

**Town of Angier Board of Commissioners**  
**April 3, 2018 - 7 PM**  
**Angier Municipal Building**  
**A g e n d a**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Invocation**

**4. Approval of the April 3, 2018, meeting agenda**

**5. Public Forum**

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 20 minutes or less. Citizens should sign up with the Town Clerk to speak *prior* to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Forum segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Board, staff and other speakers.

**6. Consent Agenda**

All items on Consent Agenda are considered routine, to be enacted on one motion without discussion. If a Governing Body member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

- A. Minutes – **February 6, 2018** – Amended Town Board Regular Meeting Minutes; **March 13, 2018** – Town Board Regular Meeting Minutes
- B. National Day of Prayer Event – to be held Thursday, May 3, 2018 located at Depot Square at 7pm.
- C. Budget Amendment: **#BOA2018.21** – Several employees left employment and had to pay out vacation. New employees' salaries were different than previous employees. Some employees received salary increases and there is an additional utility billing clerk in Public Works due to part time staff leaving. Also, funds needed to cover accrual at end of fiscal year.

## **7. Public Hearing**

**A. Rezoning Request** – Application submitted by IHG Investment Group, LLC to rezone a 1.59 acre parcel located at 9704 Bitter Melon Drive from GC (General Commercial) to R-6 (PIN#: 0675418720).

## **8. New Business**

**A. Planning Board Appointment** – Town Board to appoint a new Planning Board member to fill a vacancy.

**B. House Bill 436** – Discussion about an act to provide for uniform authority to implement System Development Fees for public water and sewer systems and to clarify the applicable statute of limitations.

## **9. Manager's Report**

## **10. Mayor and Town Board Reports**

## **11. Staff Reports and Informational Items**

## **12. Adjournment**



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## AGENDA ABSTRACT

**DATE:** April 3, 2018

**Item: 5**  
**Public Forum**

**SUBJECT: Public Forum**

\*\*\*\*\*

A Public Forum is held during each Board of Commissioners' meeting. This provides an opportunity for citizens to share their concerns, interests, questions, and other comments regarding Town events, projects, and/or ideas. Each speaker should note, however, that he or she will be limited to three (3) minutes in addressing the Town Board.

The citizens who appear before the Town Board should note that the Board may not take any action regarding his or her concerns, requests, suggestions, and/or comments.

All speakers are also required to complete a Sign-Up Sheet provided during the Board meeting. They must provide their name, complete address, and phone number in addition to furnishing the Town Clerk with copies of any and all handouts distributed.

Manager's Comments:



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## **AGENDA ABSTRACT**

**DATE:**     **April 3, 2018**

**Item: 6A**  
**Consent Agenda**

**SUBJECT: Previous amended meeting minutes from the February 6, 2018 Board of Commissioners Meeting; and March 13, 2018 Board of Commissioners Meeting**

\*\*\*\*\*

For your consideration are the amended minutes taken during the February 6, 2018, Board of Commissioners Meeting; and the March 13, 2018, Board of Commissioners Meeting, respectively.

Manager's Comments:

**Town of Angier  
Board of Commissioners  
Tuesday, February 6, 2018, 7:00 P.M.  
Angier Municipal Building  
28 North Raleigh Street  
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, February 6, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

**Members Present:** Mayor Lewis W. Weatherspoon  
Mayor Pro-tem/Commissioner Craig Honeycutt  
Commissioner Bob Smith  
Commissioner Loru Boyer Hawley  
Commissioner Mike Hill

**Staff Present:** Town Manager Coley Price  
Planning and Permitting Technician Sean Johnson  
Library Director Amanda Davis  
Interim Finance Director Vanessa Young  
Parks & Recreation Director Derek McLean  
Corporal Daniel King  
Public Works Director Jimmy Cook  
Town Engineer Bill Dreitzler  
Town Attorney Al Bain  
Town Clerk Veronica Hardaway

**Others Present:** Tom Woerner represented *The Daily Record*

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Commissioner Smith offered the invocation.
4. **Approval of the February 6, 2018, meeting agenda:** The Town Board amended the Agenda; adding a Closed Session under item #10B.

**Board Action:** The Town Board unanimously approved the February 6, 2018 meeting agenda with the above amendment.

**Motion:** Commissioner Smith

**Second:** Commissioner Hill

**Vote:** Unanimous, 4-0

- 5. Public Forum:** Mayor Weatherspoon provided an opportunity for audience members who wished to address the Board of Commissioners on issues not listed on the Agenda.

Mayor Weatherspoon addressed the audience and asked that each speaker limit comments to three minutes (3) in addressing the Town Board. He also reminded attendees that citizens who appear before the Town Board should note that the Board may not take any action regarding subject matter. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Any handouts distributed must be furnished to the Town Clerk.

Jr. Price, 617 N Dunn Street, stated he sent an email to the Public Works Director and Town Manager several weeks ago concerning a street light on Broad Street. He stated he received a response back from Public Works Director, Jimmy Cook who indicated he had contacted Duke Progress about the street light. Mr. Price stated a Duke Progress truck was seen near the street light and thought the light was repaired, however it was not. He stated the street light is a constant strobe light and is very bothersome at night time. He stated this has been going on for several weeks and doesn't understand why it's taking so long to get repaired.

Public Works Director, Jimmy Cook stated the Police Department originally reported the light and that he emailed and followed up with a phone call to Duke Progress who assured him the light would be fixed. He stated he will follow up again with them.

Town Manager Coley Price added that the Town of Angier does not own the street lights in town, they are rented. Duke Progress is responsible for any type of maintenance. When the handicap sidewalk was installed near that particular street light, the line was nicked. Duke Progress will now have to dig up the underground line to repair.

Sue Langley, 27 E Depot Street, invited the Board to attend the Chamber of Commerce Banquet March 6, 2018 at 6:30pm located at Barclay Villa. Nominations are open for Man, Woman, and Business of the Year.

Joe Langley, 27 E Depot Street, informed the Board that he is the Chairman of the Fundraising Committee for the Harnett County Boys and Girls Club. Mr. Langley stated he is seeking donations from the Town to assist the program. He announced there will be a fundraising event held February 27, 2018 at Zaxby's in Lillington at 5pm and that 10% of your meal will go to the Boys and Girls Club. He also thanked Town Attorney Al Bain for his work with the Town of Angier and also for his dedication to the Boy Scouts. Mr. Langley also requested for the Town to request \$2,000 from the ABC Board on behalf of the Boys and Girls Club.

Alan Coats, 131 Wilma Street, "I started to write down a few things to say tonight but I thought no Alan you're better at speaking from your heart. I know we've had a lot of people speaking over the last several months in this Town and I wanted to come back and just say some positive things. I came back eleven years ago when my mom got sick, and my parents worked very hard. They loved the Town of Angier and did a lot of things I

hope for the growth of the Town of Angier. I don't think I could ever accomplish as much as my father did and my mother did for this Town. I certainly try to do that, I try to volunteer and work with different organizations here in Town as much as I can. I've seen the Town grow greatly in the last 10-11 years since I came home and I'm so proud of that. I know we've had some problems over the last several months leading into where we are now. But, I know all of you are good great people and are here to serve the Town, or you wouldn't have wanted that position. I can't imagine what's involved in the hours that are involved in learning this Town and the way it works. We have new people, we have older people that have been here before and between those two factors of people having knowledge of what has happened and how things work and the new growth and ideas of new people which I do believe the Town needs. Every job gets stagnant when you stay with the same people. And I think with the new people we have, what you are asking is a great thing. We all need to be questioned about how things work along the way. But by working together that is how we accomplish that and from what I see I think we are along those lines and I hope that will continue. I wrote something down in church a couple of weeks ago which is very strange I heard that and it stuck out in my mind during the sermon and I wrote it down. It said: Progress doesn't occur if grudges are held but only by working together and not against can changes occur in a positive way. And I think that's what's happening now in the Town of Angier. I think we are heading in a positive direction. So from what I see we have learned to work together, I feel that with the Town there is a calmer air around here and I hope that continues. It's not that we need to make Angier great again because it's great, it can only get greater, and that's what I had to say about that. I did want to clarify one thing. It's been on my mind, very quickly just so I can make it clear because it did bother me. I understand at the May 2<sup>nd</sup> meeting of this year that my name was referenced in a negative way and it bothered me and has bothered me since then and I think until I say something can I let that go. I think at that particular meeting, I looked back at the meeting notes and I didn't get specifics, but I think Mr. Hill made a statement at that meeting that night that inferred that I had gotten privileges from the Town of Angier in some way that I knew people. And if that is the case it's not to my knowledge. Just to let you know quickly what it's about it was over a year sale that the Mayor had questioned and sent Mr. Hill to check and see if I had a permit. I did have a permit but there was some discussion as to whether or not I owned the actual items I was selling should I be filing for a resale tax license. Well I did own everything there and I asked could you give me ten minutes and I did ride down the street to the Mayor and said I have a problem can you help me. I'm already set up to go, he said is that you, I did call and say make sure (and I know we've had trouble with yard sales and things) but if that's what implied that we get favors from people that what I would say is I hope that by knowing all of you the luxury proved that being from New York was I do know people that can help me when I have a problem, I'm not intimidated by them, and the luxury of living in a small town you have friends and people you can go and ask advice from or ask for help and that's what I was doing that day. It bothered me that somebody thought I was getting favors in any way from anybody on the Board or from the Town of Angier because that is certainly not the route I would ever choose to go and I want to be good with it. So, I thank you for your time and the things you are doing for the Town."

Everett Blake, 352 Gardner Road, informed the Board that he is Chairman of the Board to Horses for Hope, which is a therapeutic horse riding facility. He is reaching out to the Counties and Cities that are in the immediate geographic area to learn what is needed in order to apply for not for profit grants or funding. He stated Horses for Hope serves about 80 therapeutic riders at their no cost program every year and that their waiting list has gone from 250 to almost 350 people.

**6. Consent Agenda:** The Board unanimously voted to approve the Consent Agenda as listed below:

**A. Minutes – January 8, 2018 – Town Board Regular Meeting Minutes**

**B. Resolution – to adopt amended 2018 Meeting Schedule**

**Motion:** Commissioner Smith

**Second:** Commissioner Hawley

**Vote:** Unanimous, 4-0

**7. New Business**

**A. Year-end Audit –** Chris Abbott, CPA, presented his audit findings from the previous fiscal year. *(Due to its length, a copy of the Audit Report will be filed in the Clerk's office for review.)* Mr. Abbott praised the Interim Finance Director, Vanessa Young and her staff for receiving the Certificate of Achievement for Excellence in Financial Reporting presented by the Government Finance Officers Association every year since 2011. This award is unusual to receive for a Town of this size. Highlights included assets and deferred outflows of resources of the Town of Angier exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by approximately \$18,264,325 (net position). The government's total net position increased by \$118,321. Increase in the governmental activities amounts to \$248,349 and decrease in the enterprise type activities amounts to \$130,028. As a result of this increase, there have been some positive signs of the economy improving in our Town as well as Management instructing staff to curtail spending to aid in the improvement of the Town's financial condition. As of the close of the current fiscal year, the Town of Angier's governmental funds reported combined ending fund balances of \$3,970,123 an increase of \$249,983 in comparison with the prior year. Approximately 21.28 percent of this total amount or \$844,721 is non spendable or restricted. At the end of the current fiscal year, unassigned fund balance for the General Fund was \$2,879,320 or 83.30 percent of total general fund expenditures, for the fiscal year. At June 30, 2017, the Town of Angier's total debt was \$6,049,300. Increase of the Town's debt was a result of a new borrowing for a water tank. The Town of Angier has a Municipal Council Rating of 80 which is equivalent to a rating of A3/A by the national rating agencies. This rating is considered an investment grade rating and average or better than average for the Town of Angier's population.

Mr. Abbott concluded by asking the Board if they had any questions on the report presented and also encouraged them to contact him if they may have questions later.



**Board Action:** The Board unanimously voted to accept the Comprehensive Annual Financial Report.

**Motion:** Mayor Pro-Tem/Commissioner Honeycutt

**Second:** Commissioner Smith

**Vote:** 4-0, Unanimous

## **B. ETJ Planning Board Appointment**

Mayor Weatherspoon opened the floor for nominations.

**Board Action:** The Board unanimously voted to appoint Chris Hughes as an ETJ Member of the Planning Board.

**Motion:** Commissioner Hill

**Second:** Commissioner Smith

**Vote:** 4-0, Unanimous

## **8. Manager's Report**

Town Manager Coley Price informed Town Board officials of numerous events that had taken place and forthcoming events including the following:

- There will not be a Planning Board meeting February 13<sup>th</sup>.
- There will not be a Board of Adjustment meeting February 20<sup>th</sup>.
- There will be a Town Board Workshop Tuesday, February 27, 2018 at 6:30pm.
- Budget Retreat is scheduled for February 20<sup>th</sup> at 6:30pm.
- Chamber Banquet is scheduled for Tuesday, March 6, 2018 at Barclay Villa.
  
- Town Engineer's Report attached.

Town Manager Coley Price thanked Vanessa Young for all of her hard work on the Audit.

## **9. Mayor and Town Board Reports:**

Commissioner Smith stated that Town Manager Coley Price responded to the list of requests that was presented to him at the January meeting.

## **10. Staff Reports and Information Items**

Commissioner Smith made a motion, seconded by Commissioner Hawley to go into Closed Session Pursuant to NCGS 143-318.11 (a) (1) to discuss items that are not considered public record within the meaning of Chapter 132 of the General Statutes; 143-318.11 (a) (3) to discuss a personnel matter; and 143-318.11 (a) (6) to consult with the Town Attorney.

Following the Closed Session of the Board of Commissioners, the Board returned to Open Session. In the absence of the Town Clerk, the Town Attorney was designated to take the minutes of this portion of the Open Session.

Commissioner Smith moved that the Town Board be authorized to engage the law firm Jackson Lewis regarding employment matters upon the recommendation of the Town Attorney and that Commissioner Smith and Mayor Weatherspoon be authorized to meet with that law firm on behalf of the Town Board. The motion was seconded by Mayor Pro-Tem Honeycutt, and was approved unanimously.

**11. Adjournment:** The Town Board voted unanimously to adjourn the meeting.

**Motion:** Commissioner Hill

**Second:** Commissioner Smith

**Vote:** Unanimous, 4-0

---

Lewis W. Weatherspoon, Mayor

Attest:

---

Veronica Hardaway, Town Clerk

**Town of Angier  
Board of Commissioners  
Tuesday, March 13, 2018, 7:00 P.M.  
Angier Municipal Building  
28 North Raleigh Street  
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, March 13, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

**Members Present:** Mayor Lewis W. Weatherspoon  
Mayor Pro-tem/Commissioner Craig Honeycutt  
Commissioner Bob Smith  
Commissioner Loru Boyer Hawley  
Commissioner Mike Hill

**Staff Present:** Town Manager Coley Price  
Planning and Permitting Technician Sean Johnson  
Library Director Amanda Davis  
Police Chief Bobby Hallman  
Lieutenant Arthur Yarbrough  
Corporal Lee Thompson  
Public Works Director Jimmy Cook  
Town Engineer Bill Dreitzler  
Town Attorney Al Bain  
Town Clerk Veronica Hardaway

**Others Present:** Rick Curl represented *The Daily Record*

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Reverend Chris Turner offered the invocation.
4. **Approval of the March 13, 2018, meeting agenda:** The Town Board amended the Agenda; adding the Interlocal Cooperation Agreement for the Collection of Taxes between Harnett County and the Town of Angier to Item #6D of the Consent Agenda; and also adding a Closed Session to Item #9.

**Board Action:** The Town Board unanimously approved the March 13, 2018 meeting agenda with the above amendments.

**Motion:** Commissioner Hawley  
**Second:** Commissioner Hill  
**Vote:** Unanimous, 4-0

5. **Public Forum:** Mayor Weatherspoon provided an opportunity for audience members who wished to address the Board of Commissioners on issues not listed on the Agenda.

Mayor Weatherspoon addressed the audience and asked that each speaker limit comments to three minutes (3) in addressing the Town Board. He also reminded attendees that citizens who appear before the Town Board should note that the Board may not take any action regarding subject matter. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Any handouts distributed must be furnished to the Town Clerk.

Reverend Chris Turner, Neill's Creek Baptist Church, is the Coordinator for the Angier Area Ministerial Association. He thanked the Board on behalf of the Association for their cooperation with annual Town events such as Operation In As Much, Kids Community in Christ, Community Thanksgiving Meal, and the Community Living Nativity in the park. Reverend Turner announced that the first Thursday in May has been designated the National Day of Prayer by Presidential Proclamation. The Ministerial Association would like to host this event this year and move the time from the morning to the evening from 6:30-7:30pm in order to allow families to participate together. He also requested, with the approval from the Board, to be able to utilize Depot Square for this event. He stated that if approved he will contact law enforcement and EMS for presence.

Mayor Weatherspoon asked the Clerk to add this request to the March 27, 2018 Workshop Session Agenda.

6. **Consent Agenda:** The Town Board voted to amend the February 6, 2018 meeting minutes to reflect a verbatim account of Alan Coats' statement during the public comment period.

**Board Action:** The Town Board unanimously approved the Consent Agenda with the above amendment.

- A. Minutes – **January 23, 2018** – Town Board Work Session Meeting Minutes; **February 6, 2018** – Town Board Regular Meeting Minutes; **February 20, 2018** – Town Board & Staff Budget Retreat Minutes; **February 27, 2018** – Town Board Work Session Meeting Minutes.
- B. Budget Amendments – **#BOA2018.19** – Revenues have exceeded estimations. This amendment is adjusting the budget to be closer to actual; **#BOA2018.20** – Asphalt overlay for Town Streets.
- C. **Jackson Lewis Engagement and Fee Agreement** – to represent the Town in all hourly employment and labor matters.
- D. **Interlocal Cooperation Agreement for the Collection of Taxes between Harnett County and the Town of Angier.**

**Motion:** Commissioner Hill  
**Second:** Commissioner Hawley  
**Vote:** Unanimous, 4-0

## **7. New Business**

### **A. Planning Board (In Town) Vacancy**

Mayor Weatherspoon informed the Board that an In-Town Planning Board member has resigned and the vacancy needs to be filled. He stated that the Board may nominate an applicant that has been previously interviewed but suggested the Board re-open the position to allow others to apply for a period of two weeks. Interviews can be conducted at the March 27, 2018 Workshop Session in order for a decision to be made at the April 3, 2018 Board meeting.

Town Manager Coley Price instructed the Board that after the Planning Board vacancy has been filled, the Board may then appoint two ETJ members to serve on the Board of Adjustment and the third member to serve as an alternate.

**Board Action:** The Board voted to re-open the Planning Board vacancy for a period of two weeks.

**Motion:** Commissioner Hill  
**Second:** Commissioner Smith  
**Opposed:** Mayor Pro-Tem/Commissioner Honeycutt  
**Vote:** 3-1, motion passed

## **8. Manager's Report**

Town Manager Coley Price informed Town Board officials of numerous events that had taken place and forthcoming events including the following:

- A Planning Board meeting was held March 12, 2018 to hear a rezoning request. A Public Hearing is scheduled for the April 3, 2018 Board meeting.
- There will not be a Board of Adjustment meeting in March.
- There will be a Town Board Workshop Tuesday, March 27, 2018 at 6:30pm.
- Town Hall offices will be closed Friday, March 30, 2018 in observance of Good Friday.
- NC Main Street Conference in Clayton is March 13-15.
- NC Arts Council provided the Town with a grant for concerts at the Depot. Would like to switch having the event on Friday to Thursday due to the low turnout.
- Save the dates:
  - Thursday, May 3, 2018 – National Day of Prayer
  - Saturday, May 5, 2018 – Operation In As Much at 8am
- Town Engineer's Report attached.

**9. Mayor and Town Board Reports:**

Commissioner Hawley made a motion, seconded by Commissioner Hill to go into Closed Session at 7:19pm pursuant to NCGS 143-318.11 (a)(3) to consult with the Town Attorney on a legal matter and also NCGS 143-318.11 (a)(6) to discuss a personnel matter.

Commissioner Smith opposed the motion. Vote: 3-1; motion passed.

Mayor Pro-Tem/Commissioner Honeycutt made a motion, seconded by Commissioner Hawley to reconvene in open session at 8:10pm. Unanimous.

**10. Staff Reports and Information Items:** Staff reports were enclosed in the Agenda Packet.

**11. Adjournment:** The Town Board voted unanimously to adjourn the meeting at 8:11pm.

**Motion:** Mayor Pro-Tem/Commissioner Honeycutt

**Second:** Commissioner Smith

**Vote:** Unanimous, 4-0

---

Lewis W. Weatherspoon, Mayor

Attest:

---

Veronica Hardaway, Town Clerk



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## AGENDA ABSTRACT

**DATE:** April 3, 2018

**Item: 6B**  
**Consent Agenda**

**SUBJECT: National Day of Prayer**

\*\*\*\*\*

For your consideration is an event hosted by the Angier Area Ministerial Association. The National Day of Prayer has been designated for May 3, 2018 by Presidential Proclamation.

Reverend Chris Turner from Neill's Creek Baptist Church has requested to hold the event at Depot Square at 7:00pm in order to allow families to attend together.

Manager's Comments:



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## **AGENDA ABSTRACT**

**DATE: April 3, 2018**

**Item: 6C  
Consent Agenda**

**SUBJECT: Potential Budget Amendment #BOA2018.21**

\*\*\*\*\*

For your consideration is Budget Amendment #BOA2018.21.

Budget Amendment #BOA2018.21 is for the purposes of several employees leaving employment and had to pay out vacation. New employees' salaries were different than previous employees. Some employees received salary increases and there is an additional utility billing clerk in Public Works due to part time staff leaving. Also, funds needed to cover accrual at the end of the fiscal year.

Manager's Comments:





# *Town of Angier*

## Budget Amendment #BOA2018.21

Date: April 3, 2018

Account Number	Line Description	Revenues		Expenditures	
		Increase	Decrease	Increase	Decrease
10-9004-0002	Administration-Salaries & Wages			3,000	
10-9005-0002	Streets-Salaries & Wages				5,000
10-9006-0007	Police-Retirement			250	
10-9006-9999	Police-Salaries Part time			3,000	
10-9007-0002	Library-Salaries & Wages			6,000	
10-9007-0007	Library-Retirement			500	
10-9008-0002	Recreation-Salaries & Wages			500	
10-9008-0003	Recreation-Supplemental Retirement			200	
10-9008-0007	Recreation-Retirement			100	
10-9009-0002	Planning-Salaries & Wages			1,150	
10-9009-0007	Planning-Retirement			100	
10-3001-0035	Fund Balance Appropriated	9,800			
60-9002-0002	Water-Salaries & Wages			8,000	
60-9002-0005	Water-FICA Tax Expense			500	
60-9002-0007	Water-Retirement			500	
60-9003-0002	Sewer-Salaries & Wages			5,000	
60-9003-0003	Sewer-Supplemental Retirement			100	
60-9003-0005	Sewer-FICA Tax Expense			150	
60-9003-0007	Sewer-Retirement			300	
60-3003-0007	Fund Balance Appropriated	14,550			

Explanation: Several employees left employment and we had to pay out vacation. New employees' salaries were different than previous employees. Some employees received salary increases and there is an additional utility billing clerk in Public Works due to part time employees leaving. Also, funds needed to cover accrual at end of fiscal year.

