

**Town of Angier
Board of Commissioners
Tuesday, August 7, 2018, 7:00 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting Tuesday, August 7, 2018, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Bob Smith
Commissioner Loru Boyer Hawley
Commissioner Mike Hill

Members Excused:

Staff Present: Interim Town Manager Michael McLaurin
Public Works Director Jimmy Cook
Parks & Rec Director Derek McLean
Chief of Police Bobby Hallman
Officer Conner Capshaw
Town Engineer Bill Dreitzler
Town Attorney Dan Hartzog Jr.
Town Clerk Veronica Hardaway

Others Present: Tom Woerner represented *The Daily Record*

1. **Call to Order:** Mayor Weatherspoon presided, calling the Board of Commissioners meeting to order at 7:01 p.m.
2. **Pledge of Allegiance:** Mayor Weatherspoon led the pledge of allegiance.
3. **Invocation:** Commissioner Smith offered the invocation.
4. **Approval of the August 7, 2018, meeting agenda:** The Town Board amended the agenda; adding #4A – Employee Recognition.

Board Action: The Town Board unanimously approved the August 7, 2018 meeting agenda with the above amendment.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

A. Employee Recognition

Mayor Weatherspoon congratulated Officer Conner Capshaw on a letter of commendation that was received by a citizen and her 7 year old daughter. The Board of Commissioners thanked him for his service to the community.

- 5. Public Forum:** Mayor Weatherspoon provided an opportunity for audience members who wished to address the Board of Commissioners on issues not listed on the Agenda.

Mayor Weatherspoon addressed the audience and asked that each speaker limit comments to three minutes (3) in addressing the Town Board. He also reminded attendees that citizens who appear before the Town Board should note that the Board may not take any action regarding subject matter. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Any handouts distributed must be furnished to the Town Clerk.

Christina Kazakavage, 198 Windsor Drive, shared with the Board that Gold Star families that attended the balloon fest were honored that Angier displays so many flags flying. She also stated that during an event in July, many Gold Star families were touched by the giant flag flying in the center of Town.

Reisha Lasater, 2489 Old Buies Creek Road, brought to the Board a proposal for the use of the \$25,000 grant funding to the Town for an ice skate park. Polyglide Ice is a synthetic ice rink that could hold up to 50 skaters at one time. The Town can rent the area for parties as well as skate rental to gain income to offset the cost. The total cost of this project is just under \$25,000 which also includes skates, fencing, freight shipping, skate sharpener, and the polyglide panels.

The Board referred this item to the Town Manager to research.

Alan Coats, 131 Wilma Street, represented himself as a citizen of Angier, not affiliated with any civic organization, praised the Town for one of the best concert series Angier has had to date and thanked Town Clerk Veronica Hardaway for all of her hard work in putting the concerts together. Mr. Coats also brought a proposal to the Board for the use of the \$25,000 grant funding to be used for an electronic LED sign at the intersection of Hwy 55 and 210. He stated the sign is approximately \$65,000 and with the \$25,000 grant funds along with fundraising it could be made possible.

- 6. Consent Agenda:** The Town Board unanimously voted to approve the Consent Agenda as listed below:

- A. Minutes – July 9, 2018 – Board of Commissioners Meeting Minutes; July 24, 2018 – Board Work Session Meeting Minutes.**
- B. Central Carolina Community College – Board of Commissioners to allow CCCC to offer a High School Equivalency course in the Angier Municipal Building co-sponsored by the Town.**

- C. Budget Amendment #BOA2019.01** – to appropriate funds for public works truck #27 due to a failed lifter that damaged the cam shaft resulting in a motor replacement.
- D. Capital Project Fund Closeout** – two old capital project funds that need to be closed due to completion.
- E. Authorizing for Town Manager to contract with Land Appraiser and other professionals for possible Land Acquisition** – this would allow for utility rehabilitation and enhancement along with additional parking and other economic developments.

Motion: Commissioner Smith

Second: Mayor Pro-Tem/Commissioner Honeycutt

Vote: 4-0, unanimous

7. Public Hearing:

A. Leaf & Limb Ordinance Amendment – the purpose of this hearing is to consider an amendment to Chapter 15, Article II Section 15-27 Refuse Collection and Disposal; Chapter 15, Article II Section 15-29 Disposal of Yard and Leaf Waste; Chapter 15, Article II Section 15-32 Removal of Light Household Items and White Goods of the Code of Ordinances.

Interim Town Manager Mike McLaurin informed the Board the Town recognizes that the Leaf and Limb Ordinance is in conflict with the Leaf and Limb Policy.

Town Attorney Dan Hartzog Jr. stated this ordinance amendment will be replacing the policy so there will no longer be a policy just the ordinance itself.

Mayor Weatherspoon opened the Public Hearing.

Ty Cobb, 2712 Sheriff Johnson Road, Lillington, is a business owner in Town and does not agree with the amended ordinance as it is unnecessarily restrictive and complicated. He stated the ordinance does not include the pickup of carpet making it hard for homeowners. Mr. Cobb requested the Board to reconsider particular items before approving.

Alan Coats, 131 Wilma Street, stated his concern regarding seniors and others that may not have the ability to get debris to the road much less cutting it up. Mr. Coats agrees with Mr. Cobb regarding the pickup of carpeting.

Jr Price, 619 N Dunn Street, asked the Board for clarification on the amount of household items that will be picked up.

Mayor Weatherspoon informed Mr. Price that 3 household items or white goods will be picked up at one time each week per property.

Steve Adams, long time resident of Angier and property owner, stated he is concerned with the pickup of only three items of household goods at one time. He stated he owns 23 apartment units and three apartments became vacant at one time. He stated he also has a problem with people dumping items on his property.

Public Works Director Jimmy Cook clarified that multi-family units will be allowed 9 items at one time.

Seeing no one come forward, Mayor Weatherspoon closed the Public Hearing.

Board Action: The Town Board unanimously voted to remove for consideration on the proposed ordinance the definition of Light Household Items, the second sentence under White Goods “White Goods shall be no larger than 7 feet and weigh no more than 300 pounds”. Leave in Sec. 15-28 Administration and Enforcement “The collection and removal of yard and leaf waste, white goods, and bulky trash from premises in the town shall be under the jurisdiction of the director of public utilities”. Remove Sec. 15-32 for consideration of Removal of Light Household Items and White Goods and defer all of the removals until the Board’s next work session meeting. August 28, 2018. All other items are approved in the ordinance at this time.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

8. New Business:

A. Main Street Committee & Employment of a Downtown Manager – Consideration to appoint a Main Street Committee with an initial term of two years as well as beginning to advertise for a Downtown Manager and if appropriate candidate is found to allow the applicant to begin prior to January 1, 2019.

Mr. McLaurin stated that recently Angier along with Laurinburg and Elon were designated as Main Street communities by the NC Department of Commerce. The standard to maintain this designation is much higher than under the Small Town Main Street program. Examples include the requirement of employing a fulltime downtown manager and various training requirements that must be met. He recommended to the Board for the Town to begin advertising for the position of a downtown manager and if an appropriate candidate is found, allow them to begin work prior to January 1, 2019. A small budget amendment may be needed to budget the position for six months. The Town recently learned there will be a Main Street training which will occur during the first few days of January and believe that it would be valuable to have our new Downtown Manager established prior to this training.

Board Action: The Town Board unanimously voted to approve the advertising and employment of a Downtown Manager prior to the January 1, 2019 deadline.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

Mr. McLaurin also requested the Board approve the appointment of a Main Street Committee with a first meeting beginning in October. It is important that a solid Main Street Committee be established to work with the staff and Board to help promote this program. While Main Street Committees take different forms such as being operated by a non-profit, it is staff's recommendation that the committee operate as part of the town government and be under the supervision of the Planning Department. It is suggested the Board consider appointing a committee with an initial term of two years that includes property owners, business owners, citizens, and perhaps an Ex-Officio. Letters of interest will go out to potential committee members.

Board Action: The Town Board unanimously voted to proceed with the appointment of a Main Street Committee.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

B. Extension of Interim Town Manager's Contract – Consideration to extend the Manager's contract which currently concludes on September 30, 2018.

Mr. McLaurin requested the Board consider extending the Manager's contract which currently concludes on September 30, 2018. Mr. McLaurin stated that Section 7 of his contract describes the hours of work and pointed out in order to serve the Town and stay within the income limitations as defined by the Local Government Retirement System, he is also requesting that the minimum hour requirement be removed and replaced with a maximum hour requirement.

