

**Town of Angier Board of Commissioners
Work Session
August 28, 2018 - 6:30 p.m.
Angier Municipal Building
A g e n d a**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Approval of the August 28, 2018, meeting agenda**
- 5. New Business**
 - A. Depot Rental – Proposal for Angier Chamber of Commerce use** (information to the Board & Consensus Requested)
 - B. Memorandum of Understanding for the Stage at the Depot –** (Schedule for approval)
 - C. Ice Skating Rink –** (Information & recommendation by Manager)
 - D. SRO Proposal by Harnett County –** (Information)
 - E. Charter School –** (Information)
- 6. Old Business**
 - A. CD Rates from various banks –** (Consensus on recommendation)
 - B. Main Street Committee Update –** (Consensus)
- 7. Board Comments**
- 8. Manager Comments**
- 9. Adjournment**

Item 5A

MEMORANDUM

DATE: August 23, 2018
TO: Mayor and Board of Commissioners
FROM: Michael McLaurin, ICMA-CM
CC: Veronica Hardaway, CMC, NCCMC
RE: Depot Rental to the Chamber

Action Requested:

- Review Manager's proposal and if acceptable place on the Consent Agenda for the September 4th meeting.

Background

At a recent Chamber Board meeting, I made a report about the newly approved facility rental policy. The new rates go into effect October 1st and while the rates will not affect the Crepe Myrtle Festival, it would affect their Christmas on the square and parade. Board Members were informed about the potential cost of renting the facility. I agreed to check to see if a win-win solution can be found.

In summary, I would ask the Board to consider a simple 5-year MOU which would allow the Chamber to use the facility in exchange for the Chamber waiving certain charges to the town. Veronica and I recently met with both the Executive Director and the Chamber President to discuss this concept at a very high level and there seemed to be general agreement on looking at this option.

By Monday, I will submit more detailed information for your review in advance of Tuesday's meeting.

Conclusion

Events such as Crepe Myrtle and Christmas celebration are a lot fun but at the same time very expensive and time consuming. Such events are an excellent way to showcase the town and help build economic development opportunities.

While a lot of work go into these events, the town also contributes a great deal through in-kind support such as covering the personnel costs of public works and police. As we move forward the town needs to consider its roles in these events and how best to fund its involvement.

ITEM 5B

MEMORANDUM

DATE: August 23, 2018
TO: Mayor and Board of Commissioners
FROM: Michael McLaurin, ICMA-CM
CC: Veronica Hardaway, CMC, NCCMC
RE: MOU for the Stage

Action Requested:

- Approve MOU concerning the ownership of the stage

Background

For several years, there was a partnership between the Chamber and the Town to raise funds and build a stage at the Depot. While there is a general understanding that it is the town's stage and responsibility, there is always questions about maintenance, rental responsibilities etc. The attached MOU should help clarify the ownership and responsibility of the stage.

NORTH CAROLINA
HARNETT COUNTY

MEMORANDUM OF UNDERSTANDING

1. Parties The Parties to this memorandum of understanding are the Town of Angier ("the Town") and the Chamber of Commerce ("the Chamber").

2. Purpose The purpose of this memo is to set forth the understanding and agreement between the parties concerning the ownership and use of the stage in Depot Square. ("the Stage")

3. Ownership of Property The parties hereby acknowledge and agree that the Stage is fully owned by the Town of Angier, and is therefore Town property.

4. Use of Property The Town agrees to allow the Chamber to use the Stage for events without having to pay a rental fee, provided that the Stage is available for use at the time requested and the event has been approved by the Town.

5. Duration, Termination The Town may revoke this memorandum of understanding at any time and for any reason. In the event the Town wishes to revoke this memorandum of understanding, the Town will provide written notice to the Chamber.

This Memorandum of Understanding is executed by the parties this the ____ day of August, 2018.

BY: _____
Mike McLaurin, Interim Town Manager

BY: _____

ATTEST:

Town Clerk

ITEM 5C

MEMORANDUM

DATE: August 23, 2018

TO: Mayor and Board of Commissioners

FROM: Michael McLaurin, ICMA-CM

CC: Veronica Hardaway, CMC, NCCMC

RE: Follow Up on Citizen's Request to Consider Operating an Ice Skating Rink in Town.

Action Requested:

- Review Manager's recommendation and decide if the Board would like to pursue.

Background

At your last meeting, a citizen presented a proposal that the town consider developing an ice skating rink in town as a way to draw additional visitors to the town as an economic development opportunity. The Board asked that I review and follow up with a recommendation.

Recommendation

In summary, I recommend that we not pursue this proposal based on the following reasons.

- 1) Currently the staff does not have the personnel and other resources to run such an operation even on a part-time basis;
- 2) I am confident that operating an ice skating rink year round would provide enough revenue to support its costs and maintenance.
- 3) The town has pressing needs to address issues such as facilities, water/sewer, transportation and downtown parking and development.

ITEM 5D

MEMORANDUM

DATE: August 23, 2018

TO: Mayor and Board of Commissioners

FROM: Michael McLaurin, ICMA-CM

CC: Veronica Hardaway, CMC, NCCMC
John Ellis, Finance Director
Bonnie Bray, Town Accountant
Bobby Hallman, Police Chief

RE: School Resource Officer Program Memorandum of Understanding

Action Requested:

- Receive as information for now but be prepared to schedule for consideration for approval at an upcoming meeting.

Background

The recent school shootings have resulted in a heightened awareness in improving school safety. Recently, the Harnett County Commission started a process that would result in having a School Resource Officer (SRO) in each school. The County is offering an opportunity to the town to reimburse their costs for providing an SRO in the school(s) in their jurisdiction. The funds and the contract would be between the towns and the Harnett County Board of Education.

Based on several meetings the summary of the contract includes:

- For the first year, reimbursable funding will be provided to cover the cost of salary, fringe of an SRO officer and associated equipment including uniform, vehicle etc. The Chief has recommended vehicle and uniform costs that appear to be reasonable.
- The agreement is renewed annually
- There has been general discussion and/or understanding that certain equipment be replaced in 5 years. Some examples may include bullet proof vests and vehicles. Nothing has been set in writing at this point.

- If the appointed SRO resigns, the salary reimbursement would continue and if a new officer was hired the agreement would not cover reimbursement for uniforms, etc for the new officer. In other words, the agreement does not cover funding two sets of equipment in one year.
- The Sheriff's Office is currently working to coordinate 40 hour SRO training. It is expected in the near future, any police officer working in a school will need to be SRO certified so assuming the town will move forward on this agreement; it will benefit the town to have several officers certified as SROs.

Attached would find a copy of the proposed MOU which is currently being reviewed by the town attorney.

ITEM 6A

MEMORANDUM

DATE: August 23, 2018

TO: Mayor and Board of Commissioners

FROM: Michael McLaurin, ICMA-CM

CC: Veronica Hardaway, CMC, NCCMC
John Ellis, Finance Director
Bonnie Bray, Town Accountant

RE: Comparison of CD Rates

Action Requested:

- Review the information and consider supporting staff recommendation.

Background

At your last meeting, staff was requested to research CD rates of various financial institutions in an effort for maximize the town's investment earnings. The current rates are contained below. Staff is will provide an update report and recommendation at Tuesday's workshop.

Institution	Rate Information
First Bank	Have recently adjusted the checking account to 1% and proposing the CDs at 2% with a 12 month commitment
NC Capital Mgt. Trust	.155% on checking account in July
First Citizens	.05 on the checking account
BB&T	Currently getting rate information

ITEM 6B

MEMORANDUM

DATE: August 23, 2018
TO: Mayor and Board of Commissioners
FROM: Michael McLaurin, ICMA-CM
CC: Veronica Hardaway, CMC, NCCMC
RE: Update on Selection of the Main Street Committee

Action Requested:

- Review the information and consider having a board member to work with the Mayor, Manager, Clerk and Planner to make recommendations at your September 4th meeting.

Background

Attached you will find the latest list of names that has been developed for consideration to receive a letter of invitation to serve on the town's Main Street Committee. Ideally, the committee should be limited to no more than 12 people. Since our list is greater than 12 members, it would be appropriate to review the names and propose to the Board a list of 12 to receive a letter inviting them to participate.

If any board member has additional names to consider, please get them to the Clerk by the close of business on Monday.