for Transportation and Water/Sewer

Mayor Weatherspoon distributed a spreadsheet of priorities to each Board member regarding transportation and water/sewer. He requested that each Board member look at the spreadsheet as a 5 year/10 year plan and to put each one in priority order to discuss at the July work session.

H. Approval from the Board authorizing the Mayor and/or Interim Town Manager to look for funding projects and begin to move the Town forward

Mr. McLaurin stated the Town is growing and changing rapidly, because of this the Town needs to be strategic on how to approach that growth and change. Some changes are high dollar changes. He requested the Board to allow he and the Mayor meet with various organizations such as the Department of Commerce, Gold Leaf, NC Rural Center, etc. in search of funding to help with the Town's needs.

It was the consensus of the Board to authorize the Mayor and Interim Town Manager Mike McLaurin to have discussions with organizations in search of funding for Town projects. The Board requested that this item be placed on the July consent agenda.

I. July Work Session Items

Mayor Weatherspoon reviewed the draft work session agenda for July and stated items may change prior to the meeting.

6. Board and Manager Comments

Public Works Director Jimmy Cook read a statement on behalf of the Public Works Department thanking the Board for the 4% salary increase.

Commissioner Smith stated he appreciates all Town employees for their hard work.

Mr. McLaurin informed the Board the Library sign should be installed this week. He also discussed the recent changes made to the Finance Department.

Mr. McLaurin gave an update of the Small Town Main Street site visit. The Town has reached the size that we are required to hire a full-time Main Street Director. The state agency has given the Town until January 1st to meet this goal. There are funds in the budget for a Main Street Director which has been budgeted for half of the fiscal year.

Mr. McLaurin stated the Town is continuing to receive positive feedback for our concert series. It is estimated that the total attendance over the three events have been approximately 530 people. The County is seeking proposals for next year with the application due July 27th. He recommended the Town continue to be involved with these events either as the lead agency or in partnership with others. Campbell banners have been installed and the Town is receiving positive comments.

Mr. McLaurin gave a brief report on the NC City County Managers' Conference.

Mayor Weatherspoon stated that the \$25,000 given to the Town must be used for downtown revitalization. He has requested recommendations from the Board on how the funding should be spent.

7. Adjournment: The Town Board voted unanimously to adjourn the meeting at 7:54pm.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Special Called Meeting
Thursday, June 26, 2018, 8:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a Special Called Board of Commissioners meeting Thursday, June 26, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Interim Town Manager Mike McLaurin
Town Clerk Veronica Hardaway
Town Attorney Dan Hartzog Jr.
Corporal Danny King

Others Present: Steve Straus, Developmental Associates

Call to Order: Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 8:07 p.m.

1. **Approval of the June 26, 2018 meeting agenda:** The Town Board amended the agenda; omitting items 2A – Approval to amend Leaf & Limb Ordinance and 2D – Possible Budget Amendments closeout FY2017-2018.

Board Action: The Town Board unanimously approved the June 26, 2018 meeting agenda with the above amendments.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

2. New Business:

A. Approval of Leaf & Limb Ordinance – omitted from agenda

B. Developmental Associates – to help develop a position profile for the new manager

Interim Town Manager reminded the Board the contract with Developmental Associates is \$18,000 but does not include background checks, however the Town has contracted with a firm to conduct those background checks. There is a two year guarantee. Also, the Town is responsible for any travel expenses for potential candidates.

Steve Straus, Developmental Associates, distributed an outline of proposed scope of services timeline to the Board. He thanked Mr. McLaurin for providing the outcome of the survey the Board previously completed on what they are looking for in a Town Manager.

The Board had a brief discussion regarding a position profile for the new manager.

Mr. Straus reviewed future meeting dates with the Board as follows:

August 14 – Special Called Meeting/Closed Session 6:30pm in the Conference Room to conduct 1st level screening of candidates applications/resumes.

August 28 – Work Session 6:30pm

August 28 – Special Called Meeting/Closed Session to conduct secondary screening of candidates

September 13 – Assessment Centers to begin at 8:30am location TBA (Board is invited to attend)

September 14 – Special Called Meeting/Closed Session at 12:30pm (location TBA) to review assessment center results

September 27, 28, Oct 1 – Show potential candidates around Town; late afternoons

C. Consideration of Resolution #009-2018 – Authorizing Wake County Revenue Administrator to Levy and Collect Property Taxes for the Town of Angier; Consideration of Resolution #010-2018 – Authorizing Harnett County Revenue Administrator to Levy and Collect Property Taxes for the Town of Angier.

Board Action: The Town Board unanimously adopted Resolution #009-2018 and Resolution #010-2018.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

D. Possible Budget Amendments closeout FY2017-2018 – omitted from agenda

3. Closed Session

Pursuant to NCGS 143-318.11 (a) (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Board Action: The Town Board unanimously voted to go into closed session pursuant to NCGS 143-318.11 (a) (5) at 8:50pm.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: Unanimous, 4-0

Board Action: The Town Board unanimously voted to reconvene in open session at 9:12pm.

Motion: Commissioner Hawley

Second: Commissioner Smith

Vote: Unanimous, 4-0

7. Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 9:13pm.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 7B
Consent Agenda**

SUBJECT: Consideration of Notary Policy

For the Board's consideration is a recommended Notary Policy by staff to be effective July 1, 2018.

Manager's Comments:

MEMORANDUM

DATE: June 19, 2018
TO: Mayor and Board of Commissioners
FROM: Michael McLaurin, ICMA-CM
RE: Proposed Notary Policy

At your June 26, 2018 workshop we will be seeking the Board's guidance in developing a notary policy. In your package you will find examples from other communities and their policies.

I am recommending that we only notarize town documents effective July 1st. My recommendation is based on the following rationale.

- 1) I am concerned about the potential liability that our two notaries and the town could face if a document is not properly notarized;
- 2) We have six locations close to town hall which provides notary services;
- 3) Notarizing a document does take some time and our staff stays pretty busy with day to day tasks.

Please contact me if I can provide any additional information which will help you make a decision on this matter.



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 7C
Consent Agenda**

SUBJECT: Triangle J Council of Government appointed delegates

For the Board's consideration is a recommendation for Mayor Weatherspoon be appointed the delegate and Commissioner Smith as the alternate delegate.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 7D
Consent Agenda**

SUBJECT: Mid-Carolina Council of Government appointed delegates

For the Board's consideration is a recommendation for Mayor Pro-Tem Honeycutt be appointed the delegate and Commissioner Hill as the alternate delegate.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 7E
Consent Agenda**

SUBJECT: Consideration of the Board to authorize the Mayor and/or Interim Town Manager to seek funding for projects.

For the Board's consideration to authorize the Mayor and/or Interim Town Manager to seek funding for projects with organizations such as: Gold Leaf, NC Rural Center, Dept. of Commerce, etc.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

Item: 7F
Consent Agenda

SUBJECT: Consideration of a Golf Cart Policy Committee

For the Board's consideration to approve a Golf Cart Policy Committee that consists of Commissioner Smith, Commissioner Hill, Town Attorney Dan Hartzog, Jr., and Police Chief Bobby Hallman.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

Item: 7G
Consent Agenda

SUBJECT: Consideration of a Municipal Advocacy Goal Committee

For the Board's consideration to approve a Municipal Advocacy Goal Committee that consists of Commissioner Hawley, and Mayor Pro-Tem Honeycutt.

Manager's Comments:



Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 8A
New Business**

**SUBJECT: A Petition for a voluntary Annexation for Property located at
off of S. NC Highway 55 (PIN#: 0674-69-6204 & PIN#: 0674-49-7265).**

For your consideration is an Annexation Petition from property owners, William A. Dupree and Ruth Dupree Petrea. The property owner(s) would like to annex 51.91 acres, located off of S. NC Highway 55. (PIN#: 0674-69-6204 & PIN#: 0674-49-7265).

The Board is asked to consider directing the Clerk by way of Resolution to investigate Sufficiency of the Petition and to Certify Results at its next regularly scheduled Board of Commissioners' meeting August 7, 2018.

In August, if the Results *are* verified by the Clerk, the Town Board may then set the date for a Public Hearing at its September 10, 2018, Board of Commissioners' meeting. Following the Public Hearing in September, the Town Board may consider whether to adopt an Ordinance to Annex this property.

Manager's Comments:



Town of Angier

Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Resolution No.: 011-2018
Date Submitted: July 9, 2018
Date Adopted: July 9, 2018

**A RESOLUTION OF THE TOWN OF ANGIER DIRECTING THE
TOWN CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED
UNDER GENERAL STATUTE § 160A – 58.1**

WHEREAS, the Town of Angier has received a Petition requesting Annexation of an area described in said Petition and inclusive of Wake County portion of Parcel Pin #0674-69-6204 and a portion of Parcel PIN #0674-49-7265; and,

WHEREAS, the Petition to Annexation was submitted on June 29, 2018 by William A. Dupree and Ruth Dupree Petrea, and is scheduled to go before the Town of Angier Board of Commissioners during its July 9, 2018, meeting for Consideration to Direct the Clerk to Investigate;

WHEREAS, the General Statute § 160A – 58.2 provides that the Sufficiency of the Petition shall be Investigated by the Town of Angier Clerk before further Annexation Proceedings may take place; and,

WHEREAS, the Town Board of Commissioners of The Town of Angier Deems it Advisable to Proceed in Response to this Request for Annexation; and,

THEREFORE, BE IT RESOLVED, by the Mayor and Town of Angier Board of Commissioners that:

The Town of Angier Clerk is hereby Directed to Investigate the Sufficiency of the Aforementioned Petition and to Certify as soon as Possible to the Town Board of Commissioners the result of her Investigation.

Adopted by the Angier Board of Commissioners on this the 9th day of July, 2018.

ATTEST:

Lewis W. Weatherspoon, Mayor

Veronica Hardaway, Town Clerk



Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Michael McLaurin
Interim Town Manager

PROCEDURE FOR VOLUNTARY ANNEXATION PETITION

THE PROCESS:

(Time Frame: 60 - 90 days)

1. Petition and all required information (see checklist) must be submitted to Town Clerk at least seven (7) calendar days before next regular Town Board meeting, which is held the 1st Tuesday of each month.
2. Petition placed on Town Board agenda for next available regular meeting – 1st Tuesday of each month.
3. Meeting #1: Town Board may then direct the Town Clerk to investigate the sufficiency of the petition.
4. Meeting #2: Town Clerk investigates, and if all is in order, presents Certificate of Sufficiency to Board at next regular meeting – approximately 30 days later.
5. Meeting #3: Town Board adopts resolution setting a public hearing at next available public hearing session –approximately 30 days later.
6. Public Hearing held as advertised.
7. Annexation Ordinance may be adopted after the public hearing is complete.
8. Town Clerk notifies required agencies of approved annexation.

SUBMITTAL CHECKLIST:

- ☒ **One completed annexation petition**
- ☒ **Annexation fee: \$250**
- ☒ **Six paper copies and one PDF copy of survey map of property proposed for annexation showing:**
 - The property in relationship to the primary corporate limits of the Town. (If the petition is for a non-contiguous annexation the distance from the primary corporate limits must be shown.)
 - County tax map/parcel number(s) and /or PIN numbers
- ☒ **One copy of the recorded deed to the property showing current owner(s)**
 - All owners of property being petitioned for annexation must sign the petition. (Signatures on petition must appear as shown on the deed)
- ☒ **Attach metes and bounds description Exhibit "A"**
- ☐ **Statement of vested rights, if applicable**
 - Attach a letter certifying vested rights, if any, from the government entity granting the vested rights.
- ☒ **Complete and attach applicable signature page (Individual, Corporation, Partnership)**



Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071



Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Michael McLaurin
Interim Town Manager

TO BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:

1. I/We the undersigned owners of real property respectfully request that the area as referenced by the **attached survey map and metes and bounds description be annexed** into the Town of Angier, North Carolina.

2. The area to be annexed is
() contiguous, (X) non-contiguous
to the Town of Angier.

(If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. 160-31(f).)

3. Harnett/Wake County Property Identification Number(s) (PIN): A portion of PIN: 0674-69-6204 and a portion of PIN: 0674-49-7265. Being all of tract 1, 3, & 4 as shown in BM 2018, PG 1259.

4. Have vested rights been established with regard to this property under N.C.G.S. 160A-385.1 or G.S. 153A-344.1?
() Yes () No
If "yes", proof of vested rights must be attached.

5. I/We the undersigned owners of real property acknowledge and accept the provision that the Town of Angier will provide the property such municipal services it presently provides other lands within its corporate limits, except sewer services (inasmuch as the land is not within a reasonable proximity to the Town sewer lines and the drainage basin for the property makes the provision of sewer services financially impracticable).

6. We hereby certify that all information given with regard to this property is true and accurate to the best of my/our knowledge and is signed by **all** owners of the property being petitioned for annexation. Attached is the applicable signature page:

- ☒ Individual(s)
☐ Corporation
☐ Partnership
☐ LLC

Complete is property if owned by INDIVIDUAL(S).



Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Michael McLaurin
Interim Town Manager

Complete is property if owned by INDIVIDUAL(S).

(Both husband and wife must sign if property is owned jointly and all signatures must be the same as those that appear on recorded deed)

Petitioned Property PIN #: _____

1. William A. Dupree 11508 S. Lowell Rd, Bahama, NC 27503
(Owner - Print Name) (Mailing Address)

[Signature]
(Owner's Signature)

2. Ruth Dupree 11508 S. Lowell Rd, Bahama, NC 27503
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

3. _____
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

State of NC, County of Wake

I, Lindsay Elliott, a Notary Public for said County and State, do hereby certify that William A. Dupree III personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 25th day of June, 2018. My commission expires Sept. 15, 2018.

[Signature]
Notary Public



(Owner's Signature)

2. Ruth Dupree Petrea
Bahama, NC 27503
(Owner - Print Name)

11508 S. Lowell Rd.
(Mailing Address)

Ruth Dupree Petrea
(Owner's Signature)

3. Janet R Petrea
Bahama NC 27503
(Owner - Print Name)

11508 S. Lowell Rd
(Mailing Address)

Janet R Petrea
(Owner's Signature)

State of NC County of DURHAM
I, LUKE IWARA, a Notary Public for said County and State, do hereby certify
that BAHAMA PETREA personally appeared before me this day and acknowledged the due
execution of the foregoing instrument.

Witness my hand and official seal, this the 20th day of JUNE, 2018 My
commission expires 12-27, 2021.

14/12/18
Notary Public



AS SURVEYED LAND DESCRIPTION PARCEL 1

COMMENCING AT NGS MONUMENT "CINDY" THENCE RUNNING N 50°22'33" E FOR 668.82' TO A 1" IRON ROD;
THENCE N 01°48'02" E FOR 219.43' TO A 5/8" IRON REBAR;
THENCE S 66°24'28" W FOR 36.19' TO AN AXLE;
THENCE N 70°01'33" W FOR 210.97' TO A 5/8" IRON REBAR;
THENCE N 01°42'21" W FOR 769.66' TO A 5/8" IRON REBAR;
THENCE S 80°18'39" W FOR 673.61' TO A 5/8" IRON REBAR;
THENCE N 15°43'49" W FOR 256.66' TO A 5/8" IRON REBAR;
THENCE N 13°44'20" W FOR 289.92' TO A 5/8" IRON REBAR SET;
THENCE N 89°41'24" W FOR 61.85' TO A 1/2" IRON REBAR, THE POINT AND PLACE OF BEGINNING;
BEGINNING AT A 1/2" REBAR WHOSE NORTHING IS 649,975.88' AND WHOSE EASTING IS 2,075,444.68'; THENCE RUNNING S 13°44'20" E FOR 305.97' TO A 5/8" IRON REBAR;
THENCE S 15°42'32" E FOR 115.23' TO A 5/8" IRON REBAR SET;
THENCE S 74°17'27" W FOR 76.70' TO A 5/8" IRON REBAR SET;
THENCE S 33°04'50" W FOR 224.01' TO A 5/8" IRON REBAR SET;
THENCE S 51°23'53" W FOR 317.02' TO A 5/8" IRON REBAR SET;
THENCE S 41°34'11" W FOR 169.44' TO A 5/8" IRON REBAR SET;
THENCE S 77°44'12" W FOR 39.33' TO A 5/8" IRON REBAR SET;
THENCE S 35°02'51" W FOR 27.06' TO A 5/8" IRON REBAR SET;
THENCE S 07°38'31" E FOR 37.15' TO A 5/8" IRON REBAR SET;
THENCE S 34°24'51" W FOR 128.49' TO A 5/8" IRON REBAR SET;
THENCE S 41°12'39" W FOR 175.27' TO A 5/8" IRON REBAR SET;
THENCE S 36°19'45" W FOR 212.12' TO A 5/8" IRON REBAR SET;
THENCE S 00°21'47" W FOR 126.62' TO A 5/8" IRON REBAR SET;
THENCE S 89°43'43" W FOR 519.15' TO A 5/8" IRON REBAR;
THENCE N 01°07'55" E FOR 626.07' TO A 1/2" IRON REBAR SET;
THENCE S 87°50'14" E FOR 106.73' TO A 1/2" IRON REBAR SET;
THENCE N 89°15'05" E FOR 223.21' TO A 1/2" IRON REBAR SET;
THENCE N 89°15'05" E FOR 192.20' TO A 1/2" IRON REBAR SET;
THENCE N 00°01'59" E FOR 718.03' TO A 5/8" IRON REBAR;
THENCE N 00°01'59"E FOR 205.39' TO A 1/2" AXLE;
THENCE S 89°41'24" E FOR 800.20' TO THE POINT AND PLACE OF BEGINNING
CONTAINING 1,084,998 SQUARE FEET / 24.908 ACRES, MORE OR LESS.

AS SURVEYED LAND DESCRIPTION PARCEL 3

COMMENCING AT NGS MONUMENT "CINDY" THENCE RUNNING N 50°22'33" W FOR 668.82' TO A 1" IRON REBAR, THE 5/8" IRON REBAR AND PLACE OF BEGINNING;

BEGINNING AT A 1" IRON REBAR WHOSE NORTHING IS 648,514.12' AND WHOSE EASTING IS 2,076,556.41';

THENCE N 01°48'02" E FOR 219.43' TO A 5/8" IRON REBAR;

THENCE S 66°24'28" W FOR 36.19' TO AN AXLE;

THENCE N 70°01'33" W FOR 210.97' TO A 5/8" IRON REBAR;

THENCE N 01°42'21" W FOR 769.66' TO A 5/8" IRON REBAR;

THENCE S 80°18'39" W FOR 673.61' TO A 5/8" IRON REBAR;

THENCE N 15°43'49" W FOR 256.66' TO A 5/8" IRON REBAR;

THENCE N 13°44'20" W FOR 289.92' TO A 5/8" IRON REBAR SET;

THENCE S 89°41'23" E FOR 230.41' TO A 3/4" IRON REBAR;

THENCE S 89°41'52" E FOR 14.91' TO A 1" PIPE;

THENCE S 89°43'51" E FOR 200.00' TO A 3/4" IRON PIPE;

THENCE S 89°43'52" E FOR 308.13' TO A 3/4" IRON PIPE;

THENCE S 89°43'52" E FOR 471.49' TO A 5/8" IRON REBAR SET;

THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 2,030.99', AN ARC LENGTH OF 498.59', A CHORD BEARING OF S 21°41'35" E, AND A CHORD LENGTH OF 497.34'; TO A 5/8" REBAR SET;

THENCE S 08°07'25" E FOR 343.36' TO A 5/8" IRON REBAR SET;

THENCE S 00°56'59" E FOR 664.25' TO A 5/8" IRON REBAR SET;

THENCE N 88°33'04" W FOR 418.51' TO THE POINT AND PLACE OF BEGINNING, CONTAINING 1,171,739 SQUARE FEET / 26.899 ACRES, MORE OR LESS.

AS SURVEYED LAND DESCRIPTION PARCEL 4

COMMENCING AT NGS MONUMENT "CINDY" THENCE RUNNING N 50°22'33" E FOR 668.82' TO A 1" IRON REBAR;
THENCE S 88°33'04" E, 418.51' TO A 1" IRON PIPE;
THENCE N 00°56'59" W, 664.25'; TO A 5/8" REBAR SET;
THENCE N 08°07'25" W, 343.36' TO A 5/8" REBAR SET;
THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 2,030.99', AN ARC LENGTH OF 498.59', A CHORD BEARING OF N 21°41'35" W, AND A CHORD LENGTH OF 497.34'; TO A 5/8" REBAR SET;
THENCE S 89°43'52" E, 57.13' TO A 1 1/2" IRON PIPE;
THENCE S 89°43'52" E, 56.33' TO A 3/4" IRON PIPE;
THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 2,130.99', AN ARC LENGTH OF 245.26' A CHORD BEARING OF N23°57'09" W, AND A CHORD LENGTH OF 245.13'; TO A 3/4" IRON PIPE; THE POINT AND PLACE OF BEGINNING;
BEGINNING ON A 3/4" IRON PIPE WHOSE NORTHING IS 649,745.29' AND WHOSE EASTING IS 2,076,944.40';
THENCE N 88°27'02" E FOR 45.31' TO A 3/4" IRON PIPE;
THENCE S 06°09'25" E FOR 110.27' TO A 3/4" IRON PIPE;
THENCE S 06°13'31" E FOR 110.26' TO A 1" IRON PIPE;
THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 2,130.99', AN ARC LENGTH OF 228.81', A CHORD BEARING OF N 17°34'45" W, AND A CHORD LENGTH OF 228.70', TO THE POINT OF BEGINNING CONTAINING 4,504 SQUARE FEET / 0.103 ACRES, MORE OR LESS.



Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 8B
New Business**

**SUBJECT: A Petition for a voluntary Annexation for Property located at
off of S. NC Highway 55 (PIN#: 0674-69-0126).**

For your consideration is an Annexation Petition from property owners, William A. Dupree and Ruth Dupree Petrea. The property owner(s) would like to annex 51.91 acres, located off of S. NC Highway 55. (PIN#: 0674-69-0126).

The Board is asked to consider directing the Clerk by way of Resolution to investigate Sufficiency of the Petition and to Certify Results at its next regularly scheduled Board of Commissioners' meeting August 7, 2018.

In August, if the Results *are* verified by the Clerk, the Town Board may then set the date for a Public Hearing at its September 10, 2018, Board of Commissioners' meeting. Following the Public Hearing in September, the Town Board may consider whether to adopt an Ordinance to Annex this property.

Manager's Comments:



Town of Angier

Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Resolution No.: 012-2018
Date Submitted: July 9, 2018
Date Adopted: July 9, 2018

**A RESOLUTION OF THE TOWN OF ANGIER DIRECTING THE
TOWN CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED
UNDER GENERAL STATUTE § 160A – 58.1**

WHEREAS, the Town of Angier has received a Petition requesting Annexation of an area described in said Petition and inclusive of Wake County Parcel Pin #0674-69-0126; and,

WHEREAS, the Petition to Annexation was submitted on June 29, 2018 by William A. Dupree and Ruth Dupree Petrea, and is scheduled to go before the Town of Angier Board of Commissioners during its July 9, 2018, meeting for Consideration to Direct the Clerk to Investigate;

WHEREAS, the General Statute § 160A – 58.2 provides that the Sufficiency of the Petition shall be Investigated by the Town of Angier Clerk before further Annexation Proceedings may take place; and,

WHEREAS, the Town Board of Commissioners of The Town of Angier Deems it Advisable to Proceed in Response to this Request for Annexation; and,

THEREFORE, BE IT RESOLVED, by the Mayor and Town of Angier Board of Commissioners that:

The Town of Angier Clerk is hereby Directed to Investigate the Sufficiency of the Aforementioned Petition and to Certify as soon as Possible to the Town Board of Commissioners the result of her Investigation.

Adopted by the Angier Board of Commissioners on this the 9th day of July, 2018.

ATTEST:

Lewis W. Weatherspoon, Mayor

Veronica Hardaway, Town Clerk



Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Michael McLaurin
Interim Town Manager

PROCEDURE FOR VOLUNTARY ANNEXATION PETITION

THE PROCESS:

(Time Frame: 60 - 90 days)

1. Petition and all required information (see checklist) must be submitted to Town Clerk at least seven (7) calendar days before next regular Town Board meeting, which is held the 1st Tuesday of each month.
2. Petition placed on Town Board agenda for next available regular meeting – 1st Tuesday of each month.
3. Meeting #1: Town Board may then direct the Town Clerk to investigate the sufficiency of the petition.
4. Meeting #2: Town Clerk investigates, and if all is in order, presents Certificate of Sufficiency to Board at next regular meeting – approximately 30 days later.
5. Meeting #3: Town Board adopts resolution setting a public hearing at next available public hearing session –approximately 30 days later.
6. Public Hearing held as advertised.
7. Annexation Ordinance may be adopted after the public hearing is complete.
8. Town Clerk notifies required agencies of approved annexation.

SUBMITTAL CHECKLIST:

- ☒ **One completed annexation petition**
- ☒ **Annexation fee: \$250**
- ☒ **Six paper copies and one PDF copy of survey map of property proposed for annexation showing:**
 - The property in relationship to the primary corporate limits of the Town. (If the petition is for a non-contiguous annexation the distance from the primary corporate limits must be shown.)
 - County tax map/parcel number(s) and /or PIN numbers
- ☒ **One copy of the recorded deed to the property showing current owner(s)**
 - All owners of property being petitioned for annexation must sign the petition. (Signatures on petition must appear as shown on the deed)
- ☒ **Attach metes and bounds description Exhibit "A"**
- ☐ **Statement of vested rights, if applicable**
 - Attach a letter certifying vested rights, if any, from the government entity granting the vested rights.
- ☒ **Complete and attach applicable signature page (Individual, Corporation, Partnership)**



Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071



Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Michael McLaurin
Interim Town Manager

TO BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:

1. I/We the undersigned owners of real property respectfully request that the area as referenced by the **attached survey map and metes and bounds description be annexed** into the Town of Angier, North Carolina.

2. The area to be annexed is
() contiguous, (X) non-contiguous
to the Town of Angier.
(If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. 160-31(f).)

3. Harnett/Wake County Property
Identification Number (PIN): 0674-69-0126

4. Have vested rights been established with regard to this property under N.C.G.S. 160A-385.1 or G.S. 153A-344.1?

() Yes (x) No
If "yes", proof of vested rights must be attached.

5. I/We the undersigned owners of real property acknowledge and accept the provision that the Town of Angier will provide the property such municipal services it presently provides other lands within its corporate limits, except sewer services (inasmuch as the land is not within a reasonable proximity to the Town sewer lines and the drainage basin for the property makes the provision of sewer services financially impracticable).

6. We hereby certify that all information given with regard to this property is true and accurate to the best of my/our knowledge and is signed by **all** owners of the property being petitioned for annexation. Attached is the applicable signature page:

☒ Individual(s)
☐ Corporation
☐ Partnership
☐ LLC



Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Michael McLaurin
Interim Town Manager

Complete is property if owned by INDIVIDUAL(S).

(Both husband and wife must sign if property is owned jointly and all signatures must be the same as those that appear on recorded deed)

Petitioned Property PIN #: _____

1. William A. Dupree 11508 S. Lowell Rd, Bahama, NC 27503
(Owner - Print Name) (Mailing Address)

[Signature]
(Owner's Signature)

2. Ruth Dupree 11508 S. Lowell Rd, Bahama, NC 27503
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

3. _____
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

State of NC, County of Wake

I, Lindsay Elliott, a Notary Public for said County and State, do hereby certify that William A. Dupree III personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 25th day of June, 2018. My commission expires Sept. 15, 2018.

[Signature]
Notary Public



(Owner's Signature)

2. Ruth Dupree Petrea
Bahama, NC 27503
(Owner - Print Name)

11508 S. Lowell Rd.
(Mailing Address)

Ruth Dupree Petrea
(Owner's Signature)

3. James R Petrea
Bahama NC 27503
(Owner - Print Name)

11508 S. Lowell Rd
(Mailing Address)

James R Petrea
(Owner's Signature)

State of NC, County of DURHAM

I, LUKE IWARA, a Notary Public for said County and State, do hereby certify that JAMES R PETREA personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 20th day of JUNE, 2018 My commission expires 12-27, 2021.

1/1/2018
Notary Public





REFERENCES
DB 6783, PG 744
DB 158, PG 207
DB 418, PG 148
DB 7418, PG 148
DB 14468, PG 1663
DB 1583, PG 1663
DB 1583, PG 2473
DB 2469, PG 81
DB 6191, PG 166

NOTES

- 1) THIS SURVEY WAS PREPARED FOR WISHAM SCHOOL DEVELOPMENT, LLC
- 2) THE SURVEY WAS CONDUCTED ON THE DATE OF THE SURVEY. A TITLE SEARCH, AREA COMPUTATION IS BY THE COORDINATE METHOD.
- 3) ALL DISTANCES SHOWN ON SURVEY ARE HORIZONTAL GROUND
- 4) THE SURVEY WAS CONDUCTED ON THE DATE OF THE SURVEY. A TITLE SEARCH, AREA COMPUTATION IS BY THE COORDINATE METHOD.
- 5) BOUNDARY INFORMATION IS BASED ON PART, ON DEEDS AND MAPS OF RECORD, AND IN PART, BY AN ACTUAL FIELD SURVEY BY THIS FIRM.
- 6) THE SURVEY WAS CONDUCTED ON THE DATE OF THE SURVEY. A TITLE SEARCH, AREA COMPUTATION IS BY THE COORDINATE METHOD.
- 7) ALL IRON PINS FOUND ARE ON LINE, UNLESS OTHERWISE NOTED.
- 8) THIS PROPERTY LIES IN ZONE A, NOT A SPECIAL FLOOD HAZARD AREA.
- 9) THE SURVEY WAS CONDUCTED ON THE DATE OF THE SURVEY. A TITLE SEARCH, AREA COMPUTATION IS BY THE COORDINATE METHOD.
- 10) IMPROVEMENTS TO THIS PROPERTY, IF ANY, HAVE NOT BEEN SHOWN.

SURVEYOR CERTIFICATION

I, CALLEB TRODY CLAYTON, SR. CERTIFY THAT THIS IS MY DRAWING UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE IN ACCORDANCE WITH THE DEED DESCRIPTION RECORDED IN BOOK 13002, PAGE 164; THAT THE SURVEY WAS CONDUCTED ON THE DATE OF THE SURVEY. A TITLE SEARCH, AREA COMPUTATION IS BY THE COORDINATE METHOD. THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 41-39 AS AMENDED. THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

WITNESS MY HAND AND SEAL THIS DAY OF A.D. 2018

PRELIMINARY - NOT FOR SALES,
RECORDATION OR CONVEYANCES

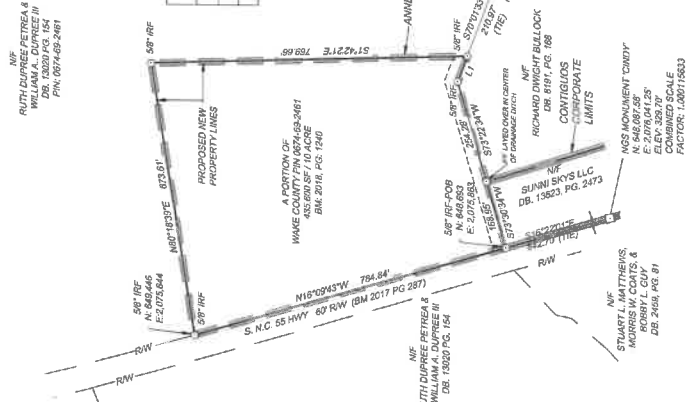
CALLEB TRODY CLAYTON, NC 745 NO. 5308

CORPORATE LIMIT
ANNEXATION MAP
435,600 SF / 10 ACRES
RUTH DUPREE PETREA &
WILLIAM A. DUPREE III PROPERTY
LOCATED ON S.N.C. HWY. 55
TOWN OF ANGLIER, WAKE COUNTY, NC

MIDDLE CREEK TOWNSHIP	WAKE COUNTY
DATE: JUNE 26, 2018	SCALE: 1" = 200'
SHEET 1 OF 1	J.N.: 4/025
DRAWN BY: EHK	CHECK BY: CTC
FIELD BOIT BY:	MAP CHECKED BY:

RECORDED IN BOOK OF MAPS, PG. OF THE WAKE COUNTY REGISTRY

LINE	BEARING	LENGTH
L1	N79°01'33"W	66.82'
L3	N68°24'28"E	36.19'



OWNERS CERTIFICATION

I, RUTH DUPREE PETREA & WILLIAM A. DUPREE III, THE OWNERS OF THE PROPERTY SHOWN HEREON, HEREBY CERTIFY THAT I AM THE AND THE OWNERS OF THE PROPERTY SHOWN HEREON, AND THAT I HEREBY ADOPT THIS ANNEXATION MAP WITH MY OWN FREE CONSENT.

DATE: 2018

OWNER

OWNER

WAKE COUNTY REVIEW OFFICER

THIS PLAT OR MAP DOES NOT REQUIRE PRELIMINARY APPROVAL, AND MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING

WAKE COUNTY REVIEW OFFICER

DATE

TOWN OF ANGLIER

THIS DIVISION OF LAND DOES NOT MEET THE DEFINITION OF A SUBDIVISION AS SET FORTH IN G.S. 41-39 AS AMENDED, AND THEREFORE IS NOT SUBJECT TO THE SUBDIVISION REQUIREMENTS OF THE TOWN OF ANGLIER'S UDO. THE ANNUAL LOT REQUIREMENTS FOR THE SUBJECT ZONING DISTRICT HAVE BEEN MET.

SUBDIVISION ADMINISTRATOR

DATE

LEGEND

- PROPERTY LINE SURVEYED
- LINE NOT SURVEYED
- EXISTING IRON PIPE FOUND
- EXISTING IRON REBAR FOUND
- EXISTING CONC MONUMENT FOUND
- EXISTING AXLE FOUND
- EXISTING CHAIN FOUND
- IRON PIPE SET
- COMPUTED EASEMENT POINT
- PROPERTY ADDRESS





**LEGAL DESCRIPTION FOR A 10 ACRE TRACT LOCATED IN MIDDLE
CREEK TOWNSHIP OF WAKE COUNTY, NORTH CAROLINA**

COMMENCING ON NGS MONUMENT 'CINDY', WHOSE NORTHING IN 648,087.58' AND WHOSE EASTING IS 2,076,041.25', THENCE RUNNING N16°22'01"W, 642.70 FEET TO A 5/8" IRON REBAR, THE POINT AND PLACE OF BEGINNING;

BEGINNING ON A 5/8" IRON REBAR FOUND IN THE EASTERN RIGHT-OF-WAY OF NC HIGHWAY 55, SAID POINT ALSO BEING THE NORTHWESTERN CORNER OF SUNNI SKYS LLC PROPERTY (DB. 13623, PG. 2473);

THENCE RUNNING ALONG SAID EASTERN RIGHT-OF-WAY N16°09'43"W, 784.84 FEET TO A 5/8" REBAR SET;

THENCE LEAVING SAID RIGHT-OF-WAY, N80°18'39"E, 673.61 FEET TO A 5/8" IRON REBAR;

THENCE, S1°42'21"E, 769.66 FEET TO A 5/8" REBAR, SAID POINT ALSO BEING ON THE NORTHERN PROPERTY LINE OF RICHARD DWIGHT BULLOCK PROPERTY (DB. 8191, PG. 168);

THENCE, N70°01'33"W, 66.82 FEET TO AN IRON REBAR;

THENCE, S73°22'34"W, 254.28 FEET TO AN IRON PIPE LAYED OVER IN CENTER OF DRAINAGE DITCH, SAID POINT ALSO BEING THE NORTHEASTERN CORNER OF SUNNI SKYS LLC PROPERTY (DB. 13623, PG. 2473);

THENCE, S73°30'34"W, 168.95 FEET TO THE EASTERN RIGHT-OF-WAY OF NC HIGHWAY 55, SAID POINT ALSO BEING THE POINT OF BEGINNING, CONTAINING 435,600 SQUARE FEET / 10 ACRES, MORE OR LESS.

THE PROPERTY DESCRIBED HEREON IS SUBJECT TO ALL RIGHTS-OF-WAY, EASEMENTS AND RESTRICTIONS OF RECORD.

5410 Trinity Rd. Suite 102 | Raleigh, NC 27607

TEL 919.866.4951 FAX 919.859.5663

Site Development | Residential | Infrastructure | Technology

www.timmons.com



Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

Item: 8C
New Business

SUBJECT: Consideration to submit the Grassroots Arts Program subgrant application FY 2018-2019

For your consideration is the Grassroots Arts Program subgrant application for the FY2018-2019. The application's deadline is July 27th. In the past the Town has requested \$6,000.

Manager's Comments:

Grassroots Arts Program
Subgrant Application
FY 2018-2019



Submit this report to your funding agency. It should not be submitted to the North Carolina Arts Council.

I. Organization Information

Name of Organization _____
Contact Person's Name _____
Contact Person's Title _____
Mailing Address _____ City _____
State: North Carolina Zip Code _____ County _____
Work Phone (____) _____ Fax Number (____) _____
E-mail Address _____
Website _____
Organization's EIN _____
Applicant Race _____

Please give a brief description of your organization, including mission, board and staff composition, current arts programs and services and number and kinds of people served. Public schools and other large governmental or community agencies should provide a description of their arts program only rather than the entire organization.

Organizational Finances:

Please attach complete income and expense statement (an audit may be substituted) for your last fiscal year and complete operating budgets for the current fiscal year and next fiscal year. Public schools and other large governmental or community agencies should attach arts program financial information only. Please copy the totals from these attachments in the spaces below.

Last Year Actual FY _____	Current Year FY _____	Next Year FY _____
Actual Income \$ _____	Income \$ _____	Projected Income \$ _____
Actual Expenses \$ _____	Expenses \$ _____	Projected Expenses \$ _____

Grassroots Arts Program
Subgrant Application Form
FY 2018–2019



II. Project Description

Grant Amount Requested: _____

Project Start Date: _____ (No earlier than July 2018)

Project End Date: _____ (No later than June 30, 2019)

Project Narrative:

Please attach a narrative providing the information requested below for the project you propose. Please be concise and specific as possible:

1. Project title or summary description
2. Project goals
3. Description of intended participants/audience, including estimated numbers and racial and cultural composition
4. Location where project will take place
5. Description of project activities
6. Description of the artists to be involved in the project, how and why they were chosen and, if appropriate, the rate of payment for their services (If you have not yet selected the artists, describe the kinds of artists you intend to involve and how you will select them.)
7. Description of how the project will be publicized and promoted to reach intended participants
8. Description of how you will evaluate the project

Grassroots Arts Program Subgrant Application Form FY 2018–2019



North
Carolina
Arts
Council
*Fifty years
of leadership*

Project Budget:

Please provide a projected budget for your proposed project utilizing the format below.

Project Expenses	Cash Expenses	=	Grant Amount Requested	+	Applicant Cash Match
A. Personnel					
1. Administrative Staff	<input type="text"/>		<input type="text"/>		<input type="text"/>
2. Artistic Staff	<input type="text"/>		<input type="text"/>		<input type="text"/>
3. Technical/Production Staff	<input type="text"/>		<input type="text"/>		<input type="text"/>
B. Outside Fees and Services					
1. Artistic Contracts	<input type="text"/>		<input type="text"/>		<input type="text"/>
2. Other Contracts	<input type="text"/>		<input type="text"/>		<input type="text"/>
C. Space Rental	<input type="text"/>		<input type="text"/>		<input type="text"/>
D. Travel	<input type="text"/>		<input type="text"/>		<input type="text"/>
E. Marketing	<input type="text"/>		<input type="text"/>		<input type="text"/>
F. Remaining Project Expenses	<input type="text"/>		<input type="text"/>		<input type="text"/>
G. Total Cash Expenses	<input type="text"/>	=	<input type="text"/>	+	<input type="text"/>

Project Income

A. Admissions	<input type="text"/>
B. Contracted Services Revenue	<input type="text"/>
C. Other Revenue	<input type="text"/>
D. Private Support	
1. Corporate Support	<input type="text"/>
2. Foundation Support	<input type="text"/>
3. Other Private Support	<input type="text"/>
E. Government Support	
1. Federal	<input type="text"/>
2. State/Regional	<input type="text"/>
3. Local	<input type="text"/>
F. Applicant Cash	<input type="text"/>
G. Grant Amount Requested in this application	<input type="text"/>
H. Total Cash Income (Must at least equal Total Cash Expenses, Item G above)	<input type="text"/>

Grassroots Arts Program
Subgrant Application Form
FY 2018–2019



Certification

We understand that failure to respond to any of the above items may adversely affect the consideration of this application. We certify that we are committed to the completion of the proposed project in compliance with legal requirements and granting procedures. We certify that the information contained in this application, including attachments and supporting materials, is true and correct to the best of our knowledge.

Name and Position of Authorizing Official _____

Signature of Authorizing Official _____ Date _____

Signature of Contact Person _____ Date _____



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

Item: 9
Manager's Report

SUBJECT: Manager's Report

Manager's Comments:

Memorandum

Date: July 5, 2018

To: Mayor and Board of Commissioners

From: Michael McLaurin

Re: Interim Manager's Report for the July 9th Meeting

This memo contains the items I will be reporting on for the July 9th Board Meeting.

Finance Department – We are continuing to make progress in assessing and making adjustments in our Finance Department. The following are in progress or recently completed steps.

- Recruitment of a new full-time Finance Director – We have received several resumes and will begin evaluating the resumes next week. The position will remain open until filled.
- Supervision of personnel assigned to front counter, billing and accounts payable – I have asked Bonnie Bray to serve as their direct supervisor for things such as but not limited to staffing, approval of leaves, training etc.
- Staffing levels – We are currently working with the existing personnel to review the current staffing levels.
- I have asked Bonnie to work with the staff to enhance the training program in order that we help insure that personnel working these important functions the training they need to help insure success.
- Reviewing our internal control and other financial processes – This is an overall review to make sure that our various process are still sound.
- Annual audit – We have asked for an early meeting with our auditor to make sure we have everything ready when they arrive this fall.
- Job Descriptions – Upon further review it appears that it may not be logical to have one job description to cover the positions up front. We are currently analyzing and updating the various positions. Once a final version is created, I will share those positions with the board.

Code Enforcement Position – We will begin to recruit for the part-time Code Enforcement Officer position that was approved in the FY2018-2019 budget. The recruitment process will be coordinated through Amy and Sean.

Interim Manager's Report for the July 10th Board Meeting
July 5, 2018
Page 2

Small Town Main Street – We will need to have some discussion and direction from the Board on how to begin to appoint a Main Street Advisory Committee. As I have mentioned the town is required to have a Main Street Director on board by January 1st. This position has been budgeted based on a January 1st hire date.

It is important that we begin to get a good, diverse committee that can begin work in developing a work plan and begin to reboot our Main Street program.

Facility Rental Agreement – The proposed facility rental agreement will not be ready by your July 10th meeting. If the Board would like we can have a proposed agreement for your review at the July work session and approval in August.

Work Sessions – We are showing the following topics for our work sessions. We need to confirm the current schedule and determine if the Board would like to schedule future work session topics through December 2018.



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

Item: 10
Mayor/Town Board Reports

SUBJECT: Mayor and Town Board Reports

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 11
Staff Reports and
Informational Items**

SUBJECT: Staff Reports and Informational Items

- Engineer's Report
- Library Report
- Parks & Recreation Department
- Planning Department
- Police Department

Manager's Comments:

Memo

To: Mike McLaurin, Interim Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: July 3, 2018
Re: July 2018 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled July 9th, 2018 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project

The design engineering phase is moving forward. NCDOT has provided comments for the 65% design plan phase of the project. Summit Engineering is now proceeding with development of 90% plans. This phase will include final determination of any additional right-of-way and/or easements that might be required to construct the project. This phase will also include completion and submittal of the environmental documents through the environmental exclusion process established by NCDOT. **We continue to wait on final approval of the 65% review plans from NCDOT.**

Kennebec Church Road Elevated Water Storage Tank

The key remaining work includes electrical, piping, site work, tank disinfection, fencing and finally getting the tank on-line. The piping work includes a 12" water line bore and jack of Hwy 55. We are working to obtain a schedule from the contractor regarding the bore and jack. This portion of the remaining work will likely drive the completion date.

Wastewater Inflow/Infiltration Evaluation

Two Inflow/Infiltration projects were recommended for budget consideration within the 2018-2019 FY. These projects include:

Priority 4 Manhole Rehabilitation: Recommended Budget - \$60,000

TV Inspection of Priority 3 Sewer Collection Mains (13,000 LF): Recommended Budget - \$35,000

Wastewater Collection System Master Plan

We are in the process of updating our overall wastewater collection system master plan to take into account current growth trends and specifically the proposed route for the Hwy 55 western bypass. The updated master plan will assess the locations within our growth corridor that can be served by future gravity outfall lines and locations that will require a regional pump station for service.

Stormwater Control Measure (SCM's) Requirements

Staff is in the process of evaluating out current requirements as they relate to stormwater control measures such as dry ponds, wet ponds, bioretention basins, etc. These facilities, when included within a private development are typically permitted through the design approval process. However, the effectiveness of the SCM's is reliant on maintenance. We are looking into an SCM Operations and Maintenance Agreement that would be executed and recorded as part of the site plan approval process. Furthermore, the O&M Agreement would require an annual inspection of the SCM sealed by a licensed engineer to certify the facility is operating as designed and/or if any maintenance is needed.

Utility Policy Manual

With the approval of the Leaf and Limb policy and the Household Items policy, the Board has approved 8 utility policies. Staff will be incorporating these policies within a single Policy Manual. Staff will continue to assess needed policies through an on-going process.

Planning Department Policies

I am currently drafting a proposed Traffic Impact Analysis Policy for staff review. In addition, I am currently drafting a guidance document for builders regarding erosion control requirements for individual lot development.

Roadway Improvement Projects

Staff continues to work with NCDOT Division 6 on minor roadway improvement projects including:

- Hwy 55 and Williams Street Intersection Improvements
- Hwy 210 and Willow Street Turn Lane (park access)
- Hwy 210 Right Turn Lane Shift at Hwy 55
- Rawls Church Road Left Turn Lane at Hwy 55 Intersection

Construction Standards

The Construction Standards were adopted in March of 2000 and have not been updated since. I am in the process of reviewing the Standards for conflicts with the UDO. In addition, I will be assessing any construction standards that need to be updated to better represent current technologies and processes being used in the industry. This is an on-going effort.

Stormwater

We will be submitting an application through the NC Division of Soil and Water Conservation. I have been working with David Williams, Deputy Director. Mr. Williams indicated that currently all grant funds have been allocated; however, he suggested we submit so that we are in the system when/if additional funds are made available. The grant would be for vegetative debris and sediment removal in stream reaches. We are currently in the process of establishing project boundaries and a preliminary cost estimate. **As an update, I have had recent conversations with Mr. Williams and on Thursday, May 31, 2018 I met with Patty Gabriel of Soil and Water Conservation to discuss our potential application. Based on my meeting, I will be preparing an on-line grant application for stream debris removal. I anticipate having the required documentation prepared within the next 2 weeks.**

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Service on the Pre-Development Committee.
- Service as a member of the TRC including the associated engineering reviews.
- Assist with the Hwy 55 widening / Streetscape project meetings.
- Attendance as staff engineer at the Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bill Dreitzler", with a stylized flourish at the end.

Bill Dreitzler, P.E.
Town Engineer

Library Report for July 2018 Meeting

The Summer Reading Programs are under way. The library has hosted 2 programs with a total of over 150 children in attendance. The programs will conclude on July 25th.

Any questions or concerns please feel free to contact me.

Thank you,
Amanda B. Davis
Angier Public Library Director
919-639-4413 or abdavis@angier.org

MONTHLY REPORT
ANGIER PARKS & RECREATION
July 2, 2018

- BASEBALL AND SOFTBALL ALL STAR TEAMS BEGIN PLAY JULY 8-12 IN THE TARHEEL LEAGUES, INC DISTRICT 3 AND 4 TOURNAMENTS WITH THE WINNERS ADVANCING TO THE STATE TOURNAMENT IN LATE JULY IN SHELBY AND HICKORY. ANGIER PARKS AND REC HAS 6 ALL START TEAMS PARTICIPATING THIS SEASON WITH 3 BASEBALL TEAMS AND 3 SOFTBALL TEAMS. WE HAVE 10U, 12U AND 15U BASEBALL AND SOFTBALL.
- JACK MARLEY PARK WILL BE HOSTING THE LITTLE LEAGUE 12U BOYS BASEBALL TARHEEL LEAGUES, INC. DISTRICT 3 AND 4 TOURNAMENT JULY 8-11.
- MULCH APPLICATION HAS BEEN INSTALLED IN ALL OF THE LANDSCAPED BEDS AT JACK MARLEY PARK.
- THE PARKING LOT, DRIVEWAYS AND THE ASPHALT WALKING TRAIL HAS BEEN SEAL COATED AND STRIPED. IT LOOKS GREAT.
- ANGIER PARKS AND REC DEPARTMENT STAFF HAS OFFICIALLY MOVED INTO NEW BUILDING AT THE PARK. THE NEW BUILDING IS AWESOME AND THE TEMPORARY TRAILER HAS BEEN REMOVED.
- BLAZE CAMERON WHO WAS THE ASSISTANT PARKS AND RECREATION DIRECTOR HERE FOR ALMOST 14 YEARS HAS MOVED ON TO A NEW POSITION WITH WAKE COUNTY SCHOOL SYSTEM. BLAZE DID A WONDERFUL JOB HERE AND WILL BE MISSED BUT WE WISH HIM WELL IN HIS NEW POSITION. AUSTIN YARBROUGH HAS BEEN PROMOTED FROM MAINTENANCE DIRECTOR TO ASSISTANT PARKS AND RECREATION DIRECTOR EFFECTIVE JULY 2, 2018. WE WILL NOW BEGIN THE PROCESS OF FINDING SOMEONE TO FILL THE MAINTENANCE DIRECTOR POSITION.