Approved

\_\_\_\_\_  
Town Manager

Reviewed

\_\_\_\_\_  
Vanessa W. Young – Interim Finance Officer

Approved

\_\_\_\_\_  
Lewis W. Weatherspoon - Mayor

Attested

\_\_\_\_\_  
Veronica Hardaway, Town Clerk



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

### AGENDA ABSTRACT

**DATE: April 3, 2018**

**Item: 7A  
Public Hearing**

**SUBJECT: A Public Hearing regarding the rezoning request submitted  
by IHG Investment Group, LLC.**

\*\*\*\*\*

As advertised in *The Daily Record*, a Public Hearing will be held.

The applicant, IHG Investment Group, LLC requests the rezoning of a parcel located at 9704 Bitter Melon Drive from GC (General Commercial) to Town of Angier R-6 (PIN#: 0675418720).

The Planning Board recommended approval at their March 12, 2018 meeting.

All persons desiring to be heard either for or against the aforementioned item may be permitted to voice their concerns, support, questions and/or responses during this Public Hearing.

Manager's Comments:



# APPLICATION FOR ZONING CHANGE

Planning Department  
55 N. Broad Street W.  
P.O. Box 278

Angier, NC 27501

Phone: (919)-639-2071 Fax: (919) 639-6130

*For Planning Department Use Only*

Case Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Planning Board Mtg. \_\_\_\_\_

Town Board Mtg. \_\_\_\_\_

## Applicant Information:

### Owner of Record:

Name: \_\_\_\_\_ IHG Investment Group LLC \_\_\_\_\_

Address: \_\_\_\_\_ 225 S. Main Street \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Fuquay-Varina, NC 27526 \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

### Applicant:

Name: \_\_\_\_\_ IHG Investment Group LLC \_\_\_\_\_

Address: \_\_\_\_\_ 225 S. Main Street \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Fuquay-Varina, NC 27526 \_\_\_\_\_

Phone: \_\_\_\_\_ 919-524-2202 \_\_\_\_\_

E-mail: \_\_\_\_\_ hammer205@aol.com \_\_\_\_\_

Fax: \_\_\_\_\_

## Property Description:

PIN(S): 0418726 (Real Estate ID) \*Wake County GIS\* Acreage: 1.59 Acres

Tax Parcel ID: 0675418720

Address: 9704 Bitter Melon Drive Angier, NC 27501

Directions from Town Hall: Turn North on NC 55 toward Fuquay-Varina. Travel 2.2 miles and parcel is located on left.

Deed Book: 015757 Page: 00489 (Wake County Register of Deeds)

Plat Book: BM 2010 Page: 00431 \*Wake County\*

## Zoning Request:

Existing zoning: GC (Harnett/Angier) Requested zoning: R6 (Harnett/Angier)

## Attachments:

- Written description of property from recorded deed
- Recorded map of property at scale of not less than one (1) inch = 200 feet
- Explanation of why the zoning change is requested, addressing applicable portions of Section 14.3 of the Unified Development Ordinance.

**IHG INVESTMENT GROUP LLC  
Rezoning Request**

**Deed Language:**

Written Description of property:

Being all of Lot C-1, Johnson's Landing, as shown on map entitled "Recombination Map for: Johnson Landing, Lots 1, 2 and C-1", as recorded in Book of Maps 2010, Page 431, Wake County Registry

And

Being all of Lot C-3, Johnson's Landing, as shown on map entitled "Johnson's Landing Lots C-a – C-3", recorded in Book of Maps 2007, Page 2272, Wake County Registry.





## APPLICATION FOR ZONING CHANGE

Planning Department

55 N. Broad Street W.

P.O. Box 278

Angier, NC 27501

Phone: (919)-639-2071 Fax: (919) 639-6130

### Signatures:

The undersigned applicant hereby certifies that, to the best of his or her knowledge and belief, all information supplied with this application is true and accurate:

Property Owner Signature

2/27/18

Date

Authorized Agent Signature

Date

### Requirements for Consideration:

The Planning Board shall consider and make recommendation to the Town Board of Commissioners concerning each proposed zoning district. The following policy guidelines shall be followed by the Planning Board concerning zoning districts and no proposed zoning district will receive favorable recommendation unless:

1. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
2. There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of the individual or small group.
3. There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely used which applicants state they intend to make of the property involved.)
4. There is convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change.
5. The proposed change is in accordance with the comprehensive plan and sound planning practices.





# REZONING STAFF REPORT

File #: 2018-000076  
Staff Contact: Sean Johnson  
sjohnson@angier.org  
(919) 331-6702

Planning Board: March 12, 2018

Public Hearing: April 3, 2018

## Requesting Rezoning: General Commercial to R-6

### Applicant Information

#### Owner of Record:

Name: IHG INVESTMENT GROUP LLC  
Address: 225 S. Main Street  
City/State/Zip: Fuquay-Varina, NC 27526

#### Applicant:

Name: Same as Owner  
Address:  
City/State/Zip:

### Property Description

PIN(s): Wake County - 0675418720 Acreage: 1.59 Acres  
Address: 9704 Bitter Melon Drive

### Vicinity Map



## Zoning District Compatibility



	CURRENT	REQUESTED
	GC	R-6
Parks & Rec Facilities		<b>P</b>
Detached Single Family or Duplexes		<b>P</b>
Townhomes/Condos		<b>S</b>
Multi-Family		<b>S</b>
Professional Offices	<b>P</b>	
Retail Uses	<b>P</b>	
Eating Establishments	<b>P</b>	
Governmental Uses	<b>P</b>	<b>P</b>
Distribution		
Manufacturing Uses		

**P=Permitted Use S=Special Use**

## Physical Characteristics



**Site Description:** The property is currently vacant and is adjacent to the Johnson's Landing Pond.

**Surrounding Land Uses:** Surrounding Land Uses include medium and high density residential, retail and service uses, and a privately owned aviation site.

**Aerial Photograph (2013)**

## Services Available

Water:

- ☒ Public  
☐ Private (Well)  
☐ Other: Unverified

Sewer:

- ☒ Public  
☐ Private (Septic Tank)  
☐ Other: unverified

Transportation:

Access will be provided by Bitter Melon Drive



## Land Use Classification Compatibility



Future Land Use Map (2017)

	REQUESTED ZONING	LAND USE
	<b>R-6</b>	<b>Comm</b>
Parks & Rec Facilities	<b>P</b>	
Detached Single Family	<b>P</b>	
Duplexes	<b>P</b>	
Townhomes	<b>S</b>	
Multi-Family	<b>S</b>	
Professional Offices		<b>P</b>
Retail Uses		<b>P</b>
Eating Establishments		<b>P</b>
Governmental Uses	<b>P</b>	<b>P</b>
Distribution		
Manufacturing Uses		

### 2017 Angier Comp. Land Use Plan: Commercial

**The Proposed Rezoning Is Not In Compliance With The Land Use Plan**

## Evaluation

- ☒ **Yes** ☐ **No** The IMPACT to the adjacent property owners and the surrounding community is reasonable, and the benefits of the rezoning outweigh any potential inconvenience or harm to the community.  
REASONING: The requested zoning would allow for use of the property that is compatible with adjoining uses.
- ☐ **Yes** ☒ **No** The requested zoning district is COMPATIBLE with the existing Land Use Classification.  
REASONING: The Land Use Plan calls for Commercial use of the property, which is contrary to the uses allowed by the requested zoning district.
- ☒ **Yes** ☐ **No** The proposal does ENHANCE or maintain the public health, safety and general welfare.  
REASONING: The rezoning would allow for uses compatible with surrounding uses.
- ☐ **Yes** ☒ **No** The request is for a SMALL SCALE REZONING and should be evaluated for reasonableness  
REASONING: The rezoning would match the zoning of adjacent parcels.

## Suggested Statement-of-Consistency (Staff concludes that...)

The requested rezoning to R-6 is not compatible with The Land Use Plan. However, the uses permitted by the requested district would be compatible with existing uses, would not have an unreasonable impact on the surrounding community, and will not harm the public health, safety, and general welfare for the reasons stated in the evaluation. It is recommended that this rezoning request be **APPROVED**.

---

## Standards of Review and Worksheet

### STANDARDS OF REVIEW

The Planning Board shall consider and make recommendations to the Town Board of Commissioners concerning this proposed conditional zoning district. The following policy guidelines shall be followed by the Planning Board concerning zoning districts and no proposed zoning district will receive favorable recommendation unless:

- ☐ Yes   ☐ No   A.   The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- ☐ Yes   ☐ No   B.   There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of the individual or small group.
- ☐ Yes   ☐ No   C.   There is convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change.
- ☐ Yes   ☐ No   D.   The proposed change is in accordance with the comprehensive plan and sound planning practices.

### ☐ **GRANTING THE REZONING REQUEST**

Motion to grant the rezoning upon finding that the rezoning is reasonable based on **All** of the above findings of fact A-E being found in the affirmative and that the rezoning advances the public interest.

### ☐ **DENYING THE REZONING REQUEST**

Motion to deny the rezoning upon finding that the proposed rezoning does not advance the public interest and is unreasonable due to the following:

- ☐ The proposal will not place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- ☐ There is not convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of the individual or small group.
- ☐ There is not convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely uses which applicants state they intend to make of the property involved.)
- ☐ There is not convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change.
- ☐ The proposed change is not in accordance with the comprehensive plan and sound planning practices.
- ☐ The proposed change was not found to be reasonable for a small scale rezoning

---

## Attachments

- ☒ Original Rezoning Application



**Town of Angier**  
P.O. Box 278  
Angier, NC 27501  
919-639-2071



Lewis Weatherspoon  
Mayor

Coley B. Price  
Manager

**MEMO**

TO: Angier Board of Commissioners

FROM: Angier Planning Board

RE: March 12, 2018 Angier Planning Board Meeting

This is to inform the Angier Board of Commissioners of the recommendations made by the Angier Planning Board during their March 12, 2018 meeting, and thereby satisfying the requirements of N.C.G.S. 160-383.

The items on the Planning Board agenda were as follows:

**Rezoning Request – 1.59 Parcel on Bitter Melon Drive, Angier, NC  
(Wake Co. PIN: 0675418720)**

The Planning Board recommends the approval of the change in zoning from General Commercial to R-6 based on the following:

The Planning Board voted to recommend approval to rezone the 1.59 acre parcel submitted by IHG Investment Group, LLC at 9704 Bitter Melon Drive from GC (General Commercial) to R-6 although contrary to the current adopted Land Use Plan it is complementary to the surrounding area.

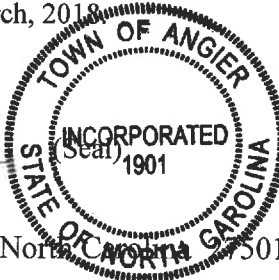
Everett Blake, III  
Angier Planning Board Chairman

**North Carolina  
Harnett County**

I, Veronica Hardaway, Town Clerk for the Town of Angier, North Carolina, do hereby certify that attached hereto is a true and accurate recommendation made by the Town of Angier's Planning Board of the March 12, 2018 Planning Board Meeting as it relates to a rezoning request for the parcel mentioned above.

