

**Town of Angier
Board of Commissioners
Workshop Session
Tuesday, February 26, 2019, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Workshop Session meeting Tuesday, February 26, 2019, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Lewis W. Weatherspoon
Mayor Pro-Tem/Commissioner Craig Honeycutt
Commissioner Loru Boyer Hawley
Commissioner Bob Smith
Commissioner Mike Hill

Staff Present: Town Manager Gerry Vincent
Town Clerk Veronica Hardaway
Public Works Director Jimmy Cook
Finance Director John Ellis
Planning Director Sean Johnson
Town Engineer Bill Dreitzler
Interim Police Chief Arthur Yarbrough
Sgt. Lee Thompson
Downtown Manager Christy Adkins
Parks & Recreation Director Derek McLean
Town Attorney Dan Hartzog Jr.

Others Present:

Call to Order: Mayor Pro-tem Honeycutt presided, calling the Board of Commissioners meeting to order at 6:37 p.m.

Pledge of Allegiance: Mayor Pro-tem Honeycutt led the pledge of allegiance.

Invocation: Commissioner Smith offered the invocation.

Mayor Weatherspoon entered the Chamber and presided over the remainder of the meeting.

Commissioner Smith proposed a consensus of the Board as a policy that only those items discussed previously during the Board Work Session or items with a majority vote will be placed on the Consent Agenda.

Board Action: The Town Board unanimously approved a policy that only those items discussed previously during the Board Work Session or items with a majority vote will be placed on the Consent Agenda.

Motion: Commissioner Smith
Second: Commissioner Hawley
Vote: Unanimous, 4-0

Approval of the February 26, 2019, meeting agenda: The Town Board approved the agenda as presented.

Board Action: The Town Board unanimously approved the February 26, 2019 meeting agenda as presented.

Motion: Commissioner Smith
Second: Commissioner Hill
Vote: Unanimous, 4-0

A. Retention Wall Project/Request for Proposals

Town Manager Gerry Vincent explained Request for Proposals for the construction of a retention wall at Jack Marley Park were due February 25th at 2pm. However, no bids were received. Mr. Vincent explained that the project can be re-bid by directly soliciting contractors, or the Town could contract with a previous responsible bidder that was received prior to the RFP. Staff can request the previous responsible bidder submit a proposal using material approved by the Board.

The Board had much discussion on material to be used.

It was the consensus of the Board to direct the Town Manager to invite Ricky Temple, responsible bidder, to attend the March 5th Board meeting to discuss the construction of the retention wall.

B. Downtown WiFi/Request for Qualifications

Mr. Vincent informed the Board that Requests for Qualifications were due February 25th at 3pm. The Town received one RFQ from Alan Fitzpatrick with Open Broadband out of Waxhaw. Mr. Fitzpatrick is very knowledgeable of WiFi and Broadband.

It was the consensus of the Board to allow the Town Manager to research the RFQ and make a recommendation to the Board at the March Board meeting.

C. Highway 210 Sidewalk Extension Project

Town Engineer Bill Dreitzler addressed the Board regarding the Highway 210 Sidewalk Extension Project. Mr. Dreitzler reminded the Board that the Town entered into a Locally Administered Project (LAP) agreement with NCDOT back in June 2016. He explained the updated budget translates to a 33% Town match and a 67% Federal Grant and that the cost

for the easement acquisition consultant and the construction administration are costs that were originally included within the Summit Engineering cost proposal; however, they were not authorized at the time of contract execution. This section of sidewalk extension from Walgreens to Fish Drive is considered a key piece of the Town's Pedestrian Plan. In addition, the Town has been awarded another sidewalk grant through the LAP Program that will include an additional 3,950 linear feet and a Federal Grant of an estimated \$1,426,000 (local match of \$356,500). This project includes extensions along Willow Street from the community pool to Junny Road; along Junny Road from Willow Street to Glen Meadow Drive and another piece along W. Lillington Street from Park Street to Highway 210. The last section along W. Lillington Street will connect to the project currently under design along Highway 210. Staff is requesting Board consideration to authorize the Town to receive bids for the easement acquisition phase of the project. Although this has been handled in-house on past projects, this project involves working with 13 different property owners. Based on the overall scope of the task, the effort can be completed more efficiently and expeditiously using an outside consultant.

It was the consensus of the Board to authorize Town Engineer to seek proposals for right of way acquisition.

D. Police Department Request to Purchase two Police Vehicles

Town Manager Gerry Vincent addressed the Board and explained that the Police Department has the opportunity to purchase 2 Ford Police Interceptors at a substantial savings from a nearby dealer. The Fayetteville dealer had an overstock of vehicles and contacted the Police Department offering said vehicles for \$25,193 each with the original sales price at \$31,530 plus fees. The Department recently sold two surplus vehicles on govdeals.com with net revenues of \$9,272. Another two vehicles are currently in the auction process on govdeals.com and are expected to raise the total revenues to \$25,900. This leaves an amount to be funded of \$32,828 to which he recommended to come from the General Fund Unassigned Fund Balance.

It was the consensus of the Board to proceed with the purchase of two additional police vehicles and to place the item on the Consent Agenda for March.

E. Freedom Balloon Festival Discussion

Mayor Weatherspoon stated that due to fundraising deadlines, the Freedom Balloon Festival may make other arrangements this year but possibly return in the future.

F. Planning/Zoning Items

i. Downtown Advisory Board Recommended Members

The Planning Department solicited applications from various property owners, business owners and citizens. Right now, the Advisory Board will serve at least a one year term at the discretion of the Town Board. This Board will help carry out several initiatives to include the prioritization of

downtown projects, festival and community events, organization, beautification enhancement projects and fulfilling the NC Main Street Program requirements. Planning Director Sean Johnson and Downtown Manager Christy Adkins presented nine members for recommendation to the Downtown Advisory Board and requested the Board to officially appoint those members during the March Board meeting.

The Board asked how many applications were received. Mr. Johnson stated there were 17 in total.

It was the consensus of the Board to receive the full list of applicants prior to appointment of members. It was requested the list be provided at the March Board meeting. It was also the consensus of the Board to invite those who wish to serve on the Advisory Board to attend a 'mix and mingle' event in order to get to know the applicants.

ii. Schedule of Town Events

Ms. Adkins has begun coordinating several downtown events and projects to occur within the next few months. These events include: Concerts at the Depot in April and June, a community blood drive at the Depot in July, and a Town-sponsored Farmer's Market in late summer in Depot Square. These events would be paid for using the existing Main Street budget as well as other currently budgeted downtown revitalization and beautification line items which will include assistance from the Public Works Department.

Kelly Wyatt, coordinator of Fuquay-Varina's Farmer's Market, stated that the long standing Farmer's Market located in Fuquay-Varina has lost its location. Ms. Wyatt stated she would be one of the organizers of an Angier market and would create a nonprofit organization who'd be responsible for all management and associated costs. She recommended starting with one Saturday per month until participation increases.

The Board discussed some concerns they had such as: trucks being parked in Depot Square, vendors potentially taking away from local businesses, and the perception that other citizens have wanted to start a Farmer's Market in the past and the Town wouldn't allow it.

It was the consensus of the Board to proceed with the Farmer's Market with the exception of opposition from Commissioner Hawley.

Planning Director Sean Johnson asked the Board for their support in the coordination of the upcoming Concert in the Park series. It was mentioned that a downtown merchant was having an event during one of those dates which will drastically effect parking, however Mr. Vincent stated details have been worked out with the merchant.

iii. Code Enforcement Policy Proposal

Sean Johnson presented a proposed Code Enforcement Policy which seeks to establish dollar amount thresholds for placing liens on private property owners for nuisance violations as well as for pursuing legal action against Ordinance violators. He explained these thresholds are intended to prioritize Code Enforcement expenditures. Staff has been tasked with weighing the expense to the Town in staff time, office supplies, postage, legal fees, etc. against the benefit to be gained through placing liens and/or forcing compliance through legal action. The proposed policy is intended to allow the Board to set guidelines that will limit the financial impact to the Town. Mr. Johnson has requested the Board to adopt the policy as presented allowing the Planning Director to use discretion in special circumstances and also allowing the policy to be amended as determined by the Board.

It was the consensus of the Board to proceed with the proposed Code Enforcement Policy and to include it on March's Consent Agenda.

iv. Land Use Amendment to Update Plan for the Bypass

Sean Johnson informed the Board that since the adoption of the 2017 Comprehensive Land Use Plan, NCDOT has selected the western bypass alternative for the R-5705 Highway 55 project. Based on this transportation project having major impact to the growth expected on the West side of Town, staff recommends amending the Land Use Plan to reflect this project as well as preferred Land Use classifications surrounding the Bypass. Mr. Johnson requested the Board consider the amendment to the Land Use Plan and offer suggestions for additions and/or changes to be made. The amendment will go to the Planning Board for their input prior to holding a Public Hearing for adoption.

It was the consensus of the Board to proceed with the recommended Land Use Plan amendment and subsequently hold a Public Hearing after April of this year.

G. North Carolina State University/School of Design Downtown Visioning Study Proposal

Mr. Vincent stated the Town Board and staff have been discussing a Master Plan for the Downtown to set a vision, develop a plan and receive recommendations to begin rejuvenation to create a viable and sustainable downtown economy, as well as pursuing potential funding sources. The project will be guided by planning and design approaches to development of specific sites, open space planning, street-scape design, and overall land uses. The proposed costs, as outlined in the proposal is \$35,198 and were budgeted in this fiscal year as Professional Services under Administration.

Mayor Weatherspoon pointed out that a meeting is scheduled Friday, March 1st and asked the Board for consensus allowing him to give NCSU School of Design permission to move forward prior to the March 5, 2019 Board meeting.

It was the consensus of the Board to allow Mayor Weatherspoon to discuss moving forward with the Visioning Study Proposal with NCSU School of Design and including this item on the March Consent Agenda.

H. Town of Angier/Fuquay-Varina ETJ Annexation Agreement

Planning Director Sean Johnson stated that the Town of Angier and Fuquay-Varina had an Annexation Agreement line in place for 20 years; 1995-2015. In recent months the Town of Fuquay-Varina has approached the Town of Angier with an interest in re-establishing the Annexation Agreement line. Fuquay-Varina has also requested Wake County to expand their Extra Territorial Jurisdiction (ETJ) substantially, which would take up the majority of the southeastern portion of Wake County and extend all the way to the proposed annexation agreement line with Angier.

Mr. Johnson stated that staff of both Towns have met regarding the proposed line and justification for its location. Fuquay has proposed that the Tramwood subdivision, located behind the Kennebec Airport and using Town of Angier water, would be moved to Angier's side of the proposed annexation line. Fuquay-Varina also wishes to correct the proposed annexation line to follow parcel boundaries rather than following Little Black Creek as was in the previous annexation agreement.

These annexation agreement lines are authorized by the State and can be valid for up to a 20 year period, meaning either Town cannot annex any property on the other side of the line.

As part of their ETJ expansion request to Wake County, Fuquay would also have to show how they are going to provide water and sewer services within approximately a 5 year time period of the ETJ being approved. Wake County will be making a decision on the request within the next few months.

It was the consensus of the Board to authorize the Town Manager to contact Fuquay-Varina's Town Manager and discuss the proposed annexation agreement line further. The Board expressed interest in requesting that the Kennebec Flying Club property as well as the Edward Currin property (Wake PIN: 0684766848) be moved to Angier's side of the line.

I. Mayor Updates on Upcoming Events

- i. **Memorial Day** – Former Senator Ronald Rabin and Senator Burgin will speak at the event, further discussion about a possible breakfast that morning, following the ceremony at the flag pole the American Legion Freedom Riders will ride and place flags on Veteran's graveside.

- ii. **4th of July** – Celebration has been cancelled this year.
- iii. **Veteran's Day** – Triston Scott, owner of Carolina Butcher Shop, has held a Veteran's Day event for the last 2 years and is planning on continuing this year with the Town's support. Mr. Scott will be furnishing everything needed for the event.

Commissioner Hill voiced there are negative feelings regarding the lowering of the American flag and requested the Town Manager to research on the when it should be lowered and who has authority to do so.

Adjournment: The Town Board voted unanimously to adjourn the meeting at 8:28pm.

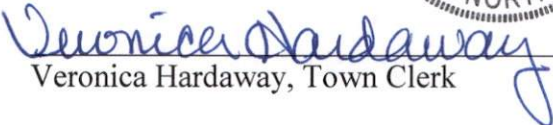
Motion: Commissioner Hawley

Second: Commissioner Smith

Vote: Unanimous, 4-0



Attest:


Veronica Hardaway, Town Clerk



Lewis W. Weatherspoon, Mayor