

Town of Angier Board of Commissioners
October 3, 2017 - 7 PM
Angier Municipal Building
A g e n d a

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Approval of the October 3, 2017, meeting agenda

5. Public Forum

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 20 minutes or less. Citizens should sign up with the Town Clerk to speak *prior* to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Forum segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Board, staff and other speakers.

6. Consent Agenda

All items on Consent Agenda are considered routine, to be enacted on one motion without discussion. If a Governing Body member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

- A. Minutes – **September 12, 2017** - Town Board Regular Meeting Minutes; **September 26, 2017** – Town Board Workshop Session
- B. Budget Amendments: **#BOA2018.08** – To re-appropriate funds to cover contract expenses for Mott McDonald; **#BOA2018.09** – To appropriate funds for the completion of the Depot Stage. The cost of the stage will be reimbursed with donations; **#BOA2018.10** – To appropriate funds to install awnings on front of Library; **#BOA2018.11** – To re-appropriate funds for installation of Rawls Church Road waterline.
- C. Approval of the revised Leaf & Limb Policy and Household Items Removal Policy

7. Public Hearings

A. Text Amendment – Nonresidential Façade Requirements found in Chapter 5, Section 5.4 of the UDO.

8. New Business

A. Gene Joslyn – representing the Bike Fest Planning Committee, will address the Town Board.

B. Annexation Petition – The Town Clerk, on behalf of the Governing Board, has received an Annexation Petition from property owner Kathryn Campbell Morgan Revocable Trust. The proposed site requested for annexation is a 47.50 tract of land located at the end of Wilma Street (PIN#: 0683-06-0225.000). The Board may consider directing the Clerk to investigate Sufficiency of the Petition and to Certify Results at the next regularly scheduled Board of Commissioners' meeting November 13, 2017.

9. Manager's Report

10. Mayor and Town Board Reports

11. Staff Reports and Informational Items

12. Adjournment



Lewis W. Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

**Item: 5
Public Forum**

SUBJECT: Public Forum

A Public Forum is held during each Board of Commissioners' meeting. This provides an opportunity for citizens to share their concerns, interests, questions, and other comments regarding Town events, projects, and/or ideas. Each speaker should note, however, that he or she will be limited to three (3) minutes in addressing the Town Board.

The citizens who appear before the Town Board should note that the Board may not take any action regarding his or her concerns, requests, suggestions, and/or comments.

All speakers are also required to complete a Sign-Up Sheet provided during the Board meeting. They must provide their name, complete address, and phone number in addition to furnishing the Town Clerk with copies of any and all handouts distributed.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

**Item: 6A
Consent Agenda**

**SUBJECT: Previous meeting minutes from the September 12, 2017
Board of Commissioners' meeting and the September 26, 2017,
Board Workshop Session**

For your consideration are the minutes taken during the September 12, 2017, Board of Commissioners meeting and September 26, 2017 Board Workshop Session, respectively.

Manager's Comments:

**Town of Angier
Board of Commissioners
Tuesday, September 12, 2017, 7:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, September 12, 2017, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-tem/Commissioner Bob Smith
Commissioner Jerry Hockaday
Commissioner Craig Honeycutt
Commissioner Alvis McKoy

Staff Present: Town Manager Coley Price
Public Works Director Jimmy Cook
Chief Bobby Hallman
Planning and Permitting Technician Sean Johnson
Town Attorney Al Bain
Town Clerk Veronica Hardaway

Others Present: Rick Curl represented *The Daily Record*
Tom Taylor – Planning Board Member
Everett Blake, III – Planning Board Chairman

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 7:02 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Mayor Pro-tem/Commissioner Smith offered the invocation.
4. **Approval of the September 12, 2017, meeting agenda:** The Town Board approved the agenda with the following additions to Consent Agenda:

6C: Resolution #014-2017 – Resolution of Intent to use proceeds from Parks and Recreation Building Sale.

6D: Resolution #013-2017 – Resolution of the Town of Angier regarding State Grant Assistance.

Board Action: The Town Board unanimously approved the September 12, 2017 meeting agenda with the above stated additions.

Motion: Commissioner Honeycutt

Second: Commissioner Hockaday

Vote: Unanimous, 4-0

5. **Public Forum:** Mayor Weatherspoon provided an opportunity for audience members who wished to address the Board of Commissioners on issues not listed on the Agenda.

Mayor Weatherspoon addressed the audience and asked that each speaker limit comments to three minutes (3) in addressing the Town Board. He also reminded attendees that citizens who appear before the Town Board should note that the Board may not take any action regarding subject matter. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Any handouts distributed must be furnished to the Town Clerk.

Brian Hawley, 49 Kerry Lane, addressed the Board regarding campaign signs for Town Commissioner candidates. He stated one candidate has had campaign signs placed throughout the community in violation of Town Code. This candidate has been in violation for more than three weeks with signs placed in the right of way. Mr. Hawley suggested the Town provide future candidates an information packet as a guide to prevent some of these violations.

Town Manager Coley Price informed the Board that a letter was sent to candidates on Friday that explained the procedure for campaign signs. Mr. Price instructed the Clerk to provide a packet to candidates informing them of the rules.

Mike Hill, 48 S. Park Street, stated his concern with rumors circulating about him not living in Town. He stated he has done everything requested of him by the Board of Elections as a candidate.

Mayor Weatherspoon asked Mr. Hill if the Board of Elections has cleared him as a candidate.

Mr. Hill responded that they have. He added that he has been stopped by Police for frivolous violations along with getting his water meter checked three times a week.

Mayor Weatherspoon stated that he and Mr. Price would be more than willing to talk to Mr. Hill about his concerns.

Mr. Hill stated he felt this was not a violation of the campaign, but more of a violation of rights.

Commissioner Honeycutt asked Mr. Hill if he still owned property in Fuquay-Varina.

Mr. Hill responded that what he owns is not of anyone's concern.

Commissioner Honeycutt stated that Mr. Hill is running for Town Commissioner for the wrong reasons.

Mayor Weatherspoon regained control of the meeting.

Brent Surles, 372 N Broad Street, stated he was unaware he was in violation of the Town Code regarding campaign signs and will remove them.

6. Consent Agenda: The Board unanimously voted to approve the Consent Agenda as listed below:

- A. Minutes – August 1, 2017 – Town Board Regular Meeting Minutes; August 22, 2017 – Town Board Workshop Session.
- B. Budget Amendments: #BOA2017.21 – To correct allocations of revenues in the 2017 Budget Ordinance. These changes do not alter, increase, or decrease the totals for the 2017 Budget; #BOA2018.04 – To re-appropriate funds for sewer metering station and upgrade of interceptor line at Neill's Creek; #BOA2018.05 – To transfer funds in order to purchase meters; #BOA2018.06 – To appropriate funds to cover expenses for website, website maintenance and Facebook for the Town; #BOA2018.07 – To re-appropriate funds to cover expenses for the Rawls Church Road waterline extension.
- C. Resolution #014-2017 - Resolution of Intent to use proceeds from Parks and Recreation Building Sale.
- D. Resolution #013-2017 - Resolution of the Town of Angier regarding State Grant Assistance.

Motion: Commissioner Hockaday

Second: Commissioner McKoy

Vote: Unanimous, 4-0

7. Public Hearings

- A. Consideration of the Comprehensive Land Use Plan** – Dale Holland, Holland Consulting Planners, presented the proposed Comprehensive Land Use Plan.

Dale Holland, with Holland Consulting Planners, presented the proposed Comprehensive Land Use Plan to the Planning Board.

Mr. Holland thanked all Steering Committee members and Town Staff who participated and assisted with the proposed Comprehensive Land Use Plan. The Land Use Plan is used in setting goals and strategies for all aspects of the Town. It is part of a continuous process and should be used as a resource guide for both the Town and Planning Boards. The Land Use Plan is also a legal basis for land use regulations and a guide for Town budgeting. The NC General Statutes don't specifically require comprehensive plans, however NC General Statutes do state

zoning ordinances and Unified Development Ordinances must be based on a comprehensive plan.

Mr. Holland explained the major sections included in the Plan. Those sections are the community profile, existing conditions, projections/future demand, and goals and strategies. The plan has been based on significant citizen participation that included two town-wide public input meetings, citizen surveys, and ten Steering Committee meetings.

Mr. Holland outlined the ten primary goals and six areas of concern within the plan. These two areas were made by the citizen survey results. Angier's planning jurisdiction is fortunate to have very few environmental constraints. The Land Use Map shows potential road improvements as well as existing residential areas. Mr. Holland suggested that if changes are made, the map should be amended to reflect those changes.

Mayor Weatherspoon opened the Public Hearing.

Seeing no one come forward, Mayor Weatherspoon closed the Public Hearing.

Board Action: The Board voted to adopt the proposed Comprehensive Land Use Plan.

Motion: Mayor Pro-Tem/Commissioner Smith

Second: Commissioner Honeycutt

Vote: 4-0, Unanimous

B. Consideration of Resolution #012-2017 – Resolution ordering the permanent closure of Jackson Stone Drive pursuant to NCGS § 160A-299.

Planning and Permitting Technician Sean Johnson informed the Board that K&H Developers of Whetstone Subdivision have been informed by the Army Corp of Engineers the area is full of wetlands and is not passable. At this time, they've found that they will not be able to use recorded Jackson Stone Drive. The Town has a sewer line within that right-of-way that will be deeded back to the original owner and in return the Town will obtain a 20ft wide easement. The new map will be recorded to replace the existing.

Mayor Weatherspoon opened the Public Hearing.

Seeing no one come forward, Mayor Weatherspoon closed the Public Hearing.

Board Action: The Board voted to adopt Resolution #012-2017 to order the permanent closing of Jackson Stone Drive pursuant to NCGS § 160A-299

Motion: Commissioner Honeycutt

Second: Mayor Pro-tem/Commissioner Smith

Vote: 4-0, Unanimous

C. Rezoning Request – submitted by K&H Developers to rezone a 10.92 acre parcel from R-10 to R-6.

Sean Johnson presented the staff report for the rezoning request to rezone a 10.92 acre parcel from R-10 to R-6 that was made by applicant, K&H Developers. Mr. Johnson stated Mr. Holloman is extending the end of Whetstone Drive to serve the previously recorded 13 buildable lots in there now. The rezoning request is for the 10.92 acre tract behind the road extension in the woods. K&H Developers has requested the R-6 zoning district to be able to have a minimum lot size of 6,000 sq. ft. Currently, the property is zoned R-10 which allows a minimum lot size of 10,000 sq. ft.

Mr. Johnson stated the property is currently wooded and contains a large wetlands section along the western edge and surrounding land uses include agricultural as well as low and medium density residential. Mr. Holloman lost four lots in the previous phase as he originally had sixteen recorded lots. The four lost lots was due to the Army Corp of Engineers informing him that those lots were too tight to build around the wetlands. Mr. Holloman is trying to recoup those lots lost by a future phase. Water and sewer have been stubbed and are ready to be tapped.

Mr. Johnson stated the proposed rezoning is compatible with the new Land Use Plan that was just presented to the Board. The impact to the adjacent property owners and the surrounding community is reasonable, and the benefits of the rezoning outweigh any potential inconvenience or harm to the community. The additional impact caused by a few more homes to the surrounding properties will be minimal. The requested zoning district is compatible with the existing Land Use Classification. The Land Use Map to be adopted in September designates the property as medium density residential. The requested zoning would follow for lots as small as 6,000 sq. ft., which fits the density suggested by the map. The proposal does enhance or maintain the public health, safety and general welfare. The additional impact caused by a few more homes to the surrounding properties will be minimal. The rezoning will not change the allowed use of the property, just the density.

Mayor Weatherspoon opened the Public Hearing.

Seeing no one come forward, Mayor Weatherspoon closed the Public Hearing.

Board Action: The Board voted to approve the rezoning request submitted by K&H Developers to rezone a 10.92 acre parcel from R-10 to R-6.

Motion: Commissioner Honeycutt
Second: Commissioner McKoy
Vote: 4-0, Unanimous

D. Text Amendment – Nonresidential Façade Requirements found in Chapter 5, Section 5.4 of the UDO.

Board Action: The Board voted to continue the public hearing at the October 3, 2017 Board of Commissioners meeting for the Nonresidential Façade Requirements found in Chapter 5, Section 5.4 of the UDO.

Motion: Mayor Pro-tem/Commissioner Smith
Second: Commissioner Hockaday
Vote: Unanimous, 4-0

8. Old Business

A. Cultural Festival

Ms. Je'Toya Robinson has rescinded her request to hold a Cultural Festival in the Town.

9. New Business

A. ABC Audit Report – Scott May presented the annual ABC Board Audit report to the Board.

Scott May from May & Place, P.A, presented the annual ABC audit findings to the Town Board. Due to its length, the audit will be filed in the Town Clerk's office. Mr. May informed Town officials that the financial statements supplied by the ABC Board were presented fairly, they met all necessary requirements, and received satisfactory, unqualified opinion. Among the highlights were: total bottle sales increased by 13,670 or 8.63%; actual working capital increased approximately \$37,676 or 24.61% over the prior year; over 5.00% of profits were expended for law enforcement in the current year; and approximately 8.24% of profits were expended for alcohol education and the library in the current year.

Board Action: The Board voted to accept the ABC annual audit findings.

Motion: Commissioner Honeycutt
Second: Commissioner McKoy
Vote: Unanimous, 4-0

10. Manager's Report: Town Manager Price informed Town Board officials of numerous events that had taken place and forthcoming events including the following:

- There will be no Planning Board meeting in September.

- There will be no Board of Adjustment meeting in September.
- A Board of Commissioners Workshop is scheduled for Tuesday, September 26, 2017 at 6:30pm.
- Reminder to the Town Board the Annual NCLM City Vision Conference is September 21, 2017.
- Opioid Abuse Workshop sponsored by Harnett County is scheduled for Wednesday, September 20, 2017 from 9am – 1pm.
- Stage Dedication and Concert is Saturday, November 4, 2017 at 3:30pm in Depot Square.
- Movie Night at Depot Square is scheduled for Friday, October 6, 2017 at 7pm showing “Beauty and the Beast”.

Town Manager Coley Price thanked the Town Board for accepting the Comprehensive Land Use Plan. He also thanked the Angier Chamber of Commerce for a great Crepe Myrtle Celebration; and thanked all Public Works staff for keeping up with the grounds and Police staff for keeping everyone safe.

11. Mayor and Town Board Reports:

Commissioner Honeycutt made a motion, seconded by Mayor Pro-tem/Commissioner Smith to go into Closed Session Pursuant to NCGS 143-318.11 (a) 6 to discuss a personnel matter at 7:56pm.

Mayor Pro-tem/Commissioner Smith made a motion, seconded by Commissioner McKoy, to reconvene in open session. Unanimously approved at 8:40pm.

12. Staff Reports and Informational Items: Staff Reports were enclosed in the Agenda Packet (Attachment #12).

13. Adjournment: The Town Board voted unanimously to adjourn the meeting at 8:42 p.m.

Motion: Commissioner Honeycutt
Second: Mayor Pro-tem/Commissioner Smith
Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Workshop Session
Tuesday, September 26, 2017, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Workshop Session meeting Tuesday, September 26, 2017, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor/ Pro Tem Commissioner Bob Smith
Commissioner Jerry Hockaday
Commissioner Craig Honeycutt
Commissioner Alvis McKoy

Staff Present: Town Manager Coley Price
Public Works Director Jimmy Cook
Planning and Permitting Technician Sean Johnson
Town Clerk Veronica Hardaway

Others Present:

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Commissioner McKoy offered the invocation.
4. **Approval of the September 26, 2017, meeting agenda:** The Town Board approved the agenda as presented:

Board Action: The Town Board unanimously approved the September 26, 2017 meeting agenda as presented.

Motion: Mayor Pro-Tem/Commissioner Smith

Second: Commissioner Honeycutt

Vote: Unanimous, 4-0

5. **New Business:**
 - A. **Teresa Riddle – Possible Crafter’s Market**

Ms. Riddle addressed the Board about having a possible Angier Artisan's and Farmer's Market. She suggested to start with test market events to be held the third Saturday of October, November, and December from 9:00AM to 1:00PM located on the grassy area north of Town Hall and Police Station. This location would provide a safe area for booths and easy access to parking and downtown businesses. Vetted craft and food vendors from the Growers Market of Fuquay-Varina, and the possibility of a few additions that would have to submit to an application process. New vendor applications would be a hybrid of the current Fuquay-Varina and a previous Angier Market application. Market rules would be a hybrid of the two markets. Market vendors would self-promote, using a variety of social media platforms. If the Fall 2017 test market days are a success, she proposed to have a full market but will need to work on it as soon as possible to have an open date of April 2018. Items at the proposed market would include: certified USDA meat, soaps, chicken eggs, crochet goods, sewing items, and baked goods.

It was the consensus of the Board for staff to further investigate what other Towns are doing, speak with the Town Attorney, and report back at the October workshop session.

6. Old Business

A. Presentation and Discussion of the Public Works Policy Manual

1. Vacant Meter Policy

Town Manager Coley Price recommended to the Board for staff to collect data on how many vacant meters there are, how much money the Town is losing, and report back to the Board during their Budget Session. The Board then can have detailed discussions on how to proceed.

It was the consensus of the Board to have staff collect data every month on vacant meters and report to the Board during their workshop sessions.

2. Leaf & Limb Policy/Household Items Removal Policy

Public Works Director Jimmy Cook stated in order for the Town to remain efficient on services, the Town must limit restrictions on light pruning. He proposed to decrease the 6x6x6 pile to a 3x3x3 pile to better serve citizens.

Town Manager Coley Price suggested to the Board to try a 3-6 month pilot on the proposed policies.

It was the consensus of the Board to have staff keep a log on progress until spring and add the two policies to the October 3, 2017 agenda under Consent Agenda.

Public Works Director Jimmy Cook updated the Board on the elevated Water Tank, Rawls waterline, and Southern Acres.

Mayor Weatherspoon suggested to have a policy on the upkeep of vacant lots.

Town Manager Coley Price stated staff would look into the matter.

B. Discussion of Text Amendment – Commercial Façade, found in Chapter 5, Section 5.4 of the UDO

Planning and Permitting Technician Sean Johnson stated that he and Mayor Pro-Tem/Commissioner Smith worked on the wording of the most controversial part of the text amendment which is 5.1.1.1 Item A in terms of matching existing buildings nearby that was suggested by the Planning Board.

5.4.1.1 Materials and color.

A. The administrator shall make a façade determination for nonresidential structures proposed within existing nonresidential developments or adjacent to existing nonresidential structures. This determination shall take into account the age and appearance of existing adjacent structures, the distance between the proposed structure and existing structures, and the distance between the proposed structure and a public street. In every case, the proposed structure shall meet or exceed the façade quality of the adjacent existing nonresidential structure with the highest percentage of acceptable façade materials as listed in Item B.

Sean Johnson also reviewed the appeal process.

Current General Appeal Procedure:

15.3.2.1 Appeal of the administrator. To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by administration in the enforcement of this ordinance.

A. An appeal from the decision of the administrator may be taken to the board of adjustment by any person aggrieved or any officer, department, board or bureau of the town affected by such decision. Such appeal shall be taken within reasonable time as provided by the rule of the board by filing with the officer from whom the appeal is taken and with the board a notice of appeal specifying the grounds thereof. The office to whom the appeal is taken shall forthwith transmit to the board all papers constituting the record upon which the action appealed from was taken.

It was the consensus of the Board to keep 5.4.1.1 Item A, and for new construction to have 100% brick in the front and 50% on all sides, and to eliminate 5.5 Alternative Design.

7. **Adjournment:** The Town Board voted unanimously to adjourn the meeting at 8:01 p.m.

Motion: Commissioner Honeycutt

Second: Commissioner McKoy

Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk



Lewis W. Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

**Item: 6B
Consent Agenda**

**SUBJECT: Potential Budget Amendments #BOA2018.08, #BOA2018.09,
#BOA2018.10; #BOA2018.11**

For your consideration are Budget Amendments #BOA2018.08, #BOA2018.09,
#BOA2018.10, #BOA2018.11.

Budget Amendment #BOA2018.08 is to re-appropriate funds to cover contract expenses
for Mott McDonald.

Budget Amendment #BOA2018.09 is to re-appropriate funds for the completion of the
Depot Stage. The cost of the stage will be reimbursed with donations.

Budget Amendment #BOA2018.10 is to appropriate funds to install awnings at the
Library.

Budget Amendment #BOA2018.11 is to re-appropriate funds for installation of Rawls
Church Waterline.

Manager's Comments:



Town of Angier

Budget Amendment #BOA2018.08

Date: October 3, 2017

Account Number	Line Description	Revenues		Expenditures	
		Increase	Decrease	Increase	Decrease
10-9004-0004	Professional Services			15,000	
10-3001-0035	Fund Balance Appropriated	15,000			

Explanation: To re-appropriate funds to cover contract expense for Mott McDonald

Approved

Coley B. Price – Town Manager

Reviewed

Vanessa W. Young – Interim Finance Officer

Approved

Lewis W. Weatherspoon - Mayor

Attested

Veronica Hardaway, Town Clerk



Town of Angier

Budget Amendment #BOA2018.09

Date: October 3, 2017

Account Number	Line Description	Revenues		Expenditures	
		Increase	Decrease	Increase	Decrease
10-9010-0074	Capital Outlay			25,000	
10-3001-0035	Fund Balance Appropriated	25,000			

Explanation: To appropriate funds for the completion of the Depot Stage. The cost of the stage will be reimbursed with donations.

Approved

Coley B. Price – Town Manager

Reviewed

Vanessa W. Young – Interim Finance Officer

Approved

Lewis W. Weatherspoon - Mayor

Attested

Veronica Hardaway, Town Clerk



Town of Angier

Budget Amendment #BOA2018.10

Date: October 3, 2017

Account Number	Line Description	Revenues		Expenditures	
		Increase	Decrease	Increase	Decrease
10-9007-0074	Capital Outlay			5,000	
10-3001-0035	Fund Balance Appropriated	5,000			

Explanation: To appropriate funds to install awnings on front of Library.

Approved

Coley B. Price – Town Manager

Reviewed

Vanessa W. Young – Interim Finance Officer

Approved

Lewis W. Weatherspoon - Mayor

Attested

Veronica Hardaway, Town Clerk



Town of Angier

Budget Amendment #BOA2018.11

Date: October 3, 2017

Account Number	Line Description	Revenues		Expenditures	
		Increase	Decrease	Increase	Decrease
60-9002-0074	Capital Outlay			350,000	
10-3001-0035	Fund Balance Appropriated	350,000			

Explanation: To re-appropriate funds for installation of Rawls Church Road waterline.

Approved

Coley B. Price – Town Manager

Reviewed

Vanessa W. Young – Interim Finance Officer

Approved

Lewis W. Weatherspoon - Mayor

Attested

Veronica Hardaway, Town Clerk



Lewis Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

Item: 6C
Consent Agenda

SUBJECT: Public Works Policy

For your consideration and approval of the following Public Works Policies:

1. Leaf & Limb Policy
2. Household Items Removal Policy

Manager's Comments:

LEAF AND LIMB REMOVAL POLICY

The Town of Angier will only pick up light pruning of limbs placed in front of your property along the right-of-way of the Town streets for removal. Light pruning is defined as the selective removal of certain parts of a plant/tree such as branches, buds and roots. The space available for pick up is limited to an area three feet wide by three feet deep by three feet tall. Limbs shall be no longer than 3-feet in length and 4-inches in diameter. If the limbs are deemed to be in excess of light pruning as described by three-feet wide by three feet deep by three feet tall area, the Town's staff will notify the resident to remove the debris. This will be at the discretion of the Public Works Director or the Town of Angier's staff. The resident or property owner will have 10 days to remove the debris as described in the Town of Angier Code (14-11). If the debris is deemed to be a hazard to the safety of the public as stated in the Town Code (14-11), the debris must be removed within 24 hours of the notice. The property owner is responsible for the removal of debris or material not picked up by the Town. The property owner is responsible for any debris left from tenants or renters that does not fall within the guidelines of the light pruning of limbs as described above. The Town of Angier will only pick up light pruning discarded by the property owner or renters/tenants of the property.

- Any debris determined to come from outside the town limits or a second party will not be picked up by the Town.
- The Town will not pick up debris/household items from rental or storage units.
- Limbs cannot be longer than 3-feet in length.
- Limbs cannot be over 4-inches in diameter.
- Please do not place limbs under power lines, tree limbs or near utilities.
- Yard and leaf waste material shall be kept separate from household items and not be mixed with any solid waste materials.
- Limbs and leaves shall be kept separate.
- Leaves need to be raked behind the existing curb line of the street or if no such curb line exists, the leaves shall be placed within the street right-of-way but kept off the street pavement and to the extent possible kept outside of any ditch line.
- Do not place leaves in plastic or paper bags.
- To the extent possible, do not place leaves in the ditch line.
- **THE TOWN WILL ONLY PICK UP ONE PILE OF LIMBS AND LEAVES, IN AN AREA THAT IS DESCRIBED ABOVE, ONCE PER WEEK.**

HOUSEHOLD ITEMS REMOVAL POLICY

The Town of Angier will pick up light household items placed in front of your property along the right-of-way of Town streets for removal. Items that are defined as light household are: household furniture, TV's, refrigerators, wash/dryer/dishwasher, and mattress/box spring. If the household items are deemed to be in excess of light household as described, the Town of Angier's staff will notify the resident to remove the debris. This will be at the discretion of the Public Works Director or Town of Angier staff. The resident or property owner will have 10 days to remove the debris as described in the Town of Angier Code (14-11). If the debris is deemed to be a hazard to the safety of the public as stated in Town Code (14-11), the debris must be removed within 24 hours of the notice. The property owner is responsible for the removal of debris or material not picked up by the Town. The property owner is responsible for any debris left by tenants or renters that do not fall within the guidelines of the light household as described. The Town will only pick up household items discarded by the property owner or renters/tenants of the property.

- Any debris determined to come from outside the town limits or a second party will not be picked up by the Town.
- Any debris discarded by a contractor will not be picked up by the Town.
- The Town will not pick up debris/household items from storage units.
- The Town will not pick up construction debris (such as shingles, sheetrock, lumber, building materials, doors, windows, etc.).
- The Town will not pick up carpet, tires, or glass.
- Pick up of household items will be limited to a maximum of 3 pieces per week for each respective property.
- Please separate box springs, mattresses, and TV's from other household items.
- Please do not place debris under power lines, tree limbs or near utilities.
- Yard and leaf waste material shall be kept separate from household items and not mixed with any solid waste materials.
- Please separate metal from household items.
- The Town will not pick up paint cans that contain paint/hazardous materials.
- Do not place debris in the paved section of the roadway.
- **THE TOWN WILL ONLY PICK UP A MAXIMUM OF 3 PIECES OF LIGHT HOUSEHOLD ITEMS, IN AN AREA THAT IS DESCRIBED ABOVE, ONCE PER WEEK.**



Lewis W. Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

**Item: 7A
Public Hearing**

SUBJECT: Public Hearing of Text Amendment – Commercial Façade, found in Chapter 5, Section 5.4 of the UDO

Text Amendment Timeline:

May 9, 2017 – Planning Board tabled Text Amendment

June 13, 2017 – Planning Board voted 6-1 to recommend approval of Text Amendment with Revisions

June 27, 2017 – Special Called Meeting; Board discussion on the recommendations made by Planning Board

July 11, 2017 – Public Hearing; Text Amendment was tabled until September 12th meeting

August 22, 2017 – Town Board Workshop; Further discussion prior to the Text Amendment appearing on the September 12th Board Agenda

September 12, 2017 – Informational Item on Town Board Agenda; Revisions made based on August 22nd discussion

September 26, 2017 – Town Board Workshop; Further discussion prior to the continued Public Hearing set for October 3, 2017.

Manager's Comments:

Post Office Box 278 • Angier, North Carolina 27501-0278 • (919) 639-2071

Proposed Text Amendment – UDO Section 5.4 – Nonresidential Facade

Text Amendment Timeline:

May 9, 2017:

Planning Board Tabled the Text Amendment

June 13, 2017:

Planning Board Voted 6-1 to Recommend Approval of Amendment (With Revisions)

June 27, 2017:

Special Called Meeting – Board discussion on the recommendations made by Planning Board

July 11, 2017:

Public Hearing – Text Amendment was tabled until the September 12th meeting

August 22, 2017:

Town Board Workshop - Further Discussion prior to the text amendment appearing on the September 12th Board agenda

September 12, 2017:

Informational Item on Town Board Agenda – Revisions made based on August 22nd discussion

Section 5.4. - Nonresidential buildings.

RED = CURRENT TEXT TO BE REVISED

GREEN = POTENTIAL REVISION

5.4.1 Building design along state highways and in town center. The following requirements shall apply to nonresidential development and/or property located along or within ~~50~~ 200 feet of the right of way of Highway 55 or Highway 210, or the Central Business District. ~~town center land use classification~~

5.4.1.1 Materials and color.

~~A. ——— Front façades and exterior walls visible from the public right(s) of way shall be at least 50 percent brick, decorative concrete block (as approved by the administrator), stucco, stone, fiber cement siding, or other materials similar in appearance and durability. Vinyl siding, standard painted concrete block, cast concrete, and metal may be used on building walls not visible from a public right(s) of way or as minority elements or accent materials on walls that are visible from the public right of way provided that they do not compose greater than 50 percent of the façade. At least 25 percent of walls not visible from the public right(s) of way shall meet the same requirements for front façades and exterior walls visible from the public right(s) of way. For every ten percent increase in material listed herein on front façades and exterior walls visible from the public right(s) of way, a ten percent break in setback requirements shall be given, not to exceed 50 percent of the total setback.~~

A. The administrator shall make a façade determination for nonresidential structures proposed within existing nonresidential developments or adjacent to existing nonresidential structures. This determination shall take into account the age and appearance of existing adjacent structures, the distance between the proposed structure and existing structures, and the distance between the proposed structure and a public street. In every case, the proposed structure shall meet or exceed the façade quality of the adjacent existing nonresidential structure with the highest percentage of acceptable façade materials as listed in Item B.

B. For all other nonresidential structures, front facades shall be entirely covered by brick, decorative concrete block, stucco, stone, fiber cement siding, or other materials similar in appearance and durability (as approved by the administrator). In addition, exterior walls on the sides of the structure shall be at least 50 percent covered by an approved material. For every ten percent increase in approved material on exterior walls, a ten percent break in setback requirements shall be given, not to exceed 50 percent of the total setback.

C. Two wall materials may be combined horizontally on one façade. The heavier material should be below.

D. Façade colors shall be of low reflectance earth tone, muted, subtle, or neutral colors. Building trim may feature brighter colors, but neon tubing is not allowed as an accent material. The use of high-intensity, metallic, fluorescent or neon colors shall be prohibited. Variations in color schemes are encouraged in order to articulate entryways, architectural features, and public amenities so as to give greater recognition to these features.

E. Nonresidential structures shall have plantings as provided in the approved plantings table in Section 7.4.1 installed along the side and rear exterior walls within 15 feet of the base of the structure prior to receiving the Certificate of Occupancy.

5.4.2 Building design in all other locations. The following requirements shall apply to nonresidential development not located along or within ~~50~~ 200 feet of ~~dedicated state highways~~ Highway 55, Highway 210, or the Central Business District ~~town-center land use classification~~.

~~A. Front façades and exterior walls visible from the public right(s) of way shall be at least 40 percent brick, decorative concrete block (as approved by the administrator), stucco, stone, fiber cement siding, or other materials similar in appearance and durability. Vinyl siding, standard painted concrete block, cast concrete, and metal may be used on building walls not visible from a public right of way or as minority elements or accent materials on walls that are visible from the public right of way provided that they do not compose greater than 60 percent of the façade. At least 25 percent of walls not visible from the public right(s) of way shall meet the same requirements for front façades and exterior walls visible from the public right(s) of way. For every ten percent increase in material listed herein on front façades and exterior walls visible from the public right(s) of way, a ten percent break in setback requirements shall be given, not to exceed 50 percent of the total setback.~~

A. The administrator shall make a façade determination for nonresidential structures proposed within existing nonresidential developments or adjacent to existing nonresidential structures. This determination shall take into account the age and appearance of existing adjacent structures, the distance between the proposed structure and existing structures, and the distance between the proposed structure and a public street. In every case, the proposed structure shall meet or exceed the façade quality of the adjacent existing nonresidential structure with the highest percentage of acceptable façade materials as listed in Item B.

B. For nonresidential structures proposed in a new nonresidential development, all exterior façades shall be at least 50 percent brick, decorative concrete block, stucco, stone, fiber cement siding, or other materials similar in appearance and durability (as approved by the administrator). For every ten percent increase in approved material on exterior walls, a ten percent break in setback requirements shall be given, not to exceed 50 percent of the total setback.

C. Two wall materials may be combined horizontally on one façade. The heavier material should be below.

D. Façade colors shall be of low reflectance earth tone, muted, subtle, or neutral colors. Building trim may feature brighter colors, but neon tubing is not allowed as an accent material. The use of high-intensity, metallic, fluorescent or neon colors shall be prohibited. Variations in color schemes are encouraged in order to articulate entryways, architectural features, and public amenities so as to give greater recognition to these features.

E. Nonresidential structures shall have plantings as provided in the approved plantings table in Section 7.4.1 installed along the side and rear exterior walls within 15 feet of the base of the structure prior to receiving the Certificate of Occupancy.

5.5.1 Use of alternate plan, material, or methods. Alternate design plans, building materials, or construction techniques may be used when unreasonable or impractical situations would result from the application of architectural design standards. Such situations may result from unique site conditions, innovative design applications, and/or unified development design.

5.5.2 Evaluation by planning board.

A. The application for alternate design shall include which specific standards cannot be met and how the alternative methods will achieve the intent of the standards.

B. The performance building design alternatives shall be evaluated by the planning board, in accordance with the planning board approval process outlined in chapter 11, to determine if the alternate design meets the intent and purpose of this ordinance. This determination shall take into account the land use of adjacent property, the orientation of the building to public streets, the building typology, the intended use of the structure, attention to architectural detail, scale and mass.

5.5.3 Appeal of the administrator. Appeal of the administrator's review and decision of architectural design applications shall be made to the planning board.

Current General Appeal Procedure:

15.3.2.1 Appeal of the administrator. To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by administration in the enforcement of this ordinance.

A. An appeal from the decision of the administrator may be taken to the board of adjustment by any person aggrieved or any officer, department, board or bureau of the town affected by such decision. Such appeal shall be taken within a reasonable time as provided by the rule of the board by filing with the officer from whom the appeal is taken and with the board a notice of appeal specifying the grounds thereof. The office to whom the appeal is taken shall forthwith transmit to the board all papers constituting the record upon which the action appealed from was taken.



Lewis Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

**Item: 8A
New Business**

SUBJECT: Bike Fest 2018

Gene Joslyn representing the Bike Fest Planning Committee, will address the Town Board.

Manager's Comments:



Lewis Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

**Item: 8B
New Business**

**SUBJECT: A Petition for a voluntary Annexation for Property located at
at the end of Wilma Street (PIN#: 0683-06-0225.000).**

For your consideration is an Annexation Petition from property owner, Kathryn Campbell Morgan Revocable Trust. The property owner(s) would like to annex 47.50 acres, located at the end of Wilma Street. (PIN#: 0683-06-0225.000).

The Board is asked to consider directing the Clerk to investigate Sufficiency of the Petition and to Certify Results at its next regularly scheduled Board of Commissioners' meeting November 13, 2017.

In November, if the Results *are* verified by the Clerk, the Town Board may then set the date for a Public Hearing at its December 5, 2017, Board of Commissioners' meeting. Following the Public Hearing in December, the Town Board may consider whether to adopt an Ordinance to Annex this property.

Manager's Comments:



Town of Angier

Lewis Weatherspoon
Mayor

Coley B. Price
Manager

Resolution No.: 015-2017
Date Submitted: October 3, 2017
Date Adopted: October 3, 2017

**A RESOLUTION OF THE TOWN OF ANGIER DIRECTING THE
TOWN CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED
UNDER GENERAL STATUTE § 160A – 58.1**

WHEREAS, the Town of Angier has received a Petition requesting Annexation of an area described in said Petition and inclusive of Harnett County Parcel Pin # 0683-06-0225.000; and,

WHEREAS, the Petition to Annexation was submitted on September 29, 2017, by Kathryn Campbell Morgan Revocable Trust, and is scheduled to go before the Town of Angier Board of Commissioners during its October 3, 2017, meeting for Consideration to Direct the Clerk to Investigate;

WHEREAS, the General Statute § 160A – 58.2 provides that the Sufficiency of the Petition shall be Investigated by the Town of Angier Clerk before further Annexation Proceedings may take place; and,

WHEREAS, the Town Board of Commissioners of The Town of Angier Deems it Advisable to Proceed in Response to this Request for Annexation; and,

THEREFORE, BE IT RESOLVED, by the Mayor and Town of Angier Board of Commissioners that:

The Town of Angier Clerk is hereby Directed to Investigate the Sufficiency of the Aforementioned Petition and to Certify as soon as Possible to the Town Board of Commissioners the result of her Investigation.

Adopted by the Angier Board of Commissioners on this the 3rd day of October, 2017

ATTEST.

Lewis W. Weatherspoon, Mayor

Veronica Hardaway, Town Clerk



Town of Angier

P.O. Box 278

Angier, NC 27501

919-639-2071

Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Coley B. Price
Town Manager

PROCEDURE FOR VOLUNTARY ANNEXATION PETITION

THE PROCESS:

(Time Frame: 60 - 90 days)

1. Petition and all required information (see checklist) must be submitted to Town Clerk at least seven (7) calendar days before next regular Town Board meeting, which is held the 1st Tuesday of each month.
2. Petition placed on Town Board agenda for next available regular meeting – 1st Tuesday of each month.
3. Town Board may then direct the Town Clerk to investigate the sufficiency of the petition.
4. Town Clerk investigates, and if all is in order, presents Certificate of Sufficiency to Board at next regular meeting – approximately 30 days later.
5. Town Board adopts resolution setting a public hearing at next available public hearing session – approximately 30 days later.
6. Public Hearing held as advertised.
7. Annexation Ordinance may be adopted after the public hearing is complete.
8. Town Clerk notifies required agencies of approved annexation.

SUBMITTAL CHECKLIST:

- ☒ One completed annexation petition
- ☒ Annexation fee: \$250
- ☐ Eight paper copies and one PDF copy of survey map of property proposed for annexation showing:
 - The property in relationship to the primary corporate limits of the Town. (If the petition is for a non-contiguous annexation the distance from the primary corporate limits must be shown.)
 - County tax map/parcel number(s) and /or PIN numbers
- ☐ One copy of the recorded deed to the property showing current owner(s)
 - All owners of property being petitioned for annexation must sign the petition. (Signatures on petition must appear as shown on the deed)
- ☐ Attach metes and bounds description
- ☐ Statement of vested rights, if applicable
 - Attach a letter certifying vested rights, if any, from the government entity granting the vested rights. (If you are not certain of this information, contact the Planning Department)
- ☐ Complete and attach applicable signature page (Individual, Corporation, Partnership)



Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071

Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Coley B. Price
Town Manager

TO BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:

1. I/We the undersigned owners of real property respectfully request that the area as referenced by the **attached survey map and metes and bounds description be annexed** into the Town of Angier, North Carolina.

2. The area to be annexed is
☒ contiguous, ☐ non-contiguous
to the Town of Angier.
(If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. 160-31(f).)

3. Harnett/Wake County Property
Identification Number(s) (PIN):
0683 06-0225

4. Have vested rights been established with regard to this property under N.C.G.S. 160A-385.1 or G.S. 153A-344.1?
☐ Yes ☒ No
If "yes", proof of vested rights must be attached.

5. I/We the undersigned owners of real property acknowledge and accept the provision that the Town of Angier will provide the property such municipal services it presently provides other lands within its corporate limits, except sewer services (inasmuch as the land is not within a reasonable proximity to the Town sewer lines and the drainage basin for the property makes the provision of sewer services financially impracticable).

6. We hereby certify that all information given with regard to this property is true and accurate to the best of my/our knowledge and is signed by *all* owners of the property being petitioned for annexation. Attached is the applicable signature page:

- ☒ Individual(s)
☐ Corporation
☐ Partnership
☐ LLC



Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071

Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

Coley B. Price
Town Manager

Complete is property if owned by INDIVIDUAL(S).

(Both husband and wife must sign if property is owned jointly and all signatures must be the same as those that appear on recorded deed)

Petitioned Property PIN #: 0683-06-0225 000

Kathryn Campbell Morgan

1. Revocable Trust
(Owner - Print Name)

925 Windrow Ln., Raleigh, NC 27603
(Mailing Address)

[Signature]
(Owner's Signature)

2.

(Owner - Print Name)

(Mailing Address)

(Owner's Signature)

3.

(Owner - Print Name)

(Mailing Address)

(Owner's Signature)

State of North Carolina County of Wake

I, Dedra Stewart, a Notary Public for said County and State, do hereby certify that Mith Morgan personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

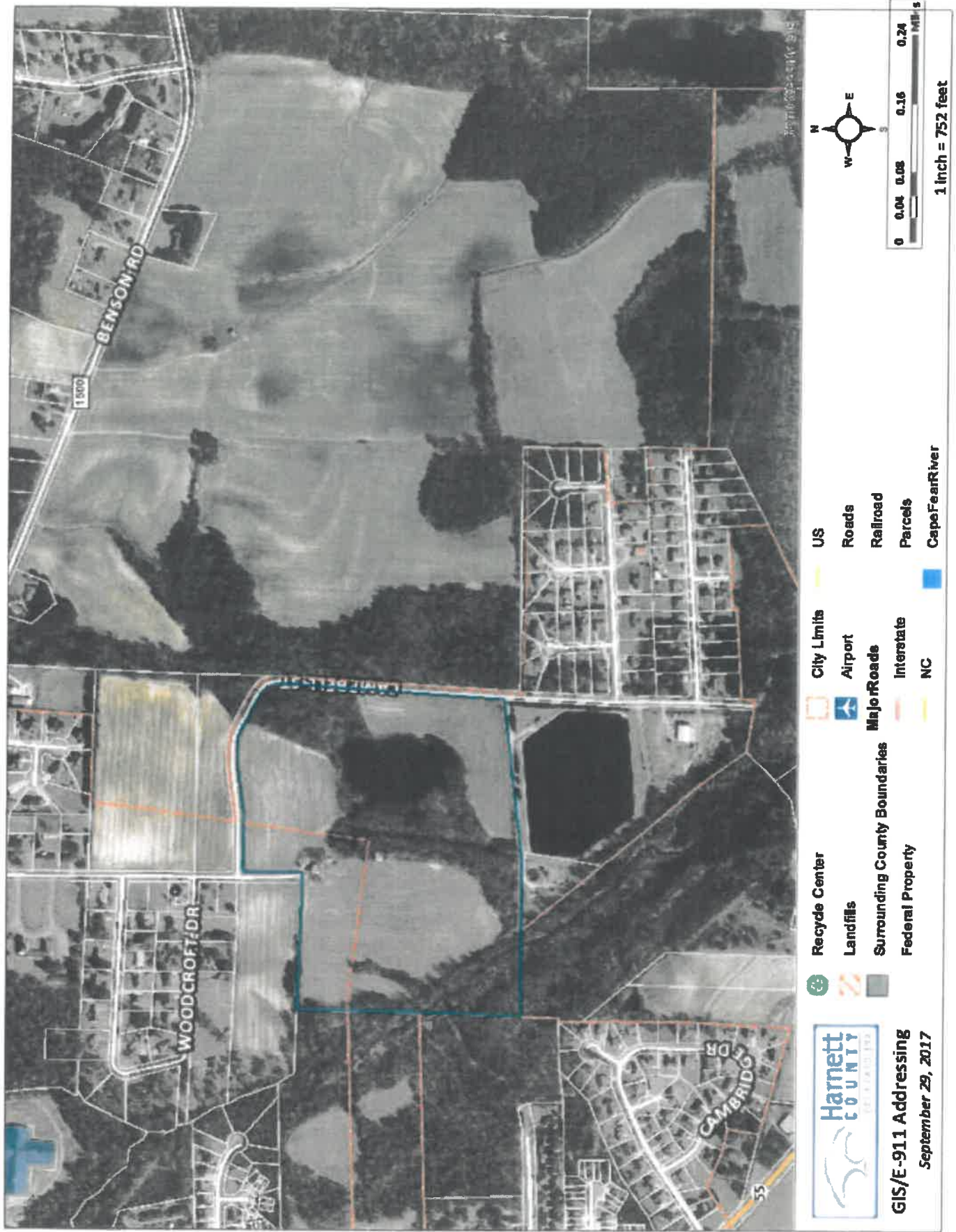
Witness my hand and official seal, this the 29th day of September, 2017. My commission expires March 17, 2018.

[Signature]
Notary Public

(SEAL)

DEORA STEWART
Notary Public
Wake Co., North Carolina
My Commission Expires Mar. 17, 2018

Harnett GIS





Lewis W. Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: September 12, 2017

Item: 9
Manager's Report

SUBJECT: Manager's Report

- There will be no Planning Board meeting for October.
- There will be no Board of Adjustment meeting for October.
- A Board of Commissioners Workshop is scheduled for Tuesday, October 24, 2017 at 6:30pm.
- Stage Dedication and Concert is Saturday, November 4, 2017 at 3:30pm in Depot Square.
- Movie Night at Depot Square is scheduled for Friday, October 6, 2017 at 7pm showing "Beauty and the Beast"
- Advisory Board deadline to apply is October 27th. There are 5 Planning Board vacancies and 2 ABC Board vacancies.
- Chamber Ribbon Cuttings
 - October 3, 2017 at 4:30pm State Employees Credit Union
 - October 10, 2017 at 11:30am Juliana's Emporium
 - October 25, 2017 at 4:30pm Transitions Life Care
- Town Engineer's Report attached.

Manager's Comments:

Memo

To: Coley Price, Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: September 28, 2017
Re: October 2017 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled October 2017 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project

The design engineering phase is moving forward. We have completed the 15% design phase and are moving forward. Based on the 15% evaluation, the project can be constructed without the need to relocate any power poles. We will be relocating a couple fire hydrants. We have also determined that based on conflicts and projected cost, the sidewalk along Park Street from W Lillington to Hwy 210 will move from the north side of Park to the south side of Park. The next level of design will include an evaluation of the drainage. We are still in the drainage evaluation phase of the design engineering. I have requested an updated schedule from Summit. The current schedule called for 65% plans by September 15th and we are not at that completion stage at this point. The project schedule called for 90% plans by January 12, 2018 and I do believe we will not have to move that date.

Kennebec Church Road Elevated Water Storage Tank

The construction phase of the project is moving forward. The foundation has been installed and the tank installation is not going vertical. The project is progressing without any major issues.

Wastewater Inflow/Infiltration Evaluation

I have completed a thorough assessment of the Inflow/Infiltration Study findings. Based on pump issues experienced in the rainfall on the 23rd and 24th of this month, I am recommending that we immediately proceed with video inspection of sanitary sewer lines tributary to PS #1 (Knollwood Court). This is a very small basin and I would anticipate the cost to be less than \$5,000. An estimate of any rehabilitation required once the video inspection is completed will be provided. As an update, the tv inspection is completed and we are awaiting the video for review. No change since the September report.

Southern Acres Subdivision

The project is under construction and Public Works is providing inspections as required. The water distribution system for Southern Acres has been installed and is connected to the Town's system.

Rawls Church Road Water Extension

Construction is near completion. Installation has crossed Kennebec Church Road. The contractor still has to pressure test and chlorinate approximately 5,000 linear feet of water line.

Utility Policy Manual

With the approval of the Leaf and Limb policy and the Household Items policy, the Board has approved 8 utility policies. Staff will be incorporating these policies within a single Policy Manual. Staff will continue to assess needed policies through an on-going process.

Roadway Improvement Projects

We are currently working on identifying potential roadway improvement projects. These projects may include but are not limited to adding turn lanes, right turn only, roadway extensions, etc. We continue to evaluate these roadway projects and consult with John Nance regarding the best funding mechanisms.

Asset Inventory Grant (AIG)

The submittal package for an asset inventory grant for sewer and an asset inventory grant for water will be hand delivered on Friday, September 29, 2017. Envirolink has lead the effort to put the application package together at no cost to the Town. Staff has worked with Envirolink with providing needed financial documents and with the project narrative and project description aspects of the application. The grant, if awarded, would provide \$150,000 for water and \$150,000 for sewer. The funds would be used predominately to GIS field locate the water/sewer infrastructure.

Construction Standards

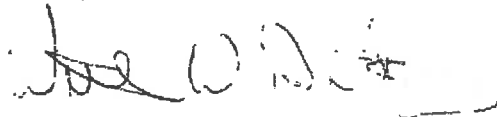
The Construction Standards were adopted in March of 2000 and have not been updated since. I am in the process of reviewing the Standards for conflicts with the UDO. In addition, I will be assessing any construction standards that need to be updated to better represent current technologies and processes being used in the industry. This is an on-going effort.

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Service on the Pre-Development Committee.
- Service as a member of the TRC including the associated engineering reviews.
- Assist with the Hwy 55 widening / Streetscape project meetings.
- Attendance as staff engineer at the Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.
- Assist Public Works on an on-call basis.

Sincerely,



Bill Dreitzler, P.E.
Town Engineer



Lewis W. Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

Item: 10
Mayor/Town Board Reports

SUBJECT: Mayor and Town Board Reports

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

**Item: 11
Staff Reports and
Informational Items**

SUBJECT: Staff Reports and Informational Items

- Finance Department
- Angier Library
- Parks & Recreation Department
- Planning Department
- Police Department
- Public Works Department

Manager's Comments:

Town of Angier
Financial Summary Report
as of September 27, 2017

General Fund

	Annual Budget	Actual to Date	Y-T-D % Collected	Statement Period	Variance
Revenues:				3	
Ad valorem taxes	\$ 1,676,663	\$ 31,701	1.89%	25.00%	-23.11%
Vehicle & Privilege Licenses	14,000	3,656	26.11%	25.00%	1.11%
Local Option Sales Tax	670,000	66,601	9.94%	25.00%	-15.06%
Other taxes	506,650	36,100	7.13%	25.00%	-17.87%
State grant revenue	-	56	#DIV/0!	25.00%	#DIV/0!
Permits and fees	370,400	77,208	20.84%	25.00%	-4.16%
Recreation department fees	44,900	21,245	47.32%	25.00%	22.32%
Investment earnings	2,500	1,421	56.86%	25.00%	31.86%
Other general revenues	88,600	277,566	313.28%	25.00%	288.28%
Transfer from Water/Sewer	-	-	0.00%	25.00%	-25.00%
Fund Balance Appropriated	270,382				
Total revenues	\$ 3,644,095	\$ 515,555	14.15%	25.00%	-10.85%

	Annual Budget	Actual to Date	Y-T-D % Expended	Statement Period	Variance
Expenditures:				3	
Administrative	\$ 910,275	169,897	18.66%	25.00%	6.34%
Public safety	1,094,428	243,006	22.20%	25.00%	2.80%
Streets	657,346	148,621	22.61%	25.00%	2.39%
Planning	115,792	27,965	24.15%	25.00%	0.85%
Library	151,377	32,177	21.26%	25.00%	3.74%
Recreation	511,946	54,091	10.57%	25.00%	14.43%
Depot	32,500	29,679	91.32%	25.00%	-66.32%
Debt service:					
Principal	148,431	97,261	65.53%	25.00%	-40.53%
Interest and fees	22,000	19,897	90.44%	25.00%	-65.44%
Interfund Transfers:					
NC 210 Sidewalk Project	-	-	0.00%	25.00%	0.00%
Lillington/Willow/Roy Street Project	-	-	0.00%	25.00%	0.00%
Dora/Poplar Sidewalk Project	-	-	0.00%	25.00%	0.00%
CDBG Project	-	-	0.00%	25.00%	0.00%
Hwy 210/Hwy 55 Sidewalk Project	-	-	0.00%	25.00%	0.00%
Total expenditures	\$ 3,644,095	\$ 822,593	22.57%	25.00%	2.43%

Excess(deficiency) of revenues over (under) expenditures

(307,038)

Town of Angier
Financial Summary Report
as of September 27, 2017

Powell Bill

	Annual Budget	Actual to Date	Y-T-D % Collected
Revenues:			
State Aid-Street	\$ 138,000	\$ 70,021	50.74%
Investment Earnings	100	16	16.12%
Transfer from Water/Sewer	-	-	
FEMA Grant	-	-	
Fund Balance Appropriated	118,900	-	
Total revenues	\$ 257,000	\$ 70,038	27.25%

	Annual Budget	Actual to Date	Y-T-D % Expended
Expenditures:			
Professional Fees	-	-	0.00%
Equipment Maintenance	6,000	593	9.89%
Fuel	1,000	-	0.00%
Materials	10,000	2,919	29.19%
Contracted Services	240,000	-	0.00%
Capital Outlay	-	-	0.00%
Transfer to CDBG Project	-	-	
Total expenditures	\$ 257,000	\$ 3,512	1.37%

Town of Angier
Financial Summary Report
as of September 27, 2017

Water/Sewer Fund

	Annual Budget	Actual to Date	Y-T-D % Collected	Statement Period	Variance
Revenues:				3	
Water Sales	\$ 1,188,000	\$ 162,374	13.67%	25.00%	-11.33%
Sewer Sales	960,000	124,981	13.02%	25.00%	-11.98%
Investment earnings	2,500	703	28.13%	25.00%	3.13%
Other operating revenues	175,680	67,958	38.68%	25.00%	13.68%
Fund Balance Appropriated	67,244	-			
Total revenues	\$ 2,393,424	\$ 356,016	14.87%	25.00%	10.13%
Expenditures:				3	
Water Operations	\$ 1,110,806	\$ 501,792	45.17%	25.00%	-20.17%
Sewer Operations	435,126	89,658	20.60%	25.00%	4.40%
Wastewater Treatment Plant	388,800	46,699	12.01%	25.00%	12.99%
Lagoon	58,710	10,665	18.16%	25.00%	6.84%
Debt Service:					
Principal	188,487	-	0.00%	25.00%	25.00%
Debt Service Reserve	15,731	-	0.00%	25.00%	25.00%
Interest	195,764	-	0.00%	25.00%	25.00%
Transfers	-	-			0.00%
Total expenditures	\$ 2,393,424	\$ 648,813	27.11%	25.00%	-2.11%
Excess(deficiency) of revenues over (under) expenditures		\$ (292,798)			

Library Report for October 2017 Meeting

Preschool Storytime started on Tuesday September 12th at 10:30.
Storytime is open to children ages 3 thru 5.

Yoga time with Miss Dollie is held once a month on the second Friday at 10:30. Yoga is open to children ages 3-5 and space is limited to 15 children. Yoga is sponsored by the Hamett County Partnership for Children.

The Library will be hosting the Downtown Trick or Treat event again this year at the Depot on Oct. 31, 2017 from 6 to 7 p.m.

Any questions or concerns please feel free to contact me.

Thank you,
Amanda B. Davis
Angier Public Library Director
919-639-4413 or abdavis@angier.org

MONTHLY REPORT
ANGIER PARKS & RECREATION
September 28, 2017

- FALL SPORTS' GAMES HAVE BEGUN WITH GAMES ON MONDAYS, TUESDAYS, THURSDAYS AND SATURDAYS WITH PRACTICES CONTINUING AS WELL. GAMES WILL CONTINUE THROUGH MID NOVEMBER. WE HAVE 32 TEAMS IN OUR FALL SPORTS PROGRAMS THIS SEASON (SOCCER, BASEBALL, FOOTBALL, CHEERLEADING AND SOFTBALL).
- CONSTRUCTION ON AN ADDITIONAL BATTING CAGE IS NOW COMPLETE AND IS OPEN FOR USE IN JACK MARLEY PARK. A BIG THANK YOU TO THE ANGIER PARKS AND REC BOOSTER CLUB.
- AN ADDITIONAL PARKING AREA AS BEEN INSTALLED AT END OF WILLIAMS STREET NEAR TRASH DUMPSTERS AND LARGE MAPLE TREE. THIS SHOULD HELP WITH PARKING FOR 6U SOCCER PRACTICES AND GAMES.
- THE FREE LITTLE LIBRARY HAS BEEN INSTALLED AT THE PARK NEAR THE PICNIC SHELTER AND PLAYGROUND BY BEACH VOLLEYBALL COURT.
- WE ARE CURRENTLY ACCEPTING BIDS FOR THE NEW MULTIPURPOSE BUILDING AT JACK MARLEY PARK. THIS BUILDING WILL INCLUDE NEW RESTROOMS, CONCESSIONS, STORAGE AND OFFICE AREAS. BID OPENING WILL BE WEDNESDAY OCTOBER 4 AT 2:00PM AT ANGIER TOWN HALL.

Planning and Inspections Department

Month of September 2017:

Total Permits Issued: 23

New Construction - Single Family Dwelling: 3

New Construction - Commercial: 1

Inspections Performed: 42

Fees Collected: **\$7,231.75**

2017 To Date:

New Construction - Single Family Dwelling: 26

New Construction - Commercial: 1

2017-2018 Fiscal Year (July 1st – Present):

New Construction - Single Family Dwelling: 7

New Construction - Commercial: 1

Fees Collected: **\$ 20,076.75**

As of 9/27/17



Bobby Hallman
Chief of Police

Angier Police Department

P.O. Box 278, 55 North Broad Street West

Angier, North Carolina 27501

Office (919) 639-7054

Date September 29, 2017

To: Coley Price
Town Manager

From: Bobby Hallman

Subject: September Police Activities

Statistical Data

Police activities for the month of September were 3,116 Calls for Service/Officer initiated activities. Officers investigated 24 incidents involving 47 offenses. Out of the offenses committed 7 People were arrested on 20 charges. Follow-up calls were made to all victims by the investigators, giving them the status of their cases under investigation.

Traffic enforcement activities included 27 citations being issued totaling 38 charges as opposed to 13 citations totaling 20 charges in August. There were also 11 traffic accidents investigated during this period, 3 less than the previous month. Also, 70% of traffic crashes reported were PVA crashes.

Other Police Activities

Officers completed 2,290 security checks, 110 business contacts, 447 subdivision checks. Patrol officers made 4 felony arrests. Detective Campbell made 5 felony arrest with 15 felony charges. Detective Shattuck made 11 narcotic arrests.

Training and Development

All of our officers continue to train and attend scheduled classes to become more effective and efficient in our communities. The department has also continued their mentor program with the children of Angier and at Angier Elementary School.

Officer Scott Pollard introduced the A.L.I.C.E. program (Alert, Lock down, Inform, Counter, and Evacuate) to all of the day care centers in town and began their training on the program.

Activity Detail Summary (by Category)

Angier Police Department

(09/01/2017 - 09/29/2017)

Incident/Investigations

0511 - Breaking and Entering	8
0820 - Larceny - Purse Snatching	1
0630 - Larceny - Shoplifting	1
0640 - Larceny - From Motor Vehicle	3
0660 - Larceny - From Buildings	2
0690 - Larceny - All Other Larceny	2
0810 - Simple Physical Assault	1
0890 - Simple Assault- All Other Simple Assault	1
1015 - Forgery - Using/Uttering	1
1110 - Fraud - Worthless Checks	1
1120 - Fraud - Obtaining Money/Property by False Pretense	3
1160 - Fraud - Welfare	1
1330 - Possessing/Concealing Stolen Property	2
1400 - Criminal Damage to Property (Vandalism)	3
1590 - Other Weapons Violations	1
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	2
1891 - Felony Possession of Controlled Substance	2
1892 - Misd. Possession of Controlled Substance	1
1894 - PWISD of a Controlled Substance	1
2030 - Child Neglect (Non-Assaultive)	1
2690 - All Other Offenses	3
4010 - All Traffic (except DWI)	5
9910 - Calls for Service	1
Total Offenses	47
Total Incidents	24

Arrests

0410 - Aggravated Assault	1
1330 - Possessing/Concealing Stolen Property	1
1590 - Other Weapons Violations	1
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	2

Activity Detail Summary (by Category)

Angier Police Department

(09/01/2017 - 09/29/2017)

Arrests

1891 - Felony Possession of Controlled Substance	2
1892 - Misd. Possession of Controlled Substance	1
1894 - PW/SD of a Controlled Substance	1
2670 - Trespassing	1
2690 - All Other Offenses	9
4010 - All Traffic (except DWI)	1
Total Charges	20
Total Arrests	7

Accidents

Total Accidents	0
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Citations

Driving While License Revoked	3
Expired Registration	4
No Insurance	1
No Operator License	1
Other (Infraction)	7
Other (Misdemeanor)	1
Passenger Seat Belt - Juvenile	1
Possess/Consume Alcohol - Passenger	1
Seat Belt	1
Speeding (Infraction)	7
Secondary Charge	11
Total Charges	38
Total Citations	27

Warning Tickets

Total Charges	0
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Activity Detail Summary (by Category)

Angier Police Department

(09/01/2017 - 09/29/2017)

Warning Tickets

Total Warning Tickets 0

Ordinance Tickets

Total Ordinance Tickets 0

Criminal Papers

Total Criminal Papers Served 0

Total Criminal Papers 0

Civil Papers

Total Civil Papers Served 0

Total Civil Papers 0

Call Log Call Type Summary

Angier Police Department

09/01/2017 - 09/29/2017

<No Call Type Specified>	9	911 Hang Up - 911 Hang Up	10
Alarm Activation - Alarm Activation	7	Animal Complaint - Animal Complaint	2
Assault - Assault	2	Assist EMS - Assist EMS	2
Assist Fire - Assist Fire Department	1	Assist Motorist - Assist Motorist	9
Assist Other Agency - Assist Other Agency - Law Enforcement	4	Breaking and Entering - Breaking and Entering	8
Business Walk Thru - Business Walk Thru	110	Careless and Reckless Vehicle - Careless and Reckless Vehicle	1
Community Policing - Community Policing	4	Crash - Traffic Accident	11
Custody Dispute - Child Custody Dispute	2	Direct Traffic - Direct Traffic	17
Disturbance - Disturbance	11	Domestic Dispute - Domestic Dispute	6
Drug Activity - Drug Activity	1	DWI - Driving While Impaired	1
Escort - Escort	15	Fight - Fight	1
Follow Up - Follow Up	3	Foot Patrol - Foot Patrol	4
Found Property - Found Property	1	Fraud - Fraud	3
Harrassing Phone Calls - Harrassing Phone Calls	1	Juvenile Complaint - Juvenile Complaint	2
Larceny - Larceny	10	Larceny By Employee - Larceny By Employee	1
Mental Subject - Mental Subject	5	Missing Juvenile - Missing Juvenile	3
Noise Complaint - Noise Complaint	3	Other Call - Other Call Not Listed	3
Property Damage - Property Damage	10	Radar - Radar	3
Security Check - Security Check	2,290	Sexual Assault - Sexual Assault	1
Shoplifting Complaint - Shoplifting Complaint	1	Stand-By - Stand-By	1
Subdivision Check - Subdivision Check	447	Suspicious Activity - Suspicious Activity	5
Suspicious Person - Suspicious Person	6	Suspicious Vehicle - Suspicious Vehicle	8
Traffic Stop - Traffic Stop	39	Trespassing - Trespassing	1
TWO - Talk With Officer	14	Warrant Service - Warrant Service	6
Welfare Check - Welfare Check	12		

Total Number Of Calls: 3,116

Town of Angier
Hamett County Purchased Water/Sewer
2017-2018

Month	Purchased Water (Gallons)	Metered Gallons of Wastewater		
		Cost	(Gallons)	Cost
July-17	14,298,010	\$ 34,029.26	9,735,391	\$ 19,957.56
Aug-17	15,021,680	\$ 35,751.60	7,989,797	\$ 16,379.09
Sep-17				
Oct-17				
Nov-17				
Dec-17				
Jan-18				
Feb-18				
Mar-18				
Apr-18				
May-18				
Jun-18				
Totals	29,319,690	\$ 69,780.86	17,725,188	\$ 36,336.65

Town of Angier
Water Gallons Billed / Gallons Purchased
July 1, 2017 - June 30, 2018

2017-2018	2017-2018 Billed gallons	Town Meters	Total Usage	Purchased gallons from Harnett County	Purchased Over(Under) Billed
Jul	10,225,161	528,868	10,754,048	14,298,010	3,186,201
Aug	13,028,141	10,441,732	23,470,873	15,021,880	(8,449,183)
Sept					
Oct					
Nov					
Dec					
Jan					
Feb					
Mar					
Apr					
May					
Jun					
Total					

Current Year % Lost -24.73% Average Monthly Use 4,748 Gallons 2745 customers

2017-2018 Water

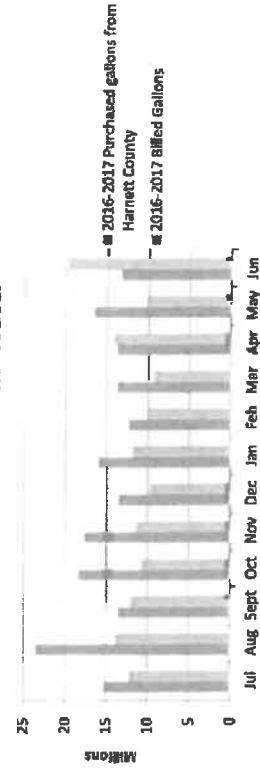


July 1, 2016 - June 30, 2017

2016-2017	2016-2017 Billed Gallons	Town Meters	Total Usage	Purchased gallons from Harnett County	Purchased Over(Under) Billed
Jul	12,091,366	411,278	12,502,645	15,228,350	2,725,705
Aug	13,764,851	3,400	13,768,251	23,499,920	9,731,669
Sept	12,028,888	3,863,500	15,892,388	13,488,070	(2,404,318)
Oct	10,853,016	3,788,185	14,641,201	18,283,210	3,642,010
Nov	11,307,940	3,245,339	14,553,279	17,634,790	3,081,511
Dec	8,634,245	2,066,366	10,700,611	13,495,260	2,794,649
Jan	11,804,100	1,784,488	13,588,588	16,006,520	2,417,932
Feb	10,178,051	225,697	10,403,748	12,303,440	1,899,692
Mar	8,261,088	7,350,671	15,611,759	13,741,680	(1,870,079)
Apr	14,137,988	4,673,488	18,811,476	13,742,950	(5,068,526)
May	10,297,894	271,139	10,569,033	16,526,310	5,957,277
Jun	18,745,303	390,320	19,135,623	13,321,400	(5,814,223)
Total	144,865,528	28,087,868	172,953,396	187,283,680	14,328,284

Current Year % Lost -7.65% Average Monthly Use 7,118 Gallons 2774 customers

2016-2017 Water



Town of Angier
Wastewater Treated Billed/Gallons Purchased
July 1, 2017 - June 30, 2018

2017-2018	Rainfall (Inches)	Billed gallons of Wastewater	Town Meters	Total Usage	Metered Gallons of Wastewater	Purchased Over (Under) Billed
Jul	4.85	7,697,110	76,726	7,773,836	9,735,391	1,961,555
Aug	2.00	9,260,441	172,427	9,432,868	7,989,797	(1,443,071)
Sept						
Oct						
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Totals						

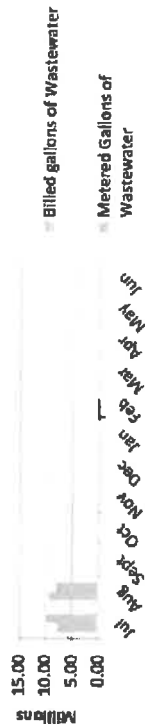
Average Monthly Use 4,353 Gallons
2127 customers

July 1, 2016 - June 30, 2017

2016-2017	Rainfall (Inches)	Billed Gallons of Water	Town Meters	Total Usage	Metered Gallons of Wastewater	Purchased Over (Under) Billed
Jul	4.75	9,206,877	23,524	9,230,201	12,798,968	3,588,767
Aug	2.90	10,421,103	21,791	10,442,894	8,940,212	(1,502,682)
Sept	11.45	9,510,006	58,784	9,568,790	12,647,651	2,978,861
Oct	11.85	8,106,549	17,783	8,124,332	16,562,162	8,437,830
Nov	0.60	8,683,208	26,147	8,688,355	9,722,125	1,032,770
Dec	3.65	7,616,948	20,532	7,637,480	14,324,602	6,687,122
Jan	5.25	9,286,066	21,857	9,307,913	15,443,480	6,135,567
Feb	0.70	8,247,339	14,894	8,262,023	12,588,638	4,341,299
Mar	4.25	7,155,958	69,016	7,224,974	11,233,307	4,008,333
Apr	6.90	7,627,489	125,724	7,753,193	15,970,959	8,217,766
May	4.80	7,871,185	103,336	7,974,531	15,957,056	7,982,525
Jun		16,699,677	79,347	16,779,224	12,483,029	(4,296,195)
Totals	57.10	110,412,385	582,525	110,994,910	158,583,189	47,602,863

Average Monthly Use 7,771 Gallons
2148 customers

Billed Gallons of Water vs Metered Gallons of Wastewater



Billed Gallons of Water vs Metered Gallons of Wastewater





Lewis W. Weatherspoon
Mayor

Coley B. Price
Manager

AGENDA ABSTRACT

DATE: October 3, 2017

**Item: 12
Adjournment**

SUBJECT: Adjournment

The Mayor will entertain a motion to adjourn the regular Board of Commissioners' meeting.

Manager's Comments: