



Board of Commissioners
Regular meeting
Agenda

Tuesday, August 4, 2020

7:00 PM

Location: 28 N Raleigh Street, Angier, NC 27501

Call to Order

Pledge of Allegiance

Invocation

Approval of Agenda

Presentation

None

Public Comment

Public Hearings

1. Annexation Petition

- a. A petition for Annexation was submitted by Ruth Dupree Petrea requesting to annex approximately a 27.49 acre tract of land located at 9725 Kennebec Church Road (Harnett PIN#: 0674-39-0203.000; Wake County PIN#: 0675302448). A Sufficiency of the Petition and a Certification of Results were issued in July; a date to set the public hearing was approved in July and advertised accordingly. Following the required Public Hearing, the Town Board will be qualified to consider the adoption of an ordinance to annex the property.

2. Rezoning Request

- a. Application submitted by Ruth Dupree Petrea to rezone a 23.36 acre parcel located at 9725 Kennebec Church Road (Harnett PIN#: 0674-39-0203.000; Wake PIN#: 0675302448) from R-30- CZ-R-6.

Consent Agenda

1. Approval of Minutes

- a. July 7, 2020 – Regular Meeting

New Business

1. Whole Vet

- a. Consideration and approval to host a monthly Cruise-In the last Saturday of each month

2. Reimbursement Agreement for Coronavirus Relief Fund with Harnett County

- a. Consideration and approval of an agreement between the Town of Angier and Harnett County to receive funding for local governments as part of the Coronavirus Relief Fund established under the federal CARES Act.

3. Budget Amendment #2

- a. Consideration and approval of Budget Amendment #2; similar to Budget Approved Budget Amendment #1, unspent project related money has been reallocated from last fiscal year to FY2021.

Manager's Report

Staff Reports

Mayor and Town Board Reports

Closed Session pursuant to NCGS 143-318.11 (a) (3) – to discuss Gregory Inc. lawsuit

Adjourn

*****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT 919.331.6703 AT LEAST 48 HOURS PRIOR TO THE MEETING.*****

PUBLIC HEARINGS



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: August 4, 2020
PREPARED BY: Sean Johnson
ISSUE Annexation Petition
CONSIDERED:
DEPARTMENT: Planning & Inspections

SUMMARY OF ISSUE:

The Planning Department has received a voluntary annexation petition from Ruth Dupree Petrea for an approximately 27.49 acre tract of land located at 9725 Kennebec Church Rd (Wake PIN: 0675302448, Harnett PIN: 0674-39-0203.000).

The property is currently in Wake County's and Harnett County's planning jurisdiction and is zoned R-30 and RA-30 respectively. There is a rezoning request pending for the property in question to be heard immediately following the annexation hearing, if the annexation is approved.

The Town Clerk has investigated the sufficiency of the petition and the Board set the date for the Public Hearing at their July 7th meeting.

Attached is the annexation petition and annexation map.

FINANCIAL IMPACT: N/A

RECOMMENDATION: N/A

REQUESTED MOTION:

I move to direct the Town Clerk to investigate the sufficiency of the petition.

REVIEWED BY TOWN MANAGER:

Attachments:

Annexation Map
Annexation Petition



Town of Angier

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Ordinance No.: Ord006-2020
Date Adopted: August 4, 2020

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF ANGIER, NORTH CAROLINA

WHEREAS, the Town of Angier Board of Commissioners has been petitioned under N.C. General Statute § 160A – 58.1 by property owner Ruth Dupress Petrea on May 21, 2020, to annex the area described in said petition and inclusive of Wake County (PIN#: 0675302448) and Harnett County (PIN#: 0674-39-0203.000) described below; and,

WHEREAS, the Town of Angier Board of Commissioners, by Resolution, directed the Town Clerk of Angier to Investigate the Sufficiency of the Petition; and,

WHEREAS, certification by the Town of Angier Clerk as to the Sufficiency of the Petition has been made; and,

WHEREAS, there has been a Public Hearing on the question of this annexation, which has taken place on Tuesday, August 4, 2020, at or shortly thereafter 7 p.m. inside the Angier Municipal Building Board Room, after due notice by publication in the *Daily Record* and,

WHEREAS, the Town of Angier Board of Commissioners finds that the area described therein meets the standards of N.C. General Statute § 160A – 58.2 (.1(b), to wit:

- (a) The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the primary corporate limits of the Town of Angier;
- (b) No point on the proposed satellite corporate limits is closer to the primary corporate limits of another municipality than to the primary corporate limits of the Town of Angier;
- (c) The area is so situated that The Town of Angier will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- (d) No subdivision, as defined in N.C. General Statutes §160A-376, will be fragmented by this proposed annexation; and,
- (e) The Town of Angier has been exempted from the ten (10%) percent limitation satellite annexation regulation as pursuant to N.C. General Statutes § 160A-58.1(b); and,

WHEREAS, The Town of Angier Board of Commissioners further finds that the Petition has been signed by all the owners of the property in the area who are required by law to sign; and

WHEREAS, The Town of Angier Board of Commissioners further finds that the Petition is otherwise valid, and the public health, safety and welfare of the Town of Angier and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Town of Angier Board of Commissioners that:

Section 1. By virtue of the authority granted by N.C. General Statutes § 160A-58.2, the following described noncontiguous property is hereby annexed and made part of The Town of Angier, North Carolina, as of August 4, 2020;

Being more particularly described as follows:

LEGAL DESCRIPTION

All that parcel or portion of land situate in both Middle Creek and Black River Townships, Angier, Wake and Harnett Counties, North Carolina, bounded and described as follows:

Commencing from VRS Cap 1, a control point set by ESP Associates Inc. having North Carolina (NAD83/NSRS2011) Grid Coordinates of N: 649,685.2128' E: 2,073,335.9910', thence a bearing and distance of S 40°44'09" W 625.02' to an existing 2" axle known as the Point of Beginning, having North Carolina Grid Coordinates of N: 649,211.62' E: 2,072,928.12'; thence from said Point of Beginning along the eastern boundary line of Earl A. Davis and wife Elizabeth B. Davis (DB 3288 PG 7, Wake County Registry,) the eastern boundary line of Kennebec Acres Subdivision Section 1 (BM 1984 PG 1401, Wake County Registry) and passing through a new 5/8" rebar set on the Wake and Harnett County line at 77.38', N 01°49'24" E 1355.17' to an existing 5/8" rebar; thence from said existing 5/8" rebar, along the eastern boundary line of

Kennebec Acres Subdivision Section 2 (BM 1984 PG 1402, Wake County Registry) N 01°48'38" E 724.12' to an existing 1" open iron pipe; thence from said existing 1" open iron pipe, along the southern boundary line of Johnson's Landing Subdivision Phase 6 (BM 2014 PG 1120-1121, Wake County Registry), the Johnson's Landing Homeowners Association, Inc. property (DB 16581 PG 1977, Wake County Registry), and The Town of Angier property (DB 15619 PG 2313, Wake County Registry and DB 3203 PG 684, Harnett County Registry) S 86°51'10" E 570.55' to a new 5/8" rebar set; thence from said new 5/8" rebar set, along the western boundary line of Johnson's Landing Subdivision Phase 1 (BM 2005 PG 2248-2249, Wake County Registry) and the western boundary line of Johnson's Landing Subdivision Phase 2 (BM 2007 PG 2270-2271, Wake County Registry) S 01°12'55" W 322.90' to an existing 5/8" rebar; thence from said existing 5/8" rebar, along the western boundary line of Kennebec Baptist Church (DB 5589 PG 328, Wake County Registry) S 01°15'56" W 991.12' to an existing bent axle; thence from said existing bent axle, along the western boundary line of Jose Romero and wife Florencia Ramirez (DB 14149 PG 1844, Wake County Registry) S 00°55'15" W 758.46' to a new 5/8" rebar set; thence from said new 5/8" rebar set, along the northern boundary line of Dewey R. Blalock Jr. and wife Brenda. W. Blalock (DB 14512 PG 432, Wake County Registry) and passing through a new 5/8" rebar set on the Wake and Harnett County line at 361.87', N 87°34'45" W 595.29' to the point and place of beginning, containing 1,206,856 SF / 27.705 acres, more or less.

Section 2. Upon and after August 4, 2020, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in The Town of Angier and shall be entitled to the same privileges and benefits as other parts of The Town of Angier. Said territory shall be subject to municipal taxes according to General Statute § 160A-58-10.

Section 3. The Mayor of the Town of Angier, North Carolina, shall cause to be recorded in the office of the Registrar of Deeds of Wake County and Harnett County, and in the office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1. above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Wake County Board of Elections, as required by N.C. General Statutes § 163-288.1.

Section 4. Notice of this adoption of this Ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in The Town of Angier, North Carolina.

Duly adopted by the Angier Board of Commissioners on this the 4th day of August, 2020, during their regularly scheduled monthly meeting.

ATTEST:

Robert K. Smith, Mayor

Veronica Hardaway, Town Clerk

APPROVED AS TO
FORM:

Dan Hartzog Jr., Town Attorney



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

PROCEDURE FOR VOLUNTARY ANNEXATION PETITION

THE PROCESS:

(Time Frame: 60 - 90 days)

1. Petition and all required information (see checklist) must be submitted to Town Clerk at least seven (7) calendar days before next regular Town Board meeting, which is held the 1st Tuesday of each month.
2. Petition placed on Town Board agenda for next available regular meeting – 1st Tuesday of each month.
3. Town Board may then direct the Town Clerk to investigate the sufficiency of the petition.
4. Town Clerk investigates, and if all is in order, presents Certificate of Sufficiency to Board at next regular meeting – approximately 30 days later.
5. Town Board adopts resolution setting a public hearing at next available public hearing session – approximately 30 days later.
6. Public Hearing held as advertised.
7. Annexation Ordinance may be adopted after the public hearing is complete.
8. Town Clerk notifies required agencies of approved annexation.

SUBMITTAL CHECKLIST:

- ☐ One completed annexation petition
- ☐ Annexation fee: \$250
- ☐ Eight paper copies and one PDF copy of survey map of property proposed for annexation showing:
 - The property in relationship to the primary corporate limits of the Town. (If the petition is for a non-contiguous annexation the distance from the primary corporate limits must be shown.)
 - County tax map/parcel number(s) and /or PIN numbers
- ☐ One copy of the recorded deed to the property showing current owner(s)
 - All owners of property being petitioned for annexation must sign the petition. (Signatures on petition must appear as shown on the deed)
- ☐ Attach metes and bounds description
- ☐ Statement of vested rights, if applicable
 - Attach a letter certifying vested rights, if any, from the government entity granting the vested rights. (If you are not certain of this information, contact the Planning Department)
- ☐ Complete and attach applicable signature page (Individual, Corporation, Partnership)

TO BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

1. I/We the undersigned owners of real property respectfully request that the area as referenced by the attached survey map and metes and bounds description be annexed into the Town of Angier, North Carolina.

2. The area to be annexed is
☒ contiguous, () non-contiguous
to the Town of Angier.
(If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. 160-31(r).)

3. Harnett/Wake County Property
Identification Number(s) (PIN):
Wake County PIN # 0675302448

4. Have vested rights been established with regard to this property under N.C.G.S. 160A-385.1 or G.S. 153A-344.1?
() Yes ☒ No
If "yes", proof of vested rights must be attached.

5. I/We the undersigned owners of real property acknowledge and accept the provision that the Town of Angier will provide the property such municipal services it presently provides other lands within its corporate limits, except sewer services (inasmuch as the land is not within a reasonable proximity to the Town sewer lines and the drainage basin for the property makes the provision of sewer services financially impracticable).

6. We hereby certify that all information given with regard to this property is true and accurate to the best of my/our knowledge and is signed by *all* owners of the property being petitioned for annexation. Attached is the applicable signature page:

- ☒ Individual(s)
☐ Corporation
☐ Partnership
☐ LLC

Complete is property if owned by INDIVIDUAL(S).



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

(Both husband and wife must sign if property is owned jointly and all signatures must be the same as those that appear on recorded deed)

Partitioned Property PIN # 0675302448

1. Petrea, Ruth Duproc 1209 Carolina Ave, Durham, NC 27705
(Owner - Print Name) (Mailing Address)

Ruth Duproc
(Owner's Signature)

2. _____
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

3. _____
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

State of North Carolina, County of Durham

I, Edgar Marie Morrey, a Notary Public for said County and State, do hereby certify that Ruth Duproc Petrea personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 21st day of May, 2018. My commission expires 21/18, 2022.

Edgar Marie Morrey
Notary Public

(SEAL)

Edgar Marie Morrey
NOTARY PUBLIC
Durham County, North Carolina
My Commission Expires
April 18, 2022



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

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- ☐ Complete and attach applicable signature page (Individual, Corporation, Partnership)

TO BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Gerry Vincent
Town Manager

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2. The area to be annexed is

() contiguous, (X) non-contiguous to the Town of Angier.

(If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. 160-31(r).)

3. Harnett/Wake County Property Identification Number(s) (PIN):
Harnett County PIN # 0674390203

4. Have vested rights been established with regard to this property under N.C.G.S. 160A-385.1 or G.S. 153A-344.1?

() Yes (X) No

If "yes", proof of vested rights must be attached.

5. I/We the undersigned owners of real property acknowledge and accept the provision that the Town of Angier will provide the property such municipal services it presently provides other lands within its corporate limits, except sewer services (inasmuch as the land is not within a reasonable proximity to the Town sewer lines and the drainage basin for the property makes the provision of sewer services financially impracticable).

6. We hereby certify that all information given with regard to this property is true and accurate to the best of my/our knowledge and is signed by all owners of the property being petitioned for annexation. Attached is the applicable signature page:

- ☒ Individual(s)
☐ Corporation
☐ Partnership
☐ LLC

Complete is property if owned by INDIVIDUAL(S).



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

(Both husband and wife must sign if property is owned jointly and all signatures must be the same as those that appear on recorded deed)

Partitioned Property PIN #: 0674390203

1. Petrea, Ruth Dupree 1209 Carolina Ave, Durham, NC 27705
(Owner - Print Name) (Mailing Address)
Ruth Dupree
(Owner's Signature)
2. _____
(Owner - Print Name) (Mailing Address)

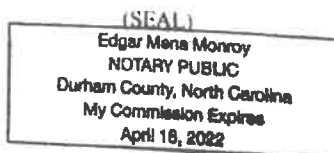
(Owner's Signature)
3. _____
(Owner - Print Name) (Mailing Address)

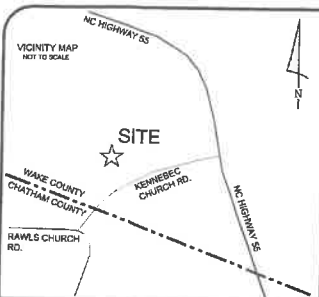
(Owner's Signature)

State of North Carolina, County of Durham
I, Edgar Mena Monroy, a Notary Public for said County and State, do hereby certify
that Ruth Dupree Petrea personally appeared before me this day and acknowledged the due
execution of the foregoing instrument.

Witness my hand and official seal, this the 21st day of May, 2020. My
commission expires 04/18, 2022.

Edgar Mena Monroy
Notary Public





ANNEXATION SURVEY PLAT OF THE:

**RUTH DUPREE PETREA AND
WILLIAM A. DUPREE III PROPERTY**

MIDDLE CREEK / BLACK RIVER TOWNSHIPS,
WAKE / HARNETT COUNTIES,
ANGIER, NORTH CAROLINA

PREPARED FOR: TBM PARTNERS, LLC

(NAD 83/2011)
COMBINED GRID FACTOR
0.9998740886 (GROUND TO GRID)

Line #	Direction	Length
L1	N 1°48'24" E	1355.17
L2	N 1°48'38" E	724.12
L3	S 86°51'10" E	570.55
L4	S 1°12'55" W	322.90
L5	S 1°15'56" W	991.12
L6	S 0°55'15" W	758.46
L7	N 87°34'45" W	595.29
L8	N 87°34'45" W	114.81
L9	N 88°10'18" W	234.90
L10	S 75°38'43" W	257.71
L11	S 61°12'55" W	300.49
L12	N 1°48'38" E	590.10
L13	N 79°45'09" E	90.17
L14	N 76°48'02" E	271.55
L15	S 0°55'15" W	415.38
L16	S 69°17'50" E	246.58

Town Clerk Annexation Certification

I hereby certify that this plat for annexation has followed all requirements and procedures and a public hearing was held by the Angier Board of Commissioners to annex the property shown and described hereon. The Angier Board of Commissioners adopted the resolution to annex this property on this ____ day of ____, 2020.

Town Clerk _____ Date _____

Property Owner Certification

I (We) hereby certify that I am (We are) the owner(s) of the property shown and described hereon and that I (we) hereby adopt this plan of annexation with my (our) free consent.

Owner(s) _____ Date _____

Owner(s) _____ Date _____

Review Officer Certification (Wake and/or Harnett)

As a Wake County Review Officer, I hereby certify that this map meets all statutory requirements for recording.

Review Officer _____ Date _____

SUBJECT PARCEL AREA TABLE	
TOTAL AREA - DB 13020 PG 154 TRACT VI	1,206,856 SF / 27.705 AC
TOTAL AREA WITHIN WAKE COUNTY	1,197,825 SF / 27.498 AC
TOTAL AREA WITHIN HARNETT COUNTY	9,031 SF / 0.207 AC

EXISTING COUNTY LINE MONUMENT 11:
(REF: BM 2018 PG 2448-2451)

(PUBLISHED COORDINATES - GRID)
N: 651,980.89'
E: 2,065,807.61'

(OBSERVED COORDINATES - GRID)
N: 651,980.90'
E: 2,065,807.60'

I, Kevin D. Medeiros, certify that this map was drawn under my supervision from an actual GPS survey made under my supervision and the following information was used to perform the survey.

1. Class of Survey: Class A
2. Positional Accuracy: 0.08'
3. Type of GPS Field Procedure: NCGS VRS Network
4. Dates of Survey: February 5th and 7th, 2020
5. Datum/Epoche: NAD 83 (NRSR 2011)
6. Published/Field-control Use: See Below
7. Geoid Model: Geoid 12B
8. Combined Grid Factor: 0.9998740886
9. Units: US Survey Feet

Fixed Station utilized for this project:

Designation: RALEIGH DOT CORRS ARP
CORRS ID: NCRI
Northing: 733167.41 (NAD 83-NRSR 2011)
Easting: 2124896.38
Elevation: 279.0 (NAVD 88)

NOTES:

1. THIS PLAT IS DERIVED FROM INFORMATION GATHERED BY AN ACTUAL FIELD SURVEY MADE BY THIS OFFICE BETWEEN FEBRUARY 5, 2020 AND MAY 20, 2020 AND PLATTED JUNE 20, 2020.
2. HORIZONTAL DATUM USED FOR THIS PROJECT IS NAD 83/2011 (US SURVEY FEET). VERTICAL DATUM USED FOR THIS PROJECT IS NAVD 88.
3. BOUNDARY INFORMATION PER DEEDS AND PLATS OF THE WAKE AND HARNETT COUNTY REGISTRY AS SHOWN.
4. THE GROUND CONTROL COORDINATES ARE LOCALIZED COORDINATES BASED ON STATE PLANE COORDINATES FOR ESP VRS CAP 1 HAVING THE FOLLOWING NAD 83/2011 COORDINATE VALUES:
NORTHING: 648,585.2128' EASTING: 2,073,335.9910' ELEVATION: 331.59' (NAVD 88/GEOD 12B).
5. PROJECT COMBINED GRID FACTOR USED IS 0.9998740886 (GROUND TO GRID).
6. UNLESS NOTED AS GRID, ALL COORDINATES SHOWN ARE GROUND COORDINATES.
7. UNLESS OTHERWISE NOTED ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS.
8. ALL AREAS COMPUTED BY COORDINATE COMPUTATION METHOD.
9. THE PROJECT CONTROL WAS ESTABLISHED BY ESP ASSOCIATES, INC. USING THE NCGS VRS SYSTEM.
10. THIS SURVEY WAS PREPARED WITH THE BENEFIT OF A TITLE REPORT, AND IS SUBJECT TO ALL FACTS AND EASEMENTS WHICH MAY BE DISCLOSED WITHIN THE TITLE REPORT. REFERENCE THE FOLLOWING INVESTORS TITLE INSURANCE COMPANY COMMITMENT FOR FURTHER INFORMATION:
9725 KENNEBEC CHURCH ROAD - 202011239/RCD1
11. THE PROJECT SITE IS NOT LOCATED IN A FLOOD ZONE. REFER TO DIRM MAP NUMBER 3720067500K AND 3720067400K, WITH A REVISED DATE OF 10/03/06.
12. UNLESS OTHERWISE NOTED ALL NEW IRON PINS WERE SET USING 5/8" REBAR. ALL EXISTING FIELD EVIDENCE IS SHOWN LABELED WITH OUTSIDE DIAMETER DIMENSIONS. UNLESS OTHERWISE NOTED ALL FIELD EVIDENCE WAS FOUND BELOW GROUND LEVEL.
13. FEATURES (INCLUDING BUT NOT LIMITED TO) BUILDINGS, ROADWAYS, UTILITY APPURTENANCES, LANDSCAPING, STREAMS/CREEKS SHOWN ON THIS PLAT WERE EXISTING AT THE TIME OF THIS SURVEY.
14. PARTIAL DISTANCES SHOWN IN PARENTHESES INDICATE MEASUREMENTS ALONG EXISTING BOUNDARY LINES BETWEEN EXISTING AND/OR NEW FIELD EVIDENCE. EASEMENT AND RIGHT-OF-WAY TYPE DISTANCES ARE NOTED WITH AN E AND RW RESPECTIVELY.

SURVEYORS CERTIFICATE

I, KEVIN D. MEDEIROS, PLS CERTIFY THAT THIS FIELD SURVEY AND PLAT WAS PREPARED UNDER MY DIRECT SUPERVISION (DEED DESCRIPTIONS RECORDED IN THE WAKE AND HARNETT COUNTY REGISTRIES SEE PLAT FOR DETAILS) THAT THE EXISTING BOUNDARY LINES DEPICTED HEREON WERE FIELD SURVEYED AND MONUMENTED UNDER MY DIRECT SUPERVISION AS INDICATED; THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS BROKEN LINES; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:55,387; THAT THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXEMPTION OR EXCEPTION TO THE DEFINITION OF SUBDIVISION G.S. 47-30 (11) d; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL THIS ____ DAY OF ____, AD, 2020.



KEVIN D. MEDEIROS, PLS L-4686

1 OF 3

ESP PROJECT NUMBER:
H309/00

REVISIONS:

DATE: 05/26/2020
DRAWN BY: JRM
CHECKED BY: KCM

SCALE: NTS

ANNEXATION SURVEY PLAT OF THE:

**RUTH DUPREE PETREA AND
WILLIAM A. DUPREE III
PROPERTY**

MIDDLE CREEK / BLACK RIVER TOWNSHIPS,
WAKE / HARNETT COUNTIES, NORTH CAROLINA

SURVEYED BY:



ESP Associates, Inc.
2200 Gateway Centre Blvd.
Suite 216
Morrisville, NC 27560
phone 919.678.1070
fax 919.677.1252
www.espassociates.com

PREPARED FOR:

TBM PARTNERS, LLC
6131 FALLS OF NEUSE ROAD
RALEIGH, NC 27609

CLIENT IS REQUIRED BY STATE LAW TO
CONTACT 811 PRIOR TO ANY EXCAVATION
WORK BEING PERFORMED ON THIS SITE

MATCH SHEET 3

NAD 83(2011)
COMBINED GRID FACTOR
0.9998740886 (GROUND TO GRID)

GRAPHIC SCALE
1 INCH = 100 FEET

CLIENT IS REQUIRED BY STATE LAW TO
CONTACT 811 PRIOR TO ANY EXCAVATION
WORK BEING PERFORMED ON THIS SITE

PRELIMINARY
NOT FOR RECORDATION, SALES,
OR CONVEYANCES

ABBREVIATIONS

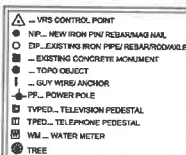
AG... ABOVE GROUND	HCR... HARNETT COUNTY REGISTRY
B/D... BEARING AND DISTANCE	MTL... METAL
B/G... BELOW GROUND	N/F... NOW OR FORMERLY
BL... BOOK	NTS... NOT TO SCALE
BL... BOUNDARY LINE	PG... PAGE
BM... BOOK OF MAPS	PIN... PARCEL IDENTIFIER NUMBER
CBF... COMBINED GRID FACTOR	PID... PARCEL IDENTIFIER
CLF... CHAIN LINK FENCE	POB... POINT OF BEGINNING
C/L... CENTERLINE	RCP... REINFORCED CONCRETE PIPE
DB... DEED BOOK	REID... REAL ESTATE ID
EASE... EASEMENT	REF... REFERENCE
ECM... EXISTING CONCRETE MONUMENT	RR... RAILROAD
EIP... EXISTING IRON PIPE	R/W... RIGHT OF WAY
EX... EXISTING IRON REBAR/ROD	SF... SQUARE FEET
ELEV... ELEVATION	W... WEST
EP... EDGE OF PAVEMENT	W/C... WAKE COUNTY
EX... EXISTING	WCR... WAKE COUNTY REGISTRY
HC... HARNETT COUNTY	W/W... WITH

HATCH LEGEND

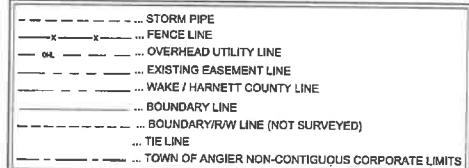


STRUCTURE

SYMBOLS



LINE LEGEND



ANNEXATION SURVEY PLAT OF THE:

**RUTH DUPREE PETREA AND
WILLIAM A. DUPREE III
PROPERTY**

MIDDLE CREEK / BLACK RIVER TOWNSHIPS,
WAKE / HARNETT COUNTIES, NORTH CAROLINA



SURVEYED BY:
ESP Associates, Inc.
2200 Gateway Centre Blvd.
Suite 216
Morrisville, NC 27560
phone 919.678.1070
fax 919.677.1252
www.espassociates.com

TBM PARTNERS, LLC
6131 FALLS OF NEUSE ROAD
RALEIGH, NC 27609

PREPARED FOR:

2 OF 3

ESP PROJECT NUMBER:
K08/000

REVISIONS:

DATE: 05/26/2020
DRAWN BY: JRM
CHECKED BY: KCM

SCALE: 1" = 100'

PREPARED FOR:



License F-1407

**Prepared by ESP Associates, Inc.
Kevin D. Medeiros, PLS
2200 Gateway Centre Blvd.
Morrisville, NC 27560**

Annexation Case No.

**Reference the plat entitled: Annexation Survey Plat of the Ruth Dupree Petrea and William A. Dupree III
Property prepared by ESP Associates, Inc.**

Non-Contiguous Parcel Annexation Land Description:

All that parcel or portion of land situate in both Middle Creek and Black River Townships, Angier, Wake and Harnett Counties, North Carolina, bounded and described as follows:

Commencing from VRS Cap 1, a control point set by ESP Associates Inc. having North Carolina (NAD83/NSRS2011) Grid Coordinates of N: 649,685.2128' E: 2,073,335.9910', thence a bearing and distance of S 40°44'09" W 625.02' to an existing 2" axle known as the Point of Beginning, having North Carolina Grid Coordinates of N: 649,211.62' E: 2,072,928.12'; thence from said Point of Beginning along the eastern boundary line of Earl A. Davis and wife Elizabeth B. Davis (DB 3288 PG 7, Wake County Registry,) the eastern boundary line of Kennebec Acres Subdivision Section 1 (BM 1984 PG 1401, Wake County Registry) and passing through a new 5/8" rebar set on the Wake and Harnett County line at 77.38', N 01°49'24" E 1355.17' to an existing 5/8" rebar; thence from said existing 5/8" rebar, along the eastern boundary line of Kennebec Acres Subdivision Section 2 (BM 1984 PG 1402, Wake County Registry) N 01°48'38" E 724.12' to an existing 1" open iron pipe; thence from said existing 1" open iron pipe, along the southern boundary line of Johnson's Landing Subdivision Phase 6 (BM 2014 PG 1120-1121, Wake County Registry), the Johnson's Landing Homeowners Association, Inc. property (DB 16581 PG 1977, Wake County Registry), and The Town of Angier property (DB 15619 PG 2313, Wake County Registry and DB 3203 PG 684, Harnett County Registry) S 86°51'10" E 570.55' to a new 5/8" rebar set; thence from said new 5/8" rebar set, along the western boundary line of Johnson's Landing Subdivision Phase 1 (BM 2005 PG 2248-2249, Wake County Registry) and the western boundary line of Johnson's Landing Subdivision Phase 2 (BM 2007 PG 2270-2271, Wake County Registry) S 01°12'55" W 322.90' to an existing 5/8" rebar; thence from said existing 5/8" rebar, along the western boundary line of Kennebec Baptist Church (DB 5589 PG 328, Wake County Registry) S 01°15'56" W 991.12' to an existing bent axle; thence from said existing bent axle, along the western boundary line of Jose Romero and wife Florencia Ramirez (DB 14149 PG 1844, Wake County Registry) S 00°55'15" W 758.46' to a new 5/8" rebar set; thence from said new 5/8" rebar set, along the northern boundary line of Dewey R. Blalock Jr. and wife Brenda W. Blalock (DB 14512 PG 432, Wake County Registry) and passing through a new 5/8" rebar set on the Wake and Harnett County line at 361.87', N 87°34'45" W 595.29' to the point and place of beginning, containing 1,206,856 SF / 27.705 acres, more or less.

PRELIMINARY- NOT FOR RECORDATION, SALES OR CONVEYANCES



License F-1407

For further description see plat entitled "Annexation Survey Plat of the Ruth Dupree Petrea and William A. Dupree III Property" prepared by ESP Associates, Inc., Kevin D. Medeiros, L-4668, said map dated _____ and recorded in the Office of the Register of Deeds of Wake County in Book of Maps _____, Page _____.

The localized coordinate system developed for this project, is based on North Carolina State Plane Lambert projection coordinates, established by ESP Associates, Inc. for monument "VRS CAP 1" having NAD 83 NSRS 2011 State Plane Coordinates (US Survey Feet) of Northing: 649,685.2128' Easting: 2,073,335.9910' Elevation: 331.59'. The average combined grid factor used on this project (Ground to Grid) is: 0.9998740686. All linear dimensions are horizontal ground distances. The vertical datum used for this project is NAVD 88.

PRELIMINARY- NOT FOR RECORDATION, SALES OR CONVEYANCES

Kevin D. Medeiros, PLS L-4668



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	August 4, 2020
PREPARED BY:	Sean Johnson
ISSUE	Conditional Rezoning Request
CONSIDERED:	
DEPARTMENT:	Planning & Inspections

SUMMARY OF ISSUE:

The Planning Department has received a conditional rezoning application from ESP Associates, Inc. for an approximately 23.36 acre tract of land located at 9725 Kennebec Church Rd, Angier (Wake PIN: 0675302448, Harnett PIN: 0674-39-0203.000).

The property is currently in Wake & Harnett County's planning jurisdiction and is zoned R-30 and RA-30 respectively. The Public Hearing for the rezoning of the property in question will be immediately following annexation approval. If annexed, any future development will require Angier water and sewer services to serve the property.

In addition to the annexation petition and rezoning application, attached is a staff report detailing the proposed zoning district, uses allowed by that district, adjoining land uses and addressing compliance with our Comprehensive Land Use Plan. The Planning Board recommended approval of the rezoning at their July 14th meeting.

FINANCIAL IMPACT: N/A

RECOMMENDATION:

Staff recommends approval of the requested rezoning based on the items mentioned in the rezoning staff report.

REQUESTED MOTION:

I move to approve the conditional rezoning of the parcels in question to CZ-R-6.

REVIEWED BY TOWN MANAGER:

Attachments:

Rezoning Staff Report
Rezoning Application



REZONING STAFF REPORT

File #: 2020-000264
Staff Contact: Sean Johnson
sjohnson@angier.org
(919) 331-6702

Planning Board: July 14, 2020

Public Hearing: August 4, 2020

Requesting Rezoning: (Wake) R-30 to (Angier) CZ-R-6

Applicant Information

Owner of Record:

Name: William Dupree, III & Ruth Dupree Petrea
Address: 1209 Carolina Ave
City/State/Zip: Durham, NC 27705

Applicant:

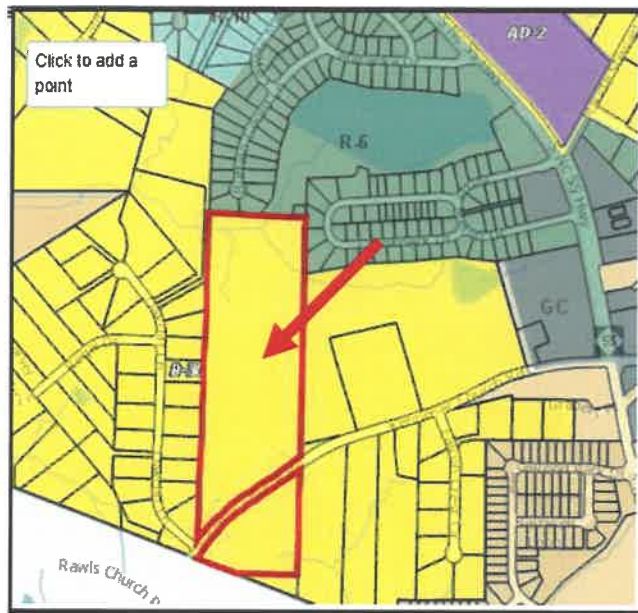
Name: ESP Associates, Inc.
Address: 2200 Gateway Centre Blvd, Ste 216
City/State/Zip: Morrisville, NC 27560

Property Description

PIN(s): 0675302448 (Wake), 0674-39-0203.000 (Harnett) Acreage: **23.36** Acres
Address: 9725 Kennebec Church Rd, Angier, NC

Vicinity Map





	CURRENT	PROPOSED
	R-30	CZ-R-6
Min. Lot Size		6,000sqft
Parks & Recreation Facilities		P
Single Family/Duplexes		P
Multi-Family		P*
Schools		P
Offices & Services		
Retail Uses		
Churches		S
Governmental Uses		P
Agriculture		

P=Permitted Use S=Special Use

Zoning Compatibility

Physical Characteristics



Aerial Photograph (2017)

Site Description: The property is

Surrounding Land Uses: Surrounding Land Uses include low and medium density residential as well as a church adjacent to the property.

Services Available

Water:

- ☒ Public
☐ Private (Well)
☐ Other: Unverified

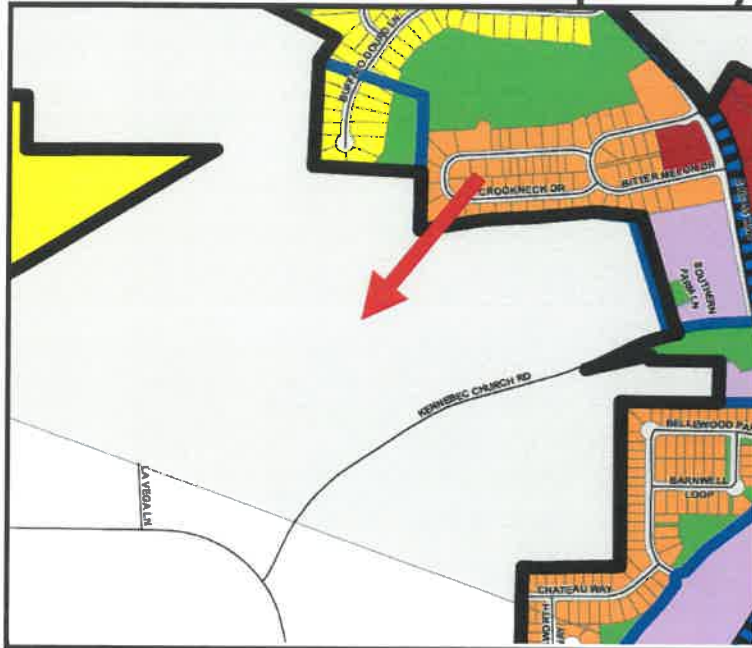
Sewer:

- ☒ Public (Developer will tie into Johnson's Landing Pump Station)
☐ Private (Septic Tank)
☐ Other: unverified

Transportation:

Access is provided by Kennebec Church Rd

Land Use Classification Compatibility



	REQUESTED ZONING	LAND USE
	CZ-R-6	N/A
Parks & Rec Facilities	P	
Detached Single Family	P	
Multi-Family	P*	
Churches	S	
Schools	P	
Professional Offices		
Retail Uses		
Restaurants		
Governmental Uses	P	
Distribution		
Manufacturing Uses		

Future Land Use Map (2017)

The Property In Question Is Not Shown On The Future Land Use Map

Evaluation

- ☒ **Yes** ☐ No The IMPACT to the adjacent property owners and the surrounding community is reasonable, and the benefits of the rezoning outweigh any potential inconvenience or harm to the community.
REASONING: The requested zoning would allow for uses compatible with existing and adjacent uses.
- ☒ **Yes** ☐ No The requested zoning district is COMPATIBLE with the existing Land Use Classification.
REASONING: The Property In Question Is Not Shown On The Future Land Use Map, but is within our Urban Growth Boundary in unincorporated Wake County
- ☒ **Yes** ☐ No The proposal does ENHANCE or maintain the public health, safety and general welfare.
REASONING: The rezoning would allow for uses compatible with surrounding uses.
- ☐ Yes ☒ **No** The request is for a SMALL SCALE REZONING and should be evaluated for reasonableness
REASONING: The proposed rezoning will allow for uses similar to surrounding uses.

Suggested Statement-of-Consistency (Staff concludes that...)

The proposed rezoning to CZ-R-6 is in line with The Land Use Plan. The rezoning request would not have an unreasonable impact on the surrounding community and will not harm the public health, safety, and general welfare for the reasons stated in the evaluation. It is recommended that this rezoning request be **APPROVED**.

Planning Board Recommendation

At their July 14th meeting, the Planning Board voted to recommend **APPROVAL** of the conditional rezoning as presented.

Attachments

- ☒ Original Rezoning Application
- ☒ Proposed Subdivision Layout

APPLICATION FOR ZONING CHANGE

Planning Department

55 N. Broad Street W.

P.O. Box 278

Angier, NC 27501

Phone: (919)-639-2071 Fax: (919) 639-6130



For Planning Department Use Only

Case Number: _____

Date Received: _____

Fee Paid: _____

Planning Board Mtg. _____

Town Board Mtg. _____

Applicant Information:

Owner of Record:

Name: Petrea, Ruth Dupree & Dupree, William A III

Address: 1209 Carolina Ave

City/State/Zip: Durham, NC, 27705

Phone: _____

E-mail: _____

Fax: _____

Applicant:

Name: ESP Associates, Inc.

Address: 2200 Gateway Centre Blvd, Suite 216

City/State/Zip: Morrisville, NC, 27560

Phone: 919-415-2756

E-mail: aashbaugh@espassociates.com

Fax: _____

Property Description:

PIN(S): 0675302448

Acreage: 23.14 Acres

Tax Parcel ID: 0019550

Address: 9725 Kennebec Church Road

Directions from Town Hall: head north on N Broad St W toward W Williams St. Turn left at the 2nd cross street onto W Smithfield St. Turn right at the 1st cross street onto NC-55 W/N Raleigh St. Turn left onto Kennebec Church Rd.

Deed Book: 13020 Page: 154

Plat Book: _____ Page: _____

Zoning Request:

Existing zoning: R-30

Requested zoning: R-6

Attachments:

- Written description of property from recorded deed
- Recorded map of property at scale of not less than one (1) inch = 200 feet
- Explanation of why the zoning change is requested, addressing applicable portions of Section 14.3 of the Unified Development Ordinance.

Signatures:

The undersigned applicant hereby certifies that, to the best of his or her knowledge and belief, all information supplied with this application is true and accurate:

	<u>5/26/2020</u>		<u>5/26/2020</u>
Property Owner Signature	Date	Authorized Agent Signature	Date

Requirements for Consideration:

The Planning Board shall consider and make recommendation to the Town Board of Commissioners concerning each proposed zoning district. The following policy guidelines shall be followed by the Planning Board concerning zoning districts and no proposed zoning district will receive favorable recommendation unless:

1. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
2. There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of the individual or small group.
3. There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely used which applicants state they intend to make of the property involved.)
4. There is convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change.
5. The proposed change is in accordance with the comprehensive plan and sound planning practices.

APPLICATION FOR ZONING CHANGE

Planning Department

55 N. Broad Street W.

P.O. Box 278

Angier, NC 27501

Phone: (919)-639-2071 Fax: (919) 639-6130



For Planning Department Use Only

Case Number: _____

Date Received: _____

Fee Paid: _____

Planning Board Mtg. _____

Town Board Mtg. _____

Applicant Information:

Owner of Record:

Name: Petrea, Ruth Dupree & Dupree, William A III

Address: 1209 Carolina Ave

City/State/Zip: Durham, NC, 27705

Phone: _____

E-mail: _____

Fax: _____

Applicant:

Name: ESP Associates, Inc.

Address: 2200 Gateway Centre Blvd, Suite 216

City/State/Zip: Morrisville, NC, 27560

Phone: 919-415-2756

E-mail: aashbaugh@espassociates.com

Fax: _____

Property Description:

PIN(S): 0674390203

Acreage: 0.22 Acres

Tax Parcel ID: 0406740713

Address: Kennebec Church Road

Directions from Town Hall: _____

Deed Book: 3667 Page: 859

Plat Book: _____ Page: _____

Zoning Request:

Existing zoning: R-30

Requested zoning: R-6

Attachments:

- Written description of property from recorded deed
- Recorded map of property at scale of not less than one (1) inch = 200 feet
- Explanation of why the zoning change is requested, addressing applicable portions of Section 14.3 of the Unified Development Ordinance.

Signatures:

The undersigned applicant hereby certifies that, to the best of his or her knowledge and belief, all information supplied with this application is true and accurate:

	<u>5/26/2020</u>		<u>5/26/2020</u>
Property Owner Signature	Date	Authorized Agent Signature	Date

Requirements for Consideration:

The Planning Board shall consider and make recommendation to the Town Board of Commissioners concerning each proposed zoning district. The following policy guidelines shall be followed by the Planning Board concerning zoning districts and no proposed zoning district will receive favorable recommendation unless:

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3. There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely used which applicants state they intend to make of the property involved.)
4. There is convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change.
5. The proposed change is in accordance with the comprehensive plan and sound planning practices.



May 26, 2020

Mr. Sean Johnson, Planning Director
Planning Department
55 N. Broad Street West
P.O. Box 278
Angier, NC 27501

**Reference: Petrea Dupree Properties
Tax Parcels #0675302448 (Wake Co) and #0674390203 (Harnett Co)
Application for Zoning Change to R-6 CZ and Explanation of why Zoning
Change is requested.
Angier, North Carolina
ESP Project No. HX39.100**

Dear Mr. Johnson:

On behalf of TBM Partners, LLC, we respectfully submit for your consideration this Application for Zoning Change to the above referenced parcels, located on Kennebec Church Road. This request is made based upon what we perceive as a beneficial housing development alternative to the Town of Angier, and addresses the provisions of the Town of Angier Unified Development Ordinance and Comprehensive Plan, adopted September 12, 2017. The following description of the project intent is provided to address applicable portions of Section 14.3 of the Unified Development Ordinance, as required by the Application for Zoning Change.

The properties are currently zoned R-30 (Wake County) and RA-30 (Harnett County) and will be adjacent to previously developed Town of Angier R-6 residential zoning to the north. The Preliminary Sketch Plan attached with this rezoning request has been prepared in accordance with Section 12.3 of the Town of Angier Zoning Ordinance, and is provided to depict the intended plan of development for the property. This Sketch Plan details a likely scenario of development for the property, and will be revised and refined as final surveys and engineering design are completed during the processing of the required Subdivision Plats and Engineering Drawings in accordance with the Town UDO. The application proposes single-family detached lots on the northern portion of the site that is adjacent to the existing R-6 single-family neighborhood, with the potential to add single-family attached townhome product on the portion of the site south of Kennebec Church Rd.

The proposed conditions offered as a part of this rezoning request are provided to ensure a higher quality of development than could otherwise be done with straight R-6 zoning. These proposed conditions are listed in detail on the cover page of the accompanying Preliminary Sketch Plan.

The Town of Angier Comprehensive Plan and the current Land Use Plan recognize the need for medium to high density growth in this area. The proposed rezoning of this parcel reflects that understanding with a medium density development of both single-family detached homes and townhomes. It will be complimentary to the adjacent R-6 housing and will provide additional housing options in close proximity to downtown Angier. This will benefit downtown and those seeking to be close to the opportunities downtown affords.

Environmentally, there are no permanent impacts intended to the stream buffer located along the northern edge of the proposed development area – a road connection there is not feasible, and temporary impacts would be limited to utility connection to the existing gravity sewer system and potential pedestrian trails to access this passive open space preservation area. Greater than 20% open space is being provided for the benefit of the environment, neighbors and the new homeowners.

Contextually, this housing development will be in keeping with character of the adjacent areas in scale, mass, connectivity and height. It will not be detrimental to adjacent housing.

Buffering to adjacent properties included in the proposed conditions is above that which is required by code to minimize the disruption to the existing adjacent homes.

Longevity of this housing development is assured due to the patterns of development adjacent to this project and its adherence to the framework of the Town's Comprehensive Master Plan. As the pattern of growth becomes denser close to town it affords Angier the opportunity to have a greater number and selection of housing types with a minimal outlay of expenses for utility extensions. Public Utilities are readily available in close proximity to the subject site, which is intended for annexation and connection to the Town systems. An Annexation Petition for these properties is provided to accompany this rezoning request.

We greatly appreciate your consideration in this matter and look forward to working with you and the Town officials as this application advances through the process. If you should have questions concerning this request, or if additional information is required, please do not hesitate to contact me.

Sincerely,

ESP Associates, Inc.



J. Adam Ashbaugh, PE, AICP, LEED AP
*Business Development Manager,
Land Development and Infrastructure*

Cc: Mr. Joe Cebina, TBM Partners, LLC

PETREA DUPREE PRELIMINARY SKETCH PLAN

LOCATED IN
WAKE & HARNETT COUNTIES, ANGIER ETJ

VICINITY MAP N.T.S.

INDEX OF SHEETS	SHEET NAME	ORIGINAL DATE
C0.0	COVER SHEET	05/27/2020
C1.0	EXISTING CONDITIONS	05/27/2020
C2.0	SKETCH PLAN 01	05/27/2020
C2.1	SKETCH PLAN 02	05/27/2020

SITE DATA

TAX PARCELS: 0675020468 (WAKE COUNTY) DS 13070, PG 154, 4137, 469 AC
0674380203 (HARNETT COUNTY) DS 3667, PG 369, 41, 0.287 AC

TOTAL ACREAGE: 44.27705 AC

OWNER: PETREA DUPREE
DUPREE, WILLIAM A III

OWNER ADDRESS: 1209 CAROLINA AVE, DURHAM, NC 27705

DEVELOPER/APPLICANT: TBM PARTNERS, LLC

LOCATION: ANGIER, WAKE COUNTY & HARNETT COUNTY, NC

TOWNSHIP: MIDDLE CREEK (0675020468), BLACK RIVER (0674380203)

LAND USE: SINGLE FAMILY

ZONING: R-30

EXISTING: R-4 CZ

PROPOSED: 3.5 DU/AC, MAX

DENSITY: 3.5 DU/AC, MAX

WATERSHED: NELLIS CREEK, CAPE FEAR

UTILITIES: PROJECT IS PROPOSED TO CONNECT TO TOWN OF ANGIER PUBLIC POTABLE WATER AND SANITARY SEWER SYSTEMS.

- NOTE:**
- SEE MAP AND TOPOGRAPHIC INFORMATION PROVIDED TO ESP ASSOCIATES BY WAKE COUNTY GIS.
 - BOUNDARY SURVEY INFORMATION PROVIDED BY ESP ASSOCIATES, INC. DATED 05/27/2020.
 - STREET NAME WILL BE DETERMINED DURING SITE PLAN REVIEW.

FLOODPLAIN INFORMATION:

- FLOODPLAIN INFORMATION OBTAINED FROM FEMA FIRM PANEL 372007400K AND 372007600K EFFECTIVE DATE OF STUDY 1/03/2006

STREAMBED LAND INFORMATION:

- PROVIDED TO ESP BY SEEC REPORT TITLED "WETLAND SKETCH MAP DATED 01/28/2020. FOR PURPOSES OF PREPARATION OF THIS SKETCH PLAN, ANY WETLANDS IDENTIFIED IN THE SEEC REPORT SHALL BE CONSIDERED TO BE PRELIMINARY IN NATURE AND APPROXIMATE IN LOCATION. THE SKETCH PLAN WILL NEED TO BE REVISED ONCE ALL AGENCIES APPROVE ON-SITE SURVEY AND VERIFIED WITH ACCEPTABLE LEVELS OF ACCURACY. SLIGHT UNIT LOSS OR INCREASE MAY OCCUR.

ENGINEERING FIRM:

ADDRESS: 2008 DUTWY CENTER BLVD, SUITE 216
ANGIER, NC 28503

PHONE: (919) 331-4702

CONTACT: ADAM ARSHAUGH, PE, ACP, LEED AP

DEVELOPER:

ADDRESS: 657 FALLS OF NEEBES ROAD, SUITE 200
ANGIER, NC 28503

PHONE: (919) 331-4702

CONTACT: JANE DUBOIS

REVIEW AGENCY:

ADDRESS: 300 BROADWAY
ANGIER, NC 28503

PHONE: (919) 331-4702

TOWN OF ANGIER PLANNING DEVELOPMENT



N.T.S.

- PROPOSED CONDITIONS 5-6 CZE:**
1. DEVELOPMENT SHALL BE LIMITED TO SINGLE FAMILY RESIDENTIAL USES. THE FOLLOWING USES SHALL BE PROHIBITED:
 - BOARDING AND/OR ROOMING HOUSES
 - DAY CARE CENTERS
 - MEDICAL OFFICE OR RETAIL USES
 2. TOWNHOME DEVELOPMENT, IF ANY, WILL BE LIMITED TO THE SOUTH SIDE OF KENNEDY CHURCH ROAD, AND WILL REQUIRE A SEPARATE SPECIAL USE PERMIT IF THE UNIT COUNT IS EQUAL TO OR GREATER THAN TWENTY (20).
 3. A 10' WIDE PERIMETER BUFFER SHALL BE PROVIDED ABUTTING THE FOLLOWING PROPERTIES (PIN NUMBERS): 07404626, 07439535, 07439536, 07439537, 07439538, 07439539, 07439540, 07439541, 07439542, 07439543, 07439544, 07439545, 07439546, 07439547, 07439548, 07439549, 07439550, 07439551, 07439552, 07439553, 07439554, 07439555, 07439556, 07439557, 07439558, 07439559, 07439560, 07439561, 07439562, 07439563, 07439564, 07439565, 07439566, 07439567, 07439568, 07439569, 07439570, 07439571, 07439572, 07439573, 07439574, 07439575, 07439576, 07439577, 07439578, 07439579, 07439580, 07439581, 07439582, 07439583, 07439584, 07439585, 07439586, 07439587, 07439588, 07439589, 07439590, 07439591, 07439592, 07439593, 07439594, 07439595, 07439596, 07439597, 07439598, 07439599, 07439600, 07439601, 07439602, 07439603, 07439604, 07439605, 07439606, 07439607, 07439608, 07439609, 07439610, 07439611, 07439612, 07439613, 07439614, 07439615, 07439616, 07439617, 07439618, 07439619, 07439620, 07439621, 07439622, 07439623, 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ADJACENT PROPERTY	
1	N/E WILLIAM HANLEY PIN 0674740553 BN 1674 PG 144 ZONING: R-20 USE: MOBILE
2	N/E JEFFREY A. JOHNSON AND WIFE PIN 0574737010 BN 1674 PG 144 ZONING: R-20 USE: MOBILE
3	N/E LANE STANCLAND AND WIFE PIN 0574728719 BN 1674 PG 144 ZONING: R-20 USE: MOBILE
4	N/E RICKY L. VANOS AND WIFE PIN 0572693103 BN 1674 PG 140 ZONING: R-20 USE: MOBILE
5	N/E EVERETT RUTH ADAMS PIN 0572703827 BN 1674 PG 140 ZONING: R-20 USE: MOBILE
6	N/E EVERETT RUTH ADAMS PIN 0572703827 BN 1674 PG 140 ZONING: R-20 USE: MOBILE
7	N/E LEONARD C. RAYBONE AND WIFE PIN 0572626306 BN 1674 PG 140 ZONING: R-20 USE: MOBILE
8	N/E JEFFREY A. JOHNSON AND WIFE PIN 0574737010 BN 1674 PG 140 ZONING: R-20 USE: MOBILE
9	N/E WILLIAM HANLEY AND WIFE PIN 0674740553 BN 1674 PG 142 ZONING: R-20 USE: MOBILE

OWNER	10	N/F RONALD JONES DOB 10/21/54 PO 16721 PG 16/13 BM 1984 PG 1402 ZONING: R-30 USE: MOBILE
	11	N/F THOMAS BLANK DOB 07/20/1931 PO 16721 PG 16/13 BM 1984 PG 1402 ZONING: R-30 USE: MOBILE
	12	N/F JOSEPH N. WOODS, JR. AND JANIE E. SEAGROVES DOB 05/21/1924 PO 16721 PG 16/13 BM 1984 PG 1402 ZONING: R-30 USE: MOBILE
	13	N/F SCOTT CULLEN DOB 07/24/1978 PO 16721 PG 16/13 BM 5515 PG 683 ZONING: R-30 USE: MOBILE
	14	N/F MICHAEL AND DON NOLA AND VEE AGNES DAVIS NOLA DOB 07/30/1945 PO 16721 PG 16/13 BM 2014 PG 1120-1121 ZONING: R-30 USE: SINGLE-FAM
	15	N/F BRYANNA AND WIFE, MELISSA GLEN DOB 05/21/1978 PO 16721 PG 1489 BM 2014 PG 1120-1121 ZONING: R-30 USE: SINGLE-FAM
	16	N/F KRISTOPHER SMITH AND PHIL GORDON LINDON DOB 10/22 PG 2508 PO 16721 PG 16/13 BM 2014 PG 1120-1121 ZONING: R-30 USE: SINGLE-FAM
	17	N/F CHARLES BRINT WOODS AND WEE DEANAN WOODS DOB 08/20/1931 PO 16721 PG 1489 BM 2014 PG 1120-1121 ZONING: R-30 USE: SINGLE-FAM
	18	N/F HARRISON'S LANDING C/O ARK INC., INC DOB 05/20/1977 PO 16721 PG 1489 BM 2005 PG 347 ZONING: R-30 USE: MOBILE

	A-NC	TONN OF ANGEL	N/F
		EXISTING PLANT STATION	
19	US 1519 PG 217A (N60) US 3503 PG 664 (N49) ZONING: R-30 USE: SHELTFAM	TRISTEEN HARTMAN 1000 WEST 10TH AVENUE DALLAS, TX 75208-3030 DATE: 07/15/2015 BM 10723 PG 115 BM 10724 PG 116 ZONING: R-30 USE: SHELTFAM	
20		JENNIFER MCLESTER 1000 LANCASTER DALLAS, TX 75208-1515 DATE: 07/15/2015 BM 2037 PG 224E-224F ZONING: R-30 USE: SHELTFAM	
21		MATTHEW MCNEEL 1000 LANCASTER DALLAS, TX 75208-1515 DATE: 07/15/2015 BM 2037 PG 224E-224F ZONING: R-30 USE: SHELTFAM	
22		FRANK J. COLEMAN AND WIFE MICHELE C. COLEMAN 1000 LANCASTER DALLAS, TX 75208-1515 DATE: 07/15/2015 BM 2007 PG 227E-227I ZONING: R-30 USE: SHELTFAM	
23		RONALD MCNEEL 1000 LANCASTER DALLAS, TX 75208-1515 DATE: 07/15/2015 BM 10723 PG 115 BM 10724 PG 116 ZONING: R-30 USE: SHELTFAM	
		KENNETH BAST CHURCH- 6525-B4605 DALLAS, TX 75226-4605 DATE: 08/18/2015 BM 1882 PG 250 BM 1883 PG 251 ZONING: R-30 USE: VACANT	
		KENNETH BAST CHURCH 6525-B4605 DALLAS, TX 75226-4605 DATE: 08/18/2015 BM 1882 PG 250 BM 1883 PG 251 ZONING: R-30 USE: EXPTMT	
26		JOSE FRANCISCO WEL FLORENCIA VANCE 1000 LANCASTER DALLAS, TX 75208-1515 DATE: 08/18/2015 BM 3857 PG 669 (N49) BM 3858 PG 670 (N49) BM 1930 PG 30 (N60) ZONING: R-30 USE: EXPTMT	
27		JOSE FRANCISCO WEL FLORENCIA VANCE 1000 LANCASTER DALLAS, TX 75208-1515 DATE: 08/18/2015 BM 3857 PG 669 (N49) BM 3858 PG 670 (N49) BM 1930 PG 30 (N60) ZONING: R-30 USE: EXPTMT	

[illegible]

NOTE: BASEMAP AND TOPOGRAPHIC INFORMATION PROVIDED TO ESP ASSOCIATES BY THE U.S. GEOLOGICAL SURVEY. STREAM INFORMATION PROVIDED BY ESP ASSOCIATES, INC. DATED 06/27/2020.

FLOODPLAIN INFORMATION: INFORMATION OBTAINED FROM FEMA FIRM PANEL 37200B7400K AND 37200B7500K. EFFECTIVE DATE OF STUDY 10/02/2006.

STREAM/WETLAND INFORMATION: STREAM/WETLAND INFORMATION IS BASED ON PRELIMINARY INFORMATION PROVIDED TO ESP BY SABC REPORT DATED 01/26/2006. INFORMATION WAS OBTAINED FROM THE 1984/85 FIRM PANEL 37200B7400K AND 37200B7500K. FOR PURPOSES OF PREPARATION OF THIS SKETCH PLAN, ANY POTENTIAL WETLAND AREAS AND STREAM FEATURES DERIVED ON THE PLAN WERE CONSIDERED TO BE PRELIMINARY IN NATURE AND APPROXIMATE IN LOCATION. THE SKETCH PLAN IS NOT INTENDED TO BE USED FOR DECISIONS TO APPROVE ON-SITE WETLANDS/TREAMS AND APPROPRIATE JURISDICTIONAL BOUNDARIES ARE DETERMINED AND VERIFIED WITH ACCEPTABLE LEVELS OF ACCURACY. SLIGHT UNIT LOSS OR INCREASE MAY OCCUR.

* BASEMAP AND TOPOGRAPHIC INFORMATION PROVIDED TO ESP ASSOCIATES BY WAKE COUNTY GIS. ** SURVEY INFORMATION PROVIDED BY ESP ASSOCIATES, INC. DATED 05/29/2003.

FLOODPLAIN INFORMATION:
FLOODPLAIN INFORMATION OBTAINED FROM FEMA PANEL 3702097400K AND 3702097500K. EFFECTIVE DATE OF STUDY 10/03/2006

STREAM/STREAMLINE INFORMATION:
WETLAND AND STREAM INFORMATION IS BASED ON PRELIMINARY INFORMATION PROVIDED BY SBCS REPORT TITLED "WETLAND SKETCH PLAN, ANY POTENTIAL WETLAND AREAS AND STREAM VEGETATION SURVEY" DATED 05/29/2003. WETLANDS AND STREAM VEGETATION ARE CONSIDERED TO BE PRELIMINARY IN NATURE AND APPROXIMATE IN PLAN AND ELEVATION. THE SKETCH PLAN WILL NEED TO BE REVISIONED ONCE ALL AGENCIES APPROVE. THE SKETCH PLAN WILL BE REVISIONED TO REFLECT ANY CHANGES. BOUNDARIES ARE SURVEYED AND VERIFIED WITH ACCEPTABLE LEVELS OF ACCURACY. SLIGHT DRAIN LOSS OR OCCASIONAL MAY OCCUR.

PROPERTY BOUNDARY
PERENNIAL STREAM
INTERMITTENT STREAM
WETLAND
30' STREAM BUFFER
POWER OVERHEAD
POWER EASEMENT
TOPO MAJOR



PROJECT INFORMATION	
PROJECT MANAGER:	AA
DESIGNED BY:	AA
DRAWN BY:	SM
PROJECT NUMBER:	1002100
ISSUAL DATE:	MAY 27, 1981

C1.0

ESP
ESP Associates, Inc.
2000 Gateway Center Blvd.
Suite 210
Morrisville, NC 27560
919-779-1070
www.associatesesp.com
INC 13 NC 23 ES2 00-1407

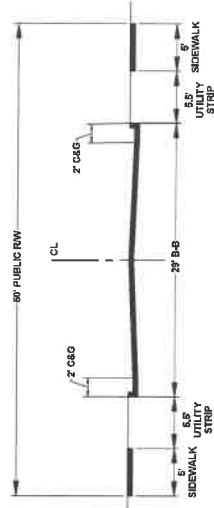
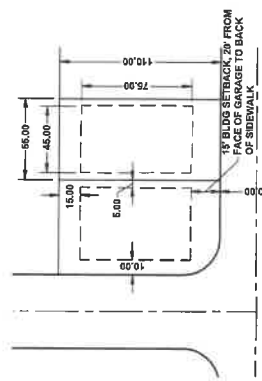
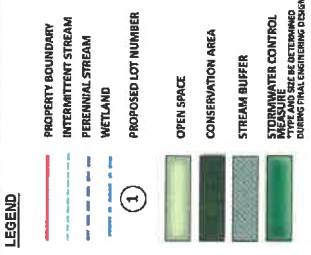
PRELIMINARY
NOT FOR
CONSTRUCTION

[illegible]

ANGIER, NC

EXISTING CONDITIONS

8M PARTNERS, LLC.

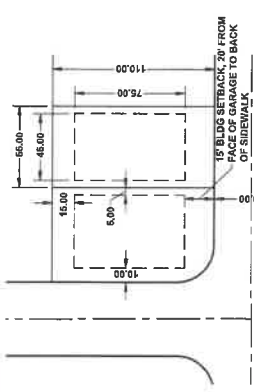


NOTE:

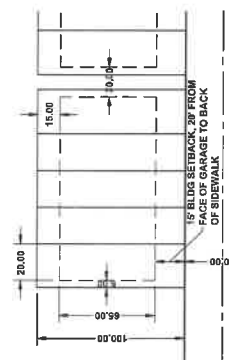
- STREET NAME WILL BE DETERMINED DURING SITE PLAN REVIEW.
- SKETCH PLAN DERIVATION OF LOT AND ROADWAY LAYOUT IS PRELIMINARY AND SUBJECT TO CHANGE BASED UPON FINAL ENGINEERING DESIGN, FINAL DERIVATION OF SKETCH PLAN TO BE PROVIDED TO THE CITY OF CHICAGO FOR REVIEW AND ADOPTION.
- OPEN SPACE, AND BUFFER AREAS, PROPOSED SITES, FACILITIES, ETC., WILL BE DETERMINED AT TIME OF FINAL DESIGN AND PLATTING.
- BASEMAP AND TOPOGRAPHIC INFORMATION PROVIDED TO ESP ASSOCIATES BY WAKE COUNTY.
- BOUNDARY SURVEY INFORMATION PROVIDED BY ESP ASSOCIATES, INC. DATED 06/27/2020
- WETLAND AND STREAM INFORMATION PROVIDED BY ESP ASSOCIATES, INC. BY SABC REPORT "WETLAND SKETCH MAP" DATED 01/06/2020

LEGEND

- PROPERTY BOUNDARY
- INTERMITTENT STREAM
- PERENNIAL STREAM
- WETLAND
- PROPOSED LOT NUMBER
- 1
- OPEN SPACE
- CONSERVATION AREA
- STREAM BUFFER
- STORMWATER CONTROL MEASURE
- TYPE AND SIZE BE DETERMINED BY FINAL ENGINEERING DESIGN

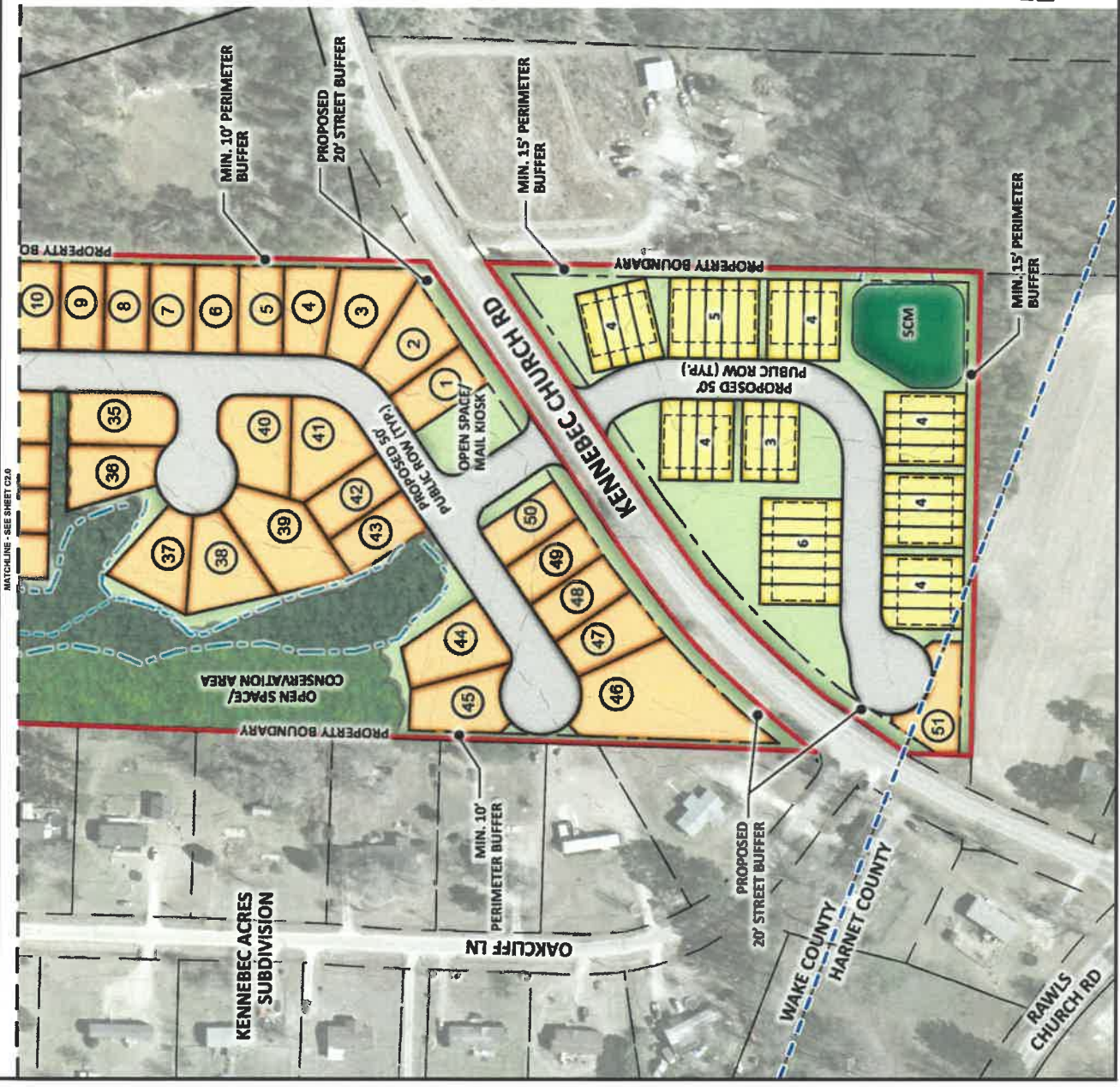


55' X 110' SINGLE FAMILY LOT
STANDARD SETBACKS AND
TYPICAL LOT DIMENSIONS
*FINAL LOT AND TOWNHOME DIMENSIONS SUBJECT TO
CHANGE BASED UPON FINAL ENGINEERING DESIGN



TYPICAL TOWNHOME LOT
STANDARD SETBACKS AND
LOT DIMENSIONS
*FINAL LOT AND TOWNHOME DIMENSIONS SUBJECT TO
CHANGE BASED UPON FINAL ENGINEERING DESIGN

- NOTE:
- SHOULD FINAL TOWNHOME UNIT COUNT INCLUDE 20 OR MORE DWELLINGS, A SPECIAL USE PERMIT STREET NAME WILL BE DETERMINED DURING SITE PLAN REVIEW.
 - SKETCH PLAN DEPICTION OF LOT AND ROADWAY LAYOUT IS PRELIMINARY AND SUBJECT TO CHANGE BASED UPON FINAL ENGINEERING DESIGN. FINAL DEPICTION OF SKETCH PLAN FEATURES, INCLUDING BUFFER, OPEN SPACE, CONSERVATION AREA, STREAM BUFFER, STORMWATER CONTROL MEASURE, PROPOSED STORMWATER FACILITIES, ETC. WILL BE DETERMINED AT TIME OF FINAL DESIGN AND PLATTING.
 - BOUNDARY SURVEY INFORMATION PROVIDED BY ESP ASSOCIATES, INC. DATED 02/20/2020.
 - BOUNDARY SURVEY INFORMATION PROVIDED BY ESP ASSOCIATES, INC. DATED 02/20/2020.
 - *WETLAND AND STREAM INFORMATION PROVIDED BY ESP ASSOCIATES, INC. BY SUEC REPORT
 - *WETLAND SKETCH MAP* DATED 01/20/2020



CONSENT AGENDA

**Town of Angier
Board of Commissioners
Tuesday, July 7, 2020, 7:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, July 7, 2020, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-Tem Craig Honeycutt
Commissioner Alan Coats
Commissioner Loru Boyer Hawley
Commissioner Mike Hill

Members Excused:

Staff Present: Town Manager Gerry Vincent
Town Clerk Veronica Hardaway
Planning Director Sean Johnson
Chief of Police Arthur Yarbrough
Downtown Manager Christy Adkins
Finance Director Hans Kalwitz
Parks & Recreation Director Derek McLean
Library Director Katy Warren
Public Works Director Jimmy Cook
Administrative Assistant Donna DiMambro
Town Attorney Katherine Barber-Jones

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners meeting to order at 7:00 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Mayor Smith offered the invocation.

Approval of the July 7, 2020 meeting agenda: The Town Board unanimously approved the agenda as presented.

Board Action: The Town Board voted to approve the agenda as presented.

Motion: Commissioner Coats

Vote: 4-0; unanimous

Public Comments

Seeing no one, Mayor Smith closed the public comment portion of the meeting.

Public Hearings

1. Annexation Petition

Planning Director Sean Johnson stated a petition for annexation was submitted by Manna Church requesting to annex an approximately 6.55 acre tract located at 7904 S NC 55 Hwy, Willow Spring (Wake PIN#: 0675246135). A Sufficiency of the Petition and Certification of Results were issued in May; a date to set the Public Hearing was approved in May and advertised accordingly. Following the required Public Hearing, the Town Board will be qualified to consider the adoption of an Ordinance to annex the property.

Mayor Smith opened the Public Hearing

Erich Schultz who is the senior pastor of Manna Church expressed his excitement on becoming part of Angier and looks forward to the continued partnership.

Seeing no one, Mayor Smith closed the Public Hearing

Board Action: The Town Board voted to adopt Ordinance #ORD005-2020 to extend the corporate limits of Town by annexing Wake County PIN#: 0675246135).

Motion: Commissioner Hawley

Vote: 4-0, unanimous

2. Rezoning Request

Planning Director Sean Johnson stated the Planning Department has received a rezoning application from Manna Church for an approximately 6.55 acre tract of land located at 7904 S. NC 55 Hwy in Willow Spring (Wake County PIN#: 0675246135). The property is currently in Wake County's planning jurisdiction and is zoned R-30. Future development will require extension of Angier water and sewer services to serve the property. The Planning Board recommended approval of the rezoning at their June 9th meeting.

Mr. Johnson stated the property is home to the Manna Church building along with a parking lot as well as unused acreage. Surrounding land uses include low and medium density residential as well as an airport across the street. The property in question is not shown on the future land use map however, it is within our Urban Growth Boundary in unincorporated Wake County. The requested zoning would allow for uses compatible with existing and adjacent uses; the existing use of the property is permitted by the proposed rezoning. The rezoning request would not have an unreasonable impact on the surrounding community and will not harm the public health, safety, or general welfare.

Mayor Smith opened the Public Hearing

Seeing no one, Mayor Smith closed the Public Hearing

Board Action: The Town Board unanimously voted to rezone property located at 7904 S. NC 55 Hwy from Wake County R-30 to Town of Angier O&I (Wake County PIN#: 0675246135).

Motion: Commissioner Coats

Vote: 4-0, unanimous

3. Ordinance Amendment

Planning Director Sean Johnson stated that staff has drafted an amendment to Section 9.1 of the Ordinance related to Street Standards. These amendments are intended to implement the requirement of a Traffic Impact Analysis for new development, streamline the new development review process, update the roadway cross sections for development along HWY 55 and clarify the infrastructure bond process for new subdivisions. The Planning Board voted unanimously to recommend approval of these Ordinance amendments as presented at their June 9th meeting.

Mr. Johnson reviewed amendments made to Section 9.1 of the Ordinance as follows:

Section 9.1. - Street standards.

9.1.1 Conformance with ~~comprehensive~~ transportation plans ~~(CTP)~~. The location and design of streets shall be in conformance with ~~the any~~ adopted ~~comprehensive~~ transportation plan ~~(CTP)~~ of the Town. Where conditions warrant, right-of-way width and pavement width in excess of the minimum street standards may be required by the Technical Review Committee. In any case where any part of a development lies within the corridor of a thoroughfare shown on an official Thoroughfare Map adopted pursuant to N.C.G.S. Chapter 136, Article 2E, no development approval shall be granted with respect to the property in the corridor. ~~Provided, however, no development plat approval shall be delayed by the provision of the official thoroughfare map procedure for more than three years from the date of its original submittal.~~

9.1.2 Traffic Impact Analysis Required

The requirement of a traffic impact analysis is intended to help mitigate the impacts of new development to existing and proposed roadways and intersections. This analysis provides a standard procedure to identify a development's expected traffic impacts on the road system and any potential issues with access to and from a site. As part of this analysis, recommendations will be made to improve development design to resolve these potential adverse traffic impacts and access issues.

A traffic impact analysis shall be submitted at the time of application for review of a preliminary subdivision plat, nonresidential or multifamily site plan, special use permit or a conditional rezoning.

All development that is expected to generate 1,000 or more vehicle trips to or from a site during a 24-hour period shall require a Traffic Impact Analysis. In addition, all development that is expected to generate 100 or more vehicle trips to or from the site during the peak traffic hour shall require a Traffic Impact Analysis.

The Planning Director may waive the requirement for a traffic impact analysis if the applicant shows that the proposed development's impact on adjacent roadways and intersections will be no more than those projected by a traffic impact analysis submitted within the past two years for the same site.

In addition to any roadway improvements that may be required by NCDOT, roadway improvements recommended by the Traffic Impact Analysis may be required for new development.

A. Level of Service Standards

1. The traffic impact analysis must demonstrate that the proposed development will not cause peak-hour level of service on any adjacent roadway or at any intersection within the study area to fall below Level of Service (LOS) "D" as defined by the latest edition of the Transportation Research Board's Highway Capacity Manual, or where the level of service is LOS "E", that the proposed development would not cause the LOS to fall to a lower grade.
2. If a road segment or intersection within the study area is LOS "F", the analysis must demonstrate that the proposed development, with any proposed improvements,

would not cause build-out year peak-hour operation to decrease more than 5% of the total delay on any intersection approach.

3. *Proposed roadway access points within a development must be shown within the analysis to avoid unsafe conditions on adjacent roads and intersections.*
4. *Failure to meet the standards of this section will require the developer to install any roadway or intersection improvements needed to correct the deficiencies identified in the analysis.*

B. Study Area

A required traffic impact analysis must include the proposed development's traffic impact on the following:

1. *Roads and intersections within the development site*
2. *Road segments and intersections abutting the development site*
3. *Off-site road segments and intersections where traffic from the proposed development is expected to account for at least 10% of the road's or intersection approach leg's average daily traffic*

C. Qualifications

Any required traffic impact analysis shall be prepared by a licensed professional engineer.

D. Study Contents

A required traffic impact analysis must include charts, graphics and a written narrative to include at least the following information:

1. *A description of existing land uses and development densities, the location and characteristics (Number of lanes, speed limit, signalization, etc.) of roads and intersections, and the existing traffic volumes and conditions (Including level of service) of those roads and intersections within the study area.*
2. *A description of the location and traffic-related characteristics (Land use, density, expected date of full build-out and occupancy, vehicular access points and characteristics, etc.) of the proposed development and other developments in the study area that are under construction, approved, or pending approval, as well as roadway and other transportation improvements in the study area that are under construction, programmed, or planned by NCDOT.*
3. *Projections of future traffic at proposed and existing intersections and roadways which includes traffic forecasted to the development's build-out year levels as well as traffic generated by other development in the study area that is under construction, approved, or pending approval.*
4. *Future site traffic projections must be made for the peak hours of the adjacent road segments and intersections for the development's expected full build-out, and must include trip generation, trip distribution and traffic assignment estimates;*
5. *Analysis of the proposed development's impacts on road capacity during peak hours at all site access points and at road segments and intersections in the study area. This should include:*
 - a. *Determining the level of service for those road segments and intersections as well as evaluating vehicle queuing and existing versus proposed vehicle storage.*
 - b. *Determining the need for signalization of intersections in the study area.*
 - c. *Evaluating existing or potential high accident areas and proposing improvement which may decrease the potential for accidents.*
6. *An analysis of sight distances at proposed intersections.*
7. *A description of the location, nature, and extent of site access and transportation improvements and other measures recommended to mitigate any failure to meet traffic operation standards due to the proposed development's traffic impacts, including the expected effectiveness of each*

mitigation measure in addressing deficiencies, the feasibility of implementing the measures, the measures' relationship to any other approved or planned transportation improvements, and a suggested time schedule for the implementation of the measures.

8. *Résumés of the preparers of the analysis, demonstrating specific education, training, and professional experience in traffic-related analyses and, if the analysis involves roadway or traffic signal design, traffic engineering.*
9. *Identification of all assumptions and data sources used in its projections, analyses, and recommendations.*

~~9.1.2~~ 9.1.3 Blocks.

- A. *The lengths, widths, and shapes of blocks shall be determined with due regard to: provision of adequate building sites suitable to the special needs of the type of use contemplated; zoning requirements; needs for vehicular and pedestrian circulation; control and safety of street traffic; limitations and opportunities of topography; and convenient access to water areas.*
- B. *Blocks shall not be less than 400 feet nor more than 1,200 feet in length. Where a longer block will reduce the number of railroad grade crossings, major stream crossings, or where longer blocks will result in less traffic through residential developments from adjoining business or industrial areas, the technical review committee may authorize block lengths in excess of 1,200 feet.*
- C. *Blocks shall have sufficient width to allow two tiers of lots of minimum depth except where single tier lots are required to separate residential development from through vehicular traffic or another type of use, in nonresidential developments, or where abutting a water area.*
- D. *Where deemed necessary by the ~~planning board or~~ administrator, a pedestrian crosswalk at least 15 feet in width may be required to provide convenient public access to a public area such as a park or school, to a water area, or to areas such as shopping centers, religious or transportation facilities.*

~~9.1.3~~ 9.1.4 Street design.

- A. *In any new development, the street layout shall conform to the arrangement, width and location indicated by an official plan or map for the town. In areas for which such plans have not been completed, the streets shall be designed and located in proper relation to existing and proposed streets, to the topography, to such natural features as streams and tree growth, to public convenience and safety, and to the proposed use of land to be served by such streets ~~as determined by the Administrator during preliminary plat or site plan review.~~*
- B. *Residential collector and local streets shall be laid out in ~~such~~ a way that ~~their use by through traffic will be discouraged.~~ offers convenient access to existing and future neighboring developments. Streets shall be designed or walkways dedicated to assure convenient access to parks, playgrounds, schools, or other places of public assembly.*
- C. *Proposed streets should be adjusted to the contour of the land so as to produce usable lots. ~~and streets shall be kept to a minimum.~~*

~~9.1.4~~ 9.1.5 Street construction standards. All new streets and street improvements shall be constructed in accordance with the latest edition of the Town of Angier Standard Specifications and Construction Details.

~~9.1.4.1~~ 9.1.5.1 On-street parking. On-street parking shall be at least eight feet wide and 22 feet long and be marked on the pavement.

~~9.1.4.2~~ 9.1.5.2 Sidewalks.

- A. *Sidewalks shall be required along both sides of all streets to provide pedestrian linkages ~~within and adjacent to nonresidential developments,~~ multifamily developments, on collector streets, on major and minor thoroughfares, and in residential developments ~~with lots of 10,000 square feet or less.~~ in the R-10 or R-6 zoning districts. Sidewalk shall be extended along the existing roadway on either side of the entrance to all new developments and should stub to the adjacent properties. ~~All other~~ Streets within the R-15 zoning district shall have sidewalks along one side. Developments located within the RA-30 zoning district and the Town of Angier's extraterritorial jurisdiction shall be exempt from ~~this~~*

sidewalk requirements unless one of the following conditions exists:

1. *The development is within ¼ mile of existing pedestrian system, or*
 2. *The development is within ¼ mile of city limits, or*
 3. *The development is within ¼ mile of a school, park or recreational facility, retail commercial or restaurant, or public transportation node.*
- B. *Sidewalks shall also be required along all streets that extend the sidewalks of an existing sidewalk network.*
- C. *Sidewalks shall be required along the rights-of-way of a nonresidential development when the street is identified for future need by the Angier Pedestrian Plan. The sidewalk shall extend the entire length of the street frontage and stub out to each adjacent property.*
- D. *Sidewalks shall be constructed to a minimum width that meets American Disabilities Act (ADA) requirements.*
- E. *All sidewalks shall be placed in the right-of-way, ~~unless the development is platted as a planned development, and shall be separated from the street pavement by a minimum distance of four feet.~~ and Sidewalks shall consist of a minimum of six inches of concrete at driveway crossings.*
- ~~F. The town board may waive the sidewalk requirement, along one side of a street, when a development is located within the watershed. In order for a waiver to be considered the applicant or developer must propose an alternative including pedestrian trails that meet all local and state requirements.~~
- G. *F. Installation of all sidewalk at the entrance of subdivisions and along the adjacent road frontage, as well as sidewalk adjacent to all open space and other common areas within the subdivision shall be installed by the developer prior to plat recordation. Installation of ~~all~~ sidewalk adjacent to individual lots within ~~residential~~ subdivisions ~~shall~~ may be bonded by the developer and completed by the builder as building permits are issued. ~~at such time that a building permit has been issued on 50 percent of all recorded lots or~~ In the event all of the required sidewalk within the subdivision is not completed within two years of the date of final plat approval, ~~whichever occurs first,~~ the developer shall be responsible for installing the remaining sidewalk. If the developer has not installed the remaining sidewalk within 90 days after the deadline above, the Town may secure the bonded funds through any lawful method and facilitate the completion of remaining sidewalk.*

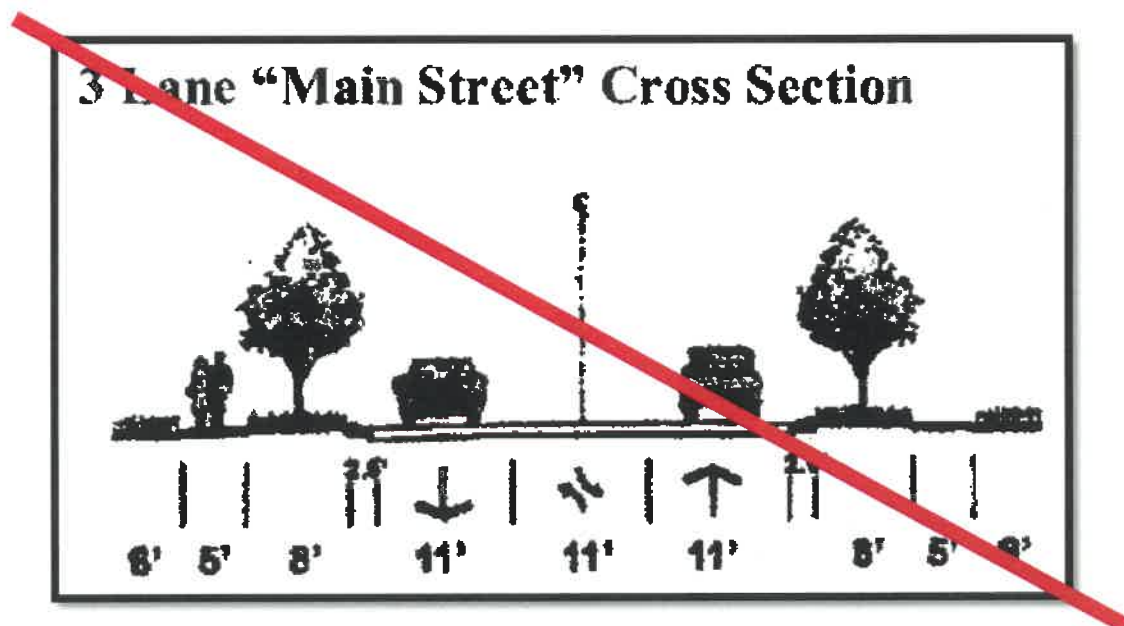
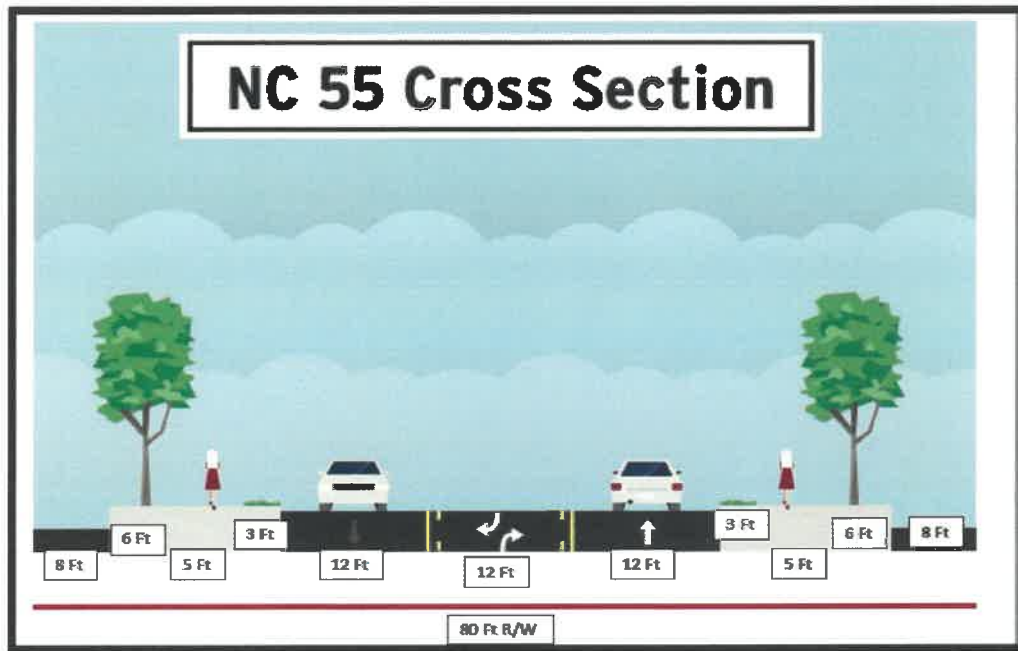
(Ord. No. 2012.04, 10-2-2012; Ord. of 7-11-2017(2))

~~9.1.4.3~~ 9.1.5.3 ~~Curb and gutter.~~ Roadway Improvements

- A. *Concrete curbs and gutters, that meet N.C. Department of Transportation standards shall be constructed along both sides of all streets within ~~the subdivision~~ all residential and nonresidential developments. Curbs and gutters should also be installed adjacent to the existing roadway along either side of the entrance to the development and should provide convenient access for future connection by adjacent development. Developments located within the RA-30 zoning district, specifically within the Town's Extraterritorial Jurisdiction (ETJ), shall be exempt from this requirement.*
- ~~1.~~ B. *Any new residential and nonresidential development located along the designated Highway 55 corridor, specifically from ~~Maude Stewart Road~~ Lagenaria Drive to Old Buies Creek Road, shall comply with, and be constructed in accordance with the approved cross-sections located within the Town of Angier Standard Specifications and Construction Details, as applicable to the project's portion of adjacent right-of-way.*
- ~~2.~~ C. *For the purposes of these requirements, the "~~3-Lane~~ Cross Section" shall be an 80- foot right-of-way section, applicable along Highway 55 between ~~Maude Stewart Road~~ Lagenaria Drive and Old Buies Creek Road. All proposed development adjacent to the Highway 55 corridor shall be responsible for dedicating the required portion of right-of-way in accordance with Section 9.1.7.*
- ~~3.~~ D. *~~Minor design alterations~~ Roadway improvements, including but not limited to turning lanes, medians and planting strips, ~~etc., if determined necessary,~~ may be ~~allowed~~ required by the technical review committee (TRC). In addition to any roadway improvements that may be required by NCDOT, all*

roadway improvements recommended by the Traffic Impact Analysis shall be required for new development.

- B. E.** *It is the responsibility of the developer to take future roadway plans, of the town and NCDOT, into account when proposing a development. As a result of the driveway permit, additional improvements may be required by NCDOT.*



~~9.1.4.4~~ 9.1.5.4 Cul-de-sacs.

- A. As a feature of development design, cul-de-sacs should be discouraged and kept to a minimum.
- B. Cul-de-sacs should not be used to avoid connection with an existing street or to avoid the extension of ~~an important street, unless an exception is granted by the town board.~~ a proposed street to an adjacent property.

~~9.1.4.5~~ 9.1.5.5 Alleys.

- A. Alleys shall be required to serve lots used for commercial and industrial purposes except that this requirement may be waived where other definite and assured provision is made for service access.
- B. The width of an alley shall be at least 20 feet.
- C. Dead-end alleys shall be avoided where possible, but if unavoidable, shall be provided with adequate turnaround facilities at the dead end as may be approved by the ~~town board.~~ Technical Review Committee.
- D. Sharp changes in alignment and grade shall be avoided.
- E. ~~All alleys shall be designed in accordance with NCDOT Standards.~~

~~9.1.4.6~~ 9.1.5.6 Sight distance. No planting, structure, sign, fence, wall, or obstruction greater than ~~three~~ two feet in height shall be placed or maintained within the sight triangle. The following are the distances used to establish a sight triangle as measured from an intersecting right-of-way: 10 feet x 70 feet

~~9.1.5~~ 9.1.6 Access management, driveways, and connectivity.

~~9.1.5.1~~ 9.1.6.1 Development access. At least two entry points ~~will~~ shall be provided in proposed developments that contain 100 or more lots or dwelling units and to all lots within the development. The ~~board of commissioners~~ Technical Review Committee may allow other alternatives if the curb cuts for the two accesses cannot meet the minimum distance allowed according to NCDOT regulations at any location.

~~9.1.5.2~~ 9.1.6.2 Restriction of access. Where a tract of land to be subdivided adjoins a principal arterial street, the developer may be required by the Technical Review Committee to provide a marginal access street parallel to the arterial street or reverse frontage on a minor street for the lots to be developed adjacent to the arterial. Where reverse frontage is established, private driveways shall be prevented from having direct access to the principal arterial.

~~9.1.5.3~~ 9.1.6.3 Through traffic. Residential collector and local streets shall be laid out in such a way that ~~their use by through traffic will be discouraged. The intent of the street design is to~~ they provide multiple connections to existing and future developments, disperse traffic, and maintain reduced speeds. Streets shall be designed or walkways dedicated to assure convenient access to parks, playgrounds, schools, or other places of public assembly.

~~9.1.5.4~~ 9.1.6.4 Intersections.

- A. Where public and private streets intersect, the design standards of the NCDOT Division of Highways, Development Roads Minimum Construction Standards shall apply. An approved NCDOT Driveway permit is required for connection to any existing roadway within the state system ~~street.~~ This permit is required prior to any construction on the street. The application is available at the office of the ~~nearest~~ applicable district engineer of NCDOT.
- B. Streets shall be laid out so as to intersect as nearly as possible at right angles, and no street shall intersect any other street at an angle less than 60 degrees.
- C. Offset intersections are to be avoided unless exception is granted by NCDOT. Intersections which cannot be aligned should be separated by a minimum length of 200 feet between survey center lines.

~~9.1.5.5~~ 9.1.6.5 Connectivity.

A. The proposed street layout shall be made according to good land planning practice for the type of development proposed and shall be coordinated with the street system of the surrounding areas. The arrangements of streets in new developments shall make provision for the continuation of the principal existing streets in adjoining developments or, when adjoining property is not developed, their proper projection insofar as they may ~~be necessary for~~ allow for vehicular circulation in the future. The street and alley arrangement must be so designated as to cause no hardship to owners of adjoining property when they plat their own land and seek to provide for convenient access to it. When a new development adjoins undeveloped land, the new streets shall ~~be carried and~~ stub to the boundaries of the adjacent tract ~~proposed to be developed~~ and a temporary turnaround provided, except where it is determined by the ~~planning board~~ Technical Review Committee that certain streets may not be required to be so extended for one or more of the following reasons:

1. Physical barriers or environmentally sensitive area be crossed (for example, railroad, watercourses, steep topography, wetlands or flood area).
2. There is a large discrepancy in the size of the adjacent parcel (a smaller parcel being subdivided may not have to provide a stub to a much larger parcel, if other, more desirable, interconnections are available to the large parcel).
3. The stub street would connect to property for which development rights have been sold for a public purpose and access to the property is not desirable for orderly development of the street network.
4. The stub street would cause the existing roads to go over the design capacity on that portion of the street.

B. Where a temporary turnaround is provided as required in subsection A., a sign shall be erected at the temporary turnaround that informs the public of the intended future connection of the street to future development.

~~9.1.6~~ 9.1.7 Street names and signs.

A. Proposed streets which are obviously in alignment with existing streets shall be given the same name. In assigning new names, duplication of existing names shall be avoided and in no case shall the proposed name be phonetically similar to existing names in the town or its planning area irrespective of the use of a suffix such as street, road, drive, place, court, etc.

B. The Town shall provide and erect street name signs at all intersections within the development. The town shall be reimbursed by the developer for the cost of the signs.

~~9.1.7~~ 9.1.8 Right-of-way dedication.

A. Proposed developments that adjoin existing streets maintained by either the Town or NCDOT shall dedicate the additional street right-of-way necessary to meet the minimum width requirements for the type of classification of the adjoining street. The classification of proposed streets in new developments shall be approved by the Technical Review Committee, and right-of-way width shall be dedicated as shown in the Town's current Standards and Specifications.

B. When any part of the development is on both sides of an existing street, the entire minimum right-of-way shall be provided.

C. When the development is located on only one side of an existing street, one-half of the minimum right-of-way, measured from the centerline of the existing street, shall be provided.

D. The dedication requirements of this section shall not apply to ~~infill single-family residential and two-family residential lots subdivisions with 5 or fewer new lots and which front fronting~~ on existing streets that have already been accepted for maintenance by the town or NCDOT.

Christina Kazakavage, Planning Board Chairman, stated this amendment is needed to prepare for the growth of Angier.

Ted Lumbrazo, former Planning Board member, interrupted the public hearing to express his disagreement with having been removed from the planning board. Mr. Lumbrazo alleged the Planning Board and Town Board only enforce the ordinances based on who the violator is. He stated the Board should be “ashamed of themselves for not enforcing these ordinances”.

Mayor Smith called him out of order and asked Mr. Lumbrazo to be seated.

Board Action: The Town Board unanimously voted to adopt amendments made to Section 9.1 of the Ordinance related to Street Standards.

Motion: Commissioner Hill

Vote: 4-0, unanimous

Consent Agenda

1. Approval of Minutes

- a. June 2, 2020 – Regular Meeting
- b. June 16, 2020 – Work Session

Board Action: The Town Board unanimously voted to approve the Consent Agenda as presented.

Motion: Commissioner Hawley

Vote: 4-0, unanimous

Old Business

1. Resolution #R016-2020 to Fix a Date of Public Hearing

Mr. Johnson stated that the Planning Department has received a voluntary annexation petition from Ruth Dupree Petrea for an approximately 27.49 acres of land located at 9725 Kennebec Church Road (Wake PIN: 0675302448; Harnett PIN: 0674-39-0203.000). The property is currently in both Wake County’s and Harnett County’s planning jurisdiction and is zoned R-30 and RA-30 respectively.

Board Action: The Town Board unanimously voted to adopt Resolution #R016-2020 to Fix a Date of a Public Hearing for a voluntary annexation petition submitted by Ruth Dupree Petrea for approximately 27.49 acres of land located at 9725 Kennebec Church Road (Wake PIN: 0675302448; Harnett PIN: 0674-39-0203.000).

Motion: Commissioner Coats

Vote: 4-0, unanimous

New Business

1. Planning Board Application

Applicant Courtney Jusnes had a fifteen-minute question and answer period during an open session with the Town Board following a five-minute introduction.

Board Action: The Town Board voted to appoint Courtney Jusnes to the Planning Board to serve the remaining term of a former board member.

Motion: Commissioner Hawley

Opposed: Commissioner Coats

Vote: 3-1; motion carried

2. Budget Amendment #1

Finance Director Hans Kalwitz stated that due to COVID-19, Department Heads were not able to complete projects budgeted during FY 2020. Budget Amendment #1 accepts the transfer from FY 2020 Budget into FY 2021 Budget.

Mr. Kalwitz reviewed the following outstanding projects from FY 2020 as follows:

- \$21,225 P&R Master Plan Study
- \$11,900 Library Drop Ceiling
- \$1,170 Painting of Library
- \$83,980 CMT for MH Rehab
- \$5,700 MH Rehab Inspections
- \$12,450 Pump Station #1 Replacement & Design
- \$63,000 TV Inspection & Sewer Lines

Mr. Kalwitz explained that the 10 Fund (General Fund) and the 30 Fund (Water & Sewer Operating Fund) will increase on the Fund level by \$34,295 and \$167,130 respectively.

Board Action: The Town Board voted to appoint Courtney Jusnes to the Planning Board.

Motion: Commissioner Hawley

Opposed: Commissioner Coats

Vote: 3-1; motion carried

Manager's Report

- Department Reports (Informational Items included in Agenda packets)

Town Manager Gerry Vincent updated the Board on various items. Those items are the following:

1. Downtown Parking Lot Project Improvements:

The discussion with property owners recently had turned negative towards improvements to the parking lot, replacing water and sewer lines and paved parking. These improvements

will not only serve as additional parking, but also for other public events and activities. The area is an underutilized space that would enhance and add value to the businesses. The Board and staff will discuss further at the July 21st workshop.

With regards to the Downtown Parking Lot #2, garbage carts have been removed and a dumpster located on the Town's easement to alleviate the concerns of its appearance, and added four recycling carts.

2. COVID-19 Update:

On June 25th, Gov. Cooper extended EO 147 for another three weeks to remain under Phase 2, and required that a mask be worn when out in the public. The Town's facilities have been posted regarding this requirement. The protective measure for the Planning Department is being designed and built. Waiting on an install date.

In addition, Gov. Cooper extended the waiver for late and disconnect fees by local governments until July 31st. The Town's loss of revenue is approximately \$80,000. The NC League of Municipalities is pushing hard to have a bill passed to secure funds for localities to recoup these losses.

3. Budgets:

We are now in the new fiscal year, and closing out of FY2020 to prepare for the next audit, which is due for submission in October 2020. It should be noted, ALL Directors maintained efficiencies within their respective budgets for FY20. The Budget Amendment #1 is an excellent example of efficient use of funding to continue to accomplish our established goals and objectives.

4. General Assembly & Gov. Cooper's Actions:

Gov. Cooper signed into law HB 873 – System Development Fees. The changes pertain to the collection of fees at the application of the building permit instead at plat recordation. In addition, the HB 873 indicates that the revenues “may be expended for previously completed capital improvements for which capacity exists and for capital rehabilitation projects”.

Also, HB 1087 is awaiting Gov. Cooper's signature. HB 1087 states: “a public water or wastewater system operated by a local government exhibiting signs of failure or to address those financial needs to adequately maintain and reinvest that would facilitate the provision of reliable water or wastewater services”. Once it has been signed by Gov. Cooper, a report will be given to the Board.

5. Staff Highlights:

The Town Manager has received an email of commendation from one of Angier's Police Officers, praising the Public Works Director Jimmy Cook. Jimmy is a clear example of getting the job done on a daily basis, not waiting until 5pm to leave, and just receiving a paycheck every two weeks. Mr. Cook is a clear example of a leader, mentoring his staff and does it all with a smile and no complaints.

The Library re-opened on June 22nd with limited hours. There has been no one showing so much enthusiasm about wanting to open the doors to the public as Library Director Katy Warren. Her numbers speak for themselves with the successful curbside service, summer reading programs, story time broadcasted on Facebook from many individuals, including the Mayor. Katy's dedication, willingness to serve the public, going over and beyond her duties and responsibilities, and her passion to get these materials out to the kids is admirable.

For the last 120 days, especially during COVID-19, a shortage of staff, and then the unfortunate incident of George Floyd, the Police Department has not skipped a "beat". The Chief could have complained about being short staffed, request hazard pay or premium pay for his officers, and/or overwhelmed by the latest events, but he didn't. The Chief and his staff filled in for all calls for service, assisting other Departments, and has faithfully acted in the most professional manner. In today's times, right now, it is very difficult being a police officer. But with the Chief's assurance and dedication, his Department has maintained its integrity, responsibility to protect and serve, and we are all very proud.

Each Department Head gave highlights on their respective departments.

Mayor & Town Board Reports

Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 8:44pm.

Motion: Commissioner Hill

Vote: Unanimous, 4-0

Robert K. Smith, Mayor

Attest:

Veronica Hardaway, Town Clerk

NEW BUSINESS



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: August 4, 2020
PREPARED BY: Veronica Hardaway
ISSUE Whole Vet
CONSIDERED:
DEPARTMENT: Administration

SUMMARY OF ISSUE:

A request was received by Dale Robbins from Whole Vet proposing to do a monthly Cruise-In, the last Saturday of each month for approximately 4 hours held in Depot Square. Local restaurants will be highlighted and possible food trucks.

FINANCIAL IMPACT:

The request included having live music or DJ and the Town cover those costs (\$600-\$1,000) each event.

RECOMMENDATION: N/A

REQUESTED MOTION:

I move to approve/deny request made by Whole Vet to hold monthly Cruise-Ins.

REVIEWED BY TOWN MANAGER:

This has been reviewed by the Town Manager.

Attachments:

Veronica T. Hardaway

From: Christy L. Adkins
Sent: Monday, July 6, 2020 1:47 PM
To: Gerry D. Vincent
Cc: Veronica T. Hardaway
Subject: FW: Cruise Ins

Hi Gerry,

Hope your time off is going well. I am forwarding to you this conversation with Dale Robbins for his plan to hold a cruise in each month in Angier. I like the idea, since it could produce a lot of foot traffic and energy within the downtown, but he is asking for \$7,200 to \$12,000 contribution from the town for music for his events. That is not in my budget and it would take a huge chunk out of my special events budget, which would not allow me to hold the other events that I usually hold.

Also, that is a huge investment for the town for one type of event and crowd. At this time, we diversify the music types and event types to include as many of the community demographics as we can.

Dale has requested time at the next workshop to present this to the Commissioners and I have asked Veronica to put it on the agenda for this month's workshop.

See you tomorrow.

From: Dale Robbins <dale@wholevet.org>
Sent: Monday, July 6, 2020 10:32 AM
To: Christy L. Adkins <cadkins@angier.org>
Subject: Re: Cruise Ins

Christy,

You are spot on.

What I am requesting is to do a monthly Cruise-In, the last Saturday of each month.

We can discuss time of day, but proposal is for 4 hours in the area you described with the messaging being we are promoting the great things going on in Angier, Downtown Angier, etc.

We will have music, either a band or DJ, and ask the Town to cover those costs (\$600-\$1000 each event; the higher end would be if we combined having the DJ/Band along with Paige King Johnson).



I am in communication with some Cruise-In SMEs (Subject Matter Experts) so we can put our best foot forward.

We want to highlight the local restaurants but as this thing grows we might want to look at having one local (veteran-owned would be best) food truck.

I am excited for this. I think with some contacts across the county we can really make this an Angier-centric county-wide event that of course will draw across the larger central and eastern NC region.....we will fill up Angier!!!

Thanks,

Dale Robbins

President and Founder

www.wholevet.org

919-810-2600



----- On Mon, 06 Jul 2020 07:25:17 -0400 **Christy L. Adkins** <cadkins@angier.org> wrote -----

Hi Dale,

Just to reiterate what we discussed last week, WholeVet would like to begin holding monthly Cruise In events in Angier. These would be held in the Depot Square with music and with support from several of the Classic Car clubs in N.C. I have sent out a request for input from my Downtown Advisory Board and hope to hear some good ideas.

I have also requested that you be included in the next workshop, which is on July 21st at 6:30 pm. At that meeting, you intend to ask the Town Commissioners for approval for these events.

I appreciate all that you do.

Christy Adkins

Downtown Manager
919-331-6713



As a Main Street America Affiliate™, **Angier Main Street** is part of a national network of more than 1,200 neighborhoods and communities who share both a commitment to creating high-quality places and to building stronger communities through preservation-based economic development.

[Main Street America](#)™ | [NC Main Street](#) | [NC Main Street Conference](#)
Nationally Recognized. Locally Powered.™



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	August 4, 2020
PREPARED BY:	Veronica Hardaway
ISSUE	Reimbursement Agreement for Coronavirus Relief Fund with Harnett
CONSIDERED:	County
DEPARTMENT:	Administration

SUMMARY OF ISSUE:

The expectation is that municipalities will use their CRF (Coronavirus Relief Fund) to cover salaries and benefits for Public Safety employees, who are presumed to be substantially dedicated to mitigating COVID-19. This would include any non-administrative sworn law enforcement officers, firefighters, or emergency services personnel. Reporting documents will need to be completed along with the CRF plan template as well as a signed fully executed interlocal agreement that will need to be approved by the Board of Commissioners no later than August 21, 2020. Each municipality within Harnett County will receive an allotted amount.

FINANCIAL IMPACT:

The Town of Angier will be allotted \$254,450

RECOMMENDATION: N/A

REQUESTED MOTION:

I move to approve/deny an Interlocal Agreement between the Town of Angier and Harnett County to accept Coronavirus Relief Funds.

REVIEWED BY TOWN MANAGER:

This has been reviewed by the Town Manager.

Attachments: Interlocal Agreement
Coronavirus Relief Fund Guide for Municipalities

Coronavirus Relief Fund Guide for Municipalities

Counties must allocate at least 25% of funds for use by municipalities within the county.

- Harnett County total allocation: \$5,101,389
 - Required municipal allocation: \$1,275,347
 - Angier: \$254,450
 - Coats: \$119,021
 - Dunn: \$484,668
 - Erwin: \$234,841
 - Lillington: \$182,367

CARES Act Requirements

Municipal spending must adhere to requirements established in CARES Act, and guidance from U.S. Treasury and NCPRO.

- Recent guidance from NCPRO – municipalities responsible for making sure funds are spent in accordance with CARES Act requirements.

Guidance from Treasury/NCPRO

- Public Safety Salaries & Benefits
 - Police Officers (Sworn LEOs), Firefighters, EMS
 - Non-administrative
 - Non-SROs

Submittals and Reporting

Municipal plans must be submitted to County no later than Friday, August 21. (County must submit to NCPRO by September 1.)

- Monthly reports must be submitted no later than the 10th of each month.
 - Allows County time for due diligence before submittal to NCPRO.

HARNETT COUNTY, NORTH CAROLINA
REIMBURSEMENT AGREEMENT FOR CORONAVIRUS RELIEF FUND

THIS REIMBURSEMENT AGREEMENT (hereinafter "Agreement"), made and entered into this ____ day of _____ 2020, by and between the County of Harnett, a body politic and corporate organized and existing under the laws of the state of North Carolina (hereinafter referred to as "County") and _____, a North Carolina _____ organized and existing under the laws of the state of North Carolina (hereinafter referred to as "Municipality");

WITNESSTH

WHEREAS, North Carolina counties are receiving funding for local governments as part of the Coronavirus Relief Fund (CRF) established under the federal CARES Act. The CRF allocation for the County totals \$5,101,389.00; and

WHEREAS, pursuant to North Carolina Session Law 2020-80, twenty-five percent (25%) of the County's CRF funds shall be allocated to municipalities within Harnett County and that the total amount and method of allocating the funds shall be determined solely by the County; and

WHEREAS, the allocation methodology chosen uses a pro rata calculation based on the Municipality's percentage of the County's total municipal population based on the 2019 population estimates certified to the Secretary of Revenue by the State Demographer with the Office of State Budget and Management; and

WHEREAS, the County and Municipality mutually desire to establish the means and method for the allocation of Municipality's portion of these funds through a reimbursement agreement.

NOW THEREFORE, in consideration of the promises and further consideration of the mutual agreements contained herein, as well as the financial consideration, the parties hereto agree as follows:

1. The Recitals set forth above, along with the definitions of certain terms are incorporated herein by reference as if fully restated.
2. Amount of Funds. The County shall provide Municipality a portion of its CRF allocation not to exceed the amount of \$_____, based on the Municipality's percentage of the County's total municipal population of the twenty-five percent (25%) of the CRF funds set aside for local municipalities. Actual funding amount will be allocated in accordance with planned expenditures described in the Coronavirus Relief Fund Plan, outlined in Section 3.
3. Coronavirus Relief Fund Plan. Municipality shall submit a Coronavirus Relief Fund Plan (CRF Plan), which is incorporated herein by reference, to the County which details how Municipality will spend its allocation of the CRF funds. The CRF Plan shall be submitted to the

County no later than August 21, 2020. If the proposed use of the funds in the CRF Plan is not approved by the County or the State, Municipality shall submit an amended CRF Plan for approval.

4. Certification. Any CRF funds to be disbursed to Municipality will only be made as a reimbursement. Prior to any such disbursement, the Municipality shall make a report that is compliant with the requirements of the North Carolina Office of State Budget and Management (OSBM) and certify to the County that the funds being reimbursed:

- Were necessary expenditures incurred due to the public health emergency with respect to Coronavirus Disease 2019 (COVID-19) and were not accounted for in the budget most recently approved by Municipality as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government;
- Were incurred during the period that began on March 1, 2020 and ends on December 30, 2020 in accordance with the budget proposal submitted to County by Municipality;
- Were spent in a manner consistent with terms for the CRF set forth by the North Carolina Pandemic Recovery Office and in accordance with all applicable State and federal laws; and
- Were spent in accordance with the Municipality's CRF Plan.

County reserves the right to reasonably request additional documentation to demonstrate compliance with the CARES Act and North Carolina Session Law 2020-4, the "COVID-19 Recovery Act" and 2020-80, the "2020 Coronavirus Relief Fund/Additions & Revisions."

It is the intent of Municipality to use the allocated CARES Act funds to pay salaries and benefits for the _____ Police Department. According to the NC Pandemic Recovery Office (NCPRO), "CRF money can be used for payroll expenses for all public health and public safety employees, such as Health Department managers, EMS, law enforcement, etc...Per US Treasury guidance, these are eligible expenses even though the previously approved budget includes funds for these employees to perform their regular duties because they are working on COVID-19 mitigation or response." However, this intent does not preclude the Municipality from expending funds in accordance with Municipality's approved CRF Plan.

5. Reimbursement Process. Municipality will only be reimbursed for qualified expenses that were identified and approved in Municipality's CRF Plan. Municipality shall provide the monthly report described in Section 4 above to County no later than the 10th day of the month for the previous month's expenditures. Municipality's first report and certification requesting reimbursement shall be due on the tenth day of the month immediately following approval of Municipality's CRF Plan. Following receipt of the report and certification requesting reimbursement of the Municipality the County shall review for compliance. County will notify Municipality of its approval or denial not later than the 19th day of the month. Approved reports will be uploaded to OSBM's portal in accordance with the State's reporting requirements. Reimbursement payments will be processed and disbursed Net 30 days after receipt of a correct report. A denial will include a reasonable description of the reason for denial and offer an

opportunity to cure any deficiencies. If Municipality fails to provide a timely monthly report to County, reimbursement may be delayed or denied. Any portion of the maximum amount of CRF funds listed as available for reimbursement uses by the Municipality that are not properly and timely requested for disbursement by the Municipality shall be revert back to the County.

6. Submission of Plan and Reports. All Plans and Reports shall be submitted to Brian Haney, Assistant County Manager, County of Harnett, via email at bhaney@harnett.org and shall be submitted in accordance with the timelines and manner outlined in this Agreement. Municipality shall also be required to submit a final report to County that is compliant with the requirements of OSBM upon the exhaustion of Municipality's CRF funds or no later than 10 days prior to the submission date required by the State. County will review the final report for compliance and will upload the approved final report to OSBM's portal in accordance with the State's reporting requirements.

7. Repayment of Appropriated Funds. Any funds appropriated by the County and distributed to the Municipality that are found to have been utilized by Municipality for uses in violation of CRF shall be repaid by Municipality to the County within 30-days upon notice by the County in the event that the State or Federal government seeks repayment of funds from the County for a portion of the Municipality's allocation.

8. Access to Persons and Records. The County, the State Auditor, appropriate federal officials, and their respective authorized employees or agents are authorized to examine all books, records, and accounts of the Municipality insofar as they relate to transactions and expenditures that are subject for reimbursement under CRF. The Municipality shall retain any such books, records, and accounts for a minimum of three (3) years after the completion of this Agreement and are to be made available for examination upon request. Additional audit or reporting requirements may be required by the County, if in the County's opinion, such requirement is imposed by federal or state law or regulation.

MISCELLANEOUS

9. Notice. Any notice, consent, or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail, or by facsimile transmission (provided sender confirms notice by written copy). If hand-delivered, the notice shall be effective upon delivery. If by facsimile copy, the notice shall be effective when sent. If served by mail, the notice shall be effective three business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the address set forth below:

To County

Paula Stewart
County Manager
Post Office Box 759
Lillington, North Carolina 27546

With copy to:

Christopher W. Appel
Senior County Staff Attorney
Post Office Box 238
Lillington, North Carolina 27546

To (City/Town)

10. Governing Law. The parties intend that this Agreement shall be governed by the law of the State of North Carolina.
11. Non-Business Days. If the date for making any payment or the last day for performance of any act or the exercising of any right shall not be a Business Day, such payment shall be made or act performed or right exercised on or before the next preceding Business Day.
12. Severability. Each provision in this Agreement is severable. If any provision of this Agreement will be determined to be invalid or unenforceable by a court of competent jurisdiction, then: (a) such determination will not invalidate or render unenforceable any other provision of this Agreement; (b) such provision will be construed as closely as possible to the parties' original intent in order to render such provision valid or enforceable, as applicable; and (c) the remaining terms of this Agreement, together with such reconstructed provision, will constitute the parties' entire agreement.
13. Entire Agreement: Amendments. This Agreement constitutes the entire contract between the parties, and this Agreement shall not be changed except in writing signed by both parties.
14. Binding Effect. Subject to the specific provisions of this Agreement, this Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties and their respective successors and assigns.
15. Time. Time is of the essence in this Agreement and each and all of its provisions.
16. Liability of Directors, Officers and Agents. No director, officer, agent or employee of the County or Municipality shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent or employee from the performance of any official duty provided by law.
17. Confidentiality. The County will keep confidential and will not disclose or publish any of Municipality's trade secrets as defined in Section 132-1.2(1) of the North Carolina General

Statutes, will keep all records evidencing such trade secrets marked as “confidential trade secrets”, and will keep all such records segregated in the County’s files. If the County receives a request, subpoena or court order to disclose any information or records Municipality or its representatives have provided or provide in the future relating to this Agreement or the project described in this Agreement, the County will give Municipality prompt written notice of the request, subpoena or court order and will discuss any proposed disclosure of such information or records with Municipality (and, to the extent possible, give Municipality the opportunity to contest any disclosure of information or records Municipality believes should not be disclosed) before making any such disclosure.

18. E-Verify. Municipality shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Municipality shall also require any and all of its subcontractors to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

19. Counterparts. The individual signatories below have the expressed and implied authority on behalf of their respective Boards to execute this Agreement. The Parties may execute this Agreement in separate counterparts and the execution of a copy shall have the same effect as the execution of an original. Such execution may be by facsimile or PDF attachment to an email.

IN WITNESS WHEREOF, the parties hereto have caused this Reimbursement Agreement to be duly executed pursuant to authorization obtained in a duly adopted resolution or has otherwise been duly authorized to sign on behalf of their respective organization.

(City/Town)

County of Harnett

(authorized signer)

Howard Penny
Chairman

ATTEST:

ATTEST:

This document has been pre-audited
in the manner required by the Local
Government Budget and Fiscal Control
Act.

This document has been pre-audited
in the manner required by the Local
Government Budget and Fiscal Control
Act.

Municipal Finance Director

County Finance Director



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	August 4, 2020
PREPARED BY:	Hans Kalwitz
ISSUE	Budget Amendment #2
CONSIDERED:	
DEPARTMENT:	Finance

SUMMARY OF ISSUE:

Similar to Board Approved Budget Amendment #1, unspent project related money has been reallocated from last fiscal year to FY 2021. Considering the internal deadline for closing last fiscal year books was July 15, 2020, there was a bit of time after our first July 7, 2020 Board of Commissioners meeting to assess incomplete projects.

To emphasize, this is not new money, rather unspent money from last fiscal year. Due to COVID-19, Department Heads experienced a lag with completing projects. Additionally, last fiscal year the Planning & Inspections Department was able to conclude significantly under budget, therefore freeing up the \$25,000 to complete a much needed standards update that would otherwise not be accomplished within this new fiscal year (given budget constraints).

Budget Amendment #2 accepts the transfer from FY 2020 Budget into FY 2021 Budget. The outstanding projects are as follows:

- \$3,500 – Preliminary Engineering for new Town Hall/Police Department Building
- \$25,000 – Update Angier's Construction Specifications & Details

FINANCIAL IMPACT:

The 10 Fund (General Fund) will increase on a Fund level by \$28,500.

RECOMMENDATION: N/A

REQUESTED MOTION:

Motion to adopt FY 2021 Board Approved Budget Amendment #2

REVIEWED BY TOWN MANAGER:

This has been reviewed by the Town Manager.

Attachments: Cover Page of Angier Construction Specs & Details and BABA #2



Town of Angier

Board Approved Budget Amendment # 2

Be it hereby ordained by the Town Council of the Town of Angier that the following amendments be made to the Budget Ordinance adopted on the 16th day of June, 2020 (as well as subsequent amendments) as follows:

General Fund (10 Fund)				
General Fund Revenue	Line Item	Budget	Change	Amended Budget
MISCELLANEOUS REVENUE	10-3001-0029	34,295	↑ 28,500	62,795
Total Revenue Budget		4,597,679	28,500	4,626,179
Administration Department	Line Item	Budget	Change	Amended Budget
CONTRACTED SERVICES	10-9004-0045	84,700	↑ 3,500	88,200
Total Budget Expenditures for Dept 9004		711,988	3,500	715,488
Planning & Inspection Department	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	10-9009-0074	-	↑ 25,000	25,000
Total Budget Expenditures for Dept 9009		382,905	25,000	407,905

Motion to adopt FY 2020 Board Approved Budget Amendment #2

Adopted this the 4th day of August, 2020

Robert K. Smith, Mayor

Attest:

Veronica Hardaway, Town Clerk

Standard Specifications and Construction Details

**Town of Angier,
North Carolina**

Adopted March 7, 2000

MANAGER'S REPORT & STAFF REPORTS

TOWN MANAGER'S REPORT
TOWN BOARD MEETING
August 4, 2020

1. Due to a reduction in funding by NCDOT (COVID-19), the HWY 210 Sidewalk Project was delayed and is tentatively scheduled to be awarded on May 18, 2021. Therefore, the Town will bid out the project in March. In addition, the Junny Road Sidewalk Project is scheduled for engineering on September 16, 2020, right of way acquisition December 31, 2021, and awarded on May 17, 2022.
2. A rendering (a draft sketch is attached) is being prepared to illustrate the potential of the Downtown Parking Lot Project. What I am gathering is the business/property owners cannot visualize how the improvements will benefit each of them and increase business activity. My plan is that it will be ready by the August 18th BOC Workshop.
3. An Economic Development Plan was prepared in 2017, but never presented officially to the Board of Commissioners for adoption and followed through with the recommended strategies and action plan. There are a number of revisions to be made and some added areas of interests that I would like to focus on. Once I receive the proposal, I will forward it to the Board for action.
4. Gov. Cooper's Executive Order 142 regarding the waiver of utility late & disconnect fees will end on July 29th, and we understand that the Governor will not extend it another 30 days. Utility account customers have been notified, and requested to make arrangements regarding their accounts. To date, the revenue loss is approximately \$111,130 at the end of July.

Staff will send out approximately 330 individual letters to customers explaining the repayment plan option or payment in full. This will

undoubtedly be a very time-consuming task based on a lean staffing model.

- 5. Non-Profit Donation funds have been distributed per the Board of Commissioners approved/adopted FY21 Budget. These organizations included the Angier Chamber of Commerce, Area Food Pantry, Veterans of Foreign Wars (VFW), and the Senior Citizens organization. Attached to the memo, you will find a letter from William Blake, Angier Area Food Pantry offering his gratitude for the funds.**

6. Staff Highlights

Finance Department: As you are well aware, the Finance Department has gone through some significant changes for the last 2 1/2-3 years. But to date, we are golden. Hans has taken on and completed a number of significant tasks since he started in August 2019. Here are some highlights:

- * A completed FY19 audit, and beginning on the FY20 Audit;
- * A successful budget process;
- * Engaging/meeting with his staff on a regular basis and recommending efficiencies across the board;
- * Hiring competent and professional staff;
- * Recommended sound financial investments, and keeping the local banks honest;
- * Recommending & implementing procedural, policy and customer service advances;
- * Beginning the process of implementing a new financial software (with staff), which is significant to the Town;
- * Established multiple folders for every account, projects, investments, and transactions. So much, that we had to purchase additional storage capacity from Harnett County.

- * Lastly, providing overwhelming monthly financial reports to the Board on a monthly basis;

**** On a personal note:**

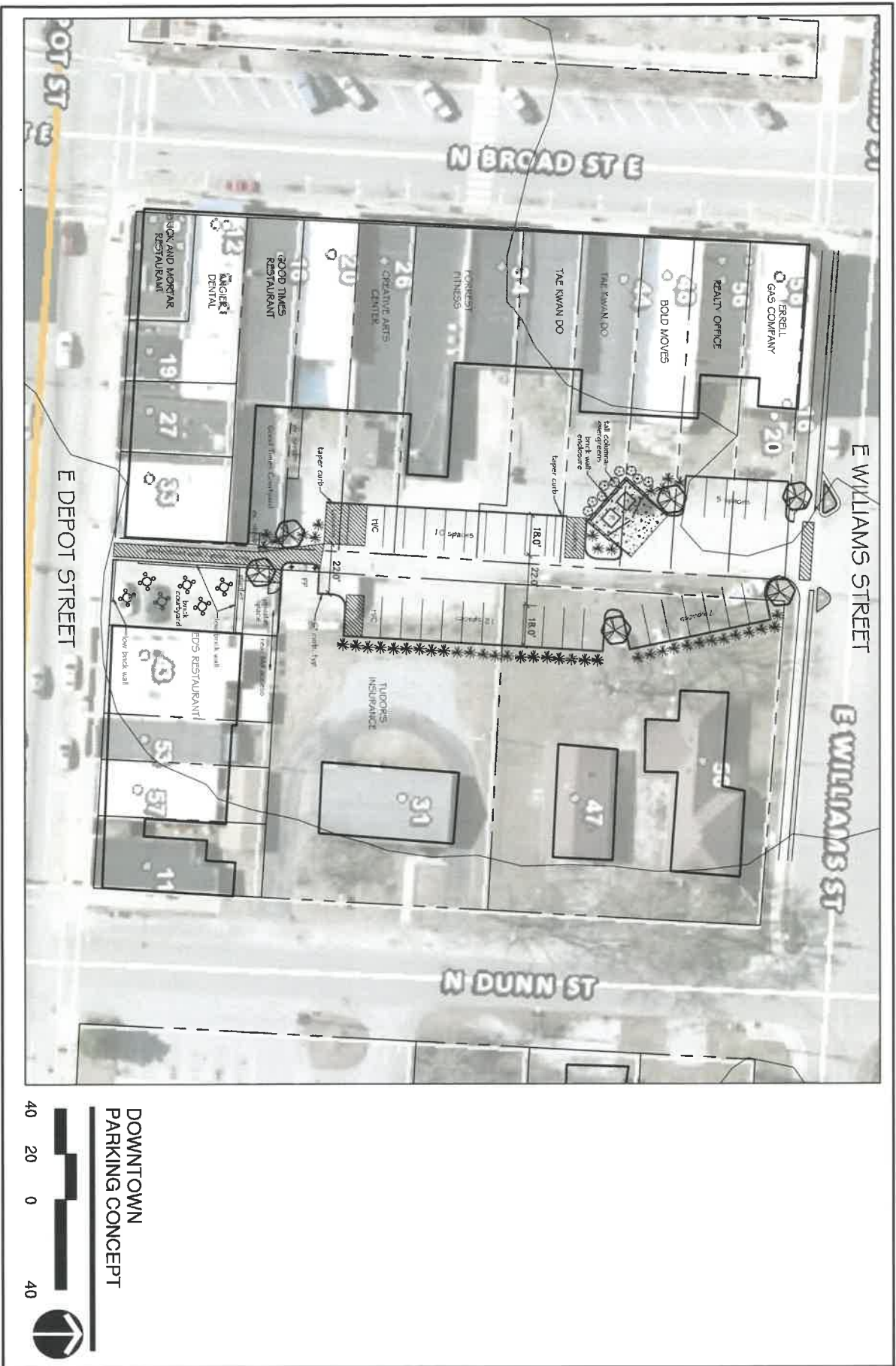
- * *I would like to congratulate Sean Johnson, he is officially a married man!*
- * *Katy Warren is scheduled for back surgery on August 4th, and will be out for the next 10-14 days. We wish her well with her recovery.*

THE END

Late fees and Disconnection fees waived / State of Emergency

<u>Month</u>	<u>Number of Customers</u>	<u>Fee</u>	<u>Total fees waived</u>
March 2020 (late fees) March 2020 (disconnect fees)	401 249	\$ 10.00 \$ 50.00	\$ 4,010.00 \$ 12,450.00
April 2020 (late fees) April 2020 (disconnect fees)	645 278	\$ 10.00 \$ 50.00	\$ 6,450.00 \$ 13,900.00
May 2020 (late fees) May 2020 (disconnect fees)	609 353	\$ 10.00 \$ 50.00	\$ 6,090.00 \$ 17,650.00
June 2020 (late fees) June 2020 (disconnect fees)	516 381	\$ 10.00 \$ 50.00	\$ 5,160.00 \$ 19,050.00
July 2020 (late fees) July 2020 (disconnect fees)	607 406	\$ 10.00 \$ 50.00	\$ 6,070.00 \$ 20,300.00

TOTAL \$ 111,130.00



ANGIER AREA FOOD PANTRY, INC.

P.O. BOX 1075

ANGIER, NC 27501

July 23, 2020

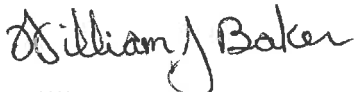
Town of Angier
Attn: Gerald D. Vincent, Town Manager
P. O. Box 278
Angier, NC 27501-0278

Dear Mr. Vincent,

Thank you for your recent donation of \$2,000 from the FY21 Budget to the Angier Area Food Pantry. We are grateful for your support as we endeavor to help those in need in our community.

The Angier Area Food Pantry, Inc. provides food to hundreds of our neighbors each month. Our volunteers currently work each Tuesday and Thursday contributing about 90 hours per month serving an average of 1000 individuals per month. We are second among similar Harnett County operations in the amount of food received and distributed and your contribution makes it possible for our Pantry to continue to help those in need in these difficult economic times.

Sincerely,



William J. Baker

Treasurer

*Contributions to the Angier Area Food Pantry are tax deductible.
Tax ID Number 76-0709332*

Memo

To: Gerry Vincent, Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: July 29, 2020
Re: August 2020 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled August 4, 2020 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project

Final approvals have been received from NCDOT and the CAMPO Executive Committee has authorized the project to move to construction authorization. The project is currently in the hands of NCDOT Division 6 for authorization to advertise for bids. **The project is on hold with other NCDOT projects due to the budget issues. It is possible this project could be released since we have a "designated funding source". However, at present we are on hold status.**

Wastewater Inflow/Infiltration Evaluation

Bids were received on June 4, 2020 from Vortex and CMT. CMT was the low bidder at \$67,650.00 and awarded the project. The manhole rehabilitation work is currently underway. The project is anticipated to be completed in mid-August.

Wastewater Collection and Water System Master Plan

We are assembling copies of plans needed to update our Wastewater Collection and Water System Master Plans. The existing system maps were last updated in 2015 so plans for all new construction since that time are needed to accurately update our mapping. In addition, our "Future Water Distribution System" map has not been updated since 2007. Once we have assembled all of the post 2015 mapping, we will be requesting a proposal to update the Existing Wastewater Collection System Plan, Existing Water System Plan and Future Water Distribution System Master Plan. We will also evaluate the creation of a Future Wastewater Collection System Master Plan. We are targeting the end of the year for completion. No change of status since last month's report.

Future Potable Water Supply

Staff continues to monitor our water usage future needs and is coordinating with Harnett Regional Water to accommodate our future needs. The option to work with the City of Dunn to supply up to 2 MGD of water to Angier remains an alternative; however, we currently view working with HRW as the optimal alternative.

Additional Wastewater Treatment Capacity

We continue to coordinate with Harnett Regional Water regarding additional wastewater treatment capacity for the Town. HRW has begun the initial evaluations to work towards Plant expansion. They are considering doubling the capacity of the North Harnett Regional Wastewater Treatment Plant. We will be evaluating the purchase of either an additional 1 MGD or an additional 2 MGD.

Utility Rate Study Update

Envirolink was awarded the project to update our Utility Rate Study to account for large projected utility capital project. These include the purchase of additional wastewater treatment capacity, infrastructure improvements to allow for additional water supply, a 12-inch water main along the proposed Hwy 55 Bypass and the replacement of the Town's old core water system. A kick-off meeting was held on Wednesday, July 22, 2020 at Town Hall. At the meeting, Envirolink presented staff with a list of the information they would require. We anticipate the project will take 3 months to complete.

Construction Standards

The Construction Standards were adopted in March of 2000 and have not been updated since. Planning and Public Works are working together to amend the written technical specifications portion of the Construction Standards. In addition, we are in the process of evaluating the cost to revise and update all of the standard details. Given the scope of updating the standard details, the effort will require an outside drafting technician. This is an on-going effort.

Sanitary Sewer Flow Tracking

Through June 2020 our Average Daily Flow (ADF) to the North Harnett Regional Wastewater Treatment Plant is 0.557 MGD or roughly 55% of our 1.008 MGD treatment allocation. We are currently tracking 0.134 MGD in obligated but not yet tributary flows (7 different active residential developments). Therefore, our ADF + NYT flow is 68.6% of our allocation in the North Harnett Regional Plant or 57.2% of our overall treatment capacity when accounting for permitted treatment capacity at the land application facility at the end of Campbell Street.

Pump Station #1 – Dupree Street

We anticipate 100% plans for review within the next few weeks. Once received, staff will review the engineering plans and provide any comments to our consultant prior to application for permits.

Willow, Junny and West Lillington Sidewalk Extension – LAPP

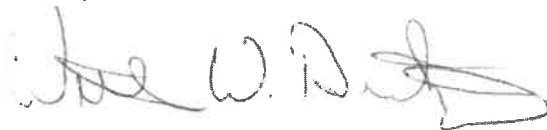
CAMPO approved our application for the “Junny Road Sidewalk Extension Project”. Staff has completed the initial EBS system on-line application with NCDOT and NCDOT has provided the formal agreement for Town execution. The Agreement is dated February 20, 2020. The project represents an extension of approximately 3,950-linear feet with a total project budget of \$1,782,500. Under the 80-20 LAPP funding guidelines, the Town match will be \$356,500. The Agreement with NCDOT has been executed by the Manager and sent to NCDOT. However, the project is under a hold status due to NCDOT budget issues. Based on my recent conversations with Division 6, it is likely this project will be pushed into the FY2021 cycle at the earliest. If that is the case, we will not be able to advertise for the engineering phase (PE) until sometime after October 2020. **No Change.**

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Service on the Pre-Development Committee.
- Service as a member of the TRC including the associated engineering reviews.
- Attendance as staff engineer at the Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bill Dreitzler", written over a light blue horizontal line.

Bill Dreitzler, P.E., Town Engineer

MONTHLY REPORT
ANGIER PARKS & RECREATION
July 28, 2020

- JACK MARLEY PARK FACILITIES ARE OPEN WITH THE EXCEPTION OF THE RESTROOMS AND PLAYGROUNDS. WE ARE FOLLOWING GOVERNOR COOPER'S ORDER OF PHASE 2 THAT WENT INTO EFFECT ON FRIDAY MAY 23 AT 5:00PM.
- ONCE GOVERNOR COOPER GOES INTO PHASE 3 WE ARE HOPING TO START FALL SPORTS IN SEPTEMBER AND HOST SOME TRAVEL BASEBALL/SOFTBALL TOURNAMENTS ON THE WEEKENDS IN THE FALL AS WELL.
- THE LOCAL PARKS AND REC. DIRECTORS HAVE A MEETING SCHEDULED FOR AUGUST 12 AT ANGIER PARKS AND REC OFFICE TO DISCUSS THE OPTIONS FOR PLAYING FALL SPORTS. WE ARE ALL IN AGREEMENT TO TRY AND DO SOME TIME OF SPORTS SEASON THIS FALL. WE ALSO WANT TO ALL BE ON THE SAME PAGE ABOUT WHAT WE ARE DOING, WHEN WE ARE DOING IT AND HOW WE ARE DOING IT.
- WE HAVE STARTED REACHING OUT TO CONTRACTORS TO REQUEST QUOTES FOR THE BASKETBALL COURT RENOVATION, THE ADDITIONAL PICNICE SHELTER BY FIELD 4 AND SECURITY CAMERA INSTALLATION THROUGH OUT JACK MARLEY PARK GROUNDS.
- WE ARE HOPING TO GET ALL (3) PROJECTS COMPLETED BY END OF DECEMBER.



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

Library Report – July 2020

This month we were able to be open every weekday, with hours extending to 10-4 for the general public, and 9-10am for senior citizens. We continue to do thorough cleaning and sanitizing throughout the day, and ensure that computers are cleaned immediately following patron use. We also continue to offer our curbside option from 8:30-4:30 daily.

We continued to have our summer programs through the entire month, with a total of 8 different programs offered for children of all ages. Programs were offered as virtual videos posted on the Facebook page, crafts to-go, a research/story telling program to-go, and BINGO games with prizes for reading books. We had one of the local child care centers contact us about our crafts, and we were able to send a total of 110 crafts to their children since they could not physically attend a program as in years past. We have also been able to provide craft supplies, such as glue, scissors, and markers to any child who may need them to complete crafts at home. We sent out over 140 crafts to kids that came to the library as well this month.

Our circulation and new patron numbers have continued to remain relatively high. As seen in stats from the county from the months of April and May, while all libraries were closed to public for the entire month, Angier had the most books circulated in the entire county. We are still seeing a steady number of curbside patrons, though a lot of people have chosen to come in to pick out their own books. Computer use has gone up this month, and we have started to get patrons now asking for copies and faxes again.

With the new fiscal year, we have begun to work on ordering new books, to include non-fiction items meant to replace outdated material that was previously cleared from the shelves. We are also now starting to get fall programs organized, with options being put together on whether in person programming happens, or if we will need to remain virtual through the fall. We will continue to monitor what schools are doing and have begun to compile a list of resources for parents who will be choosing to do homeschool options versus public school this year.

Katy Warren
Library Director

Door Count	1097
Hours Open	174.5 curbside 129 public access
Paperback Exchange Books Circulated	0
Number of Volunteers	0
Number of Volunteer Hours	0
*Reference Questions	0
Notaries	0
Book-A-Librarian Appointments	0
Tests Proctored	0

Library:	Angier
Month:	July
Year:	2020

	# of Programs	Program Attendance
Children's Programs	8	295
YA Programs	2	2
Children's Outreach	0	0
Adult Programs	0	0
Adult Outreach	0	0
Meeting Room	0	0

****If applicable, please categorize the programs from above into the following categories. See below for more details.**

	Early Literacy		STEAM/STEM		Technology		Job/Career		Adult Literacy	
	# programs	attendance	# programs	attendance	# programs	attendance	# programs	attendance	# programs	attendance
Children (Birth-Age 12)	8	295	2	2	0	0	0	0	0	0
YA (Ages 13-18)	2	1	1	1	0	0	0	0	0	0
Adults	0	0	0	0	0	0	0	0	0	0

***Reference Questions**-Reference questions are no longer categorized by general, technology, or job/career. Simply count all questions and record the total number above. You may choose to count every question during the month or provide a sampling count by counting 1 week and multiply by 4.

****Definitions:**

Early Literacy Program-any program for children birth to age 5 that involves activities that models and/or promotes pre-literacy skills such as vocabulary, print motivation, print awareness, narrative skills, letter knowledge and phonological awareness. Examples include but are not limited to activities such as reading aloud, storytelling, story related arts and crafts, music, nursery rhymes, readers' theatre, finger plays, flannel board stories and games, etc...

STEM/STEAM Program-any program or active play/discovery session in which the primary subject matter is related to science, technology, engineering, art and/or math. Examples include but are not limited to programs such as Lego club, arts/crafts, science experiments and demonstrations, computer coding, etc..

Adult Literacy Program-Library sponsored/supported programs or small group sessions in which the primary subject matter is related to adult literacy skills for ages 18 and up. Examples include but are not limited to programs or learning sessions for English as a second language learners, GED preparation, literacy coaching/tutoring, etc...

MONTHLY CIRCS

JUNE 2020

Circs by Location	AC PUB	AC SCH	ANGIER	Boone Trl	COATS	DUNN	ERWIN	MAIN	TOTALS
Adult Fiction	39	2	380	2	58	341	61	582	1465
Adult Nonfiction	18	0	65	3	8	44	3	229	370
LRGPRT-FIC	6	0	532	0	4	212	6	186	946
LRGPRT-NONFIC	0	0	2	0	0	1	0	4	7
YA/Teen Fiction	4	0	42	0	3	19	4	85	157
YA/Teen Nonfic	1	0	39	0	0	1	2	6	49
Juvenile Fiction	4	4	319	0	7	83	52	411	880
Juvenile Nonfic	2	0	129	0	1	25	15	335	507
Easy	5	0	337	0	13	105	30	659	1149
Audio Books	0	0	38	0	4	49	3	70	164
DVDs	0	0	61	4	5	18	1	241	330
MAGAZINES	0	0	0	0	0	3	0	6	9
MUSIC	0	0	0	0	0	0	0	7	7
TEACH. AIDS/KITS	0	0	0	0	0	0	0	2	2
EQUIPMENT	0	0	0	0	0	0	0	4	4
InterLibrary Loans	0	0	0	0	0	0	0	0	0
PBK Exchange	0	0	0	0	0	102	0	0	102
CIRCS BY BRANCH	79	6	1944	9	103	1003	177	2827	6148
New Patrons	4	0	12	1	0	18	2	74	111
Active Borrowers	2606	2489	9904	206	3051	14754	3880	54946	91836
Holds Sent to Cardinal	0	0	233	0	32	210	67	361	903
Holds Received from Cardinal	9	0	207	0	7	136	25	297	681
Holds Sent Intra-Harnett	0	0	233	0	69	189	71	227	789
Holds Received Intra-Harnett	24	4	213	0	35	133	52	341	802
Items Added	11	20	60	17	76	107	15	549	855
Items Deleted	1	0	50	0	4	60	1	1691	1807

MONTHLY CIRCS

MAY 2020

Circs by Location	ACPUB	ACSCH	ANGIER	Boone Trl	COATS	DUNN	ERWIN	MAIN	TOTALS
Adult Fiction	0	0	335	0	38	314	6	273	966
Adult Nonfiction	0	0	89	0	4	38	8	102	241
LRGPRT-FIC	0	0	540	0	9	168	1	110	828
LRGPRT-NONFIC	0	0	4	0	0	0	0	4	8
YA/Teen Fiction	0	0	83	0	0	15	3	37	138
YA/Teen Nonfic	0	0	5	0	0	4	2	2	13
Juvenile Fiction	0	4	250	0	8	56	35	120	473
Juvenile Nonfic	0	1	146	0	3	26	10	104	290
Easy	0	1	512	0	26	182	12	224	957
Audio Books	0	0	43	0	0	43	1	28	115
DVDs	0	0	28	0	0	20	4	98	150
MAGAZINES	0	0	0	0	0	3	0	2	5
MUSIC	0	0	0	0	0	1	0	1	2
TEACH. AIDS/KITS	0	0	0	0	0	0	0	2	2
EQUIPMENT	0	0	0	0	0	0	0	3	3
InterLibrary Loans	0	0	0	0	0	0	0	0	0
PBK Exchange	0	0	0	0	0	29	0	0	29
CIRCS BY BRANCH	0	6	2035	0	88	899	82	1110	4220
New Patrons	3	3	17	0	0	5	0	37	65
Active Borrowers	2602	2489	9892	205	3051	14736	3878	54874	91727
Holds Sent to Cardinal	0	0	118	0	0	103	9	264	494
Holds Received from Cardinal	4	1	37	0	10	46	11	83	192
Holds Sent Intra-Harnett	0	0	115	0	1	149	23	205	493
Holds Received Intra-Harnett	2	0	220	0	7	72	20	178	499
Items Added	17	0	50	28	97	111	19	284	606
Items Deleted	1	0	27	1	245	216	0	183	673

MONTHLY CIRCS

APRIL 2020

Circs by Location	ACPUB	ACSCH	ANGIER	Boone Trl	COATS	DUNN	ERWIN	MAIN	TOTALS
Adult Fiction	5	0	242	0	7	219	7	247	727
Adult Nonfiction	2	0	72	1	0	13	1	95	184
LRGPRT-FIC	0	0	383	0	0	142	1	87	613
LRGPRT-NONFIC	0	0	6	0	0	0	0	0	6
YA/Teen Fiction	0	0	45	0	0	10	3	32	90
YA/Teen Nonfic	0	0	4	0	0	4	1	14	23
Juvenile Fiction	62	0	146	0	0	35	42	146	431
Juvenile Nonfic	75	0	149	0	0	24	15	104	367
Easy	61	0	370	0	0	111	15	325	882
Audio Books	0	0	31	0	0	11	0	44	86
DVDs	0	0	42	0	0	15	0	94	151
MAGAZINES	0	0	0	0	0	0	0	3	3
MUSIC	0	0	0	0	0	0	0	0	0
TEACH. AIDS/KITS	0	0	0	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0	0	4	4
InterLibrary Loans	0	0	0	0	0	0	0	0	0
PBK Exchange	0	0	0	0	0	47	0	0	47
CIRCS BY BRANCH	205	0	1490	1	7	631	85	1195	3614
New Patrons	3	0	14	0	0	2	1	27	47
Active Borrowers	2598	2487	9872	205	3051	14734	3878	54842	91667
Holds Sent to Cardinal	0	0	63	2	0	86	5	152	308
Holds Received from Cardinal	0	0	35	1	0	32	5	69	142
Holds Sent Intra-Harnett	0	0	120	5	0	159	4	203	491
Holds Received Intra-Harnett	4	0	199	24	6	102	2	156	493
Items Added	20	0	50	50	107	145	0	391	763
Items Deleted	0	0	1	0	89	0	0	62	152

MONTHLY CIRCS

MARCH 2020

Circs by Location	ACPUB	ACSCH	ANGIER	Boone Trl	COATS	DUNN	ERWIN	MAIN	TOTALS
Adult Fiction	100	5	487	6	85	781	95	1225	2784
Adult Nonfiction	32	3	142	11	35	134	54	886	1297
LRGPRT-FIC	9	0	617	1	26	452	16	501	1622
LRGPRT-NONFIC	0	0	1	0	2	2	1	8	14
YA/Teen Fiction	4	0	74	0	4	26	19	269	396
YA/Teen Nonfic	0	0	12	0	4	13	5	120	154
Juvenile Fiction	31	244	364	9	51	213	188	922	2022
Juvenile Nonfic	46	276	346	18	27	194	193	1036	2136
Easy	105	442	529	11	127	525	313	2800	4852
Audio Books	0	0	48	3	1	79	4	271	406
DVDs	5	0	140	9	20	155	21	850	1200
MAGAZINES	0	0	0	0	0	8	0	19	27
MUSIC	1	0	0	0	0	1	0	14	16
TEACH. AIDS/KITS	0	0	1	0	0	0	0	28	29
EQUIPMENT	3	0	0	0	0	0	0	15	18
InterLibrary Loans	0	0	0	0	0	0	0	0	0
PBK Exchange	0	0	0	0	35	116	0	55	206
CIRCS BY BRANCH	336	970	2761	68	417	2699	909	9019	17179
New Patrons	9	2	24	4	5	19	5	899	967
Active Borrowers	2595	2487	9860	205	3051	14733	3877	54813	91621
Holds Sent to Cardinal	6	0	315	13	28	246	71	463	1142
Holds Received from Cardinal	29	2	158	2	34	238	42	359	864
Holds Sent Intra-Harnett	2	0	190	15	41	151	51	168	618
Holds Received Intra-Harnett	22	7	130	2	46	117	41	259	624
Items Added	9	0	94	24	194	166	67	475	1029
Items Deleted	0	1	107	1	366	14	0	1552	2041



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

August 4, 2020

Public Works staff report for the Month of August.

- Staff read approximately 3000 water meters for billing the month of July, approximately 2950 of those were radio read meters, and we read those meters in 4 hours.
- Staff cut 30 holes in water meter lids for the new radio read meters.
- Staff took 25 loads of limbs to the landfill the month of June (44.04 tons)
- Staff took 9 loads of Household to the landfill the month of June (8.70 tons)
- Staff took 3 loads of leaves to local farmer.
- Staff installed water sampling station at 25A Honeycutt drive
- Staff installed water sampling station at Tobacco Road
- Staff installed water sampling station at Tram road
- Staff cleaned ditch along NC 210 between Park and Johnson street
- Staff cleaned ditch behind Buster Matthew Garage
- Staff cut the grass along the shoulders of the roadways around Town
- Staff installed a mixer at Pump station # 3.
- Staff cleaned Sewer pump stations
- Staff cut grass around Town
- Staff fixed water leak at April court
- CMT is rehabbing manholes around Town
- Staff installed a water spigot and backflow in the courtyard
- Staff cut Sewer outfall lines
- Staff fixed sink hole in Woodcroft Subdivision
- Staff installed 5 water meters at Bellewood subdivision
- Staff repaired water leak at James street
- Staff inspected sewer lines at Lynn Ridge
- Staff did proof roll on the subgrade at Glenn Ridge and Katheryn's retreat



Town of Angier
Planning & Inspections Department
919-331-6702



Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Planning and Inspections Department
Monthly Report: June 2020

Permitting Totals – Month of July 2020:

Total Permits Issued: **51**

Building Inspections Performed: **129**

New Construction Permits Issued - Residential: **20**

New Construction Permits Issued - Commercial: **0**

Total Fees Collected: **\$21,678.75**

2020-2021 Fiscal Year Totals:

New Construction - Residential: **28**

New Construction - Commercial: **0**

Total Fees Collected: **\$34,129.00**



Town of Angier
Planning & Inspections Department
919-331-6702



Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Subdivisions – Current Status:

Southern Acres: Home Construction Nearing Build Out

Whetstone Phase II: Construction Underway

Bellewood: All Residential Phases Recorded, Home Construction Underway

Kathryn's Retreat: Phases I & II recorded, Home Construction Underway

Coble Farms West: Preliminary Plat Conditionally Approved, Pending Off-Site Utilities

Honeycutt Oaks PUD: Construction Drawings Nearing Approval

Glen Meadow Phase II: Construction Underway

Lynn Ridge: Construction Drawings Approved, Construction to Begin Soon

Tuscarora Grove: Preliminary Plat Approved, Construction Drawings Under Review

Highland Ridge: Preliminary Plat Under Review Conditionally Approved

Future Development – Current Status:

Dupree Property (Kennebec Church Rd) – Annexation and Rezoning Pending

Multifamily & Nonresidential Projects – Current Status:

La Mission De L'esprit Church (7975 NC 210 N.): Construction Ongoing

Angier Plaza Phase II (W. Dupree St/Rawls Rd): Site Plan Approved for Restaurant, Retail, Office Uses; Pending Off-site Utilities

Andrews Landing Townhomes (8316 S. NC 55 HWY): Site Plan Approved – 9 Townhome Building Permits Issued

Code Enforcement Spreadsheet Attached

July 2020 Code Enforcement Report

All Active and Recently Closed Violation Files

File Number	Site Address	Property Owner	Nature of Violation	Date Cited	Date Closed	Current Status
18-107	102 N Dunn St	Henry Williams	Minimum Housing Case	11/6/2018		Unfit for Habitation. Vacated and Closed March 15, 2019. Ordinance to Repair or Demolish Recorded 4/23 - Deadline: July 20th. Property under Contract - New Buyer wishes to repair dwelling.
19-021	191 W Lillington St	Rhunell Chatmon	Minimum Housing Case	2/25/2019		Unfit for Habitation. Vacated and Closed June 10, 2019. Owner in progress to convert structure to uninhabitable storage building.
19-158	91 S Johnson St	Patricia Olvera	Minimum Housing Case	10/14/2019		Unfit for Human Habitation. Ordinance to Vacate and Close Dwelling adopted by the Board on 3/3/2020. Dwelling Boarded 4/9/20.
19-159	67 S Cross St	Terry McDougald	Minimum Housing Case	10/14/2019		Unfit for Human Habitation. Ordinance to Vacate and Close Dwelling adopted by the Board on 3/3/2020. Dwelling Boarded 4/9/20.
19-178	738 Chalybeate Springs Rd	Lillian Wells	Unscreened Dumpster	1/3/2020		Appeal Denied. Citations will Resume
19-182	45 Fish Dr	Passport Door Systems, Inc.	Unscreened Dumpster	1/3/2020		Screening Nearing Completion
2020						
20-001	441 N Raleigh St	Eastern Pride, Inc.	Unscreened Dumpster	1/2/2020		Civil Penalties Issued. One Dumpster Removed
20-003	123 E Depot St	Curtis Perry	Unscreened Dumpster	1/2/2020		Civil Penalties Issued
20-013	167 Shelly Drive	Lane North Park Apts, LLC	Noncompliant Dumpster Enclosure	2/12/2020		Civil Penalties Issued
20-019	201 W Lillington St	Jennie Scriven	Min Housing Case	4/9/2020		Order to Repair or Vacate and Close issued 4/30 - Deadline July 27th. Property sold June 2020. New property owner in progress of renovating dwelling for habitation.
20-037	270 E Depot St	Edwin Castro	Uncontained Chickens	5/6/2020		Warning Letter Issued/Regular inspections continue
20-038	251 Fish Dr	Benchwarmer Holdings, LLC	Variance Noncompliance - Dumpster	5/7/2020		Violation Letter Issued. Owner has contract to construct enclosure
20-041	949 N Raleigh St	Ma Lourdes Martinez	Uncontained Chickens	5/12/2020		Violation Letter Issued/Regular inspections continue
20-044	130 Oakwood Drive	Willie Mae McKoy	Occupancy prior to appvd inspections	5/26/2020		Building Inspections in progress
20-046	72 Cindy Drive	Jennifer Williams	Shipping Container	5/29/2020		Citation Issued, Owner to Remove
20-051	120 Courtland Dr	Marshall & Elizabeth Olds	High Grass	6/15/2020	7/8/2020	CLOSED
20-053	N Raleigh St	Furnace Marketplace	High Grass	6/22/2020	7/8/2020	CLOSED
20-054	W Church St	J F McMillan	High Grass	6/22/2020	7/8/2020	CLOSED
20-055	114 Lester St	Kay Autry	High Grass	6/22/2020	7/8/2020	CLOSED
20-056	115 N Willow St	David Chapoton	High Grass	6/22/2020	7/8/2020	CLOSED
20-057	50 N Dunn St	Shirley Hickman	Minimum Housing Case	6/30/2020		Inspection Request Letter Sent, Need interior inspection to proceed
20-058	166 N Raleigh St	Silverstone Investments, LLC	High Grass	7/6/2020		Violation Letter Issued
20-059	833 N Raleigh St	Janet Grimes	Debris at Street	7/6/2020		Violation Letter Issued
20-060	949 N Raleigh	MaLourdes Martinez	High Grass	7/8/2020		Violation Letter Issued
20-061	105 N Raleigh	Shri Sharada Petroleum	High Grass	7/8/2020		Violation Letter Issued
20-062	56 N Broad St	Advance Holdings, LLC	Tall Vegetation	7/17/2020		Violation Letter Issued
20-063	26 N Broad St	Tim Coccione	Tall Vegetation	7/17/2020		Cancelled/See file note.
20-064	115 S Raleigh St	Torres Investments, LLC	Unpermitted Work	7/28/2020		Notice of Permits Required Issued



Angier Police Department

P.O. Box 278, 55 North Broad Street West

Angier, North Carolina 27501

Office (919) 639-2699

Chief of Police

Arthur R. Yarbrough, Jr.

ayarbrough@angier.org

Date July 29,, 2020
To Town Manager Gerry Vincent
From Arthur R. Yarbrough, Jr

Subject Matter: July 2020 Police Activities
Statistical Data

****Police activities for the month of July consisted of 2,653 calls for Service/Officer initiated activities (call logs). Officers investigated 28 (oca) incidents involving 9 offenses. Of the offenses committed 6 individuals were arrested on a total of 8 charges.**

****Traffic enforcement activities included 30 traffic stops, 21 citations issued totaling 32 charges. 14 verbal warnings were given. There were also 22 traffic accidents investigated during this period.**

****Other activities**

Officers completed 1,227 security checks, 110 business contacts and 1,058 subdivision checks. (documented sub check is when an officer patrols thru the entire subdivision)

**** During this period of the covid 19 epidemic the police department will be as visible as possible, thru out our town. This should help to continue the sense of security that our citizens expect in our town.**

**** The police department has filled our 2 vacant positions at this time. Officer Helms from RPD and Officer Creech from Micro PD. Both Officers have many years of experience and specialized training. We are very pleased to welcome them to the team.**

**** I would like to express my thanks to all the Officers whom have worked extra hours and many events with very little time off during these troubling times. I understand that they also have families and worries of their own yet I have heard not one complaint from an Officer. Also like to thank our great citizens for their support of our Officers.**

Call Log Call Type Summary

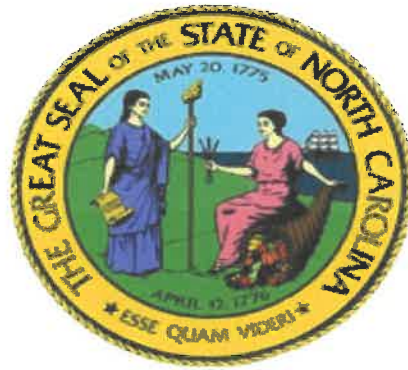
Angier Police Department

06/29/2020 - 07/29/2020

<No Call Type Specified>	8	911 Hang Up - 911 Hang Up	10
Alarm Activation - Alarm Activation	18	Animal Complaint - Animal Complaint	8
Assist EMS - Assist EMS	9	Assist Motorist - Assist Motorist	5
Assist Other Agency - Assist Other Agency - Law Enforcement	7	Breaking and Entering - Breaking and Entering	5
Business Walk Thru - Business Walk Thru	110	Careless and Reckless Vehicle - Careless and Reckless Vehilce	1
Citizen Complaint - Citizen Complaint	4	Crash - Traffic Accident	19
Disturbance - Disturbance	20	Domestic Dispute - Domestic Dispute	6
Drug Activity - Drug Activity	1	DWI - Driving While Impaired	1
Escort - Escort	11	Found Property - Found Property	1
Fraud - Fraud	3	H&R - Hit and Run	1
Harrassing Phone Calls - Harrassing Phone Calls	2	Kidnapping - Kidnapping	1
Larceny - Larceny	7	Mental Subject - Mental Subject	7
Missing Juvenile - Missing Juvenile	2	Property Damage - Property Damage	3
Security Check - Security Check	1,227	Sexual Assault - Sexual Assault	1
Stand-By - Stand-By	1	Stolen Property - Possession of Stolen Property	1
Subdivision Check - Subdivision Check	1,058	Suspicious Activity - Suspicious Activity	16
Suspicious Person - Suspicious Person	6	Suspicious Vehicle - Suspicious Vehicle	10
Traffic Stop - Traffic Stop	30	Trespassing - Trespassing	13
TWO - Talk With Officer	11	Warrant Service - Warrant Service	2
Welfare Check - Welfare Check	7		

Total Number Of Calls: 2,653

State of North Carolina
Alcoholic Beverage Control Commission
ABC Law Enforcement Monthly Report
GS 18B-501(f1)



Board:

Angier Town

Reporting Month / Year:

Jul-20

Regulatory Activity and Training	
Violations Reports Submitted to ABC Commission	0
Total Number of Offenses Contained in Reports	0
Sell to Underage Campaign Checks	0
Permittee Inspections	0
Compliance Checks	0
Seller / Server Training	0
Alcohol Education	0

ABC Law Violations	At Permitted Establishment	Away From Permitted Establishment
Sell / Give to Underage		0
Attempt to Purchase / Purchase by Underage		0
Underage Possession		0
Unauthorized Possession		0
Sell / Give to Intoxicated		0
All Other Alcohol Related Charges		0
Total:		0

Controlled Substance Violations	At Permitted Establishment	Away From Permitted Establishment
Felony Drug Related Charges		2
Misdemeanor Drug Related Charges		3
Total:		5

Other Offenses	At Permitted Establishment	Away From Permitted Establishment
Driving While Impaired		1
All Other Criminal Charges		32
Total:		33

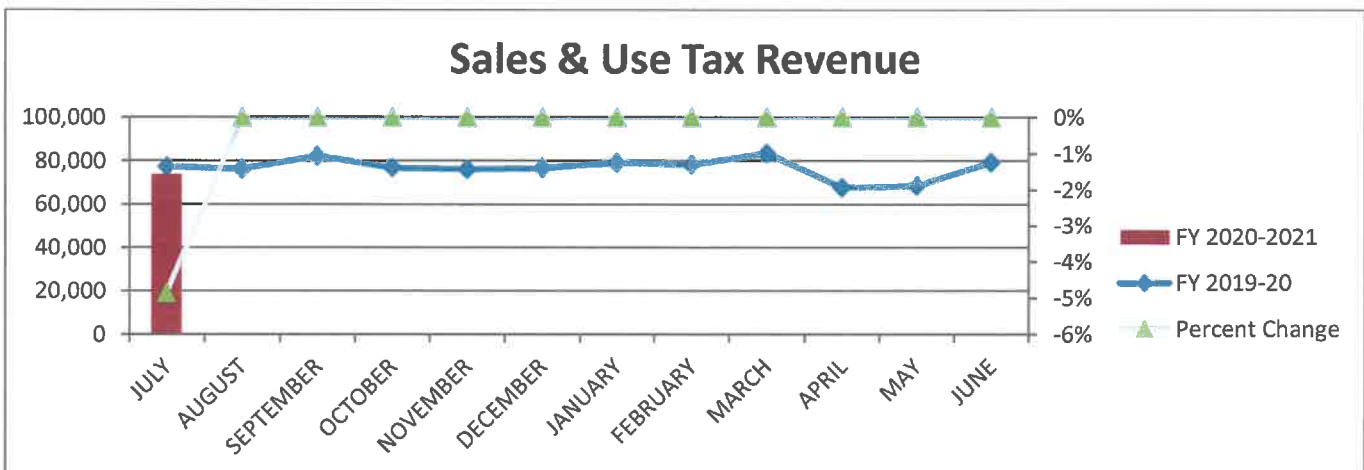
TOTAL CRIMINAL CHARGES:	38
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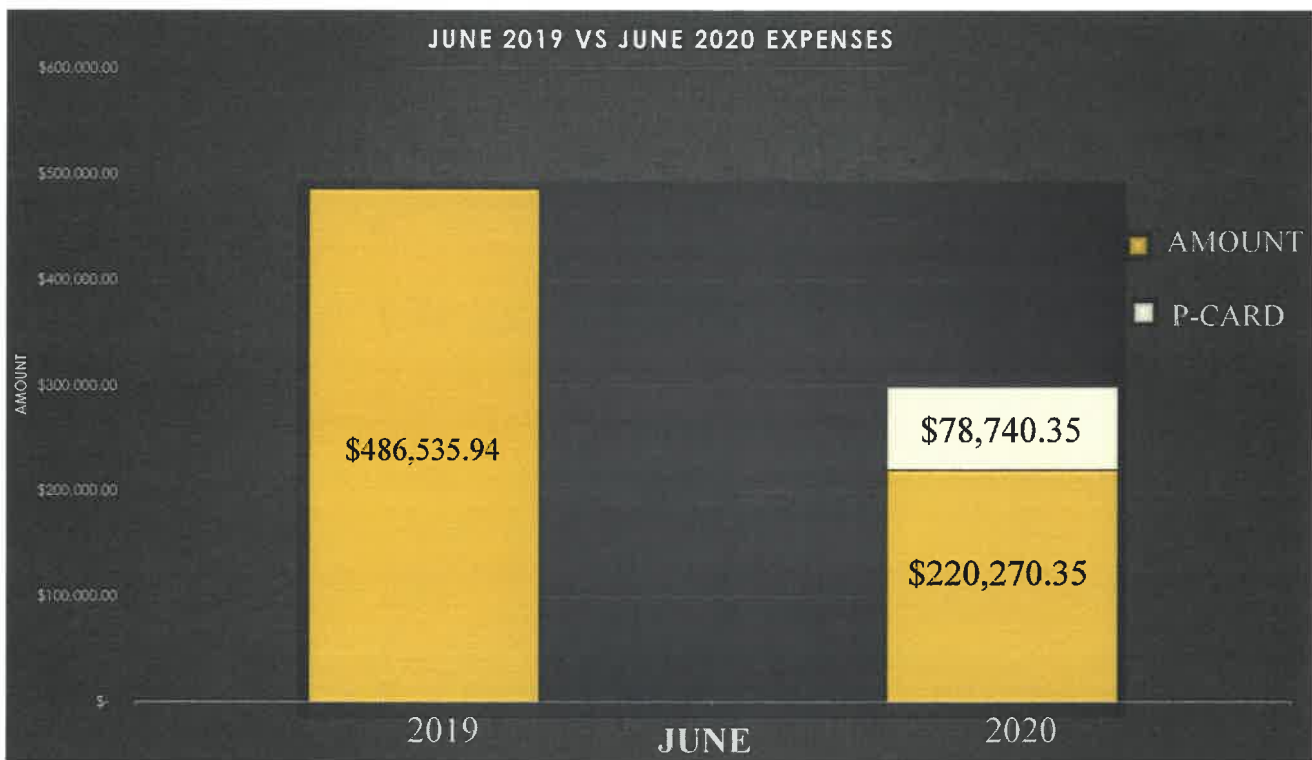


FINANCE MONTHLY REPORT FOR THE MONTH OF: June 2020

- Processed payroll on 6/5/20 \$57,452.80 and 6/19/20 \$50,382.03 (these are the net figures)
- Compiled & Submitted Monthly Retirement Report on 6/30/20 \$21,483.87
- Remitted Federal & State payroll tax on 6/5/20 and 6/19/20
- Invoiced Harnett County SRO Contract for June 2020 \$5047.17
- Sent out reminders for annual evaluations
- Held Open Enrollment Meetings 6/9/2020 and 6/10/2020 and worked with insurance companies to ensure the switch over for Dental and Vision employees went well. Also we implemented 4 new insurance policies (Short Term Disability, Long Term Disability, Term Life Insurance and Critical Illness)

SALES AND USE TAX ANALYSIS 2012-2020								
	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-2021
JULY	\$ 41,365.95	\$ 45,037.32	\$ 50,244.39	\$ 56,084.29	\$ 66,869.58	\$ 65,195.40	\$ 77,370.47	\$ 73,777.08
AUGUST	\$ 46,654.79	\$ 45,670.51	\$ 49,930.99	\$ 55,557.40	\$ 61,087.65	\$ 72,533.17	\$ 76,455.85	\$ -
SEPT	\$ 49,086.63	\$ 52,446.12	\$ 55,797.12	\$ 67,886.26	\$ 66,601.23	\$ 73,538.08	\$ 82,101.99	\$ -
OCT	\$ 45,287.95	\$ 43,269.18	\$ 53,165.24	\$ 52,701.25	\$ 61,370.24	\$ 58,542.31	\$ 76,940.98	\$ -
NOV	\$ 41,332.42	\$ 50,359.42	\$ 43,719.03	\$ 60,488.28	\$ 65,335.23	\$ 66,991.57	\$ 76,243.84	\$ -
DEC	\$ 36,683.68	\$ 39,041.39	\$ 51,358.88	\$ 62,670.74	\$ 67,374.14	\$ 69,018.88	\$ 76,768.83	\$ -
JAN	\$ 40,005.53	\$ 49,563.38	\$ 48,985.49	\$ 60,488.28	\$ 59,520.04	\$ 71,875.13	\$ 79,174.71	\$ -
FEB	\$ 46,362.69	\$ 46,618.33	\$ 50,354.19	\$ 64,688.65	\$ 68,248.48	\$ 75,991.44	\$ 78,426.77	\$ -
MARCH	\$ 48,422.31	\$ 58,298.98	\$ 60,691.74	\$ 73,243.06	\$ 75,235.74	\$ 80,537.79	\$ 83,543.99	\$ -
APRIL	\$ 38,785.44	\$ 44,937.03	\$ 44,835.77	\$ 53,970.97	\$ 57,544.30	\$ 65,539.52	\$ 67,996.27	\$ -
MAY	\$ 42,789.11	\$ 42,622.56	\$ 47,875.96	\$ 60,008.79	\$ 58,211.82	\$ 64,390.11	\$ 68,856.81	\$ -
JUNE	\$ 48,162.72	\$ 47,167.89	\$ 57,925.24	\$ 70,884.97	\$ 71,628.50	\$ 82,125.20	\$ 79,460.71	\$ -
TOTAL	\$ 524,939.22	\$ 565,032.11	\$ 614,884.04	\$ 738,672.94	\$ 779,026.95	\$ 846,278.60	\$ 923,341.22	\$ 73,777.08
Increase/(Decrease) Previous FY	\$ -	\$ 40,092.89	\$ 49,851.93	\$ 123,788.90	\$ 40,354.01	\$ 67,251.65	\$ 75,260.41	\$ (3,593.39)
% Growth	0.00%	7.10%	8.11%	16.76%	5.18%	7.95%	8.35%	-4.87%





June 2019 had several large expenses resulting in significant variance, they are as follows:

- Curtis David Johnson - \$54,000
- BB&T Governmental Finance - \$65,541.69
- Harnett Regional Water - \$63,168.45



UTILITIES USAGE AND REVENUE SUMMARY

	FY 2018-2019		FY 2019-2020		% CHANGE USAGE	% CHANGE REVENUE
	USAGE	REVENUE	USAGE	REVENUE		
JULY	19,832,912	\$ 182,428.09	22,951,536	\$ 196,885.39	15.72%	7.92%
AUGUST	20,362,527	\$ 183,233.17	21,396,184	\$ 189,638.86	5.08%	3.50%
SEPTEMBER	19,601,581	\$ 179,031.60	21,821,213	\$ 193,342.47	11.32%	7.99%
OCTOBER	18,573,008	\$ 176,056.66	19,010,969	\$ 180,700.65	2.36%	2.64%
NOVEMBER	20,907,909	\$ 187,032.86	19,417,795	\$ 182,938.84	-7.13%	-2.19%
DECEMBER	17,611,075	\$ 171,827.72	21,789,979	\$ 190,420.08	23.73%	10.82%
JANUARY	20,133,905	\$ 183,074.26	17,929,158	\$ 176,249.42	-10.95%	-3.73%
FEBRUARY	18,889,823	\$ 177,559.51	19,582,947	\$ 182,507.22	3.67%	2.79%
MARCH	17,256,142	\$ 169,529.03	19,792,841	\$ 185,637.31	14.70%	9.50%
APRIL	20,615,627	\$ 185,837.86	21,100,726	\$ 190,595.32	2.35%	2.56%
MAY	19,410,596	\$ 180,307.84	20,263,941	\$ 188,076.51	4.40%	4.31%
JUNE	22,367,055	\$ 194,734.16	26,458,902	\$ 218,192.63	18.29%	12.05%
Y-T-D TOTAL	235,562,160	2,170,653	251,516,191	2,275,185	6.77%	4.82%
MONTHLY AVERAGE	19,630,180	180,888	20,959,683	189,599	6.96%	4.85%



FY 2019 vs FY 2020 (Recovered Delinquencies)

5,151.12

FY 2019

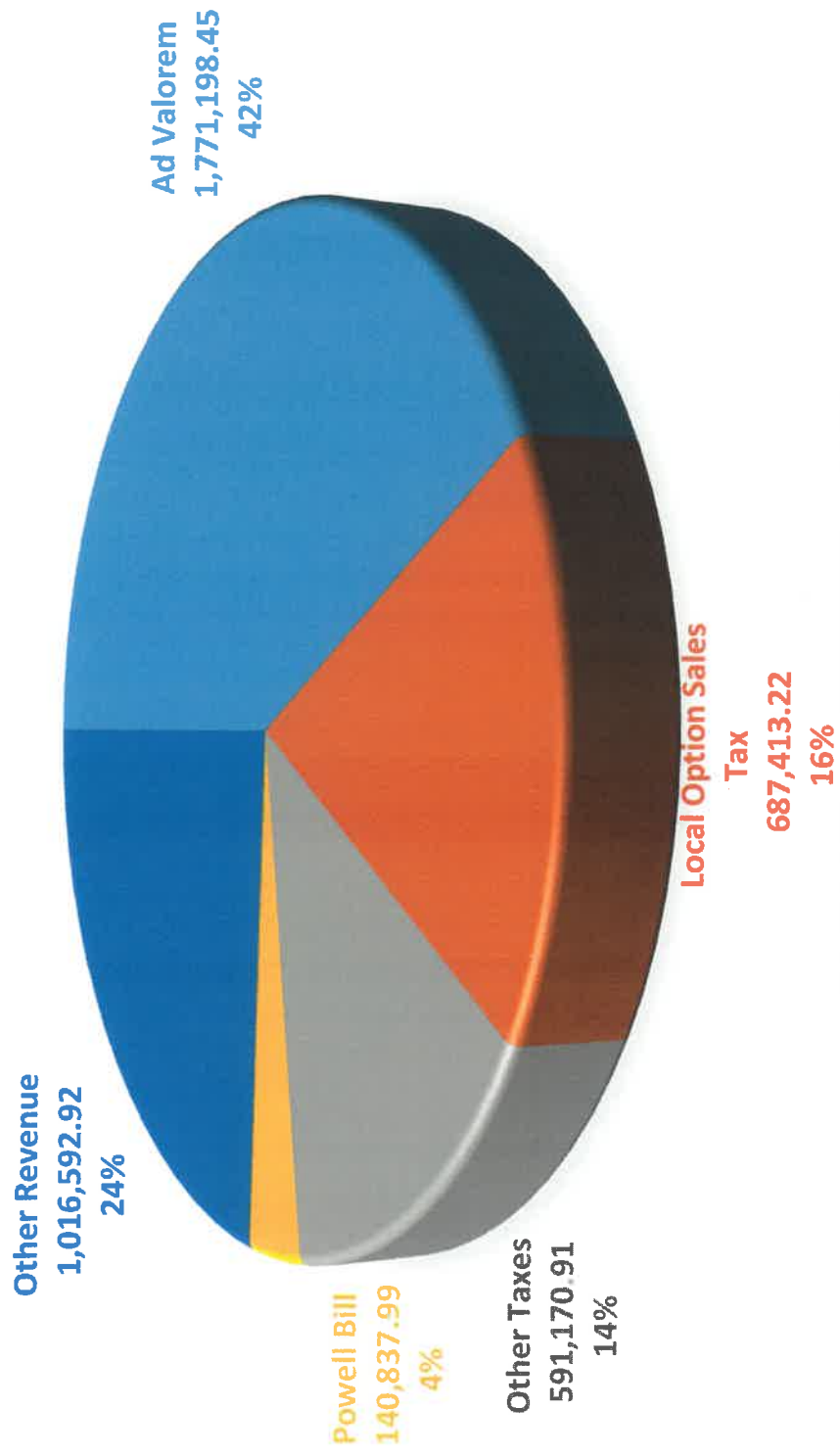
5,926.95

FY 2020

* The FY 2020 this is for June 16th and July 14th set offs



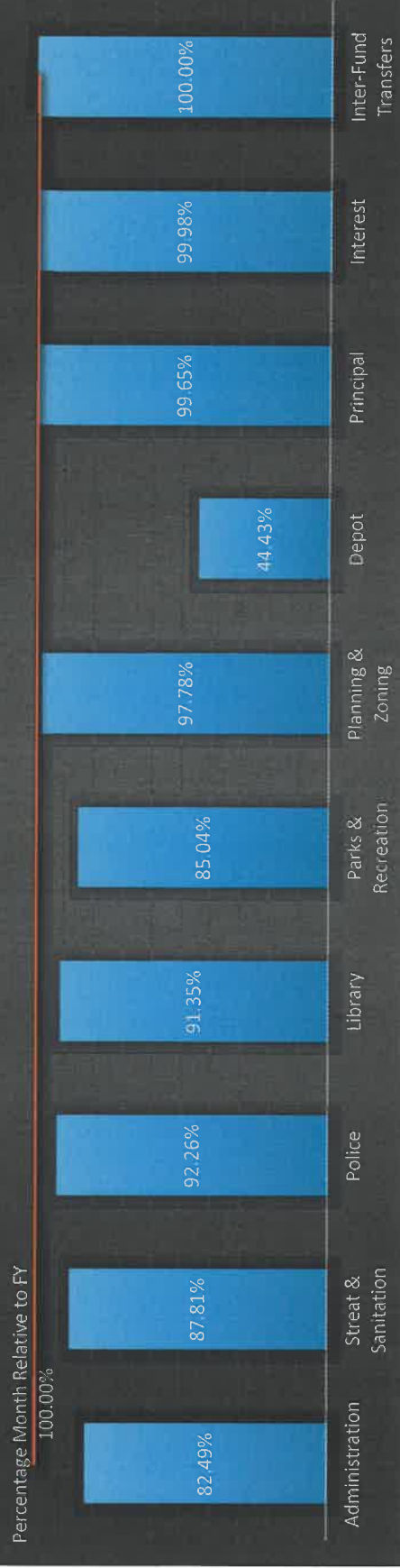
GENERAL FUND REVENUE (INCLUDING POWELL BILL)





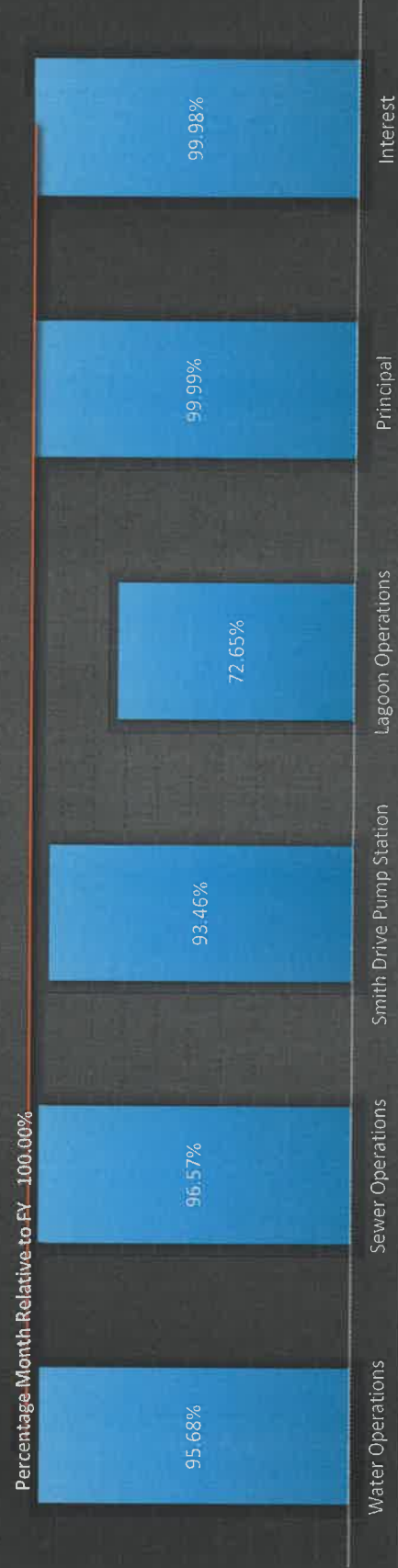


General Fund Departmental % Spent Relative to Month within Fiscal Year 2020





Water & Sewer Fund Departmental % Spent Relative to Month within Fiscal Year 2020





FY 2020 Cash Flow Report

Months	General Fund*	Powell Bill	HWY 210 Project	Wake County Tank Project	Water & Sewer Fund*	Water & Sewer CRF	Angier Elementary Drainage Project	Debt Service Reserve Fund	Total Cash Flow
July	808,450.47	224,359.81	5,976.47	(312,756.02)	190,547.54	555,922.00	15,190.89	127,063.00	1,614,754.16
August	371,738.50	219,754.70	5,976.59	(312,756.02)	101,948.72	555,922.00	15,190.89	127,063.00	1,084,838.38
September	191,989.12	289,644.85	5,976.69	(312,756.02)	513,592.89	555,922.00	15,190.89	127,063.00	1,386,623.42
October	141,032.74	289,396.48	5,976.80	(312,756.02)	423,517.00	555,922.00	15,190.89	127,063.00	1,245,342.89
November	237,647.07	285,731.96	5,976.92	(312,756.02)	988,316.90	555,922.00	15,190.89	127,063.00	1,903,092.72
December	619,244.44	350,788.48	5,477.04	(312,756.02)	1,045,565.51	555,922.00	15,190.89	127,063.00	2,406,495.34
January	320,064.23	350,797.79	5,477.19	(312,756.02)	1,052,891.61	555,922.00	15,190.89	127,063.00	2,114,650.69
February	409,722.11	350,340.81	5,477.32	(312,756.02)	1,150,803.60	555,922.00	15,190.89	127,063.00	2,301,763.71
March	320,800.49	350,347.79	1,562.44	3.33	802,938.11	555,922.00	15,190.89	142,763.00	2,189,528.05
April	28,325.46	82,965.22	1,562.47	3.33	793,350.52	555,922.00	15,190.89	142,763.00	1,620,082.89
May	(112,722.35)	80,910.26	4,692.99	3.33	843,242.36	555,922.00	15,190.89	142,763.00	1,530,002.48
June	156,602.33	80,162.34	4,693.04	3.33	1,064,135.54	-	15,190.89	142,763.00	1,463,550.47

FY 2020 Investment of Idle Funds Report

Months	NCCMT General Fund	NCCMT W/S Fund	First Bank General Fund	First Bank W/S Fund	First Bank G/F MMKT	First Bank W/S MMKT	Total Investments
July	1,732,915.18	71,108.81	1,000,000	1,500,000	420,037.35	1,489,223.35	6,213,284.69
August	1,813,403.37	71,229.68	1,000,000	1,500,000	420,394.24	1,490,488.69	6,295,515.98
September	1,957,906.08	71,341.76	1,000,000	1,500,000	420,739.91	1,491,714.23	6,441,701.98
October	2,037,912.44	71,560.60	1,000,000	1,500,000	421,097.40	1,492,981.68	6,523,552.12
November	2,117,826.96	71,925.50	1,000,000	1,500,000	421,424.59	1,494,141.74	6,605,318.79
December	2,271,167.47	72,013.65	1,000,000	1,500,000	421,728.93	1,495,220.76	6,760,130.81
January	2,853,416.66	72,091.72	1,000,000	1,500,000	422,032.66	1,496,297.61	7,343,838.65
February	2,936,166.96	72,291.40	1,000,000	1,500,000	422,316.99	1,497,305.69	7,428,081.04
March	3,089,406.85	440,748.80	1,000,000	1,500,000	422,569.18	1,498,199.83	7,950,924.66
April	3,158,624.63	441,679.31	1,000,000	1,500,000	422,690.43	1,498,629.70	8,021,624.07
May	3,251,636.85	442,500.28	1,000,000	1,500,000	422,815.75	1,499,074.03	8,116,026.91
June	2,902,947.96	442,778.87	1,000,000	1,500,000	422,852.14	1,499,203.05	7,767,782.02

Total Cash and Investments Graph

A 3D pie chart illustrating the distribution of Total Cash and Investments. The chart is divided into two segments: a large orange segment representing 'Investments' at 84%, and a smaller blue segment representing 'Cash' at 16%. The labels and percentages are displayed in white boxes on their respective segments.



Statement of Revenues & Expenditures (as of June 30, 2020)

General Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Ad Valorem Taxes	1,763,263	1,771,198.45	7,935.45	100.45%
Motor Vehicle Tax	224,789	246,138.67	21,349.67	109.50%
Local Option Sales Tax	905,000	687,413.22	(217,586.78)	75.96%
Other Taxes	338,238	345,032.24	6,794.24	102.01%
State Grant Revenue	61,900	64,992.24	3,092.24	105.00%
Permits and Fees	542,096	585,022.85	42,926.85	107.92%
Recreation Department Fees	53,669	52,084.00	(1,585.00)	97.05%
Investment Earnings	49,778	51,240.29	1,462.29	102.94%
Other General Revenues	87,472	263,253.54	175,781.54	300.96%
Fund Balance Appropriated	393,516	-	(393,516.00)	0.00%
Total Revenues	4,419,721	4,066,375.50	(353,345.50)	92.01%
Expenditures:	Budget	YTD	Variance	Percentage
Administration	1,095,768.00	903,911.33	191,856.67	82.49%
Street & Sanitation	763,568.00	670,510.95	93,057.05	87.81%
Police	1,398,713.00	1,290,467.48	108,245.52	92.26%
Library	245,994.00	224,723.89	21,270.11	91.35%
Parks & Recreation	394,625.00	335,578.66	59,046.34	85.04%
Planning & Zoning	385,237.00	376,699.13	8,537.87	97.78%
Depot	20,000.00	8,886.46	11,113.54	44.43%
Debt Service Obligations:				
Principal	13,100.00	13,054.49	45.51	99.65%
Interest	92,400.00	92,378.38	21.62	99.98%
Inter-Fund Transfers	10,316.00	10,316.00	-	100.00%
Total Expenditures	4,419,721	3,926,526.77	493,194.23	88.84%
Revenues over Expenditures (Spread) ----->		139,848.73		



Statement of Revenues & Expenditures (as of June 30, 2020)

Powell Bill				
	Budget	YTD	Variance	Percentage
Revenues:				
State Aid-Street	141,000	140,777.42	(222.58)	99.84%
Investment Earnings	1,000	60.57	(939.43)	6.06%
Fund Balance Appropriated	165,000	-	(165,000.00)	0.00%
Total Revenues	307,000	140,837.99	(166,162.01)	45.88%
Expenditures:	Budget	YTD	Variance	Percentage
Equipment Maintenance	6,000.00	4,222.51	1,777.49	70.38%
Fuel	1,000.00	-	1,000.00	0.00%
Materials	10,000.00	8,590.86	1,409.14	85.91%
Contracted Service	290,000.00	275,134.35	14,865.65	94.87%
Total Expenditures	307,000	287,947.72	19,052.28	93.79%
Revenues over Expenditures (Spread) ----->		(147,109.73)		

Statement of Revenues & Expenditures (as of June 30, 2020)

Water & Sewer Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Water Sales	1,280,973	1,508,619.44	227,646.44	117.77%
Sewer Sales	1,163,866	1,728,041.75	564,175.75	148.47%
Investment Earnings	35,400	41,831.47	6,431.47	118.17%
Other Operating Revenues	446,447	384,665.98	(61,781.02)	86.16%
Transfer from W/S Capital Reserve	555,922	555,922.00	-	100.00%
Total Revenues	3,482,608	4,219,080.64	736,472.64	121.15%
Expenditures:	Budget	YTD	Variance	Percentage
Water Operations	1,433,615.00	1,371,641.31	61,973.69	95.68%
Sewer Operations	1,025,447.00	990,287.35	35,159.65	96.57%
Smith Drive Regional Pump Station	517,885.00	484,015.28	33,869.72	93.46%
Lagoon	82,861.00	60,202.50	22,658.50	72.65%
Debt Service				
Principal	231,100.00	231,081.17	18.83	99.99%
Interest	176,000.00	175,972.16	27.84	99.98%
Debt Service Reserve	15,700.00	15,700.00	-	100.00%
Total Expenditures	3,482,608	3,328,899.77	153,708.23	95.59%
Revenues over Expenditures (Spread) ----->		890,180.87		



Statement of Revenues & Expenditures (as of June 30, 2020)

HWY 210/Park Street Sidewalk Extension Project Fund

	Budget	YTD	Variance	Percentage
Revenues:				
Interest on Investments	-	1.14	1.14	0.00%
NC Department of Transportation	418,280	56,093.68	(362,186.32)	13.41%
Payment in Lieu of Sidewalk	-	20,000.00	20,000.00	0.00%
Transfer from General Fund	114,886	10,316.00	(104,570.00)	8.98%
Total Revenues	533,166	86,410.82	(446,755.18)	16.21%
Expenditures:	Budget	YTD	Variance	Percentage
Engineering	88,039.00	81,717.78	6,321.22	92.82%
Construction	445,127.00	-	445,127.00	0.00%
Total Expenditures	533,166	81,717.78	451,448.22	15.33%
Revenues over Expenditures (Spread) ----->		4,693.04		

Statement of Revenues & Expenditures (as of June 30, 2020)

Angier Elementary Drainage Project Fund

	Budget	YTD	Variance	Percentage
Revenues:				
Transfer from General Fund	-	-	-	0.00%
Harnett County Board of Education	50,000	50,000.00	-	100.00%
Interest on Investments	-	283.54	283.54	0.00%
Total Revenues	50,000	50,283.54	283.54	100.57%
Expenditures:	Budget	YTD	Variance	Percentage
Construction	50,000.00	35,092.65	14,907.35	70.19%
Total Expenditures	50,000	35,092.65	14,907.35	70.19%
Revenues over Expenditures (Spread) ----->		15,190.89		