

**Town of Angier
Board of Commissioners
Wednesday, August 1, 2023, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting on Tuesday, August 1, 2023, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-tem Loru Boyer Hawley
Commissioner Jim Kazakavage
Commissioner George "Jr." Price
Commissioner Alan Coats

Members Excused:

Staff Present: Town Manager Elizabeth Krige
Town Clerk Veronica Hardaway
Parks & Recreation Director Derek McLean
Public Works Director Jimmy Cook
Town Engineer Bill Dreitzler
Town Attorney Dan Hartzog Jr.

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Mayor Smith offered the invocation.

Approval of the August 1, 2023 meeting agenda: The Town Board unanimously approved the agenda as presented.

Board Action: The Town Board unanimously voted to approve the agenda as presented.

Motion: Commissioner Price

Vote: 4-0; unanimous

Commissioner Coats informed everyone that Dwight Stephenson passed away. The Town Board unanimously voted to send a letter on behalf of the Town to the family. Motion: Commissioner Coats; 4-0 unanimous.

Public Comment

Joe Langley, 298 Kirk Adams Road, expressed his appreciation to the Angier ABC Board for the recent generous donation to the Boys & Girls Club of Central Carolina. He emphasized the profound impact of the donation as the funds are designated to support the Smart Start program that is a vital initiative facilitated by the Boys & Girls Club of Central Carolina. This program educates children about the dangers of alcohol and substance abuse through the Smart Start program and assists them in making informed and responsible decisions.

Irma Esquivel, 55 W. Depot Street, requested for the crepe myrtle tree be removed outside her storefront from its current location due to the fact it is located very close to the sewer line to which the Board referred the request to Public Works Director Jimmy Cook.

Consent Agenda

1. Approval of Minutes

- a. July 5, 2023 – Regular
- b. July 11, 2023 – Workshop

Board Action: The Town Board unanimously voted to approve the consent agenda as presented.

Motion: Commissioner Kazakavage

Vote: 4-0; unanimous

Old Business

1. Reduced Speed Limit Signs along Town Maintained Streets

Public Works Director Jimmy Cook stated staff was requested to look into a cost estimate regarding the installation of the 25MPH speed limit signs on all Town maintained roads. An estimate has been received by DRG North Carolina in the amount of \$31,050 that includes the purchase and installation of 90 signs.

Mayor Smith made everyone aware that going 15MPH over the speed limit could be a misdemeanor instead of an infraction.

Town Manager Elizabeth Krige requested the Board to determine if they wanted to utilize DRG North Carolina to purchase and install the signs all at one time or if they wanted the Town to purchase the signs directly and have the Public Works Department install them incrementally over a period of time. It was communicated that Powell Bill funds would be utilized for this project.

The Board was concerned with the estimate as it was significantly higher than the approximation given at last month's meeting. Mr. Cook stated last month's numbers were based on just the purchase of signs only. As the manager mentioned the Public Works Department can install the signs periodically and more so in the wintertime when grass season slows down.

Board Action: The Town Board voted to allow the Public Works Department to purchase and install the new speed limit signs as time permits

Motion: Commissioner Coats

Opposed: Commissioner Price

Vote: 3-1; motion carried

2. Extend Sidewalk along North Broad Street from Junny Road to the Bailey Property

Mr. Cook stated that Travis Bailey with *Built to Last Family Investments, LLC* is required by ordinance to install curb, gutter, and sidewalk just to his property located at 836 N Broad Street. Where Mr. Bailey's project would stop, the Town would just extend curb and gutter along Junny Road as well as a handicap ramp. This will tie into our Lapp project where sidewalk is to be installed on the south side of Junny Road. The Town could work in conjunction with Mr. Bailey to have this project engineered and surveyed. If the pricing is within our scope then we could allow him to install everything at one time. Once the project gets closer, Mr. Cook will bring back to the Board a firmer estimate and developer's agreement.

Board Action: The Town Board voted unanimously to proceed with receiving the final cost of curb, gutter, and sidewalk to tie into Mr. Bailey's property and a proposed Developer Agreement for the project.

Motion: Commissioner Coats

Vote: 4-0; unanimous

3. Vaughan Farms Proposed Developer Agreement

Public Works Director Jimmy Cook stated this item is a Developer Agreement as it relates to upsizing approximately 2000 LF of water line from 8" to 12" along NC 55 South from Cambridge Subdivision to Vaughan Farms Subdivision. The Town has a 12" water line that dead ends at Cambridge Subdivision. The developer is proposing to extend the water line from Cambridge to Vaughan Farms along NC 55 South. The developer's hydraulic study only requires Vaughan Farms to install an 8" water line to serve the subdivision, by upsizing the water line from an 8" to a 12" line allows the Town of Angier to prepare for future growth to the south along NC 55. The Town of Angier will pay for the material price difference to upgrade the water line from an 8" to a 12" line which is approximately \$77,799.

Board Action: The Town Board voted unanimously to approve the Development Agreement between the Town of Angier and RP Wellons Land & Development to upsize approximately 2000 LF of water line from 8" to 12" along NC 55 South from Cambridge Subdivision to Vaughan Farms Subdivision.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

4. Gospel in the Park

Town Manager Elizabeth Krige stated that in 2021, "Gospel in the Park", was held on the Depot Grounds. In 2022, the Town sponsored the event, but it was cancelled due to inclement weather. At the July 5th meeting, the Board of Commissioners requested adding a clause to the contract that in the event of cancellation, the Town would be reimbursed or another date would be scheduled. The Board of Commissioners agreed to sponsor the event with \$3,000 from the Special Events Budget.

Board Action: The Town Board voted unanimously to authorize the Town Manager to sign the contract for Gospel in the Park.

Motion: Commissioner Price

Vote: 4-0; unanimous

5. Ting Fiber Internet

Town Manager Elizabeth Krige stated that at the May 16th Board Workshop, Ting made a presentation about their fiber internet company and requested a review and approval of an encroachment agreement to install fiber and provide internet service to citizens. Ting will notify homeowners about the installation of fiber six weeks prior to beginning work with a mailer and door hangers just before construction. A dedicated superintendent from Ting will work with Jimmy Cook to keep him up to date on where they are working. With the Board's approval, Ting would like to begin work in September or October. Additionally, Ting has requested a space to set a cabinet on town-owned property. The cabinet is 4x4x6 and needs electricity. In exchange for setting the cabinet, Ting will provide free internet service to a Town building. This agreement will be forthcoming, with input from the Town Attorney.

Patrick Mulhearn with Ting stated they will be providing 2 gigabit symmetrical connections to every house that they pass; that's 2000 megabits per second going both ways. Ting along with any of their vendors will be responsible for any damage that may be done to municipal infrastructure. They have chosen this area as they are looking for places to expand and Angier is poised for some serious growth.

Board Action: The Town Board voted unanimously to approve the encroachment agreement with Ting fiber internet to be installed throughout Town.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

6. Amendment to the Police Department Building RFQ

Ms. Krige stated that the Board of Commissioners approved an RFQ for the future Police Department Building on June 20, 2023. Staff including Chief Thompson, Public Works Director Jimmy Cook, Finance Director Hans Kalwitz and Town Manager Elizabeth Krige met with the firms who expressed interest in the project and made presentations to the Board this Spring. During this time, it was determined that the square footage in the proposal might be too small for the needs of the department as they were based on the floor

plan of the proposed combination Town Hall/Police Building. That floor plan shared common spaces between departments. Now that this building will only house the Police Department, an increase of square footage is needed to accommodate a break room and conference space from 6,500 sq. ft. to 7,000 sq. ft. The overall budget of this project has not changed and during consultation with builders the established budget of \$5 million would accommodate the additional square footage.

Board Action: The Town Board voted unanimously to amend the Police Department Building RFQ to increase the square footage from 6,500 sq. ft. to 7,000 sq. ft.

Motion: Commissioner Coats

Vote: 4-0; unanimous

New Business

1. ACE Car Show Request

Town Clerk Veronica Hardaway explained that the Board of Commissioners have already approved this event at their February meeting; however, Brian Guy with Auto Culture Events has requested to change the location from Depot Square to Jack Marley Park.

Brian Guy stated he has had two past successful car shows here in Angier bringing in approximately 120 vehicles. Due to the outcome of those events, he feels there would be more space for a controlled entrance and traffic flow.

Parks & Recreation Director Derek McLean stated he was not informed of the event until he saw it advertised on social media. The biggest concern he has with the event is it's scheduled during a holiday weekend and the Town will be just finishing up with the fall sports season. Also, two weeks prior to the event will be the Town's Trunk or Treat event. If an event is happening at the park he would like staff in attendance if something were to go wrong or if any issues arise. The decision is at the discretion of the Board, but would prefer the event staying at the Depot this year. Next year with proper notice, we can have the opportunity to move it to the park.

Ms. Krige requested the Board's direction on setting a fee for the event if it were to be held at the park as there are fees associated with renting the Depot. It was also requested if officers needed to be staffed for this event and if so would this be in-kind or will be reimbursed.

Board Action: The Town Board voted unanimously to keep the originally approved motion from February for the Car Show event to be held at the Depot.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

2. Budget Amendment #1

Ms. Krige stated that this budget amendment pertains to the following funds: General Fund, Junny Road/Willow Street Capital Project Fund, Water & Sewer Fund, Elevated Water Storage Tank Replacement Fund, and Munitions Training Field Fund. This amendment will do three things: 1) move funds from incomplete projects that started in FY 23 into FY 24's budget; 2) move funds from the contingency line item to cover the 1.5% COLA and fund the HSA expenditure line; 3) allow for replacement of Board of Commissioner's laptops.

Board Action: The Town Board voted unanimously to approve Budget Amendment #1 that pertains to the following funds: General Fund, Junny Road/Willow Street Capital Project Fund, Water & Sewer Fund, Elevated Water Storage Tank Replacement Fund, and Munitions Training Field Fund.

Motion: Commissioner Coats

Vote: 4-0; unanimous

General Fund (10 Fund)				
General Fund Revenue	Line Item	Budget	Change	Amended Budget
ABC REVENUE - POLICE	10-3010-5110	-	↑ 5,805	5,805
ABC ALCOHOL EDUCATION PROGRAM	10-3010-5160	-	↑ 7,773	7,773
FUND BALANCE APPROPRIATED	10-3010-9999	-	↑ 249,193	249,193
Total Revenue Budget		7,060,129	262,771	7,322,900
Governing Body Dept	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	10-4100-5000	-	↑ 1,500	1,500
CONTINGENCY	10-4100-8999	211,659	↓ (45,731)	165,928
Total Budget Expenditures for Dept 4100		299,321	(44,231)	255,090
Administration Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL-TIME	10-4200-1050	225,981	↑ 3,390	229,371
FICA	10-4200-2000	17,289	↑ 260	17,549
RETIREMENT CONTRIBUTION	10-4200-2050	28,173	↑ 436	28,609
SUPPLEMENTAL RETIREMENT	10-4200-2100	10,964	↑ 170	11,134
Total Budget Expenditures for Dept 4200		924,230	4,256	928,486
Finance Dept	Line Item	Budget	Change	Amended Budget
SALARIES - FULL TIME	10-4600-1050	116,231	↑ 1,744	117,975
FICA	10-4600-2000	10,346	↑ 134	10,480
RETIREMENT CONTRIBUTION	10-4600-2050	14,936	↑ 225	15,161
SUPPLEMENTAL RETIREMENT	10-4600-2100	5,812	↑ 88	5,900
HSA	10-4600-2300	2,000	↑ 2,000	4,000
CONTRACT SERVICES	10-4600-4500	47,500	↑ 11,000	58,500
Total Budget Expenditures for Dept 4600		352,437	15,191	367,628
Police Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	10-5100-1050	1,253,586	↑ 18,804	1,272,390
OVERTIME	10-5100-1150	20,948	↑ 315	21,263
FICA	10-5100-2000	101,119	↑ 1,463	102,582
RETIREMENT	10-5100-2050	179,711	↑ 2,696	182,407
SUPPLEMENTAL RETIREMENT	10-5100-2100	63,730	↑ 956	64,686
ABC ALCOHOL EDUCATION PROGRAM	10-5100-5060	-	↑ 7,773	7,773
SPECIAL EVENTS/PROMOTIONAL ITEM	10-5100-5910	2,500	↑ 5,805	8,305
Total Budget Expenditures for Dept 5100		2,283,809	37,812	2,321,621
Planning Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	10-5400-1050	337,941	↑ 5,070	343,011
FICA	10-5400-2000	26,197	↑ 388	26,585
RETIREMENT	10-5400-2050	43,426	↑ 652	44,078
SUPPLEMENTAL RETIREMENT	10-5400-2100	16,898	↑ 254	17,152
CAPITAL OUTLAY	10-5400-5000	305,000	↑ 231,693	536,693
Total Budget Expenditures for Dept 5400		1,020,906	238,057	1,258,963

	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	10-5600-1050	263,700	↑ 3,956	267,656
OVERTIME	10-5600-1150	6,700	↑ 101	6,801
FICA	10-5600-2000	21,681	↑ 311	21,992
RETIREMENT	10-5600-2050	34,747	↑ 522	35,269
SUPPLEMENTAL RETIREMENT	10-5600-2100	13,520	↑ 203	13,723
CAPITAL OUTLAY	10-5600-5000	95,000	↑ 3,000	98,000
Total Budget Expenditures for Dept 5600		1,328,383	8,093	1,336,476
	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	10-6200-1050	190,777	↑ 2,862	193,639
FICA	10-6200-2000	15,895	↑ 219	16,114
RETIREMENT	10-6200-2050	24,515	↑ 368	24,883
SUPPLEMENTAL RETIREMENT	10-6200-2100	9,539	↑ 144	9,683
Total Budget Expenditures for Dept 6200		521,499	3,593	525,092
Junny Road/Willow Street Capital Project Fund				
Junny Road/Willow Rev	Line Item	Budget	Change	Amended Budget
NC DEPARTMENT OF TRANSPORTATIO	21-3021-5610	1,378,129	↑ 72,000	1,450,129
TRANSFER FROM GENERAL FUND	21-3900-1087	231,121	↑ 18,000	249,121
Total Budget Revenues		1,707,500	90,000	1,797,500
Junny Road/Willow Dept	Line Item	Budget	Change	Amended Budget
ENGINEERING	21-5600-4475	175,000	↑ 90,000	265,000
Total Budget Expenditures for Dept 5600		1,707,500	90,000	1,797,500
Water & Sewer Fund (30 Fund)				
W/S Fund Revenue	Line Item	Budget	Change	Amended Budget
FUND BALANCE APPROPRIATED	30-3030-9999	94,668	↑ 42,334	137,002
Total Revenue Budget			42,334	42,334
Water Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	30-8100-1050	281,115	↑ 4,217	285,332
OVERTIME	30-8100-1150	6,700	↑ 101	6,801
FICA	30-8100-2000	22,405	↑ 331	22,736
RETIREMENT	30-8100-2050	36,985	↑ 555	37,540
SUPPLEMENTAL RETIREMENT	30-8100-2100	14,395	↑ 216	14,611
HSA	30-8100-2300	750	↑ 2,250	3,000
CAPITAL OUTLAY-OTHER	30-8100-5000	60,000	↑ 3,000	63,000
CONTINGENCY	30-8100-8999	21,000	↓ (10,840)	10,160
Total Budget Expenditures for Dept 8100		1,565,550	(170)	1,565,380
Sewer Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	30-8300-1050	281,115	↑ 4,217	285,332
OVERTIME	30-8300-1150	6,700	↑ 101	6,801
FICA	30-8300-2000	22,405	↑ 331	22,736
RETIREMENT	30-8300-2050	36,985	↑ 555	37,540
SUPPLEMENTAL RETIREMENT	30-8300-2100	14,395	↑ 216	14,611
HRA	30-8300-2300	750	↑ 2,250	3,000
CAPITAL OUTLAY	30-8300-5000	137,000	↑ 34,834	171,834
Total Budget Expenditures for Dept 8300		1,223,550	42,504	1,266,054
Elevated Water Storage Tank Replacement Fund				
Elevated Water Storage Tank Rev	Line Item	Budget	Change	Amended Budget
ELEVATED WATER STORAGE TANK REP	37-3037-8119	-	↑ 145,000	145,000
Total Revenue Budget		-	145,000	145,000
Elevated Water Storage Tank Dept	Line Item	Budget	Change	Amended Budget
PROFESSIONAL FEES (ENGINEERING DE	37-8120-4450	-	↑ 145,000	145,000
Total Budget Expenditures for Dept 5600		-	145,000	145,000
Munitions Training Field Fund				
MTF Revenue	Line Item	Budget	Change	Amended Budget
FUND BALANCE APPROPRIATED	52-3052-9999	-	↑ 153,844	153,844
Total Revenue Budget		-	153,844	153,844
MTF Dept	Line Item	Budget	Change	Amended Budget
Construction	52-5200-5000	-	↑ 153,844	153,844
Total Budget Expenditures for Dept 5200		-	153,844	153,844

3. Resolution #R015-2023 to include Town Manager Elizabeth Krige on Bank Signature Cards

Ms. Krige stated that typically when a new manager comes on board, a resolution is adopted stating the Town Board agrees that the manager be added to the signature cards and sign checks for the Town.

Board Action: The Town Board voted unanimously to approve Resolution #R015-2023 to include Town Manager Elizabeth Krige on Bank Signature Cards.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Manager's Report

Ms. Krige stated she has spent the last month getting to know staff and community members and dropping by downtown businesses. Staff has been moving forward on many projects that were established for the current year. The Town was able to host Leadership Harnett last week. A new Community Development Coordinator is anticipated to be hired within the next couple of weeks. The Town is waiting on an install date from Conterra for the Planning Department to move into the board room.

Mayor & Town Board Reports

Commissioner Price requested an update in regards to the Parks & Recreation Advisory Board. Mr. McLean stated he is hoping to have something in place by the end of the Fall. Ms. Krige suggested bringing a more formal proposal to the Board at a workshop.

Commissioner Price asked if the opening off of Hickory Street from the park should be reopened to which Mr. McLean responded that the plan is to reopen the road when a Community Center is built.

Board Action: The Town Board unanimously voted to go into Closed Session pursuant to NCGS 143-318.11 (a)(6) to discuss a personnel matter at approximately 7:37pm.

Motion: Commissioner Price

Vote: 4-0; unanimous

Board Action: The Town Board unanimously voted to reconvene in open session at approximately 8:30pm.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 8:30pm.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Robert K. Smith

Attest:

Robert K. Smith, Mayor

Veronica Hardaway
Veronica Hardaway, Town Clerk

