



BOARD OF COMMISSIONERS REGULAR MEETING AGENDA

Tuesday, May 5, 2020

7:00 PM

Location: 28 N Raleigh Street, Angier, NC 27501

Call to Order

Pledge of Allegiance

Invocation

Approval of Agenda

Presentation

- 1. Year-end Audit – Cherry Bekaert LLP will present findings from the Comprehensive Annual Financial Report for year ending June 30, 2019**

Public Comment

Public Hearings

None

Consent Agenda

- 1. Approval of Minutes**
 - a. April 21, 2020 – Regular Meeting**
- 2. Consideration and Approval to Adopt the Amended Audit Contract, with Cherry Bekaert, LLP**

New Business

- 1. Manager's Recommended Proposed Budget for the Town of Angier's 2020-2021 Fiscal Year**

2. Annexation Petition

The Planning Department has received a voluntary annexation petition for approximately 6.2 acres of land located at 7904 S. NC 55 Hwy in Willow Spring (Wake PIN#: 0675246135). The property is currently in Wake County's planning jurisdiction and is zoned R-30. Because no zoning application was received for the property in question, staff will recommend a new Town of Angier zoning district upon annexation approval. If annexed, any future development will require the extension of Angier water and sewer services to serve the property.

3. Policy for Disposing of Personal Property Valued at Less than \$30,000

a. Consideration and approval of a policy authorizing the Town Manager to dispose of any surplus property owned by the Town in his discretion for personal property valued at less than \$30,000

Manager's Report

Staff Reports

Mayor and Town Board Reports

Closed Session pursuant to 143-318.11 (a)(5) to discuss economic development

Adjourn

*****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT 919.331.6703 AT LEAST 48 HOURS PRIOR TO THE MEETING.*****

CONSENT AGENDA

**Town of Angier
Board of Commissioners
Tuesday, April 21, 2020, 7:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, April 21, 2020, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-Tem Craig Honeycutt
Commissioner Alan Coats
Commissioner Loru Boyer Hawley
Commissioner Mike Hill

Members Excused:

Staff Present: Town Manager Gerry Vincent
Town Clerk Veronica Hardaway
Planning Director Sean Johnson
Chief of Police Arthur Yarbrough
Downtown Manager Christy Adkins
Utility Billing Clerk Donna DiMambro
Public Works Director Jimmy Cook
Town Attorney Dan Hartzog, Jr.

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners meeting to order at 7:00 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Mayor Smith offered the invocation.

Approval of the April 21, 2020 meeting agenda: The Town Board approved the agenda with the following amendment: add Closed Session pursuant to 143-318.11 (a) (5) to discuss economic development.

Board Action: The Town Board voted to approve the agenda as amended.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

Presentation

None.

Public Comments

Seeing no one, Mayor Smith closed the public comment period of the meeting.

Public Hearings

1. Annexation Petition

Planning Director Sean Johnson stated a Voluntary Annexation Petition was submitted by property owners Jo Penny Dorman and Ruby U. Stephenson, who were requesting to annex 3 tracts of land totaling approximately 116 acres; located along Kennebec Road and Stratus Street in Willow Spring (PIN#'s 0684384989; 0684485026; and a portion of 0684188054). The Sufficiency of the Petition and results have been verified by the Clerk. Now the Town Board is eligible to consider whether to adopt Ordinance #ORD004-2020 to Extend the Corporate Limits of Town.

Mayor Smith opened the Public Hearing.

Norwood Dorman, 1000 Dorman Ct., submitted a petition of signatures opposing the annexation and potential future development of the property in question. The petition against the rezoning of the property is based on fear of increased traffic, increased automobile accidents, noise pollution, and environmental breakdown.

Mayor Smith reminded those in attendance that this Public Hearing is based solely on the annexation.

Mr. Johnson explained that any future development would be subject to NCDOT roadway improvement requirements.

Don Curry with Curry Engineering Group, LLC stated he is in attendance to answer any questions on behalf of the applicant. He informed the Board that his engineering group looked at the sight distance issues on Kennebec Road and have oriented the connection to Kennebec Road in such a manner where they will achieve proper sight distance requirements for exiting onto Kennebec Road. There will be compliance with all NCDOT regulations and requirements for the driveway permit.

Allen Stephenson, 9401 Kennebec Road, stated he was unaware of a rezoning sign posted on the proposed property. He expressed his concern with the rezoning to R-6 when surrounding uses are R-30 as well as a concern with increased traffic.

Terry Pope, 9354 Kennebec Road, also voiced his concern for increased traffic.

Seeing no one else, Mayor Smith Closed the Public Hearing.

Commissioner Hawley expressed her concern with increased traffic and accidents.

Commissioner Hill expressed that although there may be an increase in traffic, it would be no more than any other road and believes the Board should not stop progress.

April 21, 2020

**To: Planning Department
Town of Angier**

**RE: Rezoning properties located at 9245 Kennebec Rd (PIN 0684-38-4989) and
0 Kennebec Rd (0684-48-5026)**

Please find the attached list of concerned citizens who by evidence of our signatures are against rezoning the aforementioned properties. Collectively, we are against the rezoning because of the amount of traffic that will accompany the development of the proposed subdivision. According to the documents presented by the developer, the plan is to build 237 homes on said properties. In order to make the plan happen the properties have to be rezoned. We are against rezoning those properties based on our fear that ensuing traffic necessary by the planned subdivision will create hardships for residents who live along the proposed entrance and many other residents along the length of Kennebec Rd south to the traffic light at Hwy 55 and north to the intersection of Kennebec Rd and Bud Lipscomb Rd. Those of us who live along Kennebec Rd know the road is dangerous and has a history of automobile accident occurrences. Additionally, we believe the planned entrance to the subdivision is located at an unsafe place because south of the entrance is a sharp curve and to the north is another sharp curve and a hillcrest all of which create risks for automobile operators. There are other concerns for area residents regarding noise pollution and environmental breakdown from the sheer number of people concentrated in the proposed subdivision. In conclusion, we are against rezoning the properties because the result of rezoning would allow development that would adversely impact a large number of NC residents.

Harwood Lynn Dorman

Signature

Angie Dorman

Signature

1000 DORMAN CT Willow Springs

Street Address

1000 Dorman Ct W.S.

Street Address

Elma Hedgepeth

Signature

9230 Kennebec Rd

Street Address

Joyce Hedgepeth

Signature

9230 Kennebec Rd

Street Address

Randy W. Steffen

Signature

9366 Kennebec Road

Street Address

Linda R. Stephenson

Signature

9366 Kennebec Rd

Street Address

Mike R

Signature

9366 Kennebec Rd

Street Address

Kari McLaughlin

Signature

9366 Kennebec Rd.

Street Address

James Sharon Marek

Signature

9361 Kennebec Road
Willow Springs NC 27596

Street Address

Linda Smith

Signature

9336 Kennebec Rd W.S 27592

Street Address

Randy W. Smith

Signature

9336 Kennebec Rd W.S. 27592

Street Address

Jimmy Matthews
Signature

9330 Kennebec Rd Ws
Street Address

Rebbie Matthews
Signature

9330 Kennebec Rd Ws
Street Address

Steven Allen
Signature

9335 Kennebec Rd Ws
Street Address

Patricia Allen
Signature

9335 Kennebec Rd Ws
Street Address

James Albrecht
Signature

9358 Kennebec Rd.
Street Address

Judy Smith
Signature

9224 Kennebec Rd
Street Address

Mark Smith
Signature

9224 Kennebec Rd
Street Address

Laila Bryant
Signature

9368 Kennebec Rd
Street Address

Janice Bryant
Signature

9368 Kennebec Rd
Street Address

Warren E Bryant
Signature

9368 Kennebec Rd
Street Address

Nicholas Hedgpeth
Signature
Debra Hedgpeth

9638 KENNEBEC RD.
Street Address
9638 Kennebec Road

Martin Pope
Signature

9354 Kennebec Rd, Willow Sp
Street Address NC 27592

Heather Ward
Signature

9350 Kennebec Rd, Willow Spring
Street Address 27592

Heather Ward
Signature

9350 Kennebec Rd. Willow Spring N.C.
Street Address 27592

Harold Terry Byrd
Signature

9354 Kennebec Rd
Street Address W.S. 27592

James T. Halser
Signature

9349 Kennebec Rd Willow Spring
Street Address

[Signature]
Signature

9401 Kennebec Rd
Street Address

Board Action: The Town Board voted to adopt Ordinance #ORD004-2020 to extend the corporate limits of Town by annexing Wake County PIN#'s 0684384989; 0684485026; and a portion of 0684188054.

Motion: Commissioner Hill

Opposed: Commissioner Hawley

Vote: 3-1, motion carried

2. Rezoning Request

Planning Director Sean Johnson stated that staff has received a rezoning application for the aforementioned annexed property located along Kennebec Road and Stratus Street in Willow Spring. Until the preceding Ordinance to annex the properties was adopted, the property was in Wake County's planning jurisdiction and was zoned R-30. The requested zoning is Town of Angier R-6, and if developed, the developer will be required to extend Angier sewer services to serve the property. The Planning Board recommended approval of the rezoning at their March 10th meeting.

Mr. Johnson stated the property is currently farmed and includes wooded portions, floodplains, and wetlands. Surrounding land uses include low density residential as well as agricultural uses. Public water services are available, however, the developer will be required to extend Town sewer. The requested rezoning to R-6 would allow for single family uses similar to surrounding existing uses and would not have an unreasonable

impact on the surrounding community and will not harm the public health, safety, or general welfare.

Mayor Smith opened the Public Hearing.

Don Curry with Curry Engineering Group, LLC, stated there are plans for a single family development with a density of just over two units per acre. Due to environmental reasons, the density proposed will be a fraction of the maximum allowed by the R-6 zoning district.

Allen Stephenson, 9401 Kennebec Road, voiced his concern regarding lot sizes and density.

Mr. Curry explained that R-6 zoning could allow for as many as 7.2 units per, but that the developer's anticipated density for the layout is closer to two units per acre. The lot sizes will vary in size but will be no less than 6,000 feet.

Town Attorney Dan Hartzog, Jr. intervened stating this hearing is specifically for the rezoning of the property and not for the potential use of the property.

Seeing no one, Mayor Smith Closed the Public Hearing.

Board Action: The Town Board voted to approve the requested rezoning located at Kennebec Road and Stratus Street from R-30 to R-6.

Motion: Commissioner Hill

Opposed: Commissioner Hawley

Vote: 3-1, motion carried

3. Ordinance Amendment

Planning Director Sean Johnson stated that staff has drafted an amendment to Sections 13.11 and 4.9.3 of the Ordinance related to nonconforming automobile storage, junk yards, and salvage yards. These amendments are intended to authorize Code Enforcement staff to pursue the screening of properties in Angier's jurisdiction which have junked motor vehicles stored that are visible from adjacent properties and right-of-ways. The Planning Board recommended approval of this Ordinance amendment at their February 11th meeting. At the request of the Board of Commissioners at their March 3rd meeting, staff has sent letters to two property owners in Town inviting them to speak to the proposed amendment at the April 21st meeting.

Mr. Johnson discussed the following amendments to the Ordinance:

Junkyard – An establishment or place of business which is maintained, operated, or used for storing, keeping, buying, or selling junk, or for maintenance or operation of an automobile graveyard. Any lot containing more than three unregistered and nonfunctional (junk) motor vehicles shall constitute a junkyard for the purpose of this ordinance.

Section 13.11. - Nonconforming automobile storage, junk yards, and salvage yards.

Nonconforming automobile storage, junk yards, and salvage yards shall provide an opaque buffer in accordance with ~~chapter 7's requirement for outdoor storage~~ Section 4.9.3 no later than ~~one-year~~ six months after the date of notification by the administrator.

4.9.3 Junkyards, junked motor vehicles, salvage operations and similar uses.

Junkyards, salvage operations, and similar uses shall comply with the following requirements. Junkyards, salvage operations, and automobile repair services existing at the date of adoption of this ordinance shall be brought into compliance with the requirements included herein within ~~two-years~~ six months of the effective date of this ordinance.

Standard	Junked Motor Vehicles (Existing and New Automobile Services)	New and Expanding Junkyards	Nonconforming Junkyards
Buffer shall be adjusted in height to meet the required height requirement and to ensure maximum screening where the road grade is significantly higher than the required buffer and during all seasons of the year.	X	X	X
Junked motor vehicles shall not be stacked higher than the screening.	X	X	X
Vehicles shall be stored in such a manner that all fire apparatuses and equipment can ingress and egress all areas of the site at all times and be in accordance with all state and federal regulations.	X	X	X
Maximum of two junked vehicles outside of automobile salvage yard or enclosed building, unless otherwise specified.	X		
Junked motor vehicles and parts storage areas shall be screened from view from adjacent property and right(s)-of-way by the following: (all requirements shall be met at time of installation and shall be a minimum six feet in height). an	Opaque fence or row of continuous	"Buffers" article of this ordinance	Opaque fence or row of continuous evergreen shrubs

opaque fence at least six feet in height. Chain link fencing with slats or other supplemental screening material shall not be used to meet the requirements of this section.	evergreen shrubs X	X	X
New automobile services that have junked motor vehicles and motor vehicles parts storage areas shall be screened from view from adjacent property and right(s)-of-way.	X	X	X
Junked motor vehicles or parts shall not be stored in the front yard or in the required front yard setback.	X	X	X
Setback from a school, residential structure, religious institution, or place of public assembly existing at application approval, excluding the residence of the owner (s) of such use.		1,000 feet	
Buffering plan shall be submitted in accordance with chapter 7 of this ordinance.		X	
All operations, equipment, junk, and/or inoperable motor vehicles shall be kept within said buffer at all times unless in motion by transportation to and from the site.	X	X	X
Setback for equipment, junk, and/or inoperable motor vehicles from any adjoining property lot line.	20 feet	50 feet	20 feet
Fences shall be designed to reasonably secure the area from unauthorized entry.	X	X	X
Setback from rights-of-way of any public or private road existing at application approval (property line shall be used if no right-of-way).		100 feet	10 feet
The operational area existing at the effective date of the ordinance shall not be expanded, except in		X	X

conformance with the provisions of this ordinance.			
Motor vehicles, parts, or other junked materials storage prohibited in setback.	X	X	X

Mayor Smith opened the Public Hearing.

Commissioner Hawley recommended that with the current pandemic, this item be tabled due to lack of income for business owners that may result in financial burden if required to screen their properties.

Robert Nissen, owner of Nissen Automotive, stated that when he opened his business, a chain link fence with fabric was acceptable at that time and was in the hopes of there being a “Grandfather clause” in the ordinance.

Stuart Gardner, business owner at 165 N. Raleigh Street, also mentioned a “Grandfather clause” should apply to these businesses.

Donna Tedder, property owner at 331 W Depot Street, stated that if they are required to install a different fence they will comply, however, a 6 month time frame is too soon due to the pandemic.

Seeing no one, Mayor Smith Closed the Public Hearing.

Board Action: The Town Board unanimously voted to table the proposed amended Ordinance for 6 months.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

Commissioner Hill called for further discussion.

Amended Board Action: The Town Board unanimously voted to table the proposed amended Ordinance for one year holding another public hearing at that time.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

4. Minimum Housing Case – Ordinance to Demolish Structure

Planning Director Sean Johnson stated the Planning Department requests that the Board adopt an Ordinance to Repair or Demolish the dwelling at 102 N. Dunn Street pursuant to Town Code Section 5-28.10(c). The Board adopted an Ordinance to Vacate and Close the dwelling on March 5, 2019, and the dwelling was closed on March 15, 2019. The property owner has been given over a year to bring the home into compliance with the minimum

housing code. Upon Board approval, the Ordinance will be recorded at the Harnett County Register of Deeds Office and the property owner will be given 90 days to repair or demolish the dwelling. At the expiration of that 90 day period, the Planning Department will hire a contractor and pay for the cost to demolish the dwelling and clearing of the property. These costs will be a lien against the property pursuant to Town Code Section 5-28.10(d).

Mayor Smith opened the Public Hearing.

The Board had discussion if proper notice was given to the property owner.

Mr. Johnson explained that upon his due diligence, he believes the property owners listed on the Harnett County Tax records are deceased. He explained that notice was issued by certified mail per the Town Code. Notice was received by a woman claiming to be the daughter of the property owners, but he has had difficulty in determining the current legal owners of the property.

Mr. Hartzog Jr., intervened and stated the process that which Mr. Johnson followed was deemed appropriate.

Seeing no one, Mayor Smith Closed the Public Hearing.

Board Action: The Town Board voted unanimously to adopt an Ordinance to Repair or Demolish the dwelling located at 102 N. Dunn Street pursuant to Town Code Section 5-28.10(c).

Motion: Commissioner Hawley

Vote: 4-0, unanimous

Consent Agenda

1. Approval of Minutes

- a. March 3, 2020 – Regular Meeting
- b. March 24, 2020 – Special Called Emergency Meeting

2. Proclamation Declaring National Library Week April 19-25

- a. Consideration and approval of a Proclamation declaring April 19-25 National Library Week.

Mr. Vincent pointed out that due to Library Appreciation Week as well as the pandemic, there are paintings on the Library buildings windows to send positive messages to Angier residents and members of the library.

Board Action: The Town Board unanimously voted to approve the Consent Agenda as presented.

Motion: Commissioner Coats

Vote: 4-0, unanimous

Old Business

1. Infill Lot Utility Tap Policy

Town Manager Gerry Vincent stated that in the effort to incentivize the development of vacant and underutilized infill lots within Town Limits, the Angier Public Works Department will begin installing water and sewer taps to serve infill lots in accordance with an Infill Lot Utility Tap Policy. The policy is not intended to facilitate installation of water or sewer taps in new major subdivisions and only applies to single-family lots that currently have water and/or sewer available within the public right-of-way directly adjacent to the property as determined by the Public Works Director.

The Town of Angier Public Works Department will install residential water taps up to 2” in diameter and residential sewer taps up to 4” in diameter. All applicable Regulatory, System Development and Meter fees as listed in the current Rate & Fee Schedule will apply.

Exceptions to this policy is as follows:

The Town of Angier will not install water and/or sewer taps on commercial or nonresidential lots. Installation of water and/or sewer taps for these properties will be the responsibility of the property owner, developer or builder. The Town will not install water and/or sewer taps for any lot that is part of a new subdivision which contains 5 or more lots as determined by the Planning Director. The Public Works Director and Town Manager reserve the right to deny a property owner, developer or builder the installation of water or sewer taps if a lot in question does not meet the intent of this policy. In this case, the installation of these taps will be the responsibility of the property owner, developer or builder.

Board Action: The Town Board unanimously voted to adopt the Infill Lot Utility Tap Policy as presented.

Motion: Commissioner Hill

Vote: 4-0, unanimous

2. Main Street Advisory Board Bylaws

Mr. Vincent stated staff is proposing Bylaws for the Main Street Advisory Board. These Bylaws were drafted using the template received from the North Carolina Main Street Program and include membership term limits which mirror the Planning Board.

Board Action: The Town Board unanimously voted to adopt the Main Street Advisory Board Bylaws as presented.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

New Business

1. Resolution #R009-2020

Mr. Vincent stated that the Town has been contacted by NCDOT indicating a few safety projects being conducted on roadways within the Town and requesting a Resolution of support from the Town.

Board Action: The Town Board unanimously voted to approve Resolution #R009-2020; Endorsing Safety Improvements in the Town of Angier by the North Carolina Department of Transportation.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

2. NCDOT/LAPP Junny Road Sidewalk Project

Town Manager Gerry Vincent stated that the Department of Transportation has sent an agreement for the Junny Sidewalk Project. The agreement reflects the scope of work, funding and schedule that has been programmed into the State of Transportation Improvement Program (STIP) by the Capital Area MPO.

Board Action: The Town Board unanimously voted to approve the Junny Road Sidewalk LAPP Project Agreement.

Motion: Commissioner Hill

Vote: 4-0, unanimous

3. Budget Amendment #7

Mr. Vincent stated Budget Amendment #7 is in regard to the purchase of a flow meter for Pump Station #6. The flow meter will be used to obtain a more accurate flow through Pump Station #6; thereby ascertaining what flow capacity may be left within this station. Considering we have one proposed subdivision (Lynn Ridge) and another (Sundowner) along Highway 210 that are in midst of evaluation now, this flow meter is essential. The Water & Sewer Fund has received \$12,020 from the sale of a backhoe, which had not been budgeted. We will be recognizing this revenue and allocating it for allowable spending within the Sewer Department Capital Outlay expenditure line. The Water & Sewer Fund will increase on a Fund level by \$12,020.

Board Action: The Town Board unanimously voted to adopt approve Budget Amendment #7 to purchase a flow meter for Pump Station #6 to obtain more accurate flow for the Lynn Ridge and Sundowner developments.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

Manager's Report

- Department Reports (Informational Items included in Agenda packets)

Town Manager Gerry Vincent updated the Board on various items. Those items are the following:

1. Regular Board Meetings Scheduled:
 - a. Audit Presentation of financials FY2019
 - b. Presentation of audit services for the next 3 fiscal years
 - c. Manager's Recommended Budget (May 19th)
 - d. Budget Workshops
 - e. A Downtown Presentation from NCSU
 - f. A Jack Marley Park Community Meeting
 - g. Adoption of the FY21 Budget

It is recommended to continue with the current advised schedule to accomplish the above.

2. COVID-19 Update:

Angier is currently under their own Declaration of Emergency, which was superseded by Gov. Cooper's, and a revised Declaration from Wake County. These Declarations will remain in full effect until rescinded.

The Town remains under lock down with public facilities closed to the public. There has been zero cases of COVID-19 with staff, and the residents of Angier, as far as we know. At this time, "essential" only are working 40 plus hours every week, with "non-essential" staff working remotely from home. Staff remains safe, cautious, and have work tirelessly to continue to serve the residents of Angier.

For Example:

Public Works continues to maintain exceptional services daily to continue operations, and worked until 10:30pm Friday night to repair a sewer line damaged by a private contractor. Police officers continue to run calls and provide for a safe environment and community, and even making a kid's birthday very special due to COVID-19. Library services continues to support curbside pick-up, story-telling, and copying services at an extraordinary number for its members. Planning continues to meet contractors and developers by appointment only to lessen a delay in development. The Downtown Manager continues to support local businesses with a tremendous amount of information, and also filled up 1,900 1oz. bottles of hand sanitizer to be distributed to local residents through civic clubs, restaurants, and local banks. Utility staff continues to run reports, accept payments, and resolve daily issues with residents. Finance Department continues to work through last year's audit document, while preparing for this year's audit, preparing the FY21, and paying bills in a timely manner.

3. FY21 Budget

Next year's budget maybe the most difficult thus far. It will incorporate a conservative approach, while maintaining operations and preparing for the future.

4. Jack Marley Park

Consideration to open the walking trails at the park.

Board Action: The Town Board unanimously voted to open the walking trail at Jack Marley Park with playground equipment to remain closed.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

Mayor & Town Board Reports

Board Action: The Town Board unanimously voted to go into Closed Session pursuant to NCGS 143-318.11 (a)(5) to discuss economic development at approximately 8:55pm.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

Board Action: The Town Board unanimously voted to reconvene in open session at approximately 9:16pm.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 9:16pm.

Motion: Commissioner Hawley

Vote: Unanimous, 4-0

Robert K. Smith, Mayor

Attest:

Veronica Hardaway, Town Clerk



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: May 5, 2020
PREPARED BY: Hans Kalwitz
ISSUE Amendment to FY 2019 Cherry Bekaert Audit Contract
CONSIDERED:
DEPARTMENT: Finance

SUMMARY OF ISSUE:

The Fiscal Year 2019 audit was due to the Local Government Commission (LGC) by October 31, 2019.

The Town experienced turnover in the Finance Director position for the second time in two years. The FY 2019 audit process had a very late start as Hans Kalwitz began the position on August 19, 2019; the reason the audit was submitted to the LGC on April 23, 2020.

Through our submission of this amendment to the audit contract, we are informing the LGC as to why the FY 2019 audit was late and informing them of the additional cost to complete the audit.

FINANCIAL IMPACT:

The original fee to complete the audit was \$26,250.

The final expense of completing the audit is \$35,250.

We have received the final invoice from Cherry Bekaert, amounting to \$9,312; of which we do have funds to pay for the service rendered.

RECOMMENDATION: N/A

REQUESTED MOTION:

Motion to amend the Fiscal Year 2019 audit contract as proposed.

REVIEWED BY TOWN MANAGER:

Attachments: Amendment to Contract to Audit Accounts
Final Invoice

CHERRY BEKAERT LLP
P.O. BOX 25549
RICHMOND, VA 23260-5500 (919) 782-1040

Town of Angier
P.O. Box 278
Angier, NC 27501

Invoice No. 96089
Date 04/30/2020
Client No. 80159018

FOR PROFESSIONAL SERVICES RENDERED:

Additional final bill for June 30, 2019 financial statement audit per the amended contract.

Amount Due This Invoice

\$9,312.00

TERMS: Invoices are payable on presentation. A service charge will be added to past due accounts equal to 1½% per month (18% annually) on the previous month's balances less payments received during the month, with a minimum charge of \$2.00 per month.

Whereas	Primary Government Unit Town of Angier
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A
and	Auditor Cherry Bekaert LLP

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending 06/30/19	and originally due on	Audit Report Due Date 10/31/19
-----	--------------------------------	-----------------------	-----------------------------------

hereby agree that it is now necessary that the contract be modified as follows.

☒ Modification to due date:

Original due date 10/31/19	Modified due date 04/25/20
Original fee \$26,250	Modified fee \$35,250

☐ Modification to fee:

EXPLANATION OF MODIFIED CONTRACT TERMS

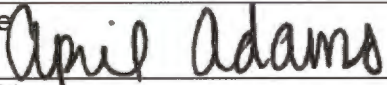
Please provide an explanation for the modification of terms. If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years.

The Town experienced turnover in the finance director position for the second time in two years. The current finance director began his position in August of 2019.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm Cherry Bekaert LLP	
Authorized Firm Representative (typed or printed) April Adams	Signature 
Date 04/22/20	Email Address aadam@cbh.com

GOVERNMENTAL UNIT

Governmental Unit Town of Angier	
Date Primary Government Unit Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
Mayor/Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer Hans Kalwitz	Signature
Date of Pre-Audit Certificate	Email Address hkalwitz@angier.org

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU N/A	
Date DPCU Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for charter schools or hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

NEW BUSINESS



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

Budget Message Fiscal Year 2020-21

May 5, 2020

Honorable Mayor and Board of Commissioners:

It is my pleasure to submit to you the Manager's recommended budget for your consideration for FY 2020-21. As required by NC State Statute 159-11 (b), the proposed budget is balanced and includes many of the goals, objectives and strategies from the Board of Commissioners, as discussed and outlined during the Town's Annual Retreat. However, due to COVID-19, this budget represents projections after careful consideration and multiple conversations with North Carolina League of Municipalities, Triangle J Council of Government, area managers, and North Carolina Governor's Office for both the General & Utility Funds.

As a note, and I will recommend that staff will closely monitor the budget on a month-to-month basis with a 6-month review and report to the Board in January 2021, if not sooner.

With that being said, this budget will propose utilizing the Fund Balance from both the General Fund and Utility Fund to prepare for future long term goals, and unfortunately, due to COVID-19, will supplement the costs of Capital Outlay for **ALL** departments due to a projected revenue shortfall.

In addition, 1/3 of the General Fund within the Administration, Finance and Commissioners budget will be supported by the Utility Fund. This is a strategy to

relieve pressure with regards to the General Fund and support planned improvements, keeping fees and taxes level funded.

Increases to the solid waste services is a pass-through increase from our private hauler, Green For Life (GFL) to the residents at 3.2%. Increases within the Utility Fund is also a pass through increase due to Harnett County's recommended increases of 9.2% and 12.1% respectfully. In addition, we have budgeted funds to conduct a rate study that will assist the Town to project accurate and timely adjustments, when necessary.

The good news, last year's financial audit will return approximately \$436,446 back to the General Fund Balance and \$60,336 back to the Utility Fund Balance. These funds will supplement the anticipated shortfall in revenues (capital projects only) from the respective Fund Balance accounts.

On March 6th, the Board of Commissioners and staff held its Annual Board Retreat at Campbell University. During the course of the day, the following strategies and recommendations were developed:

- Establish a Fund Balance Policy of 50% as the Town's "rainy day" fund and earmark the estimated 34% to top priority projects as future debt service and/or Capital Outlay.
- Separately, establish future debt service for the inevitable Harnett County Wastewater Treatment Plant expansion, and new water line extension to the City of Dunn or Harnett County Water Distribution Plant.
- Continue to track grant opportunities to replace aging infrastructure, downtown improvements, public safety and other improvements for the delivery of services.

In addition, I would like to thank our entire staff for their hard work, support and inclusiveness during this budget process. A special thank you to the Town's Department Heads, especially Veronica Hardaway, Melissa Wilder and Hans Kalwitz for the long hours and assistance in preparing this budget. Also, during this unprecedented time, essential and non-essential employees worked tirelessly to keep safe and provide services at a high level.

The highlights of the proposed budget is as follows:

General Fund:

- Ad Valorem Tax Rate will remain level at \$0.53/\$100 property valuation.

- 4% Cost of Living Adjustment (COLA) Effective July 1st 2% & January 1st (2021) 2 % for all full time employees.
- 5% will be contributed to all full employee's 401K
- General Fund Revenues represent an -8.7% decrease minus the Fund Balance contribution to Capital Outlay projects.
- Hwy 210 Project will be completed in FY21;
- Willow Street/Junney Road Sidewalk Project will be funded at a 10% level to begin engineering; although, NCDOT funds may NOT be obligated to this project for FY21;
- Replacement of the existing antiquated, outdated financial software system (Tyler Technologies, LLC)
- Future Debt Service for a new Town Hall/Police Station;
- Anticipated Grants will be funded at \$13,000 (Administrative Costs);
- Continue to support staff with appreciation events throughout the budget year.
- Health Insurance rates with Cigna, United Health Care and Blue Cross/Blue Shield began at a 30% increase; however, after much deliberation, it was negotiated to 2% as a "bundle" package including medical, dental and vision; other plans were considered including the NC League of Municipalities.
- Household garbage, recycling and commercial rates was recommended to increase by 3.2% as per the Town's Agreement with Green For Life (GFL). (CPI-U All Items published by the Department of Labor, Bureau of Statistics). However, at this time, only an increase to the recycling rate due to an increase from the processor of those materials from \$0.72 to \$1.22/household will be applied for FY21.
- Continue to support federal and state funding (80%/20% match) to install sidewalks throughout Angier.
- Hiring two (2) new police officers, vehicles and equipment at a delayed date of employment (January 1, 2021)
- Staff continues to work the Susan Hatchell Consulting firm to prepare the Town's Parks & Recreation Comprehensive Master Plan.
- Utilizing Fund Balance to repair, renovate and build new facilities at Jack Marley Park.
- The Planning Department will hire a new Planning Technician to assist with the growth of the Town at a delayed date of employment (January 1, 2021) & installing Downtown Tree Lighting throughout the Downtown;

Utility Fund:

- Water & Sewer rates will increase based on Harnett County's correspondence to maintain operations and cover outstanding debt service (Water increase at 9.2% and Sewer increase at 12.1%).
- Utilizing a combination of the remaining BB&T loan (Water Tank Project) and Fund Balance to purchase equipment, replace/repair, extend and install new water & sewer connections.
- Future Debt Service will be budgeted to prepare for an anticipated water line extension and wastewater plant expansion.
- A new position to accommodate the Board of Commissioners new Water Tap Policy to assist developers with in-fill development will be funded at a delayed date of employment (January 1, 2021). This position is split 1/3 throughout Streets & Sanitation, Water & Sewer funds respectively.

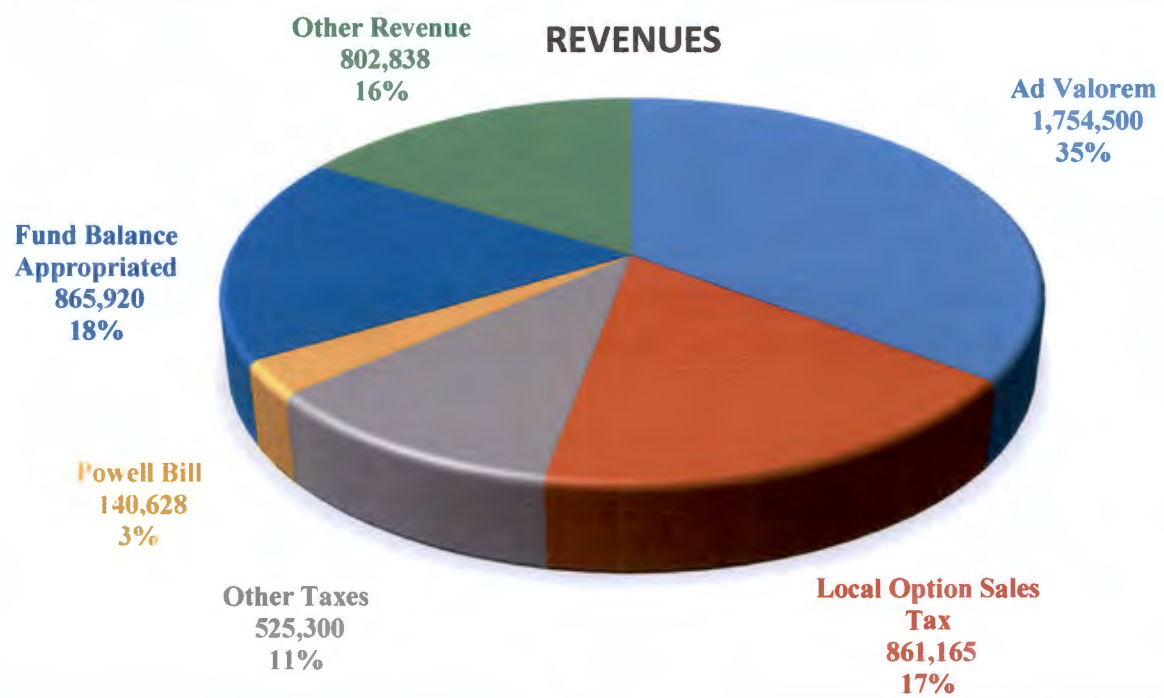
In summary, the above-mentioned measures will create a tremendous cost savings due to COVID-19. The strategy is to delay new hires that have been identified as a priority by the Board & staff, level fund and/or reduce projected revenues, and monitor the progress over a 6-month period.

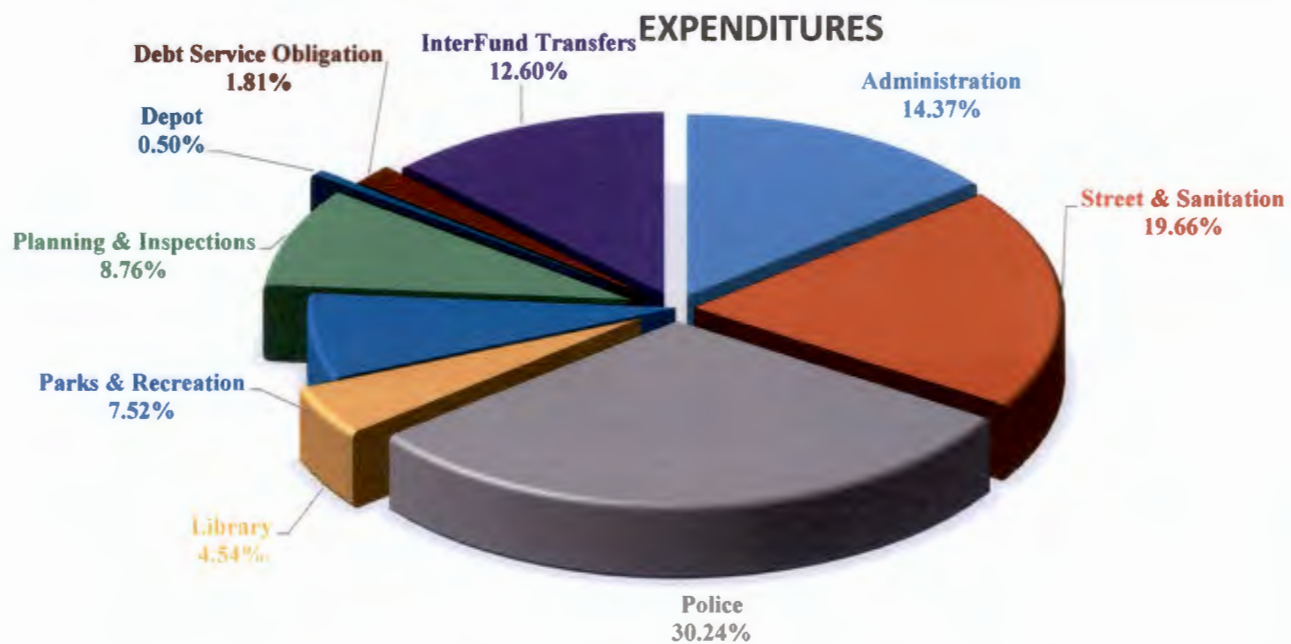
Mayor & Board of Commissioners, now is NOT the time to “freeze” positions and all operations. Now is the time to take advantage of a situation and press forward. During a temporary recession, to continue with projects and purchasing of equipment could be advantageous to the Town. There are precautions built into the budget **IF** the economy does not show signs of improvement. The budget is recommended to offset possible shortfalls, but to continue to support growth, repair/improve the Town's infrastructure, and improve the Town's overall operations. The “rainy day” fund (Fund Balance) had accumulated over the subsequent years for this exact purpose!

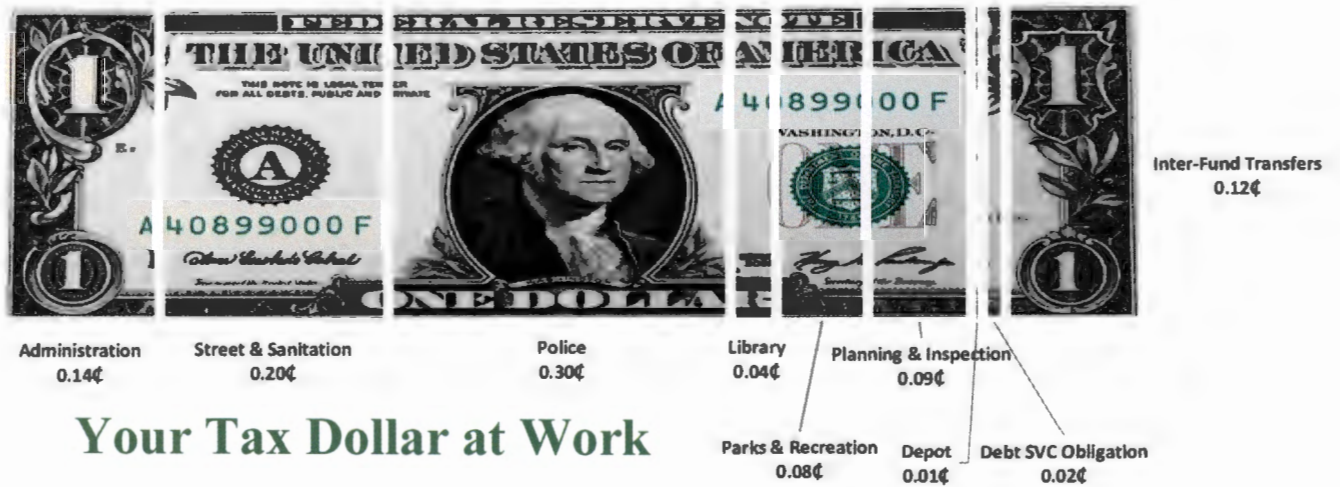
As the Town Manager's Recommended Budget is presented to you tonight, an advertisement will be published in the local newspaper for a Public Hearing on June 2nd & adoption on June 16th. In between tonight and June 16th, the Board of Commissioners will set a Budget Workshop or two to discuss the details of the recommended budget.

Lastly, although the recommended budget does not encompass all requests, but it does cover top priorities discussed by the Town Manager, staff and the Board of Commissioners.

****Note: Budget packets will be hand-delivered on Friday May 8th.***







Your Tax Dollar at Work



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: May 5, 2020
PREPARED BY: Sean Johnson
ISSUE Annexation Petition
CONSIDERED:
DEPARTMENT: Planning & Inspections

SUMMARY OF ISSUE:

The Planning Department has received a voluntary annexation petition for an approximately 6.2 acre tract of land located at 7904 S. NC 55 HWY in Willow Spring (Wake PIN: 0675246135). The property is currently in Wake County's planning jurisdiction and is zoned R-30. Because no rezoning application was received for the property in question, Staff will recommend a new Town of Angier zoning district upon annexation approval. If annexed, any future development will require the extension of Angier water and sewer services to serve the property.

Attached is the annexation petition and annexation map.

FINANCIAL IMPACT: N/A

RECOMMENDATION: N/A

REQUESTED MOTION:

I move to direct the Town Clerk to investigate the sufficiency of the annexation petition.

REVIEWED BY TOWN MANAGER:

Attachments:

Annexation Map
Annexation Petition



Town of Angier

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Resolution No.: R009-2020
Date Submitted: May 5, 2020
Date Adopted: May 5, 2020

A RESOLUTION OF THE TOWN OF ANGIER DIRECTING THE TOWN CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED UNDER GENERAL STATUTE § 160A – 58.1

WHEREAS, the Town of Angier has received a Petition requesting Annexation of an area described in said Petition of a 6.2 acre tract of land located at 7904 S. NC 55 Hwy in Willow Spring inclusive to Wake County Parcel Pin #0675246135; and,

WHEREAS, the Petition to Annexation was submitted on May 1, 2020 by Manna Church Capital Area, and is scheduled to go before the Town of Angier Board of Commissioners during its May 5, 2020 meeting for Consideration to Direct the Clerk to Investigate;

WHEREAS, the General Statute § 160A – 58.2 provides that the Sufficiency of the Petition shall be Investigated by the Town of Angier Clerk before further Annexation Proceedings may take place; and,

WHEREAS, the Town Board of Commissioners of The Town of Angier Deems it Advisable to Proceed in Response to this Request for Annexation; and,

THEREFORE, BE IT RESOLVED, by the Mayor and Town of Angier Board of Commissioners that:

The Town of Angier Clerk is hereby Directed to Investigate the Sufficiency of the Aforementioned Petition and to Certify as soon as Possible to the Town Board of Commissioners the result of her Investigation.

Adopted by the Angier Board of Commissioners on this the 5th day of May, 2020.

ATTEST:

Robert K. Smith, Mayor

Veronica Hardaway, Town Clerk



Lewis Weatherspoon
Mayor

Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071

Veronica Hardaway
Town Clerk



Gerry Vincent
Town Manager

PROCEDURE FOR VOLUNTARY ANNEXATION PETITION

THE PROCESS:

(Time Frame: 60 - 90 days)

1. Petition and all required information (see checklist) must be submitted to Town Clerk at least seven (7) calendar days before next regular Town Board meeting, which is held the 1st Tuesday of each month.
2. Petition placed on Town Board agenda for next available regular meeting – 1st Tuesday of each month.
3. Meeting #1: Town Board may then direct the Town Clerk to investigate the sufficiency of the petition.
4. Meeting #2: Town Clerk investigates, and if all is in order, presents Certificate of Sufficiency to Board at next regular meeting – approximately 30 days later.
5. Meeting #3: Town Board adopts resolution setting a public hearing at next available public hearing session – approximately 30 days later.
6. Public Hearing held as advertised.
7. Annexation Ordinance may be adopted after the public hearing is complete.
8. Town Clerk notifies required agencies of approved annexation.

SUBMITTAL CHECKLIST:

- ☒ One completed annexation petition
- ☒ Annexation fee: \$250
- ☒ Two paper copies and one PDF copy of survey map of property proposed for annexation showing:
 - The property in relationship to the primary corporate limits of the Town. (If the petition is for a non-contiguous annexation the distance from the primary corporate limits must be shown.)
 - County tax map/parcel number(s) and /or PIN numbers
- ☒ One copy of the recorded deed to the property showing current owner(s)
 - All owners of property being petitioned for annexation must sign the petition. (Signatures on petition must appear as shown on the deed)
- ☒ Attach metes and bounds description
- ☐ Statement of vested rights, if applicable
 - Attach a letter certifying vested rights, if any, from the government entity granting the vested rights.
- ☒ Complete and attach applicable signature page (Individual, Corporation, Partnership)



Lewis Weatherspoon
Mayor

Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071



Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

TO BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:

1. I/We the undersigned owners of real property respectfully request that the area as referenced by the **attached survey map and metes and bounds description be annexed** into the Town of Angier, North Carolina.

2. The area to be annexed is
() contiguous, (X) non-contiguous
to the Town of Angier.
(If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. 160-31(f).)

3. Harnett/Wake County Property
Identification Number(s) (PIN):

0675246135

4. Have vested rights been established with regard to this property under N.C.G.S. 160A-385.1 or G.S. 153A-344.1?
() Yes (X) No
If "yes", proof of vested rights must be attached.

5. I/We the undersigned owners of real property acknowledge and accept the provision that the Town of Angier will provide the property such municipal services it presently provides other lands within its corporate limits, except sewer services (inasmuch as the land is not within a reasonable proximity to the Town sewer lines and the drainage basin for the property makes the provision of sewer services financially impracticable).

6. We hereby certify that all information given with regard to this property is true and accurate to the best of my/our knowledge and is signed by **all** owners of the property being petitioned for annexation. Attached is the applicable signature page:

- ☐ Individual(s)
☒ Corporation
☐ Partnership
☐ LLC



Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071



Lewis Weatherspoon
Mayor

Veronica Hardaway
Town Clerk

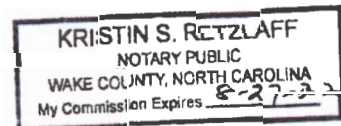
Gerry Vincent
Town Manager

I, Kristin Ratzlaff, a Notary Public for said County and State, do hereby certify that Darlene Schultz & Erich Schultz personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 27 day of April, 2020. My commission expires 8-27-22, 20 .

Kristin S Ratzlaff
Notary Public

(SEAL)



Complete if property is owned by CORPORATION.

Petitioned Property


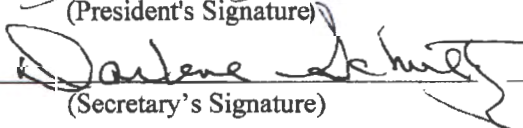
PIN #: 0675246135

The area to be annexed is owned by **Manna Church Capital Area** (a non-profit Corporation)

And is properly registered with the State of North Carolina.

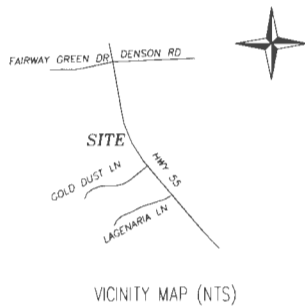
The President is Erich Schultz and

The Secretary is: Darlene Schultz

<u></u>	<u>4/27/20</u>
(President's Signature)	(Date)
<u></u>	<u>4/27/20</u>
(Secretary's Signature)	(Date)

Legal Mailing Address:
PO Box 96
Fuquay Varina, NC 27526

(CORPORATE SEAL)



VICINITY MAP (NTS)

GENERAL NOTES

- 1) THE PURPOSE OF THIS MAP IS TO ANNEX AND SUBDIVIDE THE PARCEL AS SHOWN HEREON.
- 2) PROPERTIES SHOWN HEREON ARE SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD THAT WOULD BE REVEALED BY A THOROUGH TITLE SEARCH. THIS MAP SHOULD NOT BE RELED UPON AS A COMPLETE RECORD OF ALL EASEMENTS THAT MAY EFFECT THESE PROPERTIES.
- 3) UNIT OF MEASUREMENT IS U.S. SURVEY FEET (FT) UNLESS SPECIFICALLY NOTED AS METERS (M).
- 4) ALL DISTANCES AND COORDINATES SHOWN HEREON ARE LOCALIZED, GROUND INFORMATION, UNLESS SPECIFICALLY NOTED AS "GRID".
- 5) AREA(S) CALCULATED BY THE COORDINATE METHOD.
- 6) THIS SITE IS NOT IN ANY SPECIAL FLOOD HAZARD AREAS OR FUTURE CONDITIONS FLOOD HAZARD AREAS, AS SHOWN ON FIRM PANEL(S) EFFECTIVE DATE(S).

TOWN CLERK ANNEXATION CERTIFICATION

I HEREBY CERTIFY THAT THIS PLAT FOR ANNEXATION HAS FOLLOWED ALL REQUIREMENTS AND PROCEDURES, AND A PUBLIC HEARING WAS HELD BY THE ANGER BOARD OF COMMISSIONERS TO ANNEX THE PROPERTY SHOWN AND DESCRIBED HEREON. THE ANGER BOARD OF COMMISSIONERS ADOPTED THE RESOLUTION TO ANNEX THIS PROPERTY ON THE ____ DAY OF ____ 2020.

TOWN CLERK: _____ DATE: _____

REVIEW OFFICER CERTIFICATION

(NAME AND/OR HARNETT) AS A WAKE COUNTY REVIEW OFFICER, I HEREBY CERTIFY THAT THIS MAP MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER: _____ DATE: _____

EXEMPT PLAT CERTIFICATION

THIS DIVISION OF LAND DOES NOT MEET THE DEFINITION OF A SUBDIVISION AS SET FORTH BY NORTH CAROLINA GENERAL STATUTE 150A-178 AND IS NOT SUBJECT TO THE REQUIREMENTS OF THE TOWN OF ANGERS UNIFIED DEVELOPMENT ORDINANCE. THE MINIMUM LOT REQUIREMENTS FOR THE SUBJECT ZONING DISTRICT HAVE BEEN MET.

SUBDIVISION ADMINISTRATION: _____ DATE: _____

I, JOHN R. RITCHIE-PUCKETT CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY PERFORMED UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK ____ PAGE ____), THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN PLAT BOOK ____ PAGE ____ THAT THE RATIO OF PRECISION AS CALCULATED IS 1:20,000; THAT THE GLOBAL POSITIONING SYSTEM (GPS) SURVEY AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE GNSS SURVEY.

CLASS OF SURVEY: 8A
POSITIONAL ACCURACY: 0.03"
TYPE OF GPS FIELD PROCEDURE: VRS RTK GPS (NCCORS)
DATES OF SURVEY: 02/07/2020
DATUM/PROJ: NAD83/2011
PUBLISHED/FIXED-CONTROL USE: NCCORS
GEOID MODEL: 12B
COMBINED GRID FACTOR(S): 0.99995592
UNITS: U.S. SURVEY FEET

THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, THAT THIS PLAT MEETS THE REQUIREMENT OF G.S. 47-30 SECTION 11.1 (A) THAT THE SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ACTING ZONING DISTRICT THAT REGULATES PARCELS OF LAND.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS ____ DAY OF ____ 2020.

JOHN R. RITCHIE-PUCKETT LICENSE NO. L-4450

LEGEND

- △ DATUM CONTROL POINT
- PROPERTY CORNER FOUND
- PROPERTY CORNER SET
- COMPUTED POINT

608 STREET ADDRESS(1YP)

SITE DATA

MANNA CHURCH CAPITAL AREA
7904 SOUTH NC HIGHWAY 55
DB 10629 PG 1277
BM 1999 PG 1725
PIN 0675246135
ZONING R-30

SURVEY REFERENCES

DEED BOOK 10629 PAGE 1277
BOOK OF MAPS 1999 PAGE 1075
OTHERS AS SHOWN

NOTARY STATEMENT

STATE OF _____
COUNTY OF _____

I CERTIFY THAT THE FOLLOWING PERSON(S) PERSONALLY APPEARED BEFORE ME THIS DAY, EACH ACKNOWLEDGING TO ME THAT HE OR SHE VOLUNTARILY SIGNED THE FOREGOING DOCUMENT FOR THE PURPOSE STATED THEREIN AND IN THE CAPACITY INDICATED.

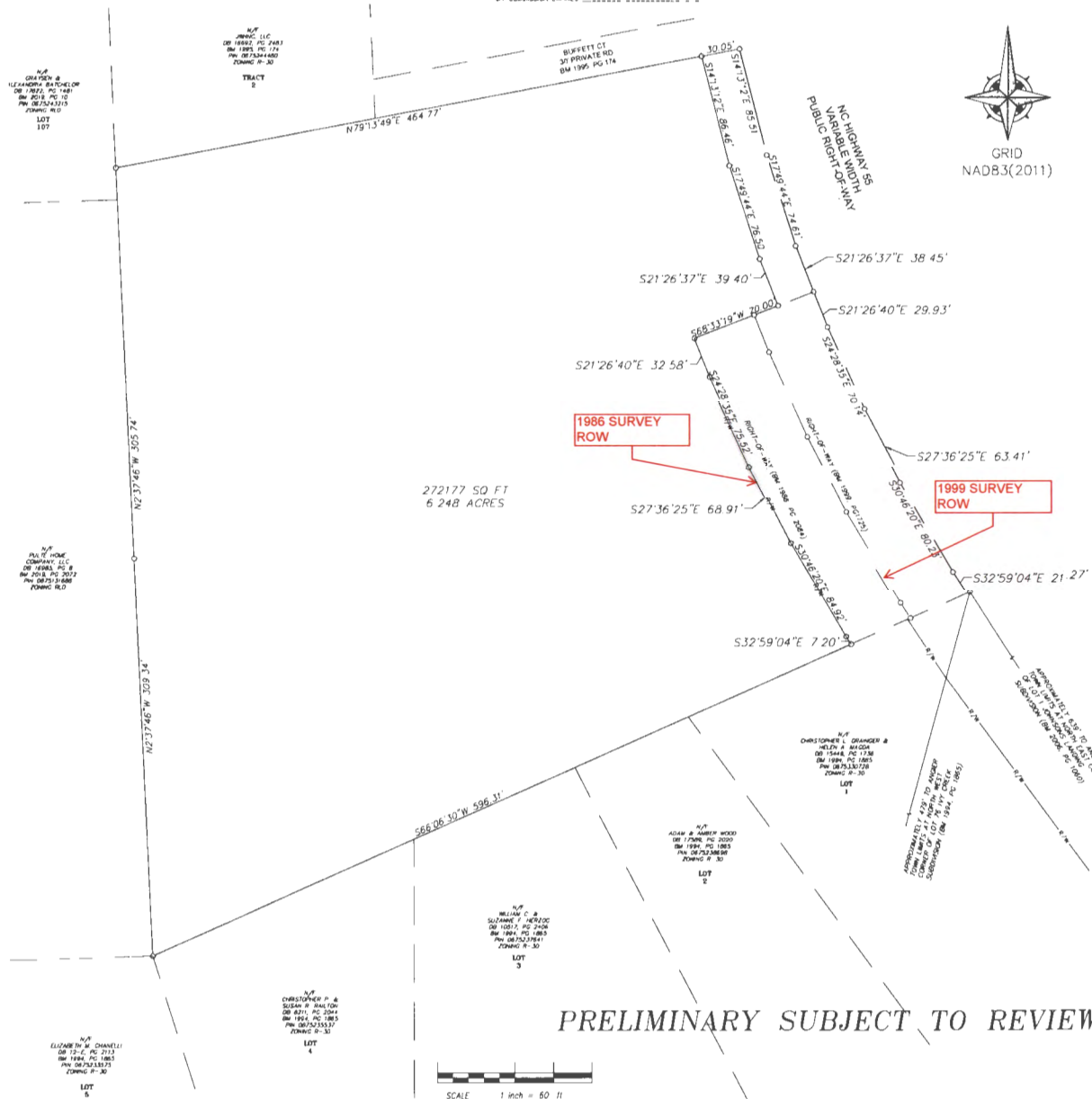
(owner)
DATE: _____
PRINTED NAME: _____ NOTARY PUBLIC
MY COMMISSION EXPIRES: _____

PROPERTY OWNER CERTIFICATION
(WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN OF ANNEXATION WITH MY (OUR) FREE CONSENT.

OWNER(S): _____ DATE: _____



GRID
NAD83(2011)



PRELIMINARY SUBJECT TO REVIEW

SCALE 1 inch = 60 ft

REVISIONS: _____ DATE: 1ST

Rivers
& ASSOCIATES, INC.
Since 1978
742 McKnight Drive
Suite 200
Knightdale NC 27545
(919) 295-5463

Engineers
Planners
Surveyors
Landscape Architects

ANNEXATION PLAT
JUBILEE FELLOWSHIP CHURCH TRACT
7904 SOUTH NC HIGHWAY 55
MIDDLE CREEK TWP - FLOUAT-VARIANA - WAKE CO. - NORTH CAROLINA

MANNA CHURCH CAPITAL AREA
PO BOX 96
FLOUAT-VARIANA, NORTH CAROLINA 27540

SURVEY PREPARED FOR

DATE: MARCH 16, 2020
DESIGNED BY: _____
DRAWN BY: _____
CHECKED BY: _____
PROJECT No: 2020018
DRAWING No: W-###
SCALE: _____
SHEET No: _____



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: May 5, 2020
PREPARED BY: Veronica Hardaway
ISSUE Policy for Disposing of Personal Property Valued at Less than \$30,000
CONSIDERED:
DEPARTMENT: Administration

SUMMARY OF ISSUE:

Per UNC School of Government, this policy is designed to secure fair market value for property sold, and may specify that public advertising and board approval is not required. The policy only needs to be adopted once. The official or employee authorized under the policy negotiates and conducts private sales on an as-needed basis. The official or employee must keep a record of all property sold describing the property, the buyer, and the sale price. Board approval and published notice is not required.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of policy as presented.

REQUESTED MOTION:

I move to approve a policy authorizing the Town Manager in disposing of personal property valued at less than \$30,000

REVIEWED BY TOWN MANAGER:

Attachments:

- 1 Policy to Dispose of Personal Property Valued Less than \$30,000



Town of Angier

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

POLICY FOR DISPOSING OF PERSONAL PROPERTY VALUED AT LESS THAN \$30,000

BE IT ORDAINED by the Angier Board of Commissioners of the Town of Angier:

Section 1. The Town Manager is hereby authorized to dispose of any surplus property owned by the Town of Angier, whenever he or she determines, in his or her discretion, that:

- (a) The item or group of items has a fair market value of less than thirty thousand dollars (\$30,000.00);
- (b) The property is no longer necessary for the conduct of public business; and,
- (c) Sound property management principles and financial considerations indicate that the interests of the Town of Angier would best be served by disposing of the property.

Section 2. The Town Manager may dispose of any such surplus personal property by any means which he or she judges reasonably calculated to yield the highest attainable sale price in money or other consideration, including but not limited to the methods of sale provided in Article 12 of NCGS Chapter 160A. Such sale may be public or private, and with or without notice and minimum waiting period.

Section 3. The surplus property shall be sold to the party who tenders the highest offer, or exchanged for any property or services useful to the Town of Angier if greater value may be obtained in that manner, and the Town Manager is hereby authorized to execute and deliver any applicable title documents. If no offers are received within a reasonable time, the Town Manager may retain the property, obtain any reasonably available salvage value, or cause it to be discarded. No surplus property may be donated to any individual or organization except by resolution of the Board of Commissioners.

Section 4. The Town Manager shall keep a record of all property sold under authority of this policy and that record shall generally describe the property sold or exchanged, to whom it was sold or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.



Town of Angier

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Section 5. This policy is enacted pursuant to the provisions of NCGS 160A-266(c).

Section 6. This policy shall become effective upon adoption.

Adopted this _____ day of _____, 20_____.

ATTEST:

Robert K. Smith, Mayor

Veronica Hardaway, Town Clerk

§ 160A-266. Methods of sale; limitation.

(a) Subject to the limitations prescribed in subsection (b) of this section, and according to the procedures prescribed in this Article, a city may dispose of real or personal property belonging to the city by:

- (1) Private negotiation and sale;
- (2) Advertisement for sealed bids;
- (3) Negotiated offer, advertisement, and upset bid;
- (4) Public auction; or
- (5) Exchange.

(b) Private negotiation and sale may be used only with respect to personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of similar items. Real property, of any value, and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items may be exchanged as permitted by G.S. 160A-271, or may be sold by any method permitted in this Article other than private negotiation and sale, except as permitted in G.S. 160A-277 and G.S. 160A-279.

Provided, however, a city may dispose of real property of any value and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items by private negotiation and sale where (i) said real or personal property is significant for its architectural, archaeological, artistic, cultural or historical associations, or significant for its relationship to other property significant for architectural, archaeological, artistic, cultural or historical associations, or significant for its natural, scenic or open condition; and (ii) said real or personal property is to be sold to a nonprofit corporation or trust whose purposes include the preservation or conservation of real or personal properties of architectural, archaeological, artistic, cultural, historical, natural or scenic significance; and (iii) where a preservation agreement or conservation agreement as defined in G.S. 121-35 is placed in the deed conveying said property from the city to the nonprofit corporation or trust. Said nonprofit corporation or trust shall only dispose of or use said real or personal property subject to covenants or other legally binding restrictions which will promote the preservation or conservation of the property, and, where appropriate, secure rights of public access.

(c) A city council may adopt regulations prescribing procedures for disposing of personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items in substitution for the requirements of this Article. The regulations shall be designed to secure for the city fair market value for all property disposed of and to accomplish the disposal efficiently and economically. The regulations may, but need not, require published notice, and may provide for either public or private exchanges and sales. The council may authorize one or more city officials to declare surplus any personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items, to set its fair market value, and to convey title to the property for the city in accord with the regulations. A city official authorized under this section to dispose of property shall keep a record of all property sold under this section and that record shall generally describe the property sold or exchanged, to whom it was sold, or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.

(d) A city may discard any personal property that: (i) is determined to have no value; (ii) remains unsold or unclaimed after the city has exhausted efforts to sell the property using any applicable procedure under this Article; or (iii) poses a potential threat to the public health or safety. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1; 1983, c. 130, s. 1; c. 456; 1987, c. 692, s. 2; 1987 (Reg. Sess., 1988), c. 1108, s. 9; 1997-174, s. 6; 2001-328, s. 4; 2005-227, s. 3.)

MANAGER'S REPORT & STAFF REPORTS

TOWN MANAGER'S REPORT
TOWN BOARD MEETING
May 5, 2020

1. At the May 19th Workshop, the Board of Commissioners will consider the following:
 - a. Recommendation for audit services
 - b. Town of Angier Facility (Depot) Rental Policy
 - c. Former Town Limits Entrance Sign & Location (N. Raleigh St./N. Broad St. E.)
 - d. Discussion regarding Town-owned alleyway outdoor seating
 - e. Downtown Advisory Board Vacancy
 - f. Library Update-Painting of Sign ("Public Library)
 - g. Bike Festival to be rescheduled to July 31st/August 1st.
2. Downtown Parking Lots Project:
 - a. Parking Lot North-Letters will be hand-delivered to engage with property/business owners to allow easements for the replacement of water and sewer lines, and acquire property for a pavement parking lot solution.
 - b. Parking Lot South-Contact property/business owners to remove approximately 16 garage/recycling carts for one dumpster location. Simon's owners have agreed to allow a dumpster on the existing concrete pad as a temporary measure; however, the power lines are too low for the GFL trucks. We will continue to work out details.
3. COVID-19:
 - a. We are phasing employees back into the office setting slowly.
 - b. We have ordered face guards for the front counter, very similar to the local DMV. Its purpose is two-fold, safety & security, and protection from the coronavirus.
 - c. We have ordered a 50 pack of N-95 facemasks.
 - d. There are no real expenses to report to FEMA for reimbursement.

- e. The Utility Fund has absorbed approximately \$32,000 in loss revenues from the waiving late fees and disconnect fees.
- f. There is a potential that the Spring sports at Jack Marley Park will NOT take place. Staff's decision will be announced after the Gov. Cooper's press release on May 8th. If cancelled, the impact with regards to refunds will be approximately \$15,000.
- g. Gov. Cooper's Announcement on May 8th:
 - i. A three-part phasing in approach begins May 8th with a limited number of gatherings at 10;
 - ii. Phase 2 begins approximately at the end of May, increasing the number of gathering at 50 or less;
 - iii. Phase 3 begins approximately mid-July, which will open everything back to the new normal.

Memo

To: Gerry Vincent, Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: May 1, 2020
Re: May 2020 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled May 5, 2020 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project

Final approvals have been received from NCDOT and the CAMPO Executive Committee has authorized the project to move to construction authorization. The project is currently in the hands of NCDOT Division 6 for authorization to advertise for bids. **The project is on hold with other NCDOT projects due to the budget issues. It is possible this project could be released since we have a "designated funding source". However, at present we are on hold status.**

Wastewater Inflow/Infiltration Evaluation

Hydrostructures has submitted draft bid documents for the proposed manhole rehab project. Staff has completed our review of the bid documents and Hydrostructures is moving forward with an informal bid process. We are hopeful we will have a low bid to present at the June 2020 BOC Meeting.

Wastewater Collection and Water System Master Plan

We are assembling copies of plans needed to update our Wastewater Collection and Water System Master Plans. The existing system maps were last updated in 2015 so plans for all new construction since that time are needed to accurately update our mapping. In addition, our "Future Water Distribution System" map has not been updated since 2007. Once we have assembled all of the post 2015 mapping, we will be requesting a proposal to update the Existing Wastewater Collection System Plan, Existing Water System Plan and Future Water Distribution System Master Plan. We will also evaluate the creation of a Future Wastewater Collection System Master Plan. We are targeting the end of the year for completion. No change of status since last month's report.

Future Potable Water Supply

Staff presented the potential future water supply from the City of Dunn at the March 6, 2020 Budget Retreat held at Campbell University. The project would consist of approximately 13.5 miles of 16-inch diameter water line, a duplex booster pump station and a master metering station. The project time frame is estimated at 3-years from the point of authorization of engineering design to completion of construction. The opinion of cost is \$7,650,000. Mr. Vincent and myself will likely reach out to Dunn in the next few weeks just to maintain communication and update them on our current status.

Utility Rate Study Update

Envirolink presented us with a Water/Sewer Review & Rate Evaluation back in January of 2017. In consideration of the large capital utility projects that we anticipate within the next 10 years, a recommendation was made at the March 6, 2020 Budget Retreat to update the Plan to include the potential future water supply from Dunn, purchase of additional wastewater treatment capacity from Harnett County, replacement of the old core water line system per the 2014 recommendation and installation of a 12-inch diameter water distribution line as a "betterment" within the Hwy 55 Bypass Project. Envirolink submitted a proposal in the amount of \$16,500 for the Rate Study. After conversation, Envirolink agreed to reduce the cost to \$15,000. We would anticipate moving forward with the project upon approval of the FY2020-2021 budget.

Construction Standards

The Construction Standards were adopted in March of 2000 and have not been updated since. Planning and Public Works are working together to amend the written technical specifications portion of the Construction Standards. In addition, we are in the process of evaluating the cost to revise and update all of the standard details. Given the scope of updating the standard details, the effort will require an outside drafting technician. This is an on-going effort.

Sanitary Sewer Flow Tracking

Through February 2020 our Average Daily Flow (ADF) to the North Harnett Regional Wastewater Treatment Plant is 0.580 MGD or roughly 57% of our 1.008 MGD treatment allocation. We are currently tracking 0.1463 MGD in obligated but not yet tributary flows (7 different active residential developments). Therefore, our ADF + NYT flow is 72% of our allocation in the North Harnett Regional Plant or 60.1% of our overall treatment capacity when accounting for permitted treatment capacity at the land application facility at the end of Campbell Street. No update from last month. Since this staff report is being prepared on May 1st, we do not currently have April data to update the Flow Tracking Spreadsheet. An update will be provided to the Manager once we have compiled the April data.

Pump Station #1 – Dupree Street

We are proceeding with the design of new sewer pump station at this location. Timmons Group nearing the final stages of completing construction drawings and specifications for our review. The new PS1 is being designed to have the capacity for future development within the pump station's drainage basin. In addition, the new force main that will deliver PS1 discharge to the Neill's Creek Sewer Interceptor is being sized for a future connection from PS4. PS4 is the Honeycutt pump station and is approximately 1,900 linear feet from Rawls Church Road. This future connection will further reduce the strain on our older wastewater collection system and help mitigate our capacity issues at PS6 (pump station at the lagoon). Timmons submitted review plans to staff today, Friday, May 1, 2020. Staff will review the plan set over the next couple of weeks.

Parks and Recreation Master Plan(s)

The Recreational Needs Survey has been completed and is currently being distributed both on-line and via hard copies. Through March 26, 2020 we had received 160 completed surveys. We continue to distribute the surveys in an effort to increase the number of completed forms. No update for this staff report.

Willow, Junny and West Lillington Sidewalk Extension – LAPP

CAMPO approved our application for the "Junny Road Sidewalk Extension Project". Staff has completed the initial EBS system on-line application with NCDOT and NCDOT has provided the formal agreement for Town execution. The Agreement is dated February 20, 2020. The project represents an extension of approximately 3,950-linear feet with a total project budget of \$1,782,500. Under the 80-20 LAPP funding guidelines, the Town match will be \$356,500. The Agreement with NCDOT has been executed by the Manager and sent to NCDOT. However, the project is under a hold status due to NCDOT budget issues. Based on my recent conversations with Division 6, it is likely this project will be pushed into the FY2021 cycle at the earliest. If that is the case, we will not be able to advertise for the engineering phase (PE) until sometime after October 2020.

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Service on the Pre-Development Committee.
- Service as a member of the TRC including the associated engineering reviews.
- Attendance as staff engineer at the Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,



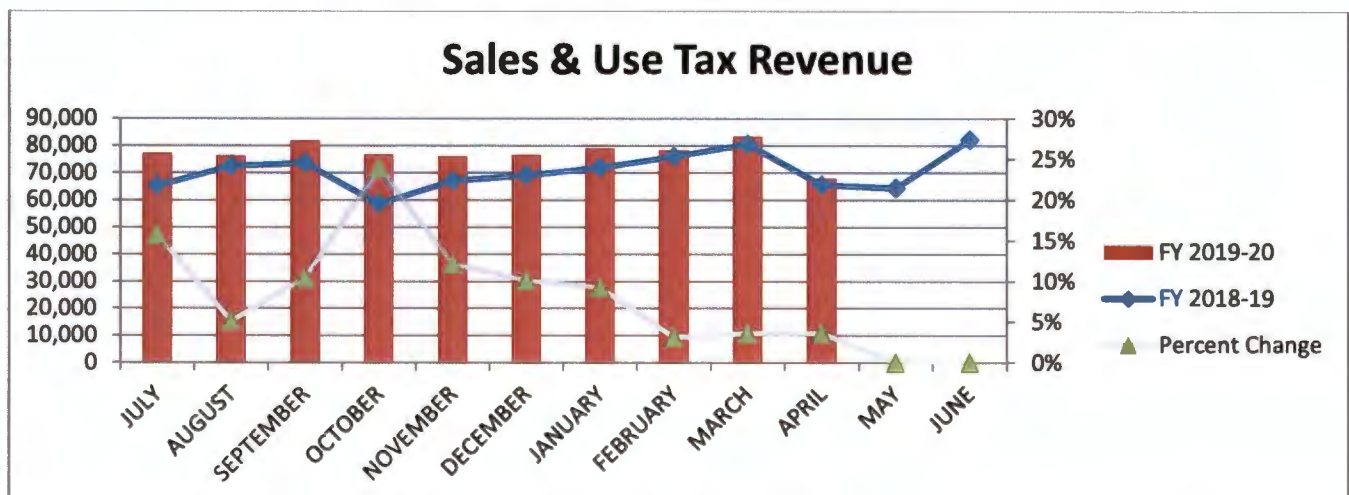
Bill Dreitzler, P.E., Town Engineer

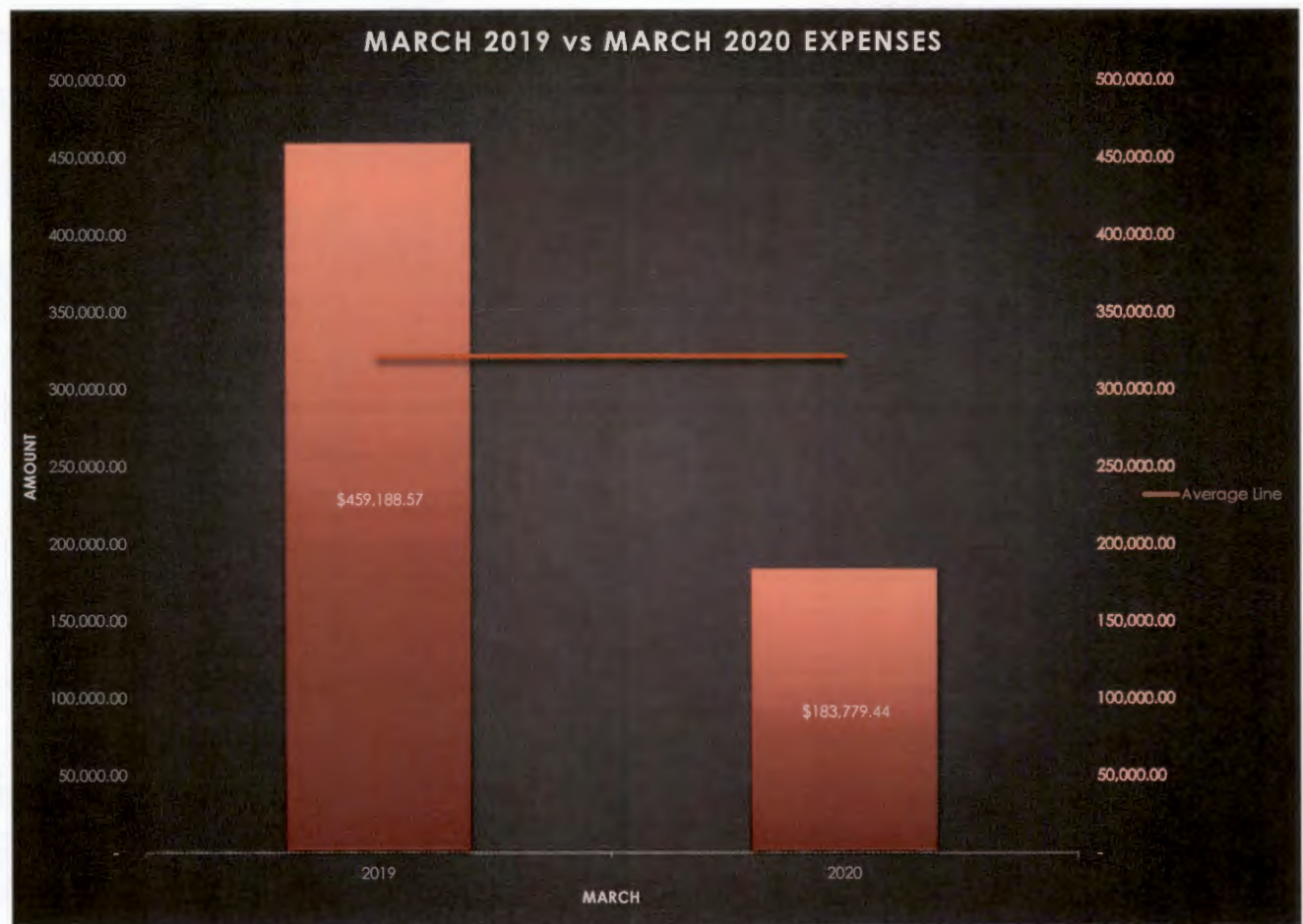


May 2020 Board of Commissioners Financial Report: Financial Information as of March 31, 2020

- Processed payroll on 3/13/20 \$51,816.92 and 3/22/20 \$51,844.48(these are the net figures)
- Compiled & Submitted Monthly Retirement Report on 3/29/20 \$22,286.62
- Remitted Federal & State payroll tax on 3/13/20 and 3/22/20
- Invoiced Harnett County SRO Contract for March 2020 \$5047.17
- Sent out reminders for annual evaluations
- Assisted with Budget Prep

SALES AND USE TAX ANALYSIS 2012-2020								
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
JULY	\$ 38,646.56	\$ 41,365.95	\$ 45,037.32	\$ 50,244.39	\$ 56,084.29	\$ 66,869.58	\$ 65,195.40	\$ 77,370.47
AUGUST	\$ 44,923.67	\$ 46,654.79	\$ 45,670.51	\$ 49,930.99	\$ 55,557.40	\$ 61,087.65	\$ 72,533.17	\$ 76,455.85
SEPT	\$ 46,421.19	\$ 49,086.63	\$ 52,446.12	\$ 55,797.12	\$ 67,886.26	\$ 66,601.23	\$ 73,538.08	\$ 82,101.99
OCT	\$ 42,959.03	\$ 45,287.95	\$ 43,269.18	\$ 53,165.24	\$ 52,701.25	\$ 61,370.24	\$ 58,542.31	\$ 76,940.98
NOV	\$ 40,374.78	\$ 41,332.42	\$ 50,359.42	\$ 43,719.03	\$ 60,488.28	\$ 65,335.23	\$ 66,991.57	\$ 76,243.84
DEC	\$ 41,142.80	\$ 36,683.68	\$ 39,041.39	\$ 51,358.88	\$ 62,670.74	\$ 67,374.14	\$ 69,018.88	\$ 76,768.83
JAN	\$ 39,495.63	\$ 40,005.53	\$ 49,563.38	\$ 48,985.49	\$ 60,488.28	\$ 59,520.04	\$ 71,875.13	\$ 79,174.71
FEB	\$ 44,277.57	\$ 46,362.69	\$ 46,618.33	\$ 50,354.19	\$ 64,688.65	\$ 68,248.48	\$ 75,991.44	\$ 78,426.77
MARCH	\$ 44,504.10	\$ 48,422.31	\$ 58,298.98	\$ 60,691.74	\$ 73,243.06	\$ 75,235.74	\$ 80,537.79	\$ 83,543.99
APRIL	\$ 38,978.84	\$ 38,785.44	\$ 44,937.03	\$ 44,835.77	\$ 53,970.97	\$ 57,544.30	\$ 65,539.52	\$ 67,996.27
MAY	\$ 45,374.48	\$ 42,789.11	\$ 42,622.56	\$ 47,875.96	\$ 60,008.79	\$ 58,211.82	\$ 64,390.11	
JUNE	\$ 47,051.96	\$ 48,162.72	\$ 47,167.89	\$ 57,925.24	\$ 70,884.97	\$ 71,628.50	\$ 82,125.20	
TOTAL	\$ 514,150.61	\$ 524,939.22	\$ 565,032.11	\$ 614,884.04	\$ 738,672.94	\$ 779,026.95	\$ 846,278.60	\$ 775,023.70
Increase/(Decrease)								
Previous FY	\$ -	\$ 10,788.61	\$ 40,092.89	\$ 49,851.93	\$ 123,788.90	\$ 40,354.01	\$ 67,251.65	\$ 75,260.41
% Growth	0.00%	2.06%	7.10%	8.11%	16.76%	5.18%	7.95%	9.71%





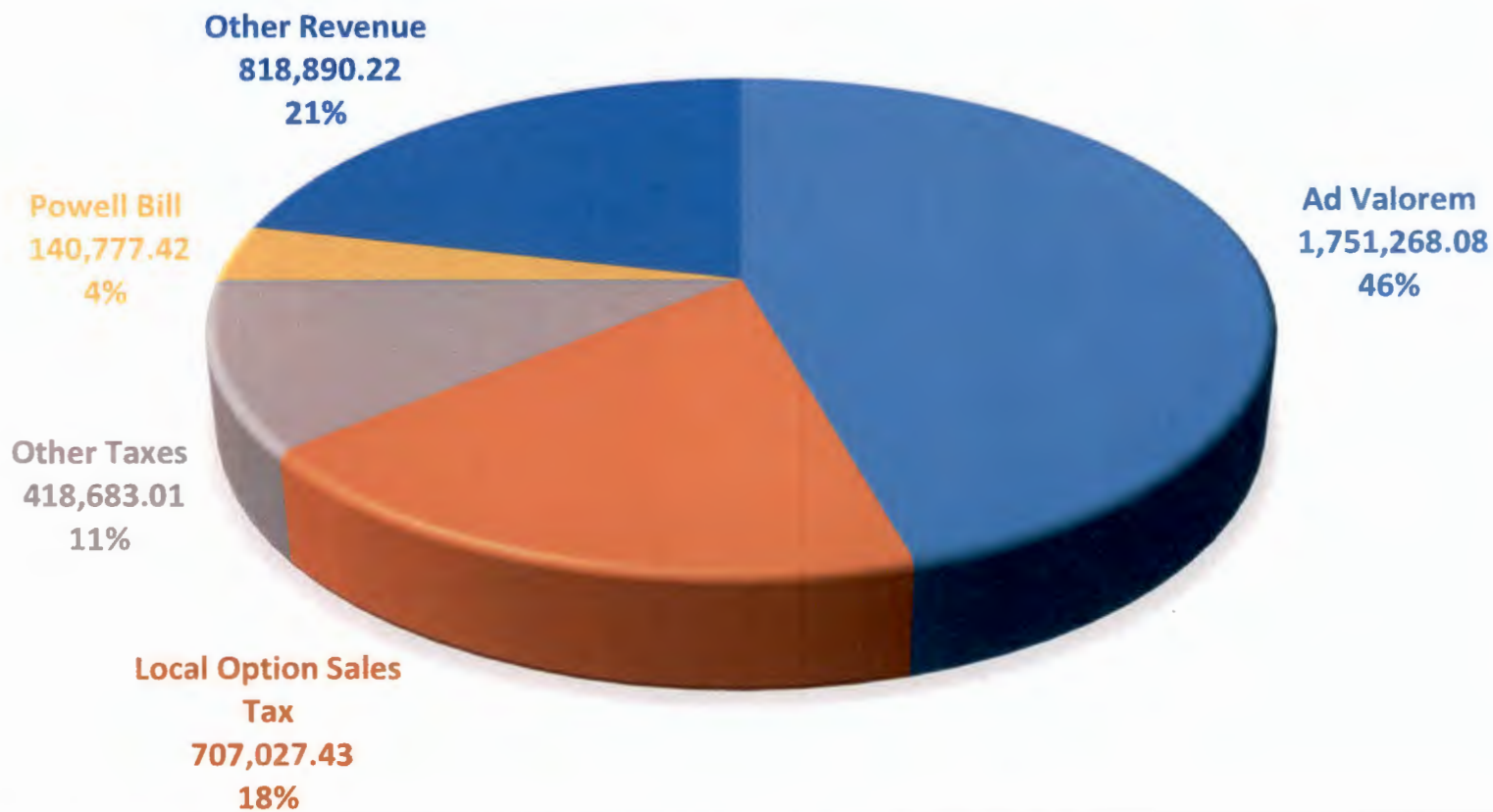


UTILITIES USAGE AND REVENUE SUMMARY

	FY 2018-2019		FY 2019-2020			
	USAGE	REVENUE	USAGE	REVENUE	% CHANGE USAGE	% CHANGE REVENUE
JULY	19,832,912	\$ 182,428.09	22,951,536	\$ 196,885.39	15.72%	7.92%
AUGUST	20,362,527	\$ 183,233.17	21,396,184	\$ 189,638.86	5.08%	3.50%
SEPTEMBER	19,601,581	\$ 179,031.60	21,821,213	\$ 193,342.47	11.32%	7.99%
OCTOBER	18,573,008	\$ 176,056.66	19,010,969	\$ 180,700.65	2.36%	2.64%
NOVEMBER	20,907,909	\$ 187,032.86	19,417,795	\$ 182,938.84	-7.13%	-2.19%
DECEMBER	17,611,075	\$ 171,827.72	21,789,979	\$ 190,420.08	23.73%	10.82%
JANUARY	20,133,905	\$ 183,074.26	17,929,158	\$ 176,249.42	-10.95%	-3.73%
FEBRUARY	18,889,823	\$ 177,559.51	19,582,947	\$ 182,507.22	3.67%	2.79%
MARCH	17,256,142	\$ 169,529.03	19,792,841	\$ 185,637.31	14.70%	9.50%
APRIL	20,615,627	\$ 185,837.86			-100.00%	-100.00%
MAY	19,410,596	\$ 180,307.84			-100.00%	-100.00%
JUNE	22,367,055	\$ 194,734.16			-100.00%	-100.00%
Y-T-D TOTAL	173,168,882	1,609,773	183,692,622	1,678,320	6.08%	4.26%
MONTHLY AVERAGE	19,630,180	180,888	20,410,291	186,480	3.97%	3.09%



GENERAL FUND REVENUE (INCLUDING POWELL BILL)





Interest
0.030

Principal
0.004

Depot
0.002

Administration
0.232

Street & Sanitation
0.165

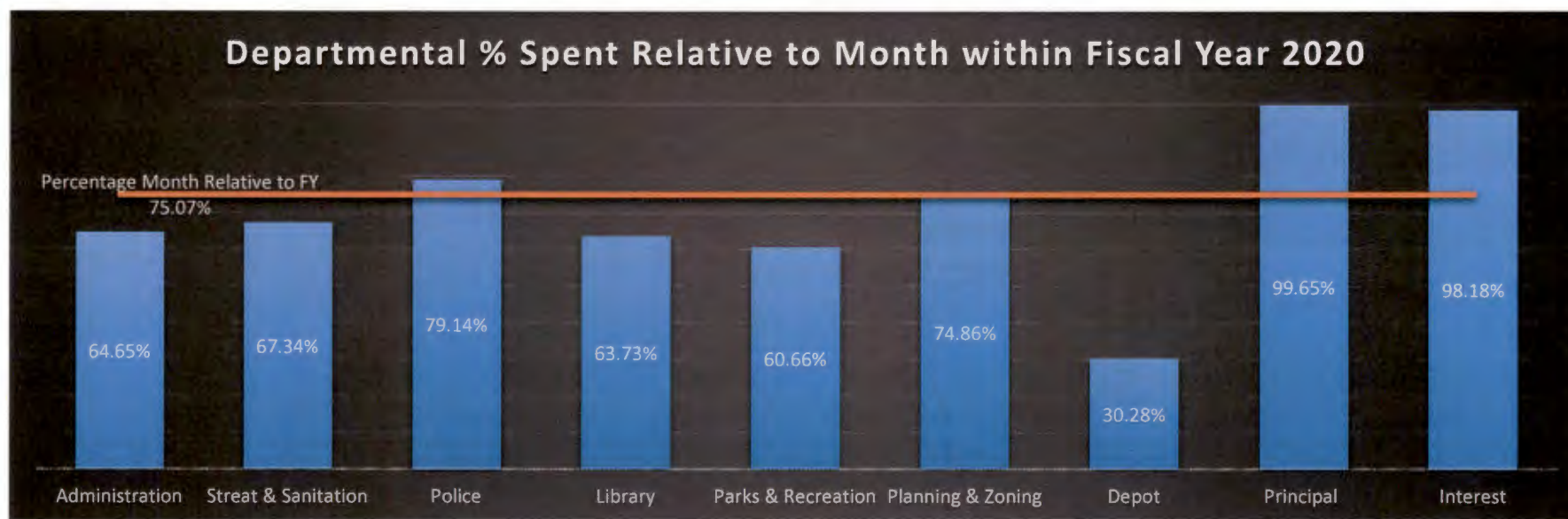
Police
0.349

Library
0.052

Planning & Zoning
0.088

Parks & Recreation
0.078

Your Tax Dollar at Work
Cents to the Dollar





Statement of Revenues & Expenditures (as of March 31, 2020)

General Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Ad Valorem Taxes	1,754,500	1,751,268.08	(3,231.92)	99.82%
Motor Vehicle Tax	206,100	182,458.73	(23,641.27)	88.53%
Local Option Sales Tax	875,000	707,027.43	(167,972.57)	80.80%
Other Taxes	349,800	236,224.28	(113,575.72)	67.53%
State Grant Revenue	61,900	49,850.73	(12,049.27)	80.53%
Permits and Fees	493,600	420,119.89	(73,480.11)	85.11%
Recreation Department Fees	62,000	60,204.00	(1,796.00)	97.10%
Investment Earnings	16,000	45,590.13	29,590.13	284.94%
Other General Revenues	94,319	243,125.47	148,806.47	257.77%
Fund Balance Appropriated	393,516	-	(393,516.00)	0.00%
Total Revenues	4,306,735	3,695,868.74	(610,866.26)	85.82%
Expenditures:	Budget	YTD	Variance	Percentage
Administration	1,088,997.00	704,003.34	384,993.66	64.65%
Street & Sanitation	745,568.00	502,047.34	243,520.66	67.34%
Police	1,340,188.00	1,060,559.79	279,628.21	79.14%
Library	245,783.00	156,649.17	89,133.83	63.73%
Parks & Recreation	391,700.00	237,603.80	154,096.20	60.66%
Planning & Zoning	358,683.00	268,497.68	90,185.32	74.86%
Depot	20,000.00	6,056.55	13,943.45	30.28%
Debt Service Obligations:				
Principal	13,100.00	13,054.49	45.51	99.65%
Interest	92,400.00	90,718.05	1,681.95	98.18%
Inter-Fund Transfers	10,316.00	10,316.00	-	100.00%
Total Expenditures	4,306,735	3,049,506.21	1,257,228.79	70.81%
Revenues over Expenditures (Spread) —>		646,362.53		



Statement of Revenues & Expenditures (as of March 31, 2020)

Powell Bill				
	Budget	YTD	Variance	Percentage
Revenues:				
State Aid-Street	141,000	140,777.42	(222.58)	99.84%
Investment Earnings	1,000	57.56	(942.44)	5.76%
Fund Balance Appropriated	165,000	-	(165,000.00)	0.00%
Total Revenues	307,000	140,834.98	(166,165.02)	45.87%
Expenditures:	Budget	YTD	Variance	Percentage
Equipment Maintenance	6,000.00	1,483.05	4,516.95	24.72%
Fuel	1,000.00	-	1,000.00	0.00%
Materials	10,000.00	7,915.86	2,084.14	79.16%
Contracted Service	290,000.00	7,840.00	282,160.00	2.70%
Total Expenditures	307,000	17,238.91	289,761.09	5.62%
Revenues over Expenditures (Spread) ----->		123,596.07		

Statement of Revenues & Expenditures (as of March 31, 2020)

Water & Sewer Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Water Sales	1,239,000	1,146,774.14	(92,225.86)	92.56%
Sewer Sales	1,138,300	1,397,053.05	258,753.05	122.73%
Investment Earnings	35,400	32,786.77	(2,613.23)	92.62%
Other Operating Revenues	443,881	363,867.51	(80,013.49)	81.97%
Transfer from W/S Capital Reserve	577,672	-	(577,672.00)	0.00%
Total Revenues	3,434,253	2,940,481.47	(493,771.53)	85.62%
Expenditures:	Budget	YTD	Variance	Percentage
Water Operations	1,452,881.00	1,129,482.01	323,398.99	77.74%
Sewer Operations	948,972.00	636,325.93	312,646.07	67.05%
Smith Drive Regional Pump Station	529,800.00	352,503.93	177,296.07	66.54%
Lagoon	79,800.00	41,152.76	38,647.24	51.57%
Debt Service				
Principal	231,100.00	45,835.43	185,264.57	19.83%
Interest	176,000.00	19,706.26	156,293.74	11.20%
Debt Service Reserve	15,700.00	15,700.00	-	100.00%
Total Expenditures	3,434,253	2,240,706.32	1,193,546.68	65.25%
Revenues over Expenditures (Spread) ----->		699,775.15		



Statement of Revenues & Expenditures (as of March 31, 2020)				
HWY 210/Park Street Sidewalk Extension Project Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest on Investments	-	1.01	1.01	0.00%
NC Department of Transportation	418,280	56,093.68	(362,186.32)	13.41%
Payment in Lieu of Sidewalk	-	20,000.00	20,000.00	0.00%
Transfer from General Fund	114,886	10,316.00	(104,570.00)	8.98%
Total Revenues	533,166	86,410.69	(446,755.31)	16.21%
Expenditures:	Budget	YTD	Variance	Percentage
Engineering	88,039.00	84,848.25	3,190.75	96.38%
Construction	445,127.00	-	445,127.00	0.00%
Total Expenditures	533,166	84,848.25	448,317.75	15.91%
Revenues over Expenditures (Spread) —>		1,562.44		

Statement of Revenues & Expenditures (as of March 31, 2020)				
Angier Elementary Drainage Project Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Transfer from General Fund	-	-	-	0.00%
Harnett County Board of Education	50,000	50,000.00	-	100.00%
Interest on Investments	-	283.54	283.54	0.00%
Total Revenues	50,000	50,283.54	283.54	100.57%
Expenditures:	Budget	YTD	Variance	Percentage
Construction	50,000.00	35,092.65	14,907.35	70.19%
Total Expenditures	50,000	35,092.65	14,907.35	70.19%
Revenues over Expenditures (Spread) —>		15,190.89		

MONTHLY REPORT
ANGIER PARKS & RECREATION
April 29, 2020

- JACK MARLEY PARK FACILITIES ARE STILL CLOSED TO THE PUBLIC WITH THE EXCEPTION OF THE WALKING TRAIL DUE TO COVID-19 VIRUS. PARK WILL BE CLOSED UNTIL FURTHER NOTICE.
- THE BEGINNING OF SPRING SPORTS SEASON HAS BEEN SUSPENDED INDEFINITELY. WE WILL BE MEETING WITH TOWN MANAGER GERRY VINCENT TO MAKE A FINAL DECISION ON SPRING SPORTS ON MAY 8.
- ALL ATHLETIC FIELDS HAVE BEEN AERATED, TOP DRESSED WITH SAND, FERTILIZED AND WEEDS SPRAYED.
- NEW SOD HAS BEEN INSTALLED BEHIND BACK STOP AT FIELD 3 TO HELP ELIMINATE EROSION.
- WE WILL BE INSTALLING NEW INFIELD DIRT MIXTURE TO FIELD 5 WITHIN THE NEXT FEW WEEKS.
- WE ARE STILL COMING UP SHORT ON THE SURVEYS FOR THE MASTER PLAN. PLEASE LET ALL OF YOUR FRIENDS AND NEIGHBORS KNOW TO FILL ONE OUT ASAP.



Town of Angier
Planning & Inspections Department
919-331-6702



Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Planning and Inspections Department
Monthly Report: April 2020

Permitting Totals – Month of April 2020:

Total Permits Issued: **63**

Building Inspections Performed: **100**

New Construction Permits Issued - Residential: **24**

New Construction Permits Issued - Commercial: **1** (Kathryn's Retreat Clubhouse)

Total Fees Collected: **\$27,893.00**

2019-2020 Fiscal Year Totals:

New Construction - Residential: **99**

New Construction - Commercial: **1**

Total Fees Collected: **\$139,516.25**



Town of Angier
Planning & Inspections Department
919-331-6702



Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Approved Subdivisions – Current Status:

Southern Acres: All Phases Recorded, Home Construction Underway

Whetstone Phase II: Construction Underway

Bellewood: All Residential Phases Recorded, Home Construction Underway

Kathryn's Retreat: Phases I & II recorded, Home Construction Underway

Coble Farms West: Preliminary Plat Conditionally Approved, Pending Off-Site Utilities

Honeycutt Oaks PUD: Annexed Jan. 2020, Construction Drawings Under Review

Glen Meadow Phase II: Construction Underway

Lynn Ridge: Preliminary Plat Approved, Construction Drawings Nearing Approval

Everett/Barefoot Property (Chalybeate Springs Rd) - Preliminary Plat Conditionally Approved

Future Development – Current Status:

Stephenson/Dorman Property (Kennebec Rd) – Annexed and Rezoned April 2020, Waiting on Preliminary Subdivision Review, Off-Site Utilities

Multifamily & Nonresidential Projects – Current Status:

La Mission De L'esprit Church (7975 NC 210 N.): Construction Ongoing

Angier Plaza Phase II (W. Dupree St/Rawls Rd): Site Plan Approved for Restaurant, Retail, Office Uses; Pending Off-site Utilities

Andrews Landing Townhomes (8316 S. NC 55 HWY): Site Plan Approved – 9 Townhome Building Permits Issued

Code Enforcement Spreadsheet Attached

APRIL 2020 Code Enforcement Report

All Active and Recently Closed Violation Files

File Number	Site Address	Property Owner	Nature of Violation	Date Cited	Date Closed	Current Status
18-107	102 N Dunn St	Henry Williams	Minimum Housing Case	11/6/2018		Unfit for Habitation. Vacated and Closed March 15, 2019. Ordinance to Repair or Demolish Recorded 4/23 - Deadline: July 20th.
19-021	191 W Lillington St	Rhunell Chatmon	Minimum Housing Case	2/25/2019		Unfit for Habitation. Vacated and Closed June 10, 2019. Staff will initiate demolition procedures if no intent to repair by June 10, 2020.
19-158	91 S Johnson St	Patricia Olvera	Minimum Housing Case	10/14/2019		Unfit for Human Habitation. Ordinance to Vacate and Close Dwelling adopted by the Board on 3/3/2020. Dwelling Boarded 4/9/20.
19-159	67 S Cross St	Terry McDougald	Minimum Housing Case	10/14/2019		Unfit for Human Habitation. Ordinance to Vacate and Close Dwelling adopted by the Board on 3/3/2020. Dwelling Boarded 4/9/20.
19-168	1501 N Raleigh St	Linderman Properties, LLC	Unscreened Dumpster	12/6/2019		Civil Penalties Issued
19-170	921 N Raleigh St	William Hawley	Unscreened Dumpster	1/3/2020		Civil Penalties Issued
19-171	836 N Broad St E	Paul Bailey	Unscreened Dumpster	12/6/2019	4/16/2020	CLOSED
19-175	15 Rawls Rd	Store Master Funding, XIII, LLC	Unscreened Dumpster	1/3/2020		Civil Penalties Issued/Fence Cntrctr Instl by dte Apr 30
19-178	738 Chalybeate Springs Rd	Lillian Wells	Unscreened Dumpster	1/3/2020		Appeal received 4-23/On hold
19-182	45 Fish Dr	Passport Door Systems, Inc.	Unscreened Dumpster	1/3/2020		4-7-20 Framing in progress
19-183	121 S Broad St E	Carolina Telephone Telegraph	Unscreened Dumpster	1/3/2020		Civil Penalties Issued
19-194	330 N Raleigh St	A Cleaner Tomorrow	Excess Trash Carts	12/17/2019	4/13/2020	CLOSED
2020						
20-001	441 N Raleigh St	Eastern Pride, Inc.	Unscreened Dumpster	1/2/2020		Civil Penalties Issued
20-003	123 E Depot St	Curtis Perry	Unscreened Dumpster	1/2/2020		Civil Penalties Issued
20-008	123 E Depot St	TKW Enterprises LLC	Damaged Signage	1/22/2020		Missing sign surface area, Owner to Replace
20-011	59 S Park St	Mechele Arnett	Prohibited Storage Container	2/10/2020	4/10/2020	CLOSED
20-012	150 Coats Circle	Lane North Park Apts, LLC	Minimum Hsg Code Violations	2/12/2020		Work in Progress
20-013	167 Shelly Drive	Lane North Park Apts, LLC	Noncompliant Dumpster Enclosure	2/12/2020		Civil Penalties Issued
20-018	87 S Park St	Crystal Ballentine	Min Housing Case	3/5/2020	4/7/2020	CLOSED
20-019	201 W Lillington St	Jennie Scriven	Min Housing Case	4/9/2020		Initial Inspection on 4-9-2020; Min Housing Hearing held 4/28; Order to Repair or Vacate and Close issued 4/30 - Deadline July 27th.
20-020	222 W McIver St	Sergio Hertado	Junked Vehicles/Debris in Yard	3/5/2020	4/6/2020	CLOSED
20-021	108 E Church St	Kathy Lavine, Janet Rommel	Junked Vehicles	3/11/2020	4/6/2020	CLOSED
20-022	155 W Smithfield St	Jamie Seawell	Junked Vehicles	3/20/2020		Vehicles Removed, Continuing to Monitor
20-023	152 N Dunn St	Brandon King	Trash at Street	3/30/2020	4/13/2020	CLOSED
20-024	333-C N Raleigh St	Pizza Hut	Unscreened Dumpster	4/1/2020		Warning Letter Issued
20-025	333-D N Raleigh St	Eddie's Pawn	Unscreened Dumpster	4/1/2020		Warning Letter Issued
20-026	333-E N Raleigh St	Daddy Bob's Barbeque	Unscreened Dumpster	4/1/2020		Warning Letter Issued
20-027	333-F N Raleigh St	L Nails	Unscreened Dumpster	4/1/2020		Warning Letter Issued
20-028	333-G N Raleigh St	La Taqueria	Unscreened Dumpster	4/1/2020		Warning Letter Issued
20-029	333-H N Raleigh St	Subway	Unscreened Dumpster	4/1/2020		Warning Letter Issued
20-030	333-I N Raleigh St	Napa/Walker Auto & Truck	Unscreened Dumpster	4/1/2020		Warning Letter Issued
20-031	836 N Broad St E	Paul Bailey	Unscreened Dumpster	4/1/2020	4/16/2020	CLOSED
20-032	58 S Dunn St	Harry Arnette	Debris at Street	4/1/2020	4/16/2020	CLOSED
20-033	152 N Dunn St	Brandon King	Limbs & Debris Mixed Pile Ovr Lmt	4/7/2020	4/17/2020	CLOSED



Angier Police Department

P.O. Box 278, 55 North Broad Street West

Angier, North Carolina 27501

Office (919) 639-2699

Chief of Police
Arthur R. Yarbrough, Jr.
ayarbrough@angier.org

Date April 30, 2020
To Town Manager Gerry Vincent
From Arthur R. Yarbrough, Jr.

Subject Matter: April 2020 Police Activities
Statistical Data

****Police activities for the month of February consisted of 2,612 calls for Service/Officer initiated activities (call logs). Officers investigated 18 (oca) incidents involving 18 offenses. Of the offenses committed 2 individuals were arrested on a total of 3 charges.**

****Traffic enforcement activities included 6 traffic stops, 9 citations issued totaling 14 charges. There were also 10 traffic accidents investigated during this period.**

****Other activities**
Officers completed 1,503 security checks, 129 business contacts and 1,167 subdivision checks.

**** During this epidemic the police department will be as visible as possible, especially in the subdivisions. Subdivision checks (1,167). This should help to continue the sense of security that our citizens expect in our town and communities.**

**** Citizens are to be commended for their cooperation with the various Federal, State and Local directives. The majority of citizen questions, complaints and reports of possible violations have been both legitimate and helpful.**

**** We have encountered very few problems or complaints after re- opening the walking trail at the park.**

**** Thanks to Jimmy Cook and public works for the prompt attention and installation of speed limit signs in the area of Dunn and Roy streets. We have installed radar signs both north and south on Dunn street due to speeding complaints in that area.**

Chief of Police
Arthur R. Yarbrough, Jr.
ayarbrough@angier.org

Call Log Call Type Summary

Angier Police Department

03/29/2020 - 04/29/2020

<No Call Type Specified>	7	911 Hang Up - 911 Hang Up	3
Alarm Activation - Alarm Activation	20	Assault - Assault	1
Assist EMS - Assist EMS	3	Assist Fire - Assist Fire Department	1
Assist Motorist - Assist Motorist	7	Assist Other Agency - Assist Other Agency - Law Enforcement	4
Breaking and Entering - Breaking and Entering	2	Business Walk Thru - Business Walk Thru	62
Careless and Reckless Vehicle - Careless and Reckless Vehicle	1	Citizen Complaint - Citizen Complaint	2
Crash - Traffic Accident	10	Custody Dispute - Child Custody Dispute	2
Disturbance - Disturbance	12	DOA - Dead On Arrival	1
Domestic Dispute - Domestic Dispute	7	Drug Activity - Drug Activity	7
Escort - Escort	3	Follow Up - Follow Up	4
Foot Patrol - Foot Patrol	2	Fraud - Fraud	3
Juvenile Complaint - Juvenile Complaint	1	Larceny - Larceny	2
Lost Property - Lost Property	1	Mental Subject - Mental Subject	2
Missing Person - Missing Person	1	Noise Complaint - Noise Complaint	3
Property Damage - Property Damage	2	Security Check - Security Check	1,120
Shots Fired - Shots Fired	1	Stolen Vehicle - Stolen Vehicle	1
Subdivision Check - Subdivision Check	1,271	Suspicious Activity - Suspicious Activity	13
Suspicious Person - Suspicious Person	2	Suspicious Vehicle - Suspicious Vehicle	1
Traffic Stop - Traffic Stop	6	Trespassing - Trespassing	3
TWO - Talk With Officer	7	Welfare Check - Welfare Check	11

Total Number Of Calls: 2,612

State of North Carolina
Alcoholic Beverage Control Commission
ABC Law Enforcement Monthly Report
GS 18B-501(f1)



Board:

Angier Town

Reporting Month / Year:

Apr-20

Regulatory Activity and Training	
Violations Reports Submitted to ABC Commission	0
Total Number of Offenses Contained in Reports	0
Sell to Underage Campaign Checks	0
Permittee Inspections	0
Compliance Checks	0
Seller / Server Training	0
Alcohol Education	0

ABC Law Violations	At Permitted Establishment	Away From Permitted Establishment
Sell / Give to Underage		0
Attempt to Purchase / Purchase by Underage		0
Underage Possession		0
Unauthorized Possession		0
Sell / Give to Intoxicated		0
All Other Alcohol Related Charges		0
	Total:	0

Controlled Substance Violations	At Permitted Establishment	Away From Permitted Establishment
Felony Drug Related Charges		3
Misdemeanor Drug Related Charges		2
	Total:	5

Other Offenses	At Permitted Establishment	Away From Permitted Establishment
Driving While Impaired		0
All Other Criminal Charges		14
	Total:	14

TOTAL CRIMINAL CHARGES:	19
--------------------------------	-----------

Agencies Assisted

Assistance Provided to Other Agencies

0

Remarks

Covid-19 has halted check points through out the state and has affected our over all number of anytype of citations.

Reporting Officer / Title:

A.Yarbrough / Chief

Report Date:

4/29/2020



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

Library Report – April 2020

This month we were unfortunately closed to the public entirely for indoor access. We implemented our curbside service in March, and are using that as our only means of patron access to books and school printing. We adjusted our hours for pickup to 8:30-4:30 to allow for more time for patrons. Due to library closures across the state, we are only currently sharing resources with the open Harnett County libraries. We still are getting deliveries twice a week, with items from Dunn and Harnett Main. We are also still offering our story time to-go bags, “blind” bags for all ages, and the free printing for K-12 students for school work.

Following the last announcement from the Governor, it was decided that all summer programs for the library would be done in a “virtual” setting this year. Making this decision now helps us to plan accordingly and adjust the previously planned schedule. We are going to be changing some crafts that were going to be offered, to make them more take home friendly. Even if we are open in some capacity to the public, we felt it was best to limit gatherings for this summer. I have been in contact with other libraries in the county, and we are currently working on getting our performances converted to a virtual option. We have 4 out of 6 offering this already.

We have also ordered the new children’s bookshelves, with the new ones giving us the opportunity to add almost 1,000 books to the easy reader and leveled reader section of the library. We are also now working with a painter to get “Public Library” painted on the front of the building.

Attached is our numbers for total shutdown operations this month, as well as a report for curbside checkouts since that program began from the county. Numbers are slightly varying in some days due to story time and staff personal checkouts that we have not counted on our end.

Katy Warren
Library Director

Date	Total Checkouts
3/23/2020	33
3/24/2020	52
3/25/2020	11
3/26/2020	114
3/27/2020	85
3/30/2020	30
3/31/2020	64
4/1/2020	61
4/2/2020	68
4/3/2020	43
4/6/2020	64
4/7/2020	72
4/8/2020	38
4/9/2020	39
4/13/2020	37
4/14/2020	138
4/15/2020	43
4/16/2020	38
4/17/2020	24
4/20/2020	45
4/21/2020	58
4/22/2020	79
4/23/2020	30
4/24/2020	103
4/27/2020	58
4/28/2020	44
4/29/2020	70
4/30/2020	36
TOTAL	1577