Planning and Inspections Department

June 2018

Total Permits Issued: **21**

Building Inspections Performed: **64**

New Construction - Residential: **2**

New Construction - Commercial: **0**

Total Fees Collected: **\$ 3,987.75**

Permits Issued - 2018:

New Construction - Residential: **22**

New Construction - Commercial: **1** (*Crepe Myrtle Animal Hospital*)

2017-2018 Fiscal Year Totals:

New Construction - Single Family Dwelling: **44**

New Construction - Commercial: **2**

Total Fees Collected: **\$ 88,688.25**



Bobby Hallman
Chief of Police

Angier Police Department

P.O. Box 278, 55 North Broad Street West

Angier, North Carolina 27501

Office (919) 639-7054

Date June 30, 2018

To: Management

From: Bobby Hallman

Subject: June Police Activities

Statistical Data

Police activities for the month of May were 2,937 Calls for Service/Officer initiated activities. Officers investigated 27 incidents involving 35 offenses. Out of the offenses committed 4 People were arrested on 5 charges. Follow-up calls were made to all victims by the investigators, giving them the status of their cases under investigation.

Traffic enforcement activities included 11 citations being issued totaling 10 charges as opposed to 13 citations totaling 16 charges in May. There were also 12 traffic accidents investigated during this period, 3 less than the previous month. Also, 70% of traffic crashes reported were PVA crashes.

Other Police Activities

Officers completed 2,200 security checks, 101 business contacts, 419 subdivision checks. The department formed "coffee with a cop" partnership with the Angier McDonald's Inc. The Depot Square concerts are complete with no incidents.

Call Log Call Type Summary

Angier Police Department

06/01/2018 - 06/30/2018

<No Call Type Specified>	9	911 Hang Up - 911 Hang Up	4
Alarm Activation - Alarm Activation	20	Animal Complaint - Animal Complaint	5
Assist EMS - Assist EMS	9	Assist Motorist - Assist Motorist	10
Assist Other Agency - Assist Other Agency - Law Enforcement	2	Breaking and Entering - Breaking and Entering	3
Business Walk Thru - Business Walk Thru	101	Careless and Reckless Vehicle - Careless and Reckless Vehicle	3
Communicate Threats - Communicate Threats	2	Community Policing - Community Policing	3
Crash - Traffic Accident	12	Direct Traffic - Direct Traffic	1
Disturbance - Disturbance	11	DOA - Dead On Arrival	2
Domestic Dispute - Domestic Dispute	6	Drug Activity - Drug Activity	2
Escort - Escort	30	Fight - Fight	1
Fraud - Fraud	3	Juvenile Complaint - Juvenile Complaint	2
Larceny - Larceny	8	Lost Property - Lost Property	1
Mental Subject - Mental Subject	2	Missing Person - Missing Person	2
Other Call - Other Call Not Listed	5	Paraphernalia - Drug Paraphernalia	1
Property Damage - Property Damage	4	Runaway Juvenile - Runaway Juvenile	2
Security Check - Security Check	2,200	Shoplifting Complaint - Shoplifting Complaint	1
Special Assignment - Special Assignment (Off Duty, Overtime, Festival, Parade, Etc.)	1	Stand-By - Stand-By	2
Subdivision Check - Subdivision Check	419	Suspicious Activity - Suspicious Activity	7
Suspicious Person - Suspicious Person	1	Suspicious Vehicle - Suspicious Vehicle	2
Traffic Stop - Traffic Stop	9	Trespassing - Trespassing	5
TWO - Talk With Officer	8	Unauthorized Use of Motor Vehicle - Unauthorized Use of Motor Vehicle	1
Under Cover Buy - Under Cover Buy	1	Warrant Service - Warrant Service	3
Welfare Check - Welfare Check	11		

Total Number Of Calls: 2,937

Activity Detail Summary (by Category)

Angier Police Department

(06/01/2018 - 06/30/2018)

Incident\Investigations

0410 - Aggravated Assault	1
0511 - Breaking and Entering	4
0630 - Larceny - Shoplifting	1
0640 - Larceny - From Motor Vehicle	1
0650 - Larceny - Auto Parts & Accessories	1
0660 - Larceny - From Buildings	1
0690 - Larceny - All Other Larceny	8
0710 - Motor Vehicle Theft - Automobile	1
0890 - Simple Assault- All Other Simple Assault	1
1015 - Forgery - Using/Uttering	1
1027 - Counterfeiting - Undetermined/Not Applicable	1
1400 - Criminal Damage to Property (Vandalism)	1
2040 - Child Abuse (Non-Assaultive)	1
2430 - Fighting (Affray)	1
2690 - All Other Offenses	4
4010 - All Traffic (except DWI)	1
8010 - Missing Persons	1
9910 - Calls for Service	5
Total Offenses	35
Total Incidents	27

Arrests

1400 - Criminal Damage to Property (Vandalism)	1
1530 - Possessing/Concealing Weapons	1
2640 - Contempt of Court, Perjury, Court Violations	1
4010 - All Traffic (except DWI)	2
Total Charges	5
Total Arrests	4

Activity Detail Summary (by Category)

Angier Police Department

(06/01/2018 - 06/30/2018)

Accidents

Total Accidents	0
-----------------	---

Citations

Driving While License Revoked	1
-------------------------------	---

Expired Registration	2
----------------------	---

No Operator License	2
---------------------	---

Other (Infraction)	3
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Speeding (Infraction)	1
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Unsafe Movement	1
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Secondary Charge	1
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Total Charges	11
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Total Citations	10
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Warning Tickets

Total Charges	0
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Total Warning Tickets	0
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Ordinance Tickets

Total Ordinance Tickets	0
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Criminal Papers

Total Criminal Papers Served	0
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Total Criminal Papers	0
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Civil Papers

Total Civil Papers Served	0
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Total Civil Papers	0
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Activity Detail Summary (by Category)

Angier Police Department

(06/01/2018 - 06/30/2018)



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: July 9, 2018

**Item: 12
Adjournment**

SUBJECT: Adjournment

The Mayor will entertain a motion to adjourn the regular Board of Commissioners' meeting.

Manager's Comments: