

BOARD OF COMMISSIONERS WORKSHOP
September 17, 2019
6:30pm

1. *Dumpster Expenses at Apartments at Town's Expense*
2. *System Development Fee Ordinance (Revisions)*
3. *Unified Development Ordinance-Park & Recreation Development Fee (Revisions)*
4. *Levitt Foundation Grant Opportunities-Required to Partner with a Non-Profit 501c3 Organization*
5. *Non-Profit Walk Special Event Request by Tiffany Harvey*
6. *Sidewalk Project (Walgreen's to Fish Drive)*
7. *Water Supply Option/Opportunity-Town of Dunn*
 - a. *Feasibility Study*
8. *Request for Qualifications – Parks & Recreation Master Plan*
9. *Advisory Board Terms – Upcoming Vacancies*

ITEM 1

Dumpster Expenses at Apartments at Town's Expense

Apartment Complex	Total Expenditure (Invoiced)	July 2019-June 2020	Total Revenue Received	July 2019-June 2020	Total Gain/Loss	July 2019-June 2020
Black River Apts- Angier	10140.27	11915.16	7024.64	10813.44	3115.63	1101.72
Raleigh St Townhomes	3471.47	3147.96	1704.56	2624.16	1766.91	523.80
North Park/Coats Circle	12472.80	19184.28	7134.40	10982.40	5338.40	8201.88
Dupree St Apts	2568.16	2323.44	1536.64	2365.44	1031.52	42.00
Hiddent Acres	3225.12	2485.44	2634.24	4055.04	590.88	1569.60
TY Cobb Apt.	5038.02	4494.00	3073.28	4730.88	1964.74	236.88
Shelly Dr LLC	1020.04	1559.40	1536.64	2365.44	516.60	806.04
Youngs Apts	1870.98	2323.44	2085.44	3210.24	214.46	886.80
Trestle Townhomes Steve Adams	1870.98	2323.44	2524.48	3886.08	653.50	1562.64
Totals	41677.84	49756.56	29254.32	45033.12	12423.52	4723.44

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
Black River Apts - Angier	12/31/2018	Waste - 4	64	9.60	706.74	614.40	92.34
100 Black River Drive/Mango Lane	January Inv	Recycle - 3	64	4.00	675.69	256.00	419.69
Angier NC 27501					1382.43	870.40	512.03
Black River Apts - Angier	1/31/2019	Waste - 4	64	9.60	716.36	614.40	101.96
100 Black River Drive/Mango Lane	February Inv	Recycle - 3	64	4.00	681.51	256.00	425.51
Angier NC 27501					1397.87	870.40	527.47
Black River Apts - Angier	2/28/2019	Waste - 4	64	9.60	718.28	614.40	103.88
100 Black River Drive/Mango Lane	March Inv	Recycle - 3	64	4.00	682.68	256.00	426.68
Angier NC 27501					1400.96	870.40	530.56
Black River Apts - Angier	3/31/2019	Waste - 4	64	9.60	718.28	614.40	103.88
100 Black River Drive/Mango Lane	April Inv	Recycle - 3	64	4.00	692.56	256.00	436.56
Angier NC 27501					1410.84	870.40	540.44
Black River Apts - Angier	4/30/2019	Waste - 4	64	9.60	724.05	614.40	109.65
100 Black River Drive/Mango Lane	May Inv	Recycle - 3	64	4.00	699.09	256.00	443.09
Angier NC 27501					1423.14	870.40	552.74
Black River Apts - Angier	5/31/2019	Waste - 4	64	9.60	549.65	614.40	64.75
100 Black River Drive/Mango Lane	June Inv	Recycle - 3	64	4.00	562.84	256.00	306.84
Angier NC 27501					1112.49	870.40	242.09
Black River Apts - Angier	6/30/2019	Waste - 4	64	9.94	549.65	636.16	86.51
100 Black River Drive/Mango Lane	July	Recycle - 3	64	4.14	562.84	264.96	297.88
Angier NC 27501					1112.49	901.12	211.37
Black River Apts - Angier	7/31/2019	Waste - 4	64	9.94	779.67	636.16	143.51
100 Black River Drive/Mango Lane	August	Recycle - 3	64	4.14	120.38	264.96	144.58
Angier NC 27501					900.05	901.12	1.07
Totals					10140.27	7024.64	3115.63

* Plus 5 carts

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
Raleigh St Townhoomes	12/31/2018	Waste - 2	22	9.60	485.18	211.20	273.98
276 S Raleigh St	January Inv	Recycle - 0	22	4.00	0	0.00	0.00
Angier NC 27501					485.18	211.20	273.98
Raleigh St Townhoomes	1/31/2019	Waste - 2	22	9.60	491.78	211.20	280.58
276 S Raleigh St	February Inv	Recycle - 0	22	4.00	0	0.00	0.00
Angier NC 27501					491.78	211.20	280.58
Raleigh St Townhoomes	2/28/2019	Waste - 2	22	9.60	493.10	211.20	281.90
276 S Raleigh St	March Inv	Recycle - 0	22	4.00	0	0.00	0.00
Angier NC 27501					493.10	211.20	281.90
Raleigh St Townhoomes	3/31/2019	Waste - 2	22	9.60	493.10	211.20	281.90
276 S Raleigh St	April Inv	Recycle - 0	22	4.00	0	0.00	0.00
Angier NC 27501					493.10	211.20	281.90
Raleigh St Townhoomes	4/30/2019	Waste - 2	22	9.60	497.06	211.20	285.86
276 S Raleigh St	May Inv	Recycle - 0	22	4.00	0	0.00	0.00
Angier NC 27501					497.06	211.20	285.86
Raleigh St Townhoomes	5/31/2019	Waste - 2	22	9.60	377.34	211.20	166.14
276 S Raleigh St	June Inv	Recycle - 0	22	4.00	0	0.00	0.00
Angier NC 27501					377.34	211.20	166.14
Raleigh St Townhoomes	6/30/2019	Waste - 2	22	9.94	377.34	218.68	158.66
276 S Raleigh St	July	Recycle - 0	22	4.14	0	0.00	0.00
Angier NC 27501					377.34	218.68	158.66
Raleigh St Townhoomes	7/31/2019	Waste - 2	22	9.94	256.57	218.68	37.89
276 S Raleigh St	August	Recycle - 0	22	4.14	0	0.00	0.00
Angier NC 27501					256.57	218.68	37.89
Totals					3471.47	1704.56	1766.91

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
North Park/Coats Circle	12/31/2018	Waste - 3	65	9.60	888.45	624.00	264.45
150 Coats Cir	January Inv	Recycle - 2	65	4.00	617.78	260.00	357.78
Angier NC 27501					1506.23	884.00	622.23
North Park/Coats Circle	1/31/2019	Waste - 3	65	9.60	900.56	624.00	276.56
150 Coats Cir	February Inv	Recycle - 2	65	4.00	624.68	260.00	364.68
Angier NC 27501					1525.24	884.00	641.24
North Park/Coats Circle	2/28/2019	Waste - 3	65	9.60	902.98	624.00	278.98
150 Coats Cir	March Inv	Recycle - 2	65	4.00	626.06	260.00	366.06
Angier NC 27501					1529.04	884.00	645.04
North Park/Coats Circle	3/31/2019	Waste - 3	65	9.60	902.98	624.00	278.98
150 Coats Cir	April Inv	Recycle - 2	65	4.00	678.72	260.00	418.72
Angier NC 27501					1581.70	884.00	697.70
North Park/Coats Circle	4/30/2019	Waste - 3	65	9.60	910.23	624.00	286.23
150 Coats Cir	May Inv	Recycle - 2	65	4.00	682.86	260.00	422.86
Angier NC 27501					1593.09	884.00	709.09
North Park/Coats Circle	5/31/2019	Waste - 3	65	9.60	902.98	624.00	278.98
150 Coats Cir	June Inv	Recycle - 2	65	4.00	678.72	260.00	418.72
Angier NC 27501					1581.70	884.00	697.70
North Park/Coats Circle	6/30/2019	Waste - 3	65	9.94	900.56	646.10	254.46
150 Coats Cir	July	Recycle - 2	65	4.14	677.34	269.10	408.24
Angier NC 27501					1577.90	915.20	662.70
North Park/Coats Circle	7/31/2019	Waste - 3	65	9.94	900.56	646.10	254.46
150 Coats Cir	August	Recycle - 2	65	4.14	677.34	269.10	408.24
Angier NC 27501					1577.90	915.20	662.70
Totals					12472.80	7134.40	5338.40

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
Dupree St Apt	12/31/2018	Waste - 1	14	9.60	167.77	134.40	33.37
12 W Dupree St	January Inv	Recycle - 1	14	4.00	162.78	56.00	106.78
Angier NC 27501					330.55	190.40	140.15
Dupree St Apt	1/31/2019	Waste - 1	14	9.60	170.05	134.40	35.65
12 W Dupree St	February Inv	Recycle - 1	14	4.00	164.81	56.00	108.81
Angier NC 27501					334.86	190.40	144.46
Dupree St Apt	2/28/2019	Waste - 1	14	9.60	170.51	134.40	36.11
12 W Dupree St	March Inv	Recycle - 1	14	4.00	165.21	56.00	109.21
Angier NC 27501					335.72	190.40	145.32
Dupree St Apt	3/31/2019	Waste - 1	14	9.60	170.51	134.40	36.11
12 W Dupree St	April Inv	Recycle - 1	14	4.00	171.79	56.00	115.79
Angier NC 27501					342.30	190.40	151.90
Dupree St Apt	4/30/2019	Waste - 1	14	9.60	171.88	134.40	37.48
12 W Dupree St	May Inv	Recycle - 1	14	4.00	173.01	56.00	117.01
Angier NC 27501					344.89	190.40	154.49
Dupree St Apt	5/31/2019	Waste - 1	14	9.60	130.48	134.40	3.92
12 W Dupree St	June Inv	Recycle - 1	14	4.00	115.82	56.00	59.82
Angier NC 27501					246.30	190.40	55.90
Dupree St Apt	6/30/2019	Waste - 1	14	9.94	130.48	139.16	8.68
12 W Dupree St	July	Recycle - 1	14	4.14	115.82	57.96	57.86
Angier NC 27501					246.30	197.12	49.18
Dupree St Apt	7/31/2019	Waste - 1	14	9.94	259.90	139.16	120.74
12 W Dupree St	August	Recycle - 1	14	4.14	127.34	57.96	69.38
Angier NC 27501					387.24	197.12	190.12
Totals					2568.16	1536.64	1031.52

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
Hidden Acres Apts- Angier 300 E Broad St Angier NC 27501	12/31/2018 January Inv	Waste - 1 Recycle - 1	24 24	9.60 4.00	274.21	230.40	43.81
					144.23	96.00	48.23
					418.44	326.40	92.04
Hidden Acres Apts- Angier 300 E Broad St Angier NC 27501	1/31/2019 February Inv	Waste - 1 Recycle - 1	24 24	9.60 4.00	277.94	230.40	47.54
					145.79	96.00	49.79
					423.73	326.40	97.33
Hidden Acres Apts- Angier 300 E Broad St Angier NC 27501	2/28/2019 March Inv	Waste - 1 Recycle - 1	24 24	9.60 4.00	278.69	230.40	48.29
					157.79	96.00	61.79
					436.48	326.40	110.08
Hidden Acres Apts- Angier 300 E Broad St Angier NC 27501	3/31/2019 April Inv	Waste - 1 Recycle - 1	24 24	9.60 4.00	278.69	230.40	48.29
					164.37	96.00	68.37
					443.06	326.40	116.66
Hidden Acres Apts- Angier 300 E Broad St Angier NC 27501	4/30/2019 May Inv	Waste - 1 Recycle - 1	24 24	9.60 4.00	280.93	230.40	50.53
					166.16	96.00	70.16
					447.09	326.40	120.69
Hidden Acres Apts- Angier 300 E Broad St Angier NC 27501	5/31/2019 June Inv	Waste - 1 Recycle - 1	24 24	9.60 4.00	213.26	230.40	17.14
					114.53	96.00	18.53
					327.79	326.40	1.39
Hidden Acres Apts- Angier 300 E Broad St Angier NC 27501	6/30/2019 July	Waste - 1 Recycle - 1	24 24	9.94 4.14	213.26	238.56	25.30
					114.53	99.36	15.17
					327.79	337.92	10.13
Hidden Acres Apts- Angier 300 E Broad St Angier NC 27501	7/31/2019 August	Waste - 1 Recycle - 1	24 24	9.94 4.14	259.90	238.56	21.34
					140.84	99.36	41.48
					400.74	337.92	62.82
Totals					3225.12	2634.24	590.88

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
Ty Cobb Apartments 393 W Williams Street Angier NC 27501	12/31/2018	Waste - 2	28	9.60	493.04	268.80	224.24
	January Inv	Recycle - 1	28	4.00	155.66	112.00	43.66
					648.70	380.80	267.90
Ty Cobb Apartments 393 W Williams Street Angier NC 27501	1/31/2019	Waste - 2	28	9.60	499.75	268.80	230.95
	February Inv	Recycle - 1	28	4.00	157.59	112.00	45.59
					657.34	380.80	276.54
Ty Cobb Apartments 393 W Williams Street Angier NC 27501	2/28/2019	Waste - 2	28	9.60	501.09	268.80	232.29
	March Inv	Recycle - 1	28	4.00	157.97	112.00	45.97
					659.06	380.80	278.26
Ty Cobb Apartments 393 W Williams Street Angier NC 27501	3/31/2019	Waste - 2	28	9.60	501.09	268.80	232.29
	April Inv	Recycle - 1	28	4.00	164.55	112.00	52.55
					665.64	380.80	284.84
Ty Cobb Apartments 393 W Williams Street Angier NC 27501	4/30/2019	Waste - 2	28	9.60	505.11	268.80	236.31
	May Inv	Recycle - 1	28	4.00	165.71	112.00	53.71
					670.82	380.80	290.02
Ty Cobb Apartments 393 W Williams Street Angier NC 27501	5/31/2019	Waste - 2	28	9.60	383.45	268.80	114.65
	June Inv	Recycle - 1	28	4.00	110.28	112.00	1.72
					493.73	380.80	112.93
Ty Cobb Apartments 393 W Williams Street Angier NC 27501	6/30/2019	Waste - 2	28	9.94	383.45	278.32	105.13
	July	Recycle - 1	28	4.14	110.28	115.92	5.64
					493.73	394.24	99.49
Ty Cobb Apartments 393 W Williams Street Angier NC 27501	7/31/2019	Waste - 2	28	9.94	621.66	278.32	343.34
	August	Recycle - 1	28	4.14	127.34	115.92	11.42
					749.00	394.24	354.76
Totals					5038.02	3073.28	1964.74

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
Shelly Drive LLC 176 Shelly Drive Angier, NC 27501	12/31/2018 January Inv	Waste - 1 Recycle - 1	14 14	9.60 4.00	126.69 0	134.40 56.00	7.71 56.00
					126.69	190.40	63.71
Shelly Drive LLC 176 Shelly Drive Angier, NC 27501	1/31/2019 February Inv	Waste - 1 Recycle - 1	14 14	9.60 4.00	126.69 0	134.40 56.00	7.71 56.00
					126.69	190.40	63.71
Shelly Drive LLC 176 Shelly Drive Angier, NC 27501	2/28/2019 March Inv	Waste - 1 Recycle - 1	14 14	9.60 4.00	126.69 0	134.40 56.00	7.71 56.00
					126.69	190.40	63.71
Shelly Drive LLC 176 Shelly Drive Angier, NC 27501	3/31/2019 April Inv	Waste - 1 Recycle - 1	14 14	9.60 4.00	126.69 0	134.40 56.00	7.71 56.00
					126.69	190.40	63.71
Shelly Drive LLC 176 Shelly Drive Angier, NC 27501	4/30/2019 May Inv	Waste - 1 Recycle - 1	14 14	9.60 4.00	126.69 0	134.40 56.00	7.71 56.00
					126.69	190.40	63.71
Shelly Drive LLC 176 Shelly Drive Angier, NC 27501	5/31/2019 June Inv	Waste - 1 Recycle - 1	14 14	9.60 4.00	126.69 0	134.40 56.00	7.71 56.00
					126.69	190.40	63.71
Shelly Drive LLC 176 Shelly Drive Angier, NC 27501	6/30/2019 July	Waste - 1 Recycle - 1	14 14	9.94 4.14	126.69 0	139.16 57.96	12.47 57.96
					126.69	197.12	70.43
Shelly Drive LLC 176 Shelly Drive Angier, NC 27501	7/31/2019 August	Waste - 1 Recycle - 1	14 14	9.94 4.14	133.21 0	139.16 57.96	5.95 57.96
					133.21	197.12	63.91
Totals					1020.04	1536.64	516.60

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
Trestle Townhomes	12/31/2018	Waste - 1	23	9.60	179.49	220.80	41.31
Steve Adams	January Inv	Recycle - 1	23	4.00	67.80	92.00	24.20
370 S Broad Street					247.29	312.80	65.51
Trestle Townhomes	1/31/2019	Waste - 1	23	9.60	179.49	220.80	41.31
Steve Adams	February Inv	Recycle - 1	23	4.00	67.80	92.00	24.20
370 S Broad Street					247.29	312.80	65.51
Trestle Townhomes	2/28/2019	Waste - 1	23	9.60	179.49	220.80	41.31
Steve Adams	March Inv	Recycle - 1	23	4.00	67.80	92.00	24.20
370 S Broad Street					247.29	312.80	65.51
Trestle Townhomes	3/31/2019	Waste - 1	23	9.60	179.49	220.80	41.31
Steve Adams	April Inv	Recycle - 1	23	4.00	67.80	92.00	24.20
370 S Broad Street					247.29	312.80	65.51
Trestle Townhomes	4/30/2019	Waste - 1	23	9.60	179.49	220.80	41.31
Steve Adams	May Inv	Recycle - 1	23	4.00	67.80	92.00	24.20
370 S Broad Street					247.29	312.80	65.51
Trestle Townhomes	5/31/2019	Waste - 1	23	9.60	179.49	220.80	41.31
Steve Adams	June Inv	Recycle - 1	23	4.00	67.80	92.00	24.20
370 S Broad Street					247.29	312.80	65.51
Trestle Townhomes	6/30/2019	Waste - 1	23	9.94	179.49	228.62	49.13
Steve Adams	July	Recycle - 1	23	4.14	67.80	95.22	27.42
370 S Broad Street					247.29	323.84	76.55
Trestle Townhomes	7/31/2019	Waste - 1	23	9.94	80.41	228.62	148.21
Steve Adams	August	Recycle - 1	23	4.14	59.54	95.22	35.68
370 S Broad Street					139.95	323.84	183.89
Totals					1870.98	2524.48	653.50

Apartment Complex	Date of Invoice	# of Dumpsters	# of Tenants	Rates	Expenditure(Invoiced)	Revenue Received	Gain/Loss
Youngs Apts 390 S. Broad St Angier, NC 27501	12/31/2018 January Inv	Waste - 1 Recycle - 1	19 19	9.60 4.00	179.49 67.80 247.29	182.40 76.00 258.40	2.91 8.20 11.11
Youngs Apts 390 S. Broad St Angier, NC 27501	1/31/2019 February Inv	Waste - 1 Recycle - 1	19 19	9.60 4.00	179.49 67.80 247.29	182.40 76.00 258.40	2.91 8.20 11.11
Youngs Apts 390 S. Broad St Angier, NC 27501	2/28/2019 March Inv	Waste - 1 Recycle - 1	19 19	9.60 4.00	179.49 67.80 247.29	182.40 76.00 258.40	2.91 8.20 11.11
Youngs Apts 390 S. Broad St Angier, NC 27501	3/31/2019 April Inv	Waste - 1 Recycle - 1	19 19	9.60 4.00	179.49 67.80 247.29	182.40 76.00 258.40	2.91 8.20 11.11
Youngs Apts 390 S. Broad St Angier, NC 27501	4/30/2019 May Inv	Waste - 1 Recycle - 1	19 19	9.60 4.00	179.49 67.80 247.29	182.40 76.00 258.40	2.91 8.20 11.11
Youngs Apts 390 S. Broad St Angier, NC 27501	5/31/2019 June Inv	Waste - 1 Recycle - 1	19 19	9.60 4.00	179.49 67.80 247.29	182.40 76.00 258.40	2.91 8.20 11.11
Youngs Apts 390 S. Broad St Angier, NC 27501	6/30/2019 July	Waste - 1 Recycle - 1	19 19	9.94 4.14	179.49 67.80 247.29	188.86 78.66 267.52	9.37 10.86 20.23
Youngs Apts 390 S. Broad St Angier, NC 27501	7/31/2019 August	Waste - 1 Recycle - 1	19 19	9.94 4.14	80.41 59.54 139.95	188.86 78.66 267.52	108.45 19.12 127.57
Totals					1870.98	2085.44	214.46

ITEM 2

System Development Fee Ordinance (Revisions)



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	September 17, 2019
PREPARED BY:	Sean Johnson
ISSUE	Town Code Amendment – Water & Sewer Tap Requirements, System
CONSIDERED:	Development Fees
DEPARTMENT:	Planning & Inspections

SUMMARY OF ISSUE:

The Planning Department has drafted an amendment to several sections in Chapter 17 of the Town Code. The goal of the amendments are to revise the current Code language to remove acreage and capacity fee language and add System Development fee language per N.C. Session Law 2017-138, as well as to clarify all other water and sewer related fees in light of the recently filed law suit against the Town.

FINANCIAL IMPACT: N/A

RECOMMENDATION:

Staff recommends approving the amendments to Chapter 17 of the Town Code, once the Town Attorney is comfortable with the new language.

REQUESTED MOTION:

Consensus to place the Code amendment on the next Board Meeting's consent agenda for approval.

REVIEWED BY TOWN MANAGER:

Attachments:

PDF DRAFT Open Space Amendments

Water/Sewer Town Code Amendments

Sec. 17-6. - Water service deposit.

Any person desiring town water service shall, before obtaining such service, be required to make a deposit in an amount as ~~determined from time to time by ordinance of the town as prescribed by the town board of commissioners~~ stated in the current rate and fee schedule. This deposit is to be charged to ~~renters~~ tenants only; ~~homeowners~~ property owners will be excluded from the deposit requirement.

(Code 1991, § 17-6; Ord. of 4-18-1989, § 14-3)

Sec. 17-7. - Rates.

The ~~water service~~ fees, ~~charges~~, and ~~usage~~ rates for water and sewer service from the town water and sewer systems shall be as established from time to time by the board of commissioners.

(Code 1975, § 14-4; Code 1991, § 17-7)

Sec. 17-8. - Sewer service charge to commence on completion of water or sewer tap.

When a ~~water or~~ sewer tap is made by the town, the ~~flat rate water and~~ sewer service charge will start immediately upon completion.

Sec. 17-54. – Reserved. ~~Time limit for making connections.~~

~~At such time as a public water or sewer main becomes available to a property, a direct connection shall be made to the public water or sewer main within 60 days. The town board of commissioners may alter this time limit under special circumstances at the request of the property owner.~~

~~(Code 1975, § 14-11; Code 1991, § 17-32)~~

Sec. 17-55. - Installation of lines by developers.

Developers shall install water and sewer lines in accordance with the Town's latest construction specifications and standard details. These installations shall be completed with town ~~approval and~~ supervision, and then ~~turn them over~~ be turned over to the town upon final approval and acceptance by the town.

(Code 1991, § 17-33; Mo. of 4-15-1986)

Sec. 17-56. - Installation of taps by developers.

(a) In new developments, developers shall install water and sewer taps, in accordance with the Town's latest construction specifications and standard details, before the streets are paved.

(b) Taps shall be conducted only by the town staff or licensed utility contractors. ~~or licensed plumbers.~~

(Code 1991, § 17-34; Ord. of 7-21-1987(1); Mo. of 8-3-1993)

Sec. 17-57. – Acreage System Development fees.

- (a) Water and sewer System Development Fees ~~service acreage fees~~ are established as authorized by N.C.G.S. 162A-203 in order to fund the costs of capital improvements necessitated by and attributable to new development and to recoup costs of existing facilities which serve such new development. ~~recover the cost of previous capital investments in the water and sewer systems, and to build capital reserve funds for future investment in water and sewer collection distribution and treatment facilities.~~ These fees shall be based upon the size of the meter and are as established from time to time by ordinance, through the process outlined in N.C.G.S. 162A-205 and set forth in the rate and fee schedule of the town. These fees shall be ~~paid~~ charged as follows:

In the case of a residential or nonresidential subdivision, these fees are charged on a per lot basis and are payable prior to the approval of the final plat of the subdivision or an approved phase of the subdivision. Existing lots or parcels for which the owner cannot produce records of previously charged acreage and capacity fees shall be subject to the current System Development fees at the time a building permit is issued.

- (b) In addition to the System Development fees ~~all other charges prescribed by ordinance or resolution~~, there shall be a regulatory fee and meter ~~an acreage fee~~ charge for connecting to the water system and the sewer system of the town. ~~For residential development, these charges shall be calculated on a per lot basis pursuant to the rate and fee schedule. For nonresidential development, these charges shall be based upon the meter size for the project. These charges are to be paid as follows:~~

(1) In the case of a ~~both~~ residential ~~subdivision~~ and nonresidential development, these fees are payable prior to the issuance of the building permit. ~~approval of the final plat of the subdivision or an approved phase of the subdivision. Existing lots or parcels which were approved prior to August 4, 1987, shall be subject to the fee at the time a building permit is issued.~~

(2) ~~In the case of a nonresidential application, or when there is no subdivision of land involved, these fees are payable prior to the issuance of the building permit.~~

- ~~(c) These fees are not applicable to land that is proposed for redevelopment, provided that the zoning classification and meter size do not change. If the meter size or zoning classification change to a higher rate of acreage fees, the resulting difference in fees must be paid.~~

(Code 1991, § 17-35; Ord. of 8-4-1987, § 14-43; Mo. of 12-2-1987(1); Mo. of 9-18-1990; Ord. of 3-5-1991)

Sec. 17-59. - Water cutoff valve; sewer lines and cleanout; contractor's water ~~deposit~~ activation

All applicants for water and sewer connections, in addition to other requirements of this chapter, shall comply with the following requirements:

- (1) There shall be installed on each water line a cutoff valve and backflow prevention device on the property owner's side of the water meter box which will provide a means of protecting the Town's water supply and stopping the flow of water without the necessity of using the town's valves in the meter box.
- (2) All sewer lines from buildings to mains shall be constructed of ~~cast-iron-soil~~ ductile iron pipe, ~~ABS schedule 40~~, or PVC. These lines shall not be smaller than four inches in diameter and should be installed with tracer wire for locating purposes.
- (3) There shall be installed on each sewer line a sewer cleanout installed within the public right of way.
- (4) All items mentioned in subsections (1) and (2) of this section must be approved by the town prior to the town's connecting water to the premises.
- (5) On new construction projects, the contractor or someone acting in his behalf must post a water ~~deposit as would be required for a renter of the property~~ activation fee prior to the town's connecting water to the premises.

(Code 1975, § 14-15; Code 1991, § 17-37; Ord. of 1-3-1989(1), § 14-15)

Sec. 17-61. - Payment of tap fee, Master Meter Required.

- (a) No water or sewer connection shall be made for any premises without first paying the tap fees as listed on the current rate & fee schedule, which can be changed from time to time by the board of commissioners. ~~before any construction is begun by the town. No connection tap charge shall be accepted away from town hall finance offices.~~ For the purposes of this section, tap fees shall include all applicable regulatory fees, system development fees, and meter fees.
- (b) Tap-on fees are calculated for each water or sewer tap. ~~The tap-on fees and are based on the size of the water or sewer tap. number of dwelling or office units. For example, a 40-unit apartment complex would pay for 40 water and sewer tap fees. A duplex would pay for two water and sewer tap-on fees.~~ For residential and nonresidential developments with 10 or more units on a single property, including manufactured home parks, a master meter must be installed to serve the entire development. The size of the master meter required to serve the development shall be determined by the Public Works Director. For developments with less than 10 units on a single property, the property owner must install individual meters serving each unit.
- (c) When a master meter is installed, water and sewer bills will be rendered to the owner of the property. These bills will include a flat rate fee for water and sewer to be calculated using the flat rate shown in the current Rate & Fee Schedule multiplied by the number of units served by the master meter.
- ~~(e) Each dwelling or office unit will be separately metered. For example, a 40-unit apartment complex would be required to install 40 separate water meters. A duplex would be required to install two water meters.~~

(Code 1975, § 14-23; Code 1991, § 17-39; Mo. of 9-18-1990)

Sec. 17-64. – ~~Connection~~ Activation fee.

All ~~homeowners~~ residential and nonresidential building owners and tenants will be required to pay a nonrefundable ~~connection~~ activation fee as established by the rate and fee schedule. This fee is due at the time a water activation application is submitted and is charged to cover the administrative cost to establish each new water account. ~~as established from time to time by ordinance.~~

(Code 1991, § 17-42; Ord. of 2-19-1991)

ITEM 3

Unified Development Ordinance – Park & Recreation
Development Fee (Revisions)



Board of Commissioners Agenda Report

55 N Broad Street W.
PO Box 278
Angier, NC 27501
www.angier.org

MEETING DATE:	September 17, 2019
PREPARED BY:	Sean Johnson
ISSUE	Ordinance Amendment – Open Space Requirements, Parks & Rec
CONSIDERED:	Development Fee
DEPARTMENT:	Planning & Inspections

SUMMARY OF ISSUE:

The Planning Department has drafted an amendment to several sections in Chapter 6 of the UDO. The goal of the amendments are to revise the current open space requirements for new developments as well as to implement the Parks & Recreation Development Fee as approved by the Board in the fiscal 2020 Rate & Fee Schedule. The Planning Board voted to recommend the approval of the amendments at their July 9th meeting, and the Public Hearing for the amendments was held during the September 3rd Town Board meeting.

FINANCIAL IMPACT: N/A

RECOMMENDATION:

Staff recommends approving the amendments to Chapter 6 of the UDO, once the Town Attorney is comfortable with the new language.

REQUESTED MOTION:

Consensus to add the amendments to Chapter 6 of the UDO to 'New Business' for approval at the October Town Board meeting.

REVIEWED BY TOWN MANAGER:

Attachments:

PDF DRAFT Open Space Amendments

Proposed Amendment to Chapter 6 of the Angier Zoning Ordinance

Purpose: Revising Open Space Requirements, Adding Parks & Recreation Development Fee

Section 6.1. - Purpose.

The purpose of this chapter is for the **preservation of open space, the purchase and development of recreational land and parks, and the** protection of existing environmental resources including open space, streams, wetlands, watersheds, floodplains, soils, forest stands, specimen trees and other significant vegetation and wildlife. These elements are of economic value to the town and make it a desirable place to live and visit.

Section 6.3. - Open space requirements.

6.3.1 Applicability. The requirements of this section apply to new **major subdivisions and multifamily** developments with greater than five residential dwelling units. ~~(major subdivisions) in which the construction of new streets is proposed.~~ **Single family** developments in which all lots are five acres or more are exempt from this provision.

6.3.3 Minimum open space dedication.

Open space shall be dedicated at a ratio of 15 percent of the total area for developments less than 20 acres in size and 20 percent of the total development area for developments equal to or greater than 20 acres. **At least 50% of the acreage dedicated to meet these requirements must include active recreational facilities such as playgrounds, athletic fields or walking trails as determined by the Administrator during preliminary plat or site plan review.**

6.3.4 Types of open space.

All required open space shall be classified in accordance with this section. Dedicated open space shall fit into one or more of the following categories and be classified as private or public open space. Illustrations used herein are intended for general purposes only and shall not be used as a literal interpretation of requirements. The existing features plan should be used as a guide for the town and the developer to determine the most appropriate open space type and location. Also town and county plans, particularly park and open space plans, shall be considered when evaluating the most appropriate open space type.

A. Playground. Playgrounds are for active recreational use and provide sunny and shaded play equipment and play areas for children as well as open shelter with benches. Playgrounds may be part of other types of open space, such as parks, or may stand alone.

B. Square. Squares are areas for passive recreational use. Squares shall be bounded by streets on a minimum of 50 percent of their perimeter. Squares are encouraged to be entirely bounded by

streets and/or lanes. Squares shall be planted parallel to all streets and shall contain canopy trees along street frontages.

C. Park. Parks may be designed for passive and/or active recreational use. Parks shall be bounded by streets on a minimum of 10 percent of their perimeter. Large parks should create a central open space which services an entire neighborhood or group of neighborhoods; or incorporates physical features which are an asset to the community (i.e. lake or river frontage, high ground, significant stands of trees). Undergrowth should be limited and landscaping shall be installed in a manner that promotes attractiveness and safety. Parks may be combined with greenways and greenbelts and may include golf courses, **athletic fields** and community gardens.

D. Green. The green is an open space which is more natural. Like the square, it is small and surrounded by buildings. Unlike the square, it is informally planted and may have irregular topography. Greens are usually landscaped with trees at the edges and open lawns at the center. Greens should contain no structures other than benches, pavilions, and memorials; **paths are optional brick, concrete or asphalt walking paths are required.**

E. Greenway. Greenways are large, irregular open spaces designed to incorporate natural settings such as creeks and significant stands of trees within and between neighborhoods. Greenways are typically more natural and may contain irregular topography. Greenways shall be used for certain active recreational uses including, at a minimum, trails for walking, jogging, and biking. Greenways shall connect points of interest in the community such as schools, parks, and other civic uses.

F. Agricultural preserve. Open spaces designated as agricultural preserves shall be used for active farming in the form of crop cultivation, the keeping of livestock, or equestrian facilities. Agricultural preserves are encouraged to protect areas of agricultural and rural heritage and promote compatible active agricultural operations. **No more than 50% of the acreage dedicated to meet the minimum open space requirements shall be an agricultural preserve.**

G. Nature preserve. Open spaces designated as nature preserves shall be left largely undisturbed except for the optional clearing of underbrush for the provision of a walking trail (mulch or other natural material only). Nature preserve areas are encouraged to protect large stands of trees, wildlife, and natural water features. Nature preserves are the preferred form of open space for steep slopes in excess of 25 percent grade. **No more than 50% of the acreage dedicated to meet the minimum open space requirements shall be a nature preserve.**

Section 6.5. - Payment-in-lieu-of dedication.

- A. If open space within a development is physically impractical due to unusual conditions then the town may accept a fee paid in lieu of dedication.
- B. Fees collected in lieu of dedications and any proceeds from such transactions or sales shall be accounted for by the town, and the funds shall be used by the town for the purposes of acquiring and developing recreation, greenway and open space areas as shown on the land development plan or in the parks and recreation and greenway/bikeway master plans and for no other purposes. The depository for such funds may be the same as permitted other funds of the town, pending their expenditure in accordance with the terms of this Code; such funds may be invested as other funds of the town. The town may, at its discretion, add additional monies to the fund for the purposes of purchasing open space and recreational land to be used for recreational purposes.
- C. Refunds shall not be granted to the developer should the project not be constructed after recording of final plat or if a reduction in density occurs.
- D. Such payment in lieu of dedication shall be the product of the current assessed market value of *1/35 of an acre* of the land to be subdivided (as established *from time to time by the Angier Board of Commissioners* in subsection E. below) multiplied by the number of *total* acres *within the boundaries* of the development. ~~to be dedicated.~~
- E. Payment in lieu of *open space* dedication shall be made in the amount of ~~\$500.00~~ *\$600.00* per lot.

Section 6.7. – Parks and Recreation Development Fee

In addition to the open space dedication requirements of this chapter, the Town of Angier seeks to provide adequate recreational facilities to residents within proposed developments and in surrounding areas.

Pursuant to the authority granted to the Town of Angier by North Carolina General Statute §160A- 372, this section shall require that the developer of a proposed major subdivision or multifamily development provide funds to the Town for the acquisition or development of recreation facilities, park facilities, or open space sites that serve the immediate area of the proposed subdivision. The term “immediate area” is defined as an area within a three mile radius of any point of the development’s perimeter boundary to any point of the perimeter boundary of the land purchased or facilities added by the Town.

The developer of any residential major subdivision or multifamily development shall pay the parks and recreation development fee as stated in the current rate and fee schedule on a per

dwelling unit basis. These fees will be due before final plat recordation for subdivisions and before site plan approval for multifamily developments. The Town shall hold these fees in a separate account to be used for the future purchase and development of recreational land, parks or open space sites within the immediate area of the approved development. The town may add additional monies to this fund for the purposes of purchasing open space and recreational land to be used for recreational purposes.

ITEM 4

Levitt Foundation Grant Opportunities – Required to Partner
with a Non-profit 501c3 Organization


[AMP Home](#)
[Concert Series](#)
[Past Winners](#)
[About](#)
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[Vote](#)
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ABOUT THE LEVITT AMP [YOUR CITY] GRANT AWARDS

04:12

The Levitt AMP [Your City] Grant Awards is an exciting matching grant program made possible by the **Mortimer & Mimi Levitt Foundation**, a national creative placemaking funder dedicated to strengthening the social fabric of America through the power of free, live music. With Levitt AMP, the joy of free, live music is bringing communities together in small and mid-sized towns and cities across the country.

While Levitt's program of permanent outdoor music venues, each presenting 50+ free concerts annually, is tailored to large metro areas with populations of over 400,000 (due to financial sustainability and audience development considerations), the Levitt AMP [Your City] Grant Awards are specifically designed to meet the needs and capacity of small to mid-sized towns and cities.

Since 2015, the Levitt Foundation has awarded more than \$1.8 million total to 33 communities across America through the Levitt AMP grant program.

HOW LEVITT AMP WORKS

- Out of the Top 25 finalists, as determined by online public voting, grants will be awarded to 15 U.S.-based nonprofit organizations serving towns and cities with populations of up to 400,000
- Each grantee will receive \$25K in matching funds to present the Levitt AMP [Your City] Music Series, a minimum of 10 free outdoor concerts presented over 10 to 12 consecutive weeks during 2020
- Each Levitt AMP Music Series will feature a musically diverse lineup of high-caliber entertainment

- To ensure each grantee is positioned for success, grantees will receive a Levitt AMP Toolkit containing valuable resources, such as: sample artist contract; sample press release; hosted page on the Levitt AMP website; email and social media templates; list of talent managers and music agents from across the country; sample sponsorship packet; consultation with staff at the national Levitt Foundation, and more.



AMP GOALS



Amplify
community pride
and a city's
unique character



Enrich lives
through the power
of free, live
Music



Illustrate the
importance of
vibrant public
Places

\$1 : \$1
MATCH

community-driven with local support.

Since Levitt AMP is a matching grant program, each applicant must show a minimum dollar for dollar match of \$25K from other sources such as foundations, municipalities, businesses, etc.

Up to half of the matching requirement may be in-kind; for example, donated sound equipment or contributed marketing.

The matching grant requirement reflects our overall commitment that Levitt projects be

THE MOST COMPETITIVE PROPOSALS WILL DEPEND UPON A VARIETY OF FACTORS, INCLUDING:

- The characteristics of the public space where the free concert series is to be presented—preference will be given to spaces that are easily accessible to a range of socioeconomic groups.
- A programming philosophy that is inclusive, family-friendly and represents a wide range of music genres.
- Outreach strategies that are inclusive of all members of the community.
- A proven track record of presenting professional quality concerts or community events, or partnering with an individual or organization that has done so.

[LEARN MORE AND APPLY](#)
[LISTEN TO WEBINAR](#)


An online public voting process in November will determine the Top 25 finalists. The Levitt Foundation will then review the Top 25 proposals and 15 winners will be announced on December 20, 2019.

[SIGN UP TO VOTE](#)
[VIEW PAST WINNERS](#)

2020 ELIGIBILITY CRITERIA

- Applicant must be a U.S.-based 501(c)(3) nonprofit organization.
- All proposed Levitt AMP [Your City] Music Series must take place in small to mid-sized towns and cities within the United States and its territories with a population of up to 400,000 people, and may be located within a metropolitan area with a population of no more than 1,000,000. For towns or cities located within a metropolitan area with a population of more than 1,000,000, the town or city must be at least 25 miles from the anchor city of the metropolitan area.
- The public space where the free concerts are to be presented must be outdoors, easily accessible to a wide range of socioeconomic groups, and have a lawn-like setting with no fixed seating.
- The proposed Levitt AMP site cannot be located in a city that is a current multi-year Levitt AMP grant recipient. The current multi-year Levitt AMP grant cities are Middlesboro, Kentucky; Sheboygan, Wisconsin; and Trenton, New Jersey.
- If a permanent Levitt venue is located in an applicant's state or region, the proposed Levitt AMP site must be located a minimum of 75 miles or more from the existing Levitt venue.
- The entire Levitt AMP [Your City] Music Series must be free to the public, open to all ages, represent a diverse range of music genres, and be presented over 10 to 12 consecutive weeks, between May 1, 2020 and October 31, 2020.



- Applicant must display a successful track record of presenting professional quality concerts or community events, or be engaged with an individual or organization that has done so.
- Applicant must demonstrate matching funds, dollar for dollar, from other sources.

[DOWNLOAD ELIGIBILITY CRITERIA PDF](#)



[AMP Home](#) | [Concert Series](#) | [Past Winners](#) | [About](#) | [Apply](#) | [Vote](#) | [FAQ](#) | [Artist Booking](#) | [Blog](#) | [Rules](#)
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ITEM 5

Non-profit Walk Special Event Request by Tiffany Harvey



Town of Angier

www.angier.org

Lewis Weatherspoon
Mayor

Gerry Vincent
Town Manager

Veronica Hardaway
Town Clerk

Temporary Use Permit Application

Types of Events (Check ALL that Apply)

- | | |
|--|---|
| <input type="checkbox"/> Special Event Permit | <input type="checkbox"/> Requires closure of Town Street |
| <input type="checkbox"/> Town recognized event | <input type="checkbox"/> Sale of agricultural products grown off-site |
| <input type="checkbox"/> Over 100 People in attendance | <input type="checkbox"/> Involves Town Property |
| <input type="checkbox"/> Live Band or Amplified Sound | <input type="checkbox"/> Requires Security |

Jayce Walk Jack Marley Park 145 E. Williams St.
Name of Event Location of Event (Exact Street Address)

Tiffany Harvey gayle77@gmail.com
Applicant Name E-mail Address

51 Haggerty Ln. 27524
Address Zip Code

918-977-7902 8am 10/5/19
Phone Number Event Date

8am 10am
Event Start Time Event End Time

7:30am 10:30am
Event Set Up Time Event Clean-up Time

Sound Amplification Hours _____ Will Food or Goods be Sold? No

Number of Food Trucks, if applicable _____ (May Require a NC Sales & Use Certificate, NC Department of Agriculture Approval, and/or ABC Permit, if applicable)

Will Any Town Property be Used? _____

If Any Town Street Require Closure, please list all street names. _____

Tiffany Harvey Tiffany Harvey 9/11/19
Applicant's Name (Print) Signature Date

FOR STAFF USE ONLY

Board of Commissioners Approval, if necessary (Date Approved) _____

Planning Director Approval Signature: _____ Date: _____

ITEM 6

Sidewalk Project (Walgreen's to Fish Drive)

Memo

To: Gerry Vincent, Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: September 12, 2019
Re: Highway 210 Sidewalk Extension Project Update

Mr. Vincent,

The official project budget remains the same as previously reported. Please consider:

Federal Funding:	\$ 418,280.00
Town Funding:	<u>104,570.00</u>
Project Budget:	\$ 522,850.00

Below is the previously reported project budget estimate:

Summit Engineering Design (contract amount):	\$ 74,030.00
Construction (Summit Estimate):	667,134.00
Water line Relocation (Contractor Estimate):	30,000.00
Easement Acquisition Consultant (quote):	35,000.00
Property Appraisal (Estimate):	5,000.00
Easement Acquisition (Estimate):	5,000.00
Construction Administration (Estimate):	40,000.00
NCDOT Management Charge (Estimate):	<u>15,000.00</u>
Project Budget Estimate:	\$ 871,164.00

Based on our discussion with CAMPO and NCDOT, we will be handling the Easement Acquisition and the Construction Administration in-house. Therefore, the current Project Budget Estimate is \$796,164.

Project Status Update: We have a deadline of the end of the year to obtain "construction authorization". Failure to meet this deadline will mean we have to re-apply for construction funding in the next CAMPO cycle. Construction Authorization requires the completion of 3 project components: 1) NCDOT Construction Plan Approval, 2) Environmental Approvals, and 3) R/W Certification. We have NCDOT approval for the 70% plan phase. Our consultant is completing the construction plans and we anticipate

100% plan submittal to NCDOT by the end of the month. We have already received NCDOT approval of the environmental requirements. As noted, we are now handling the r/w acquisition in-house. We have submitted justification for the use of \$1.49/SF for the cost of acquisition to the NCDOT R/W office for approval. We have also submitted the 13 Claim Reports using the \$1.49/SF figure to the NCDOT R/W office for approval. Once we have NCDOT authorization to proceed based on our submitted Claim Reports we will begin contacting the impacted property owners. At this time, we believe we will be able to have construction authorization prior to the end of the year, meeting the CAMPO deadline.

END MEMO

ITEM 7

Water Supply Option/Opportunity – Town of Dunn Feasibility
Study

Memo

To: Gerry Vincent, Town Manager
From: Bill Dreitzler, P.E., Town Engineer
Date: September 12, 2019
Re: Future Water Supply Evaluation – City of Dunn

Mr. Vincent,

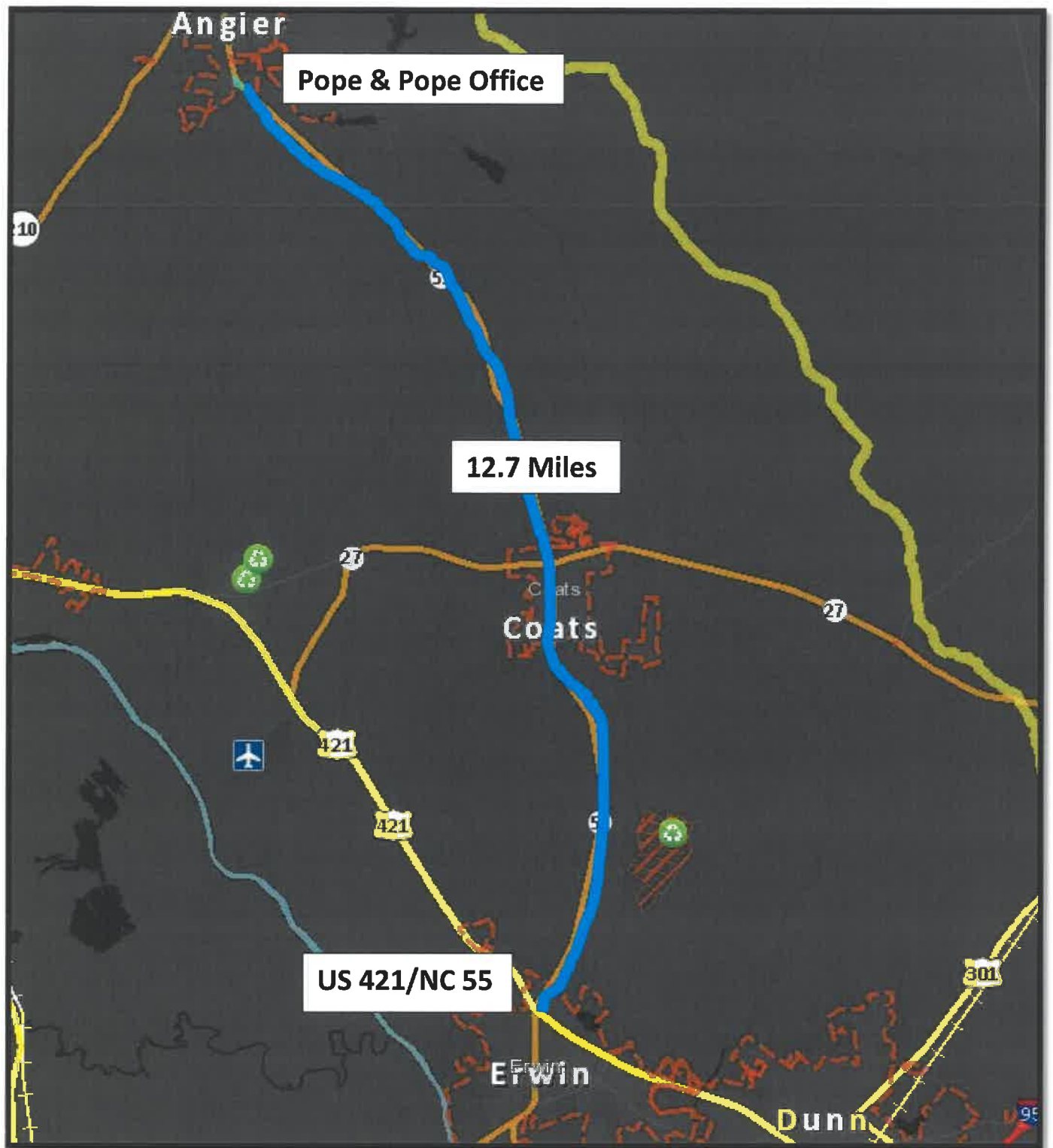
As per your request, this memorandum will summarize the work that has been done over the last few months with regards to future planning for our water demand needs. Please consider:

- Harnett County has the ability to deliver the Town approximately 720,000 GPD on an average daily flow. We currently use approximately 400,000 GPD. Based on our growth projections, we anticipate exceeding the 720,000 GPD in average daily flow in 10-years.
- On Wednesday, July 24, 2019 we met with Steve Ward to discuss our future water demand needs. Generally, Steve indicated that to increase the County's ability to deliver water to Angier beyond the 1,000 GPM limitation, it would require a significant systems improvement project. Based on the anticipated scope and cost for the project, it would require multiple partners. The County does not have a major water system improvement project on its current 5-year CIP.
- Dunn has approximately 5 MGD of available capacity in its Erwin Water Treatment Plant.
- On Tuesday, August 27, 2019 we met with Steve Neuschafer, Dunn Town Manager and Heather Adams, Dunn Public Works Director to discuss the potential for future supply from Dunn. The meeting was positive and Dunn expressed serious interest in Angier being a future bulk water supply customer. The recently engaged in a system expansion to provide bulk supply to Eastover. Dunn's current bulk rate is \$2.16/1000 gallons.
- The 12-inch water line near Pope & Pope along Hwy 55 south of town is approximately 13-miles from a 24-inch Dunn water line in Erwin near the Hwy 55 and US Hwy 421 intersection. As an initial "ballpark" estimate, I would recommend using a project budget of \$9M.
- Dunn has indicated that they may approach the Town of Coats to determine if they would have any interest in participating in the project as a potential future customer.

- We have had initial discussion with the Fuquay-Varina Town Manager and they have expressed interest and would like to discuss further. We have requested that NCDOT consider a “betterment” to the Hwy 55 Bypass project being a water line extension along the proposed route. I would recommend at this early stage, a budget of \$3M for this project. If FV and/or Coats participate, we would be able to reduce the cost to Angier for both projects. We are scheduled to meet with FV on Tuesday, September 17, 2019.
- We have requested a proposal for a Feasibility Study for this project from Charlie McGougan, MBD Engineers. Charlie developed our water system model and over the years has updated the model and provided system evaluations when required. I would anticipate the cost of a Feasibility Study will be in the \$10,000 to \$15,000 range.

As a final discussion point, it should be emphasized that this is long-term planning. Although the project cost numbers are large, this is the time for us to be looking towards our future water demand needs. The Feasibility Study will give us more accurate project cost information and we can then begin to evaluate our funding options.

END MEMO



ITEM 8

Request for Qualifications – Parks & Recreation Master Plan

Request for Qualifications

Town of Angier's Comprehensive Overall Parks & Recreation Master Plan & Jack Marley Park Improvements Phase II Master Plan

Project Overview

The Town of Angier is seeking a qualified firm or organization to prepare an updated Comprehensive Overall Parks & Recreation Master Plan and Jack Marley Park Improvements Phase II Master Plan. The major purposes of the plans are to identify the current state of the department's facilities, collect citizen input on future needs, identify program trends specific to the Town's citizens, identify future land for additional park use, and to make recommendations for the future of the department.

The plan is two-fold and will focus on Jack Marley Park Phase II Improvements Master Plan and the programs associated, and the Comprehensive Overall Parks & Recreation Master Plan, but may also include the potential for greenways, bicycle and pedestrian routes depending upon citizen input. The plan should include the potential need for additional land acquisition and a community center, as the Town plans to apply for a Parks and Recreation Trust Fund Grant (PARTF) in May 2020. Therefore, the Master Plan should be updated to meet all the requirements of this grant.

The goal of the project is to develop a community-supported plan that can be successfully implemented through the capital improvement plan as well as through programmatic strategies and operations.

The Town of Angier's Comprehensive Overall Parks & Recreation Master Plan and the Town of Angier's Jack Marley Park Improvements Phase II Master Plan will be available upon request. If you have any questions regarding the RFQ, please contact:

Veronica Hardaway
Town Clerk
919.639.2017
vhardaway@angier.org

Statement of Qualifications

- Provide firm name, address and location of the office the work will take place. If multiple firms will be utilized the same information needs to be included.

- Provide a listing/summary of key personnel assigned to the project with contact and background information.
- Provide examples of no more than ten (10) similar projects in North Carolina including reference contacts for these projects.

Evaluation Criteria

The proposals will be reviewed and evaluated by a team of Town staff and will be based on the following criteria:

- Experience with developing approved and successful Parks & Recreation Master Plans for other North Carolina municipalities
- Demonstration of innovative approaches
- Qualifications of key personnel
- Ability to meet proposed schedule

The project goal for completion is March 1, 2020. Funding for this project is time sensitive, as noted in the Project Overview. The contract for this project will be awarded to one firm.

Submittal Information

Please submit four (4) complete copies of the proposal by 4pm on Friday, September 6, 2019. Submissions should be sent via US mail to: Town of Angier, NC, ATTN: Gerry Vincent, Town Manager, PO Box 278, Angier, NC 27501, or hand-delivered to 55 N. Broad Street W. Angier, NC 27501.

Request for Qualifications

Comprehensive Overall Parks & Recreation Master Plan & Jack Marley Park Improvements Phase II Master Plan

The Town advertised and received the following:

- | | |
|--|-------------|
| 1. McAdams | Durham, NC |
| 2. Susan Hatchell Landscape Architecture, PLLC | Raleigh, NC |
| 3. Mosaic Civic Studio | Boone, NC |
| 4. McGill & Associates | Raleigh, NC |
| 5. WithersRavenal | Raleigh, NC |

ITEM 9

Advisory Board Terms – Upcoming Vacancies

Board Vacancies

Vacancies effective December 31, 2019 include:

- Angier ABC Board – (2) In-Town Members, for a three-year term;
Jerry Hockaday
Steve Adams

- Angier Planning Board – (2) In-Town Members, for a two-year term and (2) ETJ
Members, for a two-year term;

In-Town	ETJ
Junior Price	Everett Blake, III
Christina Kazakavage	Chris Hughes

- Angier Library Board – (3) In-Town Members, for a three-year term
Sabrina White
Vacancy
Vacancy

Veronica Hardaway, Town Clerk

PUBLIC NOTICE
Board Vacancies

The Town of Angier is requesting citizens living within the City Limits and Extraterritorial Jurisdiction of the Town of Angier who are interested in serving on the following Advisory Boards to complete an Application for Board Appointment. They may submit those applications to Town Hall personally (55 N Broad St. W), via mail to: PO Box 278, Angier NC 27501, or e-mail to: vhardaway@angier.org; open until November 15, 2019.

Vacancies effective December 31, 2019 include:

- Angier ABC Board – (2) In-Town Members, for a three-year term;
- Angier Planning Board – (2) In-Town Members, for a two-year term and (2) ETJ Members, for a two-year term;
- Angier Library Board – (3) In-Town Members, for a three-year term

Terms of office begin and end December 31. Board appointment applications and information on the preceding Boards may be obtained in the Town Clerk's office located inside Angier Town Hall, 55 N. Broad St as well as the Town of Angier website www.angier.org.

Veronica Hardaway, Town Clerk