

Town of Angier Board of Commissioners
October 2, 2018 - 7 PM
Angier Municipal Building
A g e n d a

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Approval of the October 2, 2018, meeting agenda**
- 5. Town Staff Recognition – No Report.**

6. Public Forum

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 20 minutes or less. Citizens should sign up with the Town Clerk to speak *prior* to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Forum segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Board, staff and other speakers.

7. Consent Agenda

All items on Consent Agenda are considered routine, to be enacted on one motion without discussion. If a Governing Body member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

- A. Minutes – August 28, 2018 – Town Board of Commissioners Work Session Meeting Minutes; September 4, 2018 – Town Board of Commissioners Meeting Minutes; June 26, 2018 – Amended Special Called Meeting Minutes**
- B. Water Shortage Response Plan Resolution** – the WSRP cannot be considered compliant with the requirements of NCGS 143-355 (l) until an adopted resolution is received by Division of Water Resources.
- C. Amend November Board Meeting to Another Date** – Due to the election, it is suggested to move the November Board meeting to Monday, November 5, 2018.

8. New Business

A. ABC Audit Report – Scott May will present the annual ABC Board Audit Report to the Board.

B. Downtown Revitalization and Economic Development Award – Discussion and recommendation from the Board on how to use the \$25,000 appropriation from the North Carolina General Assembly.

9. Old Business

A. Harnett County SRO Contract – consideration to approve a Memorandum of Understanding between Harnett County Board of Education and the Town of Angier to provide a School Resource Officer in Angier Elementary School.

B. Memorandum of Understanding with Angier Chamber of Commerce – consideration to approve a Memorandum of Understanding between the Town of Angier and the Angier Chamber of Commerce for the use of Town facilities.

C. Harnett County Water Contract – consideration to approve an agreement between Harnett County and the Town of Angier for the purchase of water.

10. Manager's Report

A. Special Called Meeting October 23, 2018 for Rezoning Public Hearing

B. Tablets for the Board of Commissioners

C. Update on Solid Waste and Leaf & Limb

D. Future Workshop Items

11. Mayor and Town Board Reports

Closed Session Pursuant to NCGS 143-318.11 (a) (5) – to discuss possible land acquisition.

12. Staff Reports and Informational Items

13. Adjournment



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

**Item: 6
Public Forum**

SUBJECT: Public Forum

A Public Forum is held during each Board of Commissioners' meeting. This provides an opportunity for citizens to share their concerns, interests, questions, and other comments regarding Town events, projects, and/or ideas. Each speaker should note, however, that he or she will be limited to three (3) minutes in addressing the Town Board.

The citizens who appear before the Town Board should note that the Board may not take any action regarding his or her concerns, requests, suggestions, and/or comments.

All speakers are also required to complete a Sign-Up Sheet provided during the Board meeting. They must provide their name, complete address, and phone number in addition to furnishing the Town Clerk with copies of any and all handouts distributed.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

**Item: 7A
Consent Agenda**

SUBJECT: Previous meeting minutes

For the Board's consideration are the minutes taken during the **August 28, 2018** – Board of Commissioners Meeting Work Session Meeting; **September 4, 2018** – Board of Commissioners Meeting.

Also included is amended minutes from the **June 26, 2018** Special Called Meeting due to an inadvertent excluded motion after reconvening in open session.

Manager's Comments:

**Town of Angier
Board of Commissioners
Workshop Session
Tuesday, August 28, 2018, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Workshop Session meeting Tuesday, August 28, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Interim Town Manager Mike McLaurin
Town Clerk, Veronica Hardaway
Public Works Director Jimmy Cook
Town Accountant Bonnie Bray
Finance Director John Ellis
Town Attorney Dan Hartzog Jr.
Corporal Lee Thompson
Lieutenant Arthur Yarbrough

Others Present:

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Mayor Weatherspoon offered the invocation.
4. **Approval of the August 28, 2018, meeting agenda:** The Town Board approved the agenda as presented:

Board Action: The Town Board unanimously approved the August 28, 2018 meeting agenda as presented.

Motion: Commissioner Hill
Second: Commissioner Hawley
Vote: Unanimous, 4-0

5. New Business:

A. Depot Rental – Proposal for Angier Chamber of Commerce use

Interim Town Manager Mike McLaurin reminded the Board that at their August Business meeting they approved a facility rental policy that goes into effect October 1, 2018. He stated at a recent Chamber Board meeting, he made a report about the newly approved facility rental policy. While the new policy will not affect the Crepe Myrtle Festival, it would affect Christmas on the Square and Christmas Parade. Chamber Board members were informed about the potential cost of renting the facility. Mr. McLaurin advised the Chamber Board that an agreement will be proposed and will report back to them.

Mr. McLaurin stated that while a lot of work go into these events, the Town also contributes a great deal through in-kind support such as covering the personnel costs of Public Works and Police as well as a color ad promoting the Crepe Myrtle Festival totaling to approximately \$1,835 last year.

Mr. McLaurin requested the Board to consider a simple 5-year MOU which would allow the Chamber free use of the facility which would cover the Crepe Myrtle Festival and Christmas events and in return the Town would propose to receive waivers on certain charges such as dues, banquet tickets, and be recognized at the highest level of sponsorship.

It was the consensus of the Board to allow the Town Manager to discuss the proposal with the Chamber. After discussion, it was requested the Town Manager bring back to the Board.

B. Memorandum of Understanding for the Stage at the Depot

Interim Town Manager stated that for several years, there was a partnership between the Chamber and the Town to raise funds and build a stage at the Depot. While there is a general understanding that it is the Town's stage and responsibility, there is always questions about maintenance, rental responsibilities, etc. Mr. McLaurin requested the Board consider an MOU to help clarify the ownership and responsibility of the stage.

Mayor Weatherspoon informed the Board that it was brought to his attention that certain donors of the stage were promised they would be able to get free use of the stage in exchange for their donation, however this matter is not in writing.

Mr. McLaurin stated he will research further and will report to the Board on his findings.

It was the consensus of the Board to place this item on September's consent agenda.

C. Ice Skating Rink

Mr. McLaurin reminded the Board that at their last meeting, a citizen presented a proposal that the Town consider developing an ice skating rink in downtown as a way to draw additional visitors as an economic development opportunity. The Board asked that he review and follow up with a recommendation.

Mr. McLaurin recommended that we not pursue this proposal based on the following reasons:

1. Currently the staff does not have the personnel and other resources to run such an operation even on a part-time basis;
2. an ice skating rink year round would not provide enough revenue to support its costs and maintenance;
3. The Town has pressing needs to address issues such as facilities, water/sewer, transportation and downtown parking and development.

After much discussion, it was the consensus of the Board to direct the Town Manager to investigate the cost of renting the equipment for the holiday season.

D. SRO Proposal by Harnett County

Mr. McLaurin stated that due to the recent violence at various schools, it has resulted in a heightened awareness in improving school safety. The Harnett County Commission started a process that would result in having a School Resource Officer (SRO) in each school. The County is offering an opportunity to the Town to reimburse their costs for providing an SRO in the schools of their jurisdiction. The funds and the contract would be between Towns and Harnett County Board of Education.

Mr. McLaurin stated the School Board has sent an MOU to the Town that covers salary, car, gear, uniforms, fringe, and SRO training. After the first year, they will only cover salary and fringe. More information will be brought to the Board prior to approval.

E. Charter School

Mayor Weatherspoon updated the Board on the Charter School. The school is scheduled to open September 2019; the first year they will offer K through 6th grade; the second year they will offer K through 7th grade; and the third year they will offer K through 8th grade. Informational meetings will be held in the Angier Municipal Building on September 25, October 24, and November 14th.

6. Old Business

A. CD Rates from various banks

Mr. McLaurin reminded the Board that at their last meeting, staff was requested to research CD rates at various financial institutions in an effort to maximize the Town's investment

earnings. The current rates are: First Bank – checking account 1% and 2% for CDs with a 12 month commitment; NC Capital Management Trust - .155% on checking account; First Citizens - .05 on checking account; BB&T – currently getting rate information. Staff is recommending to leave funds at First Bank at this time. A more updated report and recommendation will be provided at Tuesday’s meeting.

B. Main Street Committee

Mr. McLaurin reviewed the list of names that has been developed for consideration to receive a letter of invitation to serve on the Town’s Mainstreet Committee. He recommended the committee be limited to no more than 12 people. If any Board member has additional names to consider, please get them to the Clerk by close of business Monday.

7. Board Comments

Commissioner Smith requested the Town Attorney to add the verbiage on the stage MOU under #3 “survives any termination of this agreement”.

Commissioner Hawley requested the leaf and limb policy be revisited.

8. Managers Comments

Mr. McLaurin stated next week a Budget Amendment will be presented to the Board regarding acquisition of an easement. Waste Industries has been invited to the Board meeting to discuss what they are doing to improve solid waste services.

Mr. McLaurin introduced and welcomed the new Finance Director John Ellis.

9. Adjournment: The Town Board voted unanimously to adjourn the meeting at 7:27pm.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Tuesday, September 4, 2018, 7:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, September 4, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Bob Smith
Commissioner Loru Boyer Hawley
Commissioner Mike Hill

Members Excused:

Staff Present: Interim Town Manager Michael McLaurin
Public Works Director Jimmy Cook
Public Works Maintenance Worker Dalton Johnson
Finance Director John Ellis
Planning and Permitting Technician Sean Johnson
Chief of Police Bobby Hallman
Lieutenant Arthur Yarbrough
Corporal Lee Thompson
Town Engineer Bill Dreitzler
Town Attorney Dan Hartzog Jr.
Town Clerk Veronica Hardaway

Others Present:

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Commissioner Smith offered the invocation.
4. **Approval of the September 4, 2018, meeting agenda:** The Town Board amended the agenda; moving Consent Agenda Item #7E to the October meeting.

Board Action: The Town Board unanimously approved the September 4, 2018 meeting agenda with the above amendment.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

5. Town Staff Recognition:

Mayor Weatherspoon recognized Corporal Lee Thompson on attending General Instructor School at Wake Tech. Mr. Thompson has obtained his Certification as a Law Enforcement Instructor for the State of North Carolina.

Chief Bobby Hallman also recognized Corporal Lee Thompson on receiving Officer of the Year Award by the department.

The Town welcomed new employees – John W. Ellis, Finance Director; Suelit Chavez, Customer Service Representative; and Dalton Johnson, Utility Maintenance Worker.

6. Public Forum: Mayor Weatherspoon provided an opportunity for audience members who wished to address the Board of Commissioners on issues not listed on the Agenda.

Mayor Weatherspoon addressed the audience and asked that each speaker limit comments to three minutes (3) in addressing the Town Board. He also reminded attendees that citizens who appear before the Town Board should note that the Board may not take any action regarding subject matter. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Any handouts distributed must be furnished to the Town Clerk.

Alan Coats, 131 Wilma Street, spoke about the Crepe Myrtle Festival on behalf of the Chamber of Commerce. Reminded everyone the Festival is September 8th and thanked Public Works Department for all of their hard work on making the grounds look beautiful. Mr. Coats also spoke as a citizen of the Town, proposing the Board to consider utilizing the \$25,000 funding towards an LED sign.

7. Consent Agenda: The Town Board unanimously voted to approve the Consent Agenda as listed below:

- A. Minutes – August 7, 2018 – Board of Commissioners Meeting Minutes**
- B. Budget Amendment #BOA2019.02** – to amend the original project ordinance for the Wake County Elevated Water Tank capital project. This amendment reallocates funds from the contingency line item to a new line item for the acquisition of an easement.
- C. Town Bank Account Signatories** – The Finance Department is requesting to remove previously employed personnel to bank accounts and adding the new Finance Director, John Ellis, as well as the Interim Town Manager as signatories and authorized representatives. Board approval is also requested to remove the Interim Town Manager and add the new Town Manager when he or she is hired.

- D. Advisory Board Appointments** – the Planning Board, Library Board, and ABC Board have members whose terms expire December 31, 2018. Board approval is needed to advertise for those positions that will become available.
- E. Approval of an MOU for the Crepe Myrtle Stage** – Item moved to October meeting.

Motion: Commissioner Hill

Second: Commissioner Smith

Vote: 4-0, unanimous

8. Public Hearings:

A. Annexation Petition

Sean Johnson updated the Town Board, reminding them that a Petition for Annexation for the property located off S. NC Highway 55 inclusive to Wake County portion of Parcel PIN#: 0674-69-6204 and a portion of Parcel PIN#: 0674-49-7265. A sufficiency of the Petition and a Certification of Results were issued in August; a Date to Set the Public Hearing for tonight was approved in August and advertised appropriately. Following the required Pubic Hearing, the Town Board will be qualified to consider the Adoption of an Ordinance to Annex the property.

Mayor Weatherspoon opened the Public Hearing.

Seeing no one come forward, Mayor Weatherspoon closed the Public Hearing.

Board Action: The Town Board unanimously voted to adopt an Ordinance to extend the corporate limits of the Town of Angier.

Motion: Mayor Pro-Tem/Commissioner Honeycutt

Second: Commissioner Smith

Vote: Unanimous, 4-0

B. Annexation Petition

Sean Johnson updated the Town Board, reminding them that a petition for Annexation for the property located off S. NC Highway 55 inclusive to Wake County portion of Parcel PIN#: 0674-69-0126. A sufficiency of the Petition and a Certification of Results were issued in August; a Date to Set the Public Hearing for tonight was approved in August and advertised appropriately. Following the required Pubic Hearing, the Town Board will be qualified to consider the Adoption of an Ordinance to Annex the property.

Mayor Weatherspoon opened the Public Hearing.

Seeing no one come forward, Mayor Weatherspoon closed the Public Hearing.

Board Action: The Town Board unanimously voted to adopt an Ordinance to extend the corporate limits of the Town of Angier.

Motion: Commissioner Smith

Second: Mayor Pro-Tem/Commissioner Honeycutt

Vote: Unanimous, 4-0

9. New Business:

A. Proposed Design Improvements to the Highway 55 Upgrade Project (R-5705)

Sean Johnson reviewed staff's recommendations regarding potential street design improvements to the NCDOT Highway 55 upgrade project also known as STIP Project R-5705. Mr. Johnson stated that during a meeting with NCDOT officials in July, staff was informed of the option to submit additional street design improvements to be considered by NCDOT during the right-of-way design for the Highway 55 project. NCDOT has requested the Town submit these requests in the coming weeks.

To date, the street cross-section designs for the proposed R-5705 right-of-way received by staff from NCDOT do not include bicycle, pedestrian or lighting facilities along the chosen corridor.

Staff recommended the following improvements to these cross sections:

- 1) Sidewalk and Curb & Gutter along the west side of Highway 55 beginning at the Southern border of the approved Bellewood development and extending north to Town Limits.
- 2) Sidewalk and Curb & Gutter on the east side of Highway 55 beginning at the Southern border of the approved Bellewood development and extending north to Maude Stewart Road.
- 3) Street lights along both sides of the entire R-5705 corridor within Angier's jurisdiction.

As for the portion of the R-5705 corridor between the Southern border of the approved Bellewood development and the Southern limit of the R-5705 project south of Town, staff recommended that sidewalk and curb & gutter installation be enforced during the development review process for all future developments along this corridor.

Mayor Weatherspoon requested staff to recommend to NCDOT about installing conduit for future use of fiber as they are constructing sidewalk, curb, and gutter.

There was some discussion regarding the recommendation to NCDOT about the possible installation of a bike lane.

Board Action: The Town Board unanimously voted to approve recommendations from staff as proposed plus the possibility of conduit for fiber purposes if permitted; and to look into the possibility of a bike lane or other uses generally used on bypasses.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

B. Waste Industries – Nick Zdeb, with Waste Industries, gave an update on trash and recycling issues within the Town.

The Board explained to Mr. Zdeb that over the last 90 days there have been 96 missed pick-ups and 104 damaged carts.

Mr. Zdeb took full responsibility for service failures and stated they will make the corrections. A Waste Industries staff member will be making rounds every Friday making sure there hasn't been any missed pick-ups or damaged carts. This staff member will also follow up on Tuesday's to make sure issues reported on Fridays have been rectified. Cart repairs will be conducted on service pick-up days. Mr. Zdeb will report back to the Town Board at the October meeting. Mr. Zdeb also informed the Board that Waste Industries is using another cart vendor to supply a more durable cart.

10. Old Business:

A. Update of CD rates from various banks

Finance Director John Ellis provided further information regarding Certified Deposit rates from various banks. Mr. Ellis stated that as reported at the last meeting, Ms. Bray had spoken with First Bank who agreed to change the Certificate of Deposit Rates to 2% based on a 1 year term. After speaking with Gail Turner of First Citizens, she has agreed to honor the 2% rate for a 6 month term. They had also raised the checking account rate to 1% after speaking with Ms. Bray.

