



Board of Commissioners

Regular meeting

Agenda

Tuesday, March 1, 2022

6:30 PM

Location: 28 N Raleigh Street, Angier, NC 27501

Call to Order

Pledge of Allegiance

Invocation

Approval of Agenda

Presentations

Public Comment

Consent Agenda

1. Approval of Minutes

- a. February 1, 2022 – Work Session
- b. February 15, 2022 – Regular Meeting

Public Hearings

1. Voluntary Annexation Petition

- a. A petition for Annexation was submitted by James W. Johnson, III, Connie Johnson, and Vickie Mendenhall requesting to annex approximately 16.15 acres located on S. Wilma Street (**Harnett** PIN: 0683-07-3454.000 & 0683-06-0336.000). A Sufficiency of the Petition and a Certification of Results were issued in February; a date to set the public hearing was approved in February and advertised accordingly. Following the required Public Hearing, the Town Board will be qualified to consider the adoption of an ordinance to annex the property.

2. Rezoning Request

- a. Application submitted by James W. Johnson, III, Connie Johnson, and Vickie Mendenhall to rezone approximately 16.15 acres located on S. Wilma Street (**Harnett** PINs: 0683-07-3454.000 & 0683-06-0336.000) from R-10 to CZ R-6.

New Business

- 1. Budget Work Schedule FY 2022-23**
 - a. Consideration and approval of a Budget Schedule that outlines proposed dates to be accomplished by staff and to present to the Board of Commissioners for discussions and final adoption.
- 2. Engagement Letter with Thompson, Price, Scott, Adams & Co., P.A.**
 - a. Consideration and approval of the auditor engagement letter
- 3. Contract with Thompson, Price, Scott, Adams & Co., P.A.**
 - a. Consideration and approval of auditor contract
- 4. Budget Amendment #10**
 - a. Consideration and approval of Budget Amendment #10 that pertains to various appropriations
- 5. Road Closures for Morning Market Events in 2022**
 - a. Consideration and approval of road closures for Angier's new Morning Market
- 6. Voluntary Annexation Petition**
 - a. Consideration and approval of Resolution #R005-2022 to Direct the Clerk to Investigate the Sufficiency of the Petition submitted by William Coy Rogers Heirs for approximately 15.62 acres located at 9405 Kennebec Road, Willow Spring, NC (Wake PIN: 0684477282).

Old Business

- 1. Resolution Authorizing the Application for Approval of a Financing Agreement per NCGS 160A-20**
 - a. Consideration and approval of a resolution authorizing the Town to seek an application to file for the approval of interim financing and permanent financing to design and construct a new Town Hall/Police Headquarters.
- 2. EB-6020 Junny Road Sidewalk Extension Project**
 - a. Consideration and approval of the Summit Engineering Fee Proposal for Junny Road Sidewalk Extension

Manager's Report

Staff Reports

Mayor and Town Board Reports

Adjourn

****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT 919.331.6703 AT LEAST 48 HOURS PRIOR TO THE MEETING.****

CONSENT AGENDA

**Town of Angier
Board of Commissioners
Tuesday, February 1, 2022, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting on Tuesday, February 1, 2022, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-tem Loru Hawley
Commissioner Alan Coats
Commissioner Jim Kazakavage
Commissioner Junior Price

Members Excused:

Staff Present: Town Manager Gerry Vincent
Town Clerk Veronica Hardaway
Planning Director Sean Johnson
Library Director Katy Warren
Chief of Police Lee Thompson
Parks & Recreation Director Derek McLean
Public Works Director Jimmy Cook
Finance Director Hans Kalwitz
HR Director Melissa Wilder
Town Attorney Dan Hartzog, Jr.

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Pastor Mark Howard from Kennebec Baptist Church offered the invocation.

Approval of the February 1, 2022 meeting agenda: The Town Board unanimously approved the agenda as presented.

Board Action: The Town Board unanimously voted to approve the agenda as presented.

Motion: Commissioner Coats
Vote: 4-0; unanimous

Public Comment

Robert Nissen, owner of Nissen Automotive located at 331 W. Depot Street, brought up the Junkyard Ordinance found in Section 4.9.3 of the Town's Unified Development Ordinance. He discussed the part of the Ordinance where it requires junkyards to screen their property with a six-foot opaque fence. He conveyed he was not sure why his business was classified as a junkyard as he doesn't sell parts. Most of the vehicles on his property are those that haven't been paid for service. Mr. Nissen requested the Board to consider holding off on distributing penalties while he is trying to comply with the Ordinance.

Mayor Smith deferred to the Town Manager.

Tommy Burns, 2237 Oak Grove Church Road Angier, stated he represents Jerry Reeves Estate who is the owner of 165 N. Raleigh Street. He too brought up the Junkyard Ordinance screening requirements found in Section 4.9.3 of the Town's UDO. Stuart Gardner rents the aforementioned property and runs a towing business on the property. He believes the requirements of the Ordinance are unreasonable and would place an undue hardship on Mr. Gardner.

Again, Mayor Smith deferred to the Town Manager.

Consent Agenda

1. Approval of Minutes

- a. December 21, 2021 – Work Session
- b. January 4, 2022 – Regular Meeting

Board Action: The Town Board unanimously voted to approve the consent agenda as presented.

Motion: Mayor Pro-tem Hawley

Vote: 4-0, unanimous

Public Hearings

1. Voluntary Annexation Petition

Planning Director Sean Johnson stated that staff received a voluntary annexation petition submitted by Kennebec Baptist Church requesting to annex approximately 25.39 acres located at 9736 and 9808 Kennebec Church Road (Wake PINs: 0675404605 & 0675309380). The Clerk has investigated the sufficiency of the annexation petition. Now the Town Board is eligible to consider whether to adopt Ordinance #A002-2022 to Extend the Corporate Limits of Town.

Mr. Johnson explained that the adjacent property owner, to the west of the property in question, has agreed to provide a Town of Angier utility easement and sewer stub towards the rear of the church property for future tie in.

Mayor Smith opened the Public Hearing.

Thomas Dean, 9808 Kennebec Church Road, requested consideration to allow Kennebec Baptist Church to be part of Angier. Mr. Dean stated he spoke to the adjacent property owner who was gracious enough to stub out the utilities for them.

Pastor Mark Howard, 9808 Kennebec Church Road, stated he would like the church to be officially part of Angier.

Seeing no one, Mayor Smith closed the Public Hearing.

Board Action: The Town Board voted to adopt Ordinance #A002-2022 to Extend the Corporate Limits of Town totaling approximately 25.39 acres located at 9736 and 9808 Kennebec Church Road; submitted by Kennebec Baptist Church (Wake PINs: 0675404605 & 0675309380).

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

2. Rezoning Request

Planning Director Sean Johnson stated that upon receiving the Kennebec Baptist Church's petition for voluntary annexation into Angier, staff has proposed a rezoning for the Kennebec Church property to place the property in an appropriate zoning district. The property in question is located at 9808 Kennebec Church Road and totals approximately 25.391 acres (Wake PIN: 0675404605 & 0675309380). The current zoning is Wake County R-30 and the proposed zoning is Angier's Office & Institutional district. The Planning Board voted unanimously to recommend approval of the rezoning request at their January 11th meeting. The property is home to the Kennebec Baptist Church building along with a parking lot as well as unused acreage. Surrounding land uses include medium density residential as well as nearby retail and service uses. Public water and sewer are available.

Mr. Johnson indicated that the property is not yet shown on the Land Use Plan. The proposed rezoning to O&I is compatible with surrounding uses and would allow for the continued use and expansion of the Church. He concluded that the rezoning request would not have an unreasonable impact on the surrounding community and will not harm the public health, safety, or general welfare.

Mayor Smith opened the Public Hearing.

Seeing no one, Mayor Smith closed the Public Hearing.

Board Action: The Town Board voted unanimously to approve the rezoning requested located at 9808 Kennebec Baptist Church from R-30 to O&I (Office & Institutional) (Wake PIN's: 0675404605 & 0675309380).

Motion: Mayor Pro-tem Hawley

Vote: 4-0, unanimous

New Business

1. Budget Amendment #8

Finance Director Hans Kalwitz stated that this budget amendment pertains to the Parks & Recreation Department. The Town of Angier has received \$25,875 from our insurance provider for a claim regarding repair to the park restrooms due to fire damage. This Budget Amendment will recognize the insurance proceeds the Town has received and will increase allowable spending within the Parks & Recreation Department to repair restrooms. The General Fund will increase by \$25,875 to cover repairs.

Board Action: The Town Board unanimously voted to approve Budget Amendment #8 that pertains to the Parks & Recreation Department for an insurance claim submitted due to restroom fire damage.

Motion: Commissioner Coats

Vote: 4-0, unanimous

2. Asset Forfeiture Budget Ordinance

Finance Director Hans Kalwitz stated that this Budget Ordinance is in regards to drug seizure money obtained by the Police Department over the course of fiscal years. In the past, this revenue was held in a liability line, thereby not making it apparent the amount of money that had been seized.

Mr. Kalwitz indicated that depending on the way in which the controlled substances are acquired will result as to whether the Town will receive the revenue from the U.S. Department of Justice (Asset Forfeiture – Equitable Sharing Program) or the North Carolina Department of Revenue (Unauthorized Substance Tax). Regardless, it is mandated that this revenue be used only for law enforcement agency purposes and is to be restricted. In prior years, many localities had created separate bank accounts for this revenue, but recent years had proven that separate Funds within the Town's operating account was permissible. The Town will establish a new fund (Asset Forfeiture Fund) in the amount of \$30,000; likely to increase after full historical revenue review.

Board Action: The Town Board unanimously voted to approve an Asset Forfeiture Ordinance that pertains to drug seizure money obtained by the Police Department over the course of fiscal years.

Motion: Mayor Pro-tem Hawley

Vote: 4-0, unanimous

Old Business

1. Resolution #R004-2022 – Fixing a Date for Annexation Public Hearing submitted by James W. Johnson, III, Connie Johnson, and Vickie J. Mendenhall.

Planning Director Sean Johnson stated that staff has received a voluntary annexation petition submitted by James W. Johnson, III, Connie Johnson, and Vickie J. Mendenhall for approximately 16.15 acres located on S. Wilma Street (Harnett PINs: 0683-07-3454.000; 0683-06-0336.000). As directed by the Board at the January 4th meeting, the Town Clerk has investigated the sufficiency of the annexation petition. The next step is to set the date for the Public Hearing at the March 1st meeting.

Board Action: The Town Board unanimously voted to approve Resolution #R004-2022 to Fix a Date for Annexation Public Hearing submitted by James W. Johnson, III, Connie Johnson, and Vickie Mendenhall for March 1st.

Motion: Mayor Pro-tem Hawley

Vote: 4-0, unanimous

Manager's Report

- Department Reports (Informational Items included in Agenda packets)

Town Manager Gerry Vincent updated the Board on various items. Those items are the following:

1. Board Retreat 2022 – We are preparing for the Board Retreat for this year. Again, we are planning to utilize TJ Council of Government staff to facilitate the discussions. We are looking to schedule the retreat mid to late March. The retreat will be on a Friday and Saturday, and location is to be determined. There are a number of hot topics to discuss, which was sent to each Commissioner in the Friday news. Requested the Board to let him know what dates they are available and what topics that are not on the list they would like to discuss.
2. 2021 General Assembly Funding – Applications have been submitted to the State to request the obligated funds of \$10.4M. The committed funds are for the following: 1) \$2.5M for a 500,000 Gallon Elevated Water Tank Storage; 2) \$4.2M for the Water Distribution Core System Replacement; 3) \$3.3M for Additional Sewer Capacity from Harnett County; and 4) \$400,000 for drainage, not yet assigned.
3. COVID-19 – Due to an outbreak of Covid-19, Delta and/or Omicron, a large number of employees within Town Hall were affected, and tested positive. For the last three weeks, we had no choice but to shut down Town Hall. We appreciate the sympathy by the citizens for accommodating us during this time, it was an unforeseen matter. Staff is fully back this week and Town Hall is open to the public.
4. New Town Hall/Police HQs – Meetings with Rodgers Builders (contractor) and Oakley Collier (architects) to plan for the new town hall are ongoing. Tentatively, staff will move out in the spring (2022), construction to commence June/July time frame and completion July 2023. There will be a public meeting on February 15th to satisfy the USDA requirement, which will be the Town's lending institution.

Mayor & Town Board Reports

Commissioner Hawley requested the Town Manager to look at the Budget to see about the possibility in hiring additional Police Officers for night shifts as more subdivisions are coming into Town.

Mr. Vincent responded that he and the Chief of Police are looking into hiring additional officers come the new fiscal year.

It was the consensus of the Board to add discussion about Board Retreat logistics with an estimate of cost working with Triangle J Council of Governments as well as the Junkyard Screening Ordinance Section 4.9.3 of the Town's UDO at the February Work Session.

Commissioner Coats announced that the Chamber of Commerce Banquet is scheduled for March 22nd and they are now accepting nominations for citizen and business of the year.

Stuart Gardner, owner of Stuart's Wrecker Services, addressed the Board regarding the Junkyard Screening Ordinance and voiced his disagreement with the requirements.

Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 7:45pm.

Motion: Mayor Pro-tem Hawley

Vote: Unanimous, 4-0

Robert K. Smith, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Work Session
Tuesday, February 15, 2022, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Work Session meeting Tuesday, February 15, 2022, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-tem Loru Boyer Hawley
Commissioner Alan Coats
Commissioner Jim Kazakavage
Commissioner George Junior Price

Members Absent:

Staff Present: Town Manager Gerry Vincent
Town Clerk Veronica Hardaway
Planning Director Sean Johnson
Public Works Director Jimmy Cook
Lieutenant Danny King
Parks & Recreation Director Derek McLean
Library Director Katy Warren
Finance Director Hans Kalwitz
Community Development Coordinator Heather Keefer
Human Resource Director Melissa Wilder
Town Attorney Dan Hartzog Jr.

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners Work Session meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Mayor Smith offered the invocation.

Approval of the February 15, 2022 meeting agenda: The Town Board unanimously approved the agenda as presented.

Board Action: The Town Board unanimously approved the February 15, 2022 meeting agenda as presented.

Motion: Mayor Pro-tem Hawley

Vote: 4-0, unanimous

Presentation

1. “Angier, NC from an African American Perspective”

Two local authors introduced their newly published book “*Angier, NC from an African American Perspective*”. This book is the history of Angier through the eyes of the African American Community. Books will be available to purchase this Friday, February 18, 2022 at the Angier Public Library where two of the four coauthors will be present for a conversation on the recently released book. Co-authors are Jimmy Ragland, Cornell Cutts, Walter Cheek, and James Howerton.

2. Harnett County Reappraisal Presentation

Ryan Vincent with Vincent Valuations, gave a presentation on the 2022 Harnett County Reappraisal process.

Mr. Vincent summarized the following:

- *Reappraisal is a process in which all real property in the county is appraised at its current market value as of a particular date. Real property includes both land and the improvements on it, whether residential, commercial, agricultural or industrial in nature.*
- *Reappraisal is conducted as State Law requires all counties to conduct a reappraisal at least once every eight years; Counties may set their reappraisal schedule for every four years if voted on by the Board of Commissioners. Harnett County is on a four-year cycle.*
- *Market Values are determined when the tax department analyzes market sales to determine market patterns and trends in different locations.*
- *Reappraisal takes effect Jan. 1, 2022; new market values will be used to calculate tax bills for Summer 2022 until the next reappraisal occurs.*
- *2022 Reappraisal Notices will be mailed to all Harnett County property owners at the end of March 2022.*
- *If you believe that your 2022 assessed value is not a reasonable estimate of what it could sell for in an open market on January 1, 2022, you have the right to appeal the value.*

Appeal forms can be submitted online at www.harnett.org/tax/real-estate-appraisal. Appeals must be submitted by 3pm on April 28, 2022 to be considered.

- *First tax bills impacted by this reappraisal will go out Summer 2022.*

Old Business

1. Town Hall/Police Headquarters Public Meeting/USDA

Town Manager Gerry Vincent stated this public meeting was required by the USDA as they are the Town's financial institution for this project. This project has been in discussion for about a year and a half with Rodgers Builders, Oakley Collier, Davenport & Company, and Town staff. The Board had voted to obligate \$1M to go towards this proposed project at their December work session. The plan is to utilize interim financing for 2 years with a local bank and then the remaining 28 years will be fixed through USDA. Building budget estimates are still being configured. The current Town Hall space is approximately 4500sq. ft. with the new proposed building to be 21,000sq. ft. Not every office space will be occupied, additional office space will be held for future use. An additional 81 shared parking spaces will be available including dedicated handicap spaces. Current conditions in the Police Department are not favorable as there is no secure space during intake as well as other issues. The new building will be secured and up to date.

2. Budget Amendment #9

Finance Director Hans Kalwitz stated this budget amendment pertains to the Police Department. The Town of Angier will receive a grant in the amount of \$24,495.00 from the Governor's Crime Commission, using the online tool, Grants Enterprise Management System, which helps administer grants. The monies from this grant is to purchase replacement guns and ammunition. The amendment will recognize proceeds the Town will receive and will increase allowable spending within the Police Department. The General Fund will increase by \$24,495.00 to cover the purchases.

Commissioner Price stated that he relayed to the Town Manager there will be no more voting during work session meetings. However, Mr. Vincent responded that due to deadlines, voting was necessary in order to receive funds.

Board Action: The Town Board unanimously voted to approve Budget Amendment #9 that pertains to the Police Department grant in the amount of \$24,495.00.

Motion: Commissioner Coats

Vote: 4-0; unanimous

3. Town of Angier Board Retreat 2022/Logistics

Mr. Vincent stated that he received feedback from several Board members regarding the 2022 Angier Board Retreat. The Retreat is set for March 25th & 26th in the Angier Municipal Board Room. Triangle J Council of Governments have facilitated our Retreats in the past, and after speaking with Board members, they have agreed to eliminate team building exercises and focus more on the details of topics. Board members also relayed that they would like enough time between topics for decision making. The cost to facilitate such a meeting is approximately \$2,700. Mr. Vincent explained Triangle J COG is a huge asset between the knowledge they bring, the ability to stay on track, and the detailed report they complete.

Commissioner Price expressed his opposition in contracting with Triangle J COG to facilitate the Board Retreat.

Board Action: The Town Board voted to contract with Triangle J Council of Government to facilitate the Board Retreat March 25th & 26th.

Motion: Mayor Pro-tem Hawley

For: Commissioner Coats; Commissioner Kazakavage

Opposed: Commissioner Price

Vote: 3-1; motion carried

4. Board of Commissioner's Items:

a) Junkyard Screening Ordinance -- Adopted 6/2021

Board Action: The Town Board voted to table any further action on enforcing the Junkyard Screening Ordinance to the two individuals that have received violations.

Motion: Commissioner Price

Vote:

Town Attorney Dan Hartzog Jr. interjected and explained that as a legal matter if the Town has an Ordinance to be enforced it needs to be enforced as written across the board. If the Board wishes to eliminate the Ordinance, that is at the discretion of the Board.

Commissioner Price withdrew his motion.

Commissioner Hawley requested the verbiage of "junkyard" be replaced with another term and requested to amend the title of the Ordinance.

Planning Director Sean Johnson stated that with the consensus of the Board, an amended Ordinance can be drafted removing the verbiage the Board wishes, but would have to go through the full Ordinance amendment process.

Mr. Johnson reviewed the Junkyard Screening Ordinance timeline. Initially the Board adopted this Ordinance 6/2021 and set a deadline to be complied by December 2021. At the time of adoption, letters were sent out to all parties that may or may not have junkyards. Code Enforcement Officer Shannon Hodges, personally investigated and met with each property owner and determined that only two properties met the formal definition of a junkyard in the Ordinance. The Ordinance states *“any lot containing more than 3 unregistered and nonfunctional (junk) motor vehicles shall constitute a junkyard”*. To date, the two properties identified have received formal notices of violation and a single \$50 civil citation for failure to install adequate fencing to screen the junked vehicles on site. The property located at 331 W. Depot Street, has since obtained a fence permit to install a 6ft. opaque fence around the junked vehicle storage and has taken steps to come into compliance. The Town has not received any word from the property located at 165 N. Raleigh Street and has not taken any steps towards compliance.

Mr. Johnson yielded to the Town Attorney regarding ceasing enforcement action, due to one property owner complying and fines have been issued. The Planning Department will not issue additional fines until they received direction from the Board.

Mr. Hartzog, Jr. acknowledged that property owners have already spent funds, time, and effort to become compliant with the Ordinance. If the Board no longer wants the Ordinance, they would just have to follow through with the process of removing it. However, while the Ordinance is in place, it needs to be enforced as written.

It was the consensus of the Board for the Planning Director to draft an amended Ordinance and had discussion on what to do with the two identified properties.

Commissioner Coats spoke concerning his initial opposition of the Ordinance prior to becoming a commissioner. He believes this Ordinance causes an undue burden to those that can't afford to comply. However, he now believes the Ordinance should not be removed since property owners have already spent funds to comply and fines have been collected.

Tommy Burns, 2237 Oak Grove Church Road, spoke and said that he is representing Stuart Gardner and believes the Ordinance causes unnecessary hardship and is unreasonable. Mr. Gardner is not operating a junkyard but a towing business. He proposed the Town remove the Ordinance.

Mayor Smith defined junkyard as it reads in the Ordinance. *“Junkyard. An establishment or place of business which is maintained, operated, or used for storing, keeping, buying,*

or selling junk, or for maintenance or operation of an automobile graveyard. Any lot containing more than three unregistered and nonfunctional (junk) motor vehicles shall constitute a junkyard for the purpose of this ordinance”.

Mr. Hartzog, Jr. communicated that as a general rule, the Board of Commissioners legislates and come up with a policy, decide what the ordinances are, and once those are adopted, it is then Town staff is charged with enforcing those ordinances. If it is the Board’s wish to remove the Ordinance, fines already issued would still apply due to the Ordinance being in place at the time of violation. However, fines can be suspended until a new Ordinance is formally adopted.

Board Action: The Town Board voted to remove the Junkyard Screening Ordinance located in Section 4.9.3 of Angier’s Unified Development Ordinance.

Motion: Commissioner Price

Vote:

Commissioner Price amended his motion.

Board Action: The Town Board voted to remove the Junkyard Screening Ordinance located in Section 4.9.3 of Angier’s Unified Development Ordinance effective immediately, however previous fines will remain enacted. No further action will be taken until a substitute ordinance is approved.

Motion: Commissioner Price

For: Commissioner Coats

Opposed: Mayor Pro-tem Hawley; Commissioner Kazakavage

Break tie: Mayor voted in favor

Vote: 3-2; motion carried

b) R-6 Rezoning

Mr. Johnson reminded the Board that at their December 1, 2020 meeting, staff and the Board participated in a discussion regarding recently approved developments in Angier as it relates to their zoning districts and overall development density. At the conclusion of that discussion, it was the consensus of the Board to direct staff to discourage potential developers from in standard R-6 rezonings, and direct them towards conditional R-6 rezonings.

The R-6 zoning district merely sets a minimum lot size of 6,000sqft, staff recommends the Board to focus on the overall density of a proposed development rather than the minimum size of lots. Conditional R-6 rezonings offer a straight forward development plan and

prevent gray area. Conditional rezonings allow the Town to control total lot counts, density, improvements needed for that particular development, perimeter buffers, etc.

Commissioner Price stated he doesn't understand why the Town would keep conditional R-6 rezonings as he does not see the benefit.

Mr. Vincent stated conditional R-6 rezonings have a great benefit to the Town. For example, if a Traffic Impact Analysis reports that turn lanes are not needed for a particular development but the Board feels otherwise, the developer is not required to install those turn lanes. In these scenarios, the Town could have to take money from the Budget for turn lanes that the developer could have done with a conditional rezoning.

Jimmy Johnson, 350 Woodcroft Drive, spoke in opposition of conditional R-6 rezonings because the Town gets too involved. If the Board is not comfortable with the square footage and width of a lot, he recommended changing the ordinance. Conditional rezonings adversely affect property values.

Christina Kazakavage, Planning Board Chair, spoke on the importance of conditional R-6 rezonings and doesn't feel the Town should be spending funds on improvements to developments.

Commissioner Price restated: *"the Board that at their December 1, 2020 meeting, staff and the Board participated in a discussion regarding recently approved developments in Angier as it relates to their zoning districts and overall development density. At the conclusion of that discussion, it was the consensus of the Board to direct staff to discourage potential developers from in standard R-6 rezonings, and direct them towards conditional R-6 rezonings"*

Board Action: The Town Board voted to direct Staff to encourage standard R-6 rezonings without conditions.

Motion: Commissioner Price

Opposed: Mayor Pro-tem Hawley; Commissioner Coats; Commissioner Kazakavage

Vote: 1-3; motion failed

c) Code Enforcement/Weekends

Mr. Johnson stated that it was brought to his attention that the Board was interested in the Code Enforcement Officer working on Saturdays.

The Board had discussion concerning stands being set up on weekends such as car washes, fruit and food stands, yard sales, etc.

Mr. Johnson explained to the Board that our Code Enforcement Officer has very limited physical enforcement authority. He issues civil citations which includes a 10-day waiting period before he can issue the first civil fine. If he were to stumble upon a violation on a Saturday he has to wait 10 days before he can physically enforce or fine to which can reach compliance by that time.

It was the consensus of the Board that the Code Enforcement Officer can help deter portable pop up stands from happening in the future and agreed for him to work one Saturday per month from morning to mid-day.

d) Town of Angier Remote Policy

The Town Attorney stated that there are two issues regarding the remote participation policy and that is Closed Sessions and Quasi-judicial proceedings. A lot of towns have a remote participation policy for regular meetings but have special consideration particularly with quasi-judicial proceedings and that is the ability to see and hear all of the evidence. It is not illegal to have remote participation for either of these situations, however, it's taking into account considerations of wanting to have the same access and information. Including weighing witness credibility and testimony. It is at the discretion of the Board if they choose to include closed sessions and quasi-judicial proceedings.

Board Action: The Town Board voted to allow remote participation during closed sessions and quasi-judicial proceedings.

Motion: Commissioner Price

Vote:

There was discussion amongst the Board regarding challenges facing remote participation during those times.

It was the consensus of the Board for Dan to draft an amended policy to allow closed session remote participation by majority vote but not allow during quasi-judicial proceedings.

Board Action: The Town Board unanimously voted to go into Closed Session pursuant to NCGS 143-318.00 (a) (3) – attorney client privilege at approximately 9:02pm.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Board Action: The Town Board unanimously voted to reconvene in open session at approximately 9:34pm.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Adjournment: There being no further business, the Town Board voted unanimously to adjourn the meeting at 9:34pm.

Motion: Mayor Pro-tem Hawley

Vote: Unanimous, 4-0

Robert K. Smith, Mayor

Attest:

Veronica Hardaway, Town Clerk

PUBLIC HEARINGS



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: March 1, 2022
PREPARED BY: Sean Johnson
ISSUE Voluntary Annexation Petition
CONSIDERED:
DEPARTMENT: Planning & Inspections

SUMMARY OF ISSUE:

Staff has received a voluntary annexation petition from James W. Johnson, III for approximately 16.15 acres located on S. Wilma Street (PINs: 0683-07-3454.000, 0683-06-0336.000).

The Town Clerk has investigated the sufficiency of the annexation petition. At the February 1st meeting, the Board set the date of the Public Hearing for March 1st.

Attached is the voluntary annexation petition and boundary survey for your review.

FINANCIAL IMPACT: N/A

RECOMMENDATION: N/A

REQUESTED MOTION: N/A

REVIEWED BY TOWN MANAGER:

Attachments:

Voluntary Annexation Petition
Property Survey



Town of Angier

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Ordinance No.: A003-2022
Date Adopted: March 1, 2022

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF ANGIER, NORTH CAROLINA

WHEREAS, the Town of Angier Board of Commissioners has been petitioned under N.C. General Statute § 160A – 58.1 by property owners James W. Johnson, III, Connie Johnson, and Vickie Mendenhall on December 28, 2021, to annex the area described in said petition and inclusive to Harnett County (Harnett County PIN#s: 0683-07-3454.000 & 0683-06-0336.000) described below; and,

WHEREAS, the Town of Angier Board of Commissioners, by Resolution, directed the Town Clerk of Angier to Investigate the Sufficiency of the Petition; and,

WHEREAS, certification by the Town of Angier Clerk as to the Sufficiency of the Petition has been made; and,

WHEREAS, there has been a Public Hearing on the question of this annexation, which has taken place on Tuesday, March 1, 2022, at or shortly thereafter 6:30 p.m. inside the Angier Municipal Building Board Room, after due notice by publication in the *Daily Record* and,

WHEREAS, the Town of Angier Board of Commissioners finds that the area described therein meets the standards of N.C. General Statute § 160A – 58.2 (.1(b), to wit:

- (a) The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the primary corporate limits of the Town of Angier;
- (b) No point on the proposed satellite corporate limits is closer to the primary corporate limits of another municipality than to the primary corporate limits of the Town of Angier;
- (c) The area is so situated that The Town of Angier will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- (d) No subdivision, as defined in N.C. General Statutes §160A-376, will be fragmented by this proposed annexation; and,
- (e) The Town of Angier has been exempted from the ten (10%) percent limitation satellite annexation regulation as pursuant to N.C. General Statutes § 160A-58.1(b); and,

WHEREAS, The Town of Angier Board of Commissioners further finds that the Petition has been signed by all the owners of the property in the area who are required by law to sign; and

WHEREAS, The Town of Angier Board of Commissioners further finds that the Petition is otherwise valid, and the public health, safety and welfare of the Town of Angier and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Town of Angier Board of Commissioners that:

Section 1. By virtue of the authority granted by N.C. General Statutes § 160A-58.2, the following described noncontiguous property is hereby annexed and made part of The Town of Angier, North Carolina, as of March 1, 2022;

Being more particularly described as follows:

LEGAL DESCRIPTION

Deed Description for Tract 1

Lying in the Town of Angier, Harnett County, North Carolina, on the East side of Wilma Street and, more particularly, described as follows:

Beginning at an existing re-bar, said re-bar having N.C. Geodetic Coordinates (NAD 83-2011) of North = 637,680.37 feet and East = 2,080,927.30 feet; thence from said re-bar South 02°37'06" West 529.94 feet to an existing re-bar; thence North 88°07'18" West 988.49 feet to an iron pipe set on the eastern right-of-way of Wilma Street; thence along and with said right-of-way North 00°12'57" East 530.61 feet to an iron pipe set; thence leaving said right-of-way South 88°09'11" East 282.79; thence South 88°03'24" East 497.49 feet to an existing re-bar; thence South 88°06'07" East 230.46 feet to the point and place of beginning and containing 12.12 acres.

Deed Description for Tract 2

Lying in the Town of Angier, Harnett County, North Carolina, on the East side of Wilma Street and, more particularly, described as follows:

Beginning at an existing re-bar, said re-bar having N.C. Geodetic Coordinates (NAD 83-2011) of North = 637,150.98 feet and East = 2,080,903.09 feet; thence from said re-bar, thence North 88°07'18" West 988.49 feet to an iron pipe set on the eastern right-of-way of Wilma Street; thence along and with said right-of-way South 00°12'57" West 166.54 feet; thence along a curve to the left, said curve having a radius of 25.00 feet, and an arc length of 28.38 feet, a delta angle of 65°02'27", a chord bearing of South 28°26'45" East and a chord distance of 26.88 feet to an iron pipe, thence along a curve to the left, said curve having a radius of 25.00 feet, an arc length of 12.31 feet, a delta angle of 28°13'19", a chord bearing of South 83°06'37" East 12.19 feet to an iron pipe set on the northern right-of-way of Campbell Street; thence along and with said right-of-way South 89°46'43" East 130.00 feet to an iron pipe set; thence along a curve to the left, said curve having a radius of 1393.03 feet, an arc length of 212.25 feet a delta angle of 08°43'47", a chord bearing of North 85°51'23" East and a chord distance of 212.04 feet to an iron pipe set; thence North 81°29'29" East 163.12 feet to an iron pipe set; thence along a curve to the right, said curve having a radius of 363.84 feet, and arc length of 161.98 feet, a delta angle of 25°30'31", a chord bearing of South 85°45'16" East and a chord distance of 160.65 feet to an iron pipe set; thence along a curve to the right, said curve having a radius of 230.33 feet, an arc length of 68.50 feet, a delta angle of 17°02'25", a chord bearing of South 67°37'07" East and a chord distance of 68.25 feet to an iron pipe set; thence South 62°14'13" East 143.50 feet to an iron pipe set; thence along a curve to the right, said curve having a radius of 175.00 feet, an arc length of 184.39 feet, a delta angle of 60°22'14", a chord bearing of South 32°03'09" East and a chord distance of 175.98 feet to an iron pipe set; thence leaving right-of-way of Wilma Street North 02°37'44" East 374.55 feet to the point and place of beginning and containing 4.03 acres.

Section 2. Upon and after March 1, 2022, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in The Town of Angier and shall be entitled to the same privileges and benefits as other parts of The Town of Angier. Said territory shall be subject to municipal taxes according to General Statute § 160A-58-10.

Section 3. The Mayor of the Town of Angier, North Carolina, shall cause to be recorded in the office of the Registrar of Deeds of Harnett County, and in the office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1. above, together with a duly certified copy of this Ordinance. Such a map shall also be delivered to the Harnett County Board of Elections, as required by N.C. General Statutes § 163-288.1.

Section 4. Notice of this adoption of this Ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in The Town of Angier, North Carolina.

Duly adopted by the Angier Board of Commissioners on this the 1st day of March, 2022, during their regularly scheduled monthly meeting.

ATTEST:

Robert K. Smith, Mayor

Veronica Hardaway, Town Clerk

APPROVED AS TO
FORM:

Dan Hartzog Jr., Town Attorney



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071

Veronica Hardaway
Town Clerk



Gerry Vincent
Town Manager

PROCEDURE FOR VOLUNTARY ANNEXATION PETITION

THE PROCESS:

(Time Frame: 60 - 90 days)

1. Petition and all required information (see checklist) must be submitted to Town Clerk at least seven (7) calendar days before next regular Town Board meeting, which is held the 1st Tuesday of each month.
2. Petition placed on Town Board agenda for next available regular meeting – 1st Tuesday of each month.
3. Town Board may then direct the Town Clerk to investigate the sufficiency of the petition.
4. Town Clerk investigates, and if all is in order, presents Certificate of Sufficiency to Board at next regular meeting – approximately 30 days later.
5. Town Board adopts resolution setting a public hearing at next available public hearing session –approximately 30 days later.
6. Public Hearing held as advertised.
7. Annexation Ordinance may be adopted after the public hearing is complete.
8. Town Clerk notifies required agencies of approved annexation.

SUBMITTAL CHECKLIST:

- ☐ One completed annexation petition
- ☐ Annexation fee: \$250
- ☐ Eight paper copies and one PDF copy of survey map of property proposed for annexation showing:
 - The property in relationship to the primary corporate limits of the Town. (If the petition is for a non-contiguous annexation the distance from the primary corporate limits must be shown.)
 - County tax map/parcel number(s) and /or PIN numbers
- ☐ One copy of the recorded deed to the property showing current owner(s)
 - All owners of property being petitioned for annexation must sign the petition. (Signatures on petition must appear as shown on the deed)
- ☐ Attach metes and bounds description
- ☐ Statement of vested rights, if applicable
 - Attach a letter certifying vested rights, if any, from the government entity granting the vested rights. (If you are not certain of this information, contact the Planning Department)
- ☐ Complete and attach applicable signature page (Individual, Corporation, Partnership)

TO BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:



Robert K. Smith
Mayor

Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071



Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

1. I/We the undersigned owners of real property respectfully request that the area as referenced by the attached survey map and metes and bounds description be annexed into the Town of Angier, North Carolina.

2. The area to be annexed is
☒ contiguous, () non-contiguous
to the Town of Angier.
(If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. 160-31(f).)

3. Harnett/Wake County Property
Identification Number(s) (PIN):

0683-07-3454

0683-06-0336

4. Have vested rights been established with regard to this property under N.C.G.S. 160A-385.1 or G.S. 153A-344.1?

() Yes ☒ No

If "yes", proof of vested rights must be attached.

5. I/We the undersigned owners of real property acknowledge and accept the provision that the Town of Angier will provide the property such municipal services it presently provides other lands within its corporate limits, except sewer services (inasmuch as the land is not within a reasonable proximity to the Town sewer lines and the drainage basin for the property makes the provision of sewer services financially impracticable).

6. We hereby certify that all information given with regard to this property is true and accurate to the best of my/our knowledge and is signed by *all* owners of the property being petitioned for annexation. Attached is the applicable signature page:

- ☒ Individual(s)
☐ Corporation
☐ Partnership
☐ LLC

Complete is property if owned by INDIVIDUAL(S).



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071

Veronica Hardaway
Town Clerk



Gerry Vincent
Town Manager

(Both husband and wife must sign if property is owned jointly and all signatures must be the same as those that appear on recorded deed)

Petitioned Property PIN #: 0683-07-3454, 0683-06-0336

1. JAMES W Johnson III PO Box 310 Angier NC 27501
(Owner - Print Name) (Mailing Address)

[Signature]
(Owner's Signature)

2. Connie A Johnson PO Box 310 Angier NC 27501
(Owner - Print Name) (Mailing Address)

[Signature]
(Owner's Signature)

3. Vickie J. Mendenhall 3129 Kinnaman Rd, Winston Salem, NC
(Owner - Print Name) (Mailing Address) 27104

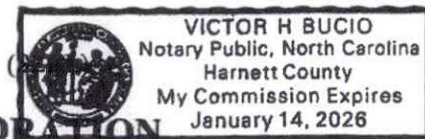
(Owner's Signature)

State of North Carolina, County of Harnett

I, Victor H. Bucio, a Notary Public for said County and State, do hereby certify that James W. Johnson III personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 27th day of December, 2021. My commission expires January 14th, 2026.

Victor H. Bucio
Notary Public



Complete if property is owned by CORPORATION



Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071



Robert K. Smith
Mayor

Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

Complete is property if owned by INDIVIDUAL(S).

(Both husband and wife must sign if property is owned jointly and all signatures must be the same as those that appear on recorded deed)

Petitioned Property PIN #: 0683-07-3454, 0683-06-0336

1. _____
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

2. Vickie J. Mendenhall 3128 Kinsamon Rd.
(Owner - Print Name) (Mailing Address) Winston Salem, N.C.
27104
Vickie J. Mendenhall
(Owner's Signature)

3. _____
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

State of North Carolina, County of Forsyth

I, Jeremiah V. Pacheco, a Notary Public for said County and State, do hereby certify that Vickie J. Mendenhall personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 2nd day of February, 2022. My commission expires October 30, 2022.

Jeremiah V. Pacheco
Notary Public

(SEAL)



NORTH CAROLINA NOTARY ACKNOWLEDGEMENT
(INDIVIDUAL)

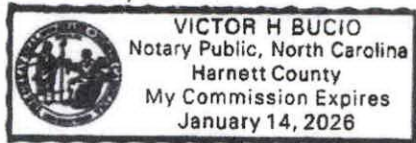
State of North Carolina }

County of Harnett }

I, Victor H. Bucio, Notary Public, do hereby certify that Connie A. Johnson
[Name of Individual(s) Whose Acknowledgment is Being Taken] personally appeared before me
this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this 27th day of December, 2021.

(Official Seal)



Victor H. Bucio
Official Signature of Notary

Victor H. Bucio
Notary's Printed or Typed Name

Notary Public

My Commission Expires: Jan. 14 2026

Deed Description for Tract 1

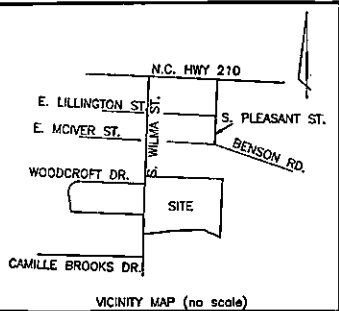
Lying in the Town of Angier, Harnett County, North Carolina, on the East side of Wilma Street and, more particularly, described as follows:

Beginning at an existing re-bar, said re-bar having N.C. Geodetic Coordinates (NAD 83-2011) of North = 637,680.37 feet and East = 2,080,927.30 feet; thence from said re-bar South 02°37'06" West 529.94 feet to an existing re-bar; thence North 88°07'18" West 988.49 feet to an iron pipe set on the eastern right-of-way of Wilma Street; thence along and with said right-of-way North 00°12'57" East 530.61 feet to an iron pipe set; thence leaving said right-of-way South 88°09'11" East 282.79; thence South 88°03'24" East 497.49 feet to an existing re-bar; thence South 88°06'07" East 230.46 feet to the point and place of beginning and containing 12.12 acres.

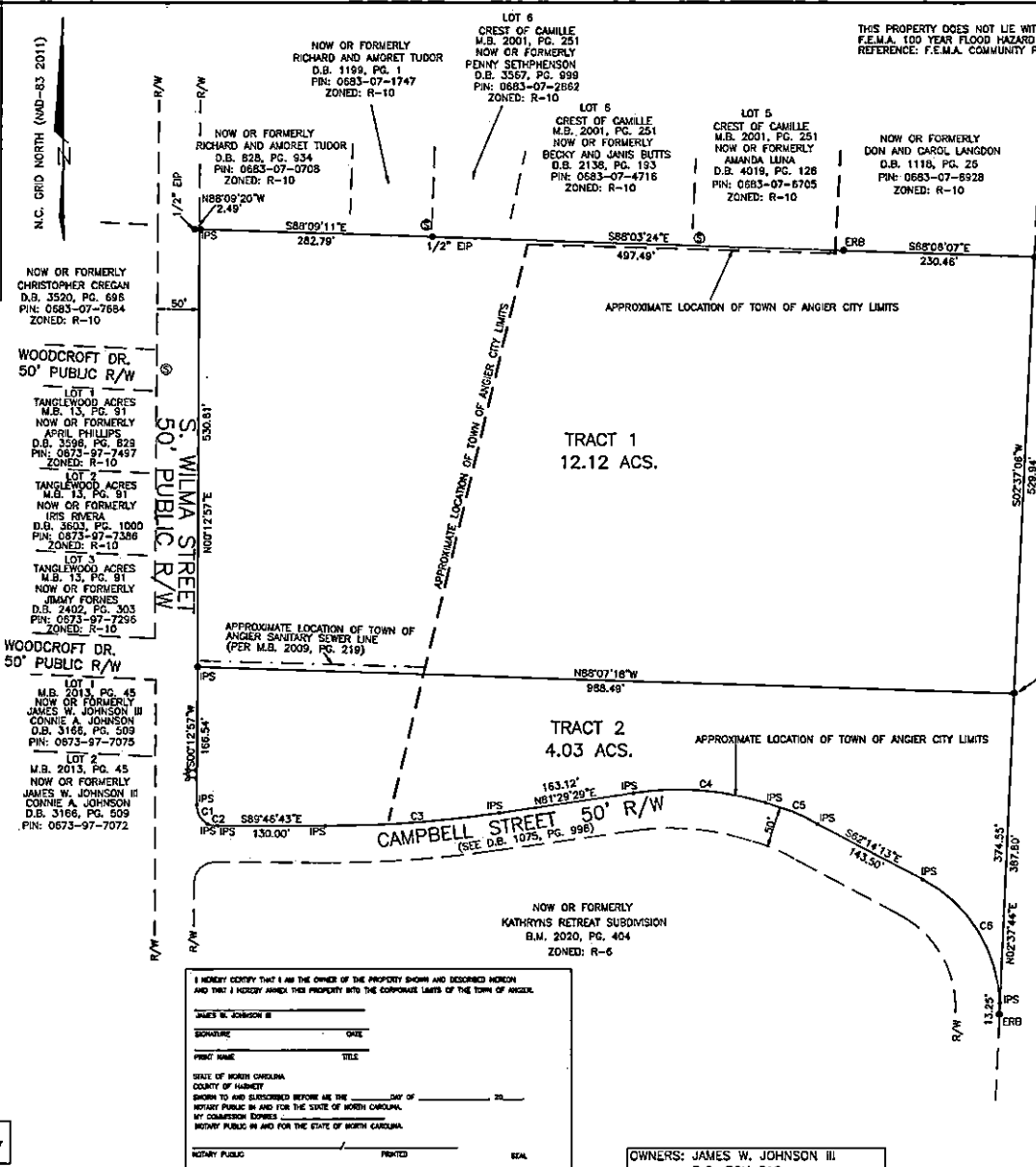
Deed Description for Tract 2

Lying in the Town of Angier, Harnett County, North Carolina, on the East side of Wilma Street and, more particularly, described as follows:

Beginning at an existing re-bar, said re-bar having N.C. Geodetic Coordinates (NAD 83-2011) of North = 637,150.98 feet and East = 2,080,903.09 feet; thence from said re-bar; thence North 88°07'18" West 988.49 feet to an iron pipe set on the eastern right-of-way of Wilma Street; thence along and with said right-of-way South 00°12'57" West 166.54 feet; thence along a curve to the left, said curve having a radius of 25.00 feet, and an arc length of 28.38 feet, a delta angle of 65°02'27", a chord bearing of South 28°26'45" East and a chord distance of 26.88 feet to an iron pipe; thence along a curve to the left, said curve having a radius of 25.00 feet, an arc length of 12.31 feet, a delta angle of 28°13'19", a chord bearing of South 83°06'37" East 12.19 feet to an iron pipe set on the northern right-of-way of Campbell Street; thence along and with said right-of-way South 89°46'43" East 130.00 feet to an iron pipe set; thence along a curve to the left, said curve having a radius of 1393.03 feet, an arc length of 212.25 feet a delta angle of 08°43'47", a chord bearing of North 85°51'23" East and a chord distance of 212.04 feet to an iron pipe set; thence North 81°29'29" East 163.12 feet to an iron pipe set; thence along a curve to the right, said curve having a radius of 363.84 feet, and arc length of 161.98 feet, a delta angle of 25°30'31", a chord bearing of South 85°45'16" East and a chord distance of 160.65 feet to an iron pipe set; thence along a curve to the right, said curve having a radius of 230.33 feet, an arc length of 68.50 feet, a delta angle of 17°02'25", a chord bearing of South 67°37'07" East and a chord distance of 68.25 feet to an iron pipe set; thence South 62°14'13" East 143.50 feet to an iron pipe set; thence along a curve to the right, said curve having a radius of 175.00 feet, an arc length of 184.39 feet, a delta angle of 60°22'14", a chord bearing South 32°03'09" East and a chord distance of 175.98 feet to an iron pipe set; thence leaving right-of-way of Wilma Street North 02°37'44" East 374.55 feet to the point and place of beginning and containing 4.03 acres.



NOTES
 EP = EXISTING IRON PIPE
 ERB = EXISTING #6 RE-BAR
 IPS = IRON PIPE SET
 R/W = RIGHT OF WAY
 S = SANITARY SEWER MANHOLE
 FH = FIRE HYDRANT



THIS PROPERTY DOES NOT LIE WITHIN A
 F.E.M.A. 100 YEAR FLOOD HAZARD AREA.
 REFERENCE: F.E.M.A. COMMUNITY PANEL NO. 37200662001
 DATED: OCTOBER 3, 2008

REFERENCES
 - D.B. 2501, PG. 828
 - D.B. 2613, PG. 706
 - MD 2009, PG. 219
 - ALL DEEDS AND PLATS
 - REFERENCED WITH ADJOINERS
 - HARNETT COUNTY GIS

ERB (CONTROL CORNER)
 NO GRID COORDINATES
 NAD 83 (2011)
 N = 637,880.37 FEET
 E = 2,080,927.30 FEET
 C.G.F. = 0.99987247

ERB (CONTROL CORNER)
 NO GRID COORDINATES
 NAD 83 (2011)
 N = 637,150.98 FEET
 E = 2,080,903.09 FEET
 C.G.F. = 0.99987247

NOW OR FORMERLY
 HARNETT BOHLJ
 D.B. 3500, PG. 566
 PIN: 0683-26-7356
 ZONED: R-10

NOW OR FORMERLY
 HARNETT BOHLJ
 D.B. 3500, PG. 566
 PIN: 0683-26-7356
 ZONED: R-10

NOTES
 1. AREA BY COORDINATE CALCULATION.
 2. PROPERTY IS SUBJECT TO ALL EASEMENTS AND
 RIGHT-OF-WAYS OF RECORD PRIOR TO THE DATE OF
 THIS SURVEY.
 3. SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF
 A TITLE SEARCH. PROPERTY IS SUBJECT TO ALL FACTS
 DISCLOSED BY A FULL AND ACCURATE TITLE REPORT.
 4. ALL DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES.
 UNLESS NOTED OTHERWISE.
 5. THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND
 PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH
 NORTH CAROLINA STANDARDS, GS47-30, AND REQUIREMENTS
 OF LAW, BUT A NORTH CAROLINA LICENSED ATTORNEY-AT-LAW
 SHOULD BE CONSULTED REGARDING CORRECT OWNERSHIP,
 WIDTH AND OWNERSHIP OF EASEMENTS AND OTHER TITLE
 QUESTIONS REVEALED BY A TITLE EXAMINATION.
 6. NO GRID MONUMENTS FOUND WITHIN 2000' OF PROPERTY.

TRACTS 1 AND 2 CURRENTLY ZONED: R-10
 REQUESTED ZONING FOR TRACTS 1 AND 2: R-6

NOTES
 NO DETERMINATION HAS BEEN MADE
 BY THE SURVEYOR AS TO THE
 EXISTENCE OF THE FOLLOWING:
 - METEORITES
 - UNDERGROUND UTILITIES
 - UNDERGROUND STORAGE FACILITIES
 - CEMETERIES OR BURIAL GROUNDS
 - RIVERWAY/STREAM BUTTERS
 - IMPERVIOUS SURFACE CALCULATIONS
 OR LIMITATIONS

I, Herbert H. Proctor Jr., certify that this survey is an
 existing parcel of land and does not create a new street or
 change an existing street.

I, Herbert H. Proctor Jr., certify that this plat was drawn
 under my supervision from an actual survey made under
 my supervision (see description recorded in Book _____
 Page _____); that the boundaries not surveyed are clearly
 indicated as drawn from information found in Book _____
 Page _____; that the ratio of precision or positional accuracy
 as calculated is 1/10,000 ±; that this plat was prepared in
 accordance with G.S. 47-30 as amended. Witness my original
 signature, license number and seal this _____ day
 of _____, A.D. 2021.

PRELIMINARY PLAT. NOT FOR
 RECORDATION, SALES OR CONVEYANCES



I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON
 AND THAT I HEREBY ANNEX THIS PROPERTY INTO THE CORPORATE LIMITS OF THE TOWN OF ANGIER.

JAMES W. JOHNSON III
 SIGNATURE _____ DATE _____
 PRINT NAME _____ TITLE _____

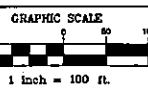
STATE OF NORTH CAROLINA
 COUNTY OF HARNETT
 SHOWN TO AND SUBSCRIBED BEFORE ME ON _____ DAY OF _____ 20____
 HERETOFOR PUBLIC IN AND FOR THE STATE OF NORTH CAROLINA
 MY COMMISSION EXPIRES _____
 HERETOFOR PUBLIC IN AND FOR THE STATE OF NORTH CAROLINA

NOTARY PUBLIC _____ PRINTED _____ SEAL _____

OWNERS: JAMES W. JOHNSON III
 P.O. BOX 310
 ANGIER, N.C. 27501

STEWART-PROCTOR
 ENGINEERING AND SURVEYING
 FIRM LICENSE # P-0148
 319 CHAPMAN ROAD SUITE 106
 RALPH, NC 27603
 TEL. 919 779-1855 FAX 919 779-1861

DATE 12/23/2021 SURVEYED BY _____ JOB _____
 SCALE 1"=100' DRAWN BY _____ DWG. NO. _____
 REVISIONS _____ ANNEX 1005504E



CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CHD. BRG.	CHD.
C1	28.38	25.00	65°02'27"	S28°26'45"E	26.86
C2	12.31	25.00	28°13'19"	S87°06'37"E	12.19
C3	212.25	1393.03	08°43'47"	N85°51'23"E	212.04
C4	161.98	1363.84	25°30'31"	S85°45'16"E	160.65
C5	88.50	1230.33	17°02'25"	S67°37'07"E	88.25
C6	184.39	1175.00	60°22'14"	S32°03'09"E	175.98

ANNEXATION PLAT FOR
 JAMES W. JOHNSON III
 SOURCE OF TITLE: DEED BOOK 2501, PAGE 828
 SOURCE OF TITLE: DEED BOOK 2613, PAGE 706

BLACK RIVER TOWNSHIP NORTH CAROLINA
 HARNETT COUNTY OWNER
 ZONED: R-10 P.I.N. 0683-07-3454 (TRACT 1)
 0683-06-0336 (TRACT 2)



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: March 1, 2022
PREPARED BY: Sean Johnson
ISSUE: Voluntary Annexation Petition
CONSIDERED:
DEPARTMENT: Planning & Inspections.

SUMMARY OF ISSUE:

Staff has received a conditional rezoning application from James W. Johnson, III. The proposal includes 68 single family lots on approximately 16.15 acres located on S. Wilma Street (PINs: 0683-07-3454.000, 0683-06-0336.000).

The Planning Board voted unanimously to recommend approval of the rezoning with the attached list of conditions.

Attached is the rezoning application, proposed subdivision plan, and conditions for your review.

FINANCIAL IMPACT: N/A

RECOMMENDATION: N/A

REQUESTED MOTION: N/A

REVIEWED BY TOWN MANAGER:

Attachments:

Rezoning Application
Subdivision Plan
Proposed Conditions



REZONING STAFF REPORT

File #: 2022-000001
Staff Contact: Sean Johnson
sjohnson@angier.org
(919) 331-6702

Planning Board: February 8, 2022

Public Hearing: March 1, 2022

Requested Rezoning: R-10 to CZ R-6

Applicant Information

Owner of Record:

Name: James Johnson, Jr. Trust

Address: P.O. Box 310

City/State/Zip: Angier, NC 27501

Applicant:

Name: James W. Johnson, III

Address: P.O. Box 310

City/State/Zip: Angier, NC 27501

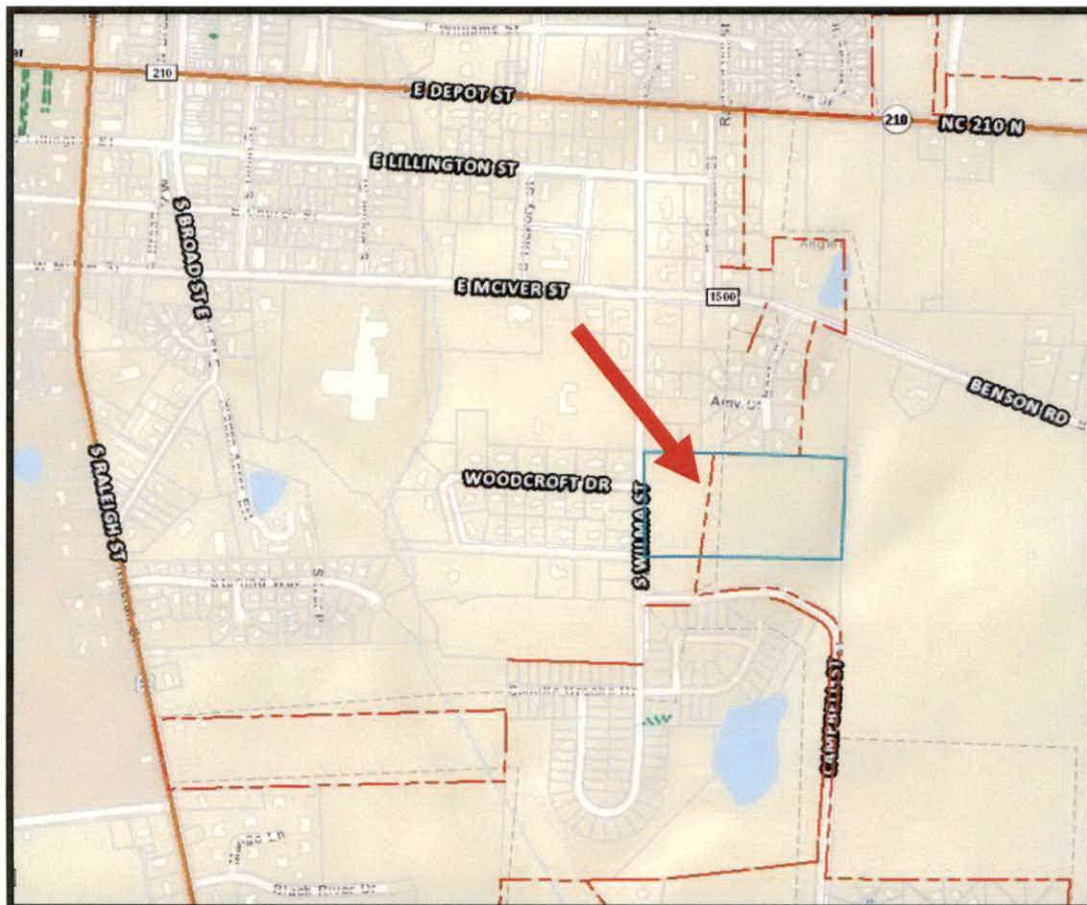
Property Description

PIN(s): 0683-07-3454.000 & 0683-06-0336.000

Acreage: 16.15 Acres

Address: S. Wilma Street/ Campbell Street

Vicinity Map



The map displays the Woodcroft area in San Jose, California, with various zoning districts. A red arrow points to a specific parcel labeled 'R-40 Angler'. Other labeled areas include 'Q21 Angler', 'R-40 Angler', 'WOODCROFT', 'R-40 Angler', 'R-40 Angler', 'R-40 Angler', and 'R-40 Angler'. The map also shows streets like 'EMERSON ST', 'WOODCROFT ST', 'BENSON ST', and 'C. W. WILSON ST'.

* Multifamily permitted up to 19 units before SUP required

Physical Characteristics



Site Description: These properties are currently vacant agricultural land.

Surrounding Land Uses: Surrounding Land Uses include medium & high density residential, agricultural uses, and a nearby church.

Water:

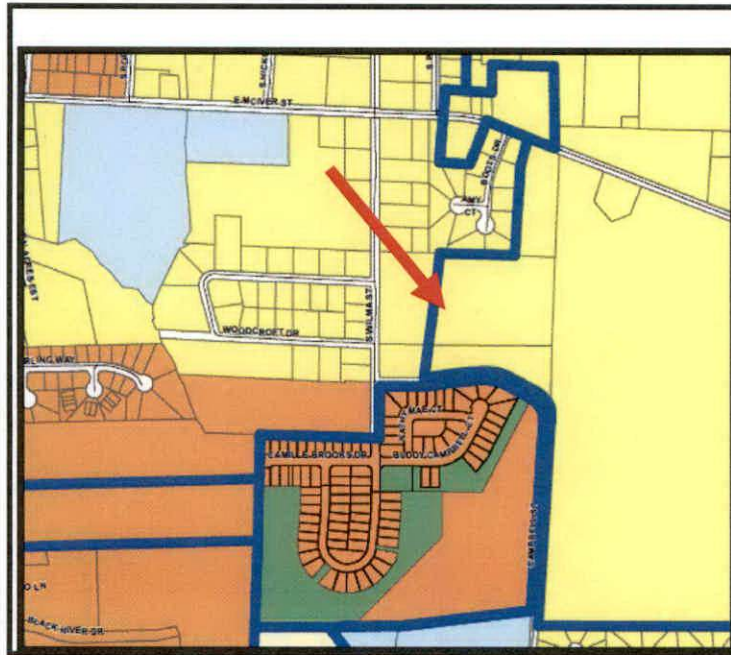
- ☒ Public
 - ☐ Private (Well)
 - ☐ Other: Unverified

Sewer:

- ☒
- Public
-
- ☐
- Private (Septic Tank)

Transportation:

Accessed by S. Wilma Street

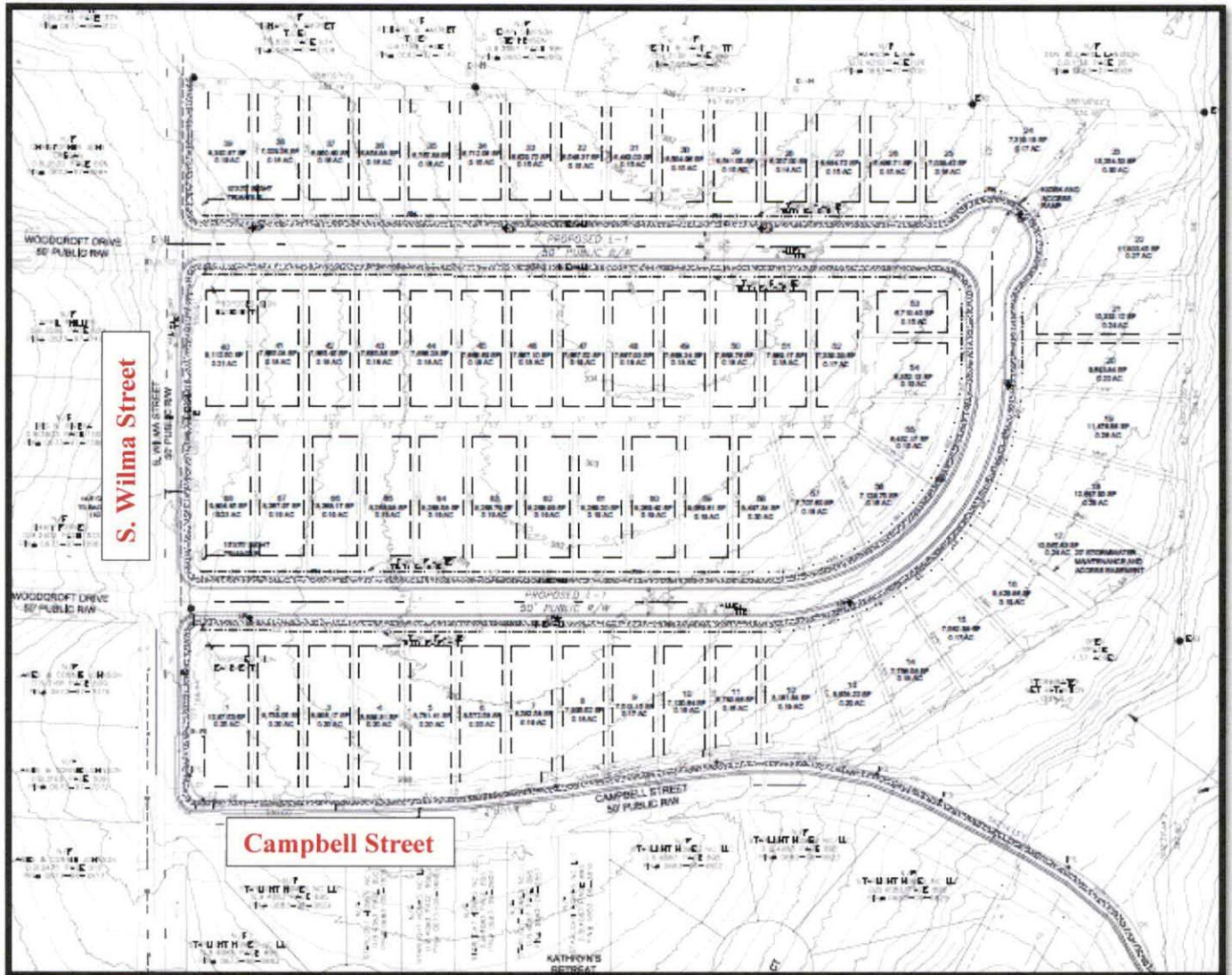


Future Land Use Map (2021)

	REQUESTED ZONING	LAND USE
	CZ R-6	MDR
Parks & Rec Facilities		
Single Family	P	P
Multi-Family		P
Churches		
Schools		
Professional Offices		
Retail Uses		
Restaurants		
Governmental Uses		
Distribution		
Manufacturing Uses		

The Rezoning Requested **Is Compatible** With The Medium Density Residential Classification Shown On The Future Land Use Map

Conditional Rezoning – Proposed Subdivision Plan



SEE ATTACHED LIST OF CONDITIONS

Evaluation

- ☒ Yes ☐ No The IMPACT to the adjacent property owners and the surrounding community is reasonable, and the benefits of the rezoning outweigh any potential inconvenience or harm to the community.
REASONING: The requested zoning would allow for single family residential uses that will be compatible with surrounding uses.
- ☒ Yes ☐ No The requested zoning district is COMPATIBLE with the existing Land Use Classification.
REASONING: The requested zoning would allow for residential uses in line with the Medium Density Residential classification.
- ☒ Yes ☐ No The proposal does ENHANCE or maintain the public health, safety and general welfare.
REASONING: The rezoning would allow for uses that will be compatible with surrounding uses.
- ☐ Yes ☒ No The request is for a SMALL SCALE REZONING and should be evaluated for reasonableness
REASONING: The proposed rezoning would match adjacent properties.

Staff Recommendation

The rezoning in question is compatible with the Future Land Use Map. The proposed rezoning to CZ R-6 would allow for residential uses that are compatible with the surrounding residential uses. It is recommended that this rezoning request be **APPROVED WITH THE CONDITIONS PROPOSED.**

Planning Board Recommendation

At their February 8th meeting, The Planning Board voted unanimously to recommend **approval** of the proposed rezoning **WITH THE CONDITIONS PROPOSED.**



Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071



Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Public Hearing: March 1, 2022

Conditional Rezoning Request: CZ R-6 District

Applicant: James Johnson, Jr. Trust

Parcels in Question:

Harnett PINs: 0683-06-0336.000 & 0683-07-3454.000

DRAFT

Conditions to be Incorporated into the Zoning Regulations:

1. The parcel in question shall only be developed with single family residential lots
2. There shall be no more than 70 total lots on the parcel in question.
3. The minimum lot size shall be at least 6,000sqft.
4. The minimum building setbacks shall be as required in the R-6 district.
5. The minimum lot width shall be 50ft measured at the front setback.
6. There shall be 30in valley curb & gutter and 5ft wide sidewalk on both sides of each proposed street in the proposed subdivision.
7. There shall be 30in valley curb & gutter and 5ft wide sidewalk installed in the Right-of-Way along the existing streets adjacent to the subdivision (S. Wilma Street & Campbell Street), which stub to the adjacent properties.
8. Asphalt shall be installed in order to widen S. Wilma Street and Campbell Street adjacent to the proposed subdivision. When complete, this widening shall measure 14.5ft from the centerline of the existing street to the back of the proposed curb.

In accordance with N.C.G.S. 160D-703(b), only those conditions approved by the local government and consented to by the petitioner in writing may be incorporated into the zoning regulations.

By signing below, the Town of Angier and James W. Johnson, III, Trustee of the James W. Johnson, Jr. Trust, agree to the conditions listed above. These conditions will be incorporated into the zoning regulations for the parcels in question.



Robert K. Smith
Mayor

Town of Angier

P.O. Box 278
Angier, NC 27501
919-639-2071



Gerry Vincent
Town Manager

James W. Johnson, III
Trustee
James W. Johnson, Jr. Revocable Trust

Robert K. Smith
Chairman, Angier Board of Commissioners
Town of Angier

DRAFT



APPLICATION FOR ZONING CHANGE
Angier Planning Department
55 N. Broad Street W.
Angier, NC 27501
(919)-331-6702



Total Fee: \$400.00
Receipt: _____
Permit: _____
Date: _____
Case #: _____

Property Owner:

Name: JAMES JOHNSON JR. TRUST.
Address: PO BOX 310
City/State/Zip: ANGIER NC 27501
E-mail: _____
Phone: 919 427 9497

Applicant:

Name: _____
Address: _____
City/State/Zip: _____
E-mail: _____
Phone: _____

Property Description

0683-07-3459
PIN(s): 0683-06-0336 Acreage: 16 acres
Address: S WILMA STREET ANGIER NC 27501
Deed: 2501
Book: 2613 Page: 828
706

Rezoning Request:

Existing zoning district:

R-10

Requested zoning district:


CZ R-6

Required Attachments:

- Deed of the property in question showing the current legal owner
- Recorded map of the property OR Survey of the property at a scale of not less than one (1) inch = 200 feet
- Explanation of why the zoning change is requested, addressing applicable portions of Section 14.3 of the Ordinance

Signatures:

The undersigned applicant hereby certifies that, to the best of his or her knowledge, all information supplied with this application is true and accurate, and that the applicant certifies that they have the legal authority to sign this application as the property owner or authorized agent:

 1-3-2022
Property Owner Signature Date

OR

Authorized Agent Signature

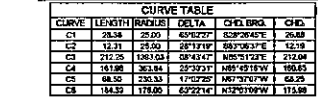
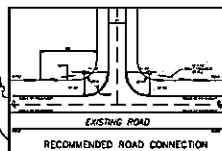
Date

Town of Angier Zoning Ordinance

14.3.3 Map amendments (rezonings).

A. For all map amendments (rezonings), applications shall contain a statement regarding the consistency of the request with adopted town plans and the surrounding area.

B. For conditional zoning map amendments (rezonings), the application shall be accompanied by a description of the use or uses proposed and any conditions being proposed by the applicant. The applicant shall also provide a statement of reasonableness regarding the request on the application. In addition to the application, the applicant shall submit a site-specific plan.



DEVELOPER JAMES JOHNSON LLC JAMES JOHNSON PO BOX 310 ANDER, NC 27501	MINIMUM REQUIRED SETBACKS R-8 ZONE • FRONT = 30 FT • SIDE = 5 FT • CORNER AND REAR = 15 FT • MAXIMUM OF SIDE CORNER SETBACK = 30 FT
---	---

STORMWATER CONTROL AND MANAGEMENT IMPERVIOUS CALCULATIONS
IMPERVIOUS AREA FOR LOTS TO BE LIMITED TO 3,000 S.F.

SITE DATA

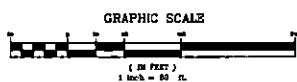
TOTAL TRACT SIZE
TOTAL IMPROVED DENSITY
% C/P
SEED BOUNDARY LOCATIONS
251.3 : 67.09
R-0
NUMBER OF PROPOSED LOTS
12.85 ACRE (55,014 S.F.)
AVERAGE LOT SIZE
1.16 ACRE (51,103 S.F.)
AVERAGE FRONT YARD SETBACK
21.16 FEET (6.47 M)
TOTAL SPACE PROVIDED
1.17 ACRE (51,309 S.F.)
WORTH AREA
0.00%
LINEAR FEET OF SIDEWALKS
1,099 LF
MINIMUM REQUIRED LOT SIZE
8,000 S.F.,
MINIMUM PROPOSED LOT SIZE
8,207 S.F.,
MINIMUM REQUIRED LOT WIDTH
30 FT.,
MINIMUM PROPOSED LOT WIDTH
30 FT.
IMPERVIOUS IN TREES
54,234 S.F.
IMPERVIOUS IN LOT
20,000 S.F.
IMPERVIOUS IN BACKYARD
37,278 S.F.
IMPERVIOUS IN WALK
36 S.F.
TOTAL IMPERVIOUS
27,840 S.F.
SITE PERCENT IMPERVIOUS
49.1%
NOTE: WATERED, HIGH EXPOSURES, HAIL PRONE
12.85 SF OF DISTURBANCE WITH 100-YEAR FLOOD PLANE

NOTES:

- [illegible]

FOR REVIEW ONLY.
NOT FOR CONSTRUCTION

PLAN IS SUBJECT TO REVISIONS DURING
THE CONSTRUCTION APPROVAL PROCESS



STEWART - PROCTOR
ENGINEERING AND SURVEYING P-0148
SP
319 CHAMPAKNOKE ROAD
Riverside, California 92503
Phone (919) 779-1155 Per (919) 779-1661

WILMA STREET SUBDIVISION
TOWN OF ANGEL, NORTH CAROLINA
PRELIMINARY SITE PLAN

**DRAWING
SHEET
P-3**

NEW BUSINESS



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: March 1, 2022
PREPARED BY: Gerry Vincent, Town Manager ICMA-CM
ISSUE: Budget Work Schedule FY 2022-23
CONSIDERED:
DEPARTMENT: Administration

SUMMARY OF ISSUE: The attached schedule outlines proposed dates to be accomplished by staff, and to present to the Board of Commissioners for discussions and final adoption.

FINANCIAL IMPACT: There is no financial impact.

RECOMMENDATION: Adopt the Budget Work Schedule FY 2022-23, as presented.

REQUESTED MOTION: I recommend adopting the attached Budget Work Schedule FY 2022-23, as submitted.

REVIEWED BY TOWN MANAGER: *Gerry Vincent*

Attachments: *Budget Work schedule FY 2022-23*



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

BUDGET WORK SCHEDULE FY 2022-23

February 4 th	Budget Worksheets Distributed to Staff
March 25 th & 26 th	Board Retreat
March 1 st	Adopt Budget Work Schedule
April 8 th	Deadline for Department Requests
May 3 rd	Town Manager Finalizes Budget
May 17 th	Town Manager's Budget Presentation
May 18 th -June 21 st	Budget Work Sessions
June 21 st	Public Hearing & Adoption of General & Utility Fund Budgets



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	March 1, 2022
PREPARED BY:	Hans Kalwitz
ISSUE	Engagement Letter with Thompson, Price, Scott, Adams & Co., P.A.
CONSIDERED:	
DEPARTMENT:	Finance

SUMMARY OF ISSUE:

To ensure a seamless transition into out FY 2022 audit, we are following through with the formality of executing the engagement letter with Thompson, Price, Scott, Adams & Co., P.A. (we currently hold a three year contract with the firm).

FINANCIAL IMPACT:

N/A

RECOMMENDATION: N/A

REQUESTED MOTION:

Motion to adopt and execute the engagement letter with Thompson, Price, Scott, Adams & Co., P.A.

REVIEWED BY TOWN MANAGER:

This has been reviewed by the Town Manager.

Attachments: Engagement Letter



Thompson, Price, Scott, Adams & Co., P.A.
4024 Oleander Drive Suite 3
Wilmington, North Carolina 28403
Telephone (910) 791-4872
Fax (910) 239-8294

January 1, 2022

Town of Angier
P.O. Box 278
55 N. Broad Street West
Angier, NC 27501

We are pleased to confirm our understanding of the services we are to provide the Town of Angier for the year ended June 30, 2022. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Town of Angier as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of Angier's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town of Angier's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Net Pension Asset/Liability RSI
- 3) OPEB

We have also been engaged to report on supplementary information other than RSI that accompanies the Town of Angier's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial

statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Budgetary Comparison Statements
- 2) Combining Statements
- 3) Individual Fund Statements
- 4) Supporting Schedules

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Town of Angier and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Town of Angier's financial statements. Our report will be addressed to the governing board of the Town of Angier. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Town of Angier is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of

transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are

required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town of Angier's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the Town of Angier in conformity with U.S. generally accepted accounting principles based on information provided by you. In addition, we will assist in preparing depreciation schedules and adjusting entries to convert cash basis financial information to accrual. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3)

others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes, depreciation schedule and cash to accrual adjustments, and that you have reviewed and approved the depreciation schedule and cash to accrual adjustments and financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to

prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We will provide copies of our reports to the governmental unit; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., PA and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to cognizant agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., PA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately July 1, 2022 and to issue our reports no later than October 31, 2022. Gregory S. Adams is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services is stated in the approved audit contract. Any additional work out of the normal scope of the audit will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Town of Angier and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Thompson, Price, Scott, Adams & Co., PA

RESPONSE:

This letter correctly sets forth the understanding of the Town of Angier.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

Auditor signature: _____

Title: _____

Date: _____



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	March 1, 2022
PREPARED BY:	Hans Kalwitz
ISSUE	Contract with Thompson, Price, Scott, Adams & Co., P.A.
CONSIDERED:	
DEPARTMENT:	Finance

SUMMARY OF ISSUE:

To begin our FY 2022 audit with Thompson, Price, Scott, Adams & Co, P.A. the Town will have a formal agreement with the audit firm. This contract includes the cost of the audit as well as the deadline of financial statements; which will be delivered to the Local Government Commission for their approval.

FINANCIAL IMPACT:

N/A

RECOMMENDATION: N/A

REQUESTED MOTION:

Motion to adopt and execute the contract between Thompson, Price, Scott, Adams & Co., P.A and the Town of Angier.

REVIEWED BY TOWN MANAGER:

This has been reviewed by the Town Manager.

Attachments: Audit Contract

The	Governing Board
of	Primary Government Unit Town Of Angier
and	Discretely Presented Component Unit (DPCU) (if applicable) NA

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Thompson, Price, Scott, Adams & Co., PA
	Auditor Address 4024 Oleander Dr., Suite 103, Wilmington, NC 28403

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/22	Audit Report Due Date 10/31/2022
-----	--------------------------------	-------------------------------------

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.
- If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.)(G.S. 159-34 and 115C-447) All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by: ☒ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Title and Unit / Company:

Email Address:

Hans Kalwitz,

Finance Officer/ Angier

hkalwitz@angier.org

OR Not Applicable ☐ (Identification of SKE Individual not applicable for GAAS-only audit or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. Should the 75% cap provided below conflict with the cap calculated by LGC Staff based on the billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	Town Of Angier
Audit Fee	\$ 24,250.00
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$ 2500.00 if applicable
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval (not applicable to hospital contracts)	\$ 18,187.50

DPCU FEES (if applicable)

Discretely Presented Component Unit	NA
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval (not applicable to hospital contracts)	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm*	
Thompson, Price, Scott, Adams & Co., PA	
Authorized Firm Representative (typed or printed)*	Signature*
Gregory S Adams, CPA	
Date*	Email Address*
	gadams@tpsacpas.com

GOVERNMENTAL UNIT

Governmental Unit*	
Town Of Angier	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)*	Signature*
Robert K Smith	
Date	Email Address
	bsmith@angier.org

Chair of Audit Committee (typed or printed, or "NA")	Signature
NA	
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed)	Signature*
Hans Kalwitz, Finance Officer	
Date of Pre-Audit Certificate*	Email Address*
	hkalwitz@angier.org

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
NA	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
NA	
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all
required signatures prior to submission.

PRINT



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: March 1, 2022
PREPARED BY: Hans Kalwitz
ISSUE: Budget Amendment #10
CONSIDERED:
DEPARTMENT: Finance

SUMMARY OF ISSUE:

This budget amendment pertains to revenues that have exceeded anticipation, appropriating from the Fund Balances of the General Fund and Water/Sewer Fund; within which contain prior Board meeting motions for necessary Police Department spending (\$24,000), revamping the Depot deck (\$38,780), June P-Card transactions that posted against our books in FY 2023 (\$48,659 (of which \$26,924 is relevant to the G/F)), the Town designating \$1 million of Unassigned General Fund Balance, and the relocation of the annex building (G/F portion is \$25,259). Aside from appropriating from the Fund Balance of the General Fund, all General Fund revenue has been assessed and, those line items that have exceeded our anticipation, must be recognized and amended. The amount of revenue that have exceeded expectations equates to \$328,360; whereby \$8,770 pertains to the Bank of America Rebate and disbursed accordingly as well as the remaining \$244,590 has been designated for a direct transfer to the Municipal Building Fund.

Due to the Town selling vehicles (\$11,225), Bank of America P-Card rebate (\$6,276), Water Meter revenue (\$20,000), and the Appropriation from Fund Balance (\$60,751); the Water & Sewer Fund budget will be amended by \$98,252. The Appropriation from Fund Balance regards its' portion of the annex relocation (\$39,741) as well as \$21,010 due to Bank of America P-Card June Purchases that were posted against the books during FY 2023.

We are amending the Powell Bill Fund as well as Multi-Fiscal Year Funds. The Powell Bill Fund will be increased by \$268 stemming from Bank of America P-Card rebate, additional revenue received from the State for paving (\$24,049), and the Appropriation of Fund Balance due to the June Bank of America P-Card purchases posted to our books in FY 2023 (\$725). The General Capital Reserve Fund, Municipal Building Fund, and the Booster Club Fund (Multi-Fiscal Year Funds) will increase by \$1,053,700; \$319,590; and \$13,250 respectively. The General Capital Reserve Fund and Municipal Building Fund's increase is due to transfers from the General Fund. The Booster Club Fund has received additional donations to be recognized and, thereby, appropriate increase in allowable spending is necessary.

FINANCIAL IMPACT:

This budget amendment will acknowledge revenue that has exceeded anticipation and increase allowable spending within the General Fund (by \$1,443,323), Booster Club Fund (by \$13,250), Powell Bill Fund (\$25,042), and Water & Sewer Fund (by \$98,252).

Due to, in part, by the budget amendment the General Capital Reserve Fund and the Municipal Building Fund will increase by \$1,053,700 and \$319,590 respectively.

RECOMMENDATION: N/A

REQUESTED MOTION:

Motion to adopt Budget Amendment #10.

REVIEWED BY TOWN MANAGER:

This has been reviewed by the Town Manager.

Attachments: Budget Amendment #10



Town of Angier

Board Approved Budget Amendment # 10

Be it hereby ordained by the Town Council of the Town of Angier that the following amendments be made to the Budget Ordinance adopted on the 15th day of June, 2021 (as well as subsequent amendments) as follows:

General Fund (10 Fund)				
General Fund Revenue	Line Item	Budget	Change	Amended Budget
2007 TAX REVENUE	10-3010-2007	-	↑ 79	79
2011 TAX REVENUE	10-3010-2011	-	↑ 147	147
2012 TAX REVENUE	10-3010-2012	-	↑ 196	196
2013 TAX REVENUE	10-3010-2013	-	↑ 129	129
2014 TAX REVENUE	10-3010-2014	-	↑ 129	129
2015 TAX REVENUE	10-3010-2015	-	↑ 129	129
2016 TAX REVENUE	10-3010-2016	-	↑ 129	129
2017 TAX REVENUE	10-3010-2017	-	↑ 129	129
2018 TAX REVENUE	10-3010-2018	-	↑ 341	341
2019 TAX REVENUE	10-3010-2019	-	↑ 162	162
2020 TAX REVENUE	10-3010-2020	-	↑ 8,046	8,046
2021 TAX REVENUE	10-3010-2021	2,012,846	↑ 78,041	2,090,887
LOCAL OPTION SALES TAX	10-3010-3005	1,136,242	↑ 150,000	1,286,242
RETURNED CHECK FEES	10-3010-3055	-	↑ 150	150
ANTENNA RENTAL	10-3010-3060	-	↑ 11,561	11,561
SALE OF ASSETS	10-3010-3075	11,107	↑ 38,844	49,951
BANK OF AMERICA P-CARD REBATE	10-3010-3080	10,000	↑ 8,770	18,770
CIVIL VIOLATION FEES	10-3010-5100	-	↑ 100	100
DONATIONS - POLICE	10-3010-5115	-	↑ 100	100
MAGISTRATE / OFFICER FEES	10-3010-5135	-	↑ 249	249
CIVIL CITATIONS	10-3010-5140	-	↑ 67	67
BUILDING PERMITS	10-3010-5400	150,000	↑ 7,249	157,249
PLANNING FEES & PERMITS	10-3010-5405	20,000	↑ 57	20,057
CODE ENFORCEMENT FEES	10-3010-5420	2,500	↑ 8,487	10,987
COMMUNITY DEVELOPMENT SALES	10-3010-5455	-	↑ 760	760
PUBLIC WORKS RE-INSPECTION FEES	10-3010-5620	-	↑ 1,600	1,600
INDEMNIFY ANGIER	10-3010-5647	-	↑ 500	500
LATE FEES/RECREATION	10-3010-6205	200	↑ 470	670
CHEERLEADING	10-3010-6215	900	↑ 1,155	2,055
BASKETBALL	10-3010-6225	4,700	↑ 3,685	8,385
SOCCER	10-3010-6235	7,100	↑ 2,605	9,705
DEPOT REVENUES	10-3010-6400	4,000	↑ 4,294	8,294
FUND BALANCE APPROPRIATED	10-3010-9999	511,453	↑ 1,114,963	1,626,416
Total Revenue Budget		5,383,923	↑ 1,443,323	6,827,246



Town of Angier

Board Approved Budget Amendment # 10

Be it hereby ordained by the Town Council of the Town of Angier that the following amendments be made to the Budget Ordinance adopted on the 15th day of June, 2021 (as well as subsequent amendments) as follows:

Adminstration Department	Line Item	Budget	Change	Amended Budget
ELECTED OFFICIALS	10-4200-1000	29,771	↑ 38	29,809
TRAINING & MEETINGS	10-4200-3050	5,000	↑ 645	5,645
POSTAGE	10-4200-3100	3,500	↑ 258	3,758
MATERIALS & SUPPLIES	10-4200-3200	32,000	↑ 1,140	33,140
TELEPHONE	10-4200-4050	11,000	↑ 38	11,038
UTILITIES	10-4200-4100	6,000	↑ 612	6,612
DUES & SUBSCRIPTIONS	10-4200-4350	15,000	↑ 275	15,275
CONTRACT SERVICES	10-4200-4500	129,678	↑ 25	129,703
Total Budget Expenditures for Dept 4200		1,163,217	3,031	1,166,248
Police Department	Line Item	Budget	Change	Amended Budget
MATERIALS & SUPPLIES	10-5100-3200	5,000	↑ 1,002	6,002
SAFETY EQUIPMENT	10-5100-3325	99,605	↑ 27,483	127,088
VEHICLE MAINTENANCE	10-5100-3350	10,250	↑ 50	10,300
UNIFORMS	10-5100-4000	15,000	↑ 3,044	18,044
TELEPHONE	10-5100-4050	9,500	↑ 1,453	10,953
Total Budget Expenditures for Dept 5100		1,737,903	33,032	1,770,935
Planning and Inspections Department	Line Item	Budget	Change	Amended Budget
MATERIALS & SUPPLIES	10-5400-3200	7,500	↑ 125	7,625
CONTRACT SERVICES	10-5400-4500	110,000	↑ 25,259	135,259
Total Budget Expenditures for Dept 5400		517,871	25,384	543,255
Streets & Sanitation Department	Line Item	Budget	Change	Amended Budget
MATERIALS & SUPPLIES	10-5600-3200	30,000	↑ 6,710	36,710
UTILITIES	10-5600-4100	140,000	↑ 12,744	152,744
Total Budget Expenditures for Dept 5600		1,099,897	19,454	1,119,351
Parks & Rec Department	Line Item	Budget	Change	Amended Budget
MATERIALS & SUPPLIES	10-6200-3200	2,500	↑ 501	3,001
TELEPHONE	10-6200-4050	4,000	↑ 36	4,036
UTILITIES	10-6200-4100	20,100	↑ 2,261	22,361
Total Budget Expenditures for Dept 6200		456,393	2,798	459,191



Town of Angier

Board Approved Budget Amendment # 10

Be it hereby ordained by the Town Council of the Town of Angier that the following amendments be made to the Budget Ordinance adopted on the 15th day of June, 2021 (as well as subsequent amendments) as follows:

Library Department					Amended Budget
Line Item	Budget	Change			
MATERIALS & SUPPLIES 10-6300-3200	6,000	↑ 251			6,251
UTILITIES 10-6300-4100	6,500	↑ 534			7,034
CONTRACT SERVICES 10-6300-4500	4,000	↑ 32			4,032
Total Budget Expenditures for Dept 6300	244,658	817			245,475
Depot Department					Amended Budget
Line Item	Budget	Change			
MATERIALS & SUPPLIES 10-6400-3200	2,500	↑ 125			2,625
UTILITIES-ELECTRICITY 10-6400-4100	5,000	↑ 280			5,280
UTILITIES - GAS 10-6400-4150	4,000	↑ 32			4,032
CONTRACT SERVICES 10-6400-4500	4,500	↑ 38,780			43,280
Total Budget Expenditures for Dept 6400	21,000	39,217			60,217
Inter-Fund Transfers Department					Amended Budget
Line Item	Budget	Change			
T/F to Municipal Building Fund 10-8700-8210	-	↑ 319,590			319,590
T/F to G/F CRF 10-8700-8310	-	↑ 1,000,000			1,000,000
Total Budget Expenditures for Dept 8700	53,200	1,319,590			1,372,790
General Capital Reserve Fund					Amended Budget
Line Item	Budget	Change			
General Capital Reserve Revenue					
P&R DEVELOPMENT FEES 15-3015-6240	24,800	↑ 53,700			78,500
TOWN HALL/PD BUILDING 15-3015-8310	890,000	↑ 1,000,000			1,890,000
Total Revenue Budget	959,800	1,053,700			2,013,500
General Capital Reserve Expenditures					Amended Budget
Line Item	Budget	Change			
TRANSFER TO P&R PROJECT 15-8700-6240	24,800	↑ 53,700			78,500
TOWN HALL/PD BUILDING DEBT SVC 15-8700-8310	890,000	↑ 1,000,000			1,890,000
Total Budget Expenditures for Dept 8700	959,800	1,053,700			2,013,500



Town of Angier

Board Approved Budget Amendment # 10

Be it hereby ordained by the Town Council of the Town of Angier that the following amendments be made to the Budget Ordinance adopted on the 15th day of June, 2021 (as well as subsequent amendments) as follows:

Municipal Building Fund				
Municipal Building Revenue	Line Item	Budget	Change	Amended Budget
TRANSFER FROM GENERAL FUND	16-3016-8210	-	↑ 319,590	319,590
Total Revenue Budget		693,855	319,590	1,013,445
Preconstruction Department				
Line Item	Budget	Change	Amended Budget	
SCHEMATIC DESIGN	16-4220-5205	-	↑ 25,000	25,000
DESIGN DEVELOPMENT	16-4220-5210	-	↑ 25,000	25,000
CONSTRUCTION DOCUMENTS	16-4220-5215	-	↑ 32,177	32,177
Total Budget Expenditures for Dept 4220		-	82,177	82,177
Architectural Department				
Line Item	Budget	Change	Amended Budget	
MISCELLANEOUS	16-4225-3990	34,049	↑ 237,413	271,462
Total Budget Expenditures for Dept 4225		693,855	237,413	931,268

Booster Club				
Booster Club Revenue	Line Item	Budget	Change	Amended Budget
BOOSTER CLUB PROCEEDS	18-3018-6280	30,985	↑ 13,250	44,235
Total Revenue Budget		30,985	13,250	44,235
Booster Club Department				
Line Item	Budget	Change	Amended Budget	
PRINTING & PUBLISHING	18-6200-4250	-	↑ 258	258
CAPITAL OUTLAY	18-6200-5000	-	↑ 12,992	12,992
Total Budget Expenditures for Dept 6200		30,985	13,250	44,235

Powell Bill Fund				
Powell Bill Revenue	Line Item	Budget	Change	Amended Budget
BANK OF AMERICA P-CARD REBATE	20-3020-3080	-	↑ 268	268
STATE STREET - AID	20-3020-5705	138,643	↑ 24,049	162,692
FUND BALANCE APPROPRIATED	20-3020-9999	167,845	↑ 725	168,570
Total Revenue Budget		326,000	25,042	351,042
Powell Bill Department				
Line Item	Budget	Change	Amended Budget	
MATERIALS & SUPPLIES	20-5700-3200	34,049	↑ 25,042	59,091
Total Budget Expenditures for Dept 5700		326,000	25,042	351,042



Town of Angier

Board Approved Budget Amendment # 10

Be it hereby ordained by the Town Council of the Town of Angier that the following amendments be made to the Budget Ordinance adopted on the 15th day of June, 2021 (as well as subsequent amendments) as follows:

Water & Sewer Fund				
Water & Sewer Revenue	Line Item	Budget	Change	Amended Budget
SALE OF ASSETS	30-3030-3075	22,814	↑ 11,225	34,039
BANK OF AMERICA P-CARD REBATE	30-3030-3080	1,500	↑ 6,276	7,776
WATER METER REVENUE	30-3030-8125	40,000	↑ 20,000	60,000
FUND BALANCE APPROPRIATED	30-3030-9999	971,500	↑ 60,751	1,032,251
Total Revenue Budget		4,237,719	98,252	4,335,971
Water Department				
Water Department	Line Item	Budget	Change	Amended Budget
MATERIALS & SUPPLIES	30-8100-3200	40,000	↑ 3,223	43,223
VEHICLE MAINTENANCE	30-8100-3350	10,000	↑ 11,225	21,225
UNIFORMS & ACCESSORIES	30-8100-4000	2,500	↑ 64	2,564
TELEPHONE	30-8100-4050	3,000	↑ 259	3,259
UTILITIES	30-8100-4100	9,000	↑ 556	9,556
CONTRACT SERVICES	30-8100-4500	26,414	↑ 20,743	47,157
DRUG SCREENING	30-8100-4700	900	↑ 47	947
PURCHASES FOR RESALE	30-8100-5400	460,000	↑ 23	460,023
METER PURCHASE EXPENSE	30-8100-5615	30,000	↑ 22,424	52,424
LINE	30-8100-5625	100,000	↑ 8,250	108,250
Total Budget Expenditures for Dept 8100		1,705,123	66,814	1,771,937
Sewer Department				
Sewer Department	Line Item	Budget	Change	Amended Budget
MATERIALS & SUPPLIES	30-8300-3200	20,000	↑ 1,763	21,763
TELEPHONE	30-8300-4050	4,000	↑ 259	4,259
UTILITIES	30-8300-4100	20,000	↑ 1,766	21,766
CONTRACT SERVICES	30-8300-4500	36,000	↑ 19,870	55,870
DRUG SCREENING	30-8300-4700	900	↑ 48	948
Total Budget Expenditures for Dept 8300		1,190,956	23,706	1,214,662
Smith Drive Regional Pump Station Dept				
Smith Drive Regional Pump Station Dept	Line Item	Budget	Change	Amended Budget
MATERIALS & SUPPLIES	30-8400-3200	3,000	↑ 649	3,649
Total Budget Expenditures for Dept 8400		577,500	649	578,149
Lagoon Department				
Lagoon Department	Line Item	Budget	Change	Amended Budget
MATERIALS & SUPPLIES	30-8500-3200	2,000	↑ 866	2,866
UTILITIES	30-8500-4100	20,000	↑ 1,247	21,247
CONTRACT SERVICES	30-8500-4500	15,000	↑ 810	15,810
CAPITAL OUTLAY	30-8500-5000	-	↑ 4,160	4,160
Total Budget Expenditures for Dept 8500		64,860	7,083	71,943



Town of Angier

Board Approved Budget Amendment # 10

Be it hereby ordained by the Town Council of the Town of Angier that the following amendments be made to the Budget Ordinance adopted on the 15th day of June, 2021 (as well as subsequent amendments) as follows:

Motion to adopt FY 2022 Board Approved Budget Amendment #10

Amended this the 1st day of March, 2022

Robert K. Smith, Mayor

Attest:

Veronica Hardaway, Town Clerk



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: March 1, 2022
PREPARED BY: Heather Keefer
ISSUE: Road closures for Morning Market Events in 2022
CONSIDERED:
DEPARTMENT: Planning & Inspections

SUMMARY OF ISSUE: The Morning Market is Angier's newest community event, held on the third Saturday of the month from 9:00 AM – 1:00 PM. It will be run by the town's Community Development Coordinator. The market will focus on the sale of local goods and produce with the goal to develop a cohort of local farmers and makers that will help kick start the future Farmer's Market in Angier. The proposed road closures will take place between 6:00 AM and 2:00 PM on the third Saturday of each month except for April 23rd to avoid Easter weekend.

Over the past year the Planning Department, Public Works Department, and Police Department has been working together to standardize road closures for events that take place in downtown Angier. Staff has also been coordinating with community partners and market vendors to gain valuable feedback about their thoughts and needs in respect to event layout, security, and road closures, while taking into account parking, safety, interaction with downtown businesses, and the overall event experience. Staff anticipates the following standard road closure scenarios: A.) Large Event; B.) Medium Event; C.) Small Event; D.) Morning Market; E.) Parade Route.

The Morning Market will take place on S. Broad St. West utilizing the town owned grassed areas, Lillington St. and Depot Square. The monthly market layout may vary in size based on seasonal needs and partnering activities. The market will continuously coordinate with downtown businesses to encourage shopping and dining in our local establishments.

FINANCIAL IMPACT: N/A

RECOMMENDATION: To approve the proposed road closure for the Morning Market dates in 2022.

REQUESTED MOTION: Approve the proposed road closure for the Morning Market dates in 2022 between 6:00 AM and 2:00 PM as shown in the map attachment.

REVIEWED BY TOWN MANAGER:

Attachment: Proposed Road Closure for the Morning Market – 6:00 AM – 2:00 PM



Saturday, March 19, 2022 with Vendor Stroll
Saturday, April 23, 2022 Spring Litter Sweep with Keep Harnett Beautiful
Saturday, May 21, 2022
Saturday, June 18, 2022 with Vendor Stroll & Harnett County Music Festival
Saturday, July 16, 2022
Saturday, August 20, 2022
Saturday, September 17, 2022 with Vendor Stroll
Saturday, October 15, 2022
Saturday, November 19, 2022 Fall Litter Sweep with Keep Harnett Beautiful
Saturday, December 17, 2022 with Vendor Stroll





Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: March 1, 2022
PREPARED BY: Sean Johnson
ISSUE Voluntary Annexation Petition
CONSIDERED:
DEPARTMENT: Planning & Inspections

SUMMARY OF ISSUE:

Staff has received a voluntary annexation petition from the William Coy Rogers Heirs for approximately 15.62 acres located at 9405 Kennebec Road, Willow Spring, NC (Wake PIN: 0684477282).

The next step is for the Board to direct the Town Clerk to investigate the sufficiency of the annexation petition.

Attached is the voluntary annexation petition and boundary survey for your review.

FINANCIAL IMPACT: N/A

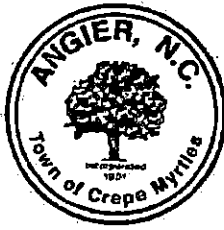
RECOMMENDATION: N/A

REQUESTED MOTION: N/A

REVIEWED BY TOWN MANAGER:

Attachments:

Voluntary Annexation Petition
Property Survey



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

PROCEDURE FOR VOLUNTARY ANNEXATION PETITION

THE PROCESS:

(Time Frame: 60 - 90 days)

1. Petition and all required information (see checklist) must be submitted to Town Clerk at least seven (7) calendar days before next regular Town Board meeting, which is held the 1st Tuesday of each month.
2. Petition placed on Town Board agenda for next available regular meeting – 1st Tuesday of each month.
3. Town Board may then direct the Town Clerk to investigate the sufficiency of the petition.
4. Town Clerk investigates, and if all is in order, presents Certificate of Sufficiency to Board at next regular meeting – approximately 30 days later.
5. Town Board adopts resolution setting a public hearing at next available public hearing session – approximately 30 days later.
6. Public Hearing held as advertised.
7. Annexation Ordinance may be adopted after the public hearing is complete.
8. Town Clerk notifies required agencies of approved annexation.

SUBMITTAL CHECKLIST:

☒ One completed annexation petition

☒ Annexation fee: \$250

☐ Eight paper copies and one PDF copy of survey map of property proposed for annexation showing:

- The property in relationship to the primary corporate limits of the Town. (If the petition is for a non-contiguous annexation the distance from the primary corporate limits must be shown.)
- County tax map/parcel number(s) and /or PIN numbers by February 22, 2022

☒ One copy of the recorded deed to the property showing current owner(s)

- All owners of property being petitioned for annexation must sign the petition. (Signatures on petition must appear as shown on the deed)

Will -
no deed

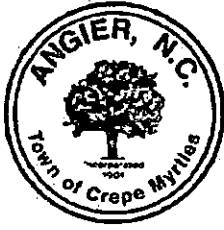
☐ Attach metes and bounds description by February 22, 2022

☐ Statement of vested rights, if applicable

- Attach a letter certifying vested rights, if any, from the government entity granting the vested rights. (If you are not certain of this information, contact the Planning Department)

☒ Complete and attach applicable signature page (Individual, Corporation, Partnership)

TO BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Gerry Vincent
Town Manager

1. I/We the undersigned owners of real property respectfully request that the area as referenced by the attached survey map and metes and bounds description be annexed into the Town of Angier, North Carolina.

2. The area to be annexed is
() contiguous, (X) non-contiguous
to the Town of Angier.
(If contiguous, this annexation will include all intervening rights-of-way for streets, railroads and other areas as stated in G.S. 160-31(f).)

3. Harnett/Wake County Property
Identification Number(s) (PIN):
0684-47-7282

4. Have vested rights been established with regard to this property under N.C.G.S. 160A-385.1 or G.S. 153A-344.1?
() Yes (X) No
If "yes", proof of vested rights must be attached.

5. I/We the undersigned owners of real property acknowledge and accept the provision that the Town of Angier will provide the property such municipal services it presently provides other lands within its corporate limits, except sewer services (inasmuch as the land is not within a reasonable proximity to the Town sewer lines and the drainage basin for the property makes the provision of sewer services financially impracticable).

6. We hereby certify that all information given with regard to this property is true and accurate to the best of my/our knowledge and is signed by *all* owners of the property being petitioned for annexation. Attached is the applicable signature page:

- ☒ Individual(s)
☐ Corporation
☐ Partnership
☐ LLC

Complete is property if owned by INDIVIDUAL(S).



Robert K. Smith
Mayor

Town of Angier
P.O. Box 278
Angier, NC 27501
919-639-2071



Veronica Hardaway
Town Clerk

Gerry Vincent
Town Manager

(Both husband and wife must sign if property is owned jointly and all signatures must be the same as those that appear on recorded deed)

Petitioned Property PIN #: 0684-47-7282

1. JEFF DEWAR 121 On the Sea Supply NC.
(Owner - Print Name) (Mailing Address)
28462
Jeff Dewar
(Owner's Signature)

2. _____
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

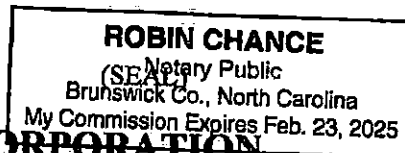
3. _____
(Owner - Print Name) (Mailing Address)

(Owner's Signature)

State of NC County of Brunswick
I, Robin Chance, a Notary Public for said County and State, do hereby certify
that Jeff Dewar personally appeared before me this day and acknowledged the due
execution of the foregoing instrument.

Witness my hand and official seal, this the 28 day of January, 2022. My
commission expires 02/23, 2025.

Robin Chance
Notary Public



Complete if property is owned by CORPORATION.

William Coy Rogers Heirs Property, Willow Springs, North Carolina
Panther Branch Township, Wake County, North Carolina
February 8, 2022

BEING all that tract of land containing 15.622 acres more or less, located in Panther Branch Township, Wake County, North Carolina; and being more particularly described as follows:

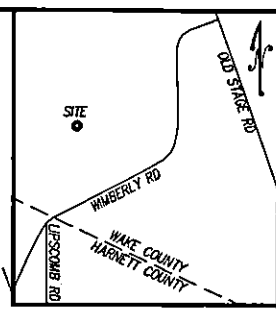
BEGINNING at the northeastern corner of the William Coy Rogers Heirs property and located in the run of Black Creek, said corner also being the northwestern corner of the Joel R. Jr. and Sherrill F. Young property (Deed Book 1345, page 003, Wake County Registry), thence continuing with the Joel R. Jr. and Sherrill F. Young property the following 2 calls: (1) south 37 deg. 20 min. 29 sec. west 1650.65 feet to a point and (2) south 87 deg. 56 min. 07 sec. west 383.92 feet to a point in the run of Wrenn Branch, thence leaving the Joel R. Jr. and Sherrill F. Young property and with the John A. Wichtrich Family Trust property (Deed Book 7037, page 575, Wake County Registry) the following 2 calls: (1) north 05 deg. 27 min. 15 sec. east 83.98 feet to a point and (2) north 19 deg. 24 min. 59 sec. east 250.79 feet to a point, thence leaving the John A. Wichtrich Family Trust property and with the Highland Ridge, LLC property (Deed Book 18482, page 735, Wake County Registry) the following 17 calls: (1) north 34 deg. 55 min. 01 sec. east 86.72 feet to a point, (2) north 72 deg. 51 min. 51 sec. east 161.33 feet to a point, (3) south 45 deg. 25 min. 18 sec. east 40.81 feet to a point, (4) north 34 deg. 44 min. 33 sec. east 108.00 feet to a point, (5) north 14 deg. 42 min. 25 sec. west 154.65 feet to a point, (6) north 39 deg. 43 min. 07 sec. east 151.45 feet to a point, (7) north 10 deg. 48 min. 16 sec. west 94.94 feet to a point, (8) north 75 deg. 05 min. 20 sec. east 54.30 feet to a point, (9) north 60 deg. 10 min. 12 sec. east 218.37 feet to a point, (10) north 26 deg. 11 min. 07 sec. east 200.11 feet to a point, (11) north 25 deg 00 min. 28 sec. east 120.01 feet to a point, (12) north 31 deg. 49 min. 18 sec. east 140.61 feet to a point, (13) south 61 deg. 51 min. 22 sec. east 116.13 feet to a point and (14) north 41 deg. 09 min. 02 sec. east 141.39 feet to a point, thence leaving the Highland Ridge, LLC property and with the Jeanette and Michael Rousseau property (Deed Book 17239, page 1028, Wake County Registry) the following 3 calls: (1) north 86 deg. 50 min. 01 sec. east 185.50 feet to a point, (2) south 44 deg. 49 min. 22 sec. east 145.40 feet to a point and (3) south 44 deg. 49 min. 22 sec. east 30.00 feet to a point, the BEGINNING point.

- NOTES -

1. ONLY A PARTIAL BOUNDARY SURVEY HAS BEEN COMPLETED BY CHANDLER LAND SURVEYING AT THIS TIME. OTHER INFORMATION SHOWN WAS TAKEN FROM REFERENCED RECORDED DEEDS AND PLATS.

NC GRID
NAD 83

EXISTING 30' ACCESS EASEMENT
TO JAMES AUSTIN ROAD
(BOM 1995, PG 1319)



N/F
HIGHLAND RIDGE, LLC
DB 18482, PG 735
PB 2021, PG 819
* LOCATED IN ANGLER ETJ *

- AREA -
15.622 ACRES
680,502 SQ. FEET

RUN OF WRENN BRANCH
IS THE PROPERTY LINE

RUN OF BLACK CREEK
IS THE PROPERTY LINE

N/F
JOEL R. JR. & SHERRILL F. YOUNG
DEED BOOK 1345, PAGE 003

N/F
JOHN A. WICHTRICH FAMILY TRUST
DB 7037, PG 575
BOM 1996, PG 888

- ADJOINING OWNER INFORMATION -

-1-
JEANETTE & MICHAEL ROUSSEAU
DB 17239, PG 1028
-2-
DIANE HAWLEY & JOHNNY L. LAWRENCE
DB 11828, PG 609
-3-
STEVEN & KIMBERLY I. MASON
DB 11102, PG 1648

- OWNER -
WILLIAM COY ROGERS HEIRS
121 BY THE SEA DRIVE
SUPPLY, NC 28462
DEED BOOK 16-E-, PAGE 426
PLAT BOOK 1984, PAGE 661
PIN 0684-47-7282

- LINE TABLE -

LINE	BEARING	LENGTH
L1	N05°27'15"E	83.98
L2	N19°24'59"E	250.79
L3	N34°55'01"E	86.72
L4	N72°51'51"E	161.33
L5	S45°25'18"E	40.81
L6	N34°44'33"E	108.00
L7	N14°42'25"W	154.65
L8	N39°43'07"E	151.45
L9	N10°48'16"W	94.94
L10	N75°05'20"E	54.30
L11	N60°10'12"E	218.37
L12	N26°11'07"E	200.11
L13	N25°00'28"E	120.01
L14	N31°49'18"E	140.61
L15	S61°51'22"E	116.13
L16	N41°09'02"E	141.39
L17	N86°50'01"E	185.50
L18	S44°49'22"E	145.40
L19	S44°49'22"E	30.00

chandler land surveying

83 Adams Point Drive, Garner, North Carolina, 27529
Phone: 919-291-9163

SCALE: 1" = 300'

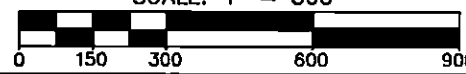


EXHIBIT MAP

FOR
PROPOSED ANNEXATION
OF

WILLIAM COY ROGERS HEIRS PROPERTY
WILLOW SPRINGS, NORTH CAROLINA

SCALE: 1" = 300' DATE: 2-8-2022
PANTHER BRANCH TOWNSHIP WAKE COUNTY NORTH CAROLINA

PROJECT #
2021218
SURVEYED BY
JHC/SAR
DRAWN BY
DBR
DRAWING NAME
2021218-ROGERS
SHEET NUMBER
1 OF 1

OLD BUSINESS



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: March 1, 2022
PREPARED BY: Gerry Vincent, Town Manager ICMA-CM *EV*
ISSUE Resolution Authorizing the Application for Approval of a Financing
CONSIDERED: Agreement Per GS 160A-20
DEPARTMENT: Administration

SUMMARY OF ISSUE: The attached resolution is a requirement per the General Statute 160A, Article 3, Section 20 for the Town of Angier to seek authorization to file an application for the approval of interim and permanent financing to design and construct a new Town Hall and Police Department.

FINANCIAL IMPACT: There is no financial impact.

RECOMMENDATION: Adopt the attached Resolution, as presented.

REQUESTED MOTION: I recommend adopting the attached Resolution, as submitted.

REVIEWED BY TOWN MANAGER: *Gerry Vincent*

Attachments: *Resolution*

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF
ANGIER, NORTH CAROLINA MAKING REQUIRED FINDINGS AND
AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF A
FINANCING AGREEMENT AUTHORIZED BY NORTH CAROLINA
GENERAL STATUTE 160A-20 AND PROVIDING FOR CERTAIN OTHER
MATTERS RELATED THERETO**

WHEREAS, the Town of Angier, North Carolina (**the "Town"**) desires to finance capital costs of the design, acquisition, construction, improvement and equipping of a Town of Angier capital project, specifically municipal building facilities for administration, law enforcement and related purposes (**the "Project"**) and to finance costs related to the execution and delivery of related financing documents; and

WHEREAS, the Town holds title to certain real property on which the Project will be developed (**the "Property"**); and

WHEREAS, the Town desires to enter into interim financing of the Project by use of an installment contract authorized under North Carolina General Statute 160A, Article 3, Section 20, in a total principal amount not to exceed \$15,000,000 (**the "Initial Contract"**) to be secured by a deed of trust and security agreement constituting a lien on the Property (**the "Initial Deed of Trust"**); and

WHEREAS, the Town expects to discharge and satisfy its obligations under the Initial Contract upon completion of the Project by entering into one or more installment financing contracts with the United States Department of Agriculture (**the "Long-Term Financing Contract"**) to be secured by a deed of trust and security agreement constituting a lien on the Property (**the "Long-Term Deed of Trust"**); and

WHEREAS, findings of fact by this governing body must be presented to enable the North Carolina Local Government Commission (**the "LGC"**) to make its findings of fact set forth in North Carolina General Statute 159, Article 8, Section 151 prior to approval of the Initial Contract;

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Town of Angier, North Carolina, meeting in regular session on the 1st day of March, 2022, makes the following findings:

1. The Initial Contract is necessary or expedient because it will upgrade and improve Town administrative and law enforcement facilities to better serve citizens of the Town by providing new and expanded facilities to reduce overcrowded conditions and provide improved public safety.
2. The Initial Contract is preferable to a Town bond issue for the same purpose because (a) the cost of the proposed undertaking exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances, and non-voted bonds that could be issued by the Town in the current

fiscal year pursuant to Article V, Section 4 of the North Carolina Constitution (the "two-thirds limitation"), (b) the Project constitutes the acquisition of equipment and construction of improvements on real property and therefore is suited for installment contract financing under North Carolina General Statute 160A, Article 3, Section 20, (c) the cost of an election necessary to approve a general obligation bond financing by the Town would result in the expenditure of significant funds, the time required for such election would cause an unnecessary delay which would thereby decrease the financial benefits of issuing such bonds and the Initial Contract is the most expeditious method of raising funds quickly, and (d) the Initial Contract will provide financing for an essential project at an overall rate comparable to a general obligation bond issue without the cost, delay and uncertainty involved in a voted bond issue, and over a term not to exceed the term of the existing financing.

3. The sums to fall due under the Initial Contract are adequate and not excessive for its proposed purpose.
4. The Town's debt management procedures and policies are good because the Town's existing and planned debt falls well within North Carolina's legal debt limitations for local governments, because past audit reports of the Town indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the Town has not been censured by the LGC, external auditors or any other regulatory agency in connection with such debt management and contract obligation payment policies.
5. There will be no increase in ad valorem property taxes necessary to meet the sums to fall due under the Initial Contract.
6. The Town is not in default in any of its debt service obligations.
7. The attorney for the Town will render an opinion that the Project is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

BE IT FURTHER RESOLVED that the Town Manager and the Town Finance Officer are and each of them is hereby authorized to act on behalf of the Town of Angier in filing an application with the North Carolina Local Government Commission for approval of the Project and the Initial Contract, to cause publication of notice as is required for the Board of Commissioners to hold a public hearing on the Initial Contract in accordance with and as required by Section 160A-20 of the General Statutes of North Carolina, and to take such other actions not inconsistent with this resolution.

BE IT FURTHER RESOLVED that the Board intends that the adoption of this resolution will be a declaration of the Town's official intent to reimburse Project expenditures from proceeds of the Initial Contract, and reiterates and confirms the prior reimbursement resolution

adopted by the Board on July 6, 2021 but increasing the maximum estimated principal amount of the Initial Contract as set forth above to the amount of \$15,000,000.

BE IT FURTHER RESOLVED that the actions of the Town's representatives, including the Manager, Finance Officer, Davenport & Company LLC as the Town's financial advisor in relation to financing the Project and Sands Anderson PC as the Town's bond counsel in relation to financing the Project, in furtherance of the purposes of this resolution, including publication of notice of a public hearing in accordance with Section 160A-20 of the General Statutes of North Carolina, are hereby ratified.

This resolution is effective upon its adoption this ____ day of March, 2022.

The motion to adopt this resolution was made by Commissioner _____ and was approved by the following vote:

Ayes: _____

Noes: _____

* * * * *

The undersigned Clerk to the Board of Commissioners of Angier Town, North Carolina, DOES HEREBY CERTIFY that the foregoing has been carefully copied from the actually recorded minutes of said Board of Commissioners at a meeting held on March __, 2022, and is a true copy of so much of said minutes as relates in any way to the adoption of the resolution set forth above. A quorum was present and acting throughout such meeting.

I further certify that due notice of such meeting was provided as required by North Carolina General Statutes Section 143-318.12.

WITNESS my signature and the seal of Angier Town, North Carolina, this ____ day of _____, 2022.

[SEAL]

Clerk to the Board of Commissioners
Angier Town, North Carolina



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE: Tuesday, March 1, 2022
PREPARED BY: William Dreitzler, P.E.
ISSUE: EB-6020 Junny Road Sidewalk Extension Project
CONSIDERED:
DEPARTMENT: Public Works

SUMMARY OF ISSUE: We received 6 submittals and the selection committee independently scored the applications. Upon qualification based selection, staff will negotiate a fee Agreement for presentation to the Board of Commissioners and recommendation for approval. Based on scoring, the selection team chose Summit Engineering. Documentation was provided to NCDOT and they have concurred with our selection. Summit Engineering has provided a fee proposal for the PE Phase of the sidewalk extension project. During NCDOT concurrence review of the Summit Engineering Proposal, NCDOT directed that the scope be divided into Task Order 1 and Task Order 2. TO1 will bring the project design to the 65% phase. At the completion of TO1, Summit Engineering will update the Scope for TO2 and provide a lump sum fee for that phase.

FINANCIAL IMPACT: The budget for the PE Phase was established as \$175,000. The project is an 80-20 Federal/Local Match. The Lump Sum Fee for TO1 is \$86,788.68. Therefore, the Town's financial impact for this phase is \$17,357.74. Summit Engineering has included within the presented Proposal that the combined fee for TO1 and TO2 will not exceed \$170,000. At \$170,000, the total financial impact for the PE work will be \$34,000. Should unforeseen issues require that the overall fee exceeds \$170,000 then a revised proposal will be brought to the Board for review. The cost for this project is included in the FY21-22 Budget.

RECOMMENDATION: Authorize the Town Manager to execute the Summit Engineering Fee Proposal for TO1 in the amount of \$86,788.68. Furthermore, authorize the Town Manager to execute TO2 at the appropriate time as long as the total fee does not exceed \$170,000.

REQUESTED MOTION: "Motion to approve the Summit Engineering Fee Proposal for TO1 in the amount of \$86,78.68 and to authorize the Town Manager to execute TO2 as long as the total fee does not exceed \$170,000. The approval is contingent upon final approval by NCDOT auditors."

REVIEWED BY TOWN MANAGER:

Attachments:

- 1. Summit Engineering Fee Proposal**



320 Executive Court, Hillsborough, NC 27278
Phone // 919.732.3883 Web // www.summitde.net
Firm NC State License No. // #P-0339

February 17, 2022

Mr. Jimmy Cook - Director of Public Works
Town of Angier
P.O. Box 278
55 North Broad Street West
Angier, NC 27501

Attn: Mr. William Dreitzler, PE

Subject: EB-6020 Junny Road Sidewalk Extension Project
Engineering Fee Proposal

Mr. Cook:

Summit Design and Engineering Services, PLLC greatly appreciates the opportunity to review the referenced project and present this engineering fee proposal. From our previous coordination and subsequent project review, we have developed a scope of work to complete the requested deliverables.

PROJECT UNDERSTANDING

1. Sidewalk with curb and gutter along the east side of Junny Road from Glen Meadow Drive to N. Willow Street. Radius/crosswalk provisions will be provided at Kerrylane Dr, Brax Carr Way, N. Benton Street.
2. Sidewalk with curb and gutter along the east side of N. Willow Street from Junny Road to Julia Street. The design should include tying to existing sidewalk across from the Angier Pool. Radius/crosswalk provisions will be provided at Julia Street.
3. Sidewalk with curb and gutter along the north or south side of W. Lillington Street from NC 210 to S. Park Street. Radius/crosswalk provisions will be provided at S. Cross Street, S. Johnson Street, and South Park Street.

Summit understands the project engineering design is authorized and funded as a Locally Administered Project through coordination with CAMPO and NCDOT. The attached engineering fee estimate has been developed according to NCDOT requirements for Locally Administered Projects. Additionally, M&H has provided a scope of work for environmental documentation and utilities coordination in Appendix-1. After meeting and coordination with NCDOT Division 6, it was decided the PE for the project be split into Task Orders (TO). Below is a general summary of the engineering design and design coordination tasks anticipated for the project in TO1:

- Perform route location surveys required for engineering design, inclusive of existing roadway infrastructure, drainage systems, and apparent utilities. Utility location through NC One Call / 811 will be coordinated prior to field surveys such that utility markings can be located. Perform initial property research and confirm the existing ROW to the greatest extent possible.

- Prepare a preliminary engineering design for the project, to include sidewalk layout with plan & profile, cross-sections, typical sections, and crosswalk coordination at affected intersections.
 - Typical section will generally include 24" concrete curb & gutter, 18" utility strip, 5' concrete sidewalk, and 1-2' of earthen berm outside the sidewalk. Should site conditions warrant, adjustments can be made to decrease the berm width to avoid critical impacts and/or existing utilities.
 - Proposed typical section will match the existing edge of pavement (EOP). Summit will coordinate with NCDOT Division Six on anticipated asphalt resurfacing and adjust vertical profile and typical sections accordingly.
 - Present alternatives to the Town for placement of sidewalk on north and south side of W. Lillington Street to show cost differences and utility impacts.
- Perform preliminary hydraulic review of the plans to identify potential issues
- Participate in and prepare maps for one public meeting. Town staff will present the plans and receive public input. Summit staff will assist with the presentation and respond to design related questions.
- Coordinate with Town staff to gain concurrence on preliminary design and layout. Advance engineering design accordingly to 25% design stage.
- Establish preliminary right-of-way and/or easement requirements for the project. Confirm property boundaries of affected parcels and quantify impacts.

Subconsultant services to be performed by Mead & Hunt include Natural Resources investigations, Preparation of NRTR and PJD, preparation of Environmental Document (CE), environmental permitting and utility coordination. Mead & Hunt's corresponding scope of work dated February 14, 2022, is included for review as [Appendix 1](#).

Estimates were prepared utilizing the NCDOT Scope and Manday Estimate form and are included with this scope of work as [Appendix 2](#).

For the scope of work outlined above for TO1, the lump sum engineering fees are as follows:

Discipline	Mandays	Fee
Roadway	25.625	\$20,455.45
Work Zone Traffic Control (WZTC)	TBD	\$0.00
Final Pavement Marking & Markers	TBD	\$0.00
Hydraulics	4.5	\$4,134.05
Erosion Control	TBD	\$0.00
Location Surveys	51.25	\$34,041.88
Signing	TBD	\$0.00
PDEA Planning (Mead & Hunt)	21.25	\$20,832.36
Utilities Coordination	4.188	\$4,575.22
TOTAL		\$86,788.68

TO1 Total Estimated Fee: \$86,788.68

Task Order 2 will be for ROW and Final plans with the deliverable of the Plans, Specifications and Estimate package inclusive of Contract Document. Below is a general summary of the engineering design and design coordination tasks anticipated for the project in TO2:

- Develop hydraulic design to include all required pipe systems, drainage structures, and supporting calculations in accordance with NCDOT Guidelines for Drainage Design and associated protocols. Scope Items and assumptions for Drainage/Erosion Control will include:
 - Field Investigation and Data Collection
 - Drainage Design for 3950 LF of Curb and Gutter Drainage
 - Assuming 2 Cross-Pipes
 - Assuming 4 Pre-Post Analyses
 - Includes Development of DSS
 - Assuming there are no jurisdictional features so an SMP and Permit Drawings will not be required
 - Erosion Control Design for 3950 LF for 2 phases
 - Assuming no culvert phasing or intermediate phase
 - Development of EC Package and Submittal of EC Plans to NCDEQ (application fee is not included)
- Develop 75% plans (per NCDOT); submit to Town staff and NCDOT for review and comment.
- Develop Transportation Management (traffic control) Plans for project construction.
- Develop Pavement Marking Plans and Signing Plans. Coordinate with NCDOT and Town for concurrence of plans.
- Prepare Final Construction Plans incorporating all comments from Town staff, NCDOT, and the public. Develop quantity estimates and an Engineer's Estimate of Cost in accordance with NCDOT procedures. Prepare a Contract Proposal with required technical specification and project provisions in accordance with NCDOT requirements. Submit final plans, estimate and proposal package to NCDOT for final approval.
- Attend a Pre-Bid Conference with Town staff if needed.

The fees for the scope of work outlined above for TO2 will be determined at a later date, upon acceptance of the 25% Plans. **The fees for TO1 and TO2 shall not exceed a total fee of \$170,000.** Any additional work not outlined in this scope of work will be considered supplemental and handled via lump sum change order.

Services excluded from the aforementioned fees include geotechnical investigation/engineering, Subsurface Utility Engineering (SUE), utility (water & sewer) design and relocation, ROW/easement platting and recordation, and bid administration. Upon your review of this scope and fee proposal, please advise if you have any questions or require additional information. The attached manhour estimates can be forwarded to NCDOT for review and concurrence. We look forward to working with Town of Angier on this project.

Respectfully Submitted,

Summit Design and Engineering Services, PLLC

A handwritten signature in blue ink, appearing to read "Brandon Johnson".

Brandon Johnson, PE
Civil Engineering Department Manager
919-322-0115

Attachments

Appendix 1: Mead & Hunt Scope of Work

Appendix 2: EB-6020 NCDOT Scope and Manday Estimate Form

Mead & Hunt
Scope of Work for TO1
February 14, 2022

1. Environmental Planning Tasks

Consultant (Mead & Hunt) will be responsible for identifying the locations of key natural resources in the project study area and evaluate potential impacts to those resources, with services including:

1.1 Community Studies

1.1.1 Direct and Indirect Screening Tool (DIST)

The Consultant will obtain the current DIST template, and other pertinent forms and tools from the Connect NCDOT website or from the NCDOT Community Studies (CS) staff before starting the data-gathering process. Consultant will complete the DIST to document potential impacts and benefits of the project.

The draft DIST will be submitted in Word format. Consultant will coordinate the schedule for an initial two-week duration review of the draft DIST to adhere to the overall project delivery schedule. The Consultant will revise the reviewed draft DIST according to comments and schedule a second one-week duration review to confirm that comments have been adequately addressed.

1.2 Natural Resources Technical Report (NRTR)

The Consultant will prepare a Natural Resources Technical Report (NRTR). Unless otherwise specified in this scope, the Consultant will follow the template and guidance protocols presented on the NCDOT website as of the date of this scope:

<https://connect.ncdot.gov/resources/Environmental/EAU/ECAP/Pages/default.aspx>

Data collection will follow the NRTR Guidelines website as mentioned above and references below:

Pre-Field Work and Field Work as listed in the guidance at this link:

<https://connect.ncdot.gov/resources/Environmental/EAU/ECAP/Documents/NRTR%20Guidance%20and%20Template.docx>

GPS-CADD guidance for collecting wetland and stream data at:

<https://connect.ncdot.gov/resources/Environmental/EAU/ECAP/Documents/Consultant%20GPS%20CADD.pdf>

1.2.1 Landowner Letter Delivery

Mead & Hunt will create a project mailing list based on the project study area. The landowner letter will follow the Landowner Contact Letter Template on the NCDOT website and will require signature from the Client and will be mailed to landowners one week prior to field visit.

1.2.2 Protected Species Surveys

According to USFWS IPaC, as of February 7, 2022, the USFWS lists five (5) endangered or threatened species and one (1) candidate species within the range of this project. Habitat for these species is potentially present in the

project area, and the Consultant will conduct a species-specific survey for suitable habitat and for species presence.

Assumptions: An aquatic species survey is likely not necessary as preliminary mapping shows no rivers/streams within the project study area.

1.2.3 Wetland and Stream Delineations

The Consultant will provide post-processed delineated stream and wetland data to the Client. Any changes from the site visit with the agencies will be incorporated.

Assumptions: Based on preliminary mapping, only one (1) jurisdictional pond appears to be located within the project study area. If this study area is reduced to exclude this pond, then no jurisdictional feature is anticipated to be delineated.

1.2.4 Preliminary Jurisdictional Package (PJD)

The Consultant will use the current PJD Request form templates found at the USACE website as of the date of this scope to prepare DRAFT and FINAL PJD packages:

<https://www.saw.usace.army.mil/Missions/Regulatory-Permit-Program/Jurisdiction/>

Assumptions: Based on preliminary mapping, only one (1) jurisdictional pond appears to be located within the project study area.

The pond is located along Junny Road, directly west of Glen Meadow Drive. If the study area is reduced to exclude this pond within the JD, then an Approved JD will be submitted to signify that property within the study area is all upland/non-jurisdictional roadside ditches.

1.3 Cultural Resources (Historical, Archeological)

Investigations shall be conducted to identify sites eligible or potentially eligible for the National Register of Historic Places (NRHP), as required by Section 106 of the National Historic Preservation Act. Prior to initiating field work, information will be gathered from the NC State Historic Preservation Office (SHPO) on previously recorded archeological sites, standing structures, and National Register properties. If eligible or listed properties are identified within a project's Area of Potential Effects, subsequent scoping/reporting will be required.

1.4 GeoEnvironmental

Consultant will complete a Limited Environmental Review (LER) on properties within the project study area. A LER will be conducted in general accordance with ASTM Practice E1527-13, except as modified herein based on NCDOT's preferences, and will provide recommendations for additional study if necessary. A project corridor reconnaissance and local/historical records review will be confined to minimum search distances from the project corridor limits relative to the general requirements of the ASTM 1527-13. These minimum search distances will be confined to the project study area boundary. Documents such as violation notices, individual property contamination studies, and individual property remediation reports from state and local agency officials will be reviewed as available. The LER Report will include the following:

- A physical site reconnaissance of properties within the project corridor as well as properties within the minimum search distances;

- A review of reasonably ascertainable NCDEQ records for the properties located within the project corridor as well as records pertaining to properties within the minimum search distances as defined in ASTM 1527-13, where applicable;
- A review of current and past aerial photographs and maps available;
- A report written in the format as required by NCDOT. This report will include properties of concern relative to hazardous materials located within the project study area.
- Consultant will develop a report of findings for the project corridor, based on NCDOT's "GeoEnvironmental Report for Planning (Hazardous Materials Report)" template. This report will include research, documentation, and conclusions regarding the presence of recognized environmental conditions as well as recommendations as to the need for additional investigations.
- One Electronic copy of the GeoEnvironmental Report for Planning (Hazardous Materials Report).

This scope assumes that the LER will not include or will be limited by the following items:

- Interview process of individual property owners will not be conducted
- 60-year chain of title record search on properties will not be performed
- Interior and exterior of building structures located on properties within the project corridor will not be assessed, to include types of HVAC/heating/cooling systems or presence/ absence of asbestos, lead-based paint, mold, etc.
- Limited access to properties within the project corridor within the minimum search distances from the project corridor limits

1.5 Environmental Documentation

It is anticipated that the Class of Action for the project will be a Type I "Categorical Exclusion" (CE). Technical information, methodologies, and results of analysis will be assembled and summarized in the environmental document. A draft CE document (including pertinent figures) will be submitted to the Town for review and comments addressed prior to a document being provided for review by NCDOT. The CE will be prepared in accordance with the most recent document template found at:

https://connect.ncdot.gov/resources/Environmental/EPU/NEPA/Documents/2019_CE_Type_I-II_Ground-Disturbing_Template.docx

and will contain the following:

- Project Description
- Description of Need and Purpose
- Categorical Exclusion Classification
- Proposed Improvements
- Special Project Information
- Project Impact Criteria Checklists
- Additional Documentation Required from Section F
- Project Commitments
- Categorical Exclusion Approvals

This scope assumes no consultation or re-evaluation of the CE will be necessary following initial approval. Once approved, the CE is valid for 12 months.

1.6 Public Involvement

1.6.1 Mailing List

The Consultant will prepare a GIS shapefile of the project mailing list boundary and produce a mailing list which will be maintained throughout the duration of the project. The mailing list may include all project area residents, property owners, neighborhood associations, civic business groups, other interested citizens, and local officials.

1.6.2 Newsletter

The Consultant will prepare a project newsletter. The newsletter will provide the most current project information, such as available environmental and design data, project schedule, project decisions, and figures or other graphics as necessary. The newsletter will include a comment sheet to invite citizen participation in the project planning and design process. The newsletter will be prepared in color and distributed to the project mailing list and members of the Project Team. The Consultant will provide the Town with draft copies of the newsletter for review prior to distribution.

Deliverables:

- Draft and final CIA in both Word and PDF format
- An ICE Short Form/Appendix ICE Report may be warranted based on the findings of the CIA Report
- Public involvement mailing list and project newsletter
- Landowner Notification Letter
- Draft and final WEX file – if needed
- Final WET file if an agency visit is required
- Jurisdictional Determination package – Preliminary or Approved based on jurisdictional findings
- Draft NRTR (electronic), including all figures and appendices
- Final NRTR including all figures and appendices
- All field forms (originals)
- One copy of all field notes in pdf format
- Corrected GPS file
- A copy of all shape files used to create the figures
- Limited Environmental Review (LER) Report
- Type I “Categorical Exclusion” (CE) Report
- QA/QC form with signatures

Client (Town of Angier) will be responsible for the following tasks:

- Signature of the Landowner Notification Letter and the JD Request Form

2.1 Utility Coordination Tasks

Consultant (Mead & Hunt) will be responsible for utility coordination necessary for construction, with services including:

2.1.1 Identification of Utility Owners

Identification of utility owners that could potentially be impacted by the proposed work, including wet utilities.

- *Deliverable: List of utility owners and contact information*

2.1.2 Receive Utility Information

Contacting those utilities to ascertain ownership, prior rights status and concurrence as to the actual location and type of utility, and typical depth (if known).

- *Deliverable: Electronic files such as as-builts, record drawings, plats or agreements proving prior rights, as received from the utility companies or their designers*

**This scope and fee is based on the expected coordination with the 6 utilities identified in the project areas per a site visit conducted on 12/13/2021: Duke Energy (distribution), Duke Lighting, Charter/Spectrum, Centurylink/Lumen, Sprint/T-Mobile, Piedmont Natural Gas (PNG).*

Client (Town of Angier) will be responsible for the following tasks:

- Administration of relocation agreements with utility owners.
- Request cost estimate from utility owners (after all conflicts have been resolved).

Summit will be responsible for the following tasks:

- All utility coordination tasks with Town of Angier Water and Sewer

OVERALL SUMMARY				Version: 2021.07.06 RJS.LEP																																																									
TIP NUMBER: WBS NUMBER(s): <small>Note 1: Populates from "Acct Initiation Request" worksheet tab.</small> <small>Note 2: Firm team, fill out WBS Number(s) section only on this "Acct Initiation Request" worksheet tab.</small> <small>Note 3: DOT team, the Project Manager fills out the entire "Acct Initiation Request" worksheet tab.</small> COUNTY: TASK ORDER NUMBER (if applicable): FA NUMBER (if applicable): ESTIMATE SUBMITTAL NUMBER: <small>(Version Control-If needed) (Ex. InitialV2 (initial estimate version 2))</small> OTHER PROJECT IDENTIFIER INFORMATION: <small>(if needed)</small> DESCRIPTION: <small>(List the project parameters; where the project starts and stops)</small> DISCIPLINE USED: <small>(List each discipline that will be involved in this project)</small>	<div style="background-color: #d9ead3; padding: 2px;">EB-6020</div> <div style="background-color: #d9ead3; padding: 2px;">Harnett</div> <div style="background-color: #d9ead3; padding: 2px;">Initial</div>	<div style="background-color: #fff2cc; padding: 10px; border: 1px solid #f0e68c;"> 1ST STEP FOR FINAL ESTIMATE (SEE BELOW) </div> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 5px;"> READY TO COMPLETE FINAL ESTIMATE? ENTER A "1", IF YES. —> 1 THEN CLICK THE BUTTON TO THE RIGHT ▶ </div>																																																											
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NOTE: If this is the Firm, please go to cell B29 and fill out WBS number(s) only. After completing WBS number(s) entry, the remainder of this worksheet can be ignored.
If this is NCDOT, all information on this worksheet is to be filled out in its entirety by the NCDOT PROJECT MANAGER for the NCDOT estimate.

FIRM IGNORE THIS STATEMENT.
DOT Team, You must repeat the WBS number for each Discipline, Cost Center, and Function Code that the WBS number is being applied to AND complete all manday estimates to incur a proper Percent Utilization here.

Prior to selecting the button above please note the following:

- 1) All disciplines needed for this project must have "Yes" selected on the "Discipline Selection" worksheet.
- 2) Do not select the button above again after making edits to the table below in order to avoid losing changes made to Column H to Column F below. If you need to reselect the button above due to the addition of a new discipline or some other reason, make note of Column H to Column F entries prior to reselecting this button to ensure proper alignment of the data to each discipline.

If the Discipline Cost column does not follow the equal distribution of total costs or is not one of the Disciplines that distributes tasks via Function Codes of APSP and APSP, then utilize the icons above to unlink, modify, and then reselect the Discipline Cost column for the Disciplines that are not accurate. View the Note column to ensure the costs entered manually equate to the total cost value for the Discipline. When the Note column states \$0 this indicates a successful manual cost entry.

[illegible]

Approved by: _____ Date: _____

TIP NUMBER: EB-6020

WBS NUMBER(S):

COUNTY: Hamnett

DESCRIPTION: Proposed Sidewalk along Junny Rd from N. Willow St to Glen Meadow Dr, N. Willow St from Julia St to Junny Rd, and W. Lillington St from NC 210 to S. Park St. □

DISCIPLINE(S) SELECTED: Roadway : Location Surveys : PDEA-Planning and Design-Hydraulics : PDEA-Other : Utilities Coordination :

PRIMARY CONSULTANT OR NCDOT UNIT: ENTER PRIMARY CONSULTANT NAME OR NCDOT UNIT/DIVISION STANDARD FEE IS 9% UNLESS APPROVED BY NCDOT

DISCIPLINE	CLASSIFICATION	EMPLOYEE NAME / INITIALS	RAW HOURLY RATE	OVERHEAD	FEE	Cost of Capital
(Unit(s) selected to complete the scope & manday estimate(s) for this project. These are the same units which were selected on the "DISCIPLINE SELECTION" worksheet.)	(List the consultant name that is being selected to compare scope and manday estimates with NCDOT for this DISCIPLINE. Indicate the classification or classification equivalent of each employee that will be involved in the scope of this project.)	Format: (First Name initial, Last Name initial) Name as submitted to NCDOT i.e. (JH) John Hancock III (List the name of each employee that will be involved on this project next to their respective classification or classification equivalent. This field is optional if an NCDOT unit is indicated in row 16. All firms will need to document this unless the raw hourly rate in the contract is based on the classification.) Note: Just initials will populate on the following sheets. i.e. (JH)	(For Consultants, this is the rate approved by NCDOT for the employee indicated and the consultant name indicated OR the classification rate contracted. For NCDOT units, this is the rate approved for the classification or employee name indicated.)	(This is the rate approved by NCDOT for the consultant indicated in column C for this DISCIPLINE.)	(This is the rate approved by NCDOT for the consultant indicated in column C for this DISCIPLINE.)	(This is the rate approved by NCDOT for the consultant indicated in column C for this DISCIPLINE.)

Roadway	SUMMIT DESIGN & ENGINEERING SERVICES			162.04%	9.00%	0.3000%
For Roadway	PROJECT MANAGER	(BJ) Brandon Johnson, PE	\$ 69.33			
If needed, List Additional Classifications	PROJECT ENGINEER	(FJ) Faith Jahhke, PE	\$ 43.27			
PROJECT MANAGER	DESIGN ENGINEER	(SM) Spencer Merritt, EI	\$ 38.10			
	SENIOR TECHNICIAN	(JJ) Josh Jernigan, EI	\$ 28.85			

Location Surveys	SUMMIT DESIGN & ENGINEERING SERVICES			162.04%	9.00%	0.3000%
	Project Engineer Manager	Brantley Wells	\$ 34.60			
	Project Survey Supervisor	Brendan Flannery	\$ 28.50			
	Advanced Survey Coordinator	Todd Dixon	\$ 31.50			
	Survey Crew Leader	Neil Cooper	\$ 24.00			
	Assistant Survey Crew Leader					
	Survey Crew Member					

PDEA-Planning and Design-Hydraulics	CONSULTANT NAME			162.04%	9.00%	0.3000%
	ESA	(BJ) Brandon Johnson, PE	\$ 69.33			
	EA	(JP) Jason Patskoski, PE, CFM, PhD	\$ 58.85			
	EI	(PH) Patrick Hartnett, EI	\$ 30.78			
	EC	(HY) He Yang, EIT	\$ 30.78			
	ETJ	(WL) William Luther, EI	\$ 31.25			
	ETC					

PDEA-Other	MEAD & HUNT			168.03%	9.00%	0.1300%
	Env. Specialist (EPC, ES)	(SB) Steve Brown	\$ 72.12			
	CS Group Leader (CPSC)	(VM) Veronica Miller	\$ 31.20			

Utilities Coordination	MEAD & HUNT			168.03%	9.00%	0.1300%
	Utility Coordination Supervisor	(KB) Kevin Barnes	\$ 79.44			
	Senior Utility Coordinator	(JS) Jennifer Smith	\$ 42.91			
	Utility Coordinator					
	Junior Technician	(JR) Justin Rose	\$ 29.28			
	Utilities Designer					
	MISCELLANEOUS2					
	MISCELLANEOUS3					

ROADWAY PROJECT DATA

TIP NUMBER : <u>EB-6020</u>	ESTIMATE SUBMITTAL NUMBER : <u>Initial</u>
WBS NUMBER : _____	
FA NUMBER : _____	
COUNTY : <u>Harnett</u>	
DESCRIPTION : <u>Proposed Sidewalk along Junny Rd from N. Willow St to Glen Meadow Dr. N. Willow St from Julia St to Junny Rd. and W. Lillington St from NC 210 to S. Park St. □</u>	
DISCIPLINE(S) SELECTED : Roadway : Location Surveys : PDEA-Planning and Design-Hydraulics : PDEA-Other : Utilities Coordination :	
CONSULTANT : <u>Summit Design & Engineering Services</u>	

(ENGLISH UNITS)

TYPE OF FACILITY (Y/N) : BRIDGE PROJECT _____ 2 & 3-LANE SHOULDER _____ 3-LANE C&G _____ MEDIAN DIVIDED _____ DIVIDED WITH RAISED MEDIAN _____ SUPERSTREET _____	NUMBER OF TYPICAL SECTIONS : BASIC SHOULDER (2 & 3 LANES) _____ BASIC CURB & GUTTER (3 LANES) <u>3</u> MEDIAN SHOULDER (4 LANES & UP) _____ MEDIAN CURB & GUTTER (4 LANES & UP) _____
DESIGN LENGTHS: UNIT: FEET -L- <u>3,950</u> DETOURS _____ -Y- LINES > 300' _____ RAMPS, LOOPS, FLYOVERS, C-D's _____ SERVICE ROADS _____ TOTAL C&G SECTION _____ TOTAL SHOULDER SECTION _____	NUMBER OF : -Y- LINES > 300' _____ -Y- LINES < 300' _____ RAMPS, LOOPS _____ FLYOVERS, C-D's _____ GORE AREAS _____ SERVICE ROADS _____ DRIVEWAYS >100' (REQUIRES GRADE) _____ BRIDGE SITES OVER ROADWAYS _____ BRIDGE SITES OVER WATERWAYS _____ WALLS _____ PARCELS <u>31</u> SUB-CONSULTANTS <u>1</u>
SCALE : UNIT: FEET PLAN 1" = <u>20</u> PROFILE 1" = <u>20</u> H PROFILE 1" = <u>4</u> V X-SECTIONS 1" = <u>5</u>	NUMBER OF AT GRADE INTERSECTIONS : 4 LEG (WITH BULB) _____ 4 LEG (WITHOUT BULB) _____ T (WITH BULB) _____ T (WITHOUT BULB) _____ ROUNDABOUT _____ LEFTOVER _____
PUBLIC HEARING / WORKSHOP (Y/N) : PREPARE MAP <u>Y</u> ATTEND MAP REVIEW MEETING <u>Y</u> ATTEND HEARING / WORKSHOP _____ OVERNIGHT STAY _____ ATTEND POST PUBLIC HEARING MEETING _____	NUMBER OF INTERCHANGES : DIAMOND _____ CLOVERLEAF _____ SPUI _____ DDI _____ MULTILEVEL _____
DESIGN EXCEPTION PACKAGE (Y/N) : <u>N</u>	NUMBER OF PLAN SHEETS : -L- <u>8</u> -Y- _____ SERVICE ROADS _____ DETOURS _____ INTERCHANGE DETAIL _____
CAPACITY ANALYSIS (Y/N) : <u>N</u>	NUMBER OF X-SECTIONS PER SHEET : <u>8</u>
CONSTRUCTION PHASING NARRATIVE (Y/N) : _____	
WALLS REQUIRING ENVELOPE UNIT: FEET NOISE _____ RETAINING (ROADWAY PAY ITEM) _____	
NUMBER OF FIELD INSPECTIONS : <u>1</u> OVERNIGHT STAY (Y/N) <u>N</u>	
PLAN PREPARATION STAGE (Y/N) : R/W <u>Y</u> LET <u>Y</u>	

Roadway Manday Estimate

EB-6020

TIP NUMBER

SUMMIT DESIGN & ENGINEERING SERVICES FIRM

PROJECT PHASE	TOTAL	MANDAYS								NOTES:
	EMPLOYEE	(BJ)	(FJ)	(SM)	(JJ)					
	CLASSIFICATION	PROJECT MANAGER	PROJECT ENGINEER	DESIGN ENGINEER	SENIOR TECHNICIAN					
PRELIMINARY STAGE	MANDAYS									
Project Familiarization	1.00	0.25	0.25	0.25	0.25					
Prepare Design Assumptions & submit for review	0.38		0.13	0.25						
Revise and submit Final Design Assumptions										
Prepare Title Sheet	0.88		0.13	0.25	0.50					
Prepare Typical Sections and incorporate Pavement Design	0.88		0.13	0.25	0.50					
Prepare Preliminary Horizontal Layout for -L-	0.88	0.13	0.25	0.50						
Prepare Preliminary Horizontal Layout for -Y- (>300'), Service Roads, Loops, Ramps										
Prepare Preliminary Horizontal Layout for Detours										
Prepare Existing and Proposed Profile for -L-	0.88	0.13	0.25	0.50						
Prepare Existing and Proposed Profile for -Y- (>300'), Service Roads, Loops, Ramps										
Prepare Existing and Proposed Profile for Detours										
Prepare Preliminary Earthwork & Summary	0.88	0.13	0.25	0.50						
Prepare Plan Sheets	2.88	0.13	0.25	0.50	2.00					
Prepare Profile Sheets	1.38		0.13	0.25	1.00					
Intersection Layout - Cross, "T", Bulb, etc.										
Intersection Sight Distance Studies										
Prepare design for Short -Y-Lines (< 300') and Long Driveways (> 100') (Plan & Profile)										
Prepare Design Exception Checklist										
Interchange Design (Itemized as follows):										
Ramp Grade Control Calculations										
Shear Point Layout										
Horizontal & Vertical Clearance Calculations										
Sight Distance Studies										
Gore Areas, design and draft										
Prepare 15% Submittal Package										
Revise plans after 15% comments										
Structure Recommendations										
Initial R/W & Easements on Plans	1.25		0.25	0.50	0.50					
Prepare Preliminary Submittal Package	0.75	0.13	0.13	0.25	0.25					
Attend Preliminary Review Meeting (2 people max.)	0.50	0.25		0.25						
Revise plans after 25% Review Meeting and submit revised plans	0.75		0.25	0.25	0.25					
Prepare Project Related Correspondence	0.50	0.25	0.25							
Coordinates with Subconsultants & DOT Units	0.50	0.25		0.25						
Construction Phasing (Narrative)										
Service Road Study										
Prepare Capacity Analysis										
Corridor Modeling (Use Total from Supplemental Corridor Modeling Sheet)	4.50		1.00	2.50	2.00					
Public Hearing:										
Prepare and submit Public Hearing Map for review	1.75	0.13	0.13	0.50	1.00					
Revise and submit map based on comments from the Consultant Coordination Section	0.63		0.13	0.25	0.25					Town Comments
Attend Hearing Map Review Meeting (2 people max.)										

Roadway Corridor Modeling Project Worksheet

TIP NUMBER:

EB-6020

FIRM:

SUMMIT DESIGN & ENGINEERING SERVICES

[illegible]

Roadway Corridor Modeling Manday Estimate

Project Description

Proposed Sidewalk along Junny Rd from N. Willow St to Glen Meadow Dr, N. Willow St from Julia St to Junny Rd, and W. Lillington St from NC 210 to S. Park St

Project Type

- ☐ Bridge Project - Standard
- ☐ Bridge Project - Complex
- ☒ I, R, & U Projects - Standard
- ☐ I, R, & U Projects - Complex

Project TIP:

EB-6020

Firm:

MIT DESIGN & ENGINEERING SERV

Major Corridors:

Minor Corridors:

Onsite Detours:

3	0.75

Miles

Miles

Miles

Manhours

Mandays

**Manhours
Per Mile**

Setting Up Project

12	1.5
----	-----

● Setting Up Corridor Modeling Preferences

- Geopak Job Number
- Preferences
- DTM (Existing Ground TIN to DTM)
- Geometry (GPK to ALG)
- Plan Graphics

● Select Project Templates (Create Template Dialog)

- Template Library Organizer

Corridor Management / Model Creation

● Roadway Designer

- Corridors - Mainline, Y Lines, etc.
- Create and Manage Corridors
- Template Drops
- Adding Superelevation
- Using Parametric Constraints
- Point Controls
- Create Surface (DTM, TIN)

All Major Corridors:

--	--

All Minor Corridors:

--	--

- **New Temporary Onsite Detours**

- Project with New Temporary Onsite Detour
- Temporary Detour Removal

--	--

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Create Cross Sections Sheets

8	1
---	---

- **Draw Cross Sections from Surfaces (Includes Cross Section Labeling)**

Create Merged TIN

8	1
---	---

- **Merge Existing and Proposed TIN File**

Hydraulics

--	--

- **Incorporating Drainage Ditches into the Model**

Custom Template

8	1
---	---

**

- **Customizing and Adjusting of Templates**

**** Please Note:** If more than one day is needed, please contact NCDOT Roadway Support for development of templates.

Rev. 2015.07.24

Manday Estimate Totals

4.5

☒ PLEASE CHECK IF THIS IS THE INITIAL ESTIMATE

TIP NUMBER : EB-6020
COUNTY : Harnett
FIRM: SUMMIT DESIGN & ENGINEERING SERVICES

ROADWAY INITIAL PEF DIRECT & IN-DIRECT SALARY COST					
CLASSIFICATION	EMPLOYEE NAME	MANDAYS		RATE / HOUR	COST
PROJECT MANAGER	(BJ) Brandon Johnson, PE	2.75	x	\$ 69.33	\$ 1,525.26
PROJECT ENGINEER	(FJ) Faith Jahnke, PE	4.13	x	\$ 43.27	\$ 1,427.91
DESIGN ENGINEER	(SM) Spencer Merritt, EI	9.75	x	\$ 38.10	\$ 2,971.80
SENIOR TECHNICIAN	(JJ) Josh Jernigan, EI	9.00	x	\$ 28.85	\$ 2,077.20
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
TOTAL NUMBER OF MANDAYS		25.63			
Total Direct Salary					\$ 8,002.17
Overhead				162.04%	\$ 12,966.72
Subtotal					\$ 20,968.89
Fee				9.00%	\$ 1,887.20
Cost of Capital				0.30%	\$ 24.01
TOTAL DIRECT & INDIRECT SALARY COSTS					\$ 22,880.09
TOTAL DIRECT NON-SALARY COST					\$ 325.08
TOTAL ROADWAY COST					\$ 23,205.17

Notes:

Rate = Rate Per Manhour

Direct Salary = Mandays x Rate x 8

OH = OH Rate (as approved by the Fiscal Section) x Total Direct Salary

Subtotal = Direct Salary + OH

Fee = 9% x Subtotal

COC = COC Rate (as approved by the Fiscal Section) x Total Direct Salary

Total Direct and Indirect Salary Costs = Subtotal + Fee + COC

Total Direct Non-Salary Costs is calculated on the "TRAVEL & MISC." tab

Total Roadway Costs = Total Direct & Indirect Salary Costs + Total Direct Non-Salary Costs

SUPPLEMENTAL ONLY

INITIAL PEF DIRECT & IN-DIRECT SALARY COST					
CLASSIFICATION	EMPLOYEE NAME	MANDAYS		RATE / HOUR	COST
PROJECT MANAGER	(BJ) Brandon Johnson, PE	0.00	x	\$ 69.33	\$ -
PROJECT ENGINEER	(FJ) Faith Jahnke, PE	0.00	x	\$ 43.27	\$ -
DESIGN ENGINEER	(SM) Spencer Merritt, EI	0.00	x	\$ 38.10	\$ -
SENIOR TECHNICIAN	(JJ) Josh Jernigan, EI	0.00	x	\$ 28.85	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
TOTAL NUMBER OF MANDAYS		0.00			
Total Direct Salary					\$ -
Overhead				162.04%	\$ -
Subtotal					\$ -
Fee				9.00%	\$ -
Cost of Capital				0.30%	\$ -
TOTAL DIRECT & INDIRECT SALARY COSTS					\$ -

EXCLUDING SUPPLEMENTAL

INITIAL PEF DIRECT & IN-DIRECT SALARY COST					
CLASSIFICATION	EMPLOYEE NAME	MANDAYS		RATE / HOUR	COST
PROJECT MANAGER	(BJ) Brandon Johnson, PE	2.75	x	\$ 69.33	\$ 1,525.26
PROJECT ENGINEER	(FJ) Faith Jahnke, PE	4.13	x	\$ 43.27	\$ 1,427.91
DESIGN ENGINEER	(SM) Spencer Merritt, EI	9.75	x	\$ 38.10	\$ 2,971.80
SENIOR TECHNICIAN	(JJ) Josh Jernigan, EI	9.00	x	\$ 28.85	\$ 2,077.20
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
TOTAL NUMBER OF MANDAYS		25.63			
Total Direct Salary					\$ 8,002.17
Overhead				162.04%	\$ 12,966.72
Subtotal					\$ 20,968.89
Fee				9.00%	\$ 1,887.20
Cost of Capital				0.30%	\$ 24.01
TOTAL DIRECT & INDIRECT SALARY COSTS					\$ 22,880.09

RIGHT OF WAY PLAN COSTS

INITIAL PEF DIRECT & IN-DIRECT SALARY COST					
CLASSIFICATION	EMPLOYEE NAME	MANDAYS		RATE / HOUR	COST
PROJECT MANAGER	(BJ) Brandon Johnson, PE	2.75	x	\$ 69.33	\$ 1,525.26
PROJECT ENGINEER	(FJ) Faith Jahnke, PE	4.13	x	\$ 43.27	\$ 1,427.91
DESIGN ENGINEER	(SM) Spencer Merritt, EI	9.75	x	\$ 38.10	\$ 2,971.80
SENIOR TECHNICIAN	(JJ) Josh Jernigan, EI	9.00	x	\$ 28.85	\$ 2,077.20
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
TOTAL NUMBER OF MANDAYS		25.63			
Total Direct Salary					\$ 8,002.17
Overhead				162.04%	\$ 12,966.72
Subtotal					\$ 20,968.89
Fee				9.00%	\$ 1,887.20
Cost of Capital				0.30%	\$ 24.01
TOTAL DIRECT & INDIRECT SALARY COSTS					\$ 22,880.09
TOTAL ROADWAY RIGHT OF WAY PLAN COST					\$ 22,880.09

FINAL PLAN COSTS

INITIAL PEF DIRECT & IN-DIRECT SALARY COST					
CLASSIFICATION	EMPLOYEE NAME	MANDAYS		RATE / HOUR	COST
PROJECT MANAGER	(BJ) Brandon Johnson, PE	0.00	x	\$ 69.33	\$ -
PROJECT ENGINEER	(FJ) Faith Jahnke, PE	0.00	x	\$ 43.27	\$ -
DESIGN ENGINEER	(SM) Spencer Merritt, EI	0.00	x	\$ 38.10	\$ -
SENIOR TECHNICIAN	(JJ) Josh Jernigan, EI	0.00	x	\$ 28.85	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
	0	0.00	x	\$ -	\$ -
TOTAL NUMBER OF MANDAYS		0.00			
Total Direct Salary					\$ -
Overhead				162.04%	\$ -
Subtotal					\$ -
Fee				9.00%	\$ -
Cost of Capital				0.30%	\$ -
TOTAL DIRECT & INDIRECT SALARY COSTS					\$ -
TOTAL DIRECT NON-SALARY COST					\$ 325.08
TOTAL ROADWAY FINAL PLAN COST					\$ 325.08

ROADWAY REPRODUCTION COSTS

FIRM:	SUMMIT DESIGN & ENGINEERING SERVICES	TIP NUMBER:	EB-6020
(A) * BOND			
<u>SUBMITTAL</u>	<u>NO. SHTS.</u>	<u>** SETS</u>	<u>TOTAL SHTS.</u>
<u>Preliminary Review (25%)</u>			
Plans	16	x 2	= 32
Interchange Sheets	x	=	0
Cross-Sections	20	x 2	= 40
<u>Plans to request Geotech. Rec's. & Final Pavement Design</u>			
Plans	x	=	0
Interchange Sheets	x	=	0
Cross-Sections	x	=	0
<u>Pre-FDFI / Pre-CFI Review</u>			
Plans	x	=	0
Interchange Sheets	x	=	0
Cross-Sections	x	=	0
<u>FDFI or CFI</u>			
Plans	97	x 2	= 194
Interchange Sheets	x	=	0
Cross-Sections	20	x 2	= 40
<u>R/W (75%) Review</u>			
Plans	97	x 2	= 194
Interchange Sheets	x	=	0
Cross-Sections	20	x 2	= 40
<u>Pre-Pre Let Field Inspection (PLFI) Review</u>			
Plans	x	=	0
Interchange Sheets	x	=	0
Cross-Sections	x	=	0
<u>PLFI</u>			
Plans	x	=	0
Interchange Sheets	x	=	0
Cross-Sections	x	=	0
<u>Final Review (90%)</u>			
Plans	x	=	0
Interchange Sheets	x	=	0
Cross-Sections	x	=	0
<u>(100%)</u>			
Plans	97	x 2	= 194
Interchange Sheets	x	=	0
Cross-Sections	20	x 2	= 40
<u>PEF's Work Sets</u>			
Plans	x	=	0
Interchange Sheets	x	=	0
Cross-Sections	x	=	0
<u>SUBMITTAL</u>	<u>SHTS.</u>	<u>** SETS</u>	<u>TOTAL SHTS.</u>
<u>Other</u>			
R/W Revisions	x	=	0
TOTAL PLANS & FULL-SIZE CROSS-SECTIONS (22" x 34")			
	774	x \$ 0.42 / sheet =	\$ 325.08
TOTAL INTERCHANGE SHEETS (34" x 68")			
	0	x \$ 3.50 / sheet =	\$ -
TOTAL CROSS-SECTIONS (11" x 17")			
	0	x \$ 0.15 / sheet =	\$ -
* Includes DOT & Firm's Record Sets.			
** Per DOT Guidelines.			
(B) XEROX			
TOTAL XEROX COPIES (Say)			
	x	\$ 0.09 / sheet =	\$ -
COVERS & BINDING (Say)			
	x	\$ 1.00 / set =	\$ -
TOTAL REPRODUCTION (A + B)			= \$ 325.08

ROADWAY TRAVEL AND MISCELLANEOUS COSTS

FIRM:	SUMMIT DESIGN & ENGINEERING SERVICES	TIP NUMBER:	EB-6020			
(A) TRAVEL						
	PURPOSE of TRIP	TRIPS	MILES	TOTAL	RATE	COSTS
+	Preliminary Field Review	x	=	0.00	x \$ 0.560	= \$ -
+	Public Meeting/Hearing/Workshops	x	=	0.00	x \$ 0.560	= \$ -
+	Field Inspections (Preliminary, Combined, Final)	x	=	0.00	x \$ 0.560	= \$ -
+	Scheduled Reviews/Miscellaneous Meetings with NCDOT	x	=	0.00	x \$ 0.560	= \$ -
+	Miscellaneous Local Meetings	x	=	0.00	x \$ 0.560	= \$ -
+		x	=	0.00	x \$ 0.560	= \$ -
+		x	=	0.00	x \$ 0.560	= \$ -
+		x	=	0.00	x \$ 0.560	= \$ -
+		x	=	0.00	x \$ 0.560	= \$ -
+		x	=	0.00	x \$ 0.560	= \$ -
+		x	=	0.00	x \$ 0.560	= \$ -
PER DIEM		TRIPS	# ATTEND	TOTAL	RATE	COSTS
+	Breakfast	x	=	0	x \$ 9.00	= \$ -
+	Lunch	x	=	0	x \$ 11.80	= \$ -
+	Dinner	x	=	0	x \$ 20.50	= \$ -
+	Lodging	x	=	0	x \$ 85.00	= \$ -
(B) MISC.						
	LIST	NUMBER	RATE	COSTS		
	Equipment (Does not include computer time)	x	=	\$ -		
	Communications	x	=	\$ -		
	Postage	x	=	\$ -		
	Digital Photo Prints (Non-Electronic Hardcopies)	x	=	\$ -		
		x	=	\$ -		
		x	=	\$ -		
		x	=	\$ -		
		x	=	\$ -		
		x	=	\$ -		
		x	=	\$ -		
TOTAL TRAVEL & MISCELLANEOUS COSTS (A + B)				=	\$ -	
TOTALS						
TOTAL TRAVEL & MISCELLANEOUS COSTS (A + B)				=	\$ -	
TOTAL REPRODUCTION				=	\$ 325.08	
TOTAL DIRECT NON-SALARY COSTS				=	\$ 325.08	
NOTES						
*	Use only items that are not included in overhead.					
+	See DOT Guidelines for current maximum allowable non-salary direct costs.					

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
LOCATION AND SURVEYS PEF COST ESTIMATE**

DATE: 2/15/2022

TIP NO.: EB-6020

FIRM: SUMMIT DESIGN & ENGINEERING SERVICES

LS NO.: _____ MI

WBS: _____

COUNTY: Harnett

LENGTH: 4000
L-LINE: _____ MI
Y-LINE(S): _____ MI

RAMPS: _____ MI
RAILROADS: _____ MI

PROJECT DESCRIPTION:

Proposed Sidewalk along Junny Rd from N. Willow St to Glen Meadow Dr, N. Willow St from Julia St to Junny Rd, and W. Lillington St from NC 210 to S. Park St. □

TASKS & PARAMETERS	PEM	PSS	ASC	SCL	ASCL	SCM	ESTIMATED MANHOURS	TOTAL	NOTES
1. Courthouse Research No. of Properties: 58			10					10	
2. Contacting Property Owners No. of Property Owners:								0	
3. NC Grid Tie (Horiz) to NAD 1983 Approx. Length: 3900				8	8			16	
4. Vertical Control Tie to NAVD 1988 Approx. Length: 3900				8	8			16	
5. Baseline Traversal Approx. Length: 4000		2	4	16	16			38	
6. Intermediate Staking of Baseline Approx. Length:								0	
7. Compute Best-Fit Alignment (Graphically) Approx. Length:								0	
8. Hub & Stake Design - L- & Y- Alignments Approx. Length - L: Approx. Length - Y:								0	
9. Establish/Elevate Temp. Bench Marks No. of B.M.s: 4			1	8	8			17	
10. Pavement DTMs Approx. Length: 4000		4		30	30			64	
11. Hydrographic Surveys & T- Lines Approx. Length:								0	
12. Suppl. Info for DTMs (Obscured Areas) No. of Acres/Hectares:				10	10			20	
13. Field Property Ties & Recon No. of Properties: 58				16	16			32	
14. Property Analysis and Computations No. of Properties: 58			10					10	
15. Property Line Ties to Design Alignment No. of Properties: 58								0	
16. Property Strip Maps No. of Maps:								0	
17. Data for Appraisal Report No. of Properties:								0	
18. Classif. of Features on Aerial Maps No. of Maps: Scale:								0	
19. Field Loc. of Topo & Plan. Features (Dense, Med., or LT): mod				16	16			32	
20. Loc. of Non-Gravity U/G Utilities (Dense, Med., or LT): mod				8	8			16	
21. Loc. of Gravity Utilities & Pipe Inverts (Dense, Med., or LT): mod				10	10			20	
22. Mapping Pre. Prop. from Tax Map Info. No. of Properties:								0	
23. Pole Data Sheets (Dense, Med., LT):								0	
24. Setting Photo Con. Panels No. of Panels:								0	
25. Photogrammetric Control No. of Panels:								0	
26. Staking and Flagging R/W & Easements									

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
LOCATION AND SURVEYS PEF COST ESTIMATE**

DATE: 2/15/2022

TIP NO.: EB-6020

FIRM: SUMMIT DESIGN & ENGINEERING SERVICES

LS NO.: MI

WBS: _____ COUNTY: Harnett

LENGTH: 4000

L-LINE: MI

RAMPS: MI

Y-LINE(S): MI

RAILROADS: MI

PROJECT DESCRIPTION:

Proposed Sidewalk along Junny Rd from N. Willow St to Glen Meadow Dr. N. Willow St from Julia St to Junny Rd. and W. Lillington St from NC 210 to S. Park St. 0

TASKS & PARAMETERS	PEM	PSS	ASC	SCL	ASCL	SCM	ESTIMATED MANHOURS					TOTAL	NOTES
No. of R/F Points													
No. of EASEMENT Points												0	
27. Production of Base Mapping													
No. of Sheets		48	5									53	
28. GPS Points													
No. of Points	6											0	
29. Misc. Staking													
No. of Points												0	
33. Travel													
Per R.T.	2	2	4	17	17							40	
34. Project Mgmt. & Supervision		4	6									10	
35. Traffic Control & Safety				8	8							16	
Property 1 Description													
Property 2 Description												0	
Property 1 Description													
Property 2 Description												0	
Property 1 Description													
Property 2 Description												0	
Property 1 Description													
Property 2 Description												0	
Property 1 Description													
Property 2 Description												0	
TOTAL MANHOURS:	0	60	40	155	155	0	0	0	0	0	0	410	

Classification
Project Engineer Manager
Project Survey Supervisor
Advanced Survey Coordinator
Survey Crew Leader
Assistant Survey Crew Leader
Survey Crew Member

Employee Name	Hours	Rate	Cost
0	0	\$0.00	\$0.00
Brantley Wells	60	\$31.60	\$2,076.00
Brendan Flanner	40	\$28.50	\$1,140.00
Todd Dixon	155	\$31.50	\$4,882.50
Neil Cooper	155	\$24.00	\$3,720.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00

TOTAL
MANHOURS

410

TOTAL DIRECT
SALARY COSTS

\$11,818.50

TOTAL
MANDAYS

51.25

TOTAL DIR. and
INDIR. SALARY COSTS

\$33,791.88

INDIRECT SALARY COSTS

Total Dir. Salary Costs	\$11,818.50
Overhead (%)	162.01%
Fee (%)	9.00%
Cost of Capt. (%)	0.3000%

	\$10,150.70
	\$2,787.23
	\$35.46
Total Indirect Salary Costs:	\$21,973.38

DIRECT COSTS

Carry-all \$/Day \$29.00 Days = 50.00

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
LOCATION AND SURVEYS PEF COST ESTIMATE**

DATE: 2/15/2022

TIP NO.: EB-6020

FIRM: SUMMIT DESIGN & ENGINEERING SERVICES

LS NO.: _____ MI

WBS: _____ COUNTY: Harnett

LENGTH: 4000
L-LINE: _____ MI
Y-LINE(S): _____ MI

RAMPS: _____ MI
RAILROADS: _____ MI

PROJECT DESCRIPTION:

Proposed Sidewalk along Junny Rd from N. Willow St to Glen Meadow Dr, N. Willow St from Julia St to Junny Rd, and W. Lillington St from NC 210 to S. Park St. □

TASKS & PARAMETERS		FEM	PSS	ASC	SCL	ASCL	ESTIMATED MANHOURS SCM	TOTAL	NOTES
or \$/Mi	\$0.580		Miles=	\$0.00					
Sedan \$/Day	\$23.00		Days=	\$0.00					
or \$/Mi	\$0.560		Miles=	\$0.00					
Misc. Survey Supplies=									
PER DIEM EXPENSES							TOTAL DIRECT COSTS	\$0.00	
	\$ / Day		Persons		Days		TOTAL PER DIEM	\$0.00	
Lodging	\$85.00			x					
Breakfast	\$9.00			x					
Lunch	\$11.80			x					
Dinner	\$20.60			x					
MISCELLANEOUS EXPENSES							TOTAL MISC. EXPENSES	\$250.00	
Description	Quantity	Unit of Measure		Cost Per Unit					
Stakes	1.00	bundle(50ea)	x	\$40.00					
REBAR	1.00	bundle(20ea)	x	\$42.00					
CAP	20.00	ea	x	\$5.00					
TRAV Nails	1.00	box	x	\$48.00					
			x						
Cost per	MI						TOTAL DIRECT NON-SALARY COSTS	\$250.00	
Manhours per	MI								
ESTIMATE BY: <u>Brandon Johnson, PE</u>							PROJECT ESTIMATE TOTAL:	\$34,041.98	

[illegible]

HYDRAULIC PLANNING AND DESIGN - MDE DIRECT EXPENSES

FIRM:		CONSULTANT NAME			
PROJECT DESCRIPTION: Proposed Sidewalk along Junny Rd from N. Willow St to Glen Meadow Dr, N. Willow St from Julia St to Junny Rd, and W. Lillington St from NC 210 to S. Park St □					
PREPARED BY:		Brandon Johnson, PE		TASK ORDER NUMBER: 0	
TIP NUMBER:		EB-6020		WBS NUMBER:	
DATE PREPARED:		2/15/2022		REVIEWED BY UNIT HEAD ON:	
GENERAL PROJECT WORK:	ITEM	QTY	DESCRIPTION		UNIT COST
	Travel:				
	Sedan	Trip(s) @	miles @	\$0.560	\$0.00
	Carry All	Trip(s) @	miles @	\$0.580	\$0.00
	Car Rental		days @	\$45.00	\$0.00
	Gas for Rental		miles @	\$0.200	\$0.00
	Parking:	Trip(s) @		\$3.00	\$0.00
	Per Diem:	Breakfast		\$9.00	\$0.00
		Lunch		\$11.80	\$0.00
		Dinner		\$20.50	\$0.00
		Lodging		\$85.00	\$0.00
	Reproduction:	8 1/2 x 11 B & W Copies @		\$0.09	\$0.00
		11 x 17 B & W Copies @		\$0.15	\$0.00
		8 1/2 x 11 Color Copies @		\$0.83	\$0.00
		11 x 17 Color Copies @		\$1.66	\$0.00
		SQ. FT. of Plots (B & W or Color)	<65 SQ. FT.*	\$6.50	\$0.00
		SQ. FT. of Plots (B & W or Color)	≥65 SQ. FT.*	\$1.50	\$0.00
		Cover(s) @		\$0.50	\$0.00
		Binder(s) @		\$0.50	\$0.00
		Blueprints - 8 1/2 x 11 @		\$0.35	\$0.00
		Blueprints - 42 x 72 @		\$1.30	\$0.00
	Film and Developing:	Roll(s) @		\$20.00	\$0.00
			Subtotal		\$0.00
MAPS AND DOCUMENTS:	ITEM	QTY	DESCRIPTION		UNIT COST
	County Tax Maps:	Map(s) @		\$7.00	\$0.00
	USGS Maps:	Map(s) @		\$7.00	\$0.00
			Subtotal		\$0.00
TECHNICAL REPORTS:	ITEM	QTY	DESCRIPTION		UNIT COST
	Reproduction:	8 1/2 x 11 B & W Copies @		\$0.09	\$0.00
		11 x 17 B & W Copies @		\$0.15	\$0.00
		8 1/2 x 11 Color Copies @		\$0.83	\$0.00
		11 x 17 Color Copies @		\$1.66	\$0.00
		SQ. FT. of Plots (B & W or Color)	<65 SQ. FT.*	\$6.50	\$0.00
		SQ. FT. of Plots (B & W or Color)	≥65 SQ. FT.*	\$1.50	\$0.00
		Cover(s) @		\$0.50	\$0.00
		Binder(s) @		\$0.50	\$0.00
			Subtotal		\$0.00
DESIGN:	ITEM	QTY	DESCRIPTION		UNIT COST
	Reproduction:	8 1/2 x 11 B & W Copies @		\$0.09	\$0.00
		11 x 17 B & W Copies @		\$0.15	\$0.00
		Blueprints - 8 1/2 x 11 @		\$0.35	\$0.00
		Mylar - 8 1/2 x 11 @		\$5.90	\$0.00
		Mylar - 36 x 48 @		\$21.00	\$0.00
		Prints - 24 x 36 @		\$3.00	\$0.00
		Blueprints - 42 x 72 @		\$1.30	\$0.00
		SQ. FT. of Plots (B & W or Color)	<65 SQ. FT.*	\$6.50	\$0.00

			SQ. FT. of Plots (B & W or Color) USGS Map(s)	≥65 SQ. FT.*	\$1.50 \$7.00	\$0.00 \$0.00
				Subtotal		\$0.00
MEETINGS & PUBLIC INVOLVEMENT:	ITEM	QTY	DESCRIPTION		UNIT COST	
	Travel:					
	Sedan	Trip(s) @		miles @	\$0.560	\$0.00
	CarryAll	Trip(s) @		miles @	\$0.580	\$0.00
	Car Rental			days @	\$45.00	\$0.00
	Gas for Rental			miles @	\$0.200	\$0.00
	Parking:	Trip(s) @			\$3.00	\$0.00
	Per Diem:	Breakfast			\$9.00	\$0.00
		Lunch			\$11.80	\$0.00
		Dinner			\$20.50	\$0.00
		Lodging			\$85.00	\$0.00
	Workshop					
	- Reproduction	8 1/2 x 11 B & W Copies @		Handouts	\$0.09	\$0.00
		11 x 17 B & W Copies @		Handouts	\$0.15	\$0.00
		8 1/2 x 11 Color Copies @			\$0.83	\$0.00
		11 x 17 Color Copies @			\$1.66	\$0.00
		SQ. FT. of Plots (B & W or Color)		<65 SQ. FT.*	\$6.50	\$0.00
		SQ. FT. of Plots (B & W or Color)		≥65 SQ. FT.*	\$1.50	\$0.00
		SQ. FT. Foam Mounting Board @			\$1.25	\$0.00
	Presentation Materials:	Misc. Workshop Supplies @		per workshop	\$50.00	\$0.00
	Mailing Labels:	Laser Peel & Stick (box)		750 per box	\$4.00	\$0.00
	Postage:					
	- Public Workshops:	Notice or Newsletter @		copies @	\$0.49	\$0.00
				Subtotal		\$0.00
Miscellaneous Other	ITEM	QTY	DESCRIPTION		UNIT COST	
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
				Subtotal		\$0.00
				TOTAL		\$0.00

* Sum of all plots

PROJECT DESCRIPTION		PREPARED BY		DATE PREPARED		REVISION DATE	
PROPOSED WORK		BROOK AUSTIN, PE		21 MAR 2020			
TASK	NO	TASK DESCRIPTION	EMPLOYER	ESTIMATOR	DATE	AMOUNT	
1.1	1.1	Task and Subtask Description Table (TSTT)	1.00			2.00	
1.2	1.2	Material Resource Table and Budget (MRTB)	0.50			3.00	
1.3	1.3	Material Resource Table and Budget (MRTB)	0.50			3.00	
1.4	1.4	Material Resource Table and Budget (MRTB)	0.50			3.00	
1.5	1.5	Material Resource Table and Budget (MRTB)	0.50			3.00	
1.6	1.6	Material Resource Table and Budget (MRTB)	0.50			3.00	
1.7	1.7	Material Resource Table and Budget (MRTB)	0.50			3.00	
1.8	1.8	Material Resource Table and Budget (MRTB)	0.50			3.00	
1.9	1.9	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.0	2.0	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.1	2.1	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.2	2.2	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.3	2.3	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.4	2.4	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.5	2.5	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.6	2.6	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.7	2.7	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.8	2.8	Material Resource Table and Budget (MRTB)	0.50			3.00	
2.9	2.9	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.0	3.0	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.1	3.1	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.2	3.2	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.3	3.3	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.4	3.4	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.5	3.5	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.6	3.6	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.7	3.7	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.8	3.8	Material Resource Table and Budget (MRTB)	0.50			3.00	
3.9	3.9	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.0	4.0	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.1	4.1	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.2	4.2	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.3	4.3	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.4	4.4	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.5	4.5	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.6	4.6	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.7	4.7	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.8	4.8	Material Resource Table and Budget (MRTB)	0.50			3.00	
4.9	4.9	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.0	5.0	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.1	5.1	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.2	5.2	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.3	5.3	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.4	5.4	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.5	5.5	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.6	5.6	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.7	5.7	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.8	5.8	Material Resource Table and Budget (MRTB)	0.50			3.00	
5.9	5.9	Material Resource Table and Budget (MRTB)	0.50			3.00	
6.0	6.0	Material Resource Table and Budget (MRTB)	0.50			3.00	
6.1	6.1	Material Resource Table and Budget (MRTB)	0.50			3.00	
6.2	6.2	Material Resource Table and Budget (MRTB)	0.50			3.00	

[illegible]

PDEA-Other DIRECT EXPENSES - PDEA-OTHER						
FIRM:		MEAD & HUNT				
PROJECT DESCRIPTION: Proposed Sidewalk along Junny Rd from N. Willow St to Glen Meadow Dr, N. Willow St from Julia St to Junny Rd, and W. Lillington St from NC 210 to S. Park St ☐						
PREPARED BY:		Brandon Johnson, PE		TASK ORDER NUMBER:		0
TIP NUMBER:		EB-6020		WBS NUMBER:		
DATE PREPARED:		2/15/2022		REVIEWED BY UNIT HEAD ON:		
GENERAL PROJECT WORK:	ITEM	QTY	DESCRIPTION		UNIT COST	
	Travel:					
	Sedan	Trip(s) @	miles @		\$0.560	\$0.00
	Carry All	2 Trip(s) @	50 miles @		\$0.580	\$58.00
	Car Rental		days @		\$45.00	\$0.00
	Gas for Rental		miles @		\$0.200	\$0.00
	Parking:	Trip(s) @			\$3.00	\$0.00
	Per Diem:	Breakfast			\$9.00	\$0.00
		2 Lunch			\$11.80	\$23.60
		Dinner			\$20.50	\$0.00
		Lodging			\$85.00	\$0.00
	Reproduction:	8 1/2 x 11 B & W Copies @			\$0.09	\$0.00
		11 x 17 B & W Copies @			\$0.15	\$0.00
		8 1/2 x 11 Color Copies @			\$0.83	\$0.00
		11 x 17 Color Copies @			\$1.66	\$0.00
		SQ. FT. of Plots (B & W or Color)	<65 SQ. FT.*		\$6.50	\$0.00
		SQ. FT. of Plots (B & W or Color)	≥65 SQ. FT.*		\$1.50	\$0.00
		Cover(s) @			\$0.50	\$0.00
		Binder(s) @			\$0.50	\$0.00
		Blueprints - 8 1/2 x 11 @			\$0.35	\$0.00
		Blueprints - 42 x 72 @			\$1.30	\$0.00
	Film and Developing:	Roll(s) @			\$20.00	\$0.00
			Subtotal			\$81.60
MAPS AND DOCUMENTS:	ITEM	QTY	DESCRIPTION		UNIT COST	
	County Tax Maps:	Map(s) @			\$7.00	\$0.00
	USGS Maps:	Map(s) @			\$7.00	\$0.00
			Subtotal			\$0.00
TECHNICAL REPORTS:	ITEM	QTY	DESCRIPTION		UNIT COST	
	Reproduction:	8 1/2 x 11 B & W Copies @			\$0.09	\$0.00
		11 x 17 B & W Copies @			\$0.15	\$0.00
		8 1/2 x 11 Color Copies @			\$0.83	\$0.00
		11 x 17 Color Copies @			\$1.66	\$0.00
		SQ. FT. of Plots (B & W or Color)	<65 SQ. FT.*		\$6.50	\$0.00
		SQ. FT. of Plots (B & W or Color)	≥65 SQ. FT.*		\$1.50	\$0.00
		Cover(s) @			\$0.50	\$0.00
		Binder(s) @			\$0.50	\$0.00
			Subtotal			\$0.00
DESIGN:	ITEM	QTY	DESCRIPTION		UNIT COST	
	Reproduction:	8 1/2 x 11 B & W Copies @			\$0.09	\$0.00
		11 x 17 B & W Copies @			\$0.15	\$0.00
		Blueprints - 8 1/2 x 11 @			\$0.35	\$0.00
		Mylar - 8 1/2 x 11 @			\$5.90	\$0.00
		Mylar - 36 x 48 @			\$21.00	\$0.00
		Prints - 24 x 36 @			\$3.00	\$0.00
		Blueprints - 42 x 72 @			\$1.30	\$0.00
		SQ. FT. of Plots (B & W or Color)	<65 SQ. FT.*		\$6.50	\$0.00

			SQ. FT. of Plots (B & W or Color)	≥65 SQ. FT.*	\$1.50	\$0.00
			USGS Map(s)		\$7.00	\$0.00
				Subtotal		\$0.00
MEETINGS & PUBLIC INVOLVEMENT:	ITEM	QTY	DESCRIPTION		UNIT COST	
	Travel:					
	Sedan	Trip(s) @		miles @	\$0.560	\$0.00
	CarryAll	Trip(s) @		miles @	\$0.580	\$0.00
	Car Rental			days @	\$45.00	\$0.00
	Gas for Rental			miles @	\$0.200	\$0.00
	Parking:	Trip(s) @			\$3.00	\$0.00
	Per Diem:	Breakfast			\$9.00	\$0.00
		Lunch			\$11.80	\$0.00
		Dinner			\$20.50	\$0.00
		Lodging			\$85.00	\$0.00
	Workshop					
	- Reproduction	8 1/2 x 11 B & W Copies @		Handouts	\$0.09	\$0.00
		11 x 17 B & W Copies @		Handouts	\$0.15	\$0.00
		300 8 1/2 x 11 Color Copies @			\$0.83	\$249.00
		100 11 x 17 Color Copies @			\$1.66	\$166.00
		SQ. FT. of Plots (B & W or Color)		<65 SQ. FT.*	\$6.50	\$0.00
		SQ. FT. of Plots (B & W or Color)		≥65 SQ. FT.*	\$1.50	\$0.00
		SQ. FT. Foam Mounting Board @			\$1.25	\$0.00
	Presentation Materials:	Misc. Workshop Supplies @		per workshop	\$50.00	\$0.00
	Mailing Labels:	Laser Peel & Stick (box)		750 per box	\$4.00	\$0.00
	Postage:					
	- Public Workshops:	1 Notice or Newsletter @		100 copies @	\$0.49	\$49.00
				Subtotal		\$464.00
Miscellaneous Other	ITEM	QTY	DESCRIPTION		UNIT COST	
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
				Subtotal		\$0.00
				TOTAL		\$545.60

* Sum of all plots

Project TIP EB-6020 WBS PE WBS UT County Harnett

Professional Services Firm Name MEAD & HUNT
Contract official Brandon Johnson, PE

Task Order I - UTILITY COORDINATION

Use WBS PE 0

Classification/Name	Utility Coordinator Supervisor	Senior Utility Coordinator	Utility Coordinator	Junior Technician	Utilities Designer	MISCELLANEOUS2	MISCELLANEOUS3							SubTotal
Project Estimate	(KB) Kevin Barnes		(JS) Jennifer Smith		(JR) Justin Rose									SubTotal
2.1.1 Identify Utility Owners	0.5		6											6.5
2.1.2 Receive Utility Information	3		24											27
2.1.3 Utility Coordination Kick-off Meeting														0
2.1.4 Obtain a List of Major Utility Structures														0
2.1.5 Receive and Review Utility														0
2.1.6 Identify Proposed ROW & PUE														0
2.1.7 Prepare UBO Plans														0
2.1.8 Coordinate Utility Relocation Schedules														0
Manhours	3.5	0.0	30.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	33.5
Hourly Rate	\$ 79.44	\$ -	\$ 42.91	\$ -	\$ 29.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SubTotal	\$ 278.04	\$ -	\$ 1,287.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,565.34

Invoicing Percentages	Manhours	Mandays	% Work	\$
2.1.1 Identify Utility Owners	6.5	0.81	19.4%	\$ 887.73
2.1.2 Receive Utility Information	27.0	3.38	80.6%	\$ 3,687.49
2.1.3 Utility Coordination Kick-off Meeting	0.0	0.00	0.0%	\$ -
2.1.4 Obtain a List of Major Utility Structures	0.0	0.00	0.0%	\$ -
2.1.5 Receive and Review Utility Relocations	0.0	0.00	0.0%	\$ -
2.1.6 Identify Proposed ROW & PUE	0.0	0.00	0.0%	\$ -
2.1.7 Prepare UBO Plans	0.0	0.00	0.0%	\$ -
2.1.8 Coordinate Utility Relocation Schedules	0.0	0.00	0.0%	\$ -
Total	33.5	4.19	100.0%	\$ 4,575.22

Overhead	168.03%	\$ 2,630.24
Subtotal		\$ 4,195.58
Fee	9%	\$ 377.60
CoC	0.1300%	\$ 2.03
Subtotal		\$ 4,575.22
Direct Costs		\$ -
Total Cost		\$ 4,575.22

Direct Costs	8-1/2"x11" B&W	11"x17" B&W	11"x17" Color	Bond (34"x22")	Bond Color (34"x22")	Permit Fees	Overnight Per Diem (Lodging, Breakfast, Lunch, Dinner)	Breakfast Only	Lunch Only	Dinner Only	Lodging Only	Mileage		
2.1.1 Identify Utility Owners														
2.1.2 Receive Utility Information														
2.1.3 Utility Coordination Kick-off Meeting														
2.1.4 Obtain a List of Major Utility Structures														
2.1.5 Receive and Review Utility Relocations														
2.1.6 Identify Proposed ROW & PUE														
2.1.7 Prepare UBO Plans														
2.1.8 Coordinate Utility Relocation Schedules														

Totals	0	0	0	0	0		0	0	0	0	0	0	0	0
Rate	\$ 0.09	\$ 0.16	\$ 1.66	\$ 0.42	\$ 3.00		\$ 126.30	\$ 9.00	\$ 11.80	\$ 20.50	\$ 85.00	\$ 0.560		
Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Project Estimates

	TO I	\$/Manday	Total Project Subtotal	\$/Manday	TOTAL MANDAYS
Labor & OH & CoC	\$ 4,575.22	\$ 1,092.59	\$ 4,575.22	\$ 1,092.59	4.1875
Direct Costs	\$ -		\$ -		
Totals	\$ 4,575.22		\$ 4,575.22		

MANAGER'S REPORT &
STAFF REPORTS

ENGINEERING

Memo

To: Gerry Vincent, Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: February 22, 2022
Re: March 2022 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled March 1, 2022 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project

Lanier Construction Co., Inc. has been issued a Notice to Proceed. The mobilization date is on or before January 3, 2022. However, the project is underway as staff is in the process or reviewing shop drawings. Once approved, Lanier will be ordering materials required for the project. The lead time for delivery of pipe, storm drain grate and frames, etc. is lengthy in our current construction climate. The material lead time is a prime reason the actual mobilization will be in 2 or 3 months. The project has a 214-day time frame which puts the completion date at August 5, 2022. **The Contractor has submitted Shop Drawings as Submittal 1.0 (storm drainage), Submittal 2.0 (frame and grates), Submittal 3.0 (utilities) and Submittal 3.1 (utilities).**

Project Budget

Federal Funding:	\$ 888,548.00
Town Funding:	<u>574,838.00</u>
Project Budget:	\$ 1,463,386.00

Willow, Junny and West Lillington Sidewalk Extension – LAPP (EB-6020)

The Summit Engineering Proposal was not presented at the February 2022 Workshop as the NCDOT concurrence review was still in progress. The final man-day estimates, scope and fee proposal was uploaded on February 22, 2022. Based on communications with NCDOT we anticipate concurrence by weeks end and therefore an Action Item for the Summit Engineering Proposal on the March 1, 2022 agenda.

Wastewater Inflow/Infiltration Evaluation

The video inspection work has been completed and Hydrostructures is in the process of evaluating. Once the evaluation is completed, they will provide a Condition Assessment Report/Technical Memorandum. The Report was received on 10-26-2021 and is currently under staff review. Staff will also be evaluating any proposed sanitary sewer collection system repairs for I/I removal recommended in the Hydrostructures Report for potential ARPA grant application. The deadline for the latest round through the Division of Water Infrastructure. Applications are due by May 2, 2022.

Wastewater Collection and Water System Master Plan

The utility mapping will be updated as new developments are recorded and populated within the Harnett County GIS system. At present, we will be updating the wastewater collection and water distribution system mapping to include a) Southern Acres, b) Kathryn's Retreat and c) Bellewood. **The update is underway. As subsequent developments record final plats and are updated on the Harnett County GIS Site we will update our Utility Master Plans accordingly.**

Construction Standards

The updated water and sewer standard details are being drafted. The water and sewer details have been completed, reviewed and final comments are being addressed. Staff met for a work session to mark-up Roadway details on January 13, 2022. Upon final mark-up edits, the details will be provided to our drafting consultant.

Sanitary Sewer Flow Tracking

Through January 2022 our Average Daily Flow (ADF) to the North Harnett Regional Wastewater Treatment Plant is 0.559 MGD or roughly 55.5% of our 1.008 MGD treatment allocation. We are currently tracking 0.617 MGD in obligated but not yet tributary flows (14 different active developments). Therefore, our ADF + NYT flow is over our permitted capacity by 0.168 MGD. In addition, we are tracking 4 additional developments that are in the design phase that currently total 0.319 MGD in projected wastewater flow.

We have received written notification from HRW of their intent to begin the permitting and design of the North Harnett Regional Wastewater Treatment Plant. HRW is currently planning an expansion in the range of 6-7.5 MGD. The current plant capacity of 7.5 MGD. The Town has submitted a letter to HRW formally requesting an initial purchase of an additional 1.25 MGD of wastewater treatment. Furthermore, the Town has requested for a contract modification that provides for the purchase of an additional 1.0 MGD within the next 5 to 10 years.

Pump Station #1 – Dupree Street and Pump Station #6

Temple Grading and Construction Company, Inc. was the low bidder with a bid price of \$3,866,083.00 and has been issued a Notice to Proceed. Temple is in the process of preparing shop drawing submittals for review and approval. Once the shop drawings have been approved, Temple will develop an updated project schedule based on material delivery times. **Staff has received shop drawings and they are currently under review. A progress/coordination meeting was held at Public Works on Thursday, February 17, 2022. Key items discussed was the need for receipt of the NCDOT Encroachment Permit, and specific power data from Duke Energy so that Timmons can complete a study to confirm a complete power outage at the pump stations will not occur.**

Drainage Evaluation – Southwest Angier Drainage Basin

Gradient has completed a Draft Final Report and it is under staff review. Staff is currently evaluating the potential to use the \$400,000 Stormwater earmark from the State Budget to begin to move forward with recommended mitigation measures for this drainage basin. In addition, Gradient's Scope of Services included a presentation to the Town Board of Commissioners. The presentation schedule will be coordinated with the Town Manager.

Based on additional staff analysis and discussion, we will be proposing to submit Mitigation Measure 3 (MM3) as outlined in the Gradient Study as our stormwater earmark (\$400,000). The budget estimate for MM3 is \$800,000. MM3 will replace the cross pipes at South Broad Street East and Hidden Acres Estates. In addition, the scope may include ditch clean-out from the intersection northwest to S Raleigh Street.

Stormwater Utility Fee

An initial discussion regarding Stormwater Utility Fees was held at the BOC Workshop on Tuesday, May 18, 2021. The Board instructed staff to continue with the process of developing a Stormwater Utility Fee Structure. The initial step will be developing a Stormwater Capital Improvement Plan.

500,000 Gallon Elevated Water Storage Tank

Staff is working with Vincent Tomaino, Drinking Water Projects Unit Supervisor in completing the NC DEQ, Division of Water Infrastructure Request for Funding, S.L. 2021-180 Appropriated Projects Form. The State has recommended that the Form be submitted to the State by February 3, 2022. Funds must be obligated by December 31, 2024 and that applicant must be fully reimbursed for the project by December 31, 2026. **The request for funding application forms have been completed and submitted to the State.**

Old Core Water Distribution System Replacement Project

Staff is working with Vincent Tomaino, Drinking Water Projects Unit Supervisor in completing the NC DEQ, Division of Water Infrastructure Request for Funding, S.L. 2021-180 Appropriated Projects Form. The State has recommended that the Form be submitted to the State by February 3, 2022. Funds must be obligated by December 31, 2024 and that applicant must be fully reimbursed for the project by December 31, 2026. This project consists of the replacement of approximately 8.2 miles of existing 6-inch and 2-inch water lines, 140 gate valves, 40 fire hydrants and 370 water service connections. **The request for funding application forms have been completed and submitted to the State.**

Wastewater Treatment Additional Capacity Purchase – Supplemental Funding

Staff is working with Ken Pohlig, Drinking Wastewater Projects Unit Supervisor in completing the NC DEQ, Division of Water Infrastructure Request for Funding, S.L. 2021-180 Appropriated Projects Form. The State has recommended that the Form be submitted to the State by February 3, 2022. Funds must be obligated by December 31, 2024 and that applicant must be fully reimbursed for the project by December 31, 2026. **The request for funding application forms have been completed and submitted to the State.**

Additional ARPA Funding through the Division of Water Infrastructure

The application deadline for this additional ARPA Grant Funding is May 2, 2022. I am currently registered for an application training course presented by DEQ for Monday, February 28, 2022. Projects under consideration for submittal include:

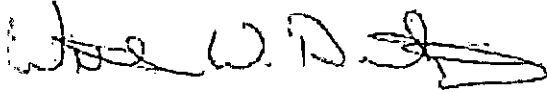
- Hwy 55 Bypass 12-inch Water Line
- Southwest Angier Drainage Basin Study MM1 and MM2
- Wastewater Collection System Inflow and Infiltration Repairs

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Attendance as staff engineer at the Pre-Development, TRC, Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings, as requested by the Town Manager.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Dreitzler", with a stylized flourish at the end.

Bill Dreitzler, P.E., Town Engineer

Feb-21	24.743	NYT flow		Potential Development - Identified - Prelim or CD Phase	
Mar-21	21.074				
Apr-21	20.269	Kathryn's Retreat 65 lots x 360	0.023		
May-21	11.133				
Jun-21	16.080	Bellewood 22 lots x 480	0.011		
Jul-21	18.283				
Aug-21	16.511	Whetstone Phase 2 36 lots X 225	0.008	Caitlin Meadows (171)	0.061
Sep-21	12.574				
Oct-21	12.666	Angier Plaza Phase 2	0.004	Sherri Downs (250)	0.090
Nov-21	12.418				
Dec-21	16.223	Andrews Landing TH 9 units x 360	0.003	White Oak Crossing (342)	0.123
Jan-22	22.082				
ADF	204.056	Gen Meadow Phase 2 0 lots x 400	0.000	Myrtle Manor PUD (126)	0.045
	0.559				
		Honeycutt Oaks 254 lots x 360	0.091	Subtotal	0.319
		Lynn Ridge 74 lots x 360	0.027		
		Coble Farms West 194 lots x 360	0.0698		
		Neill's Pointe 208 lots x 360	0.075		
		Highland Ridge 256 lots x 480	0.123		
		Spring Village 259 lots x 360	0.1		
		15 lots x 480			
		Cotswold PUD 111 units x 360	0.04		
		Kennebec Crossing 83 lots x 360	0.03		
		Tanglewood 32 lots x 360	0.012		
		Subtotal	0.617		

Total flow to HC thru PS # 9 and CS# 1 and CS # 2

ADF + NYT	1.176	%	1.167
Add in Land Application		%	0.975
ADF + NYT + Identified	1.495	%	1.484
Add in Land Application		%	1.239

LAST UPDATE: 1-25-2022

HUMAN RESOURCES



HR/PAYROLL MONTHLY REPORT

FOR THE MONTH OF:

February 2022

- Processed payroll Regular 2/11/22 \$58,268.95 and 2/25/22 \$59,054.05
- Compiled & Submitted Monthly Retirement Report on 2/28/22 \$29,327.40
- Remitted Federal & State payroll tax on 2/11/22 and 2/25/22
- Invoiced Harnett County SRO Contract for February 2022
- Received Harnett County payment for SRO invoiced December 2021
- Sent out reminders for annual evaluations
- Followed up on Town Wide employee trainings
- Moved to temp office at Public Works building
- Worked on Budget information for FY 22-23

POLICE DEPARTMENT



Angier Police Department

P.O. Box 278, 55 North Broad Street West
Angier, North Carolina 27501
Office (919) 639-2699

Chief of Police
Garland L. Thompson, Jr.
gthompson@angier.org

Date February 23, 2022
To Town Manager Gerry Vincent
From Garland L. Thompson, Jr

Subject Matter: February, 2022 Police Activities & Statistical Data

ABC Monthly Report is included in Board Packets

****Police activities for the month of February, consisted of 2,662 calls for Service/Officer initiated activities (call logs). Officers investigated 23 offenses. During these investigations 19 individuals were arrested on a total of 34 charges. 7 arrests were made due to outstanding warrants (warrant service). 2,287 Subdivision / Security checks were logged for the month of February. 9 traffic accident reports were created this month. 46 traffic citations were issued totaling 73 charges and 89 verbal or written warnings.**

- Our Narcotics Division has completed a one-day class on developing and utilizing informants, and a three-day drug investigation class, where they were instructed on the identification of different types of narcotics, surveillance techniques, and more in depth use of informants.
- Detective Reagan completed a two-week class in Salemburg, learning crime scene investigation practices and how to process a crime scene.
- We enjoyed Coffee with a Cop this month.

Thank you,

Chief of Police
Garland L. Thompson, Jr.
gthompson@angier.org

State of North Carolina
Alcoholic Beverage Control Commission
ABC Law Enforcement Monthly Report
GS 18B-501(f1)



Board:

Angier Town

Reporting Month / Year:

Feb-22

Regulatory Activity and Training	
Violations Reports Submitted to ABC Commission	0
Total Number of Offenses Contained in Reports	0
Sell to Underage Campaign Checks	0
Permittee Inspections	0
Compliance Checks	0
Seller / Server Training	0
Alcohol Education	0

ABC Law Violations	At Permitted Establishment	Away From Permitted Establishment
Sell / Give to Underage		0
Attempt to Purchase / Purchase by Underage		0
Underage Possession		0
Unauthorized Possession		0
Sell / Give to Intoxicated		0
All Other Alcohol Related Charges		0
Total:		0

Controlled Substance Violations	At Permitted Establishment	Away From Permitted Establishment
Felony Drug Related Charges		3
Misdemeanor Drug Related Charges		1
Total:		4

Other Offenses	At Permitted Establishment	Away From Permitted Establishment
Driving While Impaired		1
All Other Criminal Charges		73
Total:		74

TOTAL CRIMINAL CHARGES:	78
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Agencies Assisted

Assistance Provided to Other Agencies	1
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Remarks

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Reporting Officer / Title:

G.Thompson / Chief

Report Date:

2/24/2022

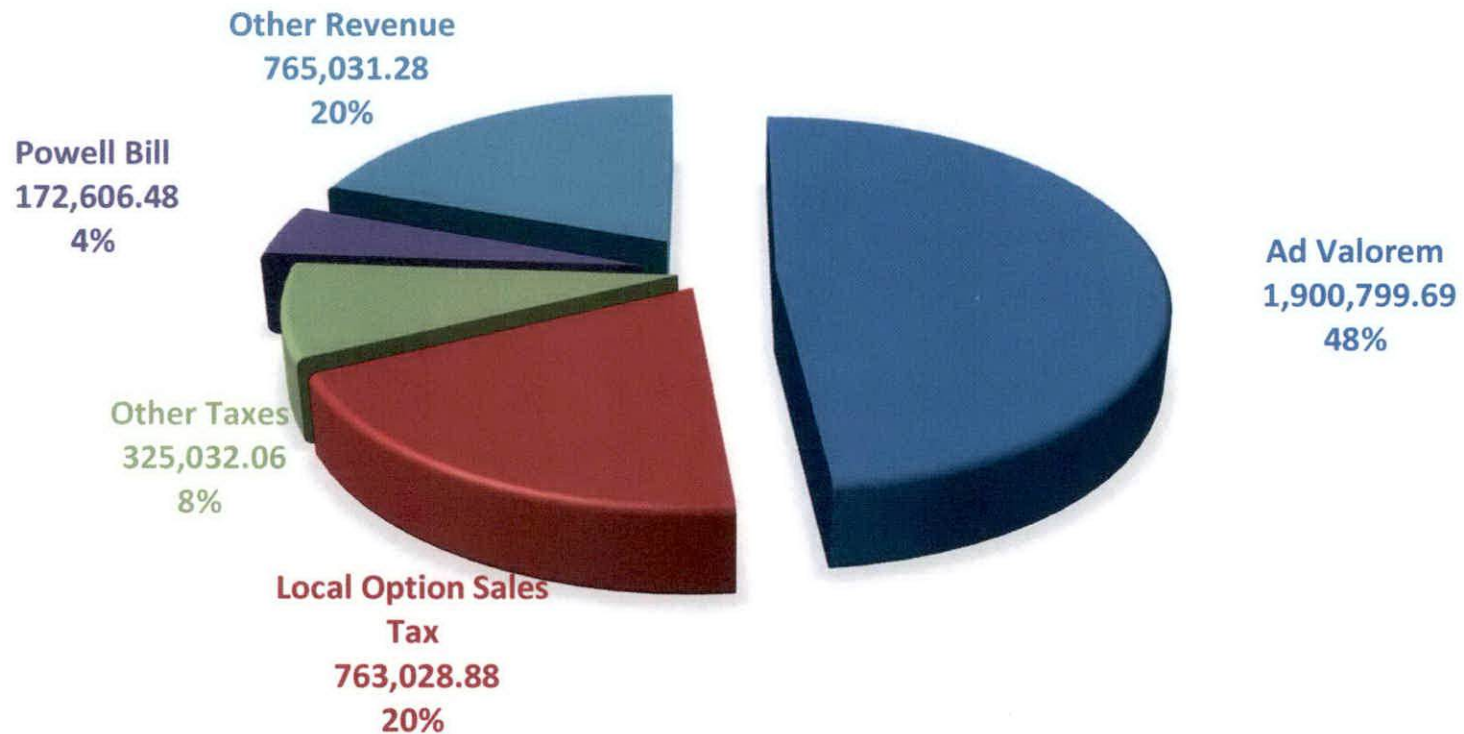
FINANCE



Town of Angier

March 2022 Financial Report

GENERAL FUND REVENUE (INCLUDING POWELL BILL)



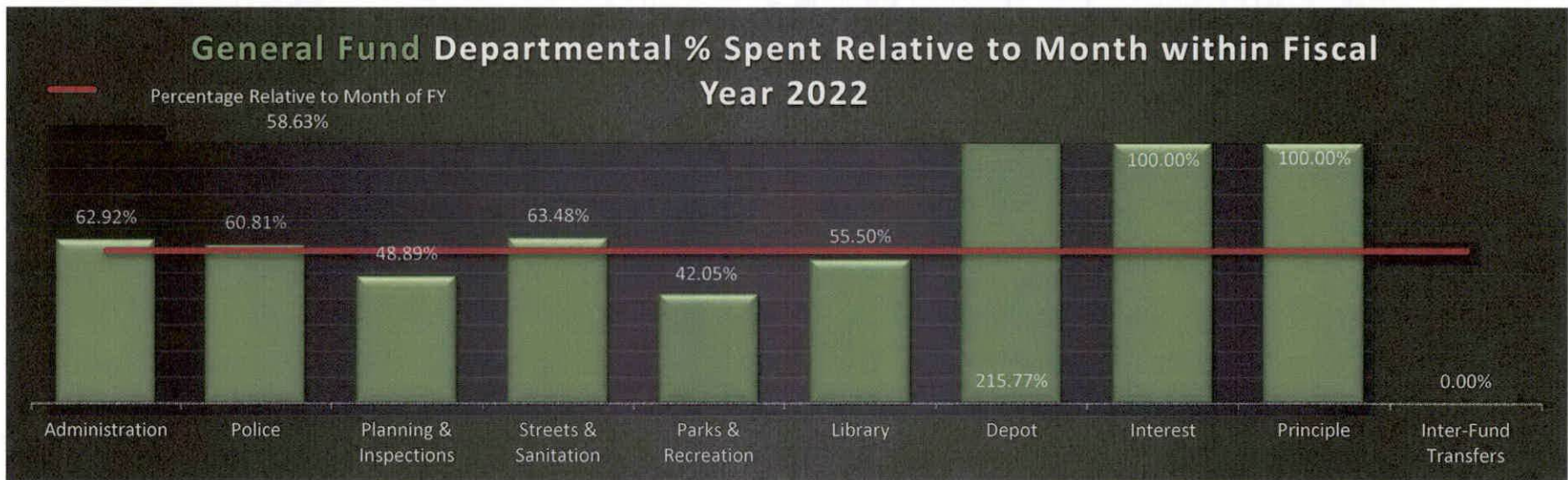


General Fund Departments



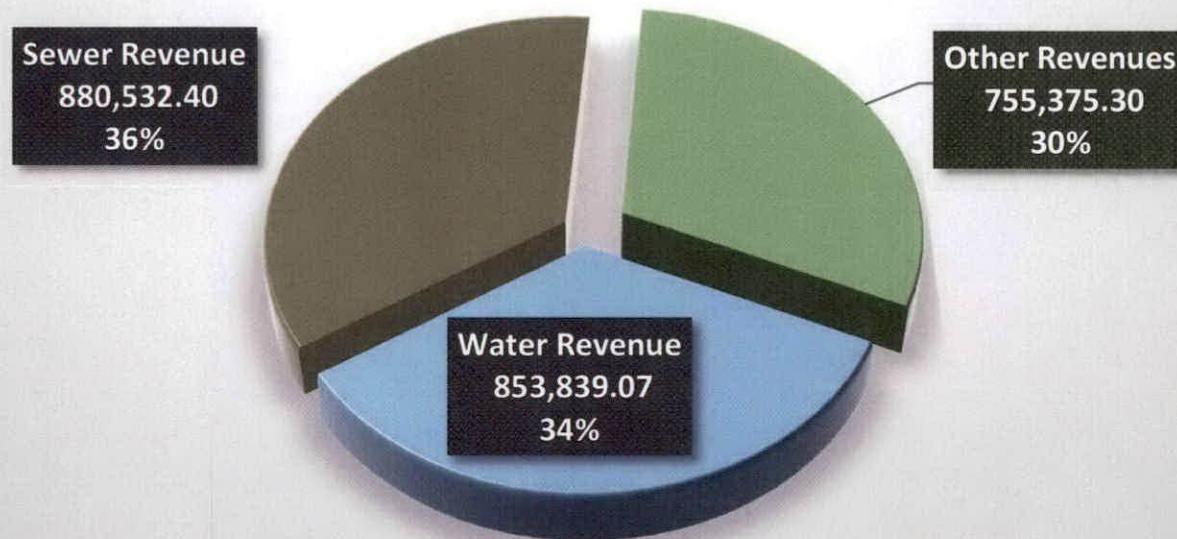
Your Tax Dollar at Work

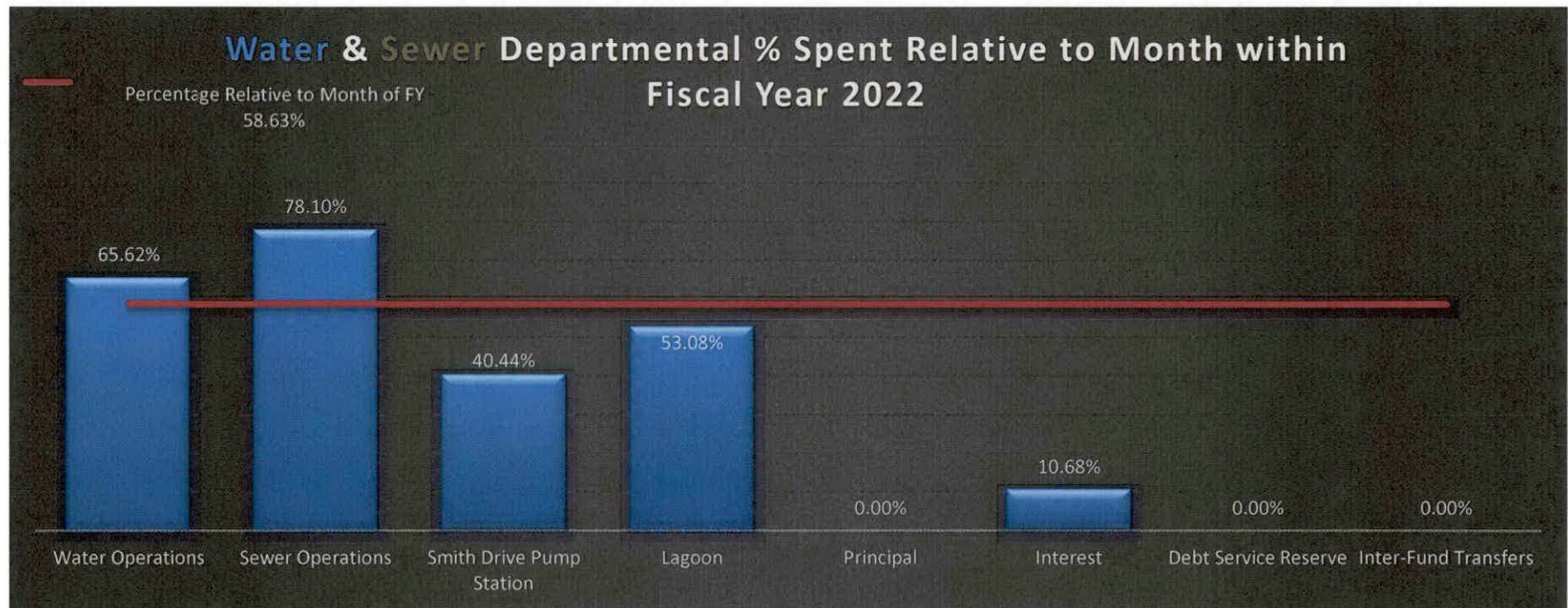
Cents to the Dollar

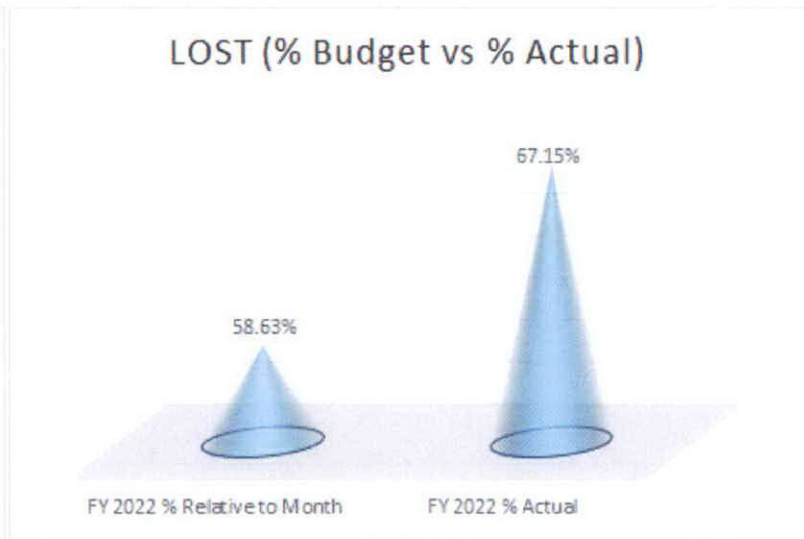
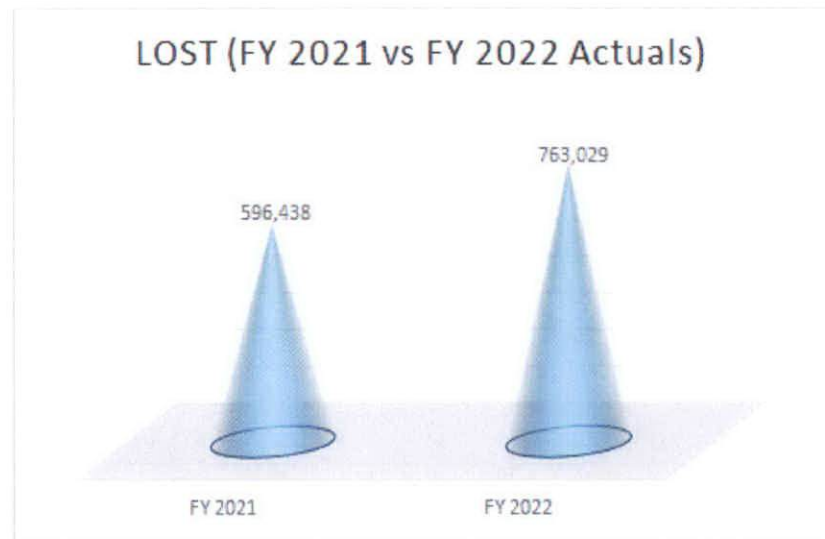
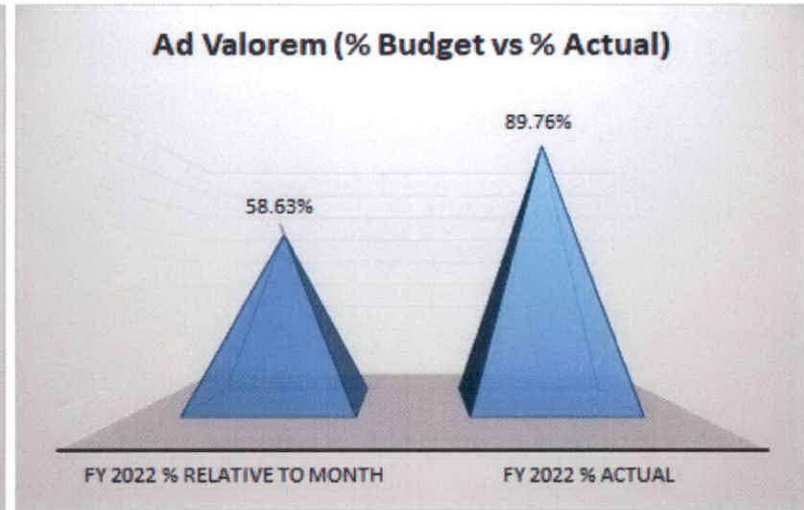
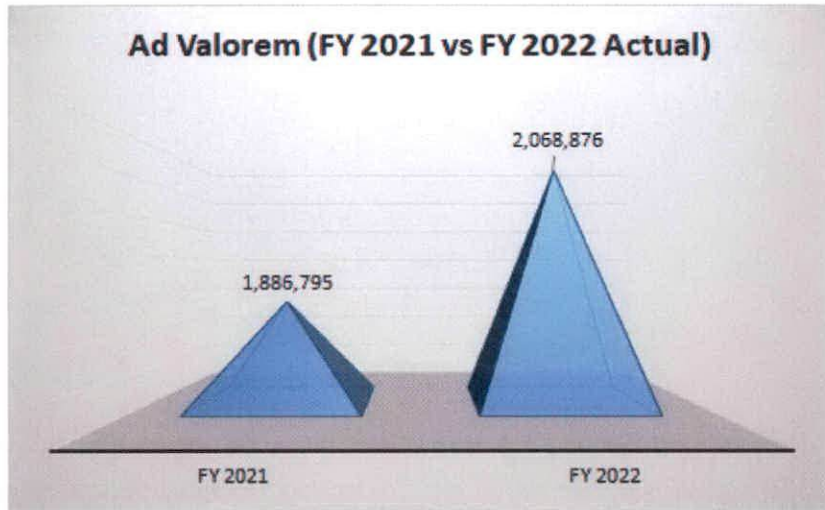


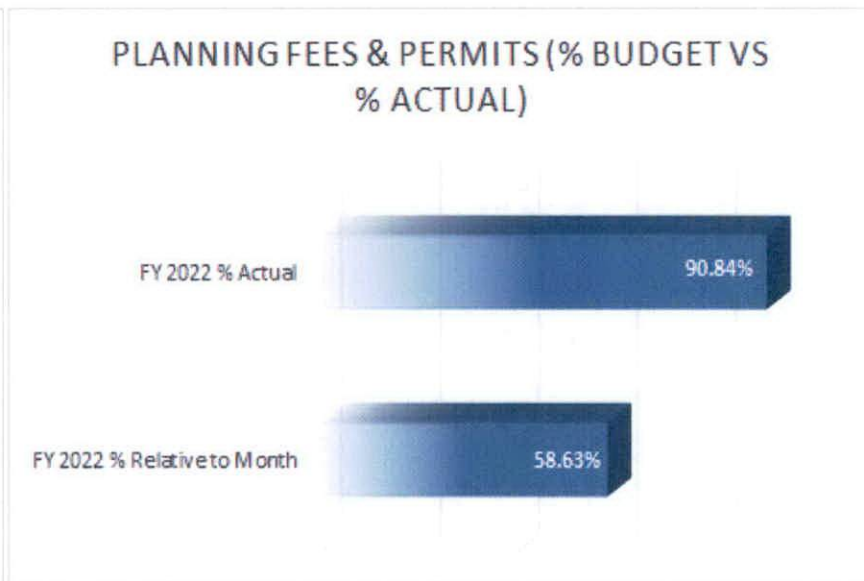
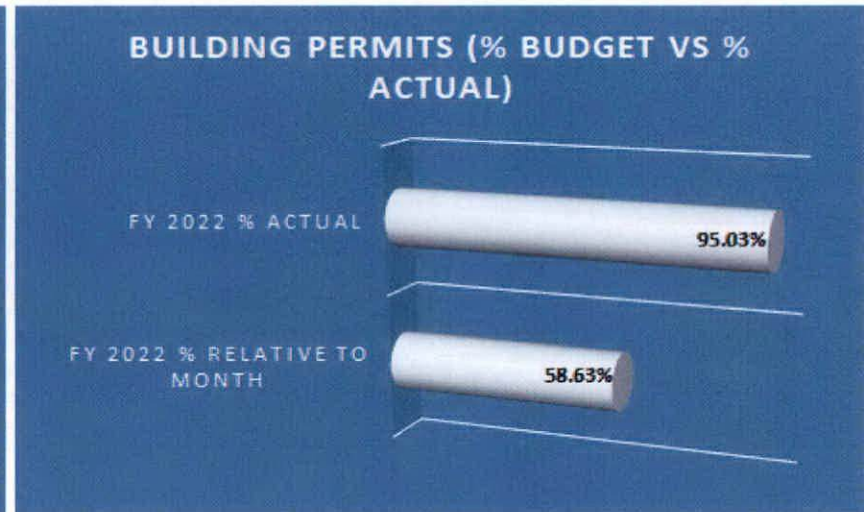
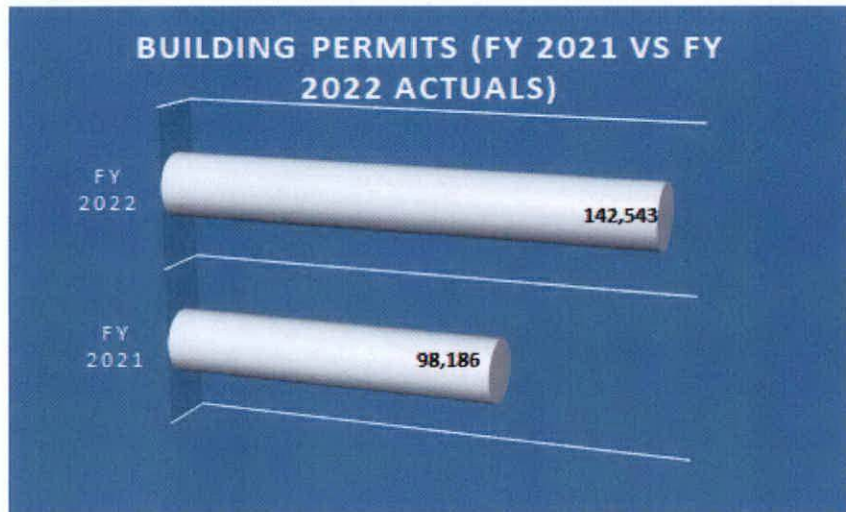


Water & Sewer Fund Revenue



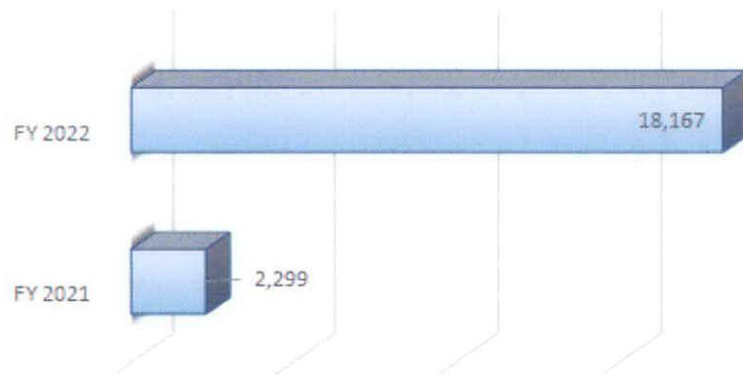




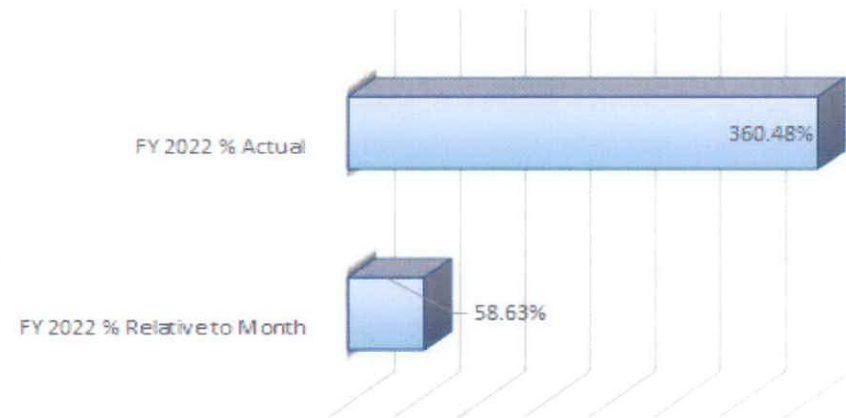




Code Enforcemnet (FY 2021 vs FY 2022 Actuals)

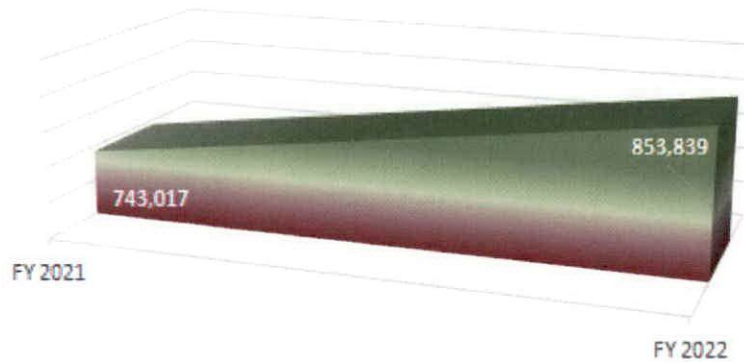


Code Enforcement (% Budget vs % Actual)

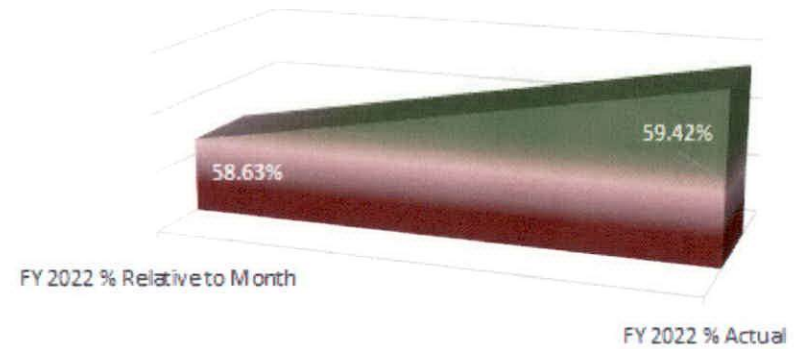




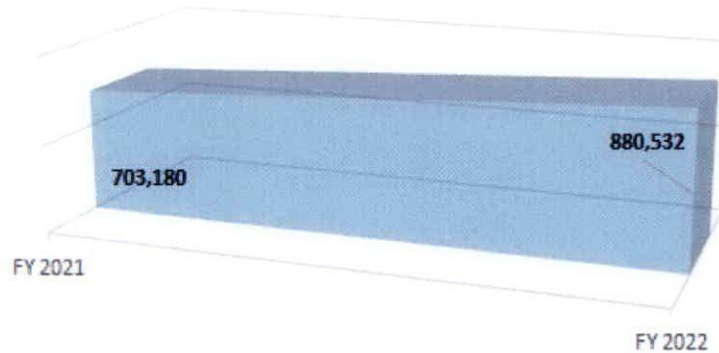
Water Sales (FY 2021 vs FY 2022 Actuals)



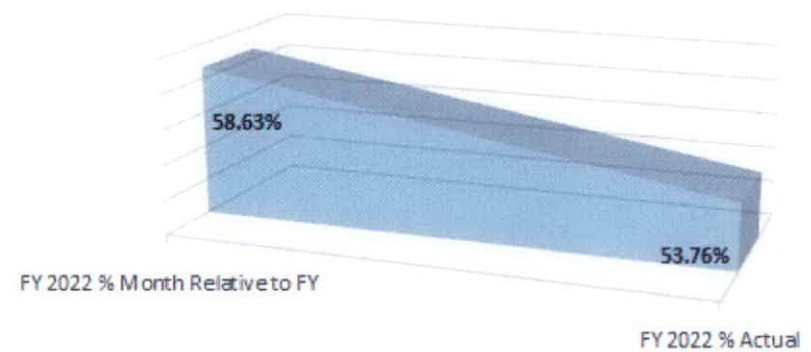
Water Sales (% Budget vs % Actual)



Sewer Sales (FY 2021 vs FY 2022 Actuals)

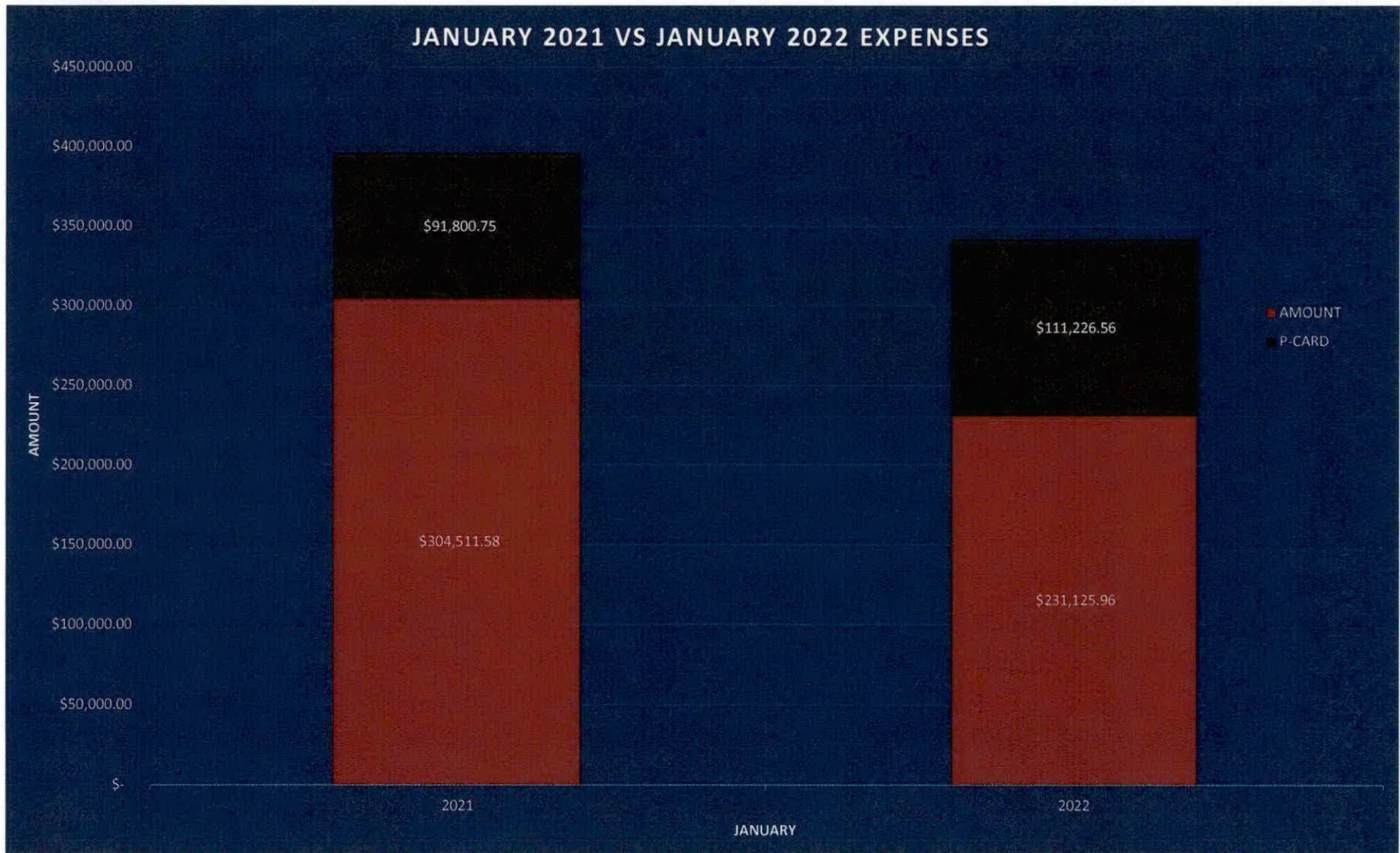


Sewer Sales (% Budget vs % Actual)





SALES AND USE TAX ANALYSIS FY's 2015-2022								
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
JULY	\$ 45,037.32	\$ 50,244.39	\$ 56,084.29	\$ 66,869.58	\$ 65,195.40	\$ 77,370.47	\$ 73,777.08	\$ 99,205.03
AUGUST	\$ 45,670.51	\$ 49,930.99	\$ 55,557.40	\$ 61,087.65	\$ 72,533.17	\$ 76,455.85	\$ 83,580.63	\$ 104,823.15
SEPT	\$ 52,446.12	\$ 55,797.12	\$ 67,886.26	\$ 66,601.23	\$ 73,538.08	\$ 82,101.99	\$ 95,415.88	\$ 114,026.62
OCT	\$ 43,269.18	\$ 53,165.24	\$ 52,701.25	\$ 61,370.24	\$ 58,542.31	\$ 76,940.98	\$ 90,420.40	\$ 105,684.08
NOV	\$ 50,359.42	\$ 43,719.03	\$ 60,488.28	\$ 65,335.23	\$ 66,991.57	\$ 76,243.84	\$ 84,738.69	\$ 106,173.65
DEC	\$ 39,041.39	\$ 51,358.88	\$ 62,670.74	\$ 67,374.14	\$ 69,018.88	\$ 76,768.83	\$ 82,731.52	\$ 115,478.70
JAN	\$ 49,563.38	\$ 48,985.49	\$ 60,488.28	\$ 59,520.04	\$ 71,875.13	\$ 79,174.71	\$ 85,773.42	\$ 117,637.65
FEB	\$ 46,618.33	\$ 50,354.19	\$ 64,688.65	\$ 68,248.48	\$ 75,991.44	\$ 78,426.77	\$ 91,131.96	\$ 120,791.01
MARCH	\$ 58,298.98	\$ 60,691.74	\$ 73,243.06	\$ 75,235.74	\$ 80,537.79	\$ 83,543.99	\$ 102,935.98	
APRIL	\$ 44,937.03	\$ 44,835.77	\$ 53,970.97	\$ 57,544.30	\$ 65,539.52	\$ 67,996.27	\$ 90,251.80	
MAY	\$ 42,622.56	\$ 47,875.96	\$ 60,008.79	\$ 58,211.82	\$ 64,390.11	\$ 68,856.81	\$ 71,307.59	
JUNE	\$ 47,167.89	\$ 57,925.24	\$ 70,884.97	\$ 71,628.50	\$ 82,125.20	\$ 79,460.71	\$ 105,550.51	
TOTAL	\$ 565,032.11	\$ 614,884.04	\$ 738,672.94	\$ 779,026.95	\$ 846,278.60	\$ 923,341.22	\$ 1,057,615.46	\$ 883,819.89
Increase/(Decrease)								
Previous FY	\$ 40,092.89	\$ 49,851.93	\$ 123,788.90	\$ 40,354.01	\$ 67,251.65	\$ 77,062.62	\$ 134,274.24	\$ 196,250.31
% Growth	7.64%	8.82%	20.13%	5.46%	8.63%	9.11%	14.54%	28.54%

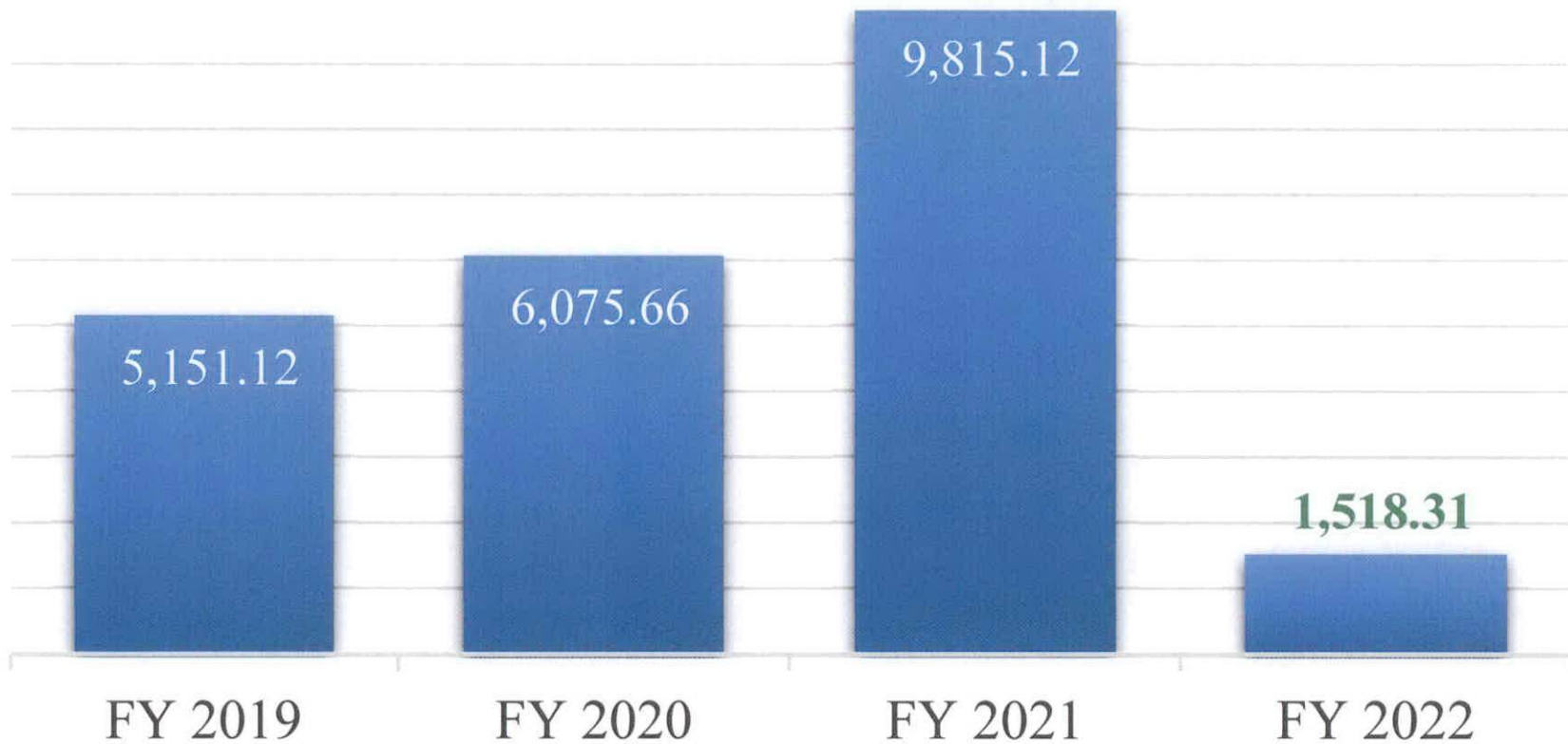




UTILITIES USAGE AND REVENUE SUMMARY						
	FY 2020-2021		FY 2021-2022		% CHANGE USAGE	% CHANGE REVENUE
	USAGE	REVENUE	USAGE	REVENUE		
JULY	21,939,778	\$ 197,470.30	25,141,617	\$ 219,273.15	14.59%	11.04%
AUGUST	25,625,384	\$ 220,784.34	24,661,957	\$ 220,895.05	-3.76%	0.05%
SEPTEMBER	25,141,617	\$ 219,273.15	23,955,832	\$ 212,501.48	-4.72%	-3.09%
OCTOBER	21,928,890	\$ 203,176.92	22,613,431	\$ 217,444.36	3.12%	7.02%
NOVEMBER	21,337,196	\$ 201,007.45	19,300,512	\$ 209,877.80	-9.55%	4.41%
DECEMBER	22,003,737	\$ 205,528.72	20,971,077	\$ 268,502.00	-4.69%	30.64%
JANUARY	21,447,212	\$ 204,161.06	21,199,713	\$ 273,581.48	-1.15%	34.00%
FEBRUARY	22,195,937	\$ 207,740.26			-100.00%	-100.00%
MARCH	18,850,792	\$ 189,378.64			-100.00%	-100.00%
APRIL	21,851,135	\$ 206,286.77			-100.00%	-100.00%
MAY	23,125,684	\$ 213,753.49			-100.00%	-100.00%
JUNE	27,537,579	\$ 235,603.80			-100.00%	-100.00%
Y-T-D TOTAL	115,972,865	1,041,712	157,844,139	1,622,075	36.10%	55.71%
MONTHLY AVERAGE	22,748,745	208,680	22,549,163	231,725	-0.88%	11.04%



(Recovered Utility Delinquencies)





FY 2020-2021				FY 2021-2022			Profit/Loss		
	Late Fees/ Reconnection fees	Activation Fees	NSF fees	Late Fees/ Reconnection fees	Activation Fees	NSF fees	Late/ Reconn Fees	Activation fees	NSF fees
July	\$ 8,344.98	\$ 2,380.00	\$ 50.00	\$ 8,820.00	\$ 2,520.00	\$ 100.00	\$ 475.02	\$ 140.00	\$ 50.00
August	\$ 10,185.29	\$ 1,785.00	\$ 25.00	\$ 9,240.00	\$ 3,400.00	\$ 100.00	\$ (945.29)	\$ 1,615.00	\$ 75.00
September	\$ 14,222.01	\$ 1,715.00	\$ 125.00	\$ 7,809.60	\$ 2,650.00	\$ 125.00	\$ (6,412.41)	\$ 935.00	\$ -
October	\$ 10,255.75	\$ 1,785.00	\$ 75.00	\$ 6,850.00	\$ 2,050.00	\$ 50.00	\$ (3,405.75)	\$ 265.00	\$ (25.00)
November	\$ 9,120.00	\$ 2,275.00	\$ 125.00	\$ 9,720.00	\$ 2,250.00	\$ 75.00	\$ 600.00	\$ (25.00)	\$ (50.00)
December	\$ 10,540.00	\$ 1,785.00	\$ 50.00	\$ 11,980.00	\$ 3,300.00	\$ 125.00	\$ 1,440.00	\$ 1,515.00	\$ 75.00
January	\$ 12,210.00	\$ 1,610.00	\$ 208.00	\$ 15,940.00	\$ 2,907.00	\$ 50.00	\$ 3,730.00	\$ 1,297.00	\$ (158.00)
February	\$ 8,990.00	\$ 2,450.00	\$ 250.00						
March	\$ 7,049.61	\$ 2,170.00	\$ 75.00						
April	\$ 6,540.00	\$ 2,065.00	\$ 100.00						
May	\$ 9,155.03	\$ 1,855.00	\$ 75.00						
June	\$ -	\$ 1,750.00	\$ 1,158.00						
Subtotal:	\$ 106,612.67	\$ 23,625.00	\$ 2,316.00	\$ 70,359.60	\$ 19,077.00	\$ 625.00	\$ (4,518.43)	\$ 5,742.00	\$ (33.00)



Statement of Revenues & Expenditures (as of January 31, 2022)

General Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Ad Valorem Taxes	2,020,846	1,900,799.69	(120,046.31)	94.06%
Motor Vehicle Tax	284,100	168,076.08	(116,023.92)	59.16%
Local Option Sales Tax	1,136,242	763,028.88	(373,213.12)	67.15%
Other Taxes	438,601	156,955.98	(281,645.02)	35.79%
Restricted Intergovernmental	49,500	92,639.44	43,139.44	187.15%
Permits and Fees	568,548	398,360.12	(170,187.88)	70.07%
Recreation Department Fees	59,600	57,804.08	(1,795.92)	96.99%
Investment Earnings	8,200	1,306.38	(6,893.62)	15.93%
Other General Revenues	282,338	214,921.26	(67,416.74)	76.12%
Fund Balance Appropriated	511,453	-	(511,453.00)	0.00%
Total Revenues	5,359,428	3,753,891.91	(1,605,536.09)	70.04%
Expenditures:	Budget	YTD	Variance	Percentage
Administration	1,163,217	731,912.45	431,304.55	62.92%
Police Department	1,713,408	1,042,000.08	671,407.92	60.81%
Planning & Inspections Department	517,871	253,190.80	264,680.20	48.89%
Streets & Sanitation Department	1,099,897	698,226.91	401,670.09	63.48%
Parks & Recreation Department	456,393	191,935.96	264,457.04	42.05%
Library Department	244,658	135,794.48	108,863.52	55.50%
Depot	21,000	45,311.26	(24,311.26)	215.77%
Debt Service Obligations:				
Interest	6,450.00	6,450.00	-	100.00%
Principle	83,334.00	83,333.33	0.67	100.00%
Inter-Fund Transfers	53,200.00	-	53,200.00	0.00%
Total Expenditures	5,359,428	3,188,155.27	2,171,272.73	59.49%
Revenues over Expenditures (Spread) ----->		565,736.64		

Statement of Revenues & Expenditures (as of January 31, 2022)

Angier Elementary Drainage Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Harnett County Board of Education	14,907	-	(14,907.00)	0.00%
Total Revenues	14,907	-	(14,907.00)	0.00%
Expenditures:	Budget	YTD	Variance	Percentage
Construction	14,907	-	14,907.00	0.00%
Total Expenditures	14,907	-	14,907.00	0.00%
Revenues over Expenditures (Spread) ----->		-		



Statement of Revenues & Expenditures (as of January 31, 2022)				
General Capital Reserve Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Transfer from G/F - Junny/Willow	45,000	-	(45,000.00)	0.00%
P&R Development Fees	24,800	64,500.00	39,700.00	260.08%
Municipal Building	890,000	-	(890,000.00)	0.00%
Fund Balance Appropriated	-	-	-	0.00%
Total Revenues	959,800	64,500.00	(895,300.00)	6.72%
Expenditures:	Budget	YTD	Variance	Percentage
Transfer to Junny/Willow Project	45,000	-	45,000.00	0.00%
Transfer to P&R Project	24,800	-	24,800.00	0.00%
Transfer to Municipal Building Project	890,000	-	890,000.00	0.00%
Total Expenditures	959,800	-	959,800.00	0.00%
Revenues over Expenditures (Spread) ----->		64,500.00		

Statement of Revenues & Expenditures (as of January 31, 2022)				
Municipal Building Project Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest Earned	-	-	-	0.00%
Transfer from General Fund CRF	693,855	-	(693,855.00)	0.00%
Total Revenues	693,855	-	(693,855.00)	0.00%
Expenditures:	Budget	YTD	Variance	Percentage
Preconstruction Department	-	25,000.00	(25,000.00)	0%
Architectural Department	693,855	223,113.55	470,741.45	32.16%
Total Expenditures	693,855	248,113.55	445,741.45	35.76%
Revenues over Expenditures (Spread) ----->		(248,113.55)		



Statement of Revenues & Expenditures (as of January 31, 2022)

Booster Club				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest Earned	-	-	-	0.00%
Booster Club Proceeds	30,985	43,215.85	12,230.85	139.47%
Total Revenues	30,985	43,215.85	12,230.85	139.47%
Expenditures:	Budget	YTD	Variance	Percentage
Professional Services	10,000	-	10,000.00	0.00%
Contract Services	20,985	-	-	0.00%
Total Expenditures	30,985	-	30,985.00	0.00%
Revenues over Expenditures (Spread) ----->		43,215.85		

Statement of Revenues & Expenditures (as of January 31, 2022)

Powell Bill Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Vehicle Licenses	19,500	9,645.00	(9,855.00)	49.46%
Interest on Investments	12	1.07	(10.93)	8.92%
State Street - Aid	138,643	162,960.41	24,317.41	117.54%
Fund Balance Appropriated	167,845	-	(167,845.00)	0.00%
Total Revenues	326,000	172,606.48	(153,393.52)	52.95%
Expenditures:	Budget	YTD	Variance	Percentage
Equipment Maintenance	10,000	725.00	9,275.00	7.25%
Fuel	6,000	5,101.88	898.12	85.03%
Materials	1,000	-	1,000.00	0.00%
Contracted Service	272,000	15,308.00	256,692.00	5.63%
Paving (Stemming from Vehicle Licenses)	19,500	-	19,500.00	0.00%
Capital Outlay	17,500	15,639.00	1,861.00	89.37%
Total Expenditures	326,000	36,773.88	289,226	11.28%
Revenues over Expenditures (Spread) ----->		135,832.60		



Statement of Revenues & Expenditures (as of January 31, 2022)				
American Rescue Plan Act & CARES Act Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest on Investments	-	-	-	0.00%
American Rescue Plan Distribution	1,725,747	862,873.33	(862,873.67)	50.00%
CARES Act Distribution	104,480	-	(104,480.00)	0.00%
Total Revenues	1,830,227	862,873.33	(967,353.67)	47.15%
Expenditures:				
ARPA Department				
Angier Business Improvement	-	-	-	0.00%
General Fund Government Service	-	-	-	0.00%
Downtown Sewer Improvements	-	-	-	0.00%
WATER/SEWER & DRAINAGE	1,725,747	-	1,725,747.00	0.00%
CARES Act Department				
CARES Act	94,480	16,169.34	78,310.66	17.11%
General Fund Utilization	10,000	-	10,000.00	0.00%
Total Expenditures	1,830,227	16,169	1,814,057.66	0.88%
Revenues over Expenditures (Spread) ----->		846,703.99		

Statement of Revenues & Expenditures (as of January 31, 2022)				
HWY 210/Park Street Sidewalk Project Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
NC Department of Transportation	585,394	-	(585,394.00)	0.00%
Transfer from General Fund	266,120	-	(266,120.00)	0.00%
Total Revenues	851,514	-	(851,514.00)	0.00%
Expenditures:				
Engineering	3,413	-	3,413.00	0.00%
Construction	848,101	-	848,101.00	0.00%
Total Expenditures	851,514	-	851,514.00	0.00%
Revenues over Expenditures (Spread) ----->		-		



Statement of Revenues & Expenditures (as of January 31, 2022)

Water & Sewer Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Water Sales	1,425,000	853,839.07	(571,160.93)	59.92%
Sewer Sales	1,679,905	880,532.40	(799,372.60)	52.42%
Investment Earnings	18,000	756.90	(17,243.10)	4.21%
Late Fees/Reconnections	70,000	72,119.60	2,119.60	103.03%
Other Operating Revenues	1,044,814	682,498.80	(362,315.20)	65.32%
Transfer from W/S Capital Reserve	-	-	-	0.00%
Total Revenues	4,237,719	2,489,746.77	(1,747,972.23)	58.75%
Expenditures:	Budget	YTD	Variance	Percentage
Water Operations	1,705,123	1,118,900.17	586,222.83	65.62%
Sewer Operations	1,190,956	930,141.86	260,814.14	78.10%
Smith Drive Regional Pump Station	577,500	233,525.69	343,974.31	40.44%
Lagoon	64,860	34,429.52	30,430.48	53.08%
Debt Service				0.00%
Principal	247,422	-	247,422.00	0.00%
Interest	160,273	17,113.74	143,159.26	10.68%
Debt Service Reserve	15,700	-	15,700.00	0.00%
Inter-Fund Transfers	275,885	-	275,885.00	0.00%
Total Expenditures	4,237,719	2,334,110.98	1,903,608.02	55.08%
Revenues over Expenditures (Spread) ----->		155,635.79		

Statement of Revenues & Expenditures (as of January 31, 2022)

NC Department of Environmental Quality Water Line Project (Option 8) Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest Earned	5	-	(5.00)	0.00%
NC DEQ Distribution	100,000	-	(100,000.00)	0.00%
Total Revenues	100,005	-	(100,005.00)	0.00%
Expenditures:	Budget	YTD	Variance	Percentage
Professional Fees (Engineering)	10,000	-	10,000.00	0.00%
Capital Outlay (Construction)	90,005	-	90,005.00	0.00%
Total Expenditures	100,005	-	100,005.00	0.00%
Revenues over Expenditures (Spread) ----->		-		



Statement of Revenues & Expenditures (as of January 31, 2022)				
Water & Sewer Capital Reserve Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Pump Stations & Force Main	75,000	-	(75,000.00)	0.00%
Harnett County Sewer Capacity	200,885	-	(200,885.00)	0.00%
Total Revenues	275,885	-	(275,885.00)	0.00%
Expenditures:				
Transfer to Pump Station #1 & #6 Project	75,000	-	75,000.00	0.00%
Transfer to HC Sewer Capacity	200,885	-	200,885.00	0.00%
Total Expenditures	275,885	-	275,885.00	0.00%
Revenues over Expenditures (Spread) ----->		-		

Statement of Revenues & Expenditures (as of January 31, 2022)				
Pump Stations & Force Main Capital Project Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest Earned	-	24.99	24.99	0.00%
Loan Proceeds	3,241,083	3,349,000.00	107,917.00	103.33%
Loan Proceeds	635,200	-	(635,200.00)	0.00%
Total Revenues	3,876,283	3,349,024.99	(527,258.01)	86.40%
Expenditures:				
Pump Station #6 Department	1,453,937	145,991.45	1,307,945.55	10.04%
Pump Station #1 & Force Main Dept	2,422,346	40,943.50	2,381,402.50	1.69%
Total Expenditures	3,876,283	186,934.95	3,689,348.05	4.82%
Revenues over Expenditures (Spread) ----->		3,162,090.04		



Statement of Revenues & Expenditures (as of January 31, 2022)				
Asset Forfeiture Fund				
	Budget	YTD	Variance	Percentage
Revenues:				
Unauthorized Substance Use Distribution	1,290	-	(1,290.00)	0.00%
Federal Equitable Sharing Distribution	28,710	-	(28,710.00)	0.00%
Total Revenues	30,000	-	(30,000.00)	0.00%
Expenditures:				
Unauthorized Substance Use Dept.				
<i>Reserved</i>				
Safety Equipment	-	-	-	0.00%
Capital Outlay	1,290	-	-	0.00%
<i>Reserved</i>				
Federal Equitable Sharing Dept.				
<i>Reserved</i>				
Safety Equipment	-	-	-	0.00%
Capital Outlay	28,710	-	-	0.00%
<i>Reserved</i>				
Total Expenditures	30,000	-	-	0.00%
Revenues over Expenditures (Spread) ----->		-		



Statement of Revenues & Expenditures (as of January 31, 2022)				
System Development Fee (Buy-In Method)				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest on Investments	5	-	(5.00)	0.00%
SDF (Water Buy-In Method)	35,000	30,594.13	(4,405.87)	87.41%
SDF (Sewer Buy-In Method)	104,000	86,740.00	(17,260.00)	83.40%
Total Revenues	139,005	117,334.13	(21,670.87)	84.41%
Expenditures:				
Harnett County WWTP Expansion	139,005	-	139,005.00	0.00%
Total Expenditures	139,005	-	139,005.00	0.00%
Revenues over Expenditures (Spread) ----->		117,334.13		

Statement of Revenues & Expenditures (as of January 31, 2022)				
System Development Fee (Incremental Cost Method)				
	Budget	YTD	Variance	Percentage
Revenues:				
Interest on Investments	-	-	-	0.00%
SDF (Water Incremental Method)	1,039	992.87	(46.13)	95.56%
Total Revenues	1,039	992.87	(46.13)	95.56%
Expenditures:				
Transfer to Capital Project Fund	1,039	-	1,039.00	0.00%
Total Expenditures	1,039	-	1,039.00	0.00%
Revenues over Expenditures (Spread) ----->		992.87		

PUBLIC LIBRARY



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

Library Report – January 2022

For the month of February, we had our first reading challenge of the year when we brought back our Blind Date with a Book, with a total of 27 books that went out between 2/1 and 2/14, to adult and junior/YA readers. Our normal programming continues to be popular and numbers have grown with our story time this month. We were happy to be able to include adults into our chess and checkers club, as this is not only a program for children. The knitting group has been able to donate blankets to the Santa and Friends blanket ministry that were donated to nursing home residents in the area, along with more completed scarves. Adult craft night had 23 participants, and the response continues to be positive to continue this new program. We were also able to host local authors for a discussion of their new book, Angier North Carolina from an African American Perspective, on 2/18, with both adults and youth in the audience.

Our Seed Library has been open to the public since 2/9, and we have had an extremely positive community response with this program. We have had more than 500 seed packets that have been taken from the library, and received multiple donations from individuals as well. We have had another application for donations approved from a national company, and expect to receive another box of 50 seed packets from them soon. All seeds that we do receive are being split into smaller packets, with planting information and labels attached. Due to the overwhelming response, staff and volunteers have been working hard to keep the library stocked, and have been appreciative of the patience of our patrons as we try to keep up.

March is going to be a STEAM month in the library, with multiple activities planned to promote Science, Technology, Engineering, Arts, and Math throughout the next 4 weeks. We will be having passive programming in the library during the week for all ages, with fun challenges to be announced in our newsletter. I have been continuing to work with PLIX on our STEM project, with the project being finalized on 3/12 during our tween program using paper circuits to create various projects. Following this opportunity, we will continue to have the ability to work with this program to add more STEAM based opportunities to the library.

Katy Warren
Library Director

Library:	Angier
Month:	February
Year:	2022

Take and Make Programs		
	# Take & Make Projects Planned	# Take and Make Projects Distributed
Children/YA Take & Make		
Adults Take & Make		

[illegible]

***Reference Questions**-Reference questions are no longer categorized by general, technology, or job/career. Simply count all questions and record the total number above. You may choose to count every question during the month or provide a sampling count by counting 1 week and multiply by 4.

****Definitions:**

Early Literacy Program-any program for children birth to age 5 that involves activities that models and/or promotes pre-literacy skills such as vocabulary, print motivation, print awareness, narrative skills, letter knowledge and phonological awareness. Examples include but are not limited to activities such as reading aloud, storytelling, story related arts and crafts, music, nursery rhymes, readers' theatre, finger plays, flannel board stories and games, etc...

STEM/STEAM Program-any program or active play/discovery session in which the primary subject matter is related to science, technology, engineering, art and/or math. Examples include but are not limited to programs such as Lego club, arts/crafts, science experiments and demonstrations, computer coding, etc..

Adult Literacy Program-Library sponsored/supported programs or small group sessions in which the primary subject matter is related to adult literacy skills for ages 18 and up. Examples include but are not limited to programs or learning sessions for English as a second language learners, GED preparation, literacy coaching/tutoring, etc...

PUBLIC WORKS



Town of Angier

www.angier.org

Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

March 1, 2022

Public Works staff report for the Month of March

- Staff took 14 loads of limbs/Leaves to the landfill the month of January (19.84tons)
- Staff took 9 loads of Household to the landfill the month of January (8.38 tons)
- Staff set 20 new water meters
- Staff completed 297 workorders to mark Town Utilities (water and sewer lines).
- Staff made new water tap at 241 W. Church street. Disconnect old service and retapped to the larger water line.
- Staff trimmed bushes at Clock tower and 55/210 intersections and at the Library
- Staff installed a 2' water line along the alley from Dunn street to Napier Tandy's
- Staff repaired a water leak at 9368 Kennebec Road.
- Staff made new water tap at 2534 Mary Marvin trail.
- Staff repaired a water leak along Wimberly road near N. Hickory
- Staff inspecting new utilities at Coble Farms, Neill Point and Spring Village, Honeycutt oaks
- Barnhill will be paving Glenn Meadow, North Broad street West, East and West Myrtle Drive and Nickolas court. Paving to will be complete by May.
- Repair on the Depot Deck should be complete this month (waiting on the rails to be installed)
- Lanier's Construction will start on the Sidewalk project along NC 210 the Week of January the 24th

PLANNING & INSPECTIONS



Town of Angier
Planning & Inspections Department
919-331-6702



Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Planning and Inspections Department
Monthly Report: February 2022

Permitting/Inspection Totals – Month of February 2022:

Total Permits Issued: **79**

Building Inspections Performed: **203**

New Construction Permits Issued - Residential: **25**

New Construction Permits Issued - Commercial: **0**

Total Fees Collected: **\$26,492.25**

All figures as of 2/23/22

2021-2022 Fiscal Year Running Totals:

New Construction - Residential: **105**

New Construction - Commercial: **2**

Total Fees Collected: **\$ 186,334.49**

*Fiscal Year Budgeted Revenue Projection: **\$150,000***



Town of Angier
Planning & Inspections Department
919-331-6702



Robert K. Smith
Mayor

Gerry Vincent
Town Manager

Subdivisions – Current Status:

Whetstone Phase II: Home Construction Underway

Bellewood: Nearing Build Out

Kathryn's Retreat: Home Construction Underway, Phase 4 Under Construction

Coble Farms West: Phase 1A, 1B, 1C Recorded, Home Construction Underway

Honeycutt Oaks PUD: Site Construction Underway

Lynn Ridge: Home Construction Underway, Phases 2 & 3 Nearing Recordation

Neill's Pointe: Phases 1-3 Recorded, Home Construction Underway

Highland Ridge: Site Construction Underway

Kennebec Crossing: Site Construction Underway

Spring Village PUD: Site Construction Underway

Tanglewood: Site Construction Underway

Cotswold PUD: Site Construction Underway

Caitlin Meadows PUD: Special Use Permit Approved

White Oak Creek Crossing PUD: Special Use Permit Approved

Myrtle Manor PUD: Special Use Permit Approved

Multifamily & Nonresidential Projects – Current Status:

Andrews Landing Townhomes (8316 S. NC 55 Hwy): Townhome Construction Underway

Silverstone Investments Office Building (166 N. Raleigh St): Commercial Building Under Construction

Linderman Properties/Carolina Butcher Shop (1501 N Raleigh St): Exterior renovations Complete

Angier & Black River Fire Dept.: (309 N Broad St E) Building Addition Complete

Code Enforcement Spreadsheet Attached

2022 Code Enforcement Report						
All Active and Recently Closed Violation Files						
File Number	Site Address	Property Owner	Nature of Violation	Date Opened	Date Closed	Current Status
21-077	333 N. Raleigh St. Ste. E	Daddy Bob's BBQ	Waste Container Screen	5/4/2021	Pending	progress Post set and framed(No Pickets) Pending Gate
21-129	950 N. Broad St	Miron Hicks / Linda Rogers	Min. Housing	6/28/2021	2/23/2022	Removed 2/7/22 Demo complete, pending grade
21-163	101 Cindy Drive	Oak City Property Group LLC	Minimum Housing	8/18/2021		9/2/2021 FOF issued Deadline 12/3/2021 to repair / close Permit issued 1/19/22
21-190	123 E Depot St	Curtis Perry	Unscreened Dumpster	10/6/2021	On Hold	(see case #20-3) Citation issued Total \$2,500 (No Work)
21-196	922 N. Broad Street	Elnora McDonald	Min. Housing	10/18/2021		(Hearing 11/18/2021 @ 10am)(FOF PUBLICATION/POSTING)12/10/2021
21-202	521 W. Church St.	Ted / Sue Honeycutt	Junk / Nuisance Vehicles	11/12/2021	1/18/2022	CLOSED OWNER COMPLIANCE Fees / Fines Paid \$327
21-204	225 Courtland Dr.	RICHARDS DONTÉ	Discarded Debris	11/17/2021	12/30/2021	CLOSED Citation 12/13/21 \$50(Paid)
21-206	121 Crestview Dr.	PAZMINO DE VARELA GLADYS H	Stormwater conveyance Debris	11/29/2021	1/18/2022	CLOSED Town Abatement(Pending payment \$1,875)Paid In Full 2/4/2022
21-209	49 North Street	COREA-YANEZ LIZANDRO & YANEZ PAMELA	Open Storage Debris / Const.	12/6/2021	1/28/2022	NOV issued 12/6/2021 Inspection 2/9/22 @2pm
21-210	W CHURCH OFF ST NC(W. MCIVER	CHEEK DAVID & CHEEK GENEVA	Housing not permitted(Tent)/ Debris	12/6/2021	On Hold	NOV issued 12/7/2021(Pending Sale)
21-211	251 W CHURCH ST ANGIER, NC 275	READE MARY CHEEK & WALTER E CHEEK	Discarded Debris	12/7/2021	On Hold	NOV issued 12/7/2021 Pending Bid 12/30/21
21-213	141 S. Broad St.	Clarice Hayes	Open Storage	12/8/2021		NOV issued 12/8/2021 Work in progress 1/18/22 - Citation issued \$50
21-214	408 E. Wimberly Rd.	Leafy West / Clarence West	Min. Housing	12/9/2021		Inspection Notice Mailed 12/28/21 Pending permit application
21-217	256 W. Lillington St.	Armando Uribe	Dilapidated Fence	12/16/2021		NOV issued 12/17/21 Posted onsite - Citation issued 1/25/22 \$50 - 2/22 \$100
21-220	44 Fox Hound Lane	Regina Shrieves	Vehicle Parking	12/17/2021	1/25/2022	CLOSED OWNER COMPLIANCE - VEHICLE REMOVED
21-221	65 Mary Circle	Giovanny Atrian / Laura Atrian (919)723-3350	Unpermitted Addition	12/21/2021		Citation Issued 2/2/22 (\$50) 2/22/22 -Contact with owner (Pending Re-inspection)
2022 Violation Files						
22-001	225 N. Willow St.	Ciro Lopez / Maria Reyes	Debris			NOV issued 1/5/22 Citation Issued 2/2/2022 \$50
22-002	37 N. Park Street	William Hawley	Fence Enclosure / Stormwater	1/7/2022	2/1/2022	CLOSED OWNER COMPLIANCE - NOV issued 1/7/22 Final Notice / Citation 1/26/22
22-003	5711 Six Forks Rd, Raleigh NC	Capital City Home LLC	Stormwater/ Flooding Issue	1/7/2022	2/10/2022	NOV issued 1st Class / Posting Onsite 1/7/22 Property landscape sod in place and drain
22-004	648 Circle Drive	Mary & Darren Darnell	Fence Exceeds 4' in front	1/20/2022	2/9/2022	CLOSED Spoke with owner 1/20/22 (Permit Issued 2/4/22)Fence 4'
22-005	511 N. Raleigh St.	Liberty Tax	Signs	1/28/2022	1/28/2022	CLOSED Onsite visit - NOV - Signs Removed by Code Enforcement
22-006	165 N Raleigh Street	Stuarts Towing	Junk Yard Screening		On Hold	NOV / Citation Issued 1/25/22 Paid \$50
22-007	511 N. Raleigh Street	Boost Mobile	Sign	1/24/2022	1/26/2022	CLOSED SIGN REMOVED On Site Visit 1/24/22
22-008	331 W. Depot St	Nissen Automotive	Junk Yard Screen		On Hold	Contact with owner - Pending Permit - NOV issued 1/27/22 Citation Issued 2/3/22
22-009	25 W. Dora St.	Larry Barnes	Open Storage / Debris	2/10/2022		NOV issued 2/10/2022
22-010	247 Lester Street	Enduring Star Properties LLC	Parking - Commercial Vehicle	1/28/2022	1/31/2022	CLOSED Vehicle Removed - 1/28/2022 Contact made with owner
22-011	256 W. Depot St.	Jonathan Fisher	Stormwater/ Flooding Issue	2/2/2022	2/12/2022	CLOSED Pending Contact 2/2/22
22-012	49 North St	COREA-YANEZ LIZANDRO & YANEZ PAMELA	Unpermitted Work / Pool Fence	2/2/2022	2/9/2022	CLOSED POOL REMOVED NOV 2/2/22
22-013	8259 NC 55 Hwy	Carolina Charter Academy	Banner	2/2/2022	2/4/2022	CLOSED Contact with Maria Mills, sign is moved out of right of way (45 days) 3/14/22
22-014	149 Logan St.	Crossfit Angier	Banner	2/2/2022		NOV issued 2/2/22 Allowed 45 days
22-015	155 S Raleigh St.	Dawns Vintage and Thrift	Ground Sign	2/2/2022	2/3/2022	CLOSED NOV issued 2/2/2022
22-016	80 N. Broad St.	New Life Worship	Banner	2/2/2022		NOV issued 2/2/22
22-017	441 N. Raleigh	Family Dollar	Banner	2/2/2022	2/3/2022	CLOSED NOV issued 2/2/22 On site visit- Spoke with manager
22-018	48 S. Broad St.	Harry Arnette	Open Storage / Debris	2/4/2022		NOV ISSUED 2/4/22
22-019	449 N. Raleigh St.	Santiago Martinez	Open Storage / Debris	2/9/2022		NOV issued 2/9/22
22-020	241 W. Williams St.	Trent Wilson	Accessory Structure / Debris	2/9/2022		NOV issued 2/9/22
22-021	249 W. Williams	Santiago Martinez	Const. Debris	2/9/2022		NOV issued 2/9/22
22-022	162 W. Williams St.	Lucas Strachan	Debris	2/9/2022		NOV issued 2/9/22
22-023	355 N. Hicory	Rodney Smith	Debris	2/22/2022		Pending NOV
22-024	800 N. Raleigh St.	Smart Properties	Sign	2/2/2022	2/12/2022	CLOSED SIGN REMOVED On Site Visit 2/2/22

PARKS & RECREATION

MONTHLY REPORT
ANGIER PARKS & RECREATION
February 23, 2022

- WINTER SPORTS WILL FINISH UP ON MARCH 5. OUTSIDE OF SOME EARLY SEASON WEATHER ISSUES, THE SEASON HAS BEEN VERY SUCCESSFUL.
- SPRING SPORTS REGISTRATION HAS BEGUN AND WILL RUN THROUGH MARCH 18.
- THE NEW PARKING LOT ALONG WILLIAMS STREET IS NOW COMPLETE WITH PAINTED CONCRETE PARKING BUMPERS FOR EACH SPACE. AN ADDITIONAL 35 SPACES WERE ADDED TO JACK MARLEY PARKING LOT.
- NEW BLACK CHAIN LINK FENCING HAS BEEN INSTALLED AROUND SPILLWAY BY TENNIS COURT.
- THE NEW DECORATIVE BLACK FENCE HAS BEEN INSTALLED AROUND THE HISTORIC SCHOOL BUILDING AND IT LOOKS GREAT.
- THE DOG PARK HAS BEEN COMPLETED. WE HAVE ORDERED (2) PERMANENT BENCHES FOR THE DOG PARKS (THEY ARE SCHEDULED TO ARRIVE BY MARCH 8). WE ARE LOOKING INTO ADD PLAY STRUCTURES FOR THE DOG PARK AS WELL. THE DOG PARK IS VERY, VERY POPULAR SO FAR.
- THE NEW TENNIS COURT FENCING IS CURRENTLY BEING INSTALLED AND SHOULD BE COMPLETED WITHIN THE NEXT WEEK.
- WE SHOULD GET AN APPROXIMATE START DATE FOR THE NEW TENNIS COURT SURFACE AND NET CONSTRUCTION VERY SOON. THE CONTRACTOR HAS ASSURED US IT WILL GET COMPLETED THIS SPRING.