

**Town of Angier
Board of Commissioners
Tuesday, April 2, 2024, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting on Tuesday, April 2, 2024, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Jusnes
Mayor Pro-tem Sheveil Harmon
Commissioner Jim Kazakavage
Commissioner Loru Hawley
Commissioner Ashley Strickland

Members Excused:

Staff Present: Town Manager Elizabeth Krige
Town Clerk Veronica Hardaway
Project Manager Jimmy Cook
Chief of Police Lee Thompson
Community Development Coordinator Crissy Porter
Parks & Recreation Director Derek McLean
Finance Director Samantha Sleeter
Town Attorney Dan Hartzog Jr.

Others Present:

Call to Order: Mayor Jusnes presided, calling the Board of Commissioners meeting to order at 6:30 p.m.

Pledge of Allegiance: Former Commissioner Alan Coats led the pledge of allegiance.

Invocation: Former Mayor Bob Smith offered the invocation. He offered condolences to Lester Stancil's family on his passing.

Approval of the April 2, 2024 meeting agenda: The Town Board approved the agenda with the following amendment: remove item #7.

Board Action: The Town Board voted to approve the agenda as amended.

Motion: Commissioner Hawley
Vote: 4-0; unanimous

Public Comment

ABC Board Chair Fran Bishop presented a distribution check of \$300,000 check to the Town.

Gail Gray, 326 Roy Adams Road, shared concern about a large development company working near her home. She stated she has experienced damage to her home due to the ground shaking from the machines being used. It has been extremely noisy and her house is full of dust. They've had to alter the access to their backyard. The development company leaves food and garbage behind without cleaning up after themselves and are extremely disrespectful. There's also a lot of speeding going on down her road by construction trucks.

Mayor Jusnes directed Ms. Gray to leave her contact information with the Clerk before leaving.

Consent Agenda

1. Approval of Minutes

- a. March 5, 2024 – Regular
- b. March 19, 2024 – Workshop

Board Action: The Town Board unanimously voted to approve the consent agenda as presented.

Motion: Commissioner Kazakavage

Vote: 4-0; unanimous

New Business

1. Resolution #R005-2024 to Adopt the 2021 Records Retention Schedule

Town Clerk Veronica Hardaway stated that the Town of Angier has been adhering to the North Carolina Department of Natural and Cultural Resources Division of Archives and Records Retention and Disposition Schedule since 2012. In October of 2021, the NC DNCR released an updated records schedule for local government agencies that must be adopted by all Municipalities that follow the general schedule. Upon adoption, the new schedule supersedes previous versions of this schedule and any localized amendments; it is to remain in effect from the date of approval until it is reviewed and updated. The signature page should be signed and submitted to NCDNCR. The complete Record Retention Schedule will be available in the Clerk's office.

Board Action: The Town Board unanimously voted to approve Resolution #R005-2024 to adopt the 2021 Records Retention Schedule for Local Government Agencies.

Motion: Mayor Pro-tem Harmon

Vote: 4-0; unanimous

2. Water Tank Schedule

Project Manager Jimmy Cook reviewed the Water Tank and Booster Pump Station schedule along with the Core Replacement schedule.

500,000 Gallon Elevated Tank & Booster Pump Station

- March 1, 2024 Approval from Division of Water Infrastructure for Design and Bid Package
- March 15, 2024 Begin Advertising
- April 11, 2024 Pre-Bid Conference
- April 25, 2024 Receive Bids
- May 7, 2024 Resolution of Tentative Award by Council
- May 9, 2024 Forward Bid Information Package to Division of Water Infrastructure
- June 10, 2024 Receive Authorization to Award from DWI
- June 18, 2024 Formal Award by Council / Begin Contract Execution
- July 24, 2024 Pre-Construction Conference – Issue Notice to Proceed for 450-day contract time
- October 15, 2025 Substantial Completion – Project Ready for Use

The Junny Road Water Tank is a combination project of the water tank and a Booster Station. The Booster Station site will be located off of Tippet Road on the property that was purchased. When this project gets bid out they will be bid on separately. Once the Junny Road tank is up and running along with the Booster Station, everything will be switched over to one pressure zone for the whole Town. The existing Junny Road tank and Dora St. tank will then be taken offline.

Water Distribution Core System Replacement

- June 1, 2024 Bid & Design Package Submittal
- October 1, 2024 Bid & Design Package Approval
- December 1, 2024 Advertise, Bid, Submit Bid Info, ATA
- December 30, 2024 Execute Construction Contract
- July 1, 2026 Final Certification and Closeout

3. Bike Fest

Gene Joslyn, Bike Fest Organizer, reminded the Board that Bike Fest is May 30 – June 2nd this year. He requested additional road closures off S. Broad St. E. in front of the Smoke Shop down to McIver Street for safety of the riders. The request is from early morning until about 5pm on Sunday, June 2nd. He also requested the area in front of Town Hall be available to safely park 100-300 bikes.

The Board asked if the streets would remain closed while the bike run was going on Sunday to which Mr. Joslyn stated yes and that he has been in contact with the businesses along that area.

Board Action: The Town Board voted to approve the additional road closure request for Bike Fest Sunday, June 2nd.

Motion: Commissioner Kazakavage

Opposed: Mayor Pro-tem Harmon

Vote: 3-1; motion carried

4. Harnett County SRO Agreement Amendment

Chief of Police Lee Thompson stated the new School Resource Officer Reimbursement agreement for Angier Elementary School has already come before the Angier Town Board of Commissioners for approval and was approved January 10th 2024. This amendment to the SRO program reimbursement agreement is to include a one-time bonus of \$5,000.00 for the SRO position. No financial impact for the town, Harnett County will reimburse the bonus payment of \$5,000.00.

Board Action: The Town Board voted unanimously to approve the School Resource Officer Reimbursement Agreement amendment to include a one-time \$5,000 bonus.

Motion: Mayor Pro-tem Harmon

Vote: 4-0; unanimous

5. Road Closure for Earth Day

Community Development Coordinator Crissy Porter requested the approval to close S. Broad Street between Depot Street and Lillington Street, and the closure of E. Lillington Street from Ellington Studios to S. Broad from the hours of 7 am – 10 pm on Saturday April 20, 2024 to accommodate vendors and to facilitate the creation of festival grounds by barricading Depot Square and parking lot for food trucks and beer garden vendors. No alcohol will be permitted in the Depot itself or outside of the festival grounds. Support will be needed by the Angier Police Department in ensuring Public Safety, and Public Works in providing and setting up barricades.

Board Action: The Town Board voted unanimously to approve the closure of S. Broad Street between Depot Street and Lillington Street, and the closure of E Lillington St. from Ellington Studios to S. Broad St. from the hours of 7am – 10pm on April 20, 2024 to accommodate vendors and to facilitate the creation of Angier Earth Day festival grounds by barricading Depot Square and parking lot.

Motion: Commissioner Strickland

Vote: 4-0; unanimous

6. Road Closure for Concert Series and Makers Markets

Crissy Porter requested the approval to close the Depot parking lot and square for the Common Ground Concert Series on 4/11; 5/2; 5/26; 6/13 from 12 pm – 10 pm to facilitate the creation of festival grounds and provide space for food trucks and beer garden and Makers Market vendors. No alcohol will be permitted in the Depot itself or outside of the festival grounds. Support will be needed by the Angier Police Department in ensuring Public Safety, and Public Works in providing and setting up barricades.

Board Action: The Town Board voted unanimously to approve the closure of the Depot parking lot and Depot Square for the creation of the Common Ground Concert Series and Makers Market festival grounds.

Motion: Mayor Pro-tem Harmon

Vote: 4-0; unanimous

7. Scope of Work for Grant Writing

Town Manager Elizabeth Krige stated the NC League of Municipalities are offering up to \$30,000 in grant writing assistance to towns. This program is free of charge to the town and will provide a dedicated grant writer to assist the town with potential grants.

Board Action: The Town Board voted unanimously to approve the scope of work for grant writing through the NC League of Municipalities.

Motion: Commissioner Strickland

Vote: 4-0; unanimous

8. Park Purchase Agreement

Ms. Krige stated the town owns 110 acres at the end of Campbell Street which the town intends to develop as a park. To date, the only access has been a utility easement. The owners of the property have agreed to sell the town 760 feet by 60 feet for the construction of a road to the park for \$21,000.

Board Action: The Town Board voted unanimously to approve the MOU between the owners of the property and the Town of Angier and to authorize the Town Manager to execute the agreement.

Motion: Commissioner Kazakavage

Vote: 4-0; unanimous

Manager's Report

Ms. Krige updated the Board on various items:

Strategic Plan Update

At our last meeting, Gary Jackson from McGill Associates led the Board through selection of the strategic priorities that will guide the manager and staff for the next several years. Department Heads will meet with Gary to identify the goals and key performance indicators next week.

Police Department Project

The selection committee met to interview the top three scoring firms. Staff is working on a contract for your approval on May 7th. Keep in mind that USDA must approve the contract before the Board can approve it.

Budget Retreat on April 11th

Staff has been working on budget proposals for fiscal year 2025. We will discuss revenues and expenditures, departmental requests, capital expenditures, the downtown visioning plan, and minimum housing. The public is invited to attend.

Mayor & Town Board Reports

Mayor Jusnes stated the Board's Budget Retreat will be April 11th from 9-3pm in the Board Room and is open to the public.

Staff Appreciation Picnic is on May 10th for Town staff and their families. The Board is facilitating this event.

Mayor Pro-tem Harmon stated the Pedestrian Steering Committee met as a group and had really great conversation about some hot spots around town.

Board Action: The Town Board voted to go into Closed Session pursuant to NCGS 143-318.11 (a)(5) to discuss possible property acquisition at approximately 7:24pm.

Motion: Commissioner Strickland

Vote: 4-0; unanimous

Board Action: The Town Board voted to reconvene in open session at approximately 7:49pm.

Motion: Mayor Pro-tem Harmon

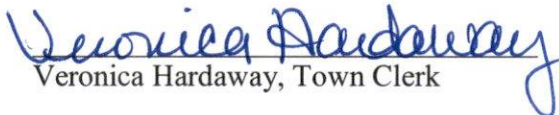
Vote: 4-0; unanimous


Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 7:49pm.

Motion: Commissioner Hawley

Vote: 4-0; unanimous

Attest:


Veronica Hardaway, Town Clerk


Robert M. Jusnes, Sr., Mayor