Mr. Ellis stated that in addition to the Government Fund Account, the Capital Management Trust also has a term account portfolio. The rates on this account are slightly higher – 2.11% compared to 1.83% - but a share has a value that can fluctuate like an investment account. If the Board is interested, it can be investigated further. Mr. Ellis stated he is comfortable with the proposed rates and the Town's ability to have easy access to deposit accounts if needed since both the NC Capital Management Trust and the First Bank checking account are easily accessible for transfers to the operating account. In addition to the above, First Federal Bank is also located in Angier. The Town does not have any current accounts with them.

Below is a summary of the Town's Bank Accounts with existing/new rates:

Institution	Description	Current Balance	Rate
First Citizens	Operating Checking Account	292,700	0.05%
NC Capital Management Trust	Gov't Funds Account	2,621,473	1.83%

First Bank	Checking	1,893,869	1.00%
	\$1.5M CD designated Water & Sewer Rate being Changed to 2% and renews 9/11/18	1,500,000	2.00%
	\$1M CD designated General Fund rate will change to 2% From now until renewal in December	1,000,000	2.00%
BB&T – Gov’t Finance	Escrow Account for \$1.6M Water tank project	held in escrow	
BB&T	Credit Cards Only – no deposit Acct.		
	Proposed .50% variable on Balances up to \$5M in Public Money Checking Account		
	Proposed .75% variable on Balances up to \$5M for Public Money Rates Savings		

Interim Town Manager Mike McLaurin suggested to do an RFP for banking services in the near future.

It was the consensus of the Board to move forward with the proposed CD rates.

11. Manager’s Report

A. Update on research for an ice skating rink.

The Board requested the Interim Manager to look into the possibility of renting an ice skating rink. Mr. McLaurin stated he researched various companies that provide skating rinks and in summary the cost is anywhere from \$17,890 - \$25,000 not including staffing.

Board Action: The Town Board unanimously voted not to pursue the ice skating rink further at this time.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: Unanimous, 4-0

Mr. McLaurin shared with the Board on how much he has enjoyed working for the Town and the Board.

12. Mayor and Town Board Reports:

Mayor Weatherspoon updated the Board on the General Government Legislative Action Committee meeting. There were several action item proposals and one of those action items submitted was from the Angier Town Board.

Closed Session Pursuant to NCGS 143-318.11 (a) (1) – to discuss contract negotiations; NCGS 143-318.11 (a) (5) – to discuss possible land acquisition.

Board Action: The Town Board unanimously voted to go into closed session pursuant to NCGS 143-318.11 (a) (1) and NCGS 143-318.11 (a) (5) at 7:52pm.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

Board Action: The Town Board unanimously voted to reconvene in open session at 9:12pm.

Motion: Commissioner Smith
Second: Commissioner Honeycutt
Vote: Unanimous, 4-0

Board Action: The Town Board unanimously voted to acquire and negotiate acquisition of property identified by PIN#: 0673-79-7656 at tax value.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

Amended Board Action: The Town Board unanimously voted to give Interim Town Manager discretion, in the event tax value is not sufficient to owner, to negotiate a reasonable price upon first refusal.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

13. Staff Reports and Information Items

14. Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 9:15pm.

Motion: Commissioner Hawley
Second: Commissioner Hill
Vote: 4-0, Unanimous

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk

**Town of Angier
Board of Commissioners
Special Called Meeting
Thursday, June 26, 2018, 8:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Amended Minutes**

The Town of Angier convened during a Special Called Board of Commissioners meeting Thursday, June 26, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Interim Town Manager Mike McLaurin
Town Clerk Veronica Hardaway
Town Attorney Dan Hartzog Jr.
Corporal Danny King

Others Present: Steve Straus, Developmental Associates

Call to Order: Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 8:07 p.m.

1. **Approval of the June 26, 2018 meeting agenda:** The Town Board amended the agenda; omitting items 2A – Approval to amend Leaf & Limb Ordinance and 2D – Possible Budget Amendments closeout FY2017-2018.

Board Action: The Town Board unanimously approved the June 26, 2018 meeting agenda with the above amendments.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

2. New Business:

A. Approval of Leaf & Limb Ordinance – omitted from agenda

B. Developmental Associates – to help develop a position profile for the new manager

Interim Town Manager reminded the Board the contract with Developmental Associates is \$18,000 but does not include background checks, however the Town has contracted with a firm to conduct those background checks. There is a two year guarantee. Also, the Town is responsible for any travel expenses for potential candidates.

Steve Straus, Developmental Associates, distributed an outline of proposed scope of services timeline to the Board. He thanked Mr. McLaurin for providing the outcome of the survey the Board previously completed on what they are looking for in a Town Manager.

The Board had a brief discussion regarding a position profile for the new manager.

Mr. Straus reviewed future meeting dates with the Board as follows:

August 14 – Special Called Meeting/Closed Session 6:30pm in the Conference Room to conduct 1st level screening of candidates applications/resumes.

August 28 – Work Session 6:30pm

August 28 – Special Called Meeting/Closed Session to conduct secondary screening of candidates

September 13 – Assessment Centers to begin at 8:30am location TBA (Board is invited to attend)

September 14 – Special Called Meeting/Closed Session at 12:30pm (location TBA) to review assessment center results

September 27, 28, Oct 1 – Show potential candidates around Town; late afternoons

C. Consideration of Resolution #009-2018 – Authorizing Wake County Revenue Administrator to Levy and Collect Property Taxes for the Town of Angier; Consideration of Resolution #010-2018 – Authorizing Harnett County Revenue Administrator to Levy and Collect Property Taxes for the Town of Angier.

Board Action: The Town Board unanimously adopted Resolution #009-2018 and Resolution #010-2018.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

D. Possible Budget Amendments closeout FY2017-2018 – omitted from agenda

3. Closed Session

Pursuant to NCGS 143-318.11 (a) (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Board Action: The Town Board unanimously voted to go into closed session pursuant to NCGS 143-318.11 (a) (5) at 8:50pm.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

Board Action: The Town Board unanimously voted to reconvene in open session at 9:12pm.

Motion: Commissioner Hawley
Second: Commissioner Smith
Vote: Unanimous, 4-0

*Amended to include motion below that was inadvertently excluded in the original approved minutes.

Board Action: The Town Board unanimously voted to allow the Mayor and Town Manager to negotiate and pursue acquisition of property discussed in Closed Session and bring back a proposal to the Board.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

7. Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 9:13pm.

Motion: Commissioner Hawley
Second: Commissioner Hill
Vote: Unanimous, 4-0

Lewis W. Weatherspoon, Mayor

Attest:

Veronica Hardaway, Town Clerk



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

Item: 7B
Consent Agenda

SUBJECT: Water Shortage Response Plan Resolution

The Town of Angier has submitted an updated Water Shortage Response Plan to the Division of Water Resources with minor adjustments which met the minimum requirements established in North Carolina General Statute 143-355.2 (a). The original plan was adopted by the Board of Commissioners March 30, 2010.

At this time, it is requested the Board of Commissioners adopt a Resolution accepting the Water Shortage Response Plan in order to be considered compliant with the requirements of NCGS 143-355 (l).

Manager's Comments:



NORTH CAROLINA
Environmental Quality

ROY COOPER
Governor

MICHAEL S. REGAN
Secretary

LINDA CULPEPPER
Interim Director

September 12, 2018

Jimmy Cook, Director of Public Utilities
Town of Angier
P.O. Box 278
Angier, NC 27501

Subject: WSRP Meets Minimum Criteria

Town of Angier
PWSID#: 03-43-015
Harnett County

Dear Mr. Cook,

This letter is to notify you that our staff has reviewed the information contained in the Water Shortage Response Plan (WSRP) update submitted by your office. Since all the required information is complete, the WSRP for the Town of Angier hereby meets the minimum criteria established in North Carolina General Statute 143-355.2 (a) and 15A NCAC 02E. 0607.

The Water Shortage Response Plan must next be adopted by your water system's governing board; a model WSRP resolution is available online on the right side of the page in the Forms and Docs section at: http://www.ncwater.org/Water_Supply_Planning/Water_Shortage_Response_Plans/learn. Once adopted, a copy of the signed resolution must be submitted to Linwood Peele, Water Supply Planning Branch Supervisor, at the address printed at the bottom of this letter. Please note, the WSRP cannot be considered compliant with the requirements of NCGS 143-355(l) until an adopted resolution is received by the Division.

Please be advised that the review process for Water Shortage Response Plans is separate from the review process for your Local Water Supply Plan (LWSP). If you have submitted your LWSP but haven't already been contacted by the Division, you will receive notification as soon as the review of your LWSP is complete.

Thank you very much for your efforts to provide your customers with a safe and reliable supply of drinking water. We look forward to continuing to work with you in these efforts. Please contact Vardry E. Austin at vardry.austin@ncdenr.gov or (919)707-9002, or Linwood Peele at linwood.peele@ncdenr.gov or (919) 707-9024, if we can be of further assistance.

Sincerely,

Linwood E. Peele, Supervisor
Division of Water Resources, NCDEQ





Town of Angier

Lewis Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

Resolution No.: 019-2018

Date Submitted: October 2, 2018

Date Adopted: October 2, 2018

A RESOLUTION OF THE TOWN OF ANGIER FOR APROOVING WATER SHORTAGE RESPONSE PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for the Town of Angier, has been developed and submitted to the Board of Commissioners_for approval; and

WHEREAS, the Board of Commissioners finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Town of Angier as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Angier intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

Adopted by the Angier Board of Commissioners on this the 2nd day of October, 2018.

ATTEST:

Lewis W. Weatherspoon, Mayor

Veronica Hardaway, Town Clerk

**Water Shortage Response Plan
Angier, North Carolina
March 30, 2010**

The procedures herein are written to reduce potable water demand and supplement existing drinking water supplies whenever existing water supply sources are inadequate to meet current demands for potable water.

I. Authorization

The Angier Town Manager shall enact the following water shortage response provisions whenever the trigger conditions outlined in Section IV are met. In his absence, the Utility Director will assume this role.

Michael McLaurin
Town of Angier Interim Town
Manager
Phone: 919-639-2071
E-mail:MMclaurin @angier.org

Mr. Jimmy Cook
Town of Angier Utility Director
Phone: 919-639-2071
E-mail: pworks@angier.org

II. Notification

The following notification methods will be used to inform water system employees and customers of a water shortage declaration: employee e-mail announcements, notices at municipal buildings, notices in water bills and on the Angier website homepage. Required water shortage response measures will be communicated through *The Dunn Daily Record*, PSA announcements on local radio and cable stations, and on Angier website. Declaration of emergency water restrictions or water rationing will be communicated to all customers by telephone through use of reverse 911.

III. Levels of Response

Five levels of water shortage response are outlined in the table below. The five levels of water shortage response are: voluntary reductions, mandatory reductions I and II, emergency reductions and water rationing. A detailed description of each response level and corresponding water reduction measures follow below.

Stage	Response	Description
1	Voluntary Reductions	Water users are encouraged to reduce their water use and improve water use efficiency; however, no penalties apply for noncompliance. Water supply conditions indicate a potential for shortage.
2	Mandatory Reductions I	Water users must abide required water use reduction and efficiency measures; penalties apply for noncompliance. Water supply conditions are significantly lower than the seasonal norm and water shortage conditions are expected to persist.
3	Mandatory Reductions II	Same as in Stage 2
4	Emergency Reductions	Water supply conditions are substantially diminished and pose an imminent threat to human health or environmental integrity.
5	Water Rationing	Water supply conditions are substantially diminished and remaining supplies must be allocated to preserve human health and environmental integrity.

In Stage 1, Voluntary Reductions, all water users will be asked to reduce their normal water use by 5%. Customer education and outreach programs will encourage water conservation and efficiency measures including: irrigating landscapes a maximum of one inch per week; preventing water waste, runoff and watering impervious surfaces; watering plants deeply to encourage root growth; washing only full loads in clothes and dishwashers; using spring-loaded nozzles on garden hoses; and identifying and repairing all water leaks.

In Stage 2, Mandatory Reductions I, all customers are expected to reduce their water use by 10% in comparison to their previous month's water bill. In addition to continuing to encourage all voluntary reduction actions, the following restrictions apply: irrigation is limited to a half inch per week between 8PM and 8AM; outdoor use of drinking water for washing impervious surfaces is prohibited; and all testing and training purposes requiring drinking water (e.g. fire protection) will be limited.

In Stage 3, Mandatory Reductions II, customers must continue actions from all previous stages and further reduce water use by 20% compared to their previous month's water bill. All non-essential uses of drinking water are banned and garden and landscape irrigation must be reduced to the minimum amount necessary for survival. Additionally, in Stage 3, a drought surcharge of 1.5 times the normal water rate applies.

In Stage 4, Emergency Reductions, customers must continue all actions from previous stages and further reduce their water use by 25% compared to their previous month's water bill. A ban on all use of drinking water except to protect public health and safety is implemented and drought surcharges increase to 2 times the normal water rate.

The goal of Stage 5, Water Rationing, is to provide drinking water to protect public health (e.g. residences, residential health care facilities and correctional facilities). In Stage 5, all customers are only permitted to use water at the minimum required for public health protection. Firefighting is the only allowable outdoor water use and pickup locations for distributing potable water will be announced according to Town of Angier's Emergency Response Plan. Drought surcharges increase to 5 times the normal water rate.

IV. Triggers

The Town of Angier purchases its water from Harnett County. During this time the Town of Angier Public Works Director will stay in close contact with Harnett County and follow their triggers.

Return to Normal

When water shortage conditions have abated and the situation is returning to normal, water conservation measures employed during each phase should be decreased in reverse order of implementation. Permanent measures directed toward long-term monitoring and conservations should be implemented or continued so that the community will be in a better position to prevent shortages and respond to recurring water shortage conditions.

V. Enforcement

The provisions of the water shortage response plan will be enforced by the Town of Angier utility department and police personnel. Violators may be reported to the Town's dedicated water conservation hotline or the e-mail contact listed on the town's website (pworks@angier.org). Citations are assessed according to the following schedule depending on the number of prior violations and current level of water shortage.

Water Shortage Level	First Violation	Second Violation	Third Violation
Voluntary Reductions	N/A	N/A	N/A
Mandatory Reductions (Stages 2 and 3)	Warning	\$250	Discontinuation of Service
Emergency Reductions	\$250	Discontinuation of Service	Discontinuation of Service
Water Rationing	\$500	Discontinuation of Service	Discontinuation of Service

Drought surcharge rates are effective in Stages 3, 4 and 5.

VI. Public Comment

Customers will have multiple opportunities to comment on the provisions of the water shortage response plan. First, a draft plan will be available at Town Hall for customers to view. A draft plan will be on the Angier website. A notice will be included in customer water bill notifying them of such. A public hearing will be scheduled with notice printed in the Dunn Daily Record to collect comments on the draft. All subsequent revisions to the draft plan will be published at least 30 days prior to an adoption vote by Angier's Town Council.

VII. Variance Protocols

Applications for water use variance requests are available at Town Hall. All applications must be submitted to the Public Works Office for review by the Utility Director or his or her designee. A decision to approve or deny individual variance requests will be determined within two weeks of submittal after careful consideration of the following criteria: impact on water demand, expected duration, alternative source options, social and economic importance, purpose (i.e. necessary use of drinking water) and the prevention of structural damage.

VIII. Effectiveness

The effectiveness of the Town of Angier water shortage response plan will be determined by comparing the stated water conservation goals with observed water use reduction data. Other factors to be considered include frequency of plan activation, any problem periods without activation, total number of violation citations, desired reductions attained and evaluation of demand reductions compared to the previous year's seasonal data.

IX. Revision

The water shortage response plan will be reviewed and revised as needed to adapt to new circumstances affecting water supply and demand, following implementation of emergency restrictions, and at a minimum of every five years in conjunction with the updating of our Local Water Supply Plan. Further, a water shortage response planning work group will review procedures following each emergency or rationing stage to recommend any necessary improvements to the plan to Angier's Town Council. The Angier Utility Director is responsible for initiating all subsequent revisions.



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

Item: 7C
Consent Agenda

SUBJECT: Amend November Board Meeting Date

Due to the election November 6, 2018, the Board is requested to consider amending the Board of Commissioners meeting date to November 5, 2018.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

**Item: 8A
New Business**

SUBJECT: ABC Audit Report

Scott May from May & Place, P.A., will present the annual ABC audit findings to the Town Board.

Manager's Comments:

ANGIER ABC BOARD
ANGIER, NORTH CAROLINA
(A Component Unit of the Town of Angier)

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION
(Audited)

For the Years Ended
June 30, 2018 and 2017

**ANGIER ABC BOARD
ANGIER, NORTH CAROLINA**

(A Component Unit of the Town of Angier)

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June 30, 2018 and 2017

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May & Place, PA

CERTIFIED PUBLIC ACCOUNTANTS

P.O. Box 900
LOUISBURG, NC 27549
Bus: 919-496-3041
Fax: 919-496-6342

SCOTT H. MAY, CPA
DALE R. PLACE, CPA, CFE

Independent Auditor's Report

Board of Directors
Angier Alcoholic Beverage Control Board
Angier, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of Angier Alcoholic Beverage Control Board, a component unit of the Town of Angier, which comprise the Statements of Net Position as of June 30, 2018 and 2017, and the related Statements of Revenues, Expenses, and Changes in Net Position, and Cash Flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Angier Alcoholic Beverage Control Board as of June 30, 2018 and 2017, and the respective changes in financial position, and where applicable, cash flows thereof for the years ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 5 through 7 and the Local Government Employees' Retirement System's Schedule of the Proportionate Share of Net Pension Liability and Schedule of Contributions on pages 26 and 27 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audits were conducted for the purpose of forming opinions on the financial statements as a whole. The Schedules of Store Expenses, Schedules of Administrative Expenses, and Schedule of Revenues and Expenditures – Budget and Actual are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedules of Store Expenses, Schedules of Administrative Expenses, and Schedule of Revenues and Expenditures – Budget and Actual are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the financial statements taken as a whole.

May & Place, PA

May & Place, PA
August 29, 2018

Management's Discussion and Analysis

This section of the Alcoholic Beverage Control (ABC) Board's (*the Board*) financial report represents our discussion and analysis of the financial performance of the Board for the year ended June 30, 2018. This information should be read in conjunction with the audited financial statements included in this report.

Financial Highlights

- Total bottle sales increased by 16,063 or 9.33%.
- Actual working capital increased approximately \$45,021 or 23.60% over the prior year.
- Over 5.00% of profits were expended for law enforcement in the current year.
- Approximately 6.14% of profits were expended for alcohol education and the library in the current year.

Overview of the Financial Statements

The audited financial statements of the ABC Board consist of 3 components. They are as follows:

- *Management's Discussion and Analysis*
- *Basic Financial Statements*
- *Additional Information Required by the ABC Commission*

The *Basic Financial Statements* are prepared using the full accrual basis of accounting. They consist of three statements. The first statement is the **Statement of Net Position**. Assets and liabilities are classified between current and long-term. This statement provides a summary of the Board's investment in assets and obligations to creditors. Liquidity and financial flexibility can be evaluated using the information contained in this statement.

The next statement is the **Statement of Revenues, Expenses, and Changes in Net Position**. This statement is used in evaluating whether the Board has recovered all of its cost through sales. Its information is used in determining credit worthiness.

The final required statement is the **Statement of Cash Flows**. This statement reports cash inflows and outflows in the following categories: operating, investing, and financing activities. Based on this data, the user can determine the sources of cash, the uses of cash, and the change in cash.

The notes to the financial statements provide more detailed information and should be read in conjunction with the statements.

The ABC Commission requires some schedules in addition to the information required by generally accepted accounting principles. They include a **Schedule of Store Expenses**, a **Schedule of Administrative Expenses**, and a **Schedule of Revenues and Expenditures – Budget and Actual**.

Financial Analysis of the ABC Board

Net position is an indicator of the fiscal health of the Board. Assets and deferred outflows exceeded liabilities and deferred inflows by \$771,464 in 2018, \$632,144 in 2017 and by \$552,280 in 2016. The largest component of net position was the investment in capital assets. It was approximately 67.02% of the total net position for 2018, 69.54% for 2017 and 71.17% for 2016.

Following is a summary of the Statement of Net Position:

Table 1 Condensed Statement of Net Position					
	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>	<u>\$ Change</u>	<u>% Change</u>
Current and other assets	\$ 528 529	\$ 414 240	\$ 348 882	\$ 114 289	27.59%
Capital assets (net)	840 533	854 385	877 757	(13 852)	(1.62%)
Deferred outflows of resources	19 155	28 775	10 208	(9 620)	(33.43%)
Total assets	<u>\$ 1 388 217</u>	<u>\$ 1 297 400</u>	<u>\$ 1 236 847</u>	<u>\$ 90 817</u>	7.00%
Current liabilities	\$ 352 121	\$ 299 386	\$ 260 820	\$ 52 735	17.61%
Non-current liabilities	264 104	364 955	420 691	(100 851)	(27.63%)
Deferred inflows of resources	528	915	3 056	(387)	(42.30%)
Total liabilities	<u>\$ 616 753</u>	<u>\$ 665 256</u>	<u>\$ 684 567</u>	<u>\$ (48 503)</u>	(7.29%)
Net investment in capital assets	517 018	439 591	393 048	77 427	17.61%
Restricted net position	63 521	57 344	52 588	6 177	10.77%
Unrestricted net position	190 925	135 209	106 644	55 716	41.21%
Total net position	<u>\$ 771 464</u>	<u>\$ 632 144</u>	<u>\$ 552 280</u>	<u>\$ 139 320</u>	22.04%

Note that total current assets and total current liabilities increased during the year. This was the result of increase in inventory at year end to support increase in sales and related liquor sales taxes payable due to increase in taxes from related sales. Distributions increased due to increase in profits to be distributed.

Net position increased by 22.04% from 2017 compared to a 14.46% increase between 2017 and 2016. Income from operations increased by 48.90% from 2017 and decreased by 21.30% between 2017 and 2016.

Following is a summary of the changes in net position:

Table 2 Condensed Statement of Revenues, Expenses and Changes in Net Position					
	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>	<u>\$ Change</u>	<u>% Change</u>
Operating revenues	\$ 2 139 571	\$ 1 932 639	\$ 1 765 401	\$ 206 932	10.71%
Less: Taxes on gross sales	480 775	434 053	396 548	46 722	10.76%
Net sales	1 658 796	1 498 586	1 368 853	160 210	10.69%
Cost of sales	1 150 214	1 062 382	906 385	87 832	8.27%
Gross profit	508 582	436 204	462 468	72 378	16.59%
Less: Operating expenses	300 436	296 413	284 842	4 023	1.36%
Income (loss) from operations	208 146	139 791	177 626	68 355	48.90%
Non-operating revenues and expenses	302	203	106	99	48.77%
Change in net position before distribution	208 448	139 994	177 732	68 454	48.90%
Distributions	69 128	60 130	57 572	8 998	14.96%
Change in net position	139 320	79 864	120 160	59 456	74.45%
Net position, beginning	632 144	552 280	432 120	79 864	14.46%
Net position, restated	632 144	552 280	432 120	79 864	14.46%
Net position, ending	<u>\$ 771 464</u>	<u>\$ 632 144</u>	<u>\$ 552 280</u>	<u>\$ 139 320</u>	22.04%

Following is the breakdown of sales by source:

	6/30/2018	6/30/2017	6/30/2016	\$ Change	% Change
Total liquor and mixer sales	\$ 2 139 571	\$ 1 932 639	\$ 1 765 401	\$ 206 932	10.71%

Total liquor and mixer sales increased by 10.71% in 2018 and increased by 9.47% in 2017 compared to 2016.

Capital Assets and Debt Administration

Capital Assets

Capital assets increased by .91% from the prior year as a new lighting upgrade was obtained during the year.

Table 3
Summary of Changes in Capital Assets

	6/30/2018	6/30/2017	6/30/2016	\$ Change	% Change
Land	\$ 252 000	\$ 252 000	\$ 252 000	\$ -	-
Buildings	752 340	752 340	752 340	-	-
Store equipment	142 305	131 919	131 919	10 386	7.87%
Total	\$ 1 146 645	\$ 1 136 259	\$ 1 136 259	\$ 10 386	.91%

Debt Administration

The largest component of long-term debt is notes payable. It decreased by 15.23% from the prior year. In November 2015, Angier ABC Board refinanced its note on the real estate from BB&T Governmental Finance to First Federal Bank decreasing the interest from 3.59% to 1.92%.

Table 4
Summary of Changes in Long-Term Debt

	6/30/2018	6/30/2017	6/30/2016	\$ Change	% Change
Notes payable	\$ 323 515	\$ 414 794	\$ 489 293	\$ (91 279)	(22.01%)
Line of credit	-	-	-	-	-
Total	\$ 323 515	\$ 414 794	\$ 489 293	\$ (91 279)	(22.01%)

Economic Factors

The Board is currently aware of economic conditions within the surrounding area and closely monitors quarterly sales and expense data, accordingly. Due to improving current economic conditions, total sales and income from operations increased over the prior year. The Board continues to monitor economic and financial conditions on a quarterly basis in order to enhance its financial position.

Requests for Information

This report is intended to provide a summary of the financial condition of the Angier ABC Board. Questions or requests for additional information should be addressed to:

Shirley Brinkley, General Manager
Angier ABC Board
P.O. Box 788
Angier, North Carolina 27501

Angier ABC Board
(A Component Unit of the Town of Angier)
Statements of Net Position
as of June 30, 2018
and June 30, 2017

<u>Assets</u>	<u>2018</u>	<u>2017</u>
Current Assets		
Cash and Cash Equivalents	\$ 326 499	\$ 220 998
Inventories	202 030	193 242
Prepaid Payroll	-	-
Total Current Assets	<u>528 529</u>	<u>414 240</u>
Non-current Assets		
Capital Assets		
Land, Building, and Furniture and Fixtures	1 146 645	1 136 259
Accumulated Depreciation	306 112	281 874
Total Net Capital Assets	<u>840 533</u>	<u>854 385</u>
Total Non-Current Assets	<u>840 533</u>	<u>854 385</u>
<u>Total Assets</u>	<u>1 369 062</u>	<u>1 268 625</u>
<u>Deferred Outflows of Resources</u>		
Pension Deferrals	<u>19 155</u>	<u>28 775</u>
<u>Liabilities</u>		
Current Liabilities		
Current Portion of Notes Payable	78 049	75 944
Accounts Payable	127 793	99 618
Liquor Taxes Payable	58 489	50 758
Payroll Taxes Payable	3 957	4 568
Accrued Liabilities	9 547	3 803
Distributions Payable	74 286	64 695
Total Current Liabilities	<u>352 121</u>	<u>299 386</u>
Non-current Liabilities		
Notes Payable	245 466	338 850
Net Pension Liability	18 638	26 105
Total Non-current Liabilities	<u>264 104</u>	<u>364 955</u>
<u>Total Liabilities</u>	<u>616 225</u>	<u>664 341</u>
<u>Deferred Inflows of Resources</u>		
Pension Deferrals	<u>528</u>	<u>915</u>
<u>Net Position</u>		
Net Investment in Capital Assets	517 018	439 591
Restricted for:		
Law Enforcement	-	-
Capital Improvements	-	-
Working Capital	63 521	57 344
Unrestricted	190 925	135 209
<u>Total Net Position</u>	<u>\$ 771 464</u>	<u>\$ 632 144</u>

The accompanying notes are an integral part of the financial statements.

Angier ABC Board
(A Component Unit of the Town of Angier)
Statements of Revenues, Expenses and Changes in Net Position
For the Years Ended June 30, 2018
and June 30, 2017

	<u>2018</u>	<u>Percent</u>	<u>2017</u>	<u>Percent</u>
<u>Operating Revenue</u>				
Liquor Sales – Regular	\$ 2 131 170	99.61%	\$ 1 925 767	99.64%
Mixed Beverage Sales	5 819	.27%	4 187	.22%
Mixer Sales	2 582	.12%	2 685	.14%
Total Gross Sales	<u>2 139 571</u>	<u>100.00%</u>	<u>1 932 639</u>	<u>100.00%</u>
<u>Deduct Taxes on Gross Sales</u>				
State Excise Tax	473 444	22.13%	427 386	22.12%
Mixed Beverage Tax (Revenue)	562	.02%	393	.02%
Mixed Beverage Tax (Human Resources)	56	-	39	-
Rehabilitation Tax	6 555	.31%	6 065	.31%
Mixer Sales Tax	158	.01%	170	.01%
Total Taxes	<u>480 775</u>	<u>22.47%</u>	<u>434 053</u>	<u>22.46%</u>
<u>Net Sales</u>	<u>1 658 796</u>	<u>77.53%</u>	<u>1 498 586</u>	<u>77.54%</u>
<u>Deduct Cost of Sales</u>				
Cost of Liquor Sold	1 148 523	53.68%	1 060 744	54.89%
Cost of Mixers Sold	1 691	.08%	1 638	.08%
<u>Gross Profit of Sales</u>	<u>508 582</u>	<u>23.77%</u>	<u>436 204</u>	<u>22.57%</u>
<u>Deduct Operating Expenses</u>				
Store Expenses	158 833	7.42%	171 003	8.85%
Administrative Expenses	117 365	5.49%	102 038	5.28%
Depreciation Expenses	24 238	1.13%	23 372	1.21%
Total Operating Expenses	<u>300 436</u>	<u>14.04%</u>	<u>296 413</u>	<u>15.34%</u>
<u>Income (Loss) from Operations</u>	<u>\$ 208 146</u>	<u>9.73%</u>	<u>\$ 139 791</u>	<u>7.23%</u>

The accompanying notes are an integral part of the financial statements.

Angier ABC Board
(A Component Unit of the Town of Angier)
Statements of Revenues, Expenses and Changes in Net Position
For the Years Ended June 30, 2018
and June 30, 2017

	<u>2018</u>	<u>Percent</u>	<u>2017</u>	<u>Percent</u>
<u>Nonoperating Revenues and Expenses</u>				
Interest Income	\$ 302	.01%	\$ 203	.01%
Lease Income	-	-	-	-
Gain on Sale of Assets	-	-	-	-
Total Nonoperating Revenues	<u>302</u>	<u>.01%</u>	<u>203</u>	<u>.01%</u>
<u>Change in Net Position Before Distributions</u>	208 448	9.74%	139 994	7.24%
<u>Deduct</u>				
Law Enforcement	<u>7 333</u>	<u>.34%</u>	<u>4 203</u>	<u>.21%</u>
<u>Change in Net Position Before Profit Distributions</u>	<u>201 115</u>	<u>9.40%</u>	<u>135 791</u>	<u>7.03%</u>
<u>Profit Distributions</u>				
Town of Angier	49 437		44 741	
Angier Library	6 179		5 593	
Alcohol Education	<u>6 179</u>		<u>5 593</u>	
Total Profit Distributions	<u>61 795</u>		<u>55 927</u>	
<u>Changes in Net Position</u>	<u>139 320</u>		<u>79 864</u>	
<u>Total Net Position, Previously Reported</u>	<u>632 144</u>		<u>552 280</u>	
<u>Total Net Position, Ending</u>	<u>\$ 771 464</u>		<u>\$ 632 144</u>	

The accompanying notes are an integral part of the financial statements.

Angier ABC Board
(A Component Unit of the Town of Angier)
Statements of Cash Flows
For the Years Ended June 30, 2018
and June 30, 2017

	<u>2018</u>	<u>2017</u>
Cash Flows from Operating Activities:		
Cash Received from Customers	\$ 2 139 571	\$ 1 932 639
Payments for Inventory Costs	(1 113 251)	(1 014 316)
Payments to Employees for Services	(152 750)	(162 657)
Payments for Operating Expenses	(134 125)	(105 807)
Taxes Paid	<u>(473 044)</u>	<u>(426 032)</u>
Net Cash Provided (Used) by Operating Activities	<u>266 401</u>	<u>223 827</u>
Cash Flows from Capital and Related Financing Activities:		
Proceeds from Sale of Assets		
Acquisition of Capital Assets	(10 386)	-
Proceeds from Refinance of Note Payable	-	-
Pay Off Note Payable	-	-
Principal Paid on Long Term Debt	<u>(91 279)</u>	<u>(74 499)</u>
Net Cash Provided (Used) for Capital and Related Financing Activities	<u>(101 665)</u>	<u>(74 499)</u>
Cash Flows from Non-capital Financing Activities:		
Law Enforcement Distributions	(4 203)	(6 324)
Distributions Payable	(11 593)	(11 250)
Profit Distributions to Primary Government	<u>(43 741)</u>	<u>(40 998)</u>
Net Cash Provided (Used) by Non-capital Financing Activities	<u>(59 537)</u>	<u>(58 572)</u>
Cash Flows from Investing Activities:		
Interest Earned on Investments	302	203
Lease Income	-	-
Other Income	<u>-</u>	<u>-</u>
Net Cash Provided (Used) in Investing Activities	<u>302</u>	<u>203</u>
Net Increase (Decrease) in Cash and Cash Equivalents	105 501	90 959
Cash and Cash Equivalents, Beginning of Year	<u>220 998</u>	<u>130 039</u>
Cash and Cash Equivalents, End of Year	<u>\$ 326 499</u>	<u>\$ 220 998</u>

The accompanying notes are an integral part of the financial statements.

Angier ABC Board
(A Component Unit of the Town of Angier)
Statements of Cash Flows
For the Years Ended June 30, 2018
and June 30, 2017

	<u>2018</u>	<u>2017</u>
Reconciliation of Income from Operations to Net Cash Provided (Used) by Operating Activities:		
Income (Loss) from Operations	\$ 208 146	\$ 139 791
Adjustments to Reconcile Income from Operations to Net Cash Provided (Used) by Operating Activities:		
Depreciation	24 238	23 372
Pension Expense	8 388	8 425
Changes in Assets, Deferred Outflows of Resources And Liabilities:		
(Increase) Decrease in Inventory	(8 788)	22 059
(Increase) Decrease in Prepaid Assets	-	3 542
Increase (Decrease) in Accounts Payable	28 175	26 007
Increase (Decrease) in Liquor Taxes Payable	7 731	8 021
Increase (Decrease) in Other Accrued Liabilities	5 133	1 517
(Increase) Decrease in Deferred Outflows of Resources for Pensions	<u>(6 622)</u>	<u>(8 907)</u>
Total Adjustments	<u>58 255</u>	<u>84 036</u>
Net Cash Provided (Used) by Operating Activities	\$ <u>266 401</u>	\$ <u>223 827</u>
Supplemental Disclosure of Cash Flow Information:		
Cash Paid During the Year for -		
Interest	\$ <u>7 349</u>	\$ <u>8 862</u>

The accompanying notes are an integral part of the financial statements

NOTES TO THE FINANCIAL STATEMENTS

Angier ABC Board
(A component unit of the Town of Angier)
Notes to the Financial Statements
June 30, 2018

Note 1. Summary of Significant Accounting Policies

A. Principles used in determining the scope of the entity for financial reporting:

The Angier ABC Board, a component unit of the Town of Angier, is a corporate body with powers outlined by General Statutes [Chapter 18B-701.] The local board may borrow money in accordance with the General Statutes [Chapter 18B-702(b)], and the Town of Angier's governing body who appoints the ABC Board shall in no way be held responsible for the debts of the Angier ABC Board.

The Angier ABC Board is required by State Statute to distribute its surpluses to the general fund of the Town of Angier, which represents a financial benefit to the Town. Therefore, the ABC Board is reported as a discretely presented component unit in the Town of Angier's financial statements.

B. Organizational History

The Board was organized under the provisions of Session Law #423 of the North Carolina Legislature, General Assembly of 1969, May 29, 1969, and implemented by a town wide election held September 20, 1969. The Angier Town Council appointed three individuals to serve on the ABC Board with terms of three years, two years and one year. Session Law 2002-40, House Bill 1599 was ratified on July 29, 2002. House Bill 1599 increased the Angier ABC Board from three to five members. To provide for the transition from three to five members, the governing body of the Town of Angier appointed two new members to three-year terms. Successors shall serve three-year terms.

The ABC Board, as provided by North Carolina Alcoholic Beverage Control laws, operates one retail liquor store and through the Town of Angier Police Department, investigates violations of such laws. North Carolina General Statutes [18B-805© (2) (3)] requires that the ABC Board expend at least 5% of profits for law enforcement. Local House Bill 161, Chapter 144 of the 1971 session and Senate Bill 107, Chapter 872 of the 1971 session requires that the Board expend 10% of profits for alcohol education and rehabilitation purposes.

C. Basis of Presentation

All activities of the Board are accounted for within a single proprietary (enterprise) fund. Proprietary funds are used to account for operations that are (a) financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or the change in net position is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

D. Basis of Accounting

The financial statements have been prepared using the accrual basis of accounting. All sales are made by cash, check, debit or credit card and recorded at the time of sale. Other revenues are recorded when earned. Expenses are recognized when incurred.

E. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make certain estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the statement of net position date, and reported amounts of revenues and expenses during the reporting period. Estimates are used to determine depreciation expense, the allowance for doubtful accounts and certain claims and judgment liabilities, among other accounts. Actual results may differ from those estimates.

F. Pensions

For purposes of measuring the net pension asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LGERS) and additions to/deductions from LGERS' fiduciary net position have been determined on the same basis as they are reported by LGERS. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The ABC Board's employer contributions are recognized when due and the ABC Board has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS. Investments are reported at fair value.

G. Assets, Liabilities, and Net Position

Deposits

All deposits of the ABC Board are made in board-designated official depositories and are collateralized as required by State law [G.S. 159-31.] The ABC Board may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the ABC Board may establish Time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

All the ABC Board's deposits are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the ABC Board's agent in the ABC Board's name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the ABC Board, these deposits are considered to be held by the ABC Board agent in the ABC Board's name. The amount of the pledged collateral is based on an approved averaging method for non-interest-bearing deposits and the actual current balance for interest bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the ABC Board or the escrow agent. Because of the inability to measure the exact amount of collateral pledged for the ABC Board under the Pooling Method, the potential exists for under collateralization, and the risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method.

At June 30, 2018, the ABC Board's deposits had a carrying amount of \$325,699 and a bank balance of \$298,168. All of the bank balance was covered by federal depository insurance.

At June 30, 2017, the ABC Board's deposits had a carrying amount of \$220,198 and a bank balance of \$208,131. All of the bank balance was covered by federal depository insurance.

(2) Investments

The Angier ABC Board has no investments.

(3) Cash and Cash Equivalents

For purposes of the statement of cash flows, the ABC Board considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

(4) Accounts Receivable

The Angier ABC Board has no receivables.

(5) Inventories

Inventories are valued at the lower of cost (FIFO) or market.

(6) Prepaid Expenses

Prepaid expenses consist of prepaid insurance and prepaid maintenance contract.

(7) Capital Assets

Capital Asset activity for the years ended June 30, 2018 and 2017 is as follows:

	Balance 07/01/17	Increases	Decreases	Balance 06/30/18
Capital assets not being depreciated:				
Land	\$ 252 000	\$ -	\$ -	\$ 252 000
Total capital assets not being depreciated	252 000	-	-	252 000
Capital assets being depreciated				
Buildings	752 340	-	-	752 340
Furniture/equipment	131 919	10 386	-	142 305
Total capital assets being depreciated	884 259	10 386	-	894 645
Less accumulated depreciation for:				
Buildings	161 439	18 809	-	180 248
Furniture/equipment	120 435	5 429	-	125 864
Total accumulated depreciation	281 874	\$ 24 238	\$ -	\$ 306 112
Total capital assets being depreciated, net	602 385			588 533
Capital assets, net	\$ 854 385			\$ 840 533

	Balance 07/01/16	Increases	Decreases	Balance 06/30/17
Capital assets not being depreciated:				
Land	\$ 252 000	\$ -	\$ -	\$ 252 000
Total capital assets not being depreciated	252 000	-	-	252 000
Capital assets being depreciated				
Buildings	752 340	-	-	752 340
Furniture/equipment	131 919	-	-	131 919
Total capital assets being depreciated	884 259	-	-	884 259
Less accumulated depreciation for:				
Buildings	142 630	18 809	-	161 439
Furniture/equipment	115 872	4 563	-	120 435
Total accumulated depreciation	258 502	\$ 23 372	\$ -	281 874
Total capital assets being depreciated, net	625 757			602 385
Capital assets, net	\$ 877 757			\$ 854 385

(8) Net Position

Net position consists of the following:

- a. Net investment in capital assets – This component of net position consists of capital assets, including any restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowing that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.
- b. Restricted for law enforcement – This applies only when the ABC Board employs its own ABC officer.
- c. Restricted for capital improvements – State law [G.S. 18B-805(d)] requires approval of the appointing authority to establish this fund outside of working capital for specific capital improvements.
- d. Restricted for working capital – North Carolina Alcoholic Beverage Control Commission Rule [.0902] defines working capital as the total of cash, investments and inventory less all unsecured liabilities. An ABC board shall set its working capital requirements at not less than two weeks' average gross sales of the last fiscal year or greater than three months' average gross sales of the last fiscal year. Average gross sales mean gross receipts from the sale of alcoholic beverages less distributions required by State law [G.S. 18B-805(b), (2), (3), and (4)].
- e. Unrestricted net position – This component of net position consists of net position that does not meet the definition of restricted or net investment in capital assets.

Note 2. Stewardship, Compliance and Accountability

Noncompliance with N.C. General Statutes

Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2018, the expenditures made in the Proprietary Fund exceeded the authorized appropriations made by the governing board for taxes on gross sales by \$10,115; cost of goods sold by \$20,646; capital outlay by \$10,386; and distributions by \$1,933. These over-expenditures resulted from under budgeting of taxes on gross sales, cost of goods sold and distributions due to the larger than anticipated increase in sale of products which required additional expenditures to support this increase. The over expenditure in capital outlay was due to a new upgraded lighting system installed to reduce energy consumption by the entity.

Management and the Board will review its estimates for taxes on gross sales, cost of goods sold, distributions as it relates to sales and capital outlay during budget preparation and closely monitor its budget reports to ensure compliance in future years.

Note 3. Detail Notes on Proprietary Funds

Pension Plan Obligations

A. Local Government Employees' Retirement System

Plan description. The ABC Board is a participating employer in the statewide Local Governmental Employees' Retirement System (LERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LERS

membership is comprised of general employees and local law enforcement officers (LEOs) of participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits Provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service. Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

Contributions. Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. The ABC Board employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The ABC Board's contractually required contribution rate for the year ended June 30, 2018, was 8.00% of compensation for law enforcement and 7.65% for general employees, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the ABC Board were \$6,622 for the year ended June 30, 2018.

Refunds of Contributions. Board employees, who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60-day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the Board reported a liability of \$18,638 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2016. The total pension liability was then rolled forward to the measurement date of June 30, 2017 utilizing update procedures incorporating the actuarial assumptions. The Board's proportion of the net pension liability was based on a projection of the Board's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2017, the Board's proportion was .00123%, which was a decrease of .00008% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the Board recognized pension expense of \$8,388. At June 30, 2018, the Board reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1 074	\$ 528
Changes of assumptions	2 662	-
Net difference between projected and actual earnings on pension plan investments	4 526	-
Changes in proportion and differences between City contributions and proportionate share of contributions	4 271	-
ABC Board's contributions subsequent to the measurement date	6 622	-
Total	<u>\$ 19 155</u>	<u>\$ 528</u>

\$26,105 reported as deferred outflows of resources related to pensions resulting from Board contributions subsequent to the measurement date will be recognized as an increase of the net pension asset in the year ended June 30, 2018. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2019	\$ 2 874
2020	6 350
2021	3 569
2022	(788)
Thereafter	-
	<u>\$ 12 005</u>

Actuarial Assumptions. The total pension liability in the December 31, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	3.50 to 7.75 percent, including inflation and productivity factor
Investment rate of return	7.25 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant

portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2016 valuations were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2016 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Fixed Income	29.0%	1.4%
Global Equity	42.0%	5.3%
Real Estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Inflation Protection	6.0%	4.0%
Total	100.0%	

The information above is based on 30-year expectations developed with the consulting actuary for the 2016 asset liability and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.00%. All rates of return and inflation are annualized.

Discount rate. The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Board's proportionate share of the net pension liability to changes in the discount rate. The following presents the Board's proportionate share of the net pension liability calculated using the discount rate of 7.25 percent, as well as what the Board's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.25 percent) or one percentage point higher (8.25 percent) than the current rate:

	1% Decrease (6.20%)	Discount Rate (7.20%)	1% Increase (8.20%)
ABC Board's proportionate share of the net pension liability (asset)	\$ 55 952	\$ 18 638	\$ (12 507)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

B. Death Benefits

The Board has also elected to provide death benefits to employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System, (Death Benefit Plan), a multiple-employer, State-administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service and have at least one year of contributing membership service in the System at the time of death are eligible for death benefits. Lump sum death benefit payments to beneficiaries are equal to the employee's 12 highest months salary in a row during the 24 months prior to the employee's death, but the benefit may not exceed \$50,000 or be less than \$25,000. All death benefit payments are made from the Death Benefit Plan. The Board has no liability beyond the payment of monthly contributions. The contributions to the Death Benefit Plan cannot be separated between the post-employment benefit amount and the other benefit amount. The Board considers these contributions to be immaterial.

Other employee benefits consist of group insurance.

Note 4. Long-term Debt

Long-term debt as of June 30, 2018, consists of the following:

Installment notes

Note payable to First Federal dated November 12, 2015, for \$545,000, payable in monthly installments of \$6,946.81, bearing interest at 1.92%; secured by real estate	\$ 323 515
Total long-term debt	323 515
Less: Current maturities	78 049
Net long-term debt	\$ 245 466

Principal maturities of long-term debt are as follows:

For the year end June 30,	
2019	\$ 78 049
2020	79 561
2021	81 102
2022	68 784
2023 and thereafter	16 019
	\$ 323 515

Note 5. Subsequent Events

Subsequent events were evaluated through August 23, 2018, which is the date the financial statements were available to be issued.

Note 6. Vacation and Sick Leave Compensation

ABC Board employees may accumulate up to thirty days earned vacation and such leave is fully vested when earned. Accumulated earned vacation at June 30, 2018 was not considered to be material.

Employees can accumulate an unlimited amount of sick leave. Sick leave may be used in the determination of length of service for retirement benefit purposes. Since the board has no obligation for accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

Note 7. Distributions of Income

The ABC Board has made distributions since inception in 1969 as follows:

	Current Year	Total to Date
Town of Angier Police Department (before other distributions)	\$ 7 333	\$ 46 827
Remaining distributions:		
80% Town of Angier General Fund	49 437	1 175 333
10% Town of Angier Library	6 179	159 813
10% Alcohol Education	6 179	118 035
	<u>\$ 69 128</u>	<u>\$ 1 500 008</u>

State law [G.S. 18B-805] requires that the minimum distribution set aside in (c)(1) and any profit remaining after deducting amounts required for law enforcement and alcohol education and retaining proper working capital, be paid quarterly to the appointing authority.

Note 8. Law Enforcement and Alcohol Education Expenses

The ABC Board is required by law to expend at least 5% of its profits for law enforcement and not less than 7% for alcohol education (alcohol education requirements follow local enabling act). Profits are defined by law for these calculations as change in net position before law enforcement and educational expenses, less the 3 ½% markup provided in G.S. 18B-804(b)(5) and the bottle charge provided for in G.S. 18B-804(b)(6b).

	2018	2017
Profit before distribution:	\$ 208 448	\$ 139 993
Less 3 ½% tax and bottle charge	<u>61 794</u>	<u>55 927</u>
Profit subject to expense percentage:	<u>\$ 146 654</u>	<u>\$ 84 066</u>
Law enforcement expenditures	\$ 7 333	\$ 4 203
-actual percentage of profit	<u>5%</u>	<u>5%</u>

Note 9. Disbursement of Taxes Included in Selling Price

A state excise tax, at the rate of 30%, on the retail (net sales) price is charged monthly on liquor sales (excluding wine sales). Transactions for this account for the year are summarized as follows:

	2018	2017
Taxes payable beginning	\$ 38 151	\$ 32 297
Taxes collected during the year	473 444	427 386
Taxes remitted to Department of Revenue	<u>467 722</u>	<u>421 532</u>
Taxes payable ending	<u>\$ 43 873</u>	<u>\$ 38 151</u>

The excise tax is computed in accordance with G.S. 18B-805(i).

The accrued North Carolina excise tax at June 30, 2018 was remitted to the North Carolina Department of Revenue on July 3, 2018.

The accrued North Carolina excise tax at June 30, 2017 was remitted to the North Carolina Department of Revenue on July 14, 2017.

A bottle charge of one cent on each bottle containing 50 milliliters or less and five cents on each bottle containing more than 50 milliliters is collected and distributed monthly to the county commissioners for alcohol education and rehabilitation. For the fiscal year, payments to the county were based on the following bottle sales:

	2018		
Regular Bottles	116 669	@ 5 cents	\$ 5 836
Mixed Beverage Bottles	95	@ 5 cents	5
Miniature Bottles	71 377	@ 1 cents	714
Total payments for the year			\$ 6 555

	2017		
Regular Bottles	108 480	@ 5 cents	\$ 5 424
Mixed Beverage Bottles	115	@ 5 cents	6
Miniature Bottles	63 483	@ 1 cents	635
Total payments for the year			\$ 6 065

A "mixed beverage tax" at the rate of \$20 per 4 liters is charged on the sale of liquor to be resold as mixed beverages. One-half of the mixed beverage tax is submitted monthly to the Department of Revenue. Five percent of the mixed beverage tax is submitted monthly to the Department of Human Resources.

The mixed beverage tax for the year was:

	2018		2017	
Department of Revenue (50%)	\$	562	\$	393
Department of Human Resources (5%)		56		39
Profit Retained (45%)		502		353
Total	\$	1120	\$	785

Note 10. Surcharge Collected

The total amount of surcharge collected for the fiscal years ended June 30, 2018 and 2017 was \$17,056 and \$15,690, respectively. (The rate increased May 1, 2015 from 80 cents per case sold to \$1.40 per case sold.)

Note 11. Liquor Sales Tax

The total amount of sales tax collected by the ABC Board and remitted to the Department of Revenue for the fiscal years ended June 30, 2018 and 2017 was \$149,430 and \$134,969, respectively. The current sales tax rate is 7%.

Note 12. Retail Outlets

The Angier ABC Board operates with one retail outlet at 305 North Raleigh Street, Angier, North Carolina.

Gross sales	\$	<u>2 139 571</u>	Change in net position	\$	<u>139 320</u>
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Note 13. Working Capital

The Angier ABC Board is required by the Alcoholic Beverage Control Commission rule [.0902] to set its working capital requirements at not less than two weeks average gross sales of the last fiscal year. (Gross sales are gross receipts from the sale of alcoholic beverages less distributions as defined in G.S. 18B-805(b) (2), (3), and (4)).

The board's position on this requirement is as follows:

		<u>2018</u>		<u>2017</u>
Minimum Amount	\$	63 521	\$	57 344
Maximum Amount	\$	412 889	\$	372 739
Actual Amount	\$	235 819	\$	190 798

The board has met the minimum amount of working capital.

Note 14. Risk Management

The ABC Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The ABC Board has commercial property, general liability, auto liability, workmen's compensation and employee health coverage. The Board also has liquor legal liability.

There have been no significant reductions in insurance coverage from coverage in the prior year and settled claims have not exceeded coverage in any of the past three fiscal years.

In accordance with G.S. 18B-700(i), each board member and the employees designated as the general manager and finance officer are bonded in the amount of \$50,000 secured by a corporate surety.

**REQUIRED
SUPPLEMENTARY INFORMATION**

Angier ABC Board
Angier ABC Board's Proportionate Share of Net Pension Liability (Asset)
Required Supplementary Information
Last Five Fiscal Years*

Local Government Employees' Retirement System

	<u>2018</u>		<u>2017</u>		<u>2016</u>		<u>2015</u>		<u>2014</u>
Angier ABC Board's proportion of the net pension liability (assets) (%)	0.00122%		0.00123%		0.00131%		0.00149%		0.00149%
Angier ABC Board's proportion of the net pension liability (assets) (\$)	\$ 18 638	\$	26 105	\$	5 879	\$	(8 787)	\$	14 465
Angier ABC Board's covered-employee payroll	\$ 86 567	\$	120 038	\$	104 727	\$	103 355	\$	99 725
Angier ABC Board's proportionate share of the net pension liability (assets) as a percentage of its covered employee payroll	21.53%		21.75%		5.61%		(8.50%)		14.50%
Plan fiduciary net position as a percentage of the total pension liability**	94.18%		91.47%		98.09%		102.64%		94.35%

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

** This will be the same percentage for all participant employers in the LGERS plan.

**Angier ABC Board
Angier ABC Board's Contributions
Required Supplementary Information
Last Five Fiscal Years**

Local Government Employees' Retirement System

	<u>2018</u>		<u>2017</u>		<u>2016</u>		<u>2015</u>		<u>2014</u>
Contractually required contribution	\$ 6 622	\$	8 907	\$	7 132	\$	7 307	\$	7 051
Contributions in relation to the contractually required contribution	<u>6 622</u>		<u>8 907</u>		<u>7 132</u>		<u>7 307</u>		<u>7 051</u>
Contribution deficiency (excess)	\$ -	\$	-	\$	-	\$	-	\$	-
ABC Board's covered-employee payroll	\$ 86 567	\$	120 404	\$	120 038	\$	104 727	\$	103 355
Contribution as a percentage of covered-employee payroll	7.65%		7.42%		6.81%		7.07%		7.93%

SUPPLEMENTARY INFORMATION

**(The following schedules are information the
ABC Commission requires.)**

Angier ABC Board
(A Component Unit of the Town of Angier)
Schedules of Store Expenses
For the Years Ended June 30, 2018
and June 30, 2017

	<u>2018</u>	<u>2017</u>
Salaries and Wages	\$ 76 686	\$ 90 781
Payroll Taxes	5 291	8 243
Employees' Benefit:		
Group Insurance	20 855	26 619
Cash (Over or Short)	25	317
Repairs and Maintenance – Buildings & Equipment	2 648	2 396
Grounds Maintenance	2 400	2 780
Utilities	9 333	7 877
Telephone	628	667
Insurance-General	6 277	6 311
Store Supplies	3 704	4 231
Waste Pickup and Shredding	1 150	968
Miscellaneous	633	-
Credit Card Charges	28 866	19 329
Unloading Expenses	<u>337</u>	<u>484</u>
Total Store Expenses	\$ <u>158 833</u>	\$ <u>171 003</u>

Angier ABC Board
(A Component Unit of the Town of Angier)
Schedules of Administrative Expenses
For the Years Ended June 30, 2018
and June 30, 2017

	<u>2018</u>	<u>2017</u>
Salaries and Wages	\$ 71 006	\$ 61 627
Payroll Taxes	4 900	5 596
Group Insurance	-	-
Retirement Fund	-	-
Pension Expense	8 388	8 425
Travel	1 679	1 206
Office Supplies	1 390	930
Office Equipment	2 235	
Maintenance Agreements	10 321	5 860
Postage	685	532
Professional Services	4 800	4 825
Due and Subscriptions	1 803	1 976
Contribution	1 000	-
Internet Service	909	864
Bank Charges	900	1 176
Advertising	-	159
Interest Expense	<u>7 349</u>	<u>8 862</u>
Total Administrative Expenses	\$ <u>117 365</u>	\$ <u>102 038</u>

**Angier ABC Board
Schedule of Distribution of Profits
For the Year Ended June 30, 2018**

Distribution Recipient	Distributions			Payable at June 30, 2018
	Payable at June 30, 2017	Owed June 30, 2018	Paid June 30, 2018	
<u>Law Enforcement</u>	\$ 7 197	\$ 7 333	\$ 4 203	\$ 10 327
<u>Alcohol Education</u>				
Town of Angier	\$ 4 957	\$ 6 179	\$ 6 000	\$ 5 136
<u>Library Contribution</u>				
Town of Angier	\$ 4 957	\$ 6 179	\$ 5 593	\$ 5 543
<u>Municipalities</u>				
Town of Angier	\$ 47 584	\$ 49 437	\$ 43 741	\$ 53 280
Totals	\$ 64 695	\$ 69 128	\$ 59 537	\$ 74 286

Angier ABC Board
(A Component Unit of the Town of Angier)
Schedule of Revenues and Expenditures – Budget and Actual
For the Year Ended June 30, 2018

	<u>2018 Original Budget</u>	<u>2018 Revised Budget</u>	<u>2018 Actual</u>	<u>Variance Positive (Negative)</u>
Revenues:				
Operating Revenues:				
Liquor Sales – Regular	\$ 2 045 497	\$ 2 045 497	\$ 2 131 170	\$ 85 673
Mixed Beverage/ Mixer Sales	<u>4 650</u>	<u>4 650</u>	<u>8 401</u>	<u>3 751</u>
Total	2 050 147	2 050 147	2 139 571	89 424
Non-operating Revenues:				
Gain from Sale of Assets	-	-	-	-
Interest & Lease Income	<u>225</u>	<u>225</u>	<u>302</u>	<u>77</u>
Total Revenues	<u>2 050 372</u>	<u>2 050 372</u>	<u>2 139 873</u>	<u>89 501</u>
Expenditures:				
Taxes Based on Revenue:				
State Excise Tax	-	-	-	-
Mixed Beverage Tax (Revenue)	-	-	-	-
Mixed Beverage Tax (Human Resources)	-	-	-	-
Rehabilitation Tax	-	-	-	-
Wine/Mixer Sales Tax	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>462 160</u>	<u>470 660</u>	<u>480 775</u>	<u>(10 115)</u>
Cost of Goods Sold	<u>1 129 568</u>	<u>1 129 568</u>	<u>1 150 214</u>	<u>(20 646)</u>
Operating Expenses:				
Salaries and Benefits	204 726	187 226	179 616	7 610
Board Member Expense	4 500	4 500	-	4 500
Telephone and Internet	1 500	1 600	1 537	63
Utilities & Waste Pickup	10 183	10 283	10 483	(200)
Repairs & Maintenance	20 356	20 356	15 369	4 987
Office/Store Supplies	5 690	6 290	8 014	(1 724)
Insurance – General & Bonds	7 093	7 093	6 277	816
Travel	2 000	2 000	1 679	321
Professional Services	5 308	5 308	4 800	508
Credit Card and Banking Fees	24 130	24 130	29 766	(5 636)
Miscellaneous	5 523	5 523	3 798	1 725
Contingencies	<u>12 000</u>	<u>7 200</u>	<u>-</u>	<u>7 200</u>
Total	<u>303 009</u>	<u>281 509</u>	<u>261 339</u>	<u>20 170</u>
Capital Outlay:	<u>-</u>	<u>-</u>	<u>10 386</u>	<u>(10 386)</u>
Debt Service:	<u>88 500</u>	<u>101 500</u>	<u>98 628</u>	<u>2 872</u>
Total Expenditures	<u>\$ 1 983 237</u>	<u>\$ 1 983 237</u>	<u>\$ 2 001 342</u>	<u>\$ (18 105)</u>

Angier ABC Board
(A Component Unit of the Town of Angier)
Schedule of Revenues and Expenditures – Budget and Actual
For the Year Ended June 30, 2018

	<u>2018 Original Budget</u>	<u>2018 Revised Budget</u>	<u>2018 Actual</u>	<u>Variance Positive (Negative)</u>
Distributions:				
Law Enforcement	\$ 6 830	\$ 6 830	\$ 7 333	\$ (503)
Alcohol Education & Rehabilitation	6 535	6 535	6 179	356
Library	6 535	6 535	6 179	356
Municipality	<u>47 235</u>	<u>47 235</u>	<u>49 437</u>	<u>(2 202)</u>
Total	<u>67 135</u>	<u>67 135</u>	<u>69 128</u>	<u>(1 993)</u>
Total Expenditures & Distributions	<u>2 050 372</u>	<u>2 050 372</u>	<u>2 070 470</u>	<u>(20 098)</u>
Revenues Over Expenditures	<u>-</u>	<u>-</u>	<u>69 403</u>	<u>69 403</u>
Other Financing (Uses):				
Working Capital Retained	-	-	-	-
Unappropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues Over Expenditures and Other Financing (Uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 69 403</u>	<u>\$ 69 403</u>
Reconciliation from Budgetary Basis (Modified Accrual) to Full Accrual:				
Reconciling Items;				
Capital Outlay			10 386	
Depreciation			(24 238)	
Decrease in Net Pension Liability			7 467	
Increase (Decrease) in Deferred Outflows of Resources - Pensions			(9 620)	
Decrease (Increase) in Deferred Inflows of Resources - Pensions			387	
Increase in Accrued Vacation			(5 744)	
Note Principal			<u>91 279</u>	
Total			<u>69 917</u>	
Change in Net Position			<u>\$ 139 320</u>	



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

**Item: 8B
New Business**

SUBJECT: Downtown Revitalization and Economic Development Award

The Town of Angier has been awarded a \$25,000 grant authorized under N.C. S.L. 2018-5 15.8(a). It is requested that the Board consider:

- 1) Authorizing the Interim Town Manager to complete a 2018-2019 Downtown Revitalization and Economic Development Proposal package to qualify for the \$25,000 appropriation granted by the NC General Assembly;
- 2) Recommend that the grant funds be used for Downtown WI-FI and property acquisition for Downtown parking;
- 3) Accept the grant and authorize the Interim Town Manager to set up the necessary financial accounting system;
- 4) Authorize the Town Attorney to review any contractual documents which will be sent by the State and authorize the Interim Town Manager to schedule the contract for formal approval by the Board at a future meeting.

Manager's Comments:

MEMORANDUM

DATE: September 28, 2018
TO: Mayor and Board of Commissioners
FROM: Michael McLaurin, ICMA-CM
CC: Veronica Hardaway, CMC, NCCMC
RE: Downtown Revitalization and Economic Development Award.

Action Requested:

- 1) Authorize the Interim Town Manager to complete a 2018-2019 Downtown Revitalization and Economic Development Proposal Package to qualify for the \$25,000 appropriation granted by the NC General Assembly;
- 2) Recommend that the grant funds be used for downtown wi-fi and property acquisition for downtown parking;
- 3) Accept the grant and authorize the Interim Town Manager to set up the necessary financial accounting system.
- 4) Authorize the Town Attorney to review any contractual documents which will be sent by the State and authorize the Interim Town Manager to schedule the contract for formal approval by the Board at a future meeting.

Background:

During the last session of the NC General Assembly the town was awarded a \$25,000 Downtown Revitalization and Economic Development grant.

In early July, an email was sent to me outlining the process for receiving the grant. I regret and accept responsibility that I did not see the email but was made aware of the email when I asked the Mayor to inquire of Representative Strickland on how we should receive the funds.

Mayor and Board of Commissioners
Downtown Revitalization and Economic Development Award
September 28, 2018
Page 2

Attached to this memo is documentation from the NC Department of Commerce stating the allowable costs and reporting requirements. There has been discussion and interests by some or all of the board members on downtown wi-fi and acquiring downtown land for additional parking. I am proposing that we request that we use the money for these two projects, however the Board will need to have in depth discussion on these topics so that we may have more guidance on moving forward. We must respond to the State by October 5th.



ROY COOPER
Governor

ANTHONY M. COPELAND
Secretary

NAPOLEON WALLACE
Deputy Secretary

July 1, 2018

The Honorable Lewis W. Weatherspoon
Mayor
Town of Angier
P.O. Box 278
Angier, NC 27501-0278

Re: Revitalization and Economic Development Award Notification
Reference Number: 2019-001-1257-1534
Downtown Revitalization Project

Dear Mayor Weatherspoon:

On behalf of the Rural Economic Development Division of the NC Department of Commerce and the members of the NC General Assembly, I am pleased to inform you that the Town of Angier has been selected to receive **\$25,000.00** for downtown revitalization as authorized under N.C. S.L. 2018-5 § 15.8(a).

To receive this funding please complete the proposal form to describe the project's proposed activities, estimated expenses and expected outcomes. The form can be found at <http://www.nccommerce.com/rd/rural-grants-programs/forms> and should be submitted as soon as possible, and no later than **October 5, 2018**. The proposal form also provides additional information about the proposal guidelines and process in more detail.

The document submission process is as follows:

- Upon completion and submission of the proposal form, Commerce will issue a set of contract documents to the local government. The proposal form can be found www.nccommerce.com/rd/rural-grants-programs/forms.
- Once one complete set of signed contracts is returned, Commerce will issue payment for the full amount of the grant with the stipulation that the funds be used as described in the proposal.
- Local governments should submit a progress report each **January and July 15**, and once all funds are expended, should submit a final report detailing the outcomes and expenditures of the grant including copies of invoices/receipts for each expenditure paid with grant funds. The progress/final report form can be found at www.nccommerce.com/rd/rural-grants-programs/forms.
- By **July 15, 2020**, local governments should submit a final report detailing the outcomes and expenditures of the grant including copies of invoices/receipts for each expenditure paid by grant funds. The final report form can be found at www.nccommerce.com/rd/rural-grants-programs/forms.

We look forward to working with you on this downtown revitalization project in your community. If you have any questions or need any additional information, please contact Melody Adams at melody.adams@nccommerce.com.

Sincerely,

A handwritten signature in cursive script that reads "Kenny Flowers".

Kenny Flowers
Assistant Secretary for Rural Development
Rural Economic Development Division

cc: Melody Adams, Director, Rural Development Division



**North Carolina
Department of Commerce
Rural Economic Development Division**

**2018-2019
Downtown Revitalization and
Economic Development
Proposal Package**

Grants are authorized under 2018-5 Sections 15.8(a) and 15.8(b), as construed by The Joint Conference Committee Report, and as amended by North Carolina Session Law 2018-97 for Downtown Revitalization and Economic Development Projects. The Rural Economic Development Division of the North Carolina Department of Commerce (DOC), will administer the grants.

Downtown Revitalization: Local governments identified in NC Session Law 2018-5 Section 15.8 (a) should complete the proposal form describing the downtown revitalization project proposed.

Downtown revitalization projects can include:

- Planning costs to produce a final plan for physical improvements, including architectural and engineering design;
- Streetscape design and implementation;
- Public infrastructure including water, sewer, electric, lighting, sidewalk, traffic, road and/or digital infrastructure;
- Façade or building improvements and/or property acquisition;
- Wayfinding signage; or
- Art or cultural installations.

Economic Development: Local governments identified in NC Session Law 2018-5 Section 15.8 (b) should complete the proposal form describing the economic development project proposed.

Acceptable expenses for all projects include labor and materials necessary to carry out respective economic development projects. Operational expenses including salary or wages for local government employees and/or food, refreshment and entertainment expenses are not allowable.

Local governments identified in the Joint Conference Committee Report should complete the proposal form describing the proposed activities only for the project identified in Joint Conference Committee Report.

Acceptable expenses for all projects include labor and materials necessary to carry out the identified project. Operational expenses including salary or wages for local government employees and/or food, refreshment and entertainment expenses are not allowable.

Funding Distribution Process

- Local governments should complete the proposal form and submit to DOC. The proposal form is included below and found at www.nccommerce.com/rd/rural-grants-programs/forms.
- Once a completed proposal form is received, DOC will mail contract documents to the local government.
- Once signed contract documents are received, DOC will issue a check in the full amount of the grant.
- Local governments should submit a progress report each January and July 15, and once all funds are expended, should submit a final report detailing the outcomes and expenditures of the grant including copies of invoices/receipts for each expenditure paid with grant funds. The progress/final report form can be found at www.nccommerce.com/rd/rural-grants-programs/forms.

Complete proposals should be submitted no later than **October 5, 2018** by one of the following delivery options:

Via e-mail as a signed PDF to: rgpreports@nccommerce.com

Or via postal or overnight delivery to:

Melody Adams, Director, Rural Grant Programs
North Carolina Department of Commerce, Rural Economic Development Division
301 N. Wilmington Street (For Overnight Delivery Services)
4346 Mail Service Center (For US Postal Service)
Raleigh, NC 27699

2018-2019 Downtown Revitalization/Economic Development Proposal Form

Local Government Information

Legal Name of Local Government: _____ **County:** _____ **Tier #** _____
Name of Chief Elected Official: _____ **Title:** _____
Mailing Address: _____ **Street Address:** _____
City: _____ **State:** _____ **Zip:** _____
Primary Telephone(s): _____ **Fax:** _____
Email: _____ **Federal Tax ID #:** _____

Local Government Project Contact:

Name: _____ **Title:** _____
Primary Telephone: _____ **Email:** _____

Grant Administrator (if applicable)

Mailing Address: _____ **Street Address:** _____
City: _____ **State:** _____ **Zip:** _____
Name: _____ **Title:** _____
Primary Telephone: _____ **Fax:** _____
Email: _____ **Federal Tax ID #:** _____

Community Information

- | | | Check One | |
|---|--|--------------------------|--------------------------|
| | | Yes | No |
| 1 | Is your community designated by the Department of Commerce as a NC Main Street community? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Is your community designated by the Department of Commerce as a NC Small Town Main Street community? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Is your community receiving downtown strategic economic development planning services through the NC Main Street & Rural Planning Center's Downtown Associate Community program? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Has your community received strategic economic development planning services through the NC Main Street & Rural Planning Center's Rural Planning program in the last 3 years? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Would you like for the staff at the Department of Commerce, NC Main Street & Rural Planning Center to contact you regarding strategic economic development planning services? | <input type="checkbox"/> | <input type="checkbox"/> |

1. If yes, please provide the contact information for the person to contact:

Name: _____ **Title:** _____
Phone: _____ **Email:** _____

Project Information

- 1 Provide a description of the downtown revitalization/economic development activities to be funded by the grant along with the estimated cost for each activity.

--

2. Provide a description of the proposed outcomes of the downtown revitalization/economic development project/activity.

3. Provide a timeline for the implementation of the downtown revitalization/economic development project/activity.

4. Include photos of the area where the project/activity will take place and provide a description of the photos below.

Applicant Certifications

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the applicant certifies that the information in this application and the attached statements and exhibits are true, correct, and complete to the best of the signatory's knowledge and belief. The signatory further certifies:

- 1 as Authorized Representative, the signatory has been authorized to file this application;
- 2 that the governing body or agrees that if a grant is awarded, the applicant will provide proper and timely submittal of all documentation requested by the Grantor Agency;
- 3 that the applicant has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project; and
- 4 that as of the date listed below, the applicant is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. This list, along with additional information about the Iran Divestment Act, is available on the Treasurer's Office site: <https://www.nctreasurer.com/inside-the-department/OpenGovernment/Pages/Iran-Divestment-Act-Resources.aspx>.

Signature of Chief Elected Official or Authorized Representative

Typed Name

Typed Title

Date

Complete proposals should be submitted no later than **October 5, 2018** by one of the following delivery options:

Via e-mail as a signed PDF to: rgpreports@nccommerce.com

Or via postal or overnight delivery to:

Melody Adams, Director, Rural Grant Programs
North Carolina Department of Commerce, Rural Economic Development Division
301 N. Wilmington Street (For Overnight Delivery Services)
4346 Mail Service Center (For US Postal Service)
Raleigh, NC 27699



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: **October 2, 2018**

Item: 9A
Old Business

SUBJECT: Harnett County SRO Contract

The Board is requested to consider and approve a Memorandum of Understanding between Harnett County Board of Education and the Town of Angier to provide a School Resource Officer in Angier Elementary School.

Manager's Comments:

**SCHOOL RESOURCE OFFICER PROGRAM
MEMORANDUM OF UNDERSTANDING (MOU)**

This Memorandum of Understanding (hereinafter "MOU") effective October 1, 2018 is made and entered into by and between the Harnett County Board of Education (hereinafter "Board"), the governing body of the Harnett County Schools (hereinafter "HCS"), and the Town of Angier ("Town").

WITNESSETH

WHEREAS, the Board and the Town recognize the benefits of the School Resource Officer Program to the citizens of Harnett County, North Carolina, and particularly to the students, parents and staff of the public school system of Harnett County, North Carolina;

WHEREAS, the Board desires to have the Town provide School Resource Officers to certain schools within the HCS;

WHEREAS, the Town is willing to provide School Resource Officers to certain schools within the HCS; and

WHEREAS, it is in the best interest of the Board, the Town, and the citizens of Harnett County to establish the School Resource Officer Program as hereinafter described.

NOW, THEREFORE, in consideration of the promises and covenants of the parties hereto herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Board and the Town do hereby agree as follows:

Article I

Purpose, Goals and Objective, and Governing Principles

This MOU outlines the goals and guiding principles as agreed to by and between the Board and the Town in order to foster an efficient and cohesive program that will build a positive relationship between law enforcement officers, school administrators, parents and the students in the Harnett County Schools. A School Resource Officer Program is hereby established in the public school system of Harnett County, North Carolina to promote a safe and secure environment on the campuses of the Harnett County Schools. The ultimate goal of the School Resource Officer Program is to provide a safe, inclusive and positive learning environment for all students and educators.

School policing is intended to promote a safe, welcoming, and inclusive environment for all students, staff, and other members of the school community while recognizing that sworn police officers have constitutional, statutory and professional standards by which they are bound. The parties agree that in compliance with law the parties shall administer the School Resource Officer

Program established under this MOU without discrimination against any person on the basis of sex, gender, race, color, religion, national origin, age or disability. In particular, under no circumstances will any representative of any of the parties engage in any conduct in violation of state or federal anti-discrimination law in their interactions with students, including but not limited to any retaliation for reporting, alleging, or filing complaints concerning any alleged discrimination.

Article II

Duties of the Town

The Town shall provide School Resource Officers (each, an “SRO,” collectively “SROs”) as follows:

1. Qualifications of SROs. The Town shall assign regularly employed law enforcement officers to serve as SROs in certain HCS schools. The Town and the Board shall jointly agree upon the schools to which an SRO shall be assigned. Each assigned SRO will be a certified law enforcement officer by the State of North Carolina and must complete a forty (40) hour School Resource Officer training course through the North Carolina Justice Academy and Crisis Intervention Training (CIT) certification through the Harnett County CIT training program. If an officer does not possess SRO training and/or CIT certification at the time of assignment, the Town will ensure that the officer participates in any necessary coursework to receive the training and certification at the next available course offering.
2. Assignment of SROs. SRO positions shall be filled by the Town’s directives and selection process. SROs should have no substantiated evidence of harassment, discrimination, disproportionate minority contact, improper use of force, or other serious performance issues in their work history that would make the officer inappropriate for performing duties as a SRO. In addition, SROs should have positive experience working with youth and/or in a school setting and should be willing and able to serve as mentors for students. HCS may provide feedback to the Town regarding SRO selection. The Town shall ensure that all SROs participate in an orientation process conducted in collaboration between the Town and the HCS to provide an overview of the School Resource Officer Program and review HCS policies and procedures.
3. Assignment of SRO Supervisor. The Town shall designate a regularly employed law enforcement officer to supervise the assigned SRO(s) and to coordinate the functions of the SRO Program with the Superintendent or designee. The duties of the SRO supervisor shall include coordinating work assignments of the SROs; ensuring SRO compliance with directives and policies of the Town and the HCS; coordinating SRO scheduling and work hours (vacation requests, sick leave, etc.); and addressing concerns and complaints regarding performance and conduct of SROs in collaboration with HCS and in accordance with Town protocols.
4. SRO Trainings. The Town shall ensure that its SROs maintain minimum in-service training and certification requirements as would normally apply to all other certified officers in the Town in addition to any training and certification required under this MOU.

5. SRO Guidance Sessions. The Town shall require all SROs to attend HCS or TOWN orientations and guidance sessions designed for SROs that may occur periodically during the school year, so long as the scheduling of the guidance sessions offered do not conflict with assignments from the Town. Such guidance sessions shall be designed to provide resources to SROs on topics relevant to the School Resource Officer Program, such as working with students with disabilities and special needs; student records and privacy issues; cultural competency and nondiscriminatory administration of school discipline; positive behavior interventions and supports; restorative justice and alternatives to incarceration programs; and mediation and conflict resolution processes with students. Repeated failure to attend guidance sessions without a valid reason or proper notice may be grounds for the Superintendent to request removal of a SRO pursuant to Article VI herein. Other law enforcement officers who supervise SROs will be strongly encouraged to attend such sessions.
6. SRO Work Hours and Absences. The Town shall not utilize the SROs during the designated workday for duties other than set forth herein, except in emergency situations that necessitate removal of one or more SROs from their normal duties pursuant to this MOU. In the event a SRO is temporarily unavailable on campus due to training, illness, approved leave, court hearing, or other reasons, the Town shall notify the principal in advance and provide a replacement officer, whenever possible. The Town agree to use all reasonable efforts to prioritize the assignment of replacement officers at high school campus sites.
7. Reporting. At least quarterly, each Town agrees to provide to the HCS reports of the aggregated number of referrals (reported by race, gender, and school assignment) of HCS students by the SRO to the adult criminal justice system, juvenile petitions, teen court referrals, and/or referrals to any formal mediation program.

Article III

Board Expectations of the SRO While Serving on Campus

1. SRO Work Hours, Uniforms and Visibility on Campus. The SRO shall remain on the school grounds during normal school hours, except when necessary to attend to a law enforcement emergency, to attend any meetings or trainings described in this MOU, or on limited occasions to attend to official law enforcement business off-campus. With the exception of emergency situations out of the SRO's control, the SRO shall give the SRO supervisor and principal or designee reasonable advance notice of any times when the SRO is not expected to be on campus during normal school hours, and the Town will provide replacement officers to the extent possible in accordance with Article II, Section 6, of this MOU. The SRO shall wear the official law enforcement uniform or other apparel issued by the Town at all times while serving on Board property and shall make best efforts to maintain high visibility at all times when practical and safe to do so, especially in areas where incidents of crime or violence are most likely to occur. The SRO shall, whenever possible and in accordance with guidance from the school principal or designee, participate in or attend school functions during the SRO's regular duty hours, in order to assure the

peaceful operation of school-related programs. Security services for extracurricular activities held outside of school hours shall be addressed, if necessary, through a separate contract between the Board and the Town for law enforcement officer services.

2. SRO Mentoring and Outreach. Each SRO shall conduct himself or herself as a role model at all times and in all facets of the job; shall seek to establish a strong rapport with staff, faculty, students, and others associated with the school; and shall encourage students to develop positive attitudes towards the school, education, law enforcement officers, and positive living in general.
 - a. *Interaction with parent and faculty groups*. The SRO shall be strongly encouraged to attend meetings of parent and faculty groups to solicit their support and understanding of the School Resource Officer Program and to promote awareness of law enforcement functions during the SRO's regular duty hours.
 - b. *Information on community resources*. The SRO shall be familiar with community resources that offer assistance to youths and their families, including but not limited to mental health clinics and drug treatment centers, and shall provide information on such resources to students, parents, and/or school administrators when appropriate. In addition, the SRO shall provide information to the school principal, students, and parents regarding additional resources offered by community programs or organizations providing afterschool and summer programs and opportunities for youth.
3. School Discipline. The school administrator shall be solely responsible for implementing the student Code of Conduct and discipline policies. The school administration, not the SRO, has primary responsibility for maintaining order in the school environment and for investigating and responding to school disciplinary matters. The SRO shall refer any reports or concerns relating to student discipline to the principal or designee and shall not independently investigate or administer consequences for violations of the Student Code of Conduct or any school disciplinary rules. The SRO should generally not have any further involvement in routine disciplinary matters, such as tardiness, loitering, noncompliance, the use of inappropriate language, dress code violations, minor classroom disruptions, and disrespectful behaviors and other similar minor infractions of school rules. School officials shall only request SRO assistance when necessary to protect the physical safety of staff, students, or others in the school environment.
 - a. *Searches*. The SRO shall not conduct or participate in searches of students or their belongings in school disciplinary investigations unless their assistance is requested by school personnel to maintain a safe and secure school environment.
 - b. *Interrogations*. The SRO will not be involved in questioning of students initiated and conducted by school personnel in disciplinary matters unless requested by the school personnel to maintain a safe and secure school environment. If the SRO's presence is requested under these circumstances, the SRO shall confine his or her involvement to what is reasonably necessary to protect the safety and security of

members of the school community and shall not lead the investigation or actively question students.

4. Joint Law Enforcement and School Discipline Investigations. In cases where school disciplinary investigations and law enforcement investigations into criminal activity overlap and relate to matters affecting health or safety (e.g., when both the school administration and SRO are investigating matters related to the presence of drugs or weapons on campus), it may be appropriate for school administrators and SROs to work in tandem. In such events, the criminal investigation takes precedence over school disciplinary issues. In such circumstances, the SRO shall be mindful of and clarify his or her role as a law enforcement officer conducting a law enforcement investigation when interviewing student witnesses, particularly students suspected of criminal wrongdoing. The SRO shall also adhere to all appropriate laws and standards governing law enforcement investigations and not assume that laws and standards that govern school disciplinary investigations will also apply to him or her in the course of conducting a criminal investigation.
5. Law Enforcement Actions and Safety Interventions. The SRO may initiate appropriate law enforcement actions to address criminal matters, including matters that threaten the safety and security of the school or its occupants, and/or intervene with staff or students (with or without a referral from school staff) when necessary to ensure the immediate safety of persons in the school environment in light of an actual or imminent threat to health or safety. Any such intervention shall be reasonable in scope and duration in light of the nature of the circumstances presented and shall be reasonably calculated to protect the physical safety of members within the school community, while minimizing, to the extent possible, any unintended negative effects on students. All law enforcement actions and interventions to protect the safety of others shall be consistent with all applicable laws, regulations, and policies. Use of force may be implemented pursuant to Town procedures and protocol as well as all applicable laws, if objectively reasonable based on the totality of the circumstances and shall not be excessive, arbitrary, or malicious. The SRO also shall, whenever possible, advise the principal before requesting additional law enforcement assistance on campus and shall request such assistance only when necessary to protect the safety or security of those present on the school campus.
 - a. *Investigations and Arrests.* Criminal investigations and arrests by SROs will be conducted in accordance with all applicable legal requirements, including all applicable laws, regulations, and policies governing the use of force, interrogations, searches, and arrests. The SRO shall promptly notify appropriate school authorities whenever the SRO asks a student questions of an investigative nature or takes any direct law enforcement action against a student; however, notification may be withheld until deemed appropriate by the SRO if such notification would endanger a student or any other person or compromise an ongoing criminal investigation. The appropriate school authorities shall promptly notify the parent(s) or guardian of any student suspected of criminal wrongdoing, whenever a SRO asks a student questions of an investigative nature or takes any direct action against any student suspected of criminal wrongdoing. SROs and school administrators shall

collaborate and determine how such notice should be given in each individual circumstance. SROs shall comply with Miranda and juvenile Miranda rules whenever applicable in the course of questioning individuals suspected of criminal wrongdoing. If a SRO questions, searches, or arrests a student at school, all reasonable efforts will be made to remove the student from other students and bystanders or otherwise to not bring undue attention to the student.

- b. *Searches.* SROs shall be aware of and comply with all laws and standards regarding searches of persons and property while performing services pursuant to this MOU. In particular, SROs shall be aware of the differing standards governing searches by law enforcement officers for law enforcement purposes as compared with searches by school administrators in connection with student discipline. At no time shall any SRO request that any HCS employee lead or conduct a search of a student for law enforcement purposes.
 - c. *Interrogations.* In cases where the parent(s) or guardian cannot be reached and any questioning of a student is conducted without parental notification, the school principal or designee must be present during the questioning unless the SRO directs otherwise for safety or investigative reasons. Presence of the principal/designee does not in any way impact the SRO's duty, if applicable in the situation, to comply with the student's Miranda or juvenile Miranda rights. At no time shall the SRO request that any HCS employee act as an agent of the SRO or law enforcement in any interrogation.
 - d. *Non-school Investigations.* The SRO shall refrain from questioning students at school regarding non-school related matters unless the SRO has a warrant or unless questioning, searching or arresting a student on school property at that time is necessary, in the discretion of the SRO, for the success of a law enforcement investigation or to prevent injury or crime.
6. Confidentiality: Access to Student Records. The SRO shall comply with all applicable laws, regulations, and Board policies, including but not limited to laws, regulations and policies regarding access to confidential student records, provided that SROs shall under no circumstances be required or expected to act in a manner inconsistent with their duties as law enforcement officers. The SRO may have access to confidential student records or to any personally identifiable information of any HCS student as defined in 34 CFR 99.3, only to the extent allowed under the Family Educational Rights and Privacy Act (FERPA) and applicable Board policies and procedures. SROs shall not automatically have access to confidential student records or personally identifiable information in those records simply because they are conducting a criminal investigation involving a student or for general non-specific purposes. School officials may, however, share relevant confidential student records and personally identifiable information contained in those records with SROs under any of the following circumstances:
- a. The SRO is acting as a "school official" (as it relates to accessing student records) as defined in 34 CFR 99.31 because he or she is exercising a function that would

otherwise be performed by school personnel and has legitimate educational interests in the information to be disclosed. For example, a SRO may be authorized to review the Behavior Intervention Plan of a student with a disability if the principal or designee has requested the SRO's assistance in deescalating physical conflicts and ensuring the physical safety of the student and others when the student becomes involved in interpersonal conflicts.

- b. The SRO has written consent from a parent or eligible student to review the records or information in question.
 - c. The principal or designee reasonably determines that disclosure to the SRO without parental consent is necessary in light of a significant and articulable threat to one or more person's health or safety.
 - d. The disclosure is made pursuant to a valid subpoena or court order, provided that advance notice of compliance is provided to the parent or eligible student so that they may seek protective action from the court, unless the court has ordered the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed.
 - e. The information disclosed is "directory information" as defined by Board Policy 4700, and the parent or eligible student has not opted out of the disclosure of directory information.
 - f. The disclosure is otherwise authorized under FERPA, its implementing regulations, and applicable HCS policies and procedures.
7. Communication between SROs and Principals. The SRO is expected to meet with the school principal and members of the administrative team designated by the principal on a regular basis, both formally and informally, to discuss school safety concerns, duties and responsibilities.
8. Development of School Safety Plans. The SRO shall report any safety concerns to the school principal and or designee and shall confer with the school principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities. The school principal will contact any other school system personnel who should be involved in these discussions.
9. SRO Guidance Sessions. The SRO shall attend all orientations, meetings, and information and guidance sessions scheduled during the SRO's regular duty hours as requested by the Town and/or HCS in accordance with Article II, Paragraph 5 herein.

Article IV

Duties of the Board and HCS

1. Provision of Office Space and Access to School Community.

The Board, Superintendent, and school principals agree to provide to each full-time SRO:

- a. Access to suitable accommodations at the school,;
 - b. A radio/cell phone (depends on what is issued by LEA);
 - c. Keys to the assigned school; and
 - d. Reasonable opportunity to address students, teachers, school administrators, and parents about criminal justice, safety, and security issues relating to school-aged students.
2. Referrals to the SRO. Maintaining order in the school environment and investigating and responding to school discipline matters shall be the responsibility of the school administration. School administrators are expected to adhere to the student discipline procedures outlined in applicable state and federal law and Board policies. HCS shall refrain from involving the SRO in the response to student disciplinary incidents and the enforcement of disciplinary rules that do not constitute violations of law, except when necessary to support staff in maintaining a safe school environment. HCS shall provide training to school administrators regarding the role of the SRO and the appropriate involvement of the SRO in student matters that pose a threat to the safe school environment, at least on an annual basis. Such trainings shall include information on how to distinguish between disciplinary infractions appropriately handled by school officials versus threats to school safety that warrant a referral to law enforcement.
3. Communication between SROs and Principals. School principals are expected to meet with SROs on a regular basis, both formally and informally, to discuss school safety concerns, duties and responsibilities. The Board authorizes principals to report any crimes that occur on campus to the assigned SRO in compliance with all applicable state laws and Board policies that require school officials to report criminal acts occurring on school grounds to law enforcement.
4. SRO Guidance Sessions. HCS shall coordinate an orientation for SROs at the start of the school year, to discuss an overview of the School Resources Officer Program and review HCS policies and procedures. HCS also shall host, in collaboration with the Town, an annual summit of SROs and school administrators to discuss issues relevant to the School Resource Officer Program and operations. At least one administrator from each school with an assigned SRO shall attend the summit. In addition, HCS shall offer additional guidance sessions and resources to SROs on topics relevant to the School Resource Officer Program that may occur periodically during the school year, such as working with students with disabilities and special needs; student records and privacy issues; cultural competency and nondiscriminatory administration of school discipline; positive behavior interventions and supports; restorative justice and alternatives to incarceration programs; and mediation and conflict resolution processes with students.
5. Data Collection and Reporting. The HCS, working in conjunction with SROs, shall maintain data listed in Article II, Section 7 herein and other data on school-based discipline referrals that result in involvement with a SRO and/or law enforcement and review such data on an annual basis, including but not limited to the following information:

- a. The name of the staff member making the referral;
- b. A detailed explanation of circumstances that led to the referral, including a description of the conduct, the setting, and names and roles of any staff members or SROs/law enforcement involved in the incident;
- c. The name, race, ethnicity, sex, age, disability status, English Language Learner (ELL) status, and grade level of the student(s) being referred and all other students involved in the incident;
- d. Whether the referral to law enforcement was mandatory under G.S. 115C-288(g); and
- e. A summary of the actions taken as a result of the incident (e.g. based upon the school administrator's knowledge, whether the student was questioned, searched or arrested on campus by law enforcement).

In addition, principals are expected to maintain documentation of all notifications received pursuant to G.S. 7B-3101 regarding juveniles who are alleged or found to be delinquent and shall preserve the confidentiality of such documentation in accordance with G.S. 115C-404.

6. Review of SRO Program. The Superintendent or his/her designee shall collect feedback from principals at least annually regarding the SRO program and provide feedback to the Town regarding the SRO program and the performance of SROs on an annual basis.

Article V

Financing the School Resource Officer Program

The Board agrees to enter into a separate service contract with the governing body of the Town to address the assignment of SROs to specific HCS schools and payment for SRO services during each fiscal year. The terms of any separate service contract shall not be inconsistent with the terms of this MOU. In the event of any conflict between any separate service contract regarding SRO services and the terms of this MOU, the terms of this MOU shall prevail, except that the service contract will prevail only with respect to the issue of payment for SRO services. Notwithstanding the foregoing, continuation of the School Resource Officer Program shall be contingent upon available funding from the HCS and the Town.

Article VI

Employment Status of School Resource Officers; Suspension or Reassignment

Each individual SRO shall remain an employee of his or her respective assigning Town, and shall not be an employee of the Board. Each Town shall provide their SROs with the same type benefits, equipment, supplies, and training as that provided to their regularly employed law enforcement officers.

If, in the discretion of the school principal, a SRO is not effectively performing his or her duties or responsibilities, and/or receives a complaint from a staff member, student or parent about actions of the SRO, the principal should report concerns to the SRO supervisor to address the performance concerns. In the event concerns continue or persist, the principal shall recommend to the Superintendent that the SRO be removed from the program and shall state the reasons in

writing. After receiving the recommendation from the principal, the Superintendent or his/her designee, if s/he agrees, shall advise the individual Town of the request. The Town shall contact the Superintendent or his/her designee and shall agree to remove the SRO from serving HCS if, upon review by the Town, there is verifiable, documented evidence of ongoing performance issues that have persisted despite the SRO being provided notice and an opportunity to improve.

In addition, if the principal documents SRO misconduct that threatens the health or safety of students or staff, the HCS will immediately notify the SRO supervisor and provide copies of such documentation, and the TOWN shall promptly remove the SRO from serving HCS until the completion of the Town's review of the misconduct, consistent with the Town's policies and ordinances and this MOU.

In the event of the resignation, dismissal, removal or reassignment of a SRO, the Town shall provide a replacement for the SRO within a reasonable period of time, to be discussed between the parties when a vacancy occurs. During such interim period, as much as reasonably possibly, the Town shall assign an alternate law enforcement officer temporarily to carry out the duties of the SRO until a replacement can be secured. The Towns agrees to use all reasonable efforts to prioritize the assignment of replacement officers at high school campus sites.

Notwithstanding the foregoing, nothing in this MOU shall prohibit the Superintendent from preventing the access of any individual, including any assigned SRO, to Board property if the Superintendent determines it is in the best interest of the health and safety of HCS students. Likewise, the Town reserves the right to suspend a SRO from duty with the HCS. During any period of suspension under this section, the Town shall provide a replacement SRO pursuant to Article II, Section 6 herein.

Article VII

Term and Termination of MOU

The term of this MOU shall begin on _____ and end on June 30, 2019, unless terminated earlier as provided herein. However, the parties shall review the terms of this MOU at least annually and may amend it at any time in writing and by mutual agreement.

Any party's participation in this MOU may be terminated by that party, with or without cause, upon ninety (90) days written notice to the other parties.

Article VIII

Notice

Any notice, consent or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail or by facsimile transmission (provided sender confirms notice by written copy). If hand-delivered, the notice shall be effective upon delivery. If by facsimile copy, the notice shall be effective when sent. If served by mail, the notice shall be effective three (3) business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the Town at its address listed on the signature page, and to the Board at the address below:

If to Board:

Harnett County Schools
Attn: Superintendent
1008 South 11th Street
Lillington, NC 27546

Article IX

Miscellaneous Provisions

1. Sex Offender Registry Checks. The parties acknowledge that the requirements of G.S. 115C-332.1 apply to this MOU. The Town shall conduct an annual check of all sworn law enforcement officers assigned as SROs on the North Carolina Sex Offender and Public Protection Registration Program, the North Carolina Sexually Violent Predator Registration Program, and the National Sex Offender Registry. The Town certifies that no individual may provide services to Board under this MOU if he/she appears on any of the sex offender registries.
2. Relationship of Parties. The Town and the Board shall be independent contractors, and nothing herein shall be construed as creating a partnership or joint venture; nor shall any employee of either party be construed as employees, agents, or principals of any other party hereto. The Town maintains control over its personnel and any employment rights of personnel assigned under this MOU shall not be abridged. Each party agrees to assume the liability for its own acts or omissions, or the acts or omissions of their employees or agents, during the term of this Agreement to the extent permitted under North Carolina law.
3. Governing Law; Venue. This MOU shall be governed by the laws of the State of North Carolina. The venue for initiation of any such action shall be Harnett County, North Carolina.
4. Amendments and Modifications; Additional Policies and Procedures. This MOU may be modified or amended by mutual consent of the parties as long as the amendment is executed in the same fashion as this MOU. Notwithstanding the foregoing, the parties may develop additional policies and procedures by consent to implement this MOU, including but not limited to policies and procedures regarding reporting requirements and sharing information between HCS and the Town. Further, each party may develop internal policies and procedures to implement their respective obligations under this MOU.
5. Entire Agreement. This MOU constitutes the entire agreement between the parties and supersedes all prior agreements and understandings, whether written or oral, relating to the subject matter of this MOU.
6. Severability. In the event that any provision of this MOU shall be invalid, illegal or otherwise unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby.

7. No Third Party Benefits. There are no third party beneficiaries to this MOU. Nothing in this MOU shall create or give to third parties any claim or right of action against the Town or a SRO.
8. Counterparts. This MOU may be executed in one or more counterparts, each of which shall be deemed an original, but all of which taken together constitute one and the same instrument.
9. E-verify. All parties shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, "Verification of Work Authorization," and will provide documentation reasonably requested by the other demonstrating such compliance.

Harnett County Board of Education

Town of Angier

Chair, Board of Education

Mayor

Superintendent

Town Manager

**SCHOOL RESOURCE OFFICER PROGRAM
REIMBURSEMENT AGREEMENT FOR
ELEMENTARY AND PRIMARY SCHOOLS**

This Reimbursement Agreement (hereinafter "Agreement") effective _____, 2018 is made and entered into by and between the Harnett County Board of Education (hereinafter "Board"), the governing body of the Harnett County Schools (hereinafter "HCS"), the County of Harnett (hereinafter "County"), and the Town of Angier (hereinafter referred to as the "Town").

WITNESSETH:

WHEREAS, the Board and the Town entered into a School Resource Officer Program Memorandum of Understanding (hereinafter referred to as the "MOU") effective _____, 2018, attached hereto as Exhibit A;

WHEREAS, Article V of the MOU states that the Board and governing body of the Town agree to enter into a separate contract to address the assignment of School Resource Officers (hereinafter referred to as "SRO" or collectively "SROs") to specific HCS schools and payment for SRO services during each fiscal year;

WHEREAS, County agrees to provide funding for the SRO's to the Board for reimbursement of SRO services as described in the MOU.

NOW, THEREFORE, in consideration of the promises and covenants of the parties herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Board, County, and the Town do hereby agree as follows:

Article I

SRO School Assignment

The Town shall hire and train law enforcement officers to serve as SROs pursuant to the MOU in each of the following schools within the Town's limits:

1. Angier Elementary

Between school years and during scheduled holidays, the Town shall have the right to utilize the SROs for non-SRO purposes so long as such uses do not conflict with any of the requirements of the MOU.

Article II

Compensation for SRO Services

The compensation to be paid by County to the Board for reimbursement of the SRO services described in the MOU and for non-SRO purposes during scheduled holidays shall not exceed \$31.64 per hour with a maximum of \$65,812.00 per fiscal year for each SRO. The Board

shall not receive any additional funds from County for reimbursement to the Town for excess expenditures unless agreed upon in writing by County.

Between school years, County shall directly reimburse the Town for the SROs for their services, regardless of their use by the Town, in an amount that shall not exceed \$31.64 per hour for each SRO. If the total amount of funds expended on each SRO for the then-current term of the MOU exceeds \$65,812.00, the Town shall be solely responsible for the excess expenditures of the SRO's services, unless County agrees in writing to cover the excess expenditures.

Article III

Invoices for SRO Services

In order to request payment, the Town shall submit monthly invoices to the Harnett County Sheriff's Office (hereinafter referred to as "HCSO") describing the applicable charges, including identification of personnel who performed the services, the school at which the SRO performed the services, hourly rates, and reimbursable expenses. If the invoice contains expenditures for non-SRO purposes during a scheduled holiday, the invoice shall identify the type of services performed by the SROs. Prior to submission of invoices to the Board, the HCSO shall verify them for accuracy within five business days of receipt. Once verified, County shall forward the funds for reimbursable expenses to the Board for payment of the invoices. The Board shall process and pay invoices within 30 days of receipt.

Between school years, the Town shall submit monthly invoices to County describing the applicable charges, including identification of personnel who performed the services, the type of services performed, hourly rates, and reimbursable expenses. County shall process and pay invoices within 30 days of receipt.

Article IV

SRO Equipment and Vehicles

County shall provide a one-time reimbursement grant not to exceed \$45,942.00 per SRO to the Town for the purchase of SRO equipment and one vehicle per SRO for the Initial Term of this Agreement and the MOU. All maintenance and additional purchases of equipment and vehicles shall be the responsibility of the Town. The Town shall submit an invoice to County listing the purchased equipment and vehicles. County shall process and pay the invoice within 30 days of receipt.

Article V

Term and Termination of Agreement

The term of this Agreement shall begin on _____ and end on June 30, 2019 (the "Initial Term"), unless terminated earlier as herein provided. At the expiration of the Initial Term, this Agreement shall automatically renew upon the renewal of the MOU, unless any of the parties provide at least 30 days' written notice of its intent to terminate prior to the expiration of the then-current term.

This Agreement may be terminated by any party, with or without cause, upon 90 days' written notice to the other parties. However, this Agreement shall automatically terminate without notice upon the termination of the MOU. If at any time this Agreement is terminated during the Initial Term or any subsequent term of the MOU, the parties shall negotiate and execute a new agreement that is compliant with Article V or any amendment thereof prior to the termination date of this Agreement, unless any amendment of the MOU no longer requires such an agreement.

Article VI

Notice

Any notice, consent, or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail, or by facsimile transmission (provided sender confirms notice by written copy). If hand-delivered, the notice shall be effective upon delivery. If by facsimile copy, the notice shall be effective when sent. If served by mail, the notice shall be effective three business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the address set forth below:

To Board:

Harnett County Schools
Attention: Superintendent
1008 South 11th Street
Lillington, North Carolina 27546

To County

Paula Stewart
County Manager
Post Office Box 759
Lillington, North Carolina 27546

With copy to:

Monica L. Jackson
Senior County Staff Attorney
Post Office Box 238
Lillington, North Carolina 27546

To Town

Mike McLaurin
Interim Town Manager
55 N. Broad St. W.
Angier, NC 27501

With copy to:

Dan Hartzog Jr.
Town Attorney
PO Box 27808
Raleigh, NC 27611

Article VII
Miscellaneous Provisions

1. Relationship of Parties. The parties to this Agreement shall be independent contractors, and nothing herein shall be construed as creating a partnership or joint venture; nor shall any employee of the parties be construed as employees, agents, or principals of any other party to this Agreement. Each party agrees to assume the liability for its own acts or omissions, or the acts or omissions of their employees or agents, during the term of this Agreement, to the extent permitted under law.
2. Governing Law; Venue. This Agreement shall be governed by the laws of the State of North Carolina. The venue for initiation of any such action shall be Harnett County, North Carolina Superior Court.
3. Amendments and Modifications; Additional Policies and Procedures. This Agreement may be modified or amended by mutual consent of the parties as long as the amendment is executed in the same fashion as this Agreement.
4. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements and understandings, whether written or oral, relating to the subject matter of this Agreement.
5. Severability. In the event that any provision of this Agreement shall be invalid, illegal, or otherwise unenforceable, the validity, legality, and enforceability of the remaining provisions shall in no way be affected or impaired thereby.
6. No Third Party Benefits. There are no third party beneficiaries to this Agreement. Nothing in this Agreement shall create or give to third parties any claim or right of action against the parties.
7. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which taken together constitute one and the same instrument.
8. E-Verify. All parties shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, "Verification of Work Authorization," and will provide documentation reasonably requested by any party to this Agreement demonstrating such compliance.

IN WITNESS WHEREOF, the parties hereto caused the Agreement to be executed on their
behalves.

HARNETT COUNTY BOARD OF EDUCATION

Chair

ATTEST:

COUNTY OF HARNETT

Gordon Springle, Chairman
Harnett County Board of Commissioners

ATTEST:

Margaret Regina Wheeler, Clerk

TOWN OF ANGIER

Lewis W. Weatherspoon, Mayor

ATTEST:

Veronica Hardaway, Town Clerk



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

**Item: 9B
Old Business**

SUBJECT: Memorandum of Understanding with Angier Chamber of Commerce

The Board is requested to consider and approve a Memorandum of Understanding between the Angier Chamber of Commerce and the Town of Angier for the use of Town facilities.

Manager's Comments:

MEMORANDUM

DATE: September 28, 2018

TO: Mayor and Board of Commissioners

FROM: Michael McLaurin, ICMA-CM

CC: Veronica Hardaway, CMC, NCCMC

RE: Determination of the Stage Owners and Development of a Policy for Chamber Use of Town's Facilities

Action Requested:

- 1) Approve Memorandum of Understanding pertaining to the ownership of the stage located near the depot.
- 2) Provide feedback to the Interim Town Manager pertaining to the use of Town facilities

Background:

For some time that has been an understanding that the Town owns and is responsible for the stage located at the Depot. This understanding has never been in writing. The Memorandum of Understanding is to clarify who owns and is responsible for the stage.

Several months ago, the Town implemented a consistent fee structure for the use of its facilities. In meeting with the Chamber there was a great deal of concern about the impact the fees would have on their ability to conduct the Crepe Myrtle and Christmas celebrations. Both of these celebrations bring a great deal of people to the Town. The Town also provides a great deal of in-kind services to help promote both events.

To help build a win-win agreement I would propose that the Town consider the following:

- 1) Create a three-year Memorandum of Understanding effective October 2018 and concluding December 2021. Revisions can be requested by either party.
- 2) The Town will agree to allow the Chamber to use the Depot facilities for up to six days a year. This is expected to include both the Crepe Myrtle and Christmas festivals. The Town also agrees to allow the Chamber to use the Lake around the park for the Christmas event.

Mayor and Board of Commissioners
Determination of the Stage Owners and Development of a Policy for Chamber
Use of Town's Facilities
September 28, 2018
Page 2

In exchange, the Chamber agrees to:

- 1) Waive any memberships or fees to the Town;
- 2) Agrees to provide complimentary tickets to the Chamber's Annual Banquet to include each member of the Board, Manager, Clerk and significant other;
- 3) The town is recognized a keynote supporter of the Chamber events.

Once I get your feedback I will meet with Chairperson Tom Wilson.



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

**Item: 9C
Old Business**

SUBJECT: Harnett County Water Contract

The Board is requested to consider and approve a Memorandum of Understanding between Harnett County and the Town of Angier for the purchase of water.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

Item: 10
Manager's Report

SUBJECT: Manager's Report

- A. Special Called Meeting October 23, 2018 for Rezoning Public Hearing
- B. Tablets for the Board of Commissioners
- C. Update on Solid Waste and Leaf & Limb

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

Item: 11
Mayor/Town Board Reports

SUBJECT: Mayor and Town Board Reports

Closed Session pursuant to NCGS 143-318.11 (a) (5) – to discuss possible land acquisition.

Manager's Comments:



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

**Item: 12
Staff Reports and
Informational Items**

SUBJECT: Staff Reports and Informational Items

- Engineer's Report
- Library Report
- Parks & Recreation Department
- Planning Department
- Police Department

Manager's Comments:

Memo

To: Mike McLaurin, Interim Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: September 25, 2018
Re: October 2018 BOC Meeting - Engineer's Staff Report

Please consider my staff report for the scheduled October 2nd, 2018 Board of Commissioners meeting:

Hwy 210 Sidewalk Extension Project

Engineering is now moving forward with 90% plans. During review of the current 60% design set, a few conflicts were discovered between the proposed drainage system and the existing sanitary sewer system. The drainage design was modified to mitigate these conflicts. The project will require the acquisition of temporary construction easements, permanent drainage easements and one property will require additional street right-of-way. Per NCDOT right-of-way certification requirements we will need to have an appraiser establish the acquisition cost per square foot. We anticipate securing the appraiser in October.

Kennebec Church Road Elevated Water Storage Tank

The project is nearing completion with some setback in schedule due to the hurricane. All of the water distribution lines have been installed with the final section of 12-inch main currently undergoing the BacT testing process. Installation of the SCADA system and the site perimeter fencing are the primary remaining work tasks.

Wastewater Inflow/Infiltration Evaluation

Two Inflow/Infiltration projects were recommended for budget consideration within the 2018-2019 FY. These projects include:

Priority 4 Manhole Rehabilitation: Recommended Budget - \$60,000

TV Inspection of Priority 3 Sewer Collection Mains (13,000 LF): Recommended Budget - \$35,000

No updates.

Wastewater Collection and Water System Master Plan

We are proceeding with updating both the water and sewer master plans to account for the future Hwy 55 bypass. We are currently targeting late October as a completion and will provide updates if the schedule changes.

Stormwater Control Measure (SCM's) Requirements

Staff is in the process of evaluating our current requirements as they relate to stormwater control measures such as dry ponds, wet ponds, bioretention basins, etc. These facilities, when included within a private development are typically permitted through the design approval process. However, the effectiveness of the SCM's is reliant on maintenance. We are looking into an SCM Operations and

Maintenance Agreement that would be executed and recorded as part of the site plan approval process. Furthermore, the O&M Agreement would require an annual inspection of the SCM sealed by a licensed engineer to certify the facility is operating as designed and/or if any maintenance is needed. **This is an on-going assessment. However, we have notified current developments under the review process that any SCM's will require an Operation & Maintenance Agreement as part of final approval.**

Planning Department Policies

I am currently drafting a proposed Traffic Impact Analysis Policy for staff review. In addition, I am currently drafting a guidance document for builders regarding erosion control requirements for individual lot development. **No updates, work is in progress.**

Construction Standards

The Construction Standards were adopted in March of 2000 and have not been updated since. I am in the process of reviewing the Standards for conflicts with the UDO. In addition, I will be assessing any construction standards that need to be updated to better represent current technologies and processes being used in the industry. This is an on-going effort.

Stormwater

We are monitoring possible funding sources that may develop due to Hurricane Florence. We are also in the process of evaluating the potential benefits of a Stormwater Utility. This is exploration only and intended to allow staff to provide the Manager with background information.

Police Department / Town Hall Facilities Feasibility Analysis

We received four (4) LOI's at the submittal deadline of 2 PM on Thursday, September 6th. I have reviewed the LOI's and provided my recommendations to the Manager.

Asset Inventory (AIA) Grant

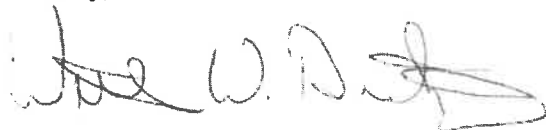
After consultation with our grant writer, we were advised that funding for the AIA Grants had diminished significantly while the number of applicants, and therefore the competition has increased. Due to the reasonable level of our current utility monthly cost, we have consistently ranked near the bottom of the priority listing. Therefore, the Town did not submit during this current cycle.

Miscellaneous

In addition to the above major projects, I continue to provide support to the Town staff including but not limited to the following:

- Service on the Pre-Development Committee.
- Service as a member of the TRC including the associated engineering reviews.
- Attendance as staff engineer at the Planning Board Meetings, Board of Commissioners Meetings, and Board of Adjustment Meetings.
- Meet with citizens on an on-call basis for issues predominately related to storm drainage.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bill Dreitzler", written over a light blue horizontal line.

Bill Dreitzler, P.E.
Town Engineer

Library Report for October 2018

Programs have started at the library.

Preschool story time is held every Tuesday at 10:30 for ages 3 to 5.

Toddler Time is held every other Thursday at 10:30 for ages 18 months to 3 years old

The Junior book club is held every other Thursday at 5:30 for grades 3 thru 5.

Pre-School Yoga is every month on the 2nd Friday at 10:30am ages 3-5

Any questions or concerns please feel free to contact me.

Thank you,

Amanda B. Davis

Angier Public Library Director

919-639-4413 or abdavis@angier.org

MONTHLY REPORT
ANGIER PARKS & RECREATION
September 24, 2018

- FALL SPORTS, SOCCER, FOOTBALL, CHEERLEADING FOR FOOTBALL, BASEBALL AND SOFTBALL PRACTICES HAVE OR ARE IN THE PROCESS OF BEGINNING WITH PRACTICES CONTINUING THROUGH SEPTEMBER AND GAMES STARTING END OF SEPTEMBER OR EARLY OCTOBER. FALL SEASONS NORMALLY RUN THROUGH SECOND WEEK OF NOVEMBER.
- FOR THIS FALL SEASON WE HAVE 32 SOCCER, BASEBALL, SOFTBALL, FOOTBALL AND CHEERLEADING TEAMS. OVER 400 PLAYERS PARTICIPATING IN ANGIER PARKS AND RECREATION FALL SPORTS THIS SEASON.
- WE ARE CURRENTLY GETTING QUOTES FOR THE RETAINING WALL FOR POND AREA THAT IS ERODING BY CHILDREN'S PARK IN SEPTEMBER WITH WORK BEGINNING MID NOVEMBER ONCE WEATHER COOLS OFF AND WE HAVE OUR FALL SPORTS SEASON COMPLETE.
- WE ARE STILL TAKING APPLICATIONS FOR A PARK MAINTENANCE WORKER. AUSTIN YARBROUGH HAS BEEN PROMOTED TO ASSISTANT PARKS AND RECREATION DIRECTOR. WE WANT TO MAKE SURE WE HIRE THE RIGHT PERSON FOR THE JOB.

Planning and Inspections Department

Monthly Report: September 2018

Total Permits Issued: 13

Building Inspections Performed: 49

New Construction - Residential: 5

New Construction - Commercial: 0

Total Fees Collected: \$ 5,939.00

Permits Issued - 2018:

New Construction - Residential: 34

New Construction - Commercial: 1 (*Crepe Myrtle Animal Hospital*)

2018-2019 Fiscal Year Totals:

New Construction - Single Family Dwelling: 12

New Construction - Commercial: 0

Total Fees Collected: \$ 18,383.25

Subdivision Update:

Southern Acres Phase 2A & 2B: Awaiting Final Plat Comments to be Addressed

Whetstone Phase 2: Awaiting Construction Drawing Comments to be Addressed

Bellewood: Awaiting Construction Drawing Comments to be Addressed

Kathryn's Retreat: Construction Drawings Approved, Grading to Begin Soon

Coble Tract: Preliminary Plat Approved, Awaiting Construction Drawings

All Data as of 9/26/18



Angier Police Department

P.O. Box 278, 55 North Broad Street West

Angier, North Carolina 27501

Office (919) 639-7054

Bobby Hallman
Chief of Police

Date September 27, 2018

To: Management

From: Bobby Hallman

Subject: September Police Activities

Statistical Data

Police activities for the month of September were 2,609 Calls for Service/Officer initiated activities. Officers investigated 26 incidents involving 54 offenses. Out of the offenses committed 13 People were arrested on 39 charges. Follow-up calls were made to all victims by the investigators, giving them the status of their cases under investigation.

Traffic enforcement activities included 11 citations being issued totaling 16 charges as opposed to 22 citations totaling 17 charges in August. There were also 8 traffic accidents investigated during this period, 5 less than the previous month. Also, 70% of traffic crashes reported were PVA crashes.

Other Police Activities

Officers completed 2,094 security checks, 48 business contacts, 301 subdivision checks. The department served narcotic search warrants that yielded arrests. The Angier Police Department provided a professional response to hurricane Florence. There was no damage to town property or injury to employees during the event. A request for a generator for the department has been made. Patrol Officer Scott Pollard received his associate's degree from Liberty University this month.

Activity Detail Summary (by Category)

Angier Police Department

(09/01/2018 - 09/26/2018)

Incident\Investigations

0300 - Robbery	1
0410 - Aggravated Assault	3
0511 - Breaking and Entering	5
0630 - Larceny - Shoplifting	2
0640 - Larceny - From Motor Vehicle	1
0660 - Larceny - From Buildings	1
0690 - Larceny - All Other Larceny	4
0810 - Simple Physical Assault	2
0830 - Simple Physical Assault with Sexual Motive	1
1015 - Forgery - Using/Uttering	1
1026 - Counterfeiting - Using	2
1120 - Fraud - Obtaining Money/Property by False Pretense	2
1190 - Fraud - All Other Fraud	1
1400 - Criminal Damage to Property (Vandalism)	5
1610 - Prostitution	1
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	1
1891 - Felony Possession of Controlled Substance	2
2430 - Fighting (Affray)	1
2490 - Disorderly Conduct - All Other	1
2620 - Kidnapping	3
2670 - Trespassing	2
2690 - All Other Offenses	6
4010 - All Traffic (except DWI)	2
8010 - Missing Persons	1
8011 - Runaway	1
9910 - Calls for Service	2
Total Offenses	54
Total Incidents	26

Arrests

0300 - Robbery	3
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Activity Detail Summary (by Category)

Angier Police Department
(09/01/2018 - 09/26/2018)

Arrests

0410 - Aggravated Assault	1
0600 - Larceny	3
0800 - Simple Assault	3
0810 - Simple Physical Assault	1
1610 - Prostitution	2
1790 - All Other Sex Offenses	1
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	2
1891 - Felony Possession of Controlled Substance	2
2450 - Drunk and Disruptive	1
2620 - Kidnapping	4
2670 - Trespassing	1
2690 - All Other Offenses	11
4010 - All Traffic (except DWI)	4

Total Charges 39

Total Arrests 13

Accidents

Total Accidents 0

Citations

No Insurance	1
Secondary Charge	0

Total Charges 1

Total Citations 1

Warning Tickets

Total Charges 0

Total Warning Tickets 0

Activity Detail Summary (by Category)

Angier Police Department

(09/01/2018 - 09/26/2018)

Ordinance Tickets

Total Ordinance Tickets	0
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Criminal Papers

Total Criminal Papers Served	0
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Total Criminal Papers	0
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Civil Papers

Total Civil Papers Served	0
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Total Civil Papers	0
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Call Log Call Type Summary

Angier Police Department

09/01/2018 - 09/26/2018

<No Call Type Specified>	6	911 Hang Up - 911 Hang Up	10
Alarm Activation - Alarm Activation	17	Animal Complaint - Animal Complaint	4
Assault - Assault	2	Assist EMS - Assist EMS	4
Assist Fire - Assist Fire Department	3	Assist Motorist - Assist Motorist	9
Assist Other Agency - Assist Other Agency - Law Enforcement	2	Breaking and Entering - Breaking and Entering	5
Business Walk Thru - Business Walk Thru	48	Careless and Reckless Vehicle - Careless and Reckless Vehilce	2
Crash - Traffic Accident	8	Disturbance - Disturbance	15
Domestic Dispute - Domestic Dispute	1	Drug Activity - Drug Activity	1
Escort - Escort	17	Follow Up - Follow Up	1
Foot Patrol - Foot Patrol	2	Fraud - Fraud	5
Larceny - Larceny	6	Mental Subject - Mental Subject	3
Missing Juvenile - Missing Juvenile	2	OD - Drug/Alcohol Overdose	1
Other Call - Other Call Not Listed	1	Property Damage - Property Damage	4
Runaway Juvenile - Runaway Juvenile	1	Security Check - Security Check	2,094
Shoplifting Complaint - Shoplifting Complaint	1	Stand-By - Stand-By	1
Subdivision Check - Subdivision Check	301	Suspicious Activity - Suspicious Activity	7
Suspicious Person - Suspicious Person	1	Suspicious Vehicle - Suspicious Vehicle	1
Traffic Stop - Traffic Stop	5	Trespassing - Trespassing	3
TWO - Talk With Officer	10	Unauthorized Use of Motor Vehicle - Unauthorized Use of Motor Vehicle	1
Warrant Service - Warrant Service	3	Welfare Check - Welfare Check	1

Total Number Of Calls: 2,609



Lewis W. Weatherspoon
Mayor

Michael McLaurin
Interim Town Manager

AGENDA ABSTRACT

DATE: October 2, 2018

**Item: 13
Adjournment**

SUBJECT: Adjournment

The Mayor will entertain a motion to adjourn the regular Board of Commissioners' meeting.

Manager's Comments: