

**Town of Angier
Board of Commissioners
Work Session
Tuesday, June 21, 2022, 6:30 P.M.
Angier Municipal Building
28 North Raleigh Street
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Work Session meeting Tuesday, June 21, 2022, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

Members Present: Mayor Bob Smith
Mayor Pro-tem Loru Boyer Hawley
Commissioner Alan Coats
Commissioner Jim Kazakavage
Commissioner George Junior Price via *Zoom*

Members Absent:

Staff Present: Town Manager Gerry Vincent
Town Clerk Veronica Hardaway
Human Resource Director Melissa Wilder
Planning Director Sean Johnson
Parks & Recreation Director Derek McLean
Public Works Director Jimmy Cook
Library Director Katy Warren
Finance Director