



BOARD OF COMMISSIONERS REGULAR MEETING AGENDA

Tuesday, October 1, 2019

7:00 PM

Location: 28 N Raleigh Street, Angier, NC 27501

Call to Order

Pledge of Allegiance

Invocation

Approval of Agenda

Presentations

- 1. Scott May will present the annual ABC Board Audit Report**

Public Comment

Public Hearings

- 1. Annexation Agreement between the Town of Angier and Fuquay-Varina**
 - a. The proposed boundary line adjustment represents an equitable compromise for the next twenty years.
- 2. Rezoning Request**
 - a. 8409 S. NC 55 Hwy (PIN#: 0675-50-5059)
RA-30 to General Commercial

Consent Agenda Items

- 1. Approval of Minutes:**
 - a. August 20, 2019 – Work Session Meeting
 - b. September 3, 2019 – Regular Meeting

2. Budget Amendment #4

a. Consideration and approval of Budget Amendment #4 which pertains to the Southern Acres 15" gravity line, water supply feasibility study, and construction of Town Hall dumpster pad and screening.

3. Town Manager Contract Amendment

a. By consensus of the Board, the Town Manager's contract has been amended to remove the residency requirement.

Business Items

1. Request for Qualifications for the Parks & Recreation Master Plan Update Selection

a. Consideration and approval of a firm to assist the Town with the Parks & Recreation Master Plan in order to apply for potential (PARTF) grants.

2. Ordinance Amendment

a. Consideration and approval of a drafted amendment to several sections in Chapter 6 of the Unified Development Ordinance.

Town Manager's Report

- Department Reports (Informational Items included in Agenda packets)
- Manager's Report

Mayor & Town Board Comments

Closed Session pursuant to NCGS 143-318.11 (a) (3) – to discuss a personnel matter

Adjourn

*****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT 919.331.6703 AT LEAST 48 HOURS PRIOR TO THE MEETING. *****

PRESENTATION


Information will be provided at the meeting

PUBLIC HEARINGS



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: March 5, 2019
PREPARED BY: Gerry Vincent, Town Manager ICMA-CM 
ISSUE Annexation Agreement between the Town of Fuquay-Varina & the Town of
CONSIDERED: Angier
DEPARTMENT: Administration

SUMMARY OF ISSUE: The Annexation Agreement between the Town of Fuquay-Varina and the Town of Angier began June 7, 1993 with a twenty year expiration date. The Agreement expired in 2013. Apparently, there were no reasonable concessions and/or equitable distribution of properties to consider by the two Towns; therefore, the Agreement remained expired for over six years.

The Towns met earlier this year to discuss options to consider for the next twenty years. The attached map is the exact map (no changes) that was submitted and discussed at a previous Board Workshop on February 26th.

The red line on the map represents the existing annexation line and the purple line represents the proposed annexation line. The proposed boundary line adjustment represents an equitable compromise for the next twenty years, with a few minor adjustments to follow property lines instead of natural features.

FINANCIAL IMPACT: There is no financial impact within the FY20 Budget.

RECOMMENDATION: Authorize the adoption of the Ordinance, as presented.

REQUESTED MOTION: I recommend adopting the Ordinance, as presented.

REVIEWED BY TOWN MANAGER: *Gerry Vincent*

Attachments: *Proposed Urban Service Area Boundary/Annexation Maps
Ordinance*

RETURN TO: Town of Fuquay-Varina
Attn: Town Clerk
401 Old Honeycutt Road
Fuquay-Varina, NC 27526

Fuquay-Varina Ordinance No. _____
Angier Ordinance No. _____

AN ORDINANCE ESTABLISHING AN ANNEXATION AGREEMENT BETWEEN THE
TOWN OF FUQUAY-VARINA, NORTH CAROLINA
AND
THE TOWN OF ANGIER, NORTH CAROLINA
FOR THE MUTUAL BOUNDARY LINE BETWEEN THESE TWO MUNICIPALITIES

WHEREAS, North Carolina General Statutes Chapter 160A, Article 4A, Part 6 authorizes two or more cities to enter into binding agreements regarding future annexation in order to enhance orderly planning by such cities; and,

WHEREAS, the governing boards of the Town of Fuquay-Varina and the Town of Angier seek to carry out plans for future land uses; provision of important public facilities such as sewer and water services, roadways, and recreation; and the protection of open space and other sensitive areas; and,

WHEREAS, potential conflict and confusion may occur along the interface between two jurisdictions when the future municipal boundaries between the two are unclear; and,

WHEREAS, both the Town of Fuquay-Varina and the Town of Angier desire to foster good intergovernmental relations; and,

WHEREAS, the governing boards and the staffs of these two Towns have engaged in a process of discussion that has led to the determination of an ultimate municipal and utility service boundary between the two Towns and respective annexation areas; and,

WHEREAS, this ordinance has been adopted following independent public hearings by the Town of Fuquay-Varina on _____, 2019 and the Town of Angier on _____, 2019, with notice provided in accordance with N.C. Gen. Stat. §§160A-31(c) and 160A-58.24(c).

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Town of Fuquay-Varina, North Carolina and the Board of Commissioners of the Town of Angier, North Carolina:

Section 1. Boundary Line.

The Boundary Line, more particularly described in Exhibit A which is attached hereto and incorporated herein by reference (hereinafter "Boundary Line"), shall serve as the Boundary Line for annexation between the Town of Fuquay-Varina and the Town of Angier for the duration of the term of this Agreement.

Section 2. Angier Annexation Area.

That the area south of the Boundary Line which is depicted on Exhibit B attached hereto and incorporated herein by reference (hereinafter "Angier Annexation Area") and which describes a portion of Wake County, North Carolina, is subject to future annexation by the Town of Angier and no portion of the Angier Annexation Area is subject to annexation by the Town of Fuquay-Varina during the term of this Agreement.

Section 3. Fuquay-Varina Annexation Area.

That the area north of the Boundary Line which is depicted on Exhibit B attached hereto and incorporated herein by reference (hereinafter "Fuquay-Varina Annexation Area") and which describes a portion of Wake County North Carolina, is subject to future annexation by the Town of Fuquay-Varina and no portion of the Fuquay-Varina Annexation Area is subject to annexation by the Town of Angier during the term of this Agreement:

Section 4. Notice of Adjacent Annexations.

That each participating municipality which proposes any annexation of property within their respective Annexation Area that is established by this Agreement must give written notice to the other municipality of such annexation, at least 60 days before the adoption of any such annexation ordinance. The notice shall be in compliance with N.C. Gen. Stat. §160A-58.24(a)(5) and (b) and shall be sent by mail to the Town Manager of the other municipality. The recipient Town will be deemed to have waived the 60-day period, unless within 10 days from receiving such notice it provides written notice that it is exercising its right not to so waive the 60-day period.

Section 5. Utility Service Areas.

That the Fuquay-Varina Annexation Area is mutually understood to be a water and sewer ("urban") service area of the Town of Fuquay-Varina while the Angier Annexation Area is mutually understood to be a water and sewer ("urban") service area of the Town of Angier.

Section 6. Effective Date.

That this Agreement shall become effective immediately following its adoption by ordinance by the governing boards of both Angier and Fuquay-Varina.

Section 7. Modifications or Amendments.

That this Ordinance may be modified or amended only with a subsequent agreement entered into by both participating towns pursuant to N.C. Gen. Stat. §160A-58.24(d). All modifications and

amendments to this Agreement shall be approved by ordinance and adopted after public hearings by both municipalities.

Section 8. Term of Agreement.

The term of this Agreement shall be for a period of 20 years.

Section 9. Termination of Agreement.

This Agreement may be terminated by either Town only in the manner prescribed by G.S. §160A-58.24(f).

[SIGNATURES ON FOLLOWING PAGES]

Adopted by the Angier Town Board of Commissioners on the ____ day of _____, 2019.

Town of Angier

By: Lewis Weatherspoon
Title: Mayor

Attested:

By:
Title: Town Clerk

Approved as to form:

Town Attorney, Angier

Adopted by the Fuquay-Varina Town Board of Commissioners on the ____ day of _____, 2019.

Town of Fuquay-Varina

By: John W. Byrne
Title: Mayor

Attested:

By: Rose Rich
Title: Town Clerk

Approved as to form:

James S. Adcock III
Town Attorney, Fuquay-Varina

NORTH CAROLINA

_____ COUNTY

I, a Notary Public of the County and State aforesaid, certify that Lewis Weatherspoon personally came before me this day and acknowledged that he is Mayor of Town of Angier, a municipal corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its corporate seal and attested by _____ as its Town Clerk. Witness my hand and official stamp or seal, this _____ day of _____, 20__.

My Commission Expires: _____ Notary Public

NORTH CAROLINA

_____ COUNTY

I, a Notary Public of the County and State aforesaid, certify that John W. Byrne personally came before me this day and acknowledged that he is Mayor of Town of Fuquay-Varina, a municipal corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its corporate seal and attested by Rose Rich as its Town Clerk. Witness my hand and official stamp or seal, this _____ day of _____, 20__.

My Commission Expires: _____ Notary Public

EXHIBIT A

LEGAL DESCRIPTION

TOWN OF FUQUAY-VARINA and TOWN OF ANGIER ANNEXATION AGREEMENT

Beginning at the point of intersection of Rogers Road and the southwest property corner of the Currin property (PIN 0665339156) and proceeding:
thence east along the Wake and Harnett County line to a point being on the northwest corner of the Cramer property (PIN 0665427388);
thence south along said Cramer property line to the southwest corner of said Cramer property,
thence east along said Cramer southern property line to Jenmar Drive;
thence south along Jenmar Drive to the intersection of Traverse Drive;
thence east along Traverse Drive to the intersection of Purfoy Road;
thence north along Purfoy Road to the point of intersection Angier Road;
thence southeast along Angier Road to the southwest corner of the of the Rosman property (PIN 0665622785);
thence east along the southern property line of said Rosman property to a point being on the southwest corner of the Epstein property (PIN 0665624716);
thence east along the southern property line of said Epstein property to point being at the southwest corner of the Eaker property (PIN 0665625855);
thence east along said southern property line of said Eaker property to a point being at the southwest corner of the Hampton Park Estates HOA property (PIN 0665628767);
thence east along said Hampton Park Estates HOA property line to point being at the southwest corner of the Hampton Park Estates HOA property (PIN 0665725825);
thence east along said Hampton Park Estates HOA property line to point being at the southwest corner of the Moore property line (PIN 0665728836);
thence east along said Moore property line to point being at the southwest corner of the Melrose property (PIN 0665729872);
thence east along said Melrose property line to point being at the southwest corner of the Tezekjian property (PIN 0665821821);
thence east along said Tezekjian property line to point being at the southwest corner of the

Barnes property (PIN 0665822880);
 thence east along said Barnes property line to point being at the southwest corner of the Koehler property line (PIN 0665824709);
 thence east along said Koehler property line to point being at the southwest corner of the Swartz property line (PIN 0665825793);
 thence east along said Swartz property line to Fieldcrest Lane;
 thence east across Fieldcrest Lane to point being at the southwest corner of the Curlings property line (PIN 0665829723);
 thence east along said Curlings property line to point being at the southwest corner of the Mungo Homes of North Carolina, Inc. property line (PIN 0665838366);
 thence east along said Mungo Homes of North Carolina, Inc. property line to point being at the southeast corner of the Mungo Homes of North Carolina, Inc. property line (PIN 0665838366);
 thence south along Able Ventures property line (PIN 0665926760) to point being on the southwest corner of the Able Ventures property line (PIN 0665926760);
 thence east along said Able Ventures property line to point being on the southeast corner of the Able Ventures property line (PIN 0665926760);
 thence north along said Able Ventures property line to point being on the northwest corner of the Hess property line (PIN 0675023855);
 thence east along Pulte Home LLC southern property line (PIN 0665948273) to point being on the southwest corner of the Meenan property (PIN 0675232243);
 thence north along Pulte Home LLC property line (PIN 0665948273) to a point on the northwest property corner of the Davis property (PIN 0675232531);
 thence east along said Pulte Home LLC property line (PIN 0665948273) to a point on the northwest property corner of the Railton property (PIN 0675235537);
 thence north along said Pulte Home LLC property line (PIN 0665948273) to a point on the southwest corner of the Harte property (PIN 0675244585);
 thence east along said Harte property line to South NC 55 Highway;
 thence north along NC 55 Highway to the southwest property corner of the A E Saunders Farm LLC (PIN 0675353953);
 thence east along said A E Saunders Farm LLC southern property line to a point being at the northwest corner of the Austin property (PIN 0675339927);

thence south along the southern Austin property line to a point of being the southwest property corner of the Austin property (PIN 0675339927);

thence northeast along the Austin line to a point in the western line of the Lingenfelser property (PIN 0675436873);

thence northwest along the western line of Lingenfelser to a point in the A E Saunders Farm LLC (PIN 0675353953) line;

thence east along said A E Saunders Farm LLC property line to a point being in the southwest corner of the Gretsches property (PIN 0675630881);

thence east along said southern Gretsches property line to Maude Stewart Road;

thence east over Maude Stewart Road to a point of being on the southwest corner of the Chatham property (PIN 0675734932);

thence east along said Chatham property line to a point of being on the southwest corner of the Weeks Associates LLC property (PIN 0675933032);

thence east along said Weeks Associates LLC property line to Walter Myatt Road;

thence cross east over Walter Myatt Road to a point of being on the southeast corner of the Weeks Associates LLC property (PIN 0675933032);

thence south along the Weeks Associates LLC property line to a point on the northeast corner of the Price property (PIN 0675829060);

thence south along the Williams property line (PIN 0675918652) to a point of being on the northwest corner of the Gardner property (PIN 0685003428);

thence south along said Gardner property line to a point of being on the northwest corner of the Loredos property (PIN 0684092649);

thence south along said Loredos property line to a point of being on the southwest corner of the Loredos property (PIN 0684092649);

thence east along said Loredos property to a point of being on the southeast corner of the Loredos property (PIN 0684092649);

thence north along said Loredos eastern property line to a point of being on the southeast corner of the Gardner property (PIN 0685003428);

thence north along said Gardner property line to a point of being on the southwest corner of the Smith property (PIN 0685009197);

thence east along said Smith property line to a point of being on the southeast corner of the

Smith property (PIN 0685009197);
thence cross east over Kennebec Road to point of being on the southwest corner of the
Hedgepeth property (PIN 0685108232);
thence east along said Hedgepeth property line to a point of being on the southeast corner of the
Jeffries property (PIN 0685302137);
thence south along said Jeffries property to a point of being on the south west corner of the
Jeffries property (PIN 0685302137);
thence east along said Jeffries property to a point of being on the southwest corner of the Hawley
property (PIN 0685410377);
thence east along said Hawley property to a point of being on the southwest corner of the
Hawley property (PIN 0685407617);
thence east along said Hawley property to a point of being on the north east corner of the
Dorman property (PIN 0684384989);
thence south along said Hawley property (PIN 0685407617) to a point of being on the northwest
corner of the Stephenson property (PIN 0684485026);
thence east along said Hawley property (PIN 0685407617) to a point of being on the west corner
of the Rousseau property (PIN 0684585869);
thence south along said Rousseau property line to a point of being on the southwest corner of the
Matthews property (PIN 0684691226);
thence east along said Matthews property to a point of being on the southwest corner of the
Mason property (PIN 0684683917);
thence east along said Mason property line to a point of being on the southwest corner of the
Hawley property (PIN 0684696049);
thence east along said Hawley property to a point of being on the southwest corner of the
Eberhart property (PIN 0684782712);
thence east along said Eberhart property line to a point of being on the west line of the Currin
property (PIN 0684779636);
thence southeast along said Currin property southern line (PIN 0684779636) to a point on
Wimberly Road;
thence south along Wimberley Road to a point of being on the southwest corner of the Pope
property (PIN 0684864696);

thence east along said Pope property to a point of being on the southeast corner of the Pope property (PIN 0684864696);

thence north along said Pope property to a point of being on the northeast corner of the Hancock property (PIN 0684866354);

thence south along said Hancock property to a point of being on the south corner of the Barbour property (PIN 0684962708);

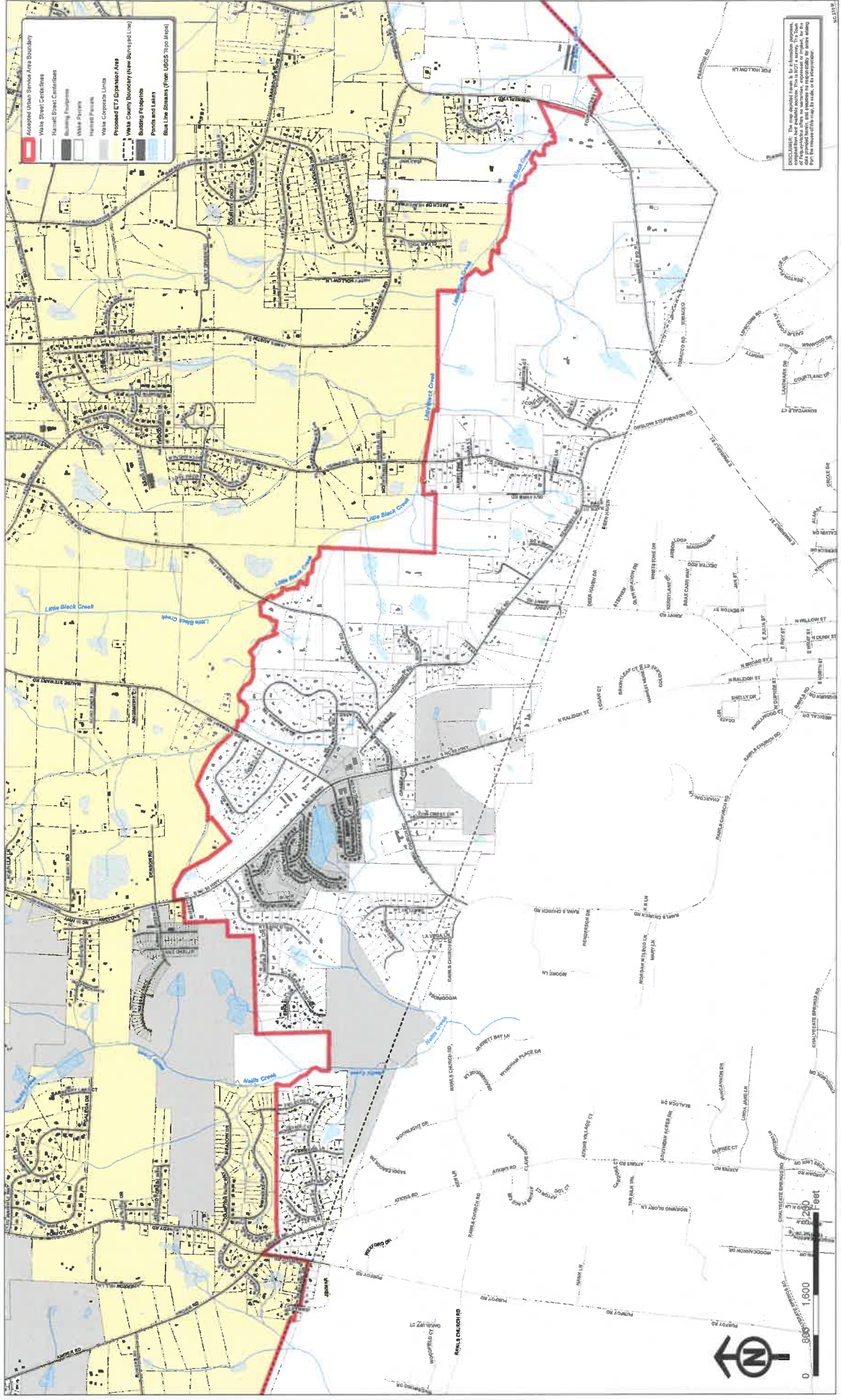
thence north along said Barbour property to a point of being on the southeast property corner of the Wilson property (PIN 0684978404);

thence north along said Wilson property to a point of being on the south corner of the Fish property (PIN 0694073609).

EXHIBIT B

BOUNDARY MAP

Town of Fuquay-Varina Planning



DISCLAIMER: The map depicted herein is for information purposes, compiled from best available sources. This is NOT a survey. The Town of Fiquay-Vaughan affords no warranties, expressed or implied, for the data provided herein, and assumes no responsibility for errors relating from the misuse of this map, its scale, or its interpretation.

Map Produced by Town of Fuguzy-Nanta
Document Last Edited: 3/7/2018
Document Path: C:\Special Map Requests\2018 FY-Avg-USA Comp\NorthV-Avg-USA Comp on 2018-03-07 Regional 3 Post-Accession.mxd

FUQUAY-VARINA
FURNITURE





Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	October 1, 2019
PREPARED BY:	Sean Johnson
ISSUE	Rezoning Request
CONSIDERED:	
DEPARTMENT:	Planning & Inspections

SUMMARY OF ISSUE:

The Planning Department has received a rezoning application for the property at 8409 S. NC 55 HWY. Attached is the rezoning staff report detailing the proposed zoning district, uses allowed by that district, adjoining land uses and addressing compliance with our Comprehensive Land Use Plan. The Planning Board recommended approval of the rezoning at their September 10th meeting.

FINANCIAL IMPACT: N/A

RECOMMENDATION:

Staff recommends approval of the requested rezoning based on the items mentioned in the staff evaluation in the rezoning staff report.

REQUESTED MOTION:

I move to approve the rezoning of the parcel at 8409 S. NC 55 Hwy to General Commercial.

REVIEWED BY TOWN MANAGER:

Attachments:

Rezoning Staff Report



REZONING STAFF REPORT

File #: 2019-000207
Staff Contact: Sean Johnson
sjohnson@angier.org
(919) 331-6702

Planning Board: September 10, 2019

Public Hearing: October 1, 2019

Requesting Rezoning: RA-30 to General Commercial

Applicant Information

Owner of Record:

Name: Kenneth & Janet Lawrence
Address: 8409 S. NC 55 HWY
City/State/Zip: Angier, NC 27501

Applicant:

Name: Same as Owner
Address:
City/State/Zip:

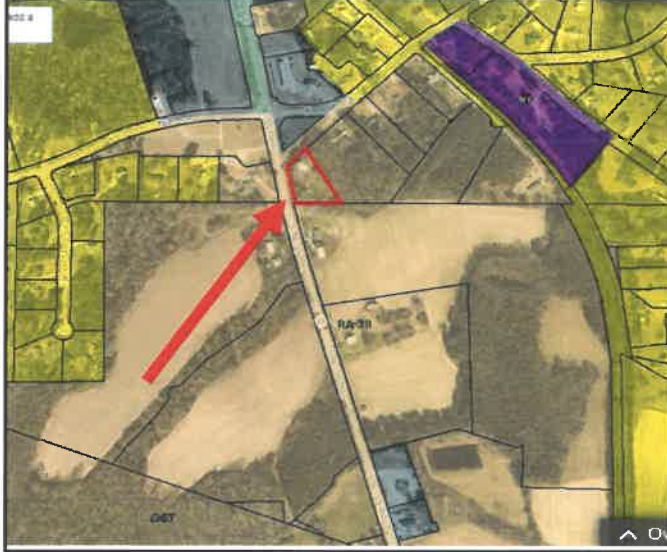
Property Description

PIN(s): 0675505059 Acreage: **0.93** Acres
Address: 8409 S. NC 55 HWY

Vicinity Map



Zoning District Compatibility



	CURRENT RA-30	REQUESTED GC
Parks & Recreation Facilities	P	
Single Family/Duplexes	P	
Multi-Family		
Schools	P	
Offices & Services		P
Retail Uses		P
Churches	S	
Governmental Uses	P	P
Agriculture	P	
Manufacturing Uses		S

P=Permitted Use S=Special Use

Physical Characteristics



Site Description: The Property Currently Contains A Roughly 1,300 Sq. Ft. Dwelling And Multiple Accessory Structures.

Surrounding Land Uses: Surrounding Land Uses Include Various Density Residential Uses, Retail And Service Uses And The Charter School.

Aerial Photograph (2017)

Services Available

Water:

- ☒ Public
☐ Private (Well)
☐ Other: Unverified

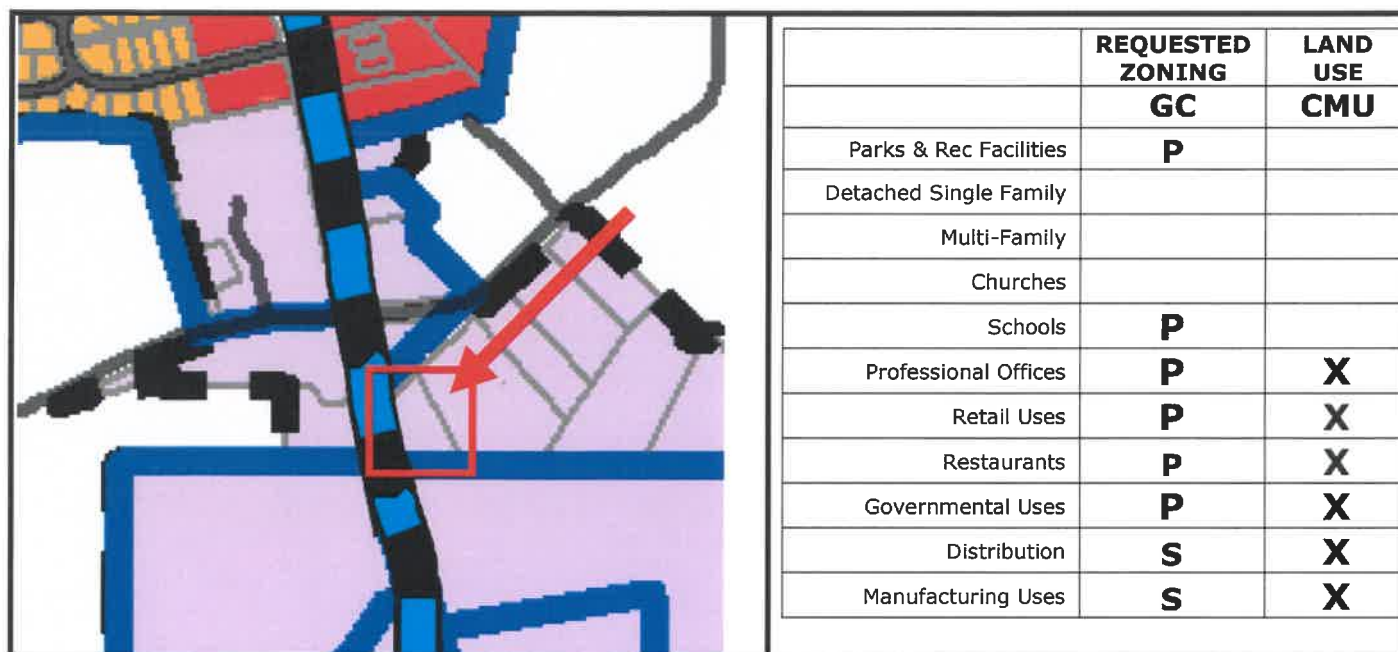
Sewer:

- ☒ Public
☐ Private (Septic Tank)
☐ Other: unverified

Transportation:

Access is provided by the former Kennebec Road R/W and/or Highway 55

Land Use Classification Compatibility



Future Land Use Map (2019)

Angier Comp. Land Use Plan: Medium Density Residential

The Proposed Rezoning Is In Compatible With The Land Use Plan

Evaluation

- ☒ **Yes** ☐ No The IMPACT to the adjacent property owners and the surrounding community is reasonable, and the benefits of the rezoning outweigh any potential inconvenience or harm to the community.
REASONING: The requested zoning would allow for uses compatible with adjoining uses.
- ☒ **Yes** ☐ No The requested zoning district is COMPATIBLE with the existing Land Use Classification.
REASONING: The Land Use Plan calls for Mixed Use Commercial, which is compatible with the uses allowed by the requested zoning district.
- ☒ **Yes** ☐ No The proposal does ENHANCE or maintain the public health, safety and general welfare.
REASONING: The requested zoning would allow for uses compatible with adjoining uses.
- ☐ Yes ☒ **No** The request is for a SMALL SCALE REZONING and should be evaluated for reasonableness
REASONING: The proposed zoning district would match properties in the vicinity if approved.

Suggested Statement-of-Consistency (Staff concludes that...)

The requested rezoning to General Commercial is compatible with The Future Land Use Plan. The requested zoning district would allow for uses of the property similar to those uses surrounding it. The rezoning would not have an unreasonable impact on the surrounding community, and will not harm the public health, safety, and general welfare for the reasons stated in the evaluation. It is recommended that this rezoning request be **APPROVED**.

Standards of Review and Worksheet

STANDARDS OF REVIEW

The Planning Board shall consider and make recommendations to the Town Board of Commissioners concerning this proposed conditional zoning district. The following policy guidelines shall be followed by the Planning Board concerning zoning districts and no proposed zoning district will receive favorable recommendation unless:

- ☐ Yes ☐ No A. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- ☐ Yes ☐ No B. There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of the individual or small group.
- ☐ Yes ☐ No C. There is convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change.
- ☐ Yes ☐ No D. The proposed change is in accordance with the comprehensive plan and sound planning practices.

☐ **GRANTING THE REZONING REQUEST**

Motion to grant the rezoning upon finding that the rezoning is reasonable based on **All** of the above findings of fact A-E being found in the affirmative and that the rezoning advances the public interest.

☐ **DENYING THE REZONING REQUEST**

Motion to deny the rezoning upon finding that the proposed rezoning does not advance the public interest and is unreasonable due to the following:

- ☐ The proposal will not place all property similarly situated in the area in the same category, or in appropriate complementary categories.
- ☐ There is not convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of the individual or small group.
- ☐ There is not convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely uses which applicants state they intend to make of the property involved.)
- ☐ There is not convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change.
- ☐ The proposed change is not in accordance with the comprehensive plan and sound planning practices.
- ☐ The proposed change was not found to be reasonable for a small scale rezoning

Attachments

☒ Original Rezoning Application



Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Lewis Weatherspoon
Mayor

Gerald Vincent
Town Manager

MEMO

TO: Angier Board of Commissioners

FROM: Angier Planning Board

RE: September 10, 2019 Angier Planning Board Meeting

This is to inform the Angier Board of Commissioners of the recommendations made by the Angier Planning Board during their September 10, 2019 meeting. The items on the Planning Board agenda were as follows:

Rezoning Request: 8409 S. N.C. 55 HWY
(Wake County PIN: 0675505059)

The Planning Board recommends the **APPROVAL** of the change in zoning from RA-30 to General Commercial based on the following:

The requested zoning district would allow for development that **IS** compatible with the 2017 Comprehensive Land Use Plan. Based on the surrounding zoning districts and surrounding land uses, the Planning Board feels the uses allowed by the GC district will be appropriate in this area.

Everett Blake
Angier Planning Board Chairman

APPLICATION FOR ZONING CHANGE

Planning Department

55 N. Broad Street W.

P.O. Box 278

Angier, NC 27501

Phone: (919)-639-2071 Fax: (919) 639-6130



For Planning Department Use Only

Case Number: _____

Date Received: 7/30/19

Fee Paid: _____

Planning Board Mtg. _____

Town Board Mtg. _____

Applicant Information:

Owner of Record:

Name: Janet F and Kenneth W Lawrence
Address: 8409 NC 55 S Angier, NC 27501
City/State/Zip: Angier, NC 27501
Phone: 919-753-7291
E-mail: willowspringrealtor@yahoo.com
Fax: _____

Applicant:

Name: Janet F and Kenneth W Lawrence
Address: 8409 NC 55 S Angier, NC 27501
City/State/Zip: Angier, NC 27501
Phone: 919-753-7291
E-mail: willowspringrealtor@yahoo.com
Fax: _____

Property Description:

PIN(S): 0675505059

Acreage: .93 Acres

Tax Parcel ID: 0009888

Address: 8409 NC 55 S Angier, NC 27501

Directions from Town Hall: Property is diagonally across from Kennebec Church Graveyard and just over from the Quality Plus Gas Station, the white house with red barns.

Deed Book: 006763 Page: 00744

Plat Book: _____ Page: _____

Zoning Request:

Existing zoning: RA-30

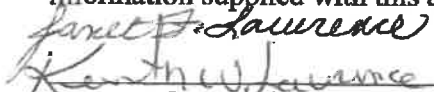
Requested zoning: GC

Attachments:

- Written description of property from recorded deed
- Recorded map of property at scale of not less than one (1) inch = 200 feet
- Explanation of why the zoning change is requested, addressing applicable portions of Section 14.3 of the Unified Development Ordinance.

Signatures:

The undersigned applicant hereby certifies that, to the best of his or her knowledge and belief, all information supplied with this application is true and accurate:

	<u>7/30/19</u>		
Property Owner Signature	Date	Authorized Agent Signature	Date

Requirements for Consideration:

The Planning Board shall consider and make recommendation to the Town Board of Commissioners concerning each proposed zoning district. The following policy guidelines shall be followed by the Planning Board concerning zoning districts and no proposed zoning district will receive favorable recommendation unless:

1. The proposal will place all property similarly situated in the area in the same category, or in appropriate complementary categories.
2. There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of the individual or small group.
3. There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements, and not merely used which applicants state they intend to make of the property involved.)
4. There is convincing demonstration that the character of the neighborhood will not be materially and adversely affected by any use permitted in the proposed change.
5. The proposed change is in accordance with the comprehensive plan and sound planning practices.

All that tract of parcel of land described in Deed Book 1846, page 685, and lying or being located in the Village of Kennebec, Middle Creek Township, Wake County, North Carolina, and being located at the Southeastern intersection of N.C. Highway 55 and State Road 2762 and being more particularly described as follows: BEGINNING at an existing iron stake on the Southern right of way of State Road 2762, said iron stake being located in an Easterly direction 137.01 feet from the Eastern right of way of N.C. Highway 55 and is also located South 27 deg. 19 min. 45 sec. East, 31.01 feet from an existing spike in the center of State Road 2762; thence along an agreed boundary line as described in Deed Book 2932, page 596, South 27 deg. 19 min. 45 sec. East for a distance of 329.23 feet to an iron stake set; thence North 87 deg. 03 min. 28 sec. West for a distance of 225.36 feet to an existing iron stake on the Eastern right of way of N.C. Highway 55; thence along said right of way North 08 deg. 39 min. 00 sec. West for a distance of 82.50 feet to an existing iron stake; thence North 07 deg. 19 min. 41 sec. East for a distance of 140.21 feet to an existing iron stake on the Southern right of way of State Road 2762; thence North 48 deg. 37 min. 30 sec. East for a distance of 91.20 feet to an existing iron stake, being the point and place of beginning and containing 0.942 acres, surveyed and mapped by Stancil & Associates, RLS, PA, dated February 8, 1995.

The above described was deeded to Grantors by Deed recorded in Book 6457, page 802, of the Wake County Registry.

BEGINNING at an iron stake set at the Southeastern right of way intersection of NC Highway 55 and State Road 2762; thence along the Southern right of way of SR 2762 North 48 deg. 45 min. 30 sec. East for a distance of 45.81 feet to an existing iron stake; thence South 07 deg. 19 min. 41 sec. West for a distance of 140.21 feet to an existing iron stake on the Eastern right of way of N.C. Highway 55; thence along the Eastern right of way of NC Highway 55 North 08 deg. 39 min. 00 sec. West for a distance of 110.12 feet to an iron stake set, being the point and place of beginning, and containing 0.049 acres.

The above described property was deeded to Grantors by Deed recorded in Book 6457, Page 804, of the Wake County Registry.



Disclaimer
iMaps makes every effort to produce and publish the most current and accurate information possible. However, the maps are produced for information purposes, and are NOT surveys. No warranties, expressed or implied, are provided for the data therein, its use, or its interpretation.

Why this action is requested

We are requesting this change in zoning to reflect the zoning of the adjoining property and as 'highest and best use' of the property so we can market the remaining property for commercial use.

The DOT will be taking part of the property along the Highway 55 corridor and we wish to develop the rest of the property to a suitable use per Angier Planning.

Kenneth W Lawrence

Kenneth W Lawrence 7/30/19

Janet F Lawrence

Janet F Lawrence 7/30/19

CONSENT AGENDA

**Town of Angier
Board of Commissioners
Work Session
Tuesday, August 20, 2019, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Workshop Session meeting Tuesday, August 20, 2019, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Town Manager Gerry Vincent
Town Clerk Veronica Hardaway
Police Chief Arthur Yarbrough
Public Works Director Jimmy Cook
Library Director Amanda Davis
Downtown Manager Christy Adkins
Finance Director Hans Kalwitz
Parks & Recreation Director Derek McLean
Town Attorney Dan Hartzog Jr.

Others Present:

Call to Order: Mayor Weatherspoon presided, calling the Board of Commissioners Work Session meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Weatherspoon led the pledge of allegiance.

Invocation: Commissioner Smith offered the invocation.

Approval of the August 20, 2019 meeting agenda: The Town Board unanimously approved the agenda with the following amendments: add a Closed Session pursuant to NCGS 143-318.11 (a) (3) – to discuss Attorney-Client privilege regarding the Gregory lawsuit, and to remove Item #6 System Development Fee Ordinance Revision.

Board Action: The Town Board unanimously approved the August 20, 2019 meeting agenda with the above amendments.

Motion: Commissioner Hawley

Vote: Unanimous, 4-0

Caboose Project

Town Manager Gerry Vincent reached out to the Angier Chamber of Commerce in the hopes they may assist with accepting donations for the caboose renovations. The Downtown Manager has indicated the group that is interested in completing the renovations would not charge labor fees, however the Town would have to purchase materials which is approximately \$20,000. Mr. Vincent is still awaiting a response to the request.

Water Contract with Harnett County

Mr. Vincent stated the contract between Harnett County and the Town of Angier for potable water has been reviewed by both parties.

There was some discussion concerning needing more water for future growth and the possibility of looking into other sources.

It was the consensus of the Board to proceed with signing the water contract between Harnett County and the Town of Angier for potable water and requested this item be added to the September consent agenda.

Bike Fest Request

Gene Joslyn, Coordinator, requested the Board to consider allowing Bike Fest to be scheduled for Friday, June 5, and Saturday, June 6, 2020.

It was the consensus of the Board to place this item on the September consent agenda for approval.

Classic Car Show Request

Dale Robbins, Founder & Executive Director of Whole Vet, stated the organization is based out of North Carolina and provides veterans, transitioning members, reservists, and their families resources and support. Whole Vet assists with career transition, family transition, and mentorship. These programs are made possible through community events. Mr. Robbins requested the Board to consider allowing Whole Vet to host a car show November 9, 2019 from 9am-7pm and close S Broad Street E and N Broad Street W. This event will help benefit the programs offered to service members.

It was the consensus of the Board to place this item on the September consent agenda.

Dumpster Requirement – Town Hall

Town Manager Gerry Vincent stated a location option has been found for a dumpster and screening for Town Hall. This location will serve Town Hall, the Annex, Library, and First Citizens Bank. An agreement between First Citizens and the Town of Angier will be drafted.

Mr. Vincent informed the Board that there are several apartment locations that have replaced trash carts with dumpsters per Town code. Currently, tenants are being charged the cart rate of \$9.60 but is actually costing the Town \$34.42. Because of this, the Town is losing \$730.00 per month at these apartment locations alone. Money has been budgeted for these dumpsters due to the transition of staff. Apartment complexes will be requested to set up their own trash removal accounts.

Ty Cobb, apartment complex owner, shared his concern regarding the expense of dumpsters on his property and what's being listed on the invoice. He also voiced his concern of property owners having to screen dumpsters from view.

It was the consensus of the Board to defer this item until the September Work Session.

Carnival – Special Use Permit

Mayor Weatherspoon announced a carnival is coming to Angier September 12-14 and will be located on the corner of Kennebec Church Road and Hwy 55. The Town of Angier will be listed as an additional insured and will not be liable. No action is needed to be taken by the Board.

Draft Policy – Special Permit Event

Town Manager Gerry Vincent was requested to research Special Use Permit Applications and reviewed with the Board a sample he provided. He explained the application is a good tool to use as the applicant can indicate what type of event they are requesting as well as any street closing requests, amplified sound, security, etc.

It was the consensus of the Board to draft an application tailored to the Town of Angier and place it on the September consent agenda.

Contract Services - Payroll

Town Manager Gerry Vincent requested the Board to authorize him to proceed with an employment contract with a retired employee in the Finance Department as help is needed for the audit.

It was the consensus of the Board to authorize the Town Manager to proceed with an employment contract for up to one year and place on the September consent agenda.

Board Action: The Town Board unanimously voted to go into Closed Session pursuant to **NCGS 143-318.11 (a) (3)** – to discuss litigation with Gregory Inc. at approximately 7:44pm.

Motion: Commissioner Smith

Vote: Unanimous, 4-0

Board Action: The Town Board unanimously voted to reconvene in Open Session at approximately 8:03pm.

Motion: Commissioner Smith
Vote: Unanimous, 4-0

Adjournment: There being no further business, the Town Board voted unanimously to adjourn the meeting at 8:04pm.

Motion: Commissioner Hawley
Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Tuesday, September 3, 2019, 7:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, September 3, 2019, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem Craig Honeycutt
Commissioner Bob Smith
Commissioner Loru Boyer Hawley
Commissioner Mike Hill

Members Excused:

Staff Present: Town Manager Gerry Vincent
Town Clerk Veronica Hardaway
Public Works Director Jimmy Cook
Planning Director Sean Johnson
Police Chief Arthur Yarbrough
Downtown Manager Christy Adkins
Finance Director Hans Kalwitz
Library Director Amanda Davis
Parks & Recreation Director Derek McLean
Town Attorney Katherine Barber-Jones

Others Present:

Call to Order: Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 7:00 p.m.

Pledge of Allegiance: Mayor Weatherspoon led the pledge of allegiance.

Invocation: Mayor Weatherspoon offered the invocation.

Approval of the September 3, 2019 meeting agenda: The Town Board approved the agenda with the following changes: move the Public Hearing before the Consent Agenda; remove Consent Agenda Item #4 as Business Item #2.

Board Action: The Town Board unanimously approved the September 3, 2019 meeting agenda as amended.

Motion: Commissioner Smith

Vote: 4-0; unanimous

Public Hearing:

1. Text Amendment

a. Amendments to the Unified Development Ordinance that would implement a Parks & Recreation Development Fee and revise the Open Space requirements found in Chapter 6 of the Ordinance.

Planning Director Sean Johnson stated the Planning Department has drafted an amendment to several sections of Chapter 6 of the UDO. The goal of the amendments are to revise the current open space requirements for new developments as well as to implement the Parks & Recreation Development Fee as approved by the Board in the FY 2019-2020 Rate and Fee Schedule. The Planning Board voted to recommend approval of the amendments at their July 9, 2019 meeting. These fees would be collected at final plat recordation for subdivisions and before site plan approval for multi-family developments.

Proposed Amendments to Chapter 6 of the Angier Zoning Ordinance

Purpose: Revising Open Space Requirements, Adding Parks & Recreation Development Fee

Section 6.1. - Purpose.

The purpose of this chapter is for the preservation of open space, the purchase and development of recreational land and parks, and the protection of existing environmental resources including open space, streams, wetlands, watersheds, floodplains, soils, forest stands, specimen trees and other significant vegetation and wildlife. These elements are of economic value to the town and make it a desirable place to live and visit.

Section 6.3. - Open space requirements.

6.3.1 Applicability. The requirements of this section apply to new major subdivisions and multifamily developments with greater than five residential dwelling units. ~~(major subdivisions) in which the construction of new streets is proposed.~~ Single family developments in which all lots are five acres or more are exempt from this provision.

6.3.3 Minimum open space dedication.

Open space shall be dedicated at a ratio of 15 percent of the total area for developments less than 20 acres in size and 20 percent of the total development area for developments equal to or greater than 20 acres. At least 50% of the acreage dedicated to meet these requirements must include active recreational facilities such as playgrounds, athletic fields or walking trails as determined by the Administrator during preliminary plat or site plan review.

6.3.4 Types of open space.

All required open space shall be classified in accordance with this section. Dedicated open space shall fit into one or more of the following categories and be classified as private or public open space. Illustrations used herein are intended for general purposes only and shall not be used as a literal interpretation of requirements. The existing features plan should be used as a guide for the town and the developer to determine the most appropriate open space type and location. Also town and county plans, particularly park and open space plans, shall be considered when evaluating the most appropriate open space type.

A. Playground. Playgrounds are for active recreational use and provide sunny and shaded play equipment and play areas for children as well as open shelter with benches. Playgrounds may be part of other types of open space, such as parks, or may stand alone.

B. Square. Squares are areas for passive recreational use. Squares shall be bounded by streets on a minimum of 50 percent of their perimeter. Squares are encouraged to be entirely bounded by streets and/or lanes. Squares shall be planted parallel to all streets and shall contain canopy trees along street frontages.

C. Park. Parks may be designed for passive and/or active recreational use. Parks shall be bounded by streets on a minimum of 10 percent of their perimeter. Large parks should create a central open space which services an entire neighborhood or group of neighborhoods; or incorporates physical features which are an asset to the community (i.e. lake or river frontage, high ground, significant stands of trees). Undergrowth should be limited and landscaping shall be installed in a manner that promotes attractiveness and safety. Parks may be combined with greenways and greenbelts and may include golf courses, **athletic fields** and community gardens.

D. Green. The green is an open space which is more natural. Like the square, it is small and surrounded by buildings. Unlike the square, it is informally planted and may have irregular topography. Greens are usually landscaped with trees at the edges and open lawns at the center. Greens should contain no structures other than benches, pavilions, and memorials; ~~paths are optional brick, concrete or asphalt~~ **walking paths are required.**

E. Greenway. Greenways are large, irregular open spaces designed to incorporate natural settings such as creeks and significant stands of trees within and between neighborhoods. Greenways are typically more natural and may contain irregular topography. Greenways shall be used for certain active recreational uses including, at a minimum, trails for walking, jogging, and biking. Greenways shall connect points of interest in the community such as schools, parks, and other civic uses.

F. Agricultural preserve. Open spaces designated as agricultural preserves shall be used for active farming in the form of crop cultivation, the keeping of livestock, or equestrian facilities. Agricultural preserves are encouraged to protect areas of agricultural and rural heritage and promote compatible active agricultural operations. **No more than 50% of the acreage dedicated to meet the minimum open space requirements shall be an agricultural preserve.**

G. Nature preserve. Open spaces designated as nature preserves shall be left largely undisturbed except for the optional clearing of underbrush for the provision of a walking trail (mulch or other natural material only). Nature preserve areas are encouraged to protect large stands of trees, wildlife, and natural water features. Nature preserves are the preferred form of open space for steep slopes in excess of 25 percent grade. **No more than 50% of the acreage dedicated to meet the minimum open space requirements shall be a nature preserve.**

Section 6.5. - Payment-in-lieu-of dedication.

A. If open space within a development is physically impractical due to unusual conditions then the town may accept a fee paid in lieu of dedication.

B. Fees collected in lieu of dedications and any proceeds from such transactions or sales shall be accounted for by the town, and the funds shall be used by the town for the purposes of acquiring and developing recreation, greenway and open space areas as shown on the land development plan or in the parks and recreation and greenway/bikeway master plans and for no other purposes. The depository for such funds may be the same as permitted other funds of the town, pending their expenditure in accordance with the terms of this Code; such funds may be invested as other funds of the town. The town may, at its discretion, add additional monies to the fund for the purposes of purchasing open space and recreational land to be used for recreational purposes.

C. Refunds shall not be granted to the developer should the project not be constructed after recording of final plat or if a reduction in density occurs.

D. Such payment in lieu of dedication shall be the product of the current assessed market value of **1/35 of an acre** of the land to be subdivided (as established **from time to time by the Angier Board of Commissioners** in subsection E. below) multiplied by the number of **total acres within the boundaries** of the development. ~~to be dedicated.~~

E. Payment in lieu of open space dedication shall be made in the amount of ~~\$500.00~~ \$600.00 per lot.

Section 6.7. – Parks and Recreation Development Fee

In addition to the open space dedication requirements of this chapter, the Town of Angier seeks to provide adequate recreational facilities to residents within proposed developments and in surrounding areas.

Pursuant to the authority granted to the Town of Angier by N.C.G.S. §160A- 372, this section shall require that the developer of a proposed major subdivision or multifamily development provide funds to the Town for the acquisition or development of recreation facilities, park facilities, or open space sites that serve the immediate area of the proposed subdivision. The term “immediate area” is defined as an area within a three mile radius of any point of the development’s perimeter boundary to any point of the perimeter boundary of the land purchased or facilities added by the Town.

The developer of any residential major subdivision or multifamily development shall pay the parks and recreation development fee as stated in the current rate and fee schedule on a per dwelling unit basis. These fees will be due before final plat recordation for subdivisions and before site plan approval for multifamily developments. The Town shall hold these fees in a separate account to be used for the future purchase and development of recreational land, parks or open space sites within the immediate area of the approved development. The town may add additional monies to this fund for the purposes of purchasing open space and recreational land to be used for recreational purposes.

Mr. Johnson stated Parks & Recreation Development Fees would be held in a separate account to be used for future purchase and development of recreational land, parks, or open space sites within the immediate area of the approved development.

Town Attorney Katherine Barber-Jones explained that there is a separate statute authorizing the Park & Recreation Fee and provides that it be articulated as part of the assessed property tax value of the land to be developed. The statute does not provide a formula to calculate the amount of the fee.

Mr. Johnson explained the changes to the payment in lieu of open space dedication option in Section 6.5. The proposed amendment includes an increase in the payment in-lieu of open space amount from \$500 per lot to \$600 per lot to account for the increase in property values in Angier.

Mayor Weatherspoon opened the Public Hearing.

Jimmy Johnson, 350 Woodcroft, made comments regarding when the Parks & Recreation Fee payment is due. He questioned whether the fee should be charged to the builder at the time a building permit is issued rather than charged to the developer when the development is approved. He also suggested staff would be given too much responsibility to enforce certain open space requirements during development review, and that paved trails should not be required in open space.

Seeing no one else come forward, Mayor Weatherspoon closed the Public Hearing.

Board Action: The Board voted to table the text amendments until the September Work Session meeting to gather more information.

Motion: Commissioner Hawley
Vote: 4-0; unanimous

Consent Agenda Items

1. Approval of Minutes

- July 16, 2019 – Emergency Meeting
- August 6, 2019 – Regular Meeting

2. Harnett County Water Contract

- a. Consideration and approval of a contract between the Town of Angier and Harnett County for the purchase of potable water.

3. Bike Fest 2020

- a. Consideration and approval of the Bike Fest event to be held June 5-6th, 2020 in Downtown Angier.

4. Temporary Use Permit Application

- a. Consideration and approval of a Temporary Use Permit in the event road closures are needed and would be approved on a case by case basis.

5. Dumpster Location Agreement

- a. Consideration and approval to authorize the Town Manager to enter into an agreement between First Citizens Bank and the Town of Angier for a dumpster to be placed near both businesses for use.

6. Proclamation

- a. Consideration and approval of a Proclamation in honor of retiring Lt. C. David Campbell

Board Action: The Town Board unanimously voted to approve the Consent Agenda as presented.

Motion: Commissioner Hill
Vote: 4-0, unanimous

Public Comment

Tiffany Harvey, Four Oaks, requested the Board to consider allowing her to host a walk October 5, 2019 at Jack Marley Park in honor of losing a child. She explained she would like to accept donations with proceeds going to other families that have gone through similar situations.

Jr. Price, 619 N Dunn Street, announced he is hosting a meet and greet the candidates at the Depot September 8, 2019. Mr. Price thanked Christy for sharing this event.

Dolores Price, 619 N Dunn Street, requested the Board re-consider a Golf Cart Ordinance.

Business Items

1. Resolution #R012-2019

- a. Consideration and approval to award retiring Lt. C. David Campbell his badge and service weapon.

NCGS 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality; and further provides that the governing body of the municipal law enforcement agency may, in its discretion, award to a retiring member the service sidearm of such retiring member.

Resolution No.: R012-2019

Date Submitted: September 3, 2019

Date Adopted: September 3, 2019

**RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE TOWN OF ANGIER, NORTH CAROLINA
AWARDING TO RETIRING LIEUTENANT C. DAVID CAMPBELL
HIS BADGE AND SERVICE WEAPON**

WHEREAS, Police Lieutenant C. David Campbell retired from an active career in law enforcement with the Town of Angier Police Department on August 30, 2019; and

WHEREAS, G.S. 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality; and

WHEREAS, G.S. 20-187.2 further provides that the governing body of the municipal law enforcement agency may, in its discretion, award the retiring member the service side arm of such retiring member upon his retirement; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Town of Angier, North Carolina, that the badge and service weapon described as a Glock 9 millimeter caliber, Model 19, Serial #YEA972 carried by Lieutenant C. David Campbell be awarded to him upon his retirement.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Town of Angier, North Carolina, hereby authorizes the Town Manager to proceed in accordance to the provisions of G.S. 20-187.2 regarding the service side arms of retiring members of municipal law enforcement agencies for a nominal fee of one dollar.

Adopted this the 3rd day of September, 2019.

Lewis W. Weatherspoon, Mayor
ATTEST:

Veronica Hardaway, Town Clerk

Board Action: The Town Board unanimously voted to adopt Resolution #R012-2019 to award retiring Lt. C. David Campbell his badge and service weapon.

Motion: Commissioner Smith

Vote: Unanimous, 4-0

2. Whole Vet – Veteran Day Event

Mayor Weatherspoon stated that the Whole Vet Organization is planning a car show for November 9, 2019 and is requesting to extend the road closing area to include N Broad Street W, N Broad Street E, S Broad Street E, and the Depot parking lot.

Board Action: The Town Board unanimously voted to approve the extended road closing area to include the above listed streets.

Motion: Commissioner Hawley

Vote: Unanimous, 4-0

Presentation

Mayor Weatherspoon presented a Proclamation congratulating Lieutenant C. David Campbell on his retirement and thanked him for his many years of service to the Town of Angier.

Chief Yarbrough thanked Lt. Campbell for being a great friend and congratulated him on his retirement.

Town Manager's Report

- Department Reports (Informational Items included in Agenda packets)

Town Manager Gerry Vincent updated the Board on various items. Those items are the following:

A. A full accounting of existing solid waste & recycling dumpsters at select apartment complexes is being prepared for discussion at the September 17th Workshop.

B. Staff is preparing for the 4-way stop at Dunn/E. Williams Street intersection and E. Williams/N. Willow Street intersection to provide for safe conditions. New signage will be marked with flags to indicate a change.

C. Staff kicked off an "All Call" to residents on Wednesday as a test call for notifications of emergencies through CodeRed. This notification alert system will be launched in case of emergencies such as approaching weather situations. In addition, an icon is posted on the Town's website to sign up for personal cell phones and any additional phones.

D. The Town Manager and Town Engineer met with Town of Dunn officials to discuss options for future water supply. There will be further discussion at the September workshop.

E. The Downtown Manager is researching grants to help pay for Town events. The Levitt Foundation approves grants on a national scale, and since 2015, the Foundation has approved over \$1.8M to 33 communities. The application requires a partnership with a 501c3 organization, and staff recommends partnering with the Angier Museum.

F. The Budget v. Actual for FY20 will now appear in the packets for review and information.

Commissioner Hill requested an update on the sidewalk project.

Mr. Vincent stated the Town is working with Pope & Pope to obtain easements, right-of-ways and temporary easements and should have them by the end of the month.

Public Works Director Jimmy Cook added that sidewalks will be constructed from Walgreens to Fish Drive then from Park Street to tie into Lillington Street sidewalks that have been previously installed.

Dale Robbins, Whole Vet, thanked the Board for allowing Whole Vet to host a car show event in the Town. He announced that the initial date is November 9, 2019 and the rain date is scheduled for November 16, 2019.

Board Action: The Town Board unanimously voted to allow the scheduled rain date.

Motion: Commissioner Smith

Vote: Unanimous, 4-0

Mayor & Town Board Comments

Board Action: The Town Board unanimously voted to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) – to consult with the Town Attorney and NCGS 143-318.11 (a) (6) to discuss a personnel matter at approximately 7:45pm.

Motion: Commissioner Hawley

Vote: Unanimous, 4-0

Board Action: The Town Board unanimously voted to reconvene in Open Session at approximately 7:58pm.

Motion: Commissioner Hawley

Vote: Unanimous, 4-0

Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 8:00pm.

Motion: Mayor Pro-tem Honeycutt
Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: October 1, 2019
PREPARED BY: Hans Kalwitz
ISSUE Budget Amendment #4
CONSIDERED:
DEPARTMENT: Finance

SUMMARY OF ISSUE:

Budget Amendment #4 pertains to our Southern Acres 15" gravity line (\$192,572), water supply feasibility study (\$20,000), and constructing our Town Hall garbage removal (\$4,700; of which General Fund will pay \$3,134). Elaborating upon Town Hall garbage removal, we are constructing the dumpster pad and fencing for Town trash collection; which involves a concrete pad and vinyl fencing to screen the garbage.

FINANCIAL IMPACT:

Water & Sewer Fund (60 Fund) will increase overall revenue and allowable spending by transferring money (\$192,572) from our Water & Sewer Capital Reserve Fund to the Water & Sewer Fund. Water & Sewer Fund (60 Fund) will increase overall revenue and allowable spending through transferring money (\$20,000) from our Water & Sewer Capital Reserve Fund to the Water & Sewer Fund.

Pertaining to the Town Hall garbage removal, there is no financial impact; rather a reallocation from an expenditure line within the Administration Department to associated departmental expenditure lines throughout the General Fund. This item had not been appropriated within our FY 2020 Budget Ordinance.

RECOMMENDATION:

REQUESTED MOTION:

Motion to adopt Budget Amendment #4

REVIEWED BY TOWN MANAGER:

Attachments:

- 1 Budget Amendment #4
- 2 Email regarding Southern Acres sewer line project
- 3 Correspondence concerning water supply feasibility study



Town of Angier

Budget Amendment #4

Be it hereby ordained by the Town Council of the Town of Angier that the following amendments be made to the Budget Ordinance adopted on the 4th day of June, 2019 as follows:

General Fund (10 Fund)				
Administration	Line Item	Budget	Change	Amended Budget
Building Maintenance	10-9004-0015	13,800	785	14,585
Contract Services	10-9004-0045	61,500	(3,134)	58,366
Total Budget Expenditures for Dept 9004		1,098,700	(2,349)	1,096,351
Police Department	Line Item	Budget	Change	Amended Budget
Building Maintenance	10-9006-0015	500	783	1,283
Total Budget Expenditures for Dept 9006		1,313,700	783	1,314,483
Library Department	Line Item	Budget	Change	Amended Budget
Building Maintenance	10-9007-0015	8,000	783	8,783
Total Budget Expenditures for Dept 9007		245,000	783	245,783
Planning & Zoning	Line Item	Budget	Change	Amended Budget
Building Maintenance	10-9009-0015	-	783	783
Total Budget Expenditures for Dept 9009		357,900	783	358,683

Water & Sewer Fund (60 Fund)				
W/S Fund Revenues	Line Item	Budget	Change	Amended Budget
Transfer from W/S Capital Res	60-3003-0022	365,100	212,572	577,672
Total Budget for W/S Revenue		2,962,346	212,572	3,174,918
Water Department	Line Item	Budget	Change	Amended Budget
Professional Fees	60-9002-0004	17,700	20,000	37,700
Total Budget Expenditures for Dept 9002		1,123,546	20,000	1,143,546
Sewer Department	Line Item	Budget	Change	Amended Budget
Capital Outlay	60-9003-0074	334,000	192,572	526,572
Total Budget Expenditures for Dept 9003		806,400	192,572	998,972

Motion to adopt FY 2020 Budget Amendment #4

Adopted this the 1st day of October, 2019

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

Hans Kalwitz

From: Gerry Vincent
Sent: Tuesday, September 17, 2019 10:29 AM
To: Lewis Weatherspoon; Craig Honeycutt; Loru Hawley; Bob Smith; Mike Hill
Cc: Veronica Hardaway; Jimmy Cook; Hans Kalwitz
Subject: Southern Acres

Follow Up Flag: Follow up
Flag Status: Flagged

Honorable Mayor & Board of Commissioners,

I am happy to report that the partnership with Southern Acres sewer line project came in under budget. The Board approved approximately \$240,000 and the final costs was \$192,572. You will see a budget amendment for that amount at the October 1st Board meeting.

Thanks.

Gerry Vincent, ICMA-CM
TOWN MANAGER



Town of Angier
55 N. Broad St., PO Box 278
Angier, NC 27501
office 919-331-6700
fax 919-639-6130
email gvincent@angier.org
visit us at www.angier.org

****This electronic email and any files transmitted with it are confidential and are intended solely for the use of individual or entity to whom they are addressed. If you are not the intended recipient or the person responsible for delivering the electronic mail to the intended recipient, be advised that if you have received this electronic mail in error and that any use, dissemination, forwarding, printing, or copying of this electronic mail is strictly prohibited. If you have received this electronic mail in error, please immediately notify the sender by return mail.****



Town of Angier

www.angier.org

Lewis Weatherspoon
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

September 18, 2019

Charlie McGougan, P.E.
MBD Consulting Engineers, P.A.
P.O. Drawer 4428
Ashboro, NC 27204-4428

Subject: Water Supply From City of Dunn-Feasibility Study

Dear Mr. McDougan,

At its workshop last night, the Board of Commissioners authorized your firm to proceed with the feasibility study regarding potential water supply from the City of Dunn, NC. The proposed fee estimate for the scope of work was estimated at \$10,630.

In addition, the Board requested staff to research other potential alternatives for water supply options with neighboring municipalities; therefore, there may be an addendum to provide a study for these options, as well.

Please acknowledge receipt of the letter as a Notice to Proceed. If you have any questions, please do not hesitate to contact Bill Dreitzler, or myself.

Sincerely,

Gerald D. Vincent
Town Manager



VIA E-MAIL

September 12, 2019

Mr. Bill Dreitzler, P.E.
Town of Angier
P.O. Box 278
Angier, NC 27501

Re: Town of Angier
Scope of Work and Fee Estimate for
Water Supply from City of Dunn - Feasibility Study

Dear Mr. Dreitzler:

MBD Consulting Engineers, P.A. appreciates the opportunity to provide a Scope of Work and Fee Estimate for the referenced Water Supply Feasibility Study. The following paragraphs describe our understanding of the Study, the anticipated scope of work for engineering services, and the fee estimate and term of service.

Project Understanding

The Town of Angier is investigating the costs and circumstances involved with purchasing and transmitting up to 4.0 million gallons per day (mgd) of water supply from the City of Dunn water system to the Town's water system, including the construction of the required transmission main and booster pump station. The routing of the proposed water transmission main extension would follow Hwy. 55 for the most part between the Town of Erwin and the Town of Angier. A water main routing through or around the Town of Coats that avoids the restrictive Right-of-Way along Hwy. 55 through Town will likely be necessary, should the project be constructed.

The Town of Fuquay-Varina may be interested in purchasing up to 2.0 million gallons per day of the 4.0 mgd total, in which case a proposed water transmission main following the future Hwy. 55 bypass would be used to direct this portion of water supply flow from the south side to the north side of Angier for ultimate conveyance northward to the Town.

The Study will expand the Town's hydraulic model to evaluate the operation of the proposed transmission system expansion including determining line sizes for the various transmission main components, determining pumping design requirements, flow control requirements, etc. Total projects costs will be developed for the individual project components including water transmission mains, booster pump facilities including land acquisition, metering stations, control valve stations, system interconnections, etc.

MBD Consulting Engineers, P.A.
P.O. Drawer 4428, Asheboro, NC 27204-4428

Mr. Bill Dreltzler, P.E.
Page 2
September 12, 2019

Scope of Work

The scope of work for engineering services will include but not necessarily be limited to the following tasks.

- Coordination with the City of Dunn to review the proposed connection point and existing hydraulic conditions related to water supply.
- Coordination with the Town of Coats to determine a possible transmission main routing through Coats including a preliminary discussion regarding obtaining the required right of way along city-owned streets.
- An expansion of the Town's hydraulic model to include the proposed transmission main and booster pump station facilities from the City of Dunn, for evaluation.
- Hydraulic evaluation and cost opinions for the various water transmission scenarios from the City of Dunn.
- An expansion of the Town's hydraulic model to include the Hwy. 55 Bypass transmission main and the transmission main from Angier north to the Town of Fuquay Varina.
- Evaluation of future Hwy. 55 Bypass water main, 2.0 mgd water supply for Fuquay-Varina, and 2.0 mgd supply for Town of Angier, including cost opinions.
- Compile information into a bound report including narrative, maps, and exhibits, and present to the Town.

Fee Estimate and Term of Service

The fee estimate based on hourly time for the scope of work described above is \$10,630. A man-hour estimate spreadsheet is attached in support of the fee estimate. The term of service to the complete the study is 90 days. We can prepare a letter agreement or contract for engineering services at your advisement.

Again, MBD Consulting Engineers, P.A. appreciates the opportunity to be of service in this manner. If you have any questions, please do not hesitate to contact me here at this office.

Sincerely,
MBD CONSULTING ENGINEERS, P.A.



Charlie McGougan, P.E.

Copy: Mr. Gerald Vincent, Town Manager
Mr. Jimmy Cook, Public Works Director

Attachment: Man-Hour Estimate



TOWN OF ANGIER
WATER SUPPLY FEASIBILITY STUDY

Man-Hour Estimate & Fee Schedule (9.13.15)

STUDY TASKS		Project Engineer/Mgr. (Hrs.)	Design Technician (Hrs.)	Field Technician (Hrs.)	Clerical (Hrs.)	Total
A.	SECTION A: COORDINATION WITH CITY OF DUNN AND TOWN OF COATS.					
	1. Contact Dunn and review Connection Point and Hydraulics.	4				\$420
	2. Contact Coats and discuss routing of proposed water main, including obtaining right of way along City-Owned streets.	4				\$420
	3. Evaluate alternative routing of Transmission Main through or around Town of Coats.	4	4	8		\$1,300
	SUBTOTAL SECTION A:	12	4	8	0	\$2,140
B.	SECTION B: EXPAND ANGIER HYDRAULIC MODEL FOR PROPOSED TRANSMISSION MAIN FROM ERWIN TO ANGIER, PERFORM HYDRAULIC ANALYSIS, DEVELOP PROJECT COST ESTIMATES.					
	1. Construct Model Extension.	4	8			\$1,060
	2. Perform Hydraulic Evaluation including line size, booster pump requirements, and dual feed for Angier.	8	4			\$1,160
	3. Develop Cost Opinions for Line Extension and BP5.	8				\$840
	SUBTOTAL SECTION B:	20	12	0	0	\$3,060
C.	SECTION C: EVALUATE SUPPLY TO FUQUAY-VARINA					
	1. Construct Model Extension including Hwy. 55 Bypass transmission main and transmission main to Fuquay-Varina.	4	8	4		\$1,340
	2. Evaluate proposed Hwy. 55 Bypass Water Main Size and 2 MGD feed for Fuquay-Varina and 2 MGD supply for Town of Angier.	8				\$840
	3. Develop Cost Opinions for Line Extensions.	4	4			\$740
	SUBTOTAL SECTION C:	16	12	4	0	\$2,920

STUDY TASKS		Project Engineer/Mgr. (Hrs.)	Design Technician (Hrs.)	Field Technician (Hrs.)	Clerical (Hrs.)	Total
D.	SECTION D: REPORT					
	1. Compile Information, Produce Report Document.	8			4	\$1,040
	2. Exhibits and Project Maps.	2	8		4	\$1,050
	3. Present Findings to Town of Angler.	4				\$420
	SUBTOTAL SECTION D:	14	8	0	8	\$2,510
TOTAL HOURS SECTION:		62	36	12	8	118
CATEGORY FEE:		\$105	\$80	\$70	\$50	
TOTAL HOURLY FEE ESTIMATE:		\$6,510	\$2,880	\$840	\$400	\$10,630



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: October 1, 2019
PREPARED BY: Gerry Vincent, Town Manager ICMA-CM *EV*
ISSUE First Amendment to Agreement for Employment as Town Manager
CONSIDERED:
DEPARTMENT: Administration

SUMMARY OF ISSUE: Town Manager outlined via email to the Mayor and Board of Commissioners personal reasons, at this time, to remove the residency requirement from the Agreement. By consensus of the Board, the attached Agreement has been amended to reflect the change.

FINANCIAL IMPACT: There is no financial impact to the above-mentioned amendment.

RECOMMENDATION: Authorize the Town Attorney to proceed with the proposed Amendment, as written.

REQUESTED MOTION: I recommend authorizing the Town Attorney to proceed with the First Amendment to the Town Manager's Agreement, as written.

REVIEWED BY TOWN MANAGER: *Gerry Vincent*

Attachments: *First Amendment to Agreement for Employment as Town Manager.*

FIRST AMENDMENT TO
AGREEMENT FOR EMPLOYMENT AS TOWN MANAGER

This First Amendment to the Agreement for Employment as Town Manager (“First Amendment”) dated and effective this 1st day of October, 2019, is made by and between the Town of Angier, a municipal corporation formed and operating pursuant to the laws of the State of North Carolina, with offices located at 55 North Broad Street West, Angier, North Carolina 27501 (the “Town”), and Gerry Vincent, who is currently employed by the Town as its Town Manager (“Town Manager”) (*collectively*, the “Parties”).

WHEREAS, the Town and Town Manager entered into that certain Agreement for Employment as Town Manager dated December 17, 2018 (the “Agreement”); and

WHEREAS, the Town and Town Manager wish to amend the Agreement to remove a term that the Parties no longer wish to have operate as part of the Agreement.

IT IS AGREED:

1. **Terms.** Any terms used in this First Amendment as defined terms, and which are not defined herein, shall have the meanings given to those terms in the Agreement.
2. **Elimination of Residency Requirement.** Section 11 of the Agreement shall be amended to delete the first sentence of that Section. For clarity, this means that the Parties agree that the provision in Section 11 of the Agreement that “Employee agrees to establish residence within the corporate boundaries or the ETJ of the Town of Angier, within twelve (12) months of the date of this agreement, and thereafter to maintain residence within the corporate boundaries or ETJ of the local government” is hereby abolished from the Agreement.
3. **Entire Agreement.** The Agreement, as amended by this First Amendment, constitutes and contains the entire understanding and agreement of the parties. To the extent that the provisions of this First Amendment are inconsistent with the Agreement, the terms of this First Amendment shall control. Any reference to the Agreement in this or any other instrument, document, or agreement related thereto or executed in connection therewith shall mean the Agreement as amended by this First Amendment. Except as expressly amended or modified in this First Amendment, all other terms and conditions of the Agreement shall remain in full force and effect, and this First Amendment shall be binding upon the parties.

[Signature page follows.]

IN WITNESS WHEREOF, the Parties have caused this First Amendment to be signed, authorized as of the day and year written above.

TOWN OF ANGIER, NORTH CAROLINA

Mayor, Town of Angier, North Carolina

ATTEST:

(Town Seal)

Town Clerk

AGREED AND ACCEPTED this the 1st day of October, 2019.


Gerald Vincent
Town Manager

BUSINESS ITEMS



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: October 1, 2019
PREPARED BY: Gerry Vincent, Town Manager ICMA-CM 
ISSUE Request for Qualifications for the Parks & Recreation Master Plan Update
CONSIDERED: Selection
DEPARTMENT: Administration

SUMMARY OF ISSUE: The existing Parks & Recreation Master Plan is nearing its tenth year without a major update, and with existing and potential growth on the horizon, an update is necessary. Also, the Town is considering applying for a Parks and Recreation Trust Fund Grant (PARTF), which requires a number of components as part of a Master Plan Update for scoring purposes.

The Town advertised for qualifications in August and received five (5) very well-qualified firms on its due date of September 6th. The list of responders is attached for the Board's review. However, of the five, one stood out to staff. Susan Hatchell Landscape Architecture, PLLC is a small, local firm with great success in developing long term plans for future needs and growth. In addition, successful in applying for and receiving PARTF grants. This firm works with municipalities within the region, and only in North Carolina.

References indicated work product exceeds expectations, time lines met, on budget, and successful with PARTF Grant applications.

FINANCIAL IMPACT: The Town's FY20 earmarked \$35,000 for these services.

RECOMMENDATION: Authorize the Town Manager to negotiate a contract with the Susan Hatchell Landscape Architecture firm for services within the approved FY2020 Budget.

REQUESTED MOTION: I recommend authorizing the Town Manager to negotiate a contract for services within the FY 2020 Budget.

REVIEWED BY TOWN MANAGER: *Gerry Vincent*

Attachments: *RFQ*
List of Responses from qualified firms

Request for Qualifications

Town of Angier's Comprehensive Overall Parks & Recreation Master Plan & Jack Marley Park Improvements Phase II Master Plan

Project Overview

The Town of Angier is seeking a qualified firm or organization to prepare an updated Comprehensive Overall Parks & Recreation Master Plan and Jack Marley Park Improvements Phase II Master Plan. The major purposes of the plans are to identify the current state of the department's facilities, collect citizen input on future needs, identify program trends specific to the Town's citizens, identify future land for additional park use, and to make recommendations for the future of the department.

The plan is two-fold and will focus on Jack Marley Park Phase II Improvements Master Plan and the programs associated, and the Comprehensive Overall Parks & Recreation Master Plan, but may also include the potential for greenways, bicycle and pedestrian routes depending upon citizen input. The plan should include the potential need for additional land acquisition and a community center, as the Town plans to apply for a Parks and Recreation Trust Fund Grant (PARTF) in May 2020. Therefore, the Master Plan should be updated to meet all the requirements of this grant.

The goal of the project is to develop a community-supported plan that can be successfully implemented through the capital improvement plan as well as through programmatic strategies and operations.

The Town of Angier's Comprehensive Overall Parks & Recreation Master Plan and the Town of Angier's Jack Marley Park Improvements Phase II Master Plan will be available upon request. If you have any questions regarding the RFQ, please contact:

Veronica Hardaway
Town Clerk
919.639.2017
vhardaway@angier.org

Statement of Qualifications

- Provide firm name, address and location of the office the work will take place. If multiple firms will be utilized the same information needs to be included.

- Provide a listing/summary of key personnel assigned to the project with contact and background information.
- Provide examples of no more than ten (10) similar projects in North Carolina including reference contacts for these projects.

Evaluation Criteria

The proposals will be reviewed and evaluated by a team of Town staff and will be based on the following criteria:

- Experience with developing approved and successful Parks & Recreation Master Plans for other North Carolina municipalities
- Demonstration of innovative approaches
- Qualifications of key personnel
- Ability to meet proposed schedule

The project goal for completion is March 1, 2020. Funding for this project is time sensitive, as noted in the Project Overview. The contract for this project will be awarded to one firm.

Submittal Information

Please submit four (4) complete copies of the proposal by 4pm on Friday, September 6, 2019. Submissions should be sent via US mail to: Town of Angier, NC, ATTN: Gerry Vincent, Town Manager, PO Box 278, Angier, NC 27501, or hand-delivered to 55 N. Broad Street W. Angier, NC 27501.

Request for Qualifications

Comprehensive Overall Parks & Recreation Master Plan & Jack Marley Park Improvements Phase II Master Plan

The Town advertised and received the following:

- | | |
|------------------------------------------------|-------------|
| 1. McAdams | Durham, NC |
| 2. Susan Hatchell Landscape Architecture, PLLC | Raleigh, NC |
| 3. Mosaic Civic Studio | Boone, NC |
| 4. McGill & Associates | Raleigh, NC |
| 5. WithersRavenal | Raleigh, NC |

Angier

Village of Opportunity

TOWN OF ANGIER'S COMPREHENSIVE OVERALL PARKS & RECREATION MASTER PLAN & JACK MARLEY IMPROVEMENTS PHASE II MASTER PLAN

September 6, 2019

**Susan
Hatchell**
Landscape Architecture, PLLC



Mr. Gerry Vincent
Town Manager
55 N. Broad Street W.
Angier, NC 27501

September 6, 2019



Dear Mr. Vincent,

We are excited to submit our qualifications for the Town of Angier's Comprehensive Overall Parks and Recreation Master Plan and Jack Marley Park Improvements Phase II Master Plan. These are exactly the kind of projects that my firm enjoys working on! As a small, specialized firm, we only pursue projects that fit within our philosophy - projects that preserve nature and history, increase wildlife habitat, and provide opportunities for passive recreation, play and environmental education.

My firm was founded over twenty-five years ago with the intention of focusing on park planning and design. Having worked at Wake County Parks for nine years on the development of Lake Crabtree County Park and Blue Jay Point County Park, I had no desire to pursue traditional development work of subdivisions and shopping centers. My main goal was to pursue park projects, especially parks that provide opportunities for active and passive recreation as well as environmental education. It has been very successful - the firm has a reputation for excellence in park design.

Our extensive experience in the master planning, renovation, design and construction of parks in addition to the PARTF Grant application experience will ensure your project is a success! We have worked for many municipalities to prepare site specific master plans and assist with PARTF and other grant applications, securing much needed funding for parks and recreation development. Just recently, we learned that our most recent site specific master plan, cost estimate and other PARTF Application materials we prepared for the Town of Archer Lodge was ranked second among all applicants and received the maximum amount of funding allowable - \$500,000!

Previous experience has proven that we know how to provide excellent service and creative and cost-effective solutions. Working with a consultant and design team that focuses on park design ensures the best and brightest in this specialized field. This is what we do every day, and we are very passionate about it! We are proud of our reputation for excellence in park design and construction and would love to come for an interview to show you how our team differs from the rest. Thank you for the opportunity to submit our qualifications!

Sincerely,

Susan M. Hatchell, FASLA, PLA, LEED AP, President
711 W. North Street | Raleigh, NC 27603 5025 Oleander Drive | Wilmington, NC 28403
Phone: (919) 838-9600 | Email: susan@susanhatchell.com



SUSAN HATCHELL LANDSCAPE ARCHITECTURE, PLLC (SHLA)

Master Planning, Project Management, Public Participation

SHLA is a woman owned firm located in Raleigh, NC, specializing in park planning and design. Susan has over thirty-five years of experience in Landscape Architecture, with over thirty years devoted exclusively to design of public places, with a strong emphasis on parks.

An in-depth understanding of park operations, maintenance, and budgets make her uniquely qualified for the master planning, assessment and renovation, programming, design, cost estimating, preparation of construction documents, bidding, and construction administration of park projects. Working side-by-side with park directors, managers, and maintenance supervisors, she is particularly sensitive to the long-range operations and maintenance implications of her planning and design decisions. An emphasis on public engagement, park planning for environmental and historic education and wildlife habitat enhancement, and sustainable design are hallmarks of our firm. Susan has lived and worked in North Carolina for over thirty-five years, so she is familiar with regional and state-wide planning issues, growth concerns and the future of parks and recreation in North Carolina.

Our Raleigh staff includes Jennifer Steed and Matt Tobolski who have a combined 24 years of experience in park master planning and design. Our Wilmington staff includes Mindy Arthur, PLA, ASLA, LEED AP, who adds an additional 20 years experience in park master planning to the design team!



**Susan
Hatchell**

Landscape Architecture, PLLC

711 West North Street
Raleigh, NC 27603
Phone: (919) 838-9600

5025 Oleander Drive
Wilmington, NC 28403
Phone: (910) 444-9209

www.susanhatchell.com
susan@susanhatchell.com

AREAS OF SPECIAL SIGNIFICANCE IN PARK DESIGN INCLUDE:

- State, regional and local park master planning in North Carolina
- PARTF and LWCF Grant Funding
- Master Plan document preparation
- Site analysis and programming
- Community participation in the design process
- Historic and cultural interpretation and preservation
- Outdoor classrooms and learning environments
- Greenway, trail, and blueway planning
- Natural resource conservation
- Bicycle planning and open space issues
- Wildlife habitat enhancement and preservation
- Day use facilities
- Working with multiple stakeholders
- Environmental education and stewardship
- Park operations and maintenance requirements
- Cost estimating
- Review, approval, and permitting processes
- Construction drawings
- Universal accessibility, environmental justice and equity issues
- LEED certified and green building technologies





SUSAN M. HATCHELL, FASLA, PLA, LEED AP

*President, Susan Hatchell Landscape Architecture, PLLC
(919) 838-9600 | susan@susanhatchell.com*

Susan created SHLA in 1994, a firm that focuses on the design of parks and recreation facilities, festival and event spaces, public plazas, and streetscapes. She has extensive experience in master planning, renovations and assessments, public input processes, project management and construction administration for public projects. She taught landscape architecture as an adjunct faculty member at NC State University and continues to be actively involved on the Advisory Board and as a mentor and friend to students. Susan is a past president of the American Society of Landscape Architects (ASLA).

PROJECT EXPERIENCE:

REGISTRATION & PROFESSIONAL AFFILIATIONS:

North Carolina Board of
Landscape Architects #528

South Carolina Board of
Landscape Architects #708

Bicycle & Pedestrian Committee,
appointed by City Council 2015

ASLA Past President, 2011-2012

EDUCATION:

Master's Degree in Landscape
Architecture, NC State University

B.S. Ornamental Horticulture,
University of Maryland, College
Park

Turnipseed Nature Preserve, Wake County, NC

Lead Project Manager & Landscape Architect (SHLA)

Carvers Creek State Park Master Plan,
Harnett & Cumberland Counties, NC

Lead Project Manager & Landscape Architect (SHLA)

Brentwood Park Master Plan & Phase I Improvements, Raleigh, NC

Lead Project Manager & Landscape Architect (SHLA)

Blackwood Farm Park, Orange County, NC

Lead Project Manager & Landscape Architect (SHLA)

Blue Jay Point County Park, Wake County, NC

Landscape Architect (Wake County)

Multi-Site Park Assessment & Renovations, Durham, NC

Lead Project Manager & Landscape Architect (SHLA)

Chapel Hill Parks & Trails Assessment, Chapel Hill, NC

Lead Project Manager & Landscape Architect (SHLA)

Wendell Town Park, Wendell, NC

Lead Project Manager & Landscape Architect (SHLA)

Nolan Park & Recreation Complex, Whiteville, NC*

Lead Project Manager & Landscape Architect (SHLA)

Camp Woodbine Master Plan, Wake County, NC

Lead Project Manager & Landscape Architect (SHLA)

Lake Myra County Park Master Plan, Wake County, NC

Lead Project Manager & Landscape Architect (SHLA)

Oval Park, Durham, NC

Lead Project Manager & Landscape Architect (SHLA)

Bethesda Park, Durham, NC

Lead Project Manager & Landscape Architect (SHLA)

Buffaloe Road Aquatic Center, Raleigh NC

Landscape Architect (SHLA)

Blue Jay Point County Park

Landscape Architect (While employed by Wake County)

Lake Crabtree County Park

Landscape Architect (While employed by Wake County)





JENNIFER H. STEED

Senior Project Manager, Susan Hatchell Landscape Architecture, PLLC
(919) 838-9600 | jennifer@susanhatchell.com

Jennifer has twenty years of experience in the planning and design of public work, specializing in parks and recreation projects. Her primary focus areas include park master planning and design, hand graphics and community visioning, PARTF application assistance and document preparation, historical, cultural and environmental interpretation, and document preparation. She is responsible for leading and coordinating projects from conceptual design through the completion of construction documents and construction administration.

EDUCATION:

Bachelor's Degree in Landscape Architecture, NC State University
Construction Management Diploma, NCSU Office of Professional Development

PROFESSIONAL RECOGNITION:

ASLA National Award Recipient



MINDY C. ARTHUR, PLA, ASLA, LEED AP

Senior Project Manager, Susan Hatchell Landscape Architecture, PLLC
(910) 444-9209 | mindy@susanhatchell.com

Mindy has twenty years of experience in landscape architecture, specializing in the planning and design of public parks. Her focus areas include park master planning, public participation, construction documents and details, cost estimating, and specifications. She is responsible for leading and coordinating projects from conceptual design through the completion of construction documents and construction administration.

REGISTRATION & PROFESSIONAL AFFILIATIONS:

North Carolina Board of Landscape Architects #1350

EDUCATION:

Master's Degree in Landscape Architecture, NC State University
B.S. Ornamental Horticulture & Landscape Design, University of Tennessee



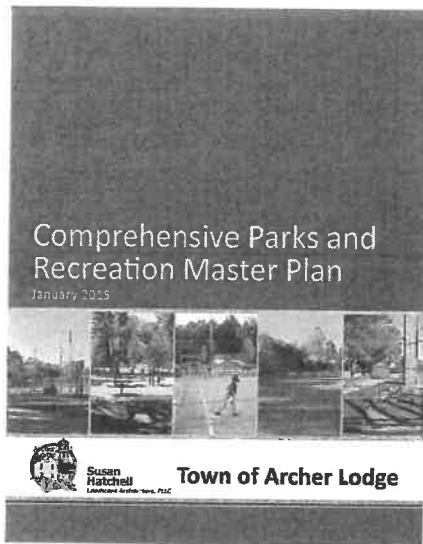
MATT TOBOLSKI

Production Manager, Susan Hatchell Landscape Architecture, PLLC
(919) 838-9600 | matt@susanhatchell.com

Matt assists in the planning and design of public projects such as park and recreational facilities, transit projects, and streetscapes, specializing in greenways and trails. He is responsible for the design and drafting production of plans, design reports and master plan documents, as well as research and the preparation of project graphics including GIS mapping at various scales. Matt is also a certified commercial drone pilot and often provides aerial photography and video of SHLA projects.

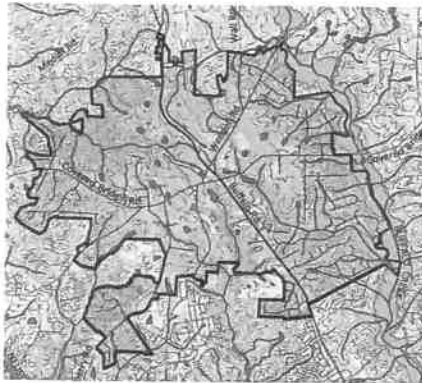
EDUCATION:

Master's Degree in Landscape Architecture, NC State University
B.S. Geography, Emphasis on GIS, Montana State University



ARCHER LODGE COMPREHENSIVE PARKS AND RECREATION MASTER PLAN
Archer Lodge, NC

- SHLA mapped existing conditions and researched population demographics, socio-economic trends and community health
- Public input was collected during a public meeting and through a parks and recreation survey that was answered by 216 community members
- Final document included a comparison of the parks and recreational facilities of nearby towns, an assessment of current and future needs, recommendations for future park land acquisition and a site specific plan for the Town's first park



14. Which (if any) of the following do you feel are barriers to your participation in recreational programs and facilities?

Not aware of what's offered	<input type="checkbox"/> Lack of pedestrian access	<input type="checkbox"/>
Fees/costs too high	<input type="checkbox"/> No means of transportation	<input type="checkbox"/>
Facilities not up to date	<input type="checkbox"/> Timing of events	<input type="checkbox"/>
Facilities not well maintained	<input type="checkbox"/> Overcrowding	<input type="checkbox"/>
Facilities not close to home	<input type="checkbox"/> Lack of facilities	<input type="checkbox"/>
Facilities do not feel safe	<input type="checkbox"/> Lack of accommodations for those with disabilities	<input type="checkbox"/>
Lack of restrooms	<input type="checkbox"/> Not interested in offerings	<input type="checkbox"/>
Not enough time	<input type="checkbox"/>	<input type="checkbox"/>
None of the above	<input type="checkbox"/>	<input type="checkbox"/>

Other: _____

15. Do you use any schools, health clubs, places of worship or any other organizations for recreation?

☐ Yes ☐ No

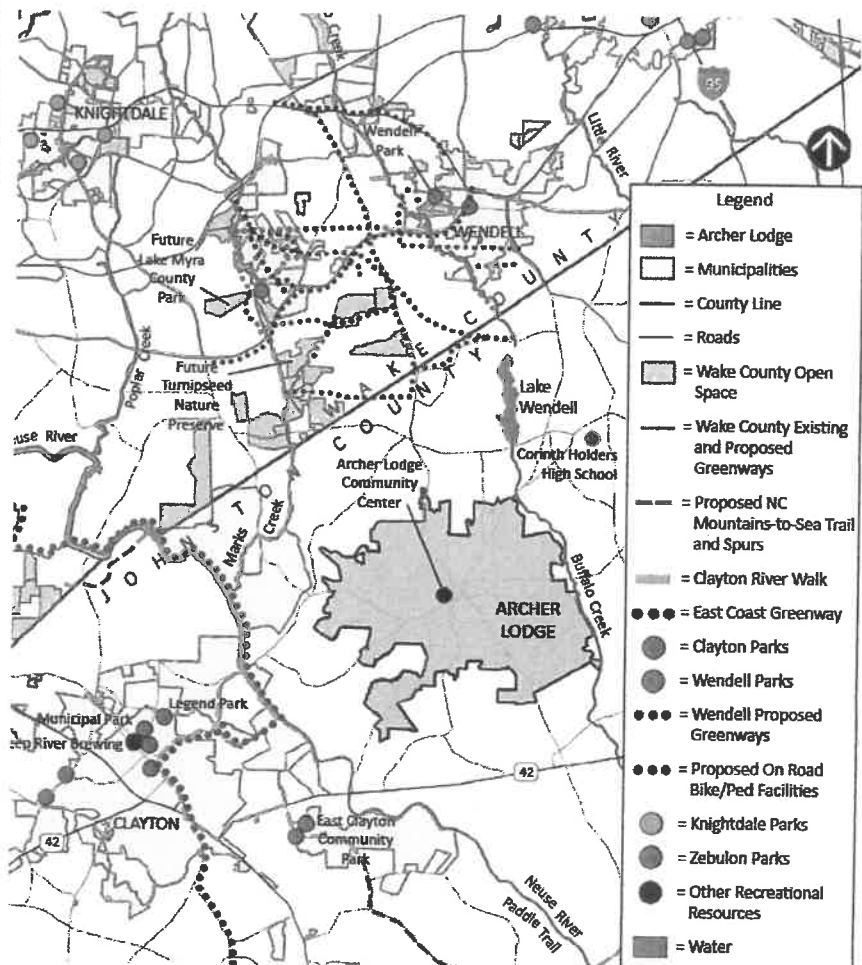
If yes, please list: _____

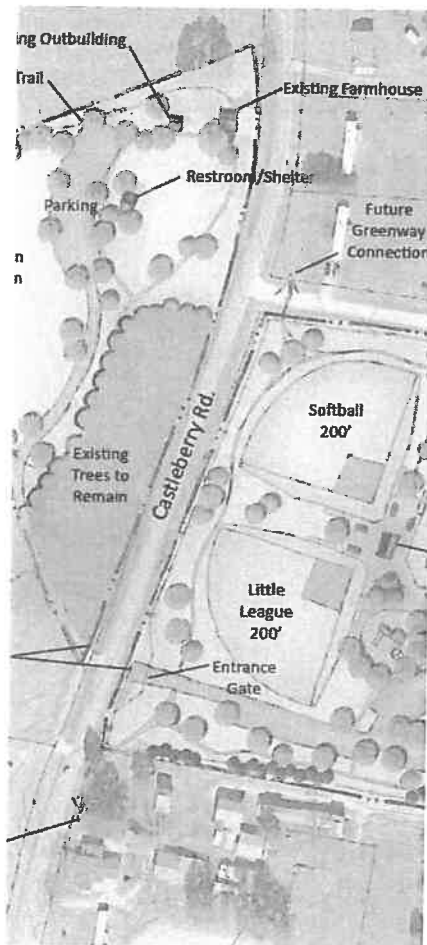
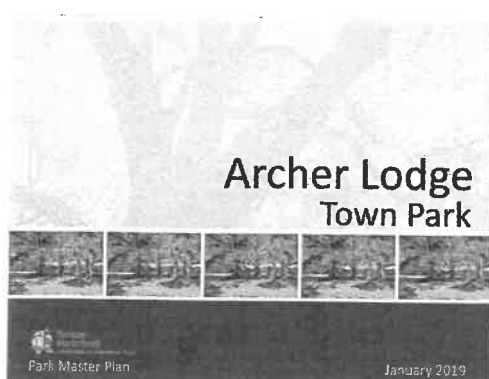
16. Would you be willing to pay higher fees for recreation programs and/or facilities?

☐ Yes ☐ No

PROJECT REFERENCE:

Mike Gordon, Town Administrator
Town of Archer Lodge
14094 Buffalo Rd
Clayton, NC 27527
(919) 359-9727
mike.gordon@archerlodgenc.gov





ARCHER LODGE TOWN PARK

Archer Lodge, NC

- Assisted the Town in applying for a \$500,000 PARTF grant to fund the first phase of development in 2019
- 30 acres of previously farmed land were purchased in 2018 for development of the first town park in Archer Lodge
- SHLA, PLLC conducted a thorough site analysis and environmental review of the property and prepared conceptual plans
- A series of public input meetings were held to obtain feedback from the community
- SHLA, PLLC prepared a site specific Master Plan for the park
- The park includes a 300' baseball field, a 200' girls softball field and a 200' little league field as well as a playground, football field, soccer field, pickleball court, sand volleyball court, restrooms, shelters, a press box/concession stand, meadow/event lawn, open play areas and parking.
- The Final Master Plan also includes renovations to the existing farmhouse on the site for historic and cultural interpretation
- SHLA also prepared the Town's Comprehensive Parks and Recreation Master Plan which was adopted in 2015

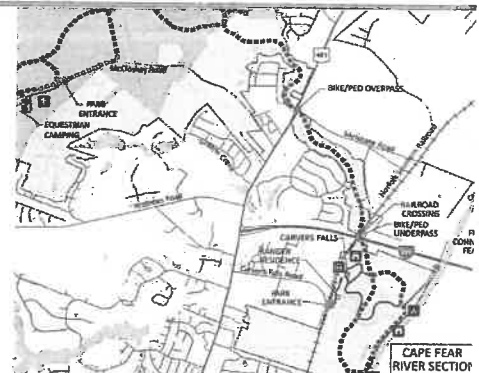
PROJECT REFERENCE: ✓

Mike Gordon, Town Administrator
Town of Archer Lodge
14094 Buffalo Rd
Clayton, NC 27527
(919) 359-9727
mike.gordon@archerlodgenc.gov

RECEIVED \$500,000 PARTF GRANT, 2019



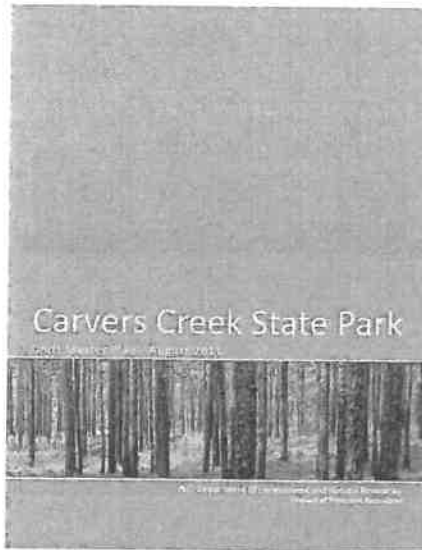
SIMILAR PROJECT EXPERIENCE



CARVERS CREEK STATE PARK MASTER PLAN

Cumberland and Harnett Counties, NC

- One of North Carolina's newest State Parks, located in the Sandhills
- Non-contiguous parcels within a 15,000-acre study area are bisected by several major highways and the Norfolk Southern Railroad; the design team weighed in on additional park property acquisitions
- Project included site analysis, developing the park program, facilitating a public meeting, preparing and tabulating a survey and other public input measures, the preparation of a final report document and the final Master Plan and cost estimate
- Mature stands of longleaf pine and old-growth hardwoods, a cypress-gum swamp, and meadows, which are included in North Carolina Significant Natural Heritage Areas
- Planned facilities for the 4,530-acre park include a visitor center, community buildings, historic Long Valley Farm, the Rockefeller estate meeting/rental space, day use/picnic areas, environmental and historical interpretation and horseback riding, biking and pedestrian trails
- Group, RV, primitive and kayak camping
- Kayak launches on the Cape Fear River
- 27 miles of planned trails and greenway connections to the Cape Fear River Trail, Fort Bragg, and regional greenways
- Collaboration with multiple state agencies, departments, counties and local municipalities, Fort Bragg/Pope Air Force Base, several land trusts, stream restoration and conservation groups was essential to the project



PROJECT REFERENCE:

Brian Strong, Deputy Director, Planning and Natural Resources at NC Division of Parks and Recreation
109 E. Jones Street
Raleigh, NC 27601
(919) 707-9323
brian.strong@ncparks.gov

WINNER OF A NCASLA AWARD OF MERIT,
2012



SIMILAR PROJECT EXPERIENCE



TURNIPSEED NATURE PRESERVE

Wake County, NC

- 265-acre nature preserve located within the 50,000-acre Marks Creek Watershed
- The Marks Creek watershed was named a "Last Chance Landscape" in 2003 by Scenic America and has been recognized by the N.C. Natural Heritage Program as an ecologically sensitive area
- Serves as a pilot demonstration site for Wake County, highlighting the collaborative opportunities for protecting and preserving natural heritage
- SHLA prepared a site specific Master Plan for the site in 2012 followed by construction drawings for two phases completed in 2018; assisted Wake County with PARTF and LWCF grant applications
- The preserve includes 4.3 miles of natural trails, a 140-foot pedestrian bridge over Gin Branch Creek, another 35-foot pedestrian bridge, boardwalks and overlooks, parking, a birding platform, interpretive areas, picnic, and open play areas
- Open meadows and utility easements were preserved for environmental study and to provide wildlife habitat.
- Historic interpretive areas include the Bunch Tenant house, a cemetery, and previously farmed agricultural areas
- Trail loops allow visitors to experience distinct habitats such as wetlands, boulder fields, meadows, hardwood forests and riparian areas

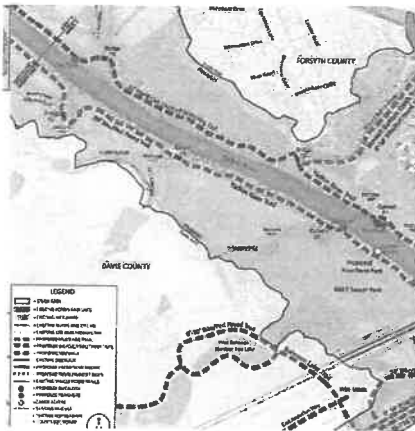


PROJECT REFERENCE:

Chris Snow, Director, Wake County Parks,
Recreation & Open Space
P.O. Box 550
Raleigh, NC 27602
(919) 856-6677
csnow@wakegov.com

RECEIVED PARTF AND LWCF FUNDING





YADKIN RIVER GREENWAY FEASIBILITY STUDY

Forsyth County, NC

- Development of a greenway and pedestrian network along and across the Yadkin River and the surrounding community within a 5,000-acre study area
- Potential connections to the existing 126-mile Yadkin River Paddle Trail upstream and downstream of the study area; an existing dam and canoe portage at the southern limits of the study area limited river access
- Multiple tributaries and roadways offer potential connections to the community and other local and regional planning initiatives
- Project goals included: providing regional connectivity, recreational access to the Yadkin River, protecting and enhancing environmental resources, views, and scenic quality
- Native American fishing weirs, the Shallow Ford historic river crossing, and several ferry crossings were interpreted and highlighted
- A pedestrian bridge spanning the Yadkin River was studied
- Extensive public involvement and stakeholder outreach included public meetings, a survey, and factsheets about the benefits of greenways to address adjacent neighbors' concerns about public safety
- A Feasibility Study documented the site analysis, project methodology, recommendations, funding and grant sources, phasing and implementation and cost estimates
- Partners included the Winston-Salem Metropolitan Planning Organization, Forsyth County, Davie County, Winston-Salem, Clemmons, Bermuda Run, Lewisville and Tanglewood Park



PROJECT REFERENCE:

Wendy Miller, FASLA
Wendy Miller, Landscape Architecture, PLLC
(Formerly with Winston Salem MPO)
946 Marguerite Dr.
Winston-Salem, NC 27106
(336) 416-5372
wendy@millerbarefoot.com

WINNER OF A NCASLA MERIT AWARD, 2014





JOY JOYNER PARK MASTER PLAN, PHASE I & II CONSTRUCTION

Louisburg, NC

- Master Plan and construction for two phases of a 35-acre park along the Tar River
- The park includes both passive and active recreational facilities as well as a proposed canoe/kayak launch on the Tar River
- Louisburg is working with the Tar River Conservancy on expanding the Tar River Paddle Trail – a collaborative effort between Granville, Vance, Nash, Edgecombe, and Pitt Counties; the section of the Tar River that flows through Louisburg is one of the “missing links” on the paddle trail
- With a new canoe/kayak launch at Joy Joyner Park and a planned canoe portage at adjacent River Bend Park, visitors can experience both park properties as well as the larger region
- SHLA was responsible for PARTF application assistance, a site specific master plan, schematic design through construction drawings and administration, specifications, and cost estimates for Phase I and II of Joy Joyner Park. Additional PARTF assistance was provided for land acquisition which was eventually withdrawn. PARTF funding totalled \$893,800

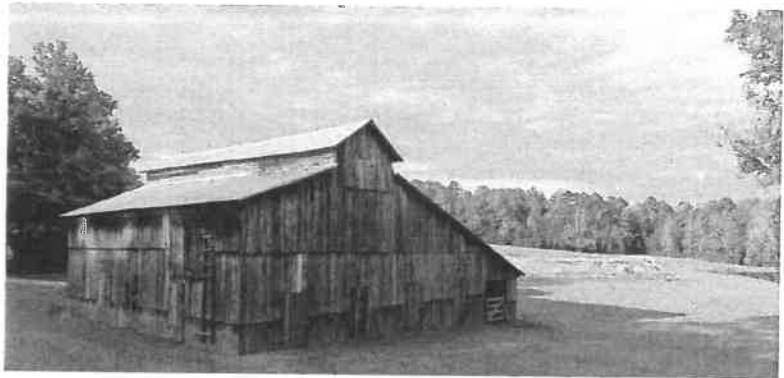


PROJECT REFERENCE:

Tony King, Asst. Town Administrator
110 W. Nash St.
Louisburg, NC 27549
(919) 497-1003
tking@ncrrbiz.com

RECEIVED OVER \$460,000 IN PARTF
GRANTS, 2001 & 2016

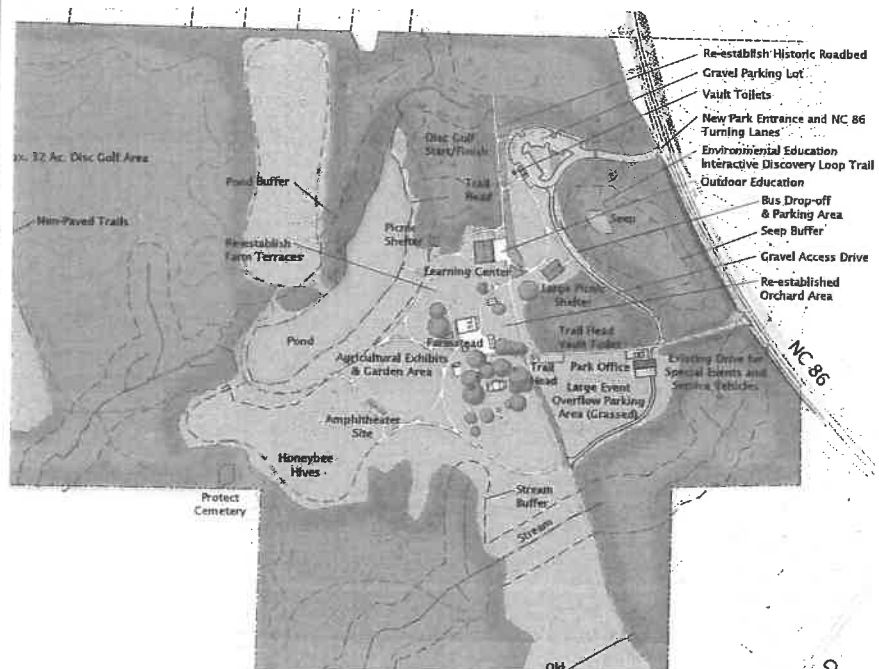




BLACKWOOD FARM PARK MASTER PLAN AND CONSTRUCTION

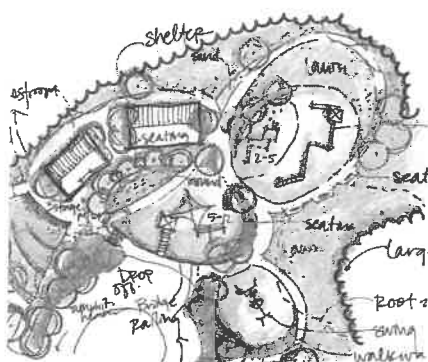
Orange County, NC

- This 152-acre park located in Orange County on historic farmland is home to a historic farmhouse, colonial roadbed, barn, smokehouse, corncrib, hiking trails, picnic shelters, beehives and a fishing pond
- Orange County LocalFest, fishing rodeos, camps, 4-H events and many other festivals and gatherings occur at the park throughout the year
- SHLA prepared a revised park Master Plan for the park which includes a new park office and maintenance facility, expanded parking area, trails, vault toilets, disc golf course and two picnic shelters
- A public open house will be held in the fall of 2019 to gain input on the master plan
- Schematic plans were prepared for a future Environmental Learning Center with classroom areas, small catering kitchen and a honey extraction room, as well as an outdoor amphitheater were prepared
- Road widening plans along NC 86 were prepared to allow for a turning lane to address traffic control during large events
- Construction documents are scheduled to be completed Spring 2020 with construction beginning soon after



PROJECT REFERENCE:

Marabeth Carr, Landscape Architect,
Orange County
306A Revere Rd
Hillsborough, NC 27278
(919) 245-2516
mcarr@orangecountync.gov



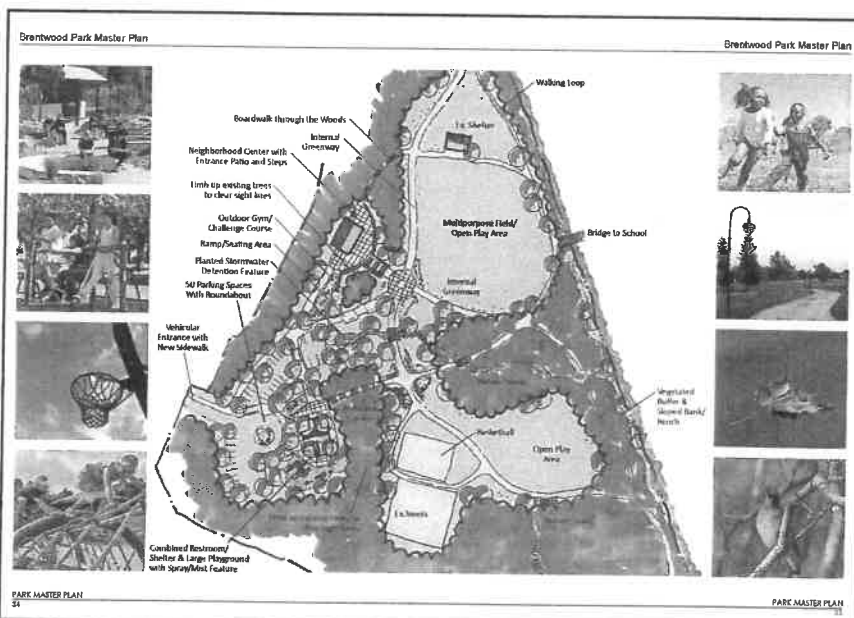
BRENTWOOD PARK MASTER PLAN AND PHASE I IMPROVEMENTS

Raleigh, NC

- 19.5-acre park in the well-established Brentwood Neighborhood of Raleigh
- Prior to working on the master plan, the Design Team prepared a Situation Assessment of the park, which was approved by City Council in March 2017
- The master plan document included site analysis mapping, public input summaries, two preliminary park concepts as well as the final master plan
- Public input was essential, and the Design Team facilitated numerous Citizen Planning Committee (CPC), public meetings, Citizens Advisory Council, parks board and City Council Meetings during the master planning process (total of 10). Bilingual stakeholder interviews were also facilitated throughout the process
- Feedback from the meetings helped the Design Team to prioritize master plan elements and create a phasing plan for the project
- SHLA is currently working on construction documents for the first phase of improvements, which includes new asphalt parking, accessibility improvements, a restroom building, picnic shelter, playground, planting and other site amenities

PROJECT REFERENCE:

Dean Perry, ASLA, Capital Project Manager, City of Raleigh Parks, Recreation, and Cultural Resources
222 W. Hargett St.
Raleigh, NC 27601
(919) 996.2654
dean.perry@raleighnc.gov



APPROACH TO THE PUBLIC INPUT PROCESS

Our firm has extensive experience in public input processes, as we have facilitated public meetings for most of our park and greenway projects.

Public Meeting Approach

We have 30 years of experience working with the public on successful, collaborative, collegial, and rewarding public input processes. Listening is key to gaining public trust, learning about the park, the stakeholders, and the community. We always start every project with a blank slate and an open mind. Our approach to public meetings includes:

Convenience for the Public

Conduct meetings at convenient locations and times, realizing that both can have a major impact on how many people attend. We have had success with both drop in/open house and presentation style meetings. Input can also be gained online or through social media for those who prefer the ease of instant communication. Booths at festivals or other events can reach a broader spectrum of the community and can be an effective method of outreach. Clubs or other groups who use the park are also great resources for project feedback. As part of the PARTF application process, presentations to civic groups, and subsequent letters of support for the park project are crucial for application success.

Listen to all Voices

Not everyone will speak at a public meeting, so it is important to include exercises to reach those participants. We often break into smaller groups so that people feel more comfortable speaking, and so that one person will not monopolize the process. Written comment cards and surveys that convey preferences for park programming, and park concepts can also reach those in the community who prefer not to speak in public. For certain projects we have included bilingual meeting notices and meeting materials, as well as interpreters in order to reach those who speak other languages.

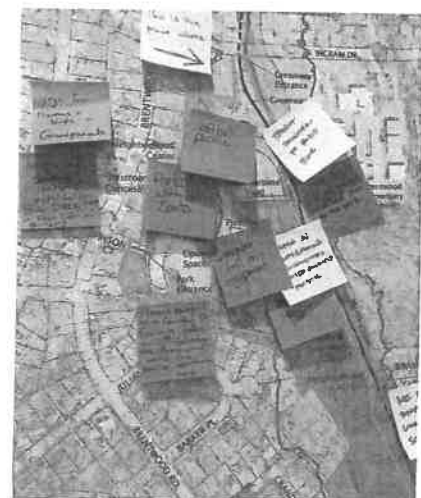
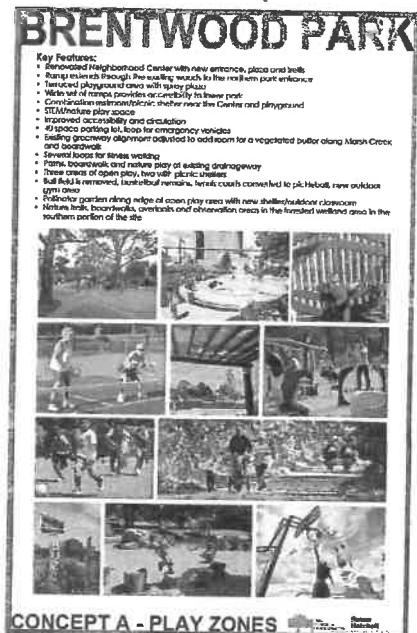
Meeting Exercises

We often set up stations or tables with several exercises that seek input in additional ways. Tables with large maps or concept plans allow the community to write and draw comments directly on meeting materials. We also assign staff members to each table so that verbal comments can be recorded. We have had great success with photo boards to assess programmatic, visual or aesthetic preferences for types of facilities or amenities. Participants can vote with a limited amount of colored stickers, giving the consultant team an opportunity to better understand priorities. For projects with historic or cultural interpretive opportunities, we have had wonderful success with asking community members to share photos, stories and memories of the parks they love. The exercise promotes conversation and understanding, especially across generations.

Finding Consensus

Park Master Planning is a balance of social and environmental processes – coupled with financial and political realities. Everyone needs to be informed about the site attributes and regulations in a way that helps them make good design decisions about the level of development and impact on a site, but in reality, compromises will be made. Fortunately, a thorough site analysis and an understanding of environmental and development regulations usually prohibit detrimental decisions such as removing sensitive environmental areas, or buffers to adjacent neighbors.

We have worked with numerous municipalities on all levels of public involvement. When sensitive issues are anticipated, SHLA has found that offering opportunities for the public to be engaged and to gain "ownership" of the project at very early stages is crucial to long term project success. Collective energy can be harnessed and the project can gain momentum.



In the rare occurrence where we feel that a plan or project's direction is hitting road-blocks to consensus, we will utilize the following strategies:

- Communication, communication, communication! – just keeping the lines of communication open often resolves potential issues
- Find common ground and outline priorities – budget, site constraints, experiential/aesthetic concerns. Finding common ground can give community members something to build upon.
- Keep working toward a compromise – use creative and out of the box solutions to try to meet the priorities determined by the group until all parties are satisfied

Reidsville, NC Confederate Monument

As is the case in many southern towns and cities, communities are working towards resolving conflicts with the presence of Confederate monuments and statues. Public opposition to a prominent Confederate monument in uptown Reidsville, NC became a polarizing issue for the city. SHLA was asked to work with the community to find common ground so that decisions could be made about the future of the monument.

The city was becoming known for their revitalized streetscape and public art installations. Using public art as a way to find common ground was very successful. All community members could agree that public art was important when thinking about the future economic development of the city. SHLA worked through the process step-by-step with the citizens, who eventually decided to move the monument to a nearby historic cemetery and replace it with a stunning 17-foot tall sculpture called "Budding Future".

Yadkin River Greenway Feasibility Study

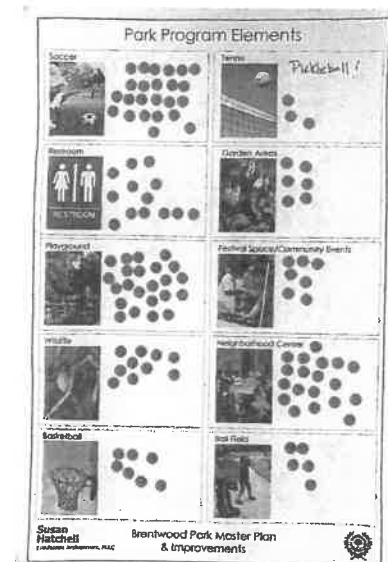
When we were working on the Yadkin River Greenway Feasibility Study in Forsyth County, we were aware that some adjacent landowners were concerned about personal privacy and the potential for the greenway to introduce crime. Understanding these concerns, SHLA prepared a "Greenway Fact Sheet" that highlighted the many benefits of greenways, key facts about the project, and common questions about greenway safety. As is often the case, providing additional information in those early stages helped to calm fears and brought assurance to those with concerns.

WORKING WITH STAKEHOLDERS AND OTHER PARTNERS

Because we only work on public projects, almost all of our projects have included varying levels of partnerships with stakeholders. Partnerships with like-minded agencies can assist municipalities with land acquisition, funding, natural resource protection, and economic development. Municipal park and greenway projects can assist private developers by providing attractive and healthy places to live, work and play. We have worked with these stakeholders from the master planning stage through construction.

North Carolina State University Recreation Resources Service (NCRRS)

We regularly coordinate the submittal of PARTF and LWCF applications with the regional directors of the RRS to secure funding for park and recreation development. Our long-standing and excellent working relationships with RRS staff ensures grant applications are thorough, complete, and achieve the highest scoring possible.



State Park Master Plans

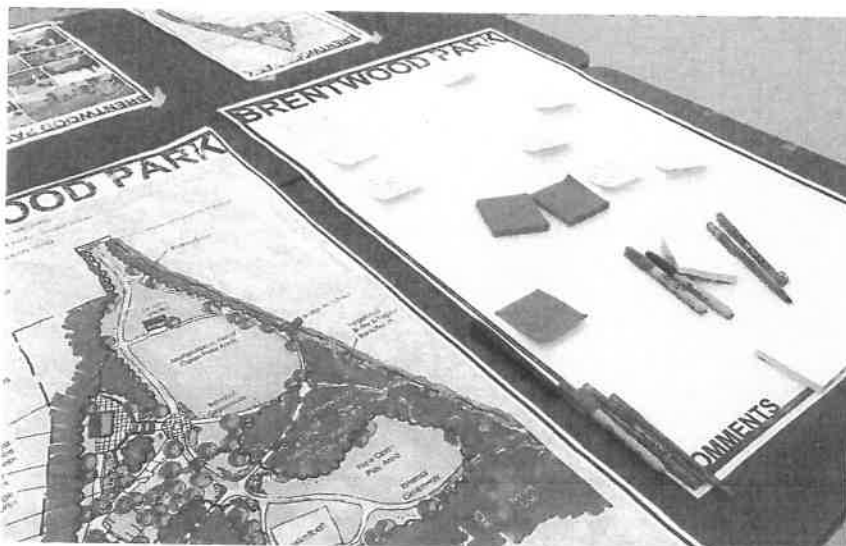
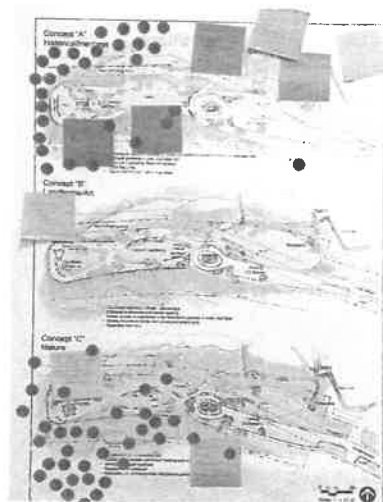
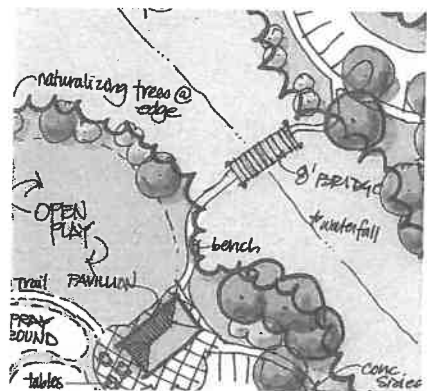
In our work with the NC Division of Parks and Recreation, we have worked with numerous stakeholders:

- The Nature Conservancy
- Fort Bragg
- Fort Bragg Morale, Welfare, and Recreation
- Fort Bragg Cultural Resources
- North Carolina Wildlife Resources Commission
- North Carolina Office of Conservation, Planning, and Community Affairs
- North Carolina State Historic Preservation Office
- North Carolina Ecosystem Enhancement Program
- The Rockefeller Family
- Cumberland and Harnett County Planning Department
- Spring Lake Planning Department
- Sustainable Sandhills
- North Carolina Sandhills Conservation Partnership
- Sandhills Area Land Trust
- Sandhills Ecological Institute

County Park Master Plans:

Through our work developing county park master plans, we have worked with the following partners:

- NCRRS
- The Nature Conservancy
- Trust for Public Land
- Triangle Land Conservancy
- Southeastern Land Conservancy
- Wake County Planning
- Town of Wendell
- Wake County Public Schools
- WakeNature Preserves Partnership
- North Carolina Department of Transportation
- North Carolina State University (education and research)
- Friends of the Mountains-to-Sea Trail
- Newland Communities (Private Developer of Wendell Falls Neighborhood, adjacent to Lake Myra County Park)
- Orange County Planning
- Orange County Beekeepers Association



FIRM CAPACITY AND WORKLOAD

CURRENT WORKLOAD:

Project Name:

Blackwood Farm Park, Phase 2A
Brentwood Park Renovations, Phase 1
Oberlin Road Streetscape Project
Poole Road Streetscape Project

Estimated Completion Date:

Spring 2021
Spring 2021
Summer 2020
Winter 2019

MANAGEMENT TOOLS AND TECHNIQUES TO MAINTAIN PROJECT SCHEDULES AND PROJECT COSTS:

SHLA has a reputation of being a detail-oriented landscape architecture firm focused on design and staying within budget while working within demanding work schedules. We are flexible enough to adapt our office to meet our clients' administration process. Our projects with the NC Division of Parks and Recreation, GoTriangle, and the Winston-Salem Metropolitan Planning Organization are proof that we are committed to meeting rigorous schedules, tight budgets, and meeting the quality control standards typical for public work. Cost estimates are continually updated to reflect changes in the design to ensure budgets are being met. We see this step as key to creating a viable product for our client. Important milestones in the project schedule must be met, especially when applying for grants and other funding.

PROXIMITY TO AND FAMILIARITY WITH THE PROJECT AREA:

We enjoy working throughout the state of North Carolina. Our Raleigh office is located less than an hour from Angier!

LEGAL OR TECHNICAL ISSUES:

We are proud to state that all of our projects have been successfully completed without any legal or technical problems.

WHY CHOOSE OUR TEAM?

- Our extensive experience with park Master Planning and grant funding assures that we have the knowledge and skill to complete your project successfully
- Working with a team that specializes in park master planning, park renovation, meeting accessibility requirements, and operations and maintenance planning will ensure long-term project success
- Our reputation for excellence gives you peace of mind that your consultant is dedicated to quality work and great customer service
- Our firm does not miss deadlines, and we are extremely efficient and well organized
- Our Design Team is committed to sustainable design practices and stays on the cutting edge of Green building practices
- Our Design Team has the most up to date software available to the design profession - ARCGIS, Autocad 2019, Autocad Map3D 2019, Adobe InDesign, Photoshop, Illustrator, and SketchUp
- SHLA is a small MWBE and HUB Certified firm, meaning 100% of the project work will be completed by a small, disadvantaged firm
- We are ready to work on your project immediately!



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: October 1, 2019
PREPARED BY: Sean Johnson
ISSUE Ordinance Amendment
CONSIDERED:
DEPARTMENT: Planning & Inspections

SUMMARY OF ISSUE:

The Planning Department has drafted an amendment to several sections in Chapter 6 of the UDO. The goal of the amendments are to revise the current open space requirements for new developments and raise the payment in-lieu of open space amount to account for the increase in property values. The Planning Board voted to recommend the approval of the amendments at their July 9th meeting. The Public Hearing for these proposed amendments was held at the September 3rd Board Meeting.

The Parks & Recreation Development Fee as approved by the Board in the fiscal 2020 Rate & Fee Schedule has been removed for the time being as discussed at the September 17th Workshop. Staff is considering options to implement a formula to set the dollar amount for this fee as specified in N.C.G.S. 160A-372.

FINANCIAL IMPACT: N/A

RECOMMENDATION:

Staff recommends approving the amendments to Chapter 6 of the UDO as presented.

REQUESTED MOTION:

I move to approve the amendments to Chapter 6 of the UDO as presented.

REVIEWED BY TOWN MANAGER:

Attachments:

PDF DRAFT Open Space Amendments

Open Space Requirements for New Development – Jurisdictional Comparison

UDO Definition - Open Space: *Any area which does not consist of buildings, streets, right(s)-of-way, parking, or easements, and serves as a passive or active recreational area, as conservation land, or as pervious area for watershed requirements. This area provides, or has the potential to provide, environmental, social, and/or economic benefits to the community whether direct or indirect.*

Why Do We Need Open Space? To preserve the natural environment and to lessen the impact to existing Town Park facilities by offering amenities and recreational opportunities to residents in the development.

