

**Town of Angier
Board of Commissioners
Tuesday, April 4, 2023, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners meeting on Tuesday, April 4, 2023, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-tem Loru Boyer Hawley
Commissioner Jim Kazakavage
Commissioner George "Jr." Price
Commissioner Alan Coats

Members Excused:

Staff Present: Interim Town Manager Richard Hicks
Town Clerk Veronica Hardaway
Planning Director Randy Cahoon-Tingle
Chief of Police Lee Thompson
Finance Director Hans Kalwitz
Community Development Coordinator Casey Todd
HR Director Melissa Wilder
Parks & Recreation Director Derek McLean
Public Works Director Jimmy Cook
Town Engineer Bill Dreitzler
Town Attorney Rachel Posey

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Mayor Smith offered the invocation.

Approval of the April 4, 2023 meeting agenda: The Town Board unanimously approved the agenda as presented.

Board Action: The Town Board unanimously voted to approve the agenda as presented.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Presentations

- 1. Mayor Smith presented a Proclamation to the Angier Senior Citizens Club Celebrating their 50th Year Anniversary.**
- 2. Cecil Rhodes, with Environlink, presented the 2023 System Development Fees Analysis.**

The Town is required to update the Utility System Development Fees every 5 years and contracted with Environlink to complete the analysis. Cecil Rhodes informed the Board on the proposed update at the prior meeting. Once the final draft of the analysis has been accepted by the Board, staff will post the analysis on the Town's website for 45 days and provide an opportunity for written comments from the public. Based on this timeline, a Public Hearing would be held on June 6, 2023 to adopt the proposed fee schedule. Approval of the Utility System Development Fee Analysis will allow the Town to set the development fees in the FY 23/24 Budget. Funds will accumulate for future water and sewer needs.

Board Action: The Town Board unanimously voted to accept the 2023 Utility System Development Fees Analysis as presented and authorized the final draft to be posted to the Town's website for 45 days giving citizens the opportunity to provide written comments.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Architectural Firms

Interim Town Manager Richard Hicks stated that staff has scheduled 2 architectural firms to make a presentation to the Board, as potential firms to design a Police Station, a Community Center, and an Open-Air Farmers Market. Both firms are local to the area and are capable of doing the work, but are large regional or national firms. Both were told that the Board was interested in a firm that could provide reasonable and cost-effective solutions for the Town. It is staff's recommendation that the Board select a firm to begin working on the 3 projects. If the Board is comfortable with both firms, another option might be to split the work between the 2 firms. Upon selection, a contract would be negotiated and presented to the Town Board at the May meeting, in order to move the projects forward.

3. Clearscapes Architectural Firm

Brandy Thompson, Principal/Project Manager, introduced herself and stated she's been with the firm for 20 years. Clearscapes has completed dozens of projects for municipalities across the state, including community centers, performing and cultural arts centers, libraries, museums, and government complexes. They uphold a community's vision in a fiscally responsible way to generate the greatest public value for future generations. Clearscapes began in 1981 and is a firm of collaborators of architects and artists. The firm is a HUB Certified woman-owned full-service design firm comprised of (9) registered

architects, (5) project designers, and (2) administrative support staff. The principals are intimately involved with every project from initial concept design through project closeout. From the very early stages of design, it will be known how big the facility will be, what will be needed, and the cost. The firm will not move forward to the next phase until the Town's aspirations and goals are in balance with the budget. Each stage of the process will be shared with the Board.

4. Davis Kane Architectural Firm

Robert Stevenson, Principal and President, introduced himself and stated he's been with the firm for over 30 years. Davis Kane Architects are recognized as a public safety expert having designed their first project in 1988. They have provided over 60 public safety facilities and over 80 municipal projects including the design of new facilities, building renovations, and assessments. Davis Kane Architects began as Walter Davis, Architect in 1977; creating an office with unique combination of construction industry knowledge, community design passion, and excellent client services. The firm has (8) architects, (2) interior designers, (5) design professionals, and (2) administrative staff.

Bradley McClung, Sr. Architect, introduced himself and stated he has been with Davis Kane since 2022. Having designed many similar facilities, they understand how to provide complete final design services, permitting, bidding process oversight, and construction administration. A lot of time is spent upfront in the project to understand the needs, wants, desires, and goals to align with the budget.

Public Comment

Rhonda Powell, 92 N. Dunn St., shared her concern that the electronic pedestrian crosswalks does not allow enough time to walk across the street before it changes. She also requested trash cans to be placed along the greenway between Town Hall and the Fire Station.

Consent Agenda

1. Approval of Minutes

- a. December 8, 2022 – Special Called
- b. March 7, 2023 – Regular

Board Action: The Town Board unanimously voted to approve the consent agenda as presented.

Motion: Mayor Pro-tem

Vote: 4-0; unanimous

Public Hearing

1. Mobile Food Vendors

Planning Director Randy Cahoon-Tingle proposed a new article of Chapter 9 – Licenses and Miscellaneous Business Regulations. Article IV – Mobile Food Vendors will regulate parties allowed to permanently vend food items at fixed locations within the Town. This article sets up standards for food trucks, hot dog carts, and other mobile food vending within Town limits.

As it stands, the Town's code only references Itinerant Merchants found in Chapter 9 of the Code of Ordinances; however, that has to do more with door-to-door sales or anything being vended on the side of the road. There is nothing addressing food trucks specifically.

An Itinerant Merchant permit is obtained by paying \$20 for a year and \$10 for every subsequent year thereafter. This permit authorizes moving sales with no fixed location. A great safeguard with this is the application requires the Town to know who these merchants are and if they are selling anything of value they are forced to put up a five-thousand-dollar bond in order to assure they are following through.

The goal with this Ordinance is preventing food truck vending on public property with the exception of events. Mobile food vendors operating at fixed locations on private property shall obtain a Land Use Permit stipulating an expiration date of the permit not to exceed 180 days (six months). The proposed Ordinance requires documents to be submitted to the Planning Department at the time a permit is applied for that would include a copy of any written agreement between the mobile food vendor and the owner of private property where the vending will take place; a copy of the most recent inspection from the Environmental Health Department that licensed the mobile food vendor; a copy of a state issued photo identification of the applicant and any personnel that will be vending food; and proof of liability insurance.

The zoning permit needs to be posted conspicuously at or near the window where customers pick up or order food. The permit to actually operate is supposed to be attached to the truck where it can be seen. Regardless of the county where the food truck was inspected; they are subject to inspection by the county in which they are visiting. If a vendor is consistently ignoring food service and food handling practices that are considered standards by this State you can be prevented from vending food in a particular county.

A maximum of (2) mobile vendors shall be located on a lot or parcel in all commercial zoning districts at any given time and shall be located at a minimum of one hundred feet from the main entrance at any eating establishment. Mobile food vendors are required to abide by any parking regulations like any other vehicle. The truck has to be parked 15 feet away from a fire hydrant; should not interfere with pedestrian or vehicular traffic; the truck shall not occupy any parking spaces required to fulfill the minimum requirements of the principle use; and they shall not occupy any handicap accessible parking space.

No amplified sound is permitted as part of the food truck, trailer or cart vending operation. Hours of operation shall be limited to the hours between 6am to 9pm in all commercial zoning districts unless the property owner has obtained a Special Use Permit from the Town of Angier allowing for extended hours. The truck operator or designee needs to be present at all times with the exception of an emergency. Proper disposal of waste and trash

associated with the operation needs to be followed. Town trash receptacles are not to be used for this purpose and will not be provided. All equipment is required to be maintained within, attached to or within twenty feet of the food truck vending.

Required permits to operate mobile food vending is to be obtained by the Planning Department. A food vendor permit expires after every 180 days. Permits will be revoked or suspended if proper disposal or sanitation requirements are not followed. Lastly, enforcement of this ordinance is provided in NCGS 160A-175 or as provided in Town of Angier's Code of Ordinances. All criminal sanctions shall be up to the dollar limit provided in NCGS 14-4(a), as currently enacted or as hereafter amended, or any similar limitations. The civil penalty for violating this ordinance is as follows: 1) fifty-dollar (\$50) fine for all violations of parking regulations contained herein, 2) one hundred-dollar (\$100) fine for the first offense for all non-parking violations contained herein, 3) three hundred (\$300) dollar fine for the second offense for all non-parking violations contained herein. The mobile vendor permit shall be revoked after the third offense.

Mayor Smith opened the Public Hearing.

It was recommended by the Board to make the following amendments: to change the first sentence as follows "*All mobile food vendors (food trucks, hot dog stands, ice cream stands, or other similar food vending equipment)*"; change #3 under Section 9-76 as follows "*A copy of the Government issued official photo identification of the applicant*", and change #1 under Section 9-77 as follows: "*All mobile food vendors shall be located outside of street or highway rights of way.*"

Mike Hill, 48 S. Park St., shared concern that there will be food trucks and other vendors selling things all over Town that will be taking business away from local restaurants. He believes it would be hard for the Police Department to regulate unless a complaint comes in. Commissioner Price explained to Mr. Hill that by enacting this ordinance, it will allow regulation of food vending as well as forcing them to hold the proper permitting.

Seeing no one, Mayor Smith closed the Public Hearing.

Board Action: The Town Board unanimously voted to approve Article IV – Mobile Food Vendors as presented with the aforementioned amendments.

Motion: Commissioner Price

Vote: 4-0; unanimous

New Business

1. Request for Release of Bond

Mr. Hicks explained that when Carolina Trash Pickup, Inc. was awarded the Solid Waste Contract, the executed agreement required a 10% performance bond. The additional security was to be used to remediate any such additional cost and burden to the Town due to no performance under the contract. This clause was probably added due to the firm

being new and the fact that it was their first contract with the Town of Angier. The Bond is currently at \$35,500. The owner of the company, Howard Babbitt, has requested an amendment to the contract to remove that provision. Mr. Babbitt feels that the level of service that has been provided over the past 2 years, has shown their commitment to the contract.

Alex Babbitt, with Carolina Trash Pickup, Inc., explained the performance bond is 10% of the annual contract. They have worked really hard to serve the citizens of Angier; some things have come up; however, any issues brought up are addressed right away.

Board Action: The Town Board unanimously voted to amend the contract between the Town of Angier and Carolina Trash Pickup, Inc. (DBA Carolina Trash & Septic) by removing Section VIII (Security for Faithful Performance) of the agreement which is 10% of the annual contract value.

Motion: Commissioner Price

Vote: 4-0; unanimous

2. Budget Amendment #7

Finance Director Hans Kalwitz, stated this budget amendment pertains to the General Fund, Water & Sewer Fund, NC DEQ Water Line Project (Option 8) Fund, Pump Station & Force Main Fund, and Asset Forfeiture Fund.

Major attributable factors to changes within the General Fund pertains to the receipt of a grant to the Police Department (\$2,981), the accruing forward of FY 2022 ABC Alcohol Education Program revenue (\$5,406) along with recognizing additional revenue received this fiscal year (\$3,226)), recognizing nuisance abatement revenue received (\$700), and partial use of ABC Library distribution (\$23,939) to correct overages solely within the Library Department. Additionally, revenue received beyond anticipation has been recognized to address the recent pay classification implementation for both the General Fund and Water/Sewer Fund. Other inter-departmental and intra-departmental adjustments have been made stemming from the creation of the Governing Body Department and Finance Department as well impacting a bit of the Water/Sewer Fund. There have been transitionary expenses that were unrealized during the FY 2023 Budget Process. Many of the remaining amendments to expenditure lines are for "house cleaning" purpose and, as intentions have been, to have an accurate budget to be used during our FY 2024 Budget Process.

So too, regarding the NC DEQ Water Line Project (Option 8) Fund, and Pump Station & Force Main Fund, intra-departmental budget amendments are intended to keep expenditure lines in order.

Lastly, to follow through with Board Adopted Budget Amendment #1, the Asset Forfeiture Fund will recognize the remaining intended transfer from the General Fund (\$34,799).

Board Action: The Town Board voted to approve Budget Amendment #7 that pertains to the General Fund, Water & Sewer Fund, NC DEQ Water Line Project (Option 8) Fund, Pump Station & Force Main Fund, and Asset Forfeiture Fund.

Motion: Commissioner Kazakavage

Vote: 4-0; unanimous



Town of Angier

Board Approved Budget Amendment # 7

General Fund (10 Fund)				
General Fund Revenue	Line Item	Budget	Change	Amended Budget
ABC REVENUE	10-3010-3025	115,565	157,414	272,979
INTEREST ON INVESTMENTS	10-3010-3050	3,000	40,167	43,167
POLICE GRANT	10-3010-5120	29,491	2,981	32,472
ABC ALCOHOL EDUCATION PRO	10-3010-5160	5,406	8,632	14,038
NUISANCE ABATEMENT	10-3010-5430	-	700	700
ABC REVENUE - LIBRARY	10-3010-6305	-	23,939	23,939
Total Revenue Budget		6,805,072	233,833	7,038,905
Governing Body Dept	Line Item	Budget	Change	Amended Budget
EMPLOYEE APPRECIATION	10-4100-2400	300	1,800	2,100
Total Budget Expenditures for Dept 4100		72,762	1,800	74,562
Administration Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL-TIME	10-4200-1050	412,801	72,500	485,301
FICA	10-4200-2000	18,957	18,000	36,957
RETIREMENT CONTRIBUTION	10-4200-2050	29,984	6,000	35,984
UNEMPLOYMENT BENEFITS	10-4200-2200	-	3,501	3,501
TRAVEL & MEALS	10-4200-3000	4,500	3,060	7,560
OFFICE SUPPLIES	10-4200-3150	500	200	700
PROFESSIONAL SERVICES	10-4200-4450	36,100	3,764	39,864
CONTRACT SERVICES	10-4200-4500	12,500	6,227	18,727
PROPERTY LIABILITY INSURANCE	10-4200-4550	82,348	2,076	84,424
WORKER'S COMPENSATION	10-4200-4600	41,000	2,207	43,207
Total Budget Expenditures for Dept 4200		752,666	117,535	870,201
Finance Dept	Line Item	Budget	Change	Amended Budget
SALARIES - FULL TIME	10-4600-1050	110,402	1,000	111,402
FICA	10-4600-2000	5,202	3,000	8,202
RETIREMENT CONTRIBUTION	10-4600-2050	7,717	6,100	13,817
SUPPLEMENTAL RETIREMENT	10-4600-2100	3,400	2,500	5,900
BANK FEES	10-4600-4015	2,400	685	3,085
CREDIT CARD FEES	10-4600-4025	24,500	30,854	55,354
UTILITIES - GAS	10-4600-4150	700	1,847	2,547
CONTRACT SERVICES	10-4600-4500	38,928	18,225	57,153
Total Budget Expenditures for Dept 4600		341,711	64,211	405,922

Police Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	10-5100-1050	1,076,672	(70,498)	1,006,174
SALARIES-PART-TIME	10-5100-1100	15,000	33,315	48,315
FICA	10-5100-2000	87,124	(5,000)	82,124
RETIREMENT	10-5100-2050	145,372	(3,060)	142,312
RETIRES INSURANCE	10-5100-2150	3,590	449	4,039
EMPLOYEE APPRECIATION	10-5100-2400	500	393	893
BUILDING MAINTENANCE	10-5100-3250	1,000	2,460	3,460
UNIFORMS	10-5100-4000	17,500	2,981	20,481
FUEL	10-5100-4200	30,000	22,298	52,298
DUES & SUBSCRIPTIONS	10-5100-4350	500	206	706
CONTRACT SERVICES	10-5100-4500	61,665	7,824	69,489
ABC ALCOHOL EDUCATION PRO	10-5100-5060	5,406	8,632	14,038
Total Budget Expenditures for Dept 5100		1,919,070	-	1,919,070

Planning & Inspections Dept	Line Item	Budget	Change	Amended Budget
BUILDING MAINTENANCE	10-5400-3250	500	3,875	4,375
UTILITIES	10-5400-4100	-	3,285	3,285
FUEL	10-5400-4200	3,000	2,150	5,150
CODE ENFORCEMENT	10-5400-4505	20,000	(2,150)	17,850
NUISANCE ABATEMENT	10-5400-4530	-	700	700
DRUG SCREENING	10-5400-4700	100	169	269
Total Budget Expenditures for Dept 5400		908,319	8,029	916,348

Streets & Sanitation Dept	Line Item	Budget	Change	Amended Budget
TRAVEL & MEALS	10-5600-3000	-	70	70
EQUIPMENT MAINTENANCE	10-5600-3300	25,000	(70)	24,930
Total Budget Expenditures for Dept 5600		869,255	-	869,255

Parks & Recreation Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	10-6200-1050	150,666	14,800	165,466
RETIREMENT	10-6200-2050	18,231	2,200	20,431
SUPPLEMENTAL RETIREMENT	10-6200-2100	7,534	800	8,334
BUILDING MAINTENANCE	10-6200-3250	2,000	150	2,150
UNIFORMS & ACCESSORIES	10-6200-4000	6,000	(483)	5,517
DUES & SUBSCRIPTIONS	10-6200-4350	300	483	783
Total Budget Expenditures for Dept 6200		478,300	17,950	496,250

Library Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	10-6300-1050	16,737	6,920	23,657
SALARIES-PART-TIME	10-6300-1100	765	66	831
FICA	10-6300-2000	494	1,361	1,855
RETIREMENT	10-6300-2050	814	2,070	2,884
GROUP INSURANCE	10-6300-2250	1,946	1,235	3,181
TRAVEL & MEALS	10-6300-3000	-	9	9
TELEPHONE	10-6300-4050	100	99	199
UTILITIES	10-6300-4100	1,650	1,264	2,914
CONTRACT SERVICES	10-6300-4500	158,356	8,975	167,331
DRUG SCREENING	10-6300-4700	-	100	100
LIBRARY GRANT	10-6300-5500	-	1,192	1,192
COMPUTER LEASE AGREEMENTS	10-6300-6000	-	648	648
Total Budget Expenditures for Dept 6300		188,870	23,939	212,809

Depot Dept	Line Item	Budget	Change	Amended Budget
DUES & SUBSCRIPTIONS	10-6400-4350	-	201	201
Total Budget Expenditures for Dept 6400		21,037	201	21,238
Debt SVC Dept	Line Item	Budget	Change	Amended Budget
PRINCIPAL (FIRST BANK - BOOM	10-8600-7015	11,069	168	11,237
Total Budget Expenditures for Dept 8600		122,226	168	122,394
Water & Sewer Fund (30 Fund)				
W/S Fund Revenue	Line Item	Budget	Change	Amended Budget
INTEREST ON INVESTMENTS	30-3030-3050	5,949	22,048	27,997
Total Revenue Budget		3,488,707	22,048	3,510,755
Water Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	30-8100-1050	308,398	3,000	311,398
SALARIES-PART-TIME	30-8100-1100	7,000	1,290	8,290
MATERIALS & SUPPLIES	30-8100-3200	51,324	(5,500)	45,824
BUILDING MAINTENANCE	30-8100-3250	10,000	3,000	13,000
EQUIPMENT MAINTENANCE	30-8100-3300	7,000	2,500	9,500
VEHICLE MAINTENANCE	30-8100-3350	10,000	(5,000)	5,000
FUEL	30-8100-4200	7,000	8,000	15,000
CONTRACT SERVICES	30-8100-4500	30,020	2,346	32,366
CAPITAL OUTLAY-OTHER	30-8100-5000	72,665	(244)	72,421
Total Budget Expenditures for Dept 8100		1,462,386	9,392	1,471,778
Sewer Dept	Line Item	Budget	Change	Amended Budget
SALARIES-FULL TIME	30-8300-1050	308,398	3,000	311,398
SALARIES-PART-TIME	30-8300-1100	7,000	1,500	8,500
BUILDING MAINTENANCE	30-8300-3250	10,000	(3,000)	7,000
EQUIPMENT MAINTENANCE	30-8300-3300	20,000	8,030	28,030
VEHICLE MAINTENANCE	30-8300-3350	3,000	2,000	5,000
UNIFORMS & ACCESSORIES	30-8300-4000	3,000	(2,000)	1,000
CONTRACT SERVICES	30-8300-4500	51,020	1,504	52,524
CAPITAL OUTLAY	30-8300-5000	72,667	244	72,911
LINE EXTENSION	30-8300-5625	25,000	(800)	24,200
COMPUTER LEASE AGREEMENTS	30-8300-6000	-	1,000	1,000
Total Budget Expenditures for Dept 8300		890,405	11,478	901,883
Lagoon Dept	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	30-8500-5000	-	810	810
Total Budget Expenditures for Dept 8500		70,510	810	71,320
Debt SVC Obligation Dept	Line Item	Budget	Change	Amended Budget
PRINCIPAL (FIRST BANK - BOOM	30-8600-7015	11,069	168	11,237
INTEREST (FIRST BANK - SERIES 2	30-8600-7040	72,004	200	72,204
Total Budget Expenditures for Dept 8600		461,406	368	461,774
NC DEQ Water Line Project (Option 8) Fund				
NC DEQ Water Line Project (Opt	Line Item	Budget	Change	Amended Budget
EASEMENT/PROPERTY ACQUISIT	33-8100-4515	-	4,579	4,579
CAPITAL OUTLAY - CONSTRUCTI	33-8100-5000	115,000	(4,579)	110,421
Total Budget Expenditures for Dept 8100		117,276	-	117,276
Pump Station & Force Main Capital Project Fund				
Pump Station & Force Main Cap	Line Item	Budget	Change	Amended Budget
PROFESSIONAL SERVICES	38-8310-4450	-	16,775	16,775
CONTINGENCY	38-8310-8300	173,070	(16,775)	156,295
Total Budget Expenditures for Dept 8310		2,422,346	-	2,422,346

Asset Forfeiture Fund (51 Fund)				
AFF Revenue	Line Item	Budget	Change	Amended Budget
TRANSFER FROM G/F	51-3900-5100	-	34,799	34,799
Total Revenue Budget		47,161	34,799	81,960
General AFF Dept	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	51-5197-5000	-	34,799	34,799
Total Budget Expenditures for Dept 5185		-	34,799	34,799

3. Change in Credit Card Processing Contractual Agreement

Mr. Kalwitz stated that during our recent Budget Board Retreat held March 16th, the matter as to whether the Town should absorb credit card fees or pass the expense to the customer surfaced. The consensus was to proceed with passing the fees to customers. The agreement will save the Town money during FY 2024. Staff is proposing a 3.5% convenience fee to customers paying by credit card. The Town is losing revenue by the absorption of fees which is well over \$50,000 annually. The Town is not looking to make money from these fees, but simply to recoup fees that are paid to the credit card merchant. Convenience fees will not be charged to customers that pay by cash, check, or have a draft on a checking account.

Board Action: The Town Board unanimously voted to proceed with the Card Services Agreement while abiding by G.S. 159-32.1.

Motion: Commissioner Kazakavage

Vote: 4-0; unanimous

4. Request Use of Funds for Firing Range Training Center

Mr. Hicks stated that Police Chief Thompson has advised the Board of a need to build a training center at the Town's firing range. Engineered plans are nearing completion, which would allow staff to bid the project. To move this project forward, staff is recommending the following sources of funding for the project. The first source would be approximately \$78,000 in the asset forfeiture account. The second source of funds would be the \$50,000 grant from the Legislature that was routed through Harnett County. The third source of funds would be the \$25,500 that was recently provided to the Town from the Angier ABC Board. Under Article II of the Town Code of Ordinances, net profits from the ABC System shall be allocated to the general fund of the Town. The ABC Board can allocate the funds, but cannot determine the use of the funds. Under Article II, the Board of Commissioners of the Town is authorized to appropriate such funds for any proper governmental purpose. Staff is requesting the Board of Commissioners to allocate those funds for the training center. These allocations would appropriate \$153,500 for the project. If approved, a budget amendment would be presented at the May, 2023 meeting. The funds have already been received in the 22/23 budget cycle and are available for appropriation.

Board Action: The Town Board unanimously voted to allocate \$78,000 from the Asset Forfeiture Fund and \$50,000 from the Legislative/Harnett County grant funds, and \$25,500 from the Angier ABC profits distribution for the construction of a Training Center at the Angier Firing Range.

Motion: Commissioner Kazakavage

Vote: 4-0; unanimous

5. Requesting Approval to Establish the “Shop with a Cop” Program

Chief Thompson is wishing to get approval to establish the “Shop with a Cop” program, to provide for and support needy children in our community during the Christmas season. Our local schools will help select the kids in need and plan a date in December to take the kids that were selected to Walmart and allow them to purchase a few items to be able to open up on Christmas Day. There will be no financial impact to the Town as the program will be financed through tax deductible donations to the Town of Angier.

Dolores Price, 129 N. Broad St. W., informed the Board that *To Make a Child Smile* was a program here in Angier that was very similar to “Shop with a Cop” program that was disbanded after 10 years.

Board Action: The Town Board unanimously voted authorize Chief Thompson to establish the “Shop with a Cop” program.

Motion: Commissioner Kazakavage

Vote: 4-0; unanimous

6. Requesting Approval to Partner with Royce Publications

Chief Thompson is wishing to partner with *Royce Publications* in reference to designing and producing 300, Angier Police Department 2024 calendars to be able to provide to our local businesses. There will be no financial impact to the Town, the calendar will be designed, and produced by donations provided by businesses from our local community. *Royce Publications* will provide Angier Police Department with a check for \$1,000 for allowing them to provide the service. The same company provides for Garner PD, Fuquay-Varina PD, and Harnett County Sheriff’s office.

Chief Thompson would like to apply the \$1,000 to the Angier Police Department’s Christmas Party.

Board Action: The Town Board unanimously voted to authorize Chief Thompson to partner with *Royce Publications* to produce 300 Angier Police Department Calendars at no cost to the Town. The Board also agreed to authorize Chief Thompson to utilize the \$1,000 from this project and apply it to Angier Police Department’s Christmas Party.

Motion: Commissioner Coats

Vote: 4-0; unanimous

7. Street Striping in front of First Citizen’s Bank

Mr. Cahoon-Tingle stated that NCDOT is reconfiguring Depot Street/NC 210 at the intersection of NC 55. The on-street parking in front of First Citizen’s Bank is going to be eliminated. Three options have been offered. NCDOT has requested feedback in the form

of having the Town Board of Commissioners determine which one of three options are preferred. Staff recommends approval of the second option. Option #1 preserves 2 on-street parking spaces – adding confusion to the new traffic pattern. Option #3 shortens the stacking for dedicated left turns and impedes free flow of traffic. Option #2 appears to be the safest way to redirect traffic from the current configuration.

Board Action: The Town Board unanimously voted to approve Option #2 subject to clarification and final rendering.

Motion: Commissioner Price

Vote: 4-0; unanimous

8. Voluntary Annexation Petition Submitted by G&J Development, LLC

Town Clerk Veronica Hardaway informed the Board that staff has received a voluntary annexation petition from G&J Development, LLC for an approximately 28.35 acres located at 5963 NC-210, Angier, NC (Harnett County PIN#'s: 0662-68-5452; 0662-68-6638; and 0662-68-0457). The first step is for the Board to Direct the Clerk to Investigate the Sufficiency of the Petition and report back to the Board at the May 2nd meeting.

Board Action: The Town Board unanimously voted to approve Resolution #R006-2023 to Direct the Clerk to Investigate the Sufficiency of the Petition and report back to the Board at the May 2nd meeting.

Motion: Commissioner Coats

Vote: 4-0; unanimous

Resolution No.: R006-2023
Date Submitted: April 4, 2023
Date Adopted: April 4, 2023

A RESOLUTION OF THE TOWN OF ANGIER DIRECTING THE TOWN CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED UNDER GENERAL STATUTE § 160A – 58.1

WHEREAS, the Town of Angier has received a Petition requesting Annexation of an area described in said Petition of a 28.35 acre tract of land located at 5963 NC-210, Angier, NC inclusive to a portion of Harnett County Parcel Pin # 0662-68-5452; 0662-68-6638; and 0662-68-0457.000; and,

WHEREAS, the Petition to Annexation was submitted on March 30, 2023 by G&J Development, LLC and is scheduled to go before the Town of Angier Board of Commissioners during its April 4, 2023 meeting for Consideration to Direct the Clerk to Investigate;

WHEREAS, the General Statute § 160A – 58.2 provides that the Sufficiency of the Petition shall be Investigated by the Town of Angier Clerk before further Annexation Proceedings may take place; and,

WHEREAS, the Town Board of Commissioners of The Town of Angier Deems it Advisable to Proceed in Response to this Request for Annexation; and,

THEREFORE, BE IT RESOLVED, by the Mayor and Town of Angier Board of Commissioners that:

The Town of Angier Clerk is hereby Directed to Investigate the Sufficiency of the Aforementioned Petition and to Certify as soon as Possible to the Town Board of Commissioners the result of her Investigation.

Adopted by the Angier Board of Commissioners on this the 4th day of April, 2023.

9. Advisory Board Introduction Interviews and Appointments

Ms. Hardaway informed the Board that three applications have been received for the vacancy available on the Community Development Committee. The appointed member will be fulfilling the remaining term of a former member that ends 12/31/2023.

Candidate Jordan Phillips was given a five-minute question and answer session during an open session with the Town Board. During the interview process, it was determined by the Board of Commissioners that there are no conflicts that would create problems or prevent this candidate from fairly or impartially discharging their duties as an appointed member.

Board Action: The Town Board unanimously voted to appoint Jordan Phillips to the Community Development Committee.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

10. Engagement Letter with Thompson, Price, Scott, Adams & Co., P.A.

Mr. Kalwitz stated that to ensure a seamless transition into our FY 2023 audit, we are following through with the formality of executing the engagement letter with Thompson, Price, Scott, Adams & Co., P.A. The Town has had a 3-year contract with the intentions of bidding these services out after this next audit.

Board Action: The Town Board unanimously voted to approve the Engagement Letter with Thompson, Price, Scott, Adams & Co., P.A.

Motion: Commissioner Price

Vote: 4-0; unanimous

11. Contract with Thompson, Price, Scott, Adams & Co., P.A.

Mr. Kalwitz stated that in order to begin our FY 2023 audit with Thompson, Price, Scott, Adams & Co., P.A. the Town will have a formal agreement with the audit firm. This contract includes the cost of the audit as well as the deadline of financial statements; which will be delivered to the Local Government Commission for their approval.

Board Action: The Town Board unanimously voted to approve a contract between the Town of Angier and Thompson, Price, Scott, Adams & Co., P.A. to conduct FY 2023 audit.

Motion: Commissioner Price

Vote: 4-0; unanimous

Manager's Report

- Department Reports (Informational Items included in Agenda packets)

Mr. Cahoon-Tingle added that the nuisance located at 383 West Church Street was demolished and the owner paid their fine. The Planning Department has now collected 94% of projected revenue. Commissioner Price requested to receive a detailed breakdown report of Code Enforcement activities.

Chief Thompson announced that the Town of Angier's National Day of Prayer is scheduled for May 4th at Noon located at Depot Square.

Commissioner Price thanked Public Works Director Jimmy Cook for following through on trenching continuing education. There was question as to whether the Town is responsible for ditch cleaning to which Mr. Cook responded that if it's a Town owned street, the Town is responsible, if it's a DOT street DOT is responsible. Mr. Cook explained a written work order is initiated with the homeowner's information so the Public Works Department can be in direct communication. Commissioner Kazakavage has received complaints or inquiries within the Windsor Subdivision regarding drainage issues to which Mr. Cook will look into. There were questions regarding the American flags and banners on the poles around Town. Mr. Cook explained that the American flags are in the process of being put back up. The banners were a project that the former Community Development Coordinator organized under contract that they would remain up for 12 months. The Board requested to see the banner agreement with a follow up at the next board meeting.

Mr. Cook is going to look into the electronic pedestrian crosswalk and report back to the Board with further information. Trash cans will be in the upcoming budget.

Mayor & Town Board Reports

Board Action: The Town Board unanimously voted to go into Closed Session pursuant to NCGS 143-318.11 (a)(5) to discuss possible land acquisition and (a)(6) to discuss a personnel matter at approximately 9:12pm.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Board Action: The Town Board unanimously voted to reconvene in open session at approximately 10:30pm.

Motion: Mayor Pro-tem Hawley

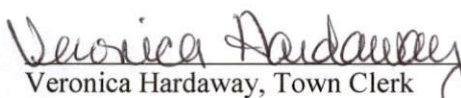
Vote: 4-0; unanimous

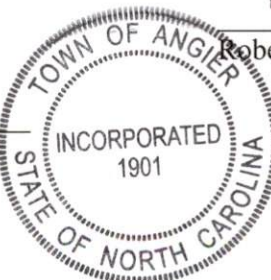
Adjournment: Being no further business, the Town Board voted unanimously to adjourn the meeting at 10:30pm.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

Attest:


Veronica Hardaway, Town Clerk





Robert K. Smith, Mayor