WITNESS my hand and seal this the 20th day of March, 2018.

Veronica Hardaway, Town Clerk



**Plan Consistency Statement Requirement For Zoning Amendments:**  
**North Carolina Session Law 2017-10**

**§ 160A-383. Purposes in view.**

(a) Zoning regulations shall be made in accordance with a comprehensive plan.

(b) Prior to adopting or rejecting any zoning amendment, the governing board shall adopt one of the following statements which shall not be subject to judicial review:

(1) A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.

(2) A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.

(3) A statement approving the zoning amendment and containing at least all of the following:

a. A declaration that the approval is also deemed an amendment to the comprehensive plan. The governing board shall not require any additional request or application for amendment to the comprehensive plan.

b. An explanation of the change in conditions the governing board took into account in amending the zoning ordinance to meet the development needs of the community.

c. Why the action was reasonable and in the public interest



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## AGENDA ABSTRACT

**DATE: April 3, 2018**

**Item: 8A  
New Business**

**SUBJECT: Planning Board Appointment**

\*\*\*\*\*

The Town Board may consider applications from candidates who seek a Board appointment to the Town of Angier's Planning Board to fill a current vacancy. For the Board's consideration are applications submitted by:

**In-Town Applicants**

Tom Taylor – Interviewed November 28, 2017  
Christina Kazakavage  
Samuel Gregory  
Richard Mestler  
David Hardison

Interviews were conducted at the Board's Work Session March 27, 2018.

Manager's Comments:

In-town



**APPLICATION TO SERVE ON AN ADVISORY BOARD APPOINTED  
BY THE TOWN OF ANGIER BOARD OF COMMISSIONERS**

The Town of Angier appreciates your interest in serving on a Board and requests that you complete the following application. This application requests general information based on your interest in applying for a Board for the Town of Angier.

Applicant Name: THOMAS TAYLOR Date of Application: 9/10/17

Home Address: 871 N. BENTON ST. ANGIER NC 27501  
Street Address, Town, Zip Code

Home Phone: 919.639-9444 Business/Other Phone: 919.796-6738

FAX Number: \_\_\_\_\_ Email Address: Taylor372@aol.com

In order to consider this application and provide a sense of balance to the various Boards, the Town of Angier requests that the following information be provided:

Date of Birth 07/06/1939 Male: ☒ Female: ☐

Occupation: RETIRED

Do you reside within the Town Limits of Angier: Yes ☒ No ☐

Length of residence in the Town of Angier: 20 Years 4 Months

Please indicate your preference by the number (first choice being "1") and choose.

## Town of Angier Advisory Boards

Planning Board 2

Library Board \_\_\_\_\_

ABC Board 1

### Ethics Guidelines for Town Boards

(Please check if you agree)

☒ Yes, if appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Angier.


Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board should excuse himself/herself from voting. The board may request the Town Attorney to respond in writing.

Please provide a brief summary outlining why you wish to serve on a board you have indicated.

ANGIER IS HOME TO ME & MY FAMILY AND I WANT TO  
GIVE BACK TO MY COMMUNITY BY SERVING ON THE  
ABC BOARD AND THE PLANNING BOARD.

  
Applicant's Signature Required  
10 SEP 17  
Date

Please return form to:  
Angier Town Clerk, P.O. Box 278, Angier, NC  
Or FAX (919) 639-6130

Date Received: 9/29/17





**APPLICATION TO SERVE ON AN ADVISORY BOARD APPOINTED  
BY THE TOWN OF ANGIER BOARD OF COMMISSIONERS**

**The Town of Angier appreciates your interest in serving on a Board and requests that you complete the following application. This application requests general information based on your interest in applying for a Board for the Town of Angier.**

Applicant Name: Christina Kazakavage Date of Application: 3/14/19

Home Address: 198 Windsor Dr, Angier NC 27501  
Street Address, Town, Zip Code

Home Phone: \_\_\_\_\_ Business/Other Phone: 910-237-2916

FAX Number: \_\_\_\_\_ Email Address: appalusaspots@yahoo.com

**In order to consider this application and provide a sense of balance to the various Boards, the Town of Angier requests that the following information be provided:**

Date of Birth 10/31/60 Male: ☐ Female: ☒

Race: White (African American, White, Hispanic, Asian, Native American)

Occupation: Business Owner

Do you reside within the Town Limits of Angier: Yes ☒ No ☐

Length of residence in the Town of Angier: 3 Years 9 Months

*I have lived  
in Harnett  
County 28 years*



**Please indicate your preference by the number (first choice being "1") and choose.**

**Town of Angier Advisory Boards**

Planning Board 1

Library Board 3

ABC Board 2

**Ethics Guidelines for Town Boards**

(Please check if you agree)

☐ Yes, if appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Angier.

Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board should excuse himself/herself from voting. The board may request the Town Attorney to respond in writing.

Please provide a brief summary outlining why you wish to serve on a board you have indicated.

I have always loved Angier. ~~Before~~ I want to serve  
this beautiful community. Angier is going to  
grow and I want to be a part of that!

  
Applicant's Signature Required  
3/14/18  
Date

**Please return form to:  
Angier Town Clerk, P.O. Box 278, Angier, NC  
Or FAX (919) 639-6130**

Date Received: 3/14/18



**APPLICATION TO SERVE ON AN ADVISORY BOARD APPOINTED  
BY THE TOWN OF ANGIER BOARD OF COMMISSIONERS**

The Town of Angier appreciates your interest in serving on a Board and requests that you complete the following application. This application requests general information based on your interest in applying for a Board for the Town of Angier.

Applicant Name: Samuel Gregory Date of Application: 3/14/18

Home Address: 247 S. Wilma St. Angier, NC 27501  
Street Address, Town, Zip Code

Home Phone: 919-633-3021 Business/Other Phone: 919-634-8225

FAX Number: 919-634-4433 Email Address: samhunts1@aol.com

In order to consider this application and provide a sense of balance to the various Boards, the Town of Angier requests that the following information be provided:

Date of Birth 2/11/90 Male: ☒ Female: ☐

Occupation: Funeral Director/Embalmer

Do you reside within the Town Limits of Angier: Yes ☒ No ☐

Length of residence in the Town of Angier: 2 Years 1 Months

---

Please indicate your preference by the number (first choice being "1") and choose.

## Town of Angier Advisory Boards

Planning Board 1

Library Board 3

ABC Board 2

### Ethics Guidelines for Town Boards

(Please check if you agree)

☐ Yes, if appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Angier.

Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board should excuse himself/herself from voting. The board may request the Town Attorney to respond in writing.

Please provide a brief summary outlining why you wish to serve on a board you have indicated.

I have great interest in the town of Angier and  
its success. I have lived here since I was a child  
and I want the best for the town.

  
Applicant's Signature Required  
3-14-18  
Date

Please return form to:  
Angier Town Clerk, P.O. Box 278, Angier, NC  
Or FAX (919) 639-6130

Date Received: 3/14/18



**APPLICATION TO SERVE ON AN ADVISORY BOARD APPOINTED  
BY THE TOWN OF ANGIER BOARD OF COMMISSIONERS**

The Town of Angier appreciates your interest in serving on a Board and requests that you complete the following application. This application requests general information based on your interest in applying for a Board for the Town of Angier.

Applicant Name: RICHARD MESTIER Date of Application: 03/26/2018

Home Address: 9713 Bitter Melon Dr, Angier, 29501  
Street Address, Town, Zip Code

Home Phone: \_\_\_\_\_ Business/Other Phone: 757-897-6282

FAX Number: \_\_\_\_\_ Email Address: ~~Richard~~ RickM@RickMestier.net

In order to consider this application and provide a sense of balance to the various Boards, the Town of Angier requests that the following information be provided:

Date of Birth 05/05/1951 Male: ☒ Female: ☐

Race: WHITE (African American, White, Hispanic, Asian, Native American)

Occupation: CONSULTANT

Do you reside within the Town Limits of Angier: Yes ☒ No ☐

Length of residence in the Town of Angier: \_\_\_\_\_ Years 9 Months

---

Please indicate your preference by the number (first choice being "1") and choose.

### Town of Angier Advisory Boards

Planning Board <sup>#</sup> 1

Library Board \_\_\_\_\_

ABC Board \_\_\_\_\_

### Ethics Guidelines for Town Boards

(Please check if you agree)

☐ Yes, if appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Angier.

Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board should excuse himself/herself from voting. The board may request the Town Attorney to respond in writing.

Please provide a brief summary outlining why you wish to serve on a board you have indicated.

I want to serve on the Planning Board to assist Angier in preparing for the challenges  
and opportunities coming with area expansion and growth. I would use my  
experience, skills and knowledge in strategic planning, engineering, construction and  
business improvement toward the success of  
Angier.

Applicant's Signature Required

Date Received: 3/26/18

March 26, 2018

Date

Please return form to:  
Angier Town Clerk, P.O. Box 278, Angier, NC  
Or FAX (919) 639-6130





**APPLICATION TO SERVE ON AN ADVISORY BOARD APPOINTED  
BY THE TOWN OF ANGIER BOARD OF COMMISSIONERS**

The Town of Angier appreciates your interest in serving on a Board and requests that you complete the following application. This application requests general information based on your interest in applying for a Board for the Town of Angier.

Applicant Name: David Michael Hardison Date of Application: 3/27/18

Home Address: 55 Foxfield Court Angier NC 27501  
Street Address, Town, Zip Code 919-816-4860 - Cell  
Home Phone: 919-639-2796 Business/Other Phone: 919-639-3726 - Wk  
FAX Number: 919-639-3710 Email Address: muhins@embargmail.com

In order to consider this application and provide a sense of balance to the various Boards, the Town of Angier requests that the following information be provided:

Date of Birth 12/02/1950 Male: ☒ Female: ☐

Occupation: Insurance Agent / Business Owner

Do you reside within the Town Limits of Angier: Yes ☒ No ☐

Length of residence in the Town of Angier: 12 Years Plus at least Months

Please indicate your preference by the number (first choice being "1") and choose.

# Town of Angier Advisory Boards

Planning Board 1

Library Board \_\_\_\_\_

ABC Board \_\_\_\_\_

## Ethics Guidelines for Town Boards

(Please check if you agree)

☐ Yes, if appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Angier.

Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board should excuse himself/herself from voting. The board may request the Town Attorney to respond in writing.

Please provide a brief summary outlining why you wish to serve on a board you have indicated.

---

---

---

*David Michael Hardison*

Applicant's Signature Required

3-27-18

Date

Please return form to:  
Angier Town Clerk, P.O. Box 278, Angier, NC  
Or FAX (919) 639-6130

Date Received:

3/27/18





Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## **AGENDA ABSTRACT**

**DATE: April 3, 2018**

**Item: 8B**  
**New Business**

**SUBJECT: House Bill 436 Discussion**

\*\*\*\*\*

The Board will discuss an act to provide for uniform authority to implement System Development Fees for public water and sewer systems and to clarify the applicable statute of limitations.

The Town Board may determine the method by which fees will be implemented in order to meet the July 1, 2018 deadline.

Manager's Comments:

EnviroLink hopes this presentation and that these slides are helpful. EnviroLink considers this presentation to contain copyrighted materials so please do not distribute, copy, display, or otherwise use these materials for any purpose other than informational purposes.

---



ENVIROLINK

# Town of Angier Work Session

## HB 436 – System Development Fee Analysis

### March 27, 2018



ENVIROLINK

©2018 EnviroLink, Inc.

# System Development Fee & HB 436

---

Legislative action prompted by municipalities following “*Carthage Case*” decision finding that cities did not have statutory authority to charge fees for future development and potential of huge liability for 10 years of refunds

AN ACT TO PROVIDE FOR UNIFORM AUTHORITY TO IMPLEMENT SYSTEM DEVELOPMENT FEES FOR PUBLIC WATER AND SEWER SYSTEMS IN NORTH CAROLINA AND TO CLARIFY THE APPLICABLE STATUTE OF LIMITATIONS.

The General Assembly of North Carolina enacts:

SECTION 1. Chapter 162A of the General Statutes is amended by adding a new Article to read: “Article 8. System Development Fees.”

“§ 162A-200. Short title. This Article shall be known and may be cited as the “Public Water and Sewer System Development Fee Act.””



## HB 436 - Background

---

Prior to HB 436 – Municipal systems...

“may establish and revise from time to time schedules of rents, rates, fees, charges, and penalties for the use of or the services furnished by any public enterprise.” G.S. 160A-314; G.S. 153A-277

HB436 Clarified and Established that Municipal systems....

“may establish and revise from time to time schedules of rents, rates, fees, charges, and penalties for the use of or the services furnished by or to be furnished by any public enterprise.” G.S. 160A-314; G.S. 153A-277



# Public Water and Sewer System Development Fee Act

---

## 162A-201 (9)

System development fee. – A charge or assessment for service imposed with respect to new development to fund costs of capital improvements necessitated by and attributable to such new development, to recoup costs of existing facilities which serve such new development, or a combination of those costs, as provided in this Article. The term includes amortized charges, lump-sum charges, and any other fee that functions as described by this definition regardless of terminology. The term does not include any of the following:

- a. A charge or fee to pay the administrative, plan review, or inspection costs associated with permits required for development.
- b. Tap or hookup charges for the purpose of reimbursing the local governmental unit for the actual cost of connecting the service unit to the system.
- c. Availability charges.
- d. Dedication of capital improvements .....



## Examples of Charges Prior to HB 436

---

Impact Fees	Availability Charges
Capacity Fees	System Development Fees
Tap Fees	User Fees
Capital Fees	Capital Facility Fees
System Buy-in Charges	Capital Investment Fees
Capital Recovery Fees	Capital Reserve Fees
Capacity Use Fees	Acreage Fees
Development and Technology Fees	Privilege Fees
Connection Costs	Contractual Charges
Permit / Plan / Inspection	Meter Charges

# Public Water and Sewer System

## Development Fee Act (Identifiable)

---

Impact Fees

Capacity Fees

Tap Fees

Capital Fees

System Buy-in Charges

Capital Recovery Fees

Capacity Use Fees

Development and Technology Fees

**Connection Costs**

**Permit / Plan / Inspection**

**Availability Charges**

**System Development Fees**

User Fees

Capital Facility Fees

Capital Investment Fees

Capital Reserve Fees

Acreage Fees

Privilege Fees

**Contractual Charges**

**Meter Charges**



ENVIROLINK

## Public Water and Sewer System Development Fee Act

---

- Conforming deadline is July 1, 2018 for fees in effect on October 2017 for fees not calculated in accordance
- Stand alone written analysis or component of capital improvement plan
- Prepared by a qualified financial professional or a licensed professional engineer
- Reasonably detailed and Identified all assumptions and limiting conditions.
- Employs “generally accepted accounting, engineering and planning methodologies”



# Public Water and Sewer System

## Development Fee Act

---

- Produces a maximum per unit service fee that can be applied/adapted to different customer classes – can charge less if desired, but must have calculation for maximum.
- Posted on web site and process for receiving comments/suggestions 45 days before fees are considered
- Public hearing
- Adopted by governing board
- Published in annual budget or rate plan or ordinance
- Updated every at least every 5 years

# Public Water and Sewer System

## Development Fee Act

---

- Identify the assets and value of unused capacity that would be use to serve new development
- Identify and value new assets that serve new development
- Adjust the value based on standard practices and language in HB-436
- Develop a “equivalent residential unit” cost to recoup the cost of existing and / or new facilities.
- Develop conversion approach to apply to different types of new customers

## Analysis Equivalent Residential Unit

162A-201. Definitions. (8) Service unit. – A unit of measure, typically an equivalent residential unit, calculated in accordance with generally accepted engineering or planning standards.

Equivalent Residential Unit can be calculated based on:

- Specifications for “Residential Unit” design usage. (Codes, Definition for Planning Criteria, etc.)
- Actual Usage based on Gallons per Day (GPD) peak usage and historical data to determine “Residential Unit Peak GPD” and use to determine REU for larger customers.
- Ratio of meter / tap sized versus standard Residential size.

## Analysis Equivalent Residential Unit

- NC Code has 360 gallons per day peak (GPD) for Residential with 3 bedroom as basis for system design and 90% return for wastewater design = 1 Equivalent Residential Unit (ERU)
- Systems have “design” capacities of X Million gallons per day (MGD) or (Gallons per day) (GPD).

System Design Capacity (GPD) / Number of GPD / ERU =  
Total ERU (System)

## Analysis Equivalent Residential Unit

<b>Water</b>	<b>System Capacity MGD</b>	<b>1.360</b>	<b>MGD</b>
	<b>System Capacity GPD</b>	<b>1,360,000</b>	<b>GPD</b>
	<b>Equivalent Residential Unit GPD *</b>	<u><b>360</b></u>	<b>GPD / ERU</b>
	<b>Total Equivalent Residential Units by Capacity</b>	<u><b>3,778</b></u>	<b>ERU (Capacity Based)</b>

<b>Waste Water</b>	<b>System Capacity MGD</b>	<b>1.258</b>	<b>MGD</b>
	<b>System Capacity GPD</b>	<b>1,258,000</b>	<b>GPD</b>
	<b>Equivalent Residential Unit GPD</b>	<u><b>324</b></u>	<b>GPD / ERU</b>
	<b>Total Equivalent Residential Unit by Capacity</b>	<u><b>3,883</b></u>	<b>ERU (Capacity Based)</b>



ENVIROLINK

# Public Water and Sewer System

## Development Fee Act – Value System

---

- Incremental/Marginal cost method.

Determines the proportionate share of cost for new infrastructure to serve growth.

- Buy-in method.

Determines the value of the existing infrastructure available for growth that existing customers have been paying the costs for construction and upkeep of over the years.

- Combined method.

A combination of Incremental / Marginal and Buy-in methodology.

# Public Water and Sewer System

## Development Fee Act – Use of Fees

---

SDF revenue should be deposited into capital reserve fund or identifiable fund due to limits on use.

### Incremental or Combined Cost Method

- Future capital needs
- Other capital costs if no capital projects expenses within 5 years

### Buy-in

- Capital costs associated with previous projects that have available capacity
- Rehabilitation projects

# Town of Angier Rate and Fee Schedule For the Fiscal Year June 30, 2017

---

- ✓ **Meter Fee:** Charges for installation of meter.
- ✓ **Access Fee:** Access fees allow the customer the opportunity to connect to the town's water / sewer system. These fees cover the administrative costs for inspection, design and regulatory requirements. (Consider different title such as "Regulatory Fee")
- ✗ **Acreage Fee:** Acreage fees provide for the property's proportionate share of the costs of major water / sewer trunk lines previously installed to serve the vicinity.
- ✗ **Capacity Fees:** Capacity fees are assessed on a one-time basis when a customer connects to the water system and/or sanitary sewer system. These fees pay for future capital improvements and capacity costs associated with the water supply storage, wastewater treatment plant and primary intercepting systems.



ENVIROLINK



# Town of Angier Rate and Fee Schedule For the Fiscal Year June 30, 2017

	Water	Sewer	Total	
<b>Meter Fee (Residential)</b>	<b>\$366</b>		<b>\$ 366</b>	
<b>Access Fee (Residential)</b>	<b>\$732</b>	<b>\$ 799</b>	<b>\$1,531</b>	
<b>Acreage (Single Family)</b>	<b>\$512</b>	<b>\$ 732</b>	<b>\$1,244</b>	Fees Considered as "SDF"
<b>Capacity Fee (Residential)</b>	<b>\$366</b>	<b>\$ 499</b>	<b>\$ 865</b>	
<b>Total Existing Fees (Residential)</b>			<b>\$4,006</b>	
<b>Total Fees Related to "SDF"</b>	<b>\$878</b>	<b>\$1,231</b>	<b>\$2,109</b>	At Risk 7/1/2018



ENVIROLINK

## Analysis Value Methodology

---

- Buy-in method.

Determines the value of the existing infrastructure available for growth that existing customers have been paying the costs for construction and upkeep of over the years.

- ✓ Replacement Cost New Less Depreciation (RCNLD)
- ✓ Must adjust for existing debt, contributions, etc.
- ✓ Other adjustments to appropriately value system

# Town of Angier System Buy-In Value

## Methodology

Water System Value	\$	2,653,771.04
LessDebt	\$	878,780.38
LessGrants, Contributions, Etc.	\$	-
	\$	878,780.38
PlusKENNEBEC CHURCH ROAD BOOSTER STATION	\$	225,000.00
PlusRAWLS CHURCH ROAD SYSTEM EXPANSION	\$	425,000.00
Water System Total for System Development Fee	\$	2,424,990.66
Waste Water System Value	\$	10,710,294.62
LessDebt	\$	2,967,000.00
LessGrants, Contributions, Etc.	\$	-
	\$	2,967,000.00
Waste Water System Total for System Development Fee	\$	7,743,294.62

# Analysis Incremental Value Methodology

---

- Incremental /Marginal Cost

Determines the value of ongoing projects for which expenditures have been made, but are not in the depreciated assets and / or will be required to serve new customers

- Still considerable discussion and little guidance on methodology for this area
- Gathering knowledge and discussions continue
- Focused on impact to existing customers as basis for methodology

## Analysis Incremental Value Methodology

Can only include Principal payment portion of ongoing project debt in Incremental cost. When project is completed, asset will be calculated under the “Buy-In” methodology.

CIP Projects	Approved Projects in CIP 10 Yr. Plan (Capital Cost)	CIP 10 Yr. Plan (Total Including Interest)	CIP 10 Yr. Plan Cost (Outstanding Debt (Interest))	CIP 10 Yr. Plan To Date (Outstanding Debt Principal)	CIP 10 Yr. Plan To Date Asset for SDF (Principal To Date)	To Date Cost & Debt Svc Existing Customers	To Date Cost & Debt Svc / ERUT*	SDF / ERUT*	Credit % of Project Cost
<b>\$1.6M</b>	<b>\$1.6M</b>	<b>\$1,310,834</b>	<b>\$318,970</b>	<b>\$904,499</b>	<b>\$87,364</b>	<b>\$131,083</b>	<b>\$34.70</b>	<b>\$23.13</b>	<b>33%</b>
<b>Kennebeck Elevated Tank</b>									
							3,778	3,778	

As of July 1, 2018



ENVIROLINK

## Analysis System Development Fee

Water System	Capital Assets	Equivalent Residential Unit (ERU) SDF	(Buy In)	\$	641.91
Water System	Approved CIP	Annual Incremental Cost / ERU / 10 year Plan SDF	(Incremental)	\$	23.13
Water System	System Development Fee per ERU				\$ 665.04
Waste Water System	Capital Assets	Equivalent Residential Unit (ERU) SDF	(Buy In)	\$	1,994.30
Waste Water System	Approved CIP	Annual Incremental Cost / ERU / 10 year Plan SDF	(Incremental)	\$	-
Waste Water System	System Development Fee per ERU				\$ 1,994.30
Total System Development Fee per ERU				\$	2,659.33
RCNLD & Total Equivalent Residential Units by Capacity					