Comparison: Percentage of Open Space Required in New Residential Developments

Angier – 5 lots or more – 15% open space if <20 acres in development, 20% open space if >20 acres

Harnett County – Differs between 0% and 30% based on zoning and min. lot size in the development

Lillington – Standard Subdivision - 25 units or more – 3%, Cluster Subdivision (No min. lot size) – 20%

Coats – No open space requirements

Erwin – PUDs require 10% open space, Developer can earn density bonuses for additional

Dunn – PUDs require 20% open space

Based on the above information gathered, Staff came to the following conclusions:

- 1) Open Space requirements vary widely in Harnett County, “Apples to Apples” comparison is difficult
- 2) Smaller Towns (Erwin, Coats, Lillington) typically allow their Board/Planning Board to review developments on a case by case basis – Each development may be approved with different requirements
- 3) Angier requires the most dedicated open space out of the 5 municipalities
- 4) Angier appears to be the only jurisdiction with a “payment in-lieu of open space” option
- 5) Angier currently requires less open space than Harnett County in developments containing lots less than 9,000 sq. ft.
- 6) Angier and Lillington are the only jurisdictions that encourage “active” open space (Improved amenities, trails, greenways, etc.)

Why Do We Need Recreation Fees? To fund the acquisition and development of new park land.

Comparison: Recreation Development Fees (Implemented by Lillington & Harnett Co.)

Lillington - \$250 per lot flat rate paid at **building permit**

(G.S.160A-372(e) doesn't allow this – “..a *developer* may provide funds..”)

Harnett County - \$500 per lot flat rate charged to developer at final plat

- Applies to all single family subdivisions

- No fee for multifamily (Staff indicated it could be added in the future)

- No formula used to calculate this fee

- Staff indicated it was their interpretation of G.S. 160A-372(e) that a formula was not required

Proposed Amendment to Chapter 6 of the Angier Zoning Ordinance

Purpose: Revising Open Space Requirements

Section 6.1. - Purpose.

The purpose of this chapter is for the **preservation of open space, the purchase and development of recreational land and parks, and the** protection of existing environmental resources including open space, streams, wetlands, watersheds, floodplains, soils, forest stands, specimen trees and other significant vegetation and wildlife. These elements are of economic value to the town and make it a desirable place to live and visit.

Section 6.3. - Open space requirements.

6.3.1 Applicability. The requirements of this section apply to new **major subdivisions and multifamily** developments with greater than five residential dwelling units. ~~(major subdivisions) in which the construction of new streets is proposed.~~ **Single family** developments in which all lots are five acres or more are exempt from this provision.

6.3.3 Minimum open space dedication.

Open space shall be dedicated at a ratio of 15 percent of the total area for developments less than 20 acres in size and 20 percent of the total development area for developments equal to or greater than 20 acres. **At least 50% of the acreage dedicated to meet these requirements must include active recreational facilities such as playgrounds, athletic fields or walking trails as determined by the Administrator during preliminary plat or site plan review.**

6.3.4 Types of open space.

All required open space shall be classified in accordance with this section. Dedicated open space shall fit into one or more of the following categories and be classified as private or public open space. Illustrations used herein are intended for general purposes only and shall not be used as a literal interpretation of requirements. The existing features plan should be used as a guide for the town and the developer to determine the most appropriate open space type and location. Also town and county plans, particularly park and open space plans, shall be considered when evaluating the most appropriate open space type.

A. Playground. Playgrounds are for active recreational use and provide sunny and shaded play equipment and play areas for children as well as open shelter with benches. Playgrounds may be part of other types of open space, such as parks, or may stand alone.

B. Square. Squares are areas for passive recreational use. Squares shall be bounded by streets on a minimum of 50 percent of their perimeter. Squares are encouraged to be entirely bounded by streets and/or lanes. Squares shall be planted parallel to all streets and shall contain canopy trees along street frontages.

C. Park. Parks may be designed for passive and/or active recreational use. Parks shall be bounded by streets on a minimum of 10 percent of their perimeter. Large parks should create a central open space which services an entire neighborhood or group of neighborhoods; or incorporates physical features which are an asset to the community (i.e. lake or river frontage, high ground, significant stands of trees). Undergrowth should be limited and landscaping shall be installed in a manner that promotes attractiveness and safety. Parks may be combined with greenways and greenbelts and may include golf courses, **athletic fields** and community gardens.

D. Green. The green is an open space which is more natural. Like the square, it is small and surrounded by buildings. Unlike the square, it is informally planted and may have irregular topography. Greens are usually landscaped with trees at the edges and open lawns at the center. Greens should contain no structures other than benches, pavilions, and memorials; ~~paths are optional~~ **brick, concrete or asphalt walking paths are required.**

E. Greenway. Greenways are large, irregular open spaces designed to incorporate natural settings such as creeks and significant stands of trees within and between neighborhoods. Greenways are typically more natural and may contain irregular topography. Greenways shall be used for certain active recreational uses including, at a minimum, trails for walking, jogging, and biking. Greenways shall connect points of interest in the community such as schools, parks, and other civic uses.

F. Agricultural preserve. Open spaces designated as agricultural preserves shall be used for active farming in the form of crop cultivation, the keeping of livestock, or equestrian facilities. Agricultural preserves are encouraged to protect areas of agricultural and rural heritage and promote compatible active agricultural operations. **No more than 50% of the acreage dedicated to meet the minimum open space requirements shall be an agricultural preserve.**

G. Nature preserve. Open spaces designated as nature preserves shall be left largely undisturbed except for the optional clearing of underbrush for the provision of a walking trail (mulch or other natural material only). Nature preserve areas are encouraged to protect large stands of trees, wildlife, and natural water features. Nature preserves are the preferred form of open space for steep slopes in excess of 25 percent grade. **No more than 50% of the acreage dedicated to meet the minimum open space requirements shall be a nature preserve.**

Section 6.5. - Payment-in-lieu-of dedication.

A. If open space within a development is physically impractical due to unusual conditions then the town may accept a fee paid in lieu of dedication.

B. Fees collected in lieu of dedications and any proceeds from such transactions or sales shall be accounted for by the town, and the funds shall be used by the town for the purposes of acquiring and developing recreation, greenway and open space areas as shown on the land development plan or in the parks and recreation and greenway/bikeway master plans and for no other purposes. The depository for such funds may be the same as permitted other funds of the town, pending their expenditure in accordance with the terms of this Code; such funds may be invested as other funds of the town. The town may, at its discretion, add additional monies to the

fund for the purposes of purchasing open space and recreational land to be used for recreational purposes.

C. Refunds shall not be granted to the developer should the project not be constructed after recording of final plat or if a reduction in density occurs.

D. Such payment in lieu of dedication shall be the product of the current assessed market value of $\frac{1}{35}$ of an acre of the land to be subdivided (as established from time to time by the Angier Board of Commissioners in subsection E. below) multiplied by the number of total acres within the boundaries of the development. ~~to be dedicated.~~

E. Payment in lieu of open space dedication shall be made in the amount of ~~\$500.00~~ \$600.00 per lot.

TOWN MANAGER'S REPORT

TOWN MANAGER'S REPORT

TOWN BOARD MEETING

October 1, 2019

- A. I am pleased to announce that the Town dumpster accounts have been resolved from a negative to a positive on a budgetary level, and set for discussions for FY21.
- B. At a future workshop, we will begin to discuss a future Town Hall/Police Department building(s), location, scenarios regarding financial options, establishing financial policies, and alternatives to construction bidding.
- C. The Town has been contacted by ArchiveSocial who is the #1 provider of social media archiving for local government, school systems and law enforcement. I plan to discuss further with the Town Attorney to get a better understanding if we are there yet.

Also, looking to revamp and update our current website.

- D. Mayor & Board of Commissioners, please note in the back of your packets, staff has increased the level of reporting to the Board in terms of finances, utility accounts, projects, reporting of activities, events and anything upcoming to give each of you a heads up. With such a lean staffing model, staff is committed to providing exceptional customer-friendly service, maintain professionalism, and accommodating to the residents of Angier.

Memo

To: Gerry Vincent, Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: September 24, 2019
Re: October 2019 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled October 1, 2019 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project

The focus of the project at this time is the right-of-way and easement acquisition phase for 13 separate properties. Our initial submittal to NCDOT R/W was the justification to use recent property sales in lieu of securing an appraiser to set the land acquisition price. NCDOT accepted our justification to use \$1.49/SF and we subsequently submitted 13 Claim Reports representing the 13 parcels for which we need acquisition. The claim reports have been approved by NCDOT and we are now in the phase of approaching the land owners. The record documents have also been prepared for each of the 13 parcels. These are the documents that will be signed by the grantee and recorded by the Town.

Wastewater Inflow/Infiltration Evaluation

Two Inflow/Infiltration projects were recommended for budget consideration within the 2018-2019 FY. These projects include: Priority 4 Manhole Rehabilitation: Recommended Budget - \$60,000 and TV Inspection of Priority 3 Sewer Collection Mains (13,000 LF): Recommended Budget - \$35,000. We have received fee proposals from Hydrostructures for both projects and are in the process of reviewing them. I anticipate having both contracts on the agenda for the October Board Workshop for presentation and discussion.

Wastewater Collection and Water System Master Plan

We are proceeding with updating both the water and sewer master plans to account for the future Hwy 55 bypass.

Future Potable Water Supply

As previously noted, we have discussed with HCPU the need for Angier to address future water demand beyond a 10-year time from. Based on our projections, HCPU will not be able to supply the town's needs after 10-years without major upgrades to the County's distribution system. The County upgrades remain a possibility; however, no such project is on the County's current 5-year CIP. Based on Board approval, we are moving forward with a feasibility study evaluating the engineering and cost to have the Town of Dunn provide us with up to 2 MGD. At the direction of the Board, staff will also be having initial discussions with Johnston County and the Regional Water Supply system in the Holly Springs area.

Planning Department Policies

I am currently drafting a proposed Traffic Impact Analysis Policy for staff review. In addition, I am currently drafting a guidance document for builders regarding erosion control requirements for individual lot development. **No updates, work is in progress.**

Construction Standards

The Construction Standards were adopted in March of 2000 and have not been updated since. Planning and Public Works are working together to amend the written technical specifications portion of the Construction Standards. In addition, we are in the process of evaluating the cost to revise and update all of the standard details. Given the scope of updating the standard details, the effort will require an outside drafting technician. Staff anticipates presenting the work as part of the 2019-2020 budget process. This is an on-going effort.

Angier / Harnett County Water Purchase Agreement Renewal

The Agreement is currently moving through the Harnett County process and we anticipate final signatures in October.

Sanitary Sewer Flow Tracking

We are in the process of establishing a sewer flow tracking spreadsheet to more accurately account for wastewater flows that have been obligated but are not yet tributary to our system. As an explanation, when we permit a residential subdivision and the application has a projected flow of 30,000 gallons per day then we have "committed" that flow to our system and the volume is no longer available. Actual flows less available capacity does not represent available flows. We must account for those obligated flows. **I continue to work on the development of the flow tracking spreadsheet.**

Pump Station #1 – Dupree Street

I am in the process of obtaining informal quotes for the engineering design and permitting to modify the force main from PS #1. Presently, PS #1 includes a 4-inch force main that runs east along Rawls Church Road and discharges into the Town's wastewater collection system within Hwy 55. The purpose of this system improvement project is to alleviate the capacity strain on the old Hwy 55 collection system by installing a new force main that will run west along Rawls Church Road and discharge into the Town's Sewer Interceptor. This sewer interceptor discharges into the Harnett County 48-inch line for which the Town owns 1.0 million gallons of transmission capacity. **I have 3 firms interested in the project; however, all of them are backed up at this time. I am targeting the end of October for receipt of proposals.**

PARTF Application – May 2020 Submittal

We received qualification submittals from 5 firms and are in the evaluation/selection process.

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Service on the Pre-Development Committee.
- Service as a member of the TRC including the associated engineering reviews.
- Attendance as staff engineer at the Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bill Dreitzler", written over a light blue horizontal line.

Bill Dreitzler, P.E.
Town Engineer

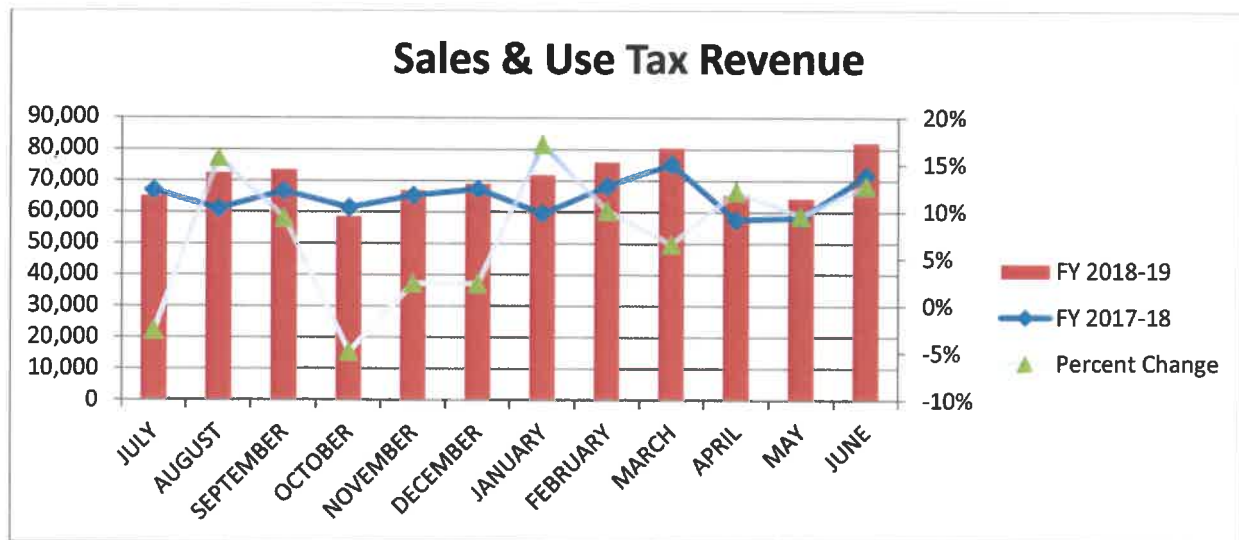


FOR THE MONTH OF : AUGUST 2019

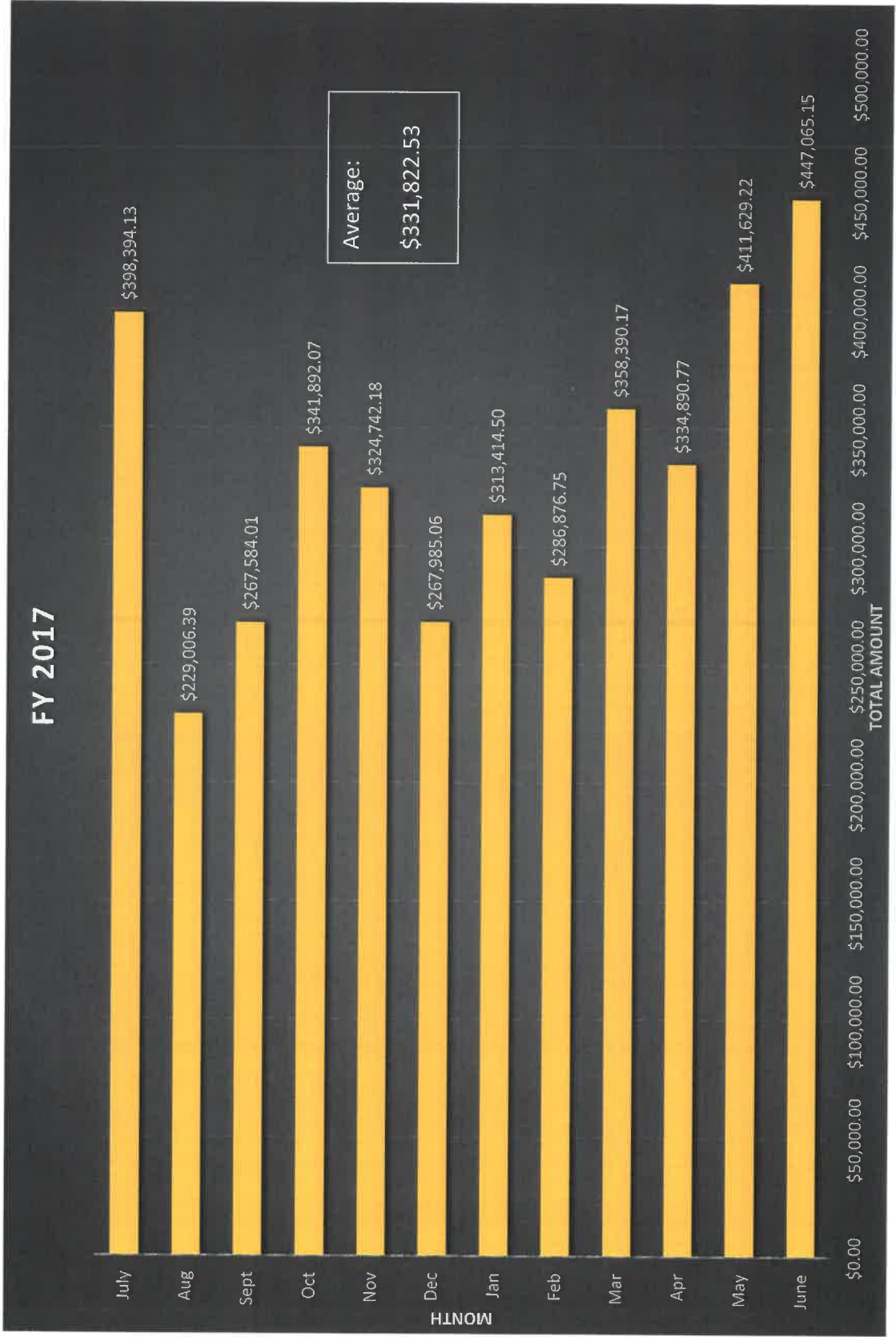
FINANCE:

- Processed payroll on 8/2/19 \$47,964.16, 8/16/19 \$48,290.49 and 8/30/19 \$51,200.13 (these are the net figures)
- Compiled & Submitted Monthly Retirement Report on 8/30/19 \$31,359.51
- Remitted Federal & State payroll tax on 8/2/19, 8/16/19 and 8/30/19
- Invoiced past due Harnett County SRO Contract for \$70,021.94 for October 2018-June 2019
- Invoiced Harnett County SRO Contract for July 2019 \$4960.42
- Invoiced Harnett County SRO Contract for August 2019 \$7304.27
- New Hires 1 (Finance Director Hans Kalwitz)

SALES AND USE TAX ANALYSIS 2012-2020								
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
JULY	\$ 38,646.56	\$ 41,365.95	\$ 45,037.32	\$ 50,244.39	\$ 56,084.29	\$ 66,869.58	\$ 65,195.40	\$ 77,370.47
AUGUST	\$ 44,923.67	\$ 46,654.79	\$ 45,670.51	\$ 49,930.99	\$ 55,557.40	\$ 61,087.65	\$ 72,533.17	\$ 76,455.85
SEPT	\$ 46,421.19	\$ 49,086.63	\$ 52,446.12	\$ 55,797.12	\$ 67,886.26	\$ 66,601.23	\$ 73,538.08	\$ 82,101.99
OCT	\$ 42,959.03	\$ 45,287.95	\$ 43,269.18	\$ 53,165.24	\$ 52,701.25	\$ 61,370.24	\$ 58,542.31	
NOV	\$ 40,374.78	\$ 41,332.42	\$ 50,359.42	\$ 43,719.03	\$ 60,488.28	\$ 65,335.23	\$ 66,991.57	
DEC	\$ 41,142.80	\$ 36,683.68	\$ 39,041.39	\$ 51,358.88	\$ 62,670.74	\$ 67,374.14	\$ 69,018.88	
JAN	\$ 39,495.63	\$ 40,005.53	\$ 49,563.38	\$ 48,985.49	\$ 60,488.28	\$ 59,520.04	\$ 71,875.13	
FEB	\$ 44,277.57	\$ 46,362.69	\$ 46,618.33	\$ 50,354.19	\$ 64,688.65	\$ 68,248.48	\$ 75,991.44	
MARCH	\$ 44,504.10	\$ 48,422.31	\$ 58,298.98	\$ 60,691.74	\$ 73,243.06	\$ 75,235.74	\$ 80,537.79	
APRIL	\$ 38,978.84	\$ 38,785.44	\$ 44,937.03	\$ 44,835.77	\$ 53,970.97	\$ 57,544.30	\$ 65,539.52	
MAY	\$ 45,374.48	\$ 42,789.11	\$ 42,622.56	\$ 47,875.96	\$ 60,008.79	\$ 58,211.82	\$ 64,390.11	
JUNE	\$ 47,051.96	\$ 48,162.72	\$ 47,167.89	\$ 57,925.24	\$ 70,884.97	\$ 71,628.50	\$ 82,125.20	
TOTAL	\$ 514,150.61	\$ 524,939.22	\$ 565,032.11	\$ 614,884.04	\$ 738,672.94	\$ 779,026.95	\$ 846,278.60	\$ 235,928.31
Increase/(Decrease) Previous FY	\$ -	\$ 10,788.61	\$ 40,092.89	\$ 49,851.93	\$ 123,788.90	\$ 40,354.01	\$ 67,251.65	\$ 12,175.07
% Growth	0.00%	2.06%	7.10%	8.11%	16.76%	5.18%	7.95%	15.74%



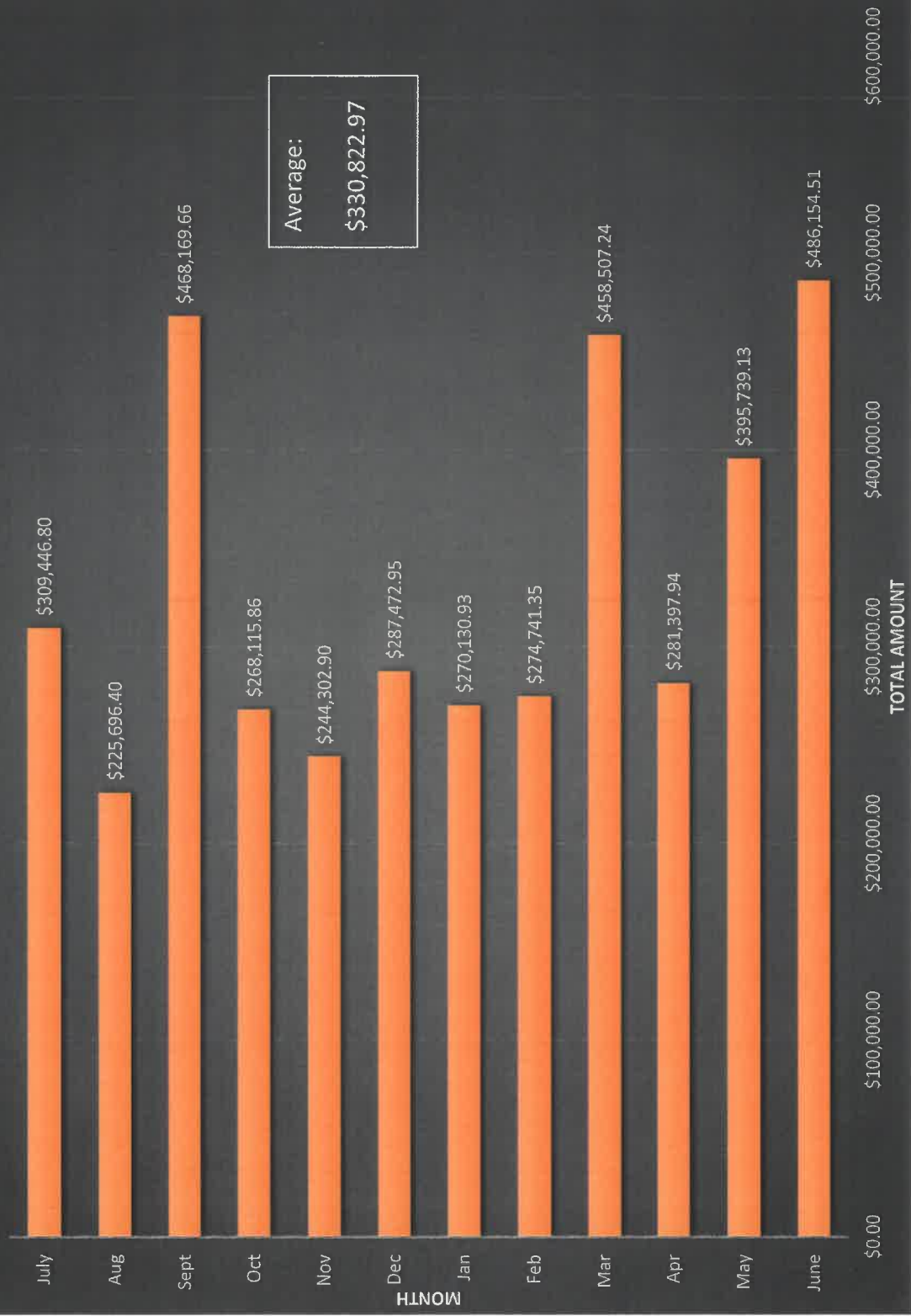
History of Accounts Payable



FY 2018



FY 2019



UTILITIES USAGE AND REVENUE SUMMARY						
	FY 2018-2019		FY 2019-2020		Percent Change	
	USAGE	REVENUE	USAGE	REVENUE	% CHANGE USAGE	% CHANGE REVENUE
JULY	11,464,009	\$ 220,948.71	13,016,094	\$ 243,895.99	13.54%	10.39%
AUGUST	11,515,730	\$ 212,195.95	12,011,369	\$ 230,237.09	4.30%	8.50%
SEPTEMBER	11,118,322	\$ 226,223.09				
OCTOBER	10,489,602	\$ 213,353.91				
NOVEMBER	11,688,561	\$ 224,229.19				
DECEMBER	9,891,146	\$ 225,720.20				
JANUARY	11,304,703	\$ 224,197.59				
FEBRUARY	10,513,605	\$ 217,061.22				
MARCH	9,584,722	\$ 208,028.99				
APRIL	11,442,222	\$ 225,705.20				
MAY	10,812,284	\$ 224,112.56				
JUNE	12,693,961	\$ 240,697.73				
YTD TOTAL	22,979,739	433,145	25,027,463	474,133	8.91%	9.46%
MONTHLY AVERAGE	11,043,239	221,873	12,513,732	237,067	13.32%	6.85%

W/S Customer Account Activity	
# of New Customers:	57
# of Finalized Customers:	56
# of Granted Extensions:	8

Statement of Revenues & Expenditures (as of August 30, 2019)

General Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Ad Valorem Taxes	1,754,500	-	(1,754,500.00)	0.00%
Motor Vehicle Tax	206,100	-	(206,100.00)	0.00%
Local Option Sales Tax	875,000	153,826.32	(721,173.68)	17.58%
Other Taxes	349,800	2,843.15	(346,956.85)	0.81%
State Grant Revenue	61,900	12,264.69	(49,635.31)	19.81%
Permits and Fees	493,600	77,182.71	(416,417.29)	15.64%
Recreation Department Fees	62,000	12,805.00	(49,195.00)	20.65%
Investment Earnings	16,000	-	(16,000.00)	0.00%
Other General Revenues	74,800	29,499.59	(45,300.41)	39.44%
Fund Balance Appropriated	383,200	-	(383,200.00)	0.00%
Total Revenues	4,276,900	288,421.46	(3,988,478.54)	6.74%
Expenditures:	Budget	YTD	Variance	Percentage
Administration	1,098,700.00	222,841.23	875,858.77	20.28%
Street & Sanitation	744,400.00	75,948.57	668,451.43	10.20%
Police	1,313,700.00	278,532.90	1,035,167.10	21.20%
Library	245,000.00	36,111.01	208,888.99	14.74%
Parks & Recreation	391,700.00	5,120.67	386,579.33	1.31%
Planning & Zoning	357,900.00	60,395.28	297,504.72	16.87%
Depot	20,000.00	792.80	19,207.20	3.96%
Debt Service Obligations:				
Principal	13,100.00	12,973.64	126.36	99.04%
Interest	92,400.00	85,772.76	6,627.24	92.83%
Total Expenditures	4,276,900	778,488.86	3,498,411.14	18.20%

Statement of Revenues & Expenditures (as of August 30, 2019)

Powell Bill				
	Budget	YTD	Variance	Percentage
Revenues:				
State Aid-Street	141,000	-	(141,000.00)	0.00%
Investment Earnings	1,000	-	(1,000.00)	0.00%
Fund Balance Appropriated	165,000	-	(165,000.00)	0.00%
Total Revenues	307,000	-	(307,000.00)	0.00%
Expenditures:	Budget	YTD	Variance	Percentage
Equipment Maintenance	6,000.00	-	6,000.00	0.00%
Fuel	1,000.00	-	1,000.00	0.00%
Materials	10,000.00	4,506.29	5,493.71	45.06%
Contracted Service	290,000.00	2,500.00	287,500.00	0.86%
Total Expenditures	307,000	7,006.29	299,993.71	2.28%

Statement of Revenues & Expenditures (as of August 30, 2019)

Water & Sewer Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Water Sales	1,224,000	225,035.07	(998,964.93)	18.39%
Sewer Sales	1,138,300	198,109.10	(940,190.90)	17.40%
Investment Earnings	35,400	4,512.93	(30,887.07)	12.75%
Other Operating Revenues	136,300	26,924.09	(109,375.91)	19.75%
Transfer from W/S Capital Reserve	365,100	-	(365,100.00)	0.00%
Total Revenues	2,899,100	454,581.19	(2,444,518.81)	15.68%
Expenditures:	Budget	YTD	Variance	Percentage
Water Operations	1,123,546.00	465,190.47	658,355.53	41.40%
Sewer Operations	806,400.00	142,123.94	664,276.06	17.62%
Smith Drive Regional Pump Station	529,800.00	62,916.42	466,883.58	11.88%
Lagoon	79,800.00	6,508.20	73,291.80	8.16%
Debt Service				
Principal	231,100.00	-	231,100.00	0.00%
Interest	176,000.00	-	176,000.00	0.00%
Debt Service Reserve	15,700.00	-	15,700.00	0.00%
Total Expenditures	2,962,346	676,739.03	2,285,606.97	22.84%

Statement of Revenues & Expenditures (as of August 30, 2019)

HWY 210/Park Street Sidewalk Extension Project Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest on Investments	-	-	-	0.00%
NC Department of Transportation	418,280	56,093.68	(362,186.32)	13.41%
Payment in Lieu of Sidewalk	-	20,000.00	20,000.00	0.00%
Transfer from General Fund	104,570	-	(104,570.00)	0.00%
Total Revenues	522,850	76,093.68	(446,756.32)	14.55%
Expenditures:	Budget	YTD	Variance	Percentage
Engineering	77,723.00	70,117.34	7,605.66	90.21%
Construction	445,127.00	-	445,127.00	0.00%
Total Expenditures	522,850	70,117.34	452,732.66	13.41%

Statement of Revenues & Expenditures (as of August 30, 2019)				
Wake County Elevated Tank Project Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest on Investments	-	181.50	181.50	0.00%
Revenue Bond Proceeds	1,204,164	1,600,000.00	395,836.00	132.87%
Transfer from Public Utilities	2,000	-	(2,000.00)	0.00%
Total Revenues	1,206,164	1,600,181.50	394,017.50	132.67%
Expenditures:	Budget	YTD	Variance	Percentage
Easement/ROW	6,500.00	5,651.00	849.00	86.94%
Engineering	75,500.00	75,500.00	-	100.00%
Construction	1,066,312.00	1,066,311.25	0.75	100.00%
Administration & Observation	28,226.00	28,226.00	-	100.00%
Additional Services	-	-	-	0.00%
Environmental & Geotechnical	5,250.00	5,250.00	-	100.00%
Miscellaneous Expense	2,001.00	2,000.20	0.80	99.96%
Transfer to Public Utilities	-	-	-	0.00%
Construction Contingency	22,375.00	-	22,375.00	0.00%
Total Expenditures	1,206,164	1,182,938.45	23,225.55	98.07%

Statement of Revenues & Expenditures (as of August 30, 2019)				
Angier Elementary Drainage Project Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Transfer from General Fund	-	-	-	0.00%
Harnett County Board of Education	50,000	50,000.00	-	100.00%
Interest on Investments	-	283.54	283.54	0.00%
Total Revenues	50,000	50,283.54	283.54	100.57%
Expenditures:	Budget	YTD	Variance	Percentage
Construction	50,000.00	35,092.65	14,907.35	70.19%
Total Expenditures	50,000	35,092.65	14,907.35	70.19%



Angier Police Department

P.O. Box 278, 55 North Broad Street West

Angier, North Carolina 27501

Office (919) 639-2699

Chief of Police

Arthur R. Yarbrough, Jr.

ayarbrough@angier.org

Date September 26, 2019
To Town Manager Gerry Vincent
From Arthur R. Yarbrough, Jr.

**Subject Matter: September 2019 Police Activities
Statistical Data**

****Police activities for the month of September consisted of 2,869 Calls for Service/Officer initiated activities. Officers investigated 38(oca) incidents involving 33 offenses. Of the offenses committed 15 individuals were arrested on a total of 33 charges.**

****Traffic enforcement activities included 1 official traffic checkpoint, 93 traffic stops, 52 citations issued totaling 69 charges . There were also 14 traffic accidents investigated during this period.**

****Other activities**

Officers completed 2,221 security checks, 51 business contacts and 262 subdivision checks.

**** High visibility on the roadways, subdivisions and business walk thru's are the area of concentration for the month of September and October. Higher visibility at the park due to fall activities.**

**** Thanks to all the men and women of the Police Department for their hard work and extra efforts.**

Call Log Call Type Summary

Angier Police Department

08/25/2019 - 09/25/2019

<No Call Type Specified>	25	911 Hang Up - 911 Hang Up	6
Alarm Activation - Alarm Activation	15	Animal Complaint - Animal Complaint	2
Assault - Assault	3	Assist EMS - Assist EMS	4
Assist Fire - Assist Fire Department	2	Assist Motorist - Assist Motorist	9
Breaking and Entering - Breaking and Entering	8	Business Walk Thru - Business Walk Thru	51
Careless and Reckless Vehicle - Careless and Reckless Vehilce	1	Communicate Threats - Communicate Threats	1
Community Policing - Community Policing	5	Crash - Traffic Accident	14
Custody Dispute - Child Custody Dispute	4	Direct Traffic - Direct Traffic	26
Disturbance - Disturbance	18	DOA - Dead On Arrival	1
Domestic Dispute - Domestic Dispute	5	Drug Activity - Drug Activity	1
DWI - Driving While Impaired	1	Escort - Escort	10
Fight - Fight	1	Fire - Fire	1
Follow Up - Follow Up	4	Found Property - Found Property	5
Harrassing Phone Calls - Harrassing Phone Calls	1	Larceny - Larceny	5
Mental Subject - Mental Subject	3	Noise Complaint - Noise Complaint	1
OD - Drug/Alcohol Overdose	1	Other Call - Other Call Not Listed	2
Property Damage - Property Damage	1	Security Check - Security Check	2,221
Sexual Assault - Sexual Assault	1	Shots Fired - Shots Fired	1
Special Assignment - Special Assignment (Off Duty, Overtime, Festival, Parade, Etc.)	1	Stand-By - Stand-By	10
Stolen Property - Possession of Stolen Property	1	Stolen Vehicle - Stolen Vehicle	2
Subdivision Check - Subdivision Check	262	Suspicious Activity - Suspicious Activity	6
Suspicious Person - Suspicious Person	3	Suspicious Vehicle - Suspicious Vehicle	4
Traffic Stop - Traffic Stop	93	Trespassing - Trespassing	3
TWO - Talk With Officer	15	Unauthorized Use of Motor Vehicle - Unauthorized Use of Motor Vehicle	1
Warrant Service - Warrant Service	5	Welfare Check - Welfare Check	3

Total Number Of Calls: 2,869

Citation Totals by Charge

Angier Police Department

(08/25/2019 - 09/25/2019)

Charge:	Number of Charges:
Speeding (Infraction)	12
Improper Transportation Of Children	1
No Operator License	9
Driving While License Revoked	9
Expired Registration	4
Inspection	1
Failure To Stop (Stop Sign/Flashing Red Light)	1
Running Red Light	2
No Insurance	1
Possess/Consume Alcohol - Passenger	3
Other (Infraction)	9
Other (2nd Charge - Infraction)	17
Total:	69

Arrest Felony Totals by Officer

Angier Police Department

(08/25/2019 - 09/25/2019)

Arresting Officer:	Total Charges On All Felony Arrests:	Total Felony Charges:	Total Felony Arrests:
615 - Patrol Officer Scott J. Pollard	3	3	1
613 - Patrolman Adam D. Meder	1	1	1
614 - Patrolman Conner R. Capshaw	19	11	6
610 - Torry L. Creek	2	1	1
Total:	25	16	9

Arrest Misdemeanor Totals by Officer

Angier Police Department

(08/25/2019 - 09/25/2019)

Arresting Officer:	Total Charges On All Misdemeanor Arrests:	Total Misdemeanor Arrests:
613 - Patrolman Adam D. Meder	3	2
619 - Patrolman Carmen N. Mitchell	2	1
614 - Patrolman Conner R. Capshaw	2	2
618 - Patrolman Jerel M. Wilson	1	1
Total:	8	6

Incident Offenses/Victims/Status By Reporting Officer

Angier Police Department

All Case Statuses - (08/25/2019 - 09/25/2019)

605 - Sgt Detective Joel R. Shattuck

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00317	26F - Identity Theft	Bowen, William Jefferson	Unfounded	Not Applicable	08/28/2019

Officer Total Incidents: 1

610 - Torry L. Creek

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00312	520 - Carrying Concealed Gun		Active	Not Applicable	08/27/2019
19-00326	90Z - Under age Drinking 90Z - Assault on LEO	Creek, Levi North, State of Carolina	Inactive	Not Applicable	09/06/2019

Officer Total Incidents: 2

611 - Sgt Daniel W. King

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00347	520 - Discharging a firearm into occupied property 290 - Destruction/Damage/Vandalism of Property	Mejia, Felipe McDonald, Maya Victoria	Active	Not Applicable	09/21/2019

Officer Total Incidents: 1

613 - Patrolman Adam D. Meder

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00311	90Z - OFA			Not Applicable	08/26/2019
19-00320	1891 - Felony Possession of Controlled Substance 1896 - Maintaining a Dwelling for Controlled Substance	State, North Carolina	Closed by Arrest	Not Applicable	09/01/2019
19-00325	0511 - Breaking and Entering 23H - All Other Larceny	lynch, aimee	Inactive	Not Applicable	09/04/2019

Incident Offenses/Victims/Status By Reporting Officer

Angier Police Department

All Case Statuses - (08/25/2019 - 09/25/2019)

613 - Patrolman Adam D. Meder

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00334	13B - Simple Assault 90Z - Communicating threats	Simmons, Chris	Closed by Arrest	Not Applicable	09/13/2019
19-00336	1892 - Misd. Possession of Controlled Substance	state, North Carolina	Closed by Arrest	Not Applicable	09/14/2019

Officer Total Incidents: 5

614 - Patrolman Conner R. Capshaw

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00316	90Z - Call for Service	Svoboda, Jenna	Active	Not Applicable	08/29/2019
19-00321	250 - Possess Counterfeiting Currency 1892 - Misd. Possession of Sch III CS 35B - Possess Drug Paraphernalia 1891 - Felony Possession of Sch II CS 90Z - Resisting Public Officer	State of, North Carolina state, North Carolina	Closed by Arrest	Not Applicable	09/02/2019
19-00328	1891 - Felony Possession of Heroin 1891 - Felony Possession of Cocaine 35B - Drug Paraphernalia	state, North Carolina	Closed by Arrest	Not Applicable	09/06/2019
19-00329	90D - Driving While Impaired 90G - Possess an open container 90Z - Driving While License Revoked	state, North Carolina	Closed by Arrest	Not Applicable	09/08/2019
19-00332	90Z - OFA-FTA	state, North Carolina	Closed by Arrest	Not Applicable	09/12/2019
19-00344	1891 - Felony Possession of Cocaine 1894 - PWISD Cocaine 1896 - Maintaining a Dwelling for Controlled Substance 1894 - PWISD of Schedule I Controlled substance 1891 - Felony Possession Schedule 1 Controlled Substance 1892 - Misd. Paraphernalia	state, North Carolina	Closed by Arrest	Not Applicable	09/20/2019
19-00345	200 - Arson	Knight, David	Active	Not Applicable	09/21/2019

Date: 09/25/2019 -- Time: 15:50

Incident Offenses/Victims/Status By Reporting Officer

Angier Police Department

All Case Statuses - (08/25/2019 - 09/25/2019)

614 - Patrolman Conner R. Capshaw

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00346	90Z - Felony Stalking 90Z - DV Protective Order Viol		Closed by Arrest	Not Applicable	09/21/2019

Officer Total Incidents: 8

615 - Patrol Officer Scott J. Pollard

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00324	90Z - Identity Theft 26A - Forgery and Counterfeiting of Instruments	Moore, Jo Ryals	Closed by Other Means	Not Applicable	09/04/2019
19-00337	220 - Burglary/Breaking & Entering 23D - Larceny After B&E 90Z - Conspiracy to Breaking and Entering 23H - Larceny of a Firearm	Gillam, Jamila Angelina Byrant, Melvin Terelle	Active	Not Applicable	09/15/2019

Officer Total Incidents: 2

616 - Officer April N. Manglangit

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00335	13B - Simple Assault	Hammond, Brittany Kay Calderon, Victoria	Closed by Arrest	Not Applicable	09/14/2019
19-00343	90Z - DOA	Boone, Joshua	Closed by Other Means		09/19/2019

Officer Total Incidents: 2

Incident Offenses/Victims/Status By Reporting Officer

Angier Police Department

All Case Statuses - (08/25/2019 - 09/25/2019)

617 - Patrolman Michael G. Anderson

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00313	0511 - Breaking and Entering into a MV 23F - Theft From Motor Vehicle 280 - Possession of Stolen Property	Davis, Carlton Deloss	Closed by Arrest	Not Applicable	08/28/2019
19-00319	0511 - Breaking and Entering	Gilliam, Jamila Angeline	Active	Not Applicable	08/31/2019
19-00330	240 - Motor Vehicle Theft	HUTSELL, NICHOLAS WILLIAM	Active	Not Applicable	09/11/2019

Officer Total Incidents: 3

618 - Patrolman Jerel M. Wilson

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00318	90Z - OFA		Closed by Arrest		08/29/2019

Officer Total Incidents: 1

619 - Patrolman Carmen N. Mitchell

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00315	0511 - Breaking and Entering	Coldwell Banker	Active	Not Applicable	08/28/2019
19-00322	240 - Motor Vehicle Theft	Williford, Candia Jean	Closed by Arrest	Not Applicable	09/03/2019
19-00323	13A - Assault with a deadly weapon	Medina-Cuevas, Federico	Active	Not Applicable	09/03/2019
19-00327	90E - Intoxicated and Disruptive		Closed by Arrest	Not Applicable	09/06/2019
19-00339	290 - Non Criminal Damage to Property	Sawvel, Autumn Diane	Inactive	Not Applicable	09/16/2019
19-00341	90Z - Hit and Run- Fail info	Dieuvil, Renee Barbara	Active		09/17/2019
19-00348	90Z - Deliquent Juvenile 13B - Simple Assault	Wright, Marcellus	Closed by Other Means	Juvenile/No Custody	09/22/2019
19-00349	23G - Theft of Motor Vehicle Parts or Accessories	McReady, Edward Michael	Active	Not Applicable	09/25/2019

Date: 09/25/2019 -- Time: 15:50

Incident Offenses/Victims/Status By Reporting Officer

Angier Police Department

All Case Statuses - (08/25/2019 - 09/25/2019)

619 - Patrolman Carmen N. Mitchell

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
------------------	----------	---------	--------------	------------------------	------------

Officer Total Incidents: 8

621 - Officer John W. Faucett, III

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
19-00314	23H - Larceny of cell phone	Cordero, Marie Carmen		Not Applicable	08/28/2019
19-00331	90Z - Damage to Property	Warren, Heather Brock	Closed by Other Means	Not Applicable	09/05/2019
19-00333	0511 - Breaking and Entering motor vehicle 23F - Theft From Motor Vehicle	Rios-Cortes, Jesus Yair	Unfounded	Not Applicable	09/12/2019
19-00338	23H - Larceny of water from town of Angier	Town of Angier		Not Applicable	09/16/2019
19-00340	0511 - Breaking and Entering	Laney, Carolyn Norman		Not Applicable	09/10/2019

Officer Total Incidents: 5

Total Incidents: 38



Town of Angier
Planning & Inspections Department
919-331-6702



Lewis Weatherspoon
Mayor

Gerry Vincent
Town Manager

Planning and Inspections Department
Monthly Report: September 2019

*****All data as of 9/25/19*****

Permits Issued – September 2019:

Total Permits Issued: **20**

Building Inspections Performed: **49**

New Construction - Residential: **3**

New Construction - Commercial: **0**

Total Fees Collected: **\$ 7,665.25**

2019-2020 Fiscal Year Totals:

New Construction - Residential: **6**

New Construction - Commercial: **0**

Total Fees Collected: **\$ 18,683.00**



Town of Angier
Planning & Inspections Department
919-331-6702



Lewis Weatherspoon
Mayor

Gerry Vincent
Town Manager

Subdivision/Project Update:

Southern Acres: Construction Ongoing In Phase II, Infrastructure Installation In Phase III

Whetstone Phase II: Construction Drawings Approved, Grading To Begin Soon

Bellewood: Phase I Recorded, Phase II Final Plat Nearing Approval

Kathryn's Retreat: Currently Installing Infrastructure

Coble Farms: On Hold, Waiting On Off-Site Utilities

Honeycutt Development: Special Use Permit Approved, Master Plan Nearing Approval

Glen Meadow Phase II: Construction Drawings in Review

La Mission De L'esprit Church: Construction Ongoing

Angier Plaza Phase II: Commercial Site Plan in Review

Code Enforcement Spreadsheet Attached

2019 Code Enforcement Report

File Number	Site Address	Property Owner	Nature of Violation	Date Cited	Date Abated	Current Status
18-107	102 N Dunn St	Henry Williams	Minimum Housing Case	11/6/2018		Unfit for Habitation, Vacated and Closed March 15, 2019
19-001	379 Deer Haven Dr	Lindsay Robinson	Illegal Business	N/A		N/A
19-002	276 S Raleigh St	RL Properties, LLC	Furniture & Debris	N/A	1/4/2019	CLOSED
19-003	141 S Dunn St	Leslie Morris	Debris at Street	1/11/2019	1/23/2019	CLOSED
19-004	331 W Depot St	James Tedder	Insufficient Screening	1/14/2019	1/28/2019	CLOSED
19-005	130 Crestview Dr	?	Burned House	1/14/2019	1/23/2019	CLOSED
19-006	1363 N Raleigh St	"Up N Smoke"	Feather Flag	1/17/2019	1/24/2019	CLOSED
19-007	149-A Logan Ct	Angier Sweepstakes (Skills)	Feather Flag	1/23/2019	2/1/2019	CLOSED
19-008	361 S Broad St	Ceferino Antonio	Unpermitted Work	1/23/2019	1/23/2019	CLOSED
19-009	949 N Raleigh St	Martinez Ma Lourdes Santiago	Unpermitted Work	1/23/2019	1/28/2019	CLOSED
19-010	220 Courtland Dr	Curtis and Brittany Thomas	Junk Car & Debris	1/23/2019	3/1/2019	CLOSED
19-011	113 S Poplar St	Harte Financial LLC	Debris at Street	1/28/2019	2/7/2019	CLOSED
19-012	58 S Dunn St	Harry Annette	Potential Junked Vehicles	N/A	4/3/2019	CLOSED
19-013	365 W Church St	Ryan Adams	Potential Junked Vehicles	N/A		N/A
19-014	559-J N Raleigh St	Hair Salon	Feather Flag	1/31/2019	2/1/2019	CLOSED
19-015	183 W Depot St	Jaime Seawell	Debris at Street	2/1/2019	2/7/2019	CLOSED
19-016	26 N Broad St E	Timothy Coccione	Debris Behind Bldg	2/4/2019	2/19/2019	CLOSED
19-017	109 N Willow St	Vernell Partin	Limbs at street	2/7/2019	2/12/2019	CLOSED
19-018	57 E Williams St	Janna Crawford	Limbs at street	2/7/2019	2/20/2019	CLOSED
19-019	186 Matthews Mill Pond Rd	Ma de Lourdes Santiago	Unpermitted Work	2/20/2019		Stop Work Order Issed
19-020	244 Landmark Dr	William Warda	Structure Setback Intrusion	3/22/2019	3/27/2019	CLOSED
19-021	191 W Lillington St	Rhunell Chatmon	Minimum Housing Case	2/25/2019		Unfit for Habitation, Vacated and Closed June 10, 2019
19-022	263 W Depot St	Guillermo Mateo Morales	Debris	3/1/2019	3/6/2019	CLOSED
19-023	281 W Depot St	Guillermo Mateo Morales	Debris	3/1/2019	3/22/2019	CLOSED
19-024	384 W Williams St	Shelby Wilson	Limbs at street	3/8/2019	3/27/2019	CLOSED
19-025	33 N Johnson St	Green's Tax Service	Feather Flag	3/7/2019	3/18/2019	CLOSED
19-026	244 Landmark Dr	William Warda	Junked Vehicles	3/7/2019	3/26/2019	CLOSED
19-027	108 Sunnydale Ct	Larry Curly and Moe, LLC	Unpermitted Shed	3/12/2019	3/15/2019	CLOSED
19-028	265 Landmark Dr	David Ogilvy	Limbs at street	3/18/2019	4/12/2019	CLOSED
19-029	814 N Willow St	Gary Lanier	Limbs at street	3/18/2019	3/27/2019	CLOSED
19-030	511 N Raleigh St	Boost Mobile	Feather Flag	3/7/2019		Civil Fines Continue For Repeat Violations
19-031	53 Nordan St	Manuel Gomez	Excess Limbs	3/22/2019	4/3/2019	CLOSED
19-032	111 Jill St	Edward & Betsy Weaver	Junked Vehicles	3/22/2019	4/22/2019	CLOSED
19-033	286 Clearfield Dr	Jason Syphrit	Junked Vehicles	3/22/2019	3/28/2019	CLOSED
19-034	33 Laylon Lane	Current Resident/Young MHP	Unpermitted Work	3/28/2019		Variance Approved, Waiting on Building Inspections
19-035	48 S Dunn St	Harry L. Arnette	Debris	4/3/2019	4/16/2019	CLOSED
19-036	123 Alan St	Cheryl Robinson	RV Connected to Utilities	4/5/2019	4/18/2019	CLOSED
19-037	194 W Church St	Craig Gentry	Debris in Yard	4/5/2019	4/18/2019	CLOSED
19-038	176 W Church St	Raymond Houston	Debris in Yard	4/5/2019	4/16/2019	CLOSED
19-039	559-J N Raleigh St	Hair Salon	Feather Flag	4/12/2019		Civil Fines Continue For Repeat Violations
19-040	106 N Raleigh St	Angier Notary & Office Service	Feather Flag	4/12/2019	4/25/2019	CLOSED
19-041	86 E Depot St	BokSoon Gong LLC	Debris	4/17/2019	4/22/2019	CLOSED
19-042	390 S Broad St	Blackriver Townhomes LLC	Debris	4/18/2019	5/1/2019	CLOSED
19-043	231 W Church St	Dora Mae Morris c/o April Morris Adams	Debris	4/18/2019	5/3/2019	CLOSED
19-044	W Church St/S Johnson St	David & Geneva Cheek	High Grass	4/22/2019	5/4/2019	CLOSED
19-047	142 S Poplar St	Christopher Wagner	High Grass	4/23/2019	4/26/2019	CLOSED
19-048	80 N Broad St E	New Life Worship Center	High Grass	4/23/2019	4/29/2019	CLOSED
19-049	274 Alan St	Holly Wright	High Grass	4/23/2019	5/6/2019	CLOSED
19-050	331 W Depot St	Nissen Auto	High Grass	4/30/2019	5/14/2019	CLOSED
19-051	178 W Church St	Houston Ray Keith(Owner)	Potential Junked Vehicles	4/30/2019		CLOSED

19-052	256 W Lillington St	Armando Callejas Uribe	High Grass	5/6/2019	5/28/2019	CLOSED
19-053	261 W Lillington St	Hervey Holloway Jr.	High Grass	5/6/2019	5/14/2019	CLOSED
19-054	251 W Lillington St	Adrian Stephenson	High Grass	5/6/2019	5/14/2019	CLOSED
19-055	N Raleigh St	Furnace Marketplace	High Grass	5/7/2019	5/20/2019	CLOSED
19-056	90 N Park St	David Knight	High Grass	5/7/2019	5/17/2019	CLOSED
19-057	18 Nordan St	Moises Chavez	High Grass	5/14/2019	5/29/2019	CLOSED
19-058	50 S Cross St	Labrenda Scriven	Debris	5/14/2019	5/30/2019	CLOSED
19-059	W Lillington St	Christopher Brown	Abandoned Vehicle	5/14/2019	5/15/2019	CLOSED
19-060	117 N Park St	Trevel Construction Corp.	High Grass	5/14/2019	5/29/2019	CLOSED
19-061	144 W Williams St	Seawell Properties, LLC	Potential Junked Vehicle	5/17/2019	6/4/2019	CLOSED
19-062	38 E Lillington St	Grover B Vaughn	High Grass	5/21/2019	6/11/2019	CLOSED
19-063	556 Lipscomb Rd	Connie Johnson	Illegal Business	5/30/2019	9/10/2019	CLOSED
19-064	48 N Broad St E	Carrie Litton	Abandoned Vehicle	6/4/2019	6/21/2019	CLOSED
19-065	328 N Willow St	Formosa Lake Run, LLC	Debris at Street	6/12/2019	6/20/2019	CLOSED
19-066	96 Kay Ln	Prestige Home Solutions, LLC	Debris at Street	6/12/2019	7/3/2019	CLOSED
19-067	648 Circle Dr	Darren and Mary Darnell	Debris at Street	6/12/2019	7/3/2019	CLOSED
19-068	67 S Cross St	Daniel McDougald	Debris at Street	6/12/2019	7/3/2019	CLOSED
19-069	353 E Williams St	Lake Park Luxury Townhouse Apts, LLC	Debris at Street	6/12/2019	7/3/2019	CLOSED
19-070	141 S Dunn St	Leslie Morris	Debris at Street	6/12/2019	7/3/2019	CLOSED
19-071	173 Fish Dr	JAC Auto Repair	Tires behind Building	6/26/2019	7/16/2019	CLOSED
19-072	9704 Bitter melon Dr	Prime 1 Builders	High Grass	6/26/2019	7/19/2019	CLOSED
19-073	511 N Raleigh St	Boost Mobile	Inflatable Advertisement Device	6/26/2019	7/8/2019	CLOSED
19-074	204 Lester St	Latasha Richardson	Debris around Home	6/27/2019	7/8/2019	CLOSED
19-075	291 Alan St	Meredith Eisman	Limbs at street	6/27/2019	7/8/2019	CLOSED
19-076	535 Circle Dr	Truss Buildings, LLC	High Grass	6/27/2019	7/25/2019	CLOSED
19-077	114 Lester St	Kay Byrd Autry	High Grass	7/8/2019	7/19/2019	CLOSED
19-078	318 Alan St	Jeffrey P. Jones	Excess Cats	7/9/2019	N/A	Ongoing
19-079	173 W Lillington St	Chatmon Rhunell	High Grass	7/10/2019	7/22/2019	CLOSED
19-080	173 W Depot St	Shelby Wilson	Overgrown vegetation-Ditch	7/11/2019	7/22/2019	CLOSED
19-081	48 N Broad St E	James Burgin	Contractor Debris	7/11/2019	7/22/2019	CLOSED
19-082	69 Nordan St	Tyrone Cobb	Debris	7/11/2019	7/29/2019	CLOSED
19-083	155 (171) W Smithfield St	Joshua J. Seawell	High Grass	7/11/2019	7/29/2019	CLOSED
19-084	250 W Williams St	Tyrone Cobb	High Grass	7/11/2019	7/17/2019	CLOSED
19-085	275 W Williams St	David Dickstein	High Grass	7/11/2019	7/17/2019	CLOSED
19-086	280 W Williams St	Charles McKinnon	High Grass	7/18/2019	7/22/2019	CLOSED
19-087	294 W Williams St	Chayanne Perez Martinez	High Grass	7/18/2019	7/19/2019	CLOSED
19-088	105 N Raleigh St	Shri Sharada Petroleum LLC	High Grass	7/11/2019	7/23/2019	CLOSED
19-089	118 W Williams St	R. Lindsay Ward	High Grass	7/11/2019	7/15/2019	CLOSED
19-090	126 W Williams St	Barry Norman	High Grass	7/12/2019	7/29/2019	CLOSED
19-091	241 W Williams St	Christopher Trent Wilson	High Grass	7/12/2019	7/19/2019	CLOSED
19-092	350 E Smithfield St	Southwake Ventures, LLC	High Grass	7/16/2019	7/19/2019	CLOSED
19-093	163 W Lillington St	Best Buddies II, LLC	High Grass	7/15/2019	7/25/2019	CLOSED
19-094	335 S Raleigh St	Stuart Godfrey	High Grass	7/29/2019	8/5/2019	CLOSED
19-095	337 S Broad St E	Clara Young	High Grass	7/15/2019	7/23/2019	CLOSED
19-096	391(361) S Broad St E	Ceferno Perez	High Grass	7/15/2019	7/23/2019	CLOSED
19-097	173 W Lillington St	Rhunell Chatmon	High Grass	7/15/2019	7/22/2019	CLOSED
19-098	S Raleigh St	RL Properties, LLC	High Grass	7/15/2019	7/26/2019	CLOSED
19-099	34 S Cross St	Ricardo Deluna	High Grass	7/15/2019	7/25/2019	CLOSED
19-100	183 W Depot St	David Knight	High Grass	7/15/2019	7/22/2019	CLOSED
19-101	193 W Depot St	Darrell Owen	High Grass	7/15/2019	7/22/2019	CLOSED
19-102	235 W Depot St	Jesus Perez	High Grass	7/15/2019	8/2/2019	CLOSED
19-103	191 W Lillington St	Rhunell Chatmon	High Grass	7/15/2019	7/22/2019	CLOSED
19-104	373 W Church St	Dwan McCants	High Grass	7/15/2019	8/5/2019	CLOSED
19-105	205 W Depot St	Gilbert Hazelen	High Grass	7/17/2019	7/22/2019	CLOSED

19-106	155 N Willow St	David Chapoton	High Grass	7/19/2019	7/25/2019	CLOSED
19-107	31 Fox Hound Ln	Alfredo Montova	Debris at Street	7/18/2019	7/31/2019	CLOSED
19-108	57 E Depot St	Ty Cobb	Debris Behind Bldg	7/18/2019	8/22/2019	CLOSED
19-109	1011 N Raleigh St	Yasunari & Hanako Maekawa	High Grass	7/19/2019	7/31/2019	CLOSED
19-110	14 B Magnolia	Jason Hall	High Grass	7/23/2019	7/31/2019	CLOSED
19-111	30 A Magnolia	Mary Tracy	High Grass	7/23/2019	7/31/2019	CLOSED
19-112	66 W Williams St	Sergio Cortez	High Grass	7/23/2019	8/2/2019	CLOSED
19-113	366 E Smithfield St	Yi Fang Fu	High Grass	7/23/2019	7/23/2019	CLOSED
19-114	8316 S NC 55 HWY	Prime 1 Builders	High Grass	7/23/2019	8/8/2019	CLOSED
19-115	123 E Depot St	TKW Ent. LLC, c/o Charles K. Williams	High Grass	7/25/2019	7/25/2019	CLOSED
19-116	184 W Church St	Edgar Lee & Inez M. Lee	Debris - Furniture	7/25/2019	8/5/2019	CLOSED
19-117	399 E Lillington St	R. Barnes	High Grass	7/29/2019	7/30/2019	CLOSED
19-118	80 S Johnson St	Blackwood Properties LLC	Tall Vegetation	7/30/2019	8/22/2019	CLOSED
19-119	144 W Williams St	Seawell Properties, LLC	High Grass	7/30/2019	8/13/2019	CLOSED
19-120	365 W Church St	Ryan J. Adams	High Grass	7/31/2019	8/13/2019	CLOSED
19-121	110 W Church St	Rudolph Brown & Martha Monk	Tall Vegetation	8/5/2019	8/27/2019	CLOSED
19-122	260 Kay Lane	MUPR 3 Assets,	High Grass	8/7/2019	8/27/2019	CLOSED
19-123	403 N Hickory St	Rios Jose Luis & Bertha Galindo	High Grass	8/7/2019	8/22/2019	CLOSED
19-124	59 W Depot St	Robin Hood Oil, Inc	High Grass	8/9/2019	8/27/2019	CLOSED
19-125	39 S Broad St	Robert & Kimerly Lambert	Debris & High Grass	8/12/2019	8/27/2019	CLOSED
19-126	152 N Dunn St	Brandon & Andrea King	Debris & High Grass	8/12/2019	8/27/2019	CLOSED
19-127	170 N Dunn St	Fortino & Paula Rios	Debris	8/12/2019	8/22/2019	CLOSED
19-128	38 E Lillington St	Grover B Vaughn	High Grass	8/13/2019	8/20/2019	CLOSED
19-129	288 N Raleigh St	Barbara B Properties, LLC	Feather Flag	8/13/2019	8/22/2019	CLOSED
19-130	35 S Dunn St	Kenneth & Larry James	High Grass	8/13/2019	8/22/2019	CLOSED
19-131	48 S Dunn St	Harry Arnette	Debris & High Grass	8/9/2019	8/27/2019	CLOSED
19-132	228 Kay Lane	Megan Barnes & Jon Waldorf	High Grass	8/22/2019	8/27/2019	CLOSED
19-133	96 Kay Lane	Prestige Home Solutions, LLC	High Grass	8/27/2019	9/3/2019	CLOSED
19-134	97 N Cross St	Shelley Vega	Unpermitted Construction	8/22/2019	8/30/2019	PERMITS ISSUED
19-135	32 Monica Dr	T and T Boys Inc.	Debris	8/27/2019	8/30/2019	CLOSED
19-136	735 Church St	Lance Macaulay	Unpermitted Construction	8/27/2019	9/3/2019	PERMITS ISSUED
19-137	67 Cross St	Terry Ann McDougal	Debris	8/27/2019	8/30/2019	CLOSED
19-138	111 Jill St	Edward & Betsy Weaver	Debris - Appliances	9/3/2019	9/13/2019	CLOSED
19-139	111 Jill St	Edward & Betsy Weaver	Junked Vehicle	9/3/2019	9/23/2019	CLOSED
19-140	18 Nordan St	Chavez Moises	Tall Grass/Vegetation	9/3/2019	9/9/2019	CLOSED
19-141	173 W Lillington St	Jorval Properties, Inc	Unpermitted Work	9/4/2019	N/A	Ongoing
19-142	228 Kay Lane	Megan Barnes & Jon Waldorf	Tall Grass/Vegetation	9/4/2019	9/16/2019	CLOSED
19-143	807 S Raleigh St	Andrew Coimbre	Tall Grass	9/16/2019	9/29/2019	CLOSED
19-144	383 Circle Dr	Maria Moore	Tall Grass/ Trash	9/16/2019	9/23/2019	CLOSED
19-145	401 S Raleigh St	Wayne Peed	Tall Grass	9/16/2019	9/29/2019	CLOSED
19-146	1011 N Raleigh St	Yasunari Maekawa	Tall Grass	9/20/2019	10/5/2019	CLOSED
19-147	9704 Bitter Melon Dr	Prime 1 Builders	Tall Grass	9/20/2019	10/5/2019	CLOSED
19-148	71 Whetstone Dr	Obie Hooker	Tall Grass	9/23/2019	10/6/2019	CLOSED
19-149	118 W Williams St	Lindsay Ward	Tall Grass	9/23/2019	10/6/2019	CLOSED
19-150	144 W Williams St	Seawell Properties, LLC	Tall Grass	9/23/2019	10/6/2019	CLOSED
19-151	172 W Williams St	David Knight	Burned House	9/23/2019	10/6/2019	CLOSED
19-152	922 N Broad St E	Elnora McDonald	Tall Grass/Vegetation	9/23/2019	10/6/2019	CLOSED
19-153	688 Circle Dr	James O'Brien	Unpermitted Work	9/23/2019	10/6/2019	CLOSED
19-154	61 S Broad St E	James and Ann Burgin	Tall Grass	9/24/2019	10/7/2019	CLOSED
19-155	155 Lester St	Ronald and Wanda Gibson	Tall Grass	9/24/2019	10/7/2019	CLOSED
Dumpster Screening Reminder Letters sent 8/28/19 - Deadline for Compliance Dec. 4th						



Town of Angier

P.O. Box 278

Angier, NC 27501

919-639-2071

Lewis W. Weatherspoon
Mayor

Gerry Vincent
Manager

To: Gerry Vincent, Town Manager

From: Jimmy Cook, Utilities Director

September 24, 2019

Re: October 2019 BOC Meeting- Public Works staff report

- Staff replaced 7 air-release valves along the Sewer force main from Pump Station # 9 to HWY 401.
- Staff put out approximately 100 cubic yards of Mulch around the Depot, Town Hall, HWY 210/55 intersection entrance signs and flower beds
- Staff had training this month on the GIS equipment. This equipment will allow staff to mark our water/sewer assets i.e. (water meter boxes, water valves water/sewer lines)



Town of Angier

P.O. Box 278

Angier, NC 27501

919-639-2071

Lewis W. Weatherspoon
Mayor

Gerry Vincent
Manager

- Staff is currently working on the Radio read water meter change out project.
- We will be changing out and upgrading our old water meters to new Neptune I900 radio read water meters. These meters will allow us to better assist the residents on water usage/water loss/continuous usage, plus cut back staff man hours reading meters. We expect to have 1,000 meters changed out/upgraded in the next 6 months.
- The Drive by Radio read system will be installed in the month of October.
- Once we have all 3100 meters upgraded to the radio read meters we should be able to read all the water meters in 8 hours vs 48 man hours.

Sincerely,

Jimmy Cook
Town of Angier Public Works Director
jcook@angier.org
919-331-6708



NOW that the temperatures will be cooling down, people will begin attending outdoor events more. There is a scheduled event in the Downtown every Saturday for the month of October.

Sept. 28th is the Rotary Art Fair.

Oct. 5th is the road closure for the Brick & Mortar 5th anniversary.

Oct. 12th is the VFW Cornhole Tournament and BBQ by Carolina Butcher.

Oct. 19th is the Fall Festival featuring Bluegrass and Country Music bands.

Oct. 26th is the Halloween Trunk or Treat and Haunted Trail in Depot Park.

Nov. 9th is the Classic Car Show and rock band concert.

WITHIN the next month, the Main Street Program will purchase two chess tables to be placed on the wider bump outs in the sidewalk in front of Town Hall. We will be encouraging players to form clubs and to hold tournaments. The chess boards will be in Town Hall and can be checked out during business hours by leaving a legal I.D. card until all pieces are returned. Players may also bring their own boards and pieces.

BRICK pavers for the alleyway will begin being sold within the next month. The MS Board is discussing the price to charge. We are looking at the price range of \$35 to \$45 each. The sale of those bricks may, depending on the amount sold, pay for the project. We have a \$2,000 donation from Waste Industries to help with costs if necessary. The P.O. Boxes have been moved from the front of the alley by the sidewalk to the area behind the buildings.

WE are waiting for the final mural artist rendering and bid that is being done now. Once received, we will begin the mural on the Ty Cobb Insurance wall.

EIGHT out of twelve hanging baskets have been adopted and we will be starting the basket beautification contest soon with fall plantings.

THE search for funding for the caboose renovation is still underway.

EVENT SUMMARY

AUGUST 2019

EVENT	ACPub	Angier	BT	Coats	Dunn	Erwin	Main	Totals
Children's Programs	0	3	0	3	2	12	1	21
Children Attendance	0	27	0	55	43	114	34	273
YA Programs	0	0	0	0	0	1	1	2
YA Attendance	0	0	0	0	0	12	7	19
Adult Programs	0	0	0	0	1	1	15	17
Adult Attendance	0	0	0	0	5	6	55	66
Meeting Room Programs	0	0	0	0	16	7	19	42
Meeting Room Attendance	0	0	0	0	50	75	277	402
Outreach Children's	0	0	0	0	0	0	5	5
Outreach Child Attend	0	0	0	0	0	0	248	248
Outreach Adult	0	0	0	0	0	0	29	29
Outreach Adult Attend	0	0	0	0	0	0	319	319
Programs by Branch	0	3	0	3	19	21	70	116
Attendance by Branch	0	27	0	55	98	207	940	1327
Door Count	280	4983	419	624	5326	768	7751	20151
Hours Open	60	189.5	199	161	203	176	243	1231.5
# of Volunteers	0	0	0	0	2	0	4	6
Volunteer Hours	0	0	0	0	8	0	17.5	25.5
Reference Questions	0	152	4	27	180	91	0	454
Book A Librarian	0	0	0	0	37	0	6	43
Notaries	0	0	0	0	0	4	58	62
Tests Proctored	0	0	0	0	2	0	0	2
PC Reservation Sessions	15	315	18	176	837	99	970	2430
Envisionware Print Jobs	0	360	6	195	1044	108	1070	2783
Envisionware Pages Printed	0	1440	42	596	2752	341	4177	9348

MONTHLY CIRCS

AUGUST 2019

Circs by Location	ACPUB	ACSCH	ANGIER	Boone Trl	COATS	DUNN	ERWIN	MAIN	TOTALS
Adult Fiction	68	9	539	35	107	915	86	1450	3209
Adult Nonfiction	27	1	125	4	38	280	30	1095	1600
LRGPRT-FIC	11	1	465	2	38	500	12	718	1747
LRGPRT-NONFIC	0	0	6	0	2	5	0	2	15
YA/Teen Fiction	16	0	56	3	5	70	17	272	439
YA/Teen Nonfic	0	0	7	0	2	43	2	160	214
Juvenile Fiction	41	8	374	14	49	338	119	1127	2070
Juvenile Nonfic	47	1	249	12	10	294	132	1351	2096
Easy	117	22	543	15	142	776	216	3257	5088
Audio Books	7	0	101	2	9	129	5	329	582
DVDs	28	4	240	4	115	606	19	1438	2454
MAGAZINES	0	0	0	0	0	11	0	52	63
MUSIC	1	0	0	0	0	9	0	33	43
TEACH. AIDS/KITS	0	0	0	0	0	0	6	59	65
EQUIPMENT	12	3	0	0	0	0	0	26	41
InterLibrary Loans	0	0	0	0	0	0	0	0	0
PBK Exchange	10	0	0	0	53	164	25	185	437
CIRCS BY BRANCH	385	49	2705	91	570	4140	669	11554	20163
New Patrons	7	3	27	1	10	35	12	155	250
Active Borrowers	2513	3143	9720	183	2993	14545	3808	32770	69675
Holds Sent to Cardinal	19	0	110	15	51	278	73	662	1208
Holds Received from Cardinal	65	5	224	4	47	352	38	600	1335
Holds Sent Intra-Harnett	12	16	86	19	46	97	30	195	501
Holds Received Intra-Harnett	39	0	121	8	32	160	31	116	507
Items Added	15	0	201	82	131	254	281	575	1539
Items Deleted	0	0	2	1	97	258	27	251	636

MONTHLY REPORT
ANGIER PARKS & RECREATION
October 1, 2019

- FALL SPORTS REGISTRATION IS NOW COMPLETE. GAMES BEGAN ON SEPTEMBER 23 WILL CONTINUE THROUGH EARLY NOVEMBER.
- ANGIER PARKS AND REC HAS (20) SOCCER TEAMS, (4) BASEBALL & SOFTBALL TEAMS, (3) FOOTBALL TEAMS AND (2) CHEERLEADING TEAMS. (406) PARTICIPANTS IN THE FALL SPORTS PROGRAMS FOR 2019.
- THE BOOSTER CLUB JUST PURCHASED NEW 8U SOCCER GOALS AND NETS AND THEY WILL BE USED FOR THIS FALL SEASON. (COST WAS \$2,000.00 FOR GOALS AND NETS) THEY ARE LOCATED ON FIELD 4 AND LOOK GREAT. THE BOOSTER CLUB ALSO JUST PAID FOR NEW FENCING AROUND FIELD 2 AND FIELD 5. ALSO A NEW GATE WAS INSTALLED AT TENNIS COURT. \$6,200 FOR FENCE WORK AND GATE.
- THE CHILDREN'S PARK RESTROOM SEWER LINE HAS BEEN REPAIRED AND THE RESTROOMS ARE OPEN AND FUNCTIONING PROPERLY.
- WE ARE CURRENTLY LOOKING FOR QUOTES FOR RENOVATION OF (3) BUILDINGS AT THE PARK. CHILDREN'S PARK RESTROOMS, BRICK CONCESSION RESTROOMS AND ROOF AND SPORTS EQUIPMENT BUILDING. WE ARE HOPING TO START THE RENOVATION WORK IN MID NOVEMBER.
- WE HAVE QUOTES FOR THE (4) STOLEN PLAQUES TO BE REPLACED. WE WILL GET THOSE ORDERED AND INSTALLED VERY SOON.
- THE FOUNTAIN IN THE POND NEEDS A NEW CORD AND MOTOR. GOOD NEWS IS ACCORDING TO TRIANGLE POND MANAGEMENT THE NORMAL LIFE ON THOSE MOTORS IS ABOUT 3-5 YEARS AND THE ONE WE HAVE LASTED OVER 8 YEARS. TRIANGLE POND MANAGEMENT IS GETTING A REPLACEMENT COST.
- WE HAVE RECEIVED NUMEROUS COMPLIMENTS ON THE NEW RETAINING WALL AT THE PARK AS WELL.