Board Action: The Town Board unanimously voted to approve the extension of Mr. McLaurin's contract until the new Town Manager hired.

Motion: Commissioner Smith
Second: Commissioner Hill
Vote: Unanimous, 4-0

C. Facilities Rental Policy – Consideration to approve a new facility rental policy to include Crepe Myrtle Pavilion, Depot Square/R.H. Ellington Grounds, Depot, and Baseball Fields.

Mr. McLaurin presented to the Board a new recommended Facility Rental Policy to include Crepe Myrtle Pavilion, Depot Square/R.H. Ellington Grounds, the Depot, and Baseball Fields. Upon approval the policy shall be effective October 1, 2018.

Board Action: The Town Board unanimously voted to approve the new recommended Facility Rental Policy.

Motion: Commissioner Hill

Second: Commissioner Smith

Vote: Unanimous, 4-0

D. First Bank Accounts – Consideration to relocate First Bank accounts to First Citizens Bank to maximize interest as well as consideration to authorize two new bank signers.

Mr. McLaurin explained that the Town of Angier has three accounts with First Bank that currently have no authorized signers:

- Checking account opened in 2013 with an approximate balance of \$1.9M (General Fund)
- Certificate of Deposit opened in 2006 for \$1M (General Fund)
- Certificate of Deposit opened in 2008 for \$1.5M (Water/Sewer Fund)

The First Bank checking account balance is part and parcel of the town's central depository, but it appears to have no checks or electronic transactions tied to it, the only activity for quite some time has been monthly interest deposits from the bank. Instead, all operating cash needs for the central depository flow through a checking account with First Citizens Bank, which currently maintains a balance between \$500,000 and \$1M. Because the First Bank checking account is not adding value to the town's investment profile, the interest it earns is negligible: approximately \$30 last month on almost \$2M.

Mr. McLaurin stated staff recommends those accounts be closed and the balance transferred to the First Citizens Bank checking account, or the town's government savings account with the North Carolina Cash Management Trust, or a combination of both. It may also be time to review all of the town's investments, with an eye toward maximizing interest and minimizing exposure, as well as exploring whether the terms we have the First Citizens Bank are advantageous. The town might be best served to move forward on the latter after the permanent town manager and finance director are hired; formulating an investment policy could begin sooner.

Mr. McLaurin also requested that in order to do anything with the First Bank accounts, Board approval is required to add two new signers. It is recommended that Mayor Weatherspoon and Town Manager be authorized signers on those accounts.

Board Action: The Town Board unanimously voted to authorize Mayor Weatherspoon and the Town Manager as signatories to the First Bank accounts and move the accounts at the appropriate time to First Citizens Bank.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: There was a motion and second, however during discussion there was an alternate motion made, the Board then voted on the amended action.

Amended Board Action: The Town Board unanimously voted to authorize Mayor Weatherspoon and the Town Manager as signatories to the First Bank accounts and have staff report back at the August work session on how to proceed moving funds.

Motion: Commissioner Smith

Second: Commissioner Hawley

Vote: Unanimous, 4-0

9. Old Business:

A. Annexation Petition – The Town Clerk, on behalf of the Governing Board, has investigated and confirmed the Sufficiency of the Petition submitted by property owners William A. Dupree and Ruth Dupree Petrea. The proposed site requested for annexation is a 51.91 acre tract of land located off S. NC Highway 55 inclusive to Wake County portion of Parcel PIN#: 0674-69-6204 and a portion of Parcel PIN#: 0674-49-7265. Since its Certification Sufficiency, the Town Board, per General Statute, may now consider adopting a Resolution to Fix the Date for a required Public Hearing during its September 10, 2018, Board of Commissioner's meeting.

Mr. McLaurin stated property owners William A. Dupree and Ruth Dupree Petrea has submitted an application for annexation. Last month the Board directed the Town Clerk to investigate the Sufficiency of the Petition and to Certify Results. The results have been certified and now the Board is able to set a public hearing date by way of Resolution.

Board Action: The Town Board unanimously voted to adopt a Resolution to set a date for a Public Hearing of September 10, 2018.

Motion: Mayor Pro-Tem/Commissioner Honeycutt

Second: Commissioner Hawley

Vote: Unanimous, 4-0

B. Annexation Petition – The Town Clerk, on behalf of the Governing Board, has investigated and confirmed the Sufficiency of the Petition submitted by property owners William A. Dupree and Ruth Dupree Petrea. The proposed site requested for annexation is a 10 acre tract of land located off S. NC Highway 55 inclusive to Wake County of Parcel PIN#: 0674-69-0126. Since its Certification Sufficiency, the Town Board, per General Statute, may now consider adopting a Resolution to Fix the Date for a required Public Hearing during its September 10, 2018, Board of Commissioner's meeting.

Mr. McLaurin stated property owners William A. Dupree and Ruth Dupree Petrea has submitted an application for annexation. Last month the Board directed the Town Clerk to

investigate the Sufficiency of the Petition and to Certify Results. The results have been certified and now the Board is able to set a public hearing date by way of Resolution.

Board Action: The Town Board unanimously voted to adopt a Resolution to set a date for a Public Hearing of September 10, 2018.

Motion: Mayor Pro-Tem/Commissioner Honeycutt

Second: Commissioner Smith

Vote: Unanimous, 4-0

10. Manager's Report: Staff reports were enclosed in the agenda packet.

Mr. McLaurin stated he received a request from the Chamber to close the following streets for the Crepe Myrtle Festival from 8am-5pm: S Broad St from Highway 210 to W Lillington St; W Lillington from N Broad St to S Broad St; N Broad St from Highway 210 to W Lillington St.

Board Action: The Town Board unanimously voted to close the following streets for the Crepe Myrtle Festival from 8am-5pm: S Broad St from Highway 210 to W Lillington St; W Lillington from N Broad St to S Broad St; N Broad St from Highway 210 to W Lillington St.

Motion: Commissioner Smith

Second: Commissioner Hill

Vote: Unanimous, 4-0

Mr. McLaurin stated that through the Human Resources Department will be offering training opportunities such as CPR training.

The Town is in the process of purchasing four AED's at \$942/each. Locations for the AED's will be Town Hall, Library, Parks & Recreation, and Public Works. Equipment will have to be inspected and certified every year.

The Town has received several applications for the Finance Director position and three interviews have been conducted. A new hire should be announced by the September meeting.

To date twenty four applications have been submitted for the Town Manager position and thirteen of those applicants have met the requirements.

11. Mayor and Town Board Reports:

Mayor Weatherspoon entertained a motion to change the September meeting date.

Board Action: The Town Board unanimously voted to change the September 10th meeting back to September 4th as well as changing the annexation Public Hearings to September 4th.

Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: Unanimous, 4-0

Mayor Weatherspoon reported that Piedmont Natural Gas is running on schedule and will begin laying pipe in about 30 days. Phase I should be complete by March 31, 2019. The Town will be working with them to get the information to the public.

Mayor Weatherspoon informed everyone that the Town continues to have meetings with providers to bring high speed broadband to Angier.

12. Staff Reports and Information Items:

A. Water Tank Update

Public Works Director Jimmy Cook gave an update of the new water tank. The water line should be complete in the next three weeks and provided everything goes well, the project is set to be complete sometime in September.

Mr. Cook addressed the Board and explained the raw sewage spill was due to corrosion of the air release valves that were installed in 2010. Materials have been ordered and Public Works will now be inspecting monthly instead of quarterly.

Commissioner Smith commended Mr. Cook and his staff for all of their hard work.

Parks and Recreation Director Derek McLean informed the Board the pond retaining wall should be completed by the end of the year. He also stated that he is in the process of looking at software to help streamline the sports registration process and will keep the Board informed. The new Parks and Recreation building is complete and a ribbon cutting grand opening will take place sometime in September or October.

13. Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 8:54pm.

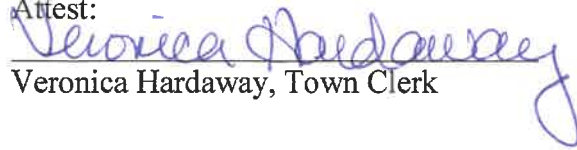
Motion: Commissioner Hawley

Second: Commissioner Hill

Vote: 4-0, Unanimous


Lewis W. Weatherspoon, Mayor

Attest:


Veronica Hardaway, Town Clerk