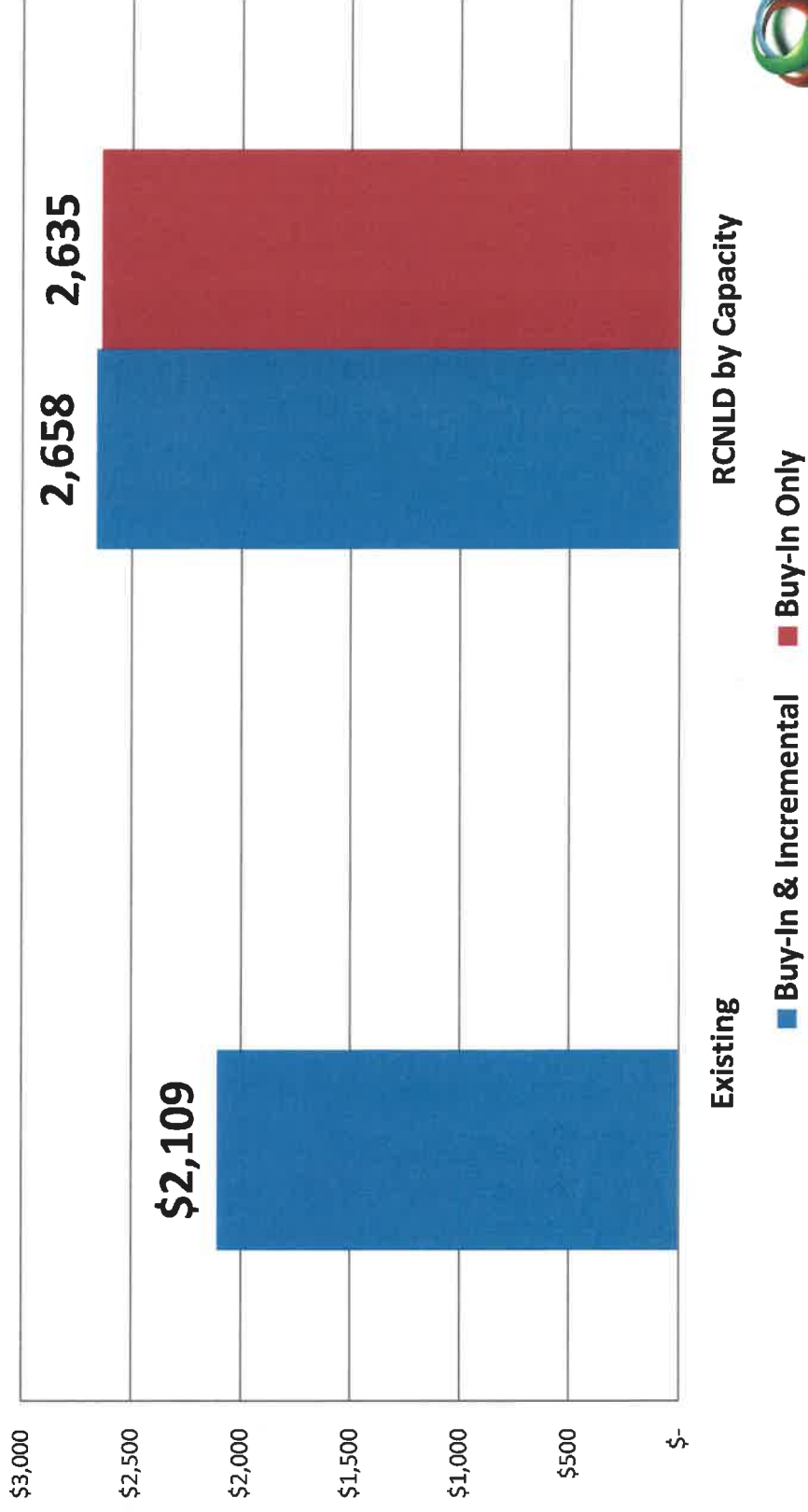


ENVIROLINK

#

# Town of Angier SDF Analysis Summary

## SDF Analysis - 2018 Existing, Buy In and Combined Comparison





# Town of Angier Rate and Fee Schedule Comparison with Fiscal Year June 30, 2017

	Water	Sewer	Total	New Total SDF Max
<b>Meter Fee (Residential)</b>	<b>\$366</b>		<b>\$ 366</b>	<b>\$ 366</b>
<b>Access Fee (Residential)</b>	<b>\$732</b>	<b>\$ 799</b>	<b>\$1,531</b>	<b>\$1,531</b>
<b>Acreage (Single Family)</b>	<b>\$512</b>	<b>\$ 732</b>	<b>\$1,244</b>	
<b>Capacity Fee (Residential)</b>	<b>\$366</b>	<b>\$ 499</b>	<b>\$ 865</b>	
<b>System Development Fee</b>	<b>\$664</b>	<b>\$1,994</b>		<b>\$2,658</b>
<b>Total Fees (Residential Old vs New)</b>			<b>\$4,006</b>	<b>\$4,555</b>

Old Fees Related to "SDF"

\$878      \$1,231      \$2,109



ENVIROLINK

# Town of Angier SDF Proposed Schedule

Water System	Capital Assets	Equivalent Residential Unit (ERU) SDF	(Buy In)	\$	641.00
Water System	Approved CIP	Annual Incremental Cost / ERU / 10 year Plan SDF	(Incremental)	\$	23.00
Water System Development Fee per ERU					
				\$	664.00
Waste Water System	Capital Assets	Equivalent Residential Unit (ERU) SDF	(Buy In)	\$	1,994.00
Waste Water System	Approved CIP	Annual Incremental Cost / ERU / 10 year Plan SDF	(Incremental)		
Waste Water System Development Fee per ERU					
				\$	1,994.00
Total System Development Fee per ERU					
				\$	2,658.00
RCNLD & Total Equivalent Residential Units by Capacity					



ENVIROLINK

# Town of Angier SDF Proposed Schedule

Meter Size	AWWA (GPM capacity)		Capacity Factor	AWWA (GPM capacity)		
				Water SDF	Waste Water SDF	Total SDF
5/8 inch	20	1.00		\$ 664.00	\$ 1,994.00	\$ 2,658.00
3/4 inch	30	1.50		\$ 996.00	\$ 2,991.00	\$ 3,987.00
1 inch	50	2.50		\$ 1,660.00	\$ 4,985.00	\$ 6,645.00
1-1/2 inch	100	5.00		\$ 3,320.00	\$ 9,970.00	\$ 13,290.00
2 inch	160	8.00		\$ 5,312.00	\$ 15,952.00	\$ 21,264.00
3 inch	300	15.00		\$ 9,960.00	\$ 29,910.00	\$ 39,870.00
4 inch	500	25.00		\$ 16,600.00	\$ 49,850.00	\$ 66,450.00
6 inch	1,000	50.00		\$ 33,200.00	\$ 99,700.00	\$ 132,900.00

Note: Individual Residential Units to be charged at 5/8" rate regardless of actual meter size



ENVIROLINK

# Questions and Discussions

## Town of Angier SDF Proposed Schedule

---

- Review SDF Analysis and other Fees and receive direction for actual fees at March 20<sup>th</sup> Workshop.
- Posting required for 45 days for comments prior to approval.
- Town to determine schedule to meet the June 5<sup>th</sup> meeting date.
- Public Hearing and Approval – June 5<sup>th</sup> Council Meeting.



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## **AGENDA ABSTRACT**

**DATE: April 3, 2018**

**Item: 9**  
**Manager's Report**

**SUBJECT: Manager's Report**

\*\*\*\*\*

Manager's Comments:



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## **AGENDA ABSTRACT**

**DATE: April 3, 2018**

**Item: 10**  
**Mayor/Town Board Reports**

**SUBJECT: Mayor and Town Board Reports**

\*\*\*\*\*

Manager's Comments:



Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

## **AGENDA ABSTRACT**

**DATE: April 3, 2018**

**Item: 11  
Staff Reports and  
Informational Items**

**SUBJECT: Staff Reports and Informational Items**

\*\*\*\*\*

- Finance Department
- Engineer's Report
- Parks & Recreation Department
- Planning Department
- Police Department
- Public Works Department

Manager's Comments:



**Town of Angier**  
**Financial Summary Report**  
**as of March 29, 2018**

**General Fund**

	Annual Budget	Actual to Date	Y-T-D % Collected	Statement Period	Variance
<b>Revenues:</b>				9	
Ad valorem taxes	\$ 1,676,663	\$ 1,635,806	97.56%	75.00%	22.56%
Vehicle & Privilege Licenses	14,000	12,859	91.85%	75.00%	16.85%
Local Option Sales Tax	670,000	397,084	59.27%	75.00%	-15.73%
Other taxes	506,650	264,324	52.17%	75.00%	-22.83%
State grant revenue	-	76		75.00%	-75.00%
Permits and fees	386,700	312,293	80.76%	75.00%	5.76%
Recreation department fees	46,500	45,860	98.62%	75.00%	23.62%
Investment earnings	8,500	12,795	150.53%	75.00%	75.53%
Other general revenues	374,696	346,303	92.42%	75.00%	17.42%
Transfer from Water/Sewer	-	-	0.00%	75.00%	-75.00%
Fund Balance Appropriated	16,780				
Total revenues	\$ 3,700,489	\$ 3,027,402	81.81%	75.00%	6.81%

	Annual Budget	Actual to Date	Y-T-D % Expended	Statement Period	Variance
<b>Expenditures:</b>				9	
<b>Administrative</b>	\$ 933,275	575,297	61.64%	75.00%	13.36%
Public safety	1,107,428	798,735	72.13%	75.00%	2.87%
Streets	657,446	480,163	73.03%	75.00%	1.97%
Planning	115,792	72,580	62.68%	75.00%	12.32%
Library	161,877	110,412	68.21%	75.00%	6.79%
Recreation	286,946	175,758	61.25%	75.00%	13.75%
Depot	68,000	47,170	69.37%	75.00%	5.63%
<b>Debt service:</b>					
Principal	148,431	129,623	87.33%	75.00%	-12.33%
Interest and fees	22,000	20,968	95.31%	75.00%	-20.31%
<b>Interfund Transfers:</b>					
NC 210 Sidewalk Project	-	-	0.00%	75.00%	0.00%
Lillington/Willow/Roy Street Project	-	-	0.00%	75.00%	0.00%
Dora/Poplar Sidewalk Project	-	-			
Parks & Recreation	233,294	-	0.00%	75.00%	0.00%
Hwy 210/Hwy 55 Sidewalk Project	-	-	0.00%	75.00%	0.00%
Total expenditures	\$ 3,734,489	\$ 2,410,707	64.55%	75.00%	10.45%
<b>Excess(deficiency) of revenues over (under) expenditures</b>					<b>616,694</b>

**Town of Angier**  
**Financial Summary Report**  
**as of March 29, 2018**

**Water/Sewer Fund**

	Annual Budget	Actual to Date	Y-T-D % Collected	Statement Period	Variance
<b>Revenues:</b>				9	
Water Sales	\$ 1,188,000	\$ 715,590	60.23%	75.00%	-14.77%
Sewer Sales	960,000	659,609	68.71%	75.00%	-6.29%
Investment earnings	2,500	2,375	95.00%	75.00%	20.00%
Other operating revenues	324,680	317,581	97.81%	75.00%	22.81%
Fund Balance Appropriated	300,744	-			
<b>Total revenues</b>	<b>\$ 2,775,924</b>	<b>\$ 1,695,155</b>	<b>61.07%</b>	<b>75.00%</b>	<b>13.93%</b>
<b>Expenditures:</b>				9	
Water Operations	\$ 1,493,306	\$ 1,174,738	78.67%	75.00%	-3.67%
Sewer Operations	435,126	270,630	62.20%	75.00%	12.80%
Smith Drive Regional Pump Station	388,800	215,070	55.32%	75.00%	19.68%
Lagoon	58,710	40,297	68.64%	75.00%	6.36%
Debt Service:					
Principal	188,487	43,382	23.02%	75.00%	51.98%
Debt Service Reserve	15,731	-	0.00%	75.00%	75.00%
Interest	195,764	22,160	11.32%	75.00%	63.68%
Transfers	-	-			0.00%
<b>Total expenditures</b>	<b>\$ 2,775,924</b>	<b>\$ 1,766,277</b>	<b>63.63%</b>	<b>75.00%</b>	<b>11.37%</b>
<b>Excess(deficiency) of revenues over (under) expenditures</b>		<b>\$ (71,122)</b>			

**Town of Angier**  
**Financial Summary Report**  
**as of March 29, 2018**

**Powell Bill**

	Annual Budget	Actual to Date	Y-T-D % Collected
<b>Revenues:</b>			
State Aid-Street	\$ 140,050	\$ 140,043	99.99%
Investment Earnings	100	79	78.56%
Transfer from Water/Sewer	-	-	
FEMA Grant	-	-	
Fund Balance Appropriated	166,850	-	
Total revenues	\$ 307,000	\$ 140,121	45.64%

	Annual Budget	Actual to Date	Y-T-D % Expended
<b>Expenditures:</b>			
Professional Fees	\$ -	\$ -	0.00%
Equipment Maintenance	6,000	2,884	48.06%
Fuel	1,000	-	0.00%
Materials	10,000	9,137	91.37%
Contracted Services	290,000	-	0.00%
Capital Outlay	-	-	0.00%
Transfer to CDBG Project	-	-	
Total expenditures	\$ 307,000	\$ 12,020	3.92%

# Memo

**To:** Mike McLaurin, Interim Town Manager  
**From:** Bill Dreitzler, P.E., Town Engineer  
**Date:** March 27, 2018  
**Re:** April 2018 BOC Meeting - Engineer's Staff Report

---

Please consider my staff report for the scheduled April 3<sup>rd</sup>, 2018 Board of Commissioners meeting:

## **Hwy 210 Sidewalk Extension Project**

The design engineering phase is moving forward. The contractor has submitted the 65% design plans for our internal review. The 65% phase also includes submittal and review by NCDOT. We are still waiting on NCDOT's comments for the 65% review. In addition, we are evaluating dates within the first 2 weeks of April for a public meeting.

## **Kennebec Church Road Elevated Water Storage Tank**

The construction phase of the project is moving forward. Remaining work includes electrical, piping, site work, tank disinfection, fencing and finally getting the tank on-line. The FAA has confirmed that we will not be required to include any obstruction markings on the tank. Completion is still anticipated for late April early May.

## **Wastewater Inflow/Infiltration Evaluation**

I have completed a thorough assessment of the Inflow/Infiltration Study findings. I am recommending that we immediately proceed with video inspection of sanitary sewer lines tributary to PS #1 (Knollwood Court). This is a very small basin and I would anticipate the cost to be less than \$5,000. An estimate of any rehabilitation required once the video inspection is completed will be provided. **As an update, the tv inspection is completed and we are awaiting the video for review. In addition, we are evaluating the potential video inspection of approximately 13,000 linear feet of identified sewer lines.**

## **Utility Policy Manual**

With the approval of the Leaf and Limb policy and the Household Items policy, the Board has approved 8 utility policies. Staff will be incorporating these policies within a single Policy Manual. Staff will continue to assess needed policies through an on-going process.

## **Roadway Improvement Projects**

Staff continues to work with NCDOT Division 6 on minor roadway improvement projects including:

- Hwy 55 and Williams Street Intersection Improvements
- Hwy 210 and Willow Street Turn Lane (park access)
- Hwy 210 Right Turn Lane Shift at Hwy 55

- Rawls Church Road Left Turn Lane at Hwy 55 Intersection

#### **System Development Fees**

The study is scheduled to be presented to the Board of Commissioners at a workshop on Tuesday, March 27, 2018. In an effort to adopt the new System Development Fees within the 2018-2019 Budget Rate and Fee Schedule, we anticipate the following schedule:

- Presentation to Board of Commissioners – March 27, 2018
- Post Final Document to Website (45 day public review) – April 2, 2018
- Advertise Public Hearing – May 18, 2018
- System Development Fee Public Hearing – May 29, 2018
- Adopt with Budget Rate and Fee Schedule – June 5, 2018

#### **Construction Standards**

The Construction Standards were adopted in March of 2000 and have not been updated since. I am in the process of reviewing the Standards for conflicts with the UDO. In addition, I will be assessing any construction standards that need to be updated to better represent current technologies and processes being used in the industry. This is an on-going effort.

#### **Storm water**

We will be submitting an application through the NC Division of Soil and Water Conservation. I have been working with David Williams, Deputy Director. Mr. Williams indicated that currently all grant funds have been allocated; however, he suggested we submit so that we are in the system when/if additional funds are made available. The grant would be for vegetative debris and sediment removal in stream reaches. We are currently in the process of establishing project boundaries and a preliminary cost estimate.

#### **Miscellaneous**

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Service on the Pre-Development Committee.
- Service as a member of the TRC including the associated engineering reviews.
- Assist with the Hwy 55 widening / Streetscape project meetings.
- Attendance as staff engineer at the Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bill Dreitzler", with a stylized flourish at the end.

Bill Dreitzler, P.E.  
Town Engineer

**MONTHLY REPORT**  
**ANGIER PARKS & RECREATION**  
**March 27, 2018**

- BASEBALL REGISTRATION IS NOW COMPLETED AND PRACTICES ARE BEGINNING FOR T-BALL, COACH PITCH, MIDGET LEAGUE, LITTLE LEAGUE, JR. LEAGUE, 10U GIRLS SOFTBALL, 12U GIRLS SOFTBALL ALONG WITH 15U GIRLS SOFTBALL. LOOKS LIKE WE HAVE A TOTAL OF 44 TEAMS THIS SPRING PLAYING FOR ANGIER PARKS AND RECREATION PROGRAM. GAMES WILL BEGIN FOR MOST TEAMS AT END OF APRIL.
- THE CONCRETE FOR THE FLOORING OF THE FIELD 2 DUGOUTS IS COMPLETED AND LOOKS GREAT. ALSO, THE NEW FENCING FOR THE T-BALL FIELD HAS BEEN INSTALLED AND LOOKS GREAT AS WELL. A BIG THANK YOU TO THE ANGIER PARKS AND REC. BOOSTER CLUB.
- UPDATE FOR THE CONSTRUCTION FOR THE NEW CONCESSIONS, RESTROOMS, OFFICE AND STORAGE BUILDING: THE METAL ROOF HAS BEEN INSTALLED ALONG WITH ALL OF THE ELECTRICAL, PLUMBING AND HVAC "ROUGH IN" AS WELL AS THE INSULATION. THE STUCCO SIDING INSTALLATION BEGAN ON MARCH 26. WE ARE STILL LOOKING FOR COMPLETION AT END OF APRIL.

## **Planning and Inspections Department**

**March 2018**

Total Permits Issued: **15**

Building Inspections Performed: **84**

New Construction - Residential: **3**

New Construction - Commercial: **0**

Total Fees Collected: **\$15,083.50**

### **Permits Issued - 2018:**

New Construction - Residential: **11**

New Construction - Commercial: **1** (*Crepe Myrtle Animal Hospital*)

### **Permits Issued - 2017-2018 Fiscal Year (July 1, 2017 – Present):**

New Construction - Single Family Dwelling: **33**

New Construction - Commercial: **2**

Total Fees Collected: **\$ 74,461.75**

***\*\*All Data As of 3/28/18\*\****



**Bobby Hallman**  
Chief of Police

# **Angier Police Department**

**P.O. Box 278, 55 North Broad Street West**

**Angier, North Carolina 27501**

**Office (919) 639-7054**

**Date** March 28, 2018

**To:** Management

**From:** Bobby Hallman

**Subject:** March Police Activities

## **Statistical Data**

Police activities for the month of March were 2,862 Calls for Service/Officer initiated activities. Officers investigated 19 incidents involving 27 offenses. Out of the offenses committed 7 People were arrested on 8 charges. Follow-up calls were made to all victims by the investigators, giving them the status of their cases under investigation.

Traffic enforcement activities included 3 citations being issued totaling 5 charges as opposed to 7 citations totaling 12 charges in February. There were also 19 traffic accidents investigated during this period, 5 more than the previous month. Also, 70% of traffic crashes reported were PVA crashes.

## **Other Police Activities**

Officers completed 2,107 security checks, 90 business contacts, 471 subdivision checks. The department has started a new "Adopt a Cop" program at the Angier Elementary School. We also conducted "Operation Medicine Drop" this month that yielded 31 lbs. of medication. Detective Joel Shattuck conducted three undercover narcotic purchases.



# Activity Detail Summary (by Category)

Angier Police Department  
(03/01/2018 - 03/27/2018)

---

## Incident\Investigations

0511 - Breaking and Entering	2
0660 - Larceny - From Buildings	3
0690 - Larceny - All Other Larceny	2
1120 - Fraud - Obtaining Money/Property by False Pretense	1
1400 - Criminal Damage to Property (Vandalism)	3
1730 - Indecent Exposure	1
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	2
1891 - Felony Possession of Controlled Substance	1
1892 - Misd. Possession of Controlled Substance	1
1895 - Sell or Deliver Controlled Substance	2
2410 - Disorderly Conduct	1
2430 - Fighting (Affray)	1
2690 - All Other Offenses	3
4010 - All Traffic (except DWI)	2
9910 - Calls for Service	2
Total Offenses	27
Total Incidents	19

---

## Arrests

0660 - Larceny - From Buildings	1
1730 - Indecent Exposure	1
2640 - Contempt of Court, Perjury, Court Violations	1
2660 - Parole & Probation Violations	1
2690 - All Other Offenses	4
Total Charges	8
Total Arrests	7

---

## Accidents

Total Accidents	0
-----------------	---

# Activity Detail Summary (by Category)

Angier Police Department

(03/01/2018 - 03/27/2018)

---

## Citations

Driving While License Revoked	1
Expired Registration	1
Other (Infraction)	1
Secondary Charge	2

Total Charges 5

Total Citations 3

---

## Warning Tickets

Total Charges 0

Total Warning Tickets 0

---

## Ordinance Tickets

Total Ordinance Tickets 0

---

## Criminal Papers

Total Criminal Papers Served 0

Total Criminal Papers 0

---

## Civil Papers

Total Civil Papers Served 0

Total Civil Papers 0

---

# Call Log Call Type Summary

## Angier Police Department

03/01/2018 - 03/27/2018

<No Call Type Specified>	7	911 Hang Up - 911 Hang Up	6
Alarm Activation - Alarm Activation	18	Animal Complaint - Animal Complaint	3
Assault - Assault	1	Assist EMS - Assist EMS	3
Assist Motorist - Assist Motorist	12	Assist Other Agency - Assist Other Agency - Law Enforcement	1
Breaking and Entering - Breaking and Entering	1	Business Walk Thru - Business Walk Thru	90
Careless and Reckless Vehicle - Careless and Reckless Vehicle	4	Communicate Threats - Communicate Threats	1
Community Policing - Community Policing	6	Crash - Traffic Accident	19
Direct Traffic - Direct Traffic	8	Disturbance - Disturbance	7
Domestic Dispute - Domestic Dispute	1	Escort - Escort	10
Fight - Fight	3	Follow Up - Follow Up	5
Foot Patrol - Foot Patrol	1	Fraud - Fraud	2
Larceny - Larceny	5	Lost Property - Lost Property	2
Mental Subject - Mental Subject	2	Missing Juvenile - Missing Juvenile	1
Missing Person - Missing Person	1	Open Door - Open Door	1
Other Call - Other Call Not Listed	3	Parking Violation - Parking Violation	1
Property Damage - Property Damage	4	Radar - Radar	1
Security Check - Security Check	2,107	Special Assignment - Special Assignment (Off Duty, Overtime, Festival, Parade, Etc.)	2
Stand-By - Stand-By	2	Subdivision Check - Subdivision Check	471
Suspicious Activity - Suspicious Activity	1	Suspicious Person - Suspicious Person	1
Suspicious Vehicle - Suspicious Vehicle	4	Traffic Checkpoint - Traffic Checkpoint	1
Traffic Stop - Traffic Stop	17	Trespassing - Trespassing	1
TWO - Talk With Officer	8	Under Cover Buy - Under Cover Buy	2
Warrant Service - Warrant Service	8	Welfare Check - Welfare Check	7

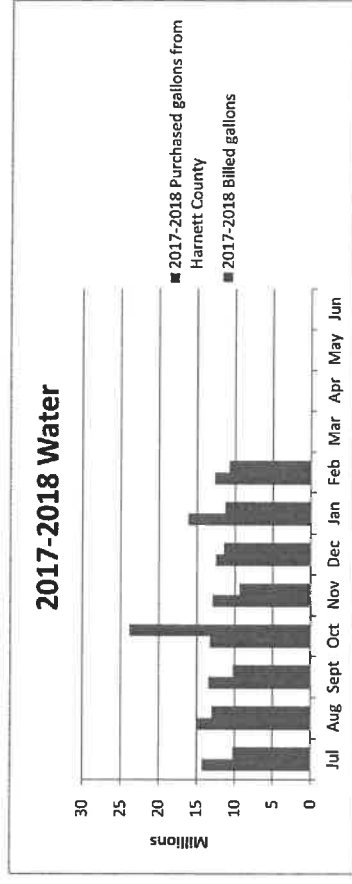
**Total Number Of Calls: 2,862**

**Town of Angier**  
**Harnett County Purchased Water/Sewer**  
**2017-2018**

Month	Purchased Water		Metered Gallons of Wastewater		Cost
	(Gallons)	Cost	(Gallons)	Cost	
July-17	14,298,010	\$ 34,029.26	9,735,391	\$	19,957.56
Aug-17	15,021,680	\$ 35,751.60	7,989,797	\$	16,379.09
Sep-17	13,442,850	\$ 31,993.98	9,726,220	\$	19,938.75
Oct-17	13,267,900	\$ 31,577.60	8,343,014	\$	17,103.18
Nov-17	12,924,810	\$ 30,761.05	9,309,386	\$	19,084.24
Dec-17	12,535,270	\$ 29,833.94	12,635,419	\$	25,902.61
Jan-18	16,190,400	\$ 38,533.15	14,180,040	\$	29,069.08
Feb-18	12,692,440	\$ 30,208.01	16,977,082	\$	34,803.02
Mar-18					
Apr-18					
May-18					
Jun-18					
<b>Totals</b>	<b>110,373,360</b>	<b>\$ 262,688.59</b>	<b>88,896,349</b>	<b>\$</b>	<b>182,237.53</b>

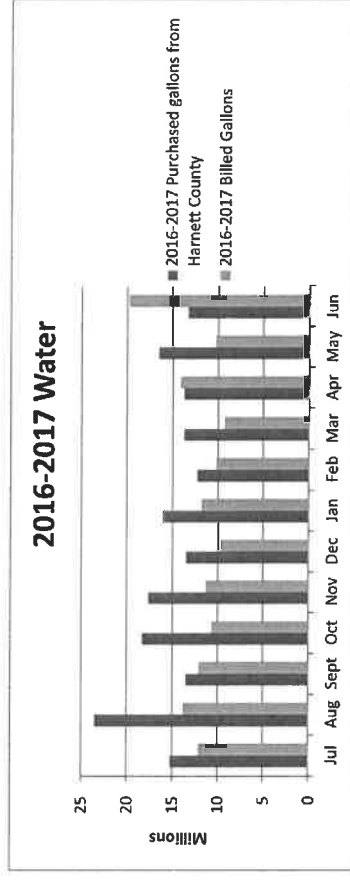
**Town of Angier**  
**Water Gallons Billed / Gallons Purchased**  
**July 1, 2017 - June 30, 2018**

2017-2018	2017-2018			2017-2018	Purchased gallons from Harnett County	Total Usage	Town Meters	Billed gallons
	Billed gallons	Over(Under) Billed	County					
Jul	10,225,181	3,186,201	14,298,010	528,868	10,754,049			
Aug	13,029,141	(8,449,193)	15,021,680	10,441,732	23,470,873			
Sept	10,206,296	2,869,935	13,442,850	366,619	10,572,915			
Oct	23,839,679	(10,948,105)	13,267,900	376,326	24,216,005			
Nov	9,378,530	3,115,104	12,924,810	431,176	9,809,706			
Dec	11,474,720	40,985	12,535,270	1,019,565	12,494,285			
Jan	11,300,699	4,467,523	16,190,400	422,178	11,722,877			
Feb	10,780,658	1,539,404	12,692,440	372,378	11,153,036			
Mar								
Apr								
May								
Jun								
Total								
Current Year								Average Monthly Use
% Lost								2815 customers
								3,830 Gallons
								-24.79%



**July 1, 2016 - June 30, 2017**

2016-2017	2016-2017			2016-2017	Purchased gallons from Harnett County	Total Usage	Town Meters	Billed gallons
	Billed gallons	Over(Under) Billed	County					
Jul	12,091,366	2,725,705	15,228,350	411,279	12,502,645			
Aug	13,764,651	9,731,869	23,499,920	3,400	13,768,051			
Sept	12,029,889	(2,405,319)	13,488,070	3,863,500	15,893,389			
Oct	10,663,015	3,872,010	18,293,210	3,768,185	14,421,200			
Nov	11,307,940	3,080,511	17,634,790	3,246,339	14,554,279			
Dec	9,634,245	1,761,649	13,495,260	2,099,366	11,733,611			
Jan	11,804,100	16,006,520	27,810,620	1,784,486	13,588,586			
Feb	10,178,051	2,417,934	12,303,440	2,255,697	10,403,748			
Mar	9,261,088	2,125,389	13,741,660	7,350,671	16,611,759			
Apr	14,137,986	(5,068,522)	13,742,950	4,673,486	18,811,472			
May	10,257,894	5,999,277	16,528,310	271,139	10,529,033			
Jun	19,745,303	(6,814,223)	13,321,400	390,320	20,135,623			
Total	144,865,528	14,556,181	187,283,880	28,087,868	172,953,396			
Current Year								Average Monthly Use
% Lost								2774 customers
								7,118 Gallons
								-7.65%



**Town of Angier**  
**Wastewater Treated Billed/Gallons Purchased**  
**July 1, 2017 - June 30, 2018**

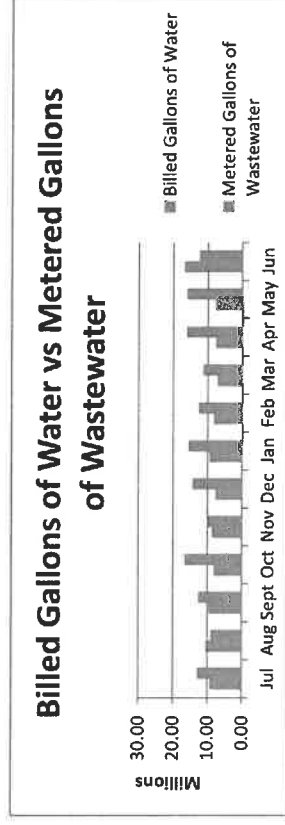
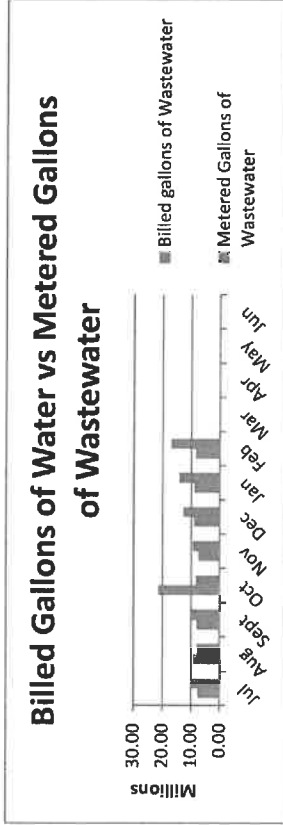
2017-2018	Rainfall (inches)	Billed Gallons of Wastewater	Town Meters	Total Usage	Metered Gallons of Wastewater	Purchased Over (Under) Billed
Jul	4.85	7,697,110	76,726	7,773,836	9,735,391	1,961,555
Aug	2.00	9,260,441	172,427	9,432,868	7,989,797	(1,443,071)
Sept	5.40	7,910,278	38,265	7,948,543	9,726,220	1,777,677
Oct	5.30	21,429,897	54,417	21,484,314	8,343,014	(13,141,300)
Nov	0.95	7,391,374	38,872	7,430,246	9,309,386	1,879,140
Dec	3.18	8,997,328	52,903	9,050,231	12,635,419	3,585,188
Jan	4.35	8,943,903	18,682	8,962,585	14,180,040	5,217,455
Feb	2.30	8,437,576	43,984	8,481,560	16,977,082	8,495,522
Mar						
Apr						
May						
Jun						
<b>Totals</b>						

Average Monthly Use 3,906 Gallons  
2160 customers

**July 1, 2016 - June 30, 2017**

2016-2017	Rainfall (inches)	Billed Gallons of Water	Town Meters	Total Usage	Metered Gallons of Wastewater	Purchased Over (Under) Billed
Jul	4.75	9,206,677	23,524	9,230,201	12,799,968	3,569,767
Aug	2.90	10,421,103	21,791	10,442,894	8,940,212	(1,502,682)
Sept	11.45	9,510,006	58,784	9,568,790	12,547,651	2,978,861
Oct	11.85	8,106,549	17,783	8,124,332	16,562,162	8,437,830
Nov	0.60	8,663,208	26,147	8,689,355	9,722,125	1,032,770
Dec	3.65	7,616,948	20,532	7,637,480	14,324,602	6,687,122
Jan	5.25	9,286,056	21,857	9,307,913	15,443,480	6,135,567
Feb	0.70	8,247,339	14,684	8,262,023	12,588,638	4,341,299
Mar	4.25	7,155,958	69,016	7,224,974	11,233,307	4,008,333
Apr	6.90	7,627,469	125,724	7,753,193	15,970,959	8,217,766
May	4.80	7,871,195	103,336	7,974,531	15,957,056	7,982,525
Jun		16,699,877	79,347	16,779,224	12,493,029	(4,286,195)
<b>Totals</b>	57.10	110,412,385	582,525	110,994,910	158,583,189	47,602,963

Average Monthly Use 7,771 Gallons  
2149 customers





Lewis W. Weatherspoon  
Mayor

Michael McLaurin  
Interim Town Manager

### **AGENDA ABSTRACT**

**DATE: April 3, 2018**

**Item: 12  
Adjournment**

**SUBJECT: Adjournment**

\*\*\*\*\*

The Mayor will entertain a motion to adjourn the regular Board of Commissioners' meeting.

Manager's Comments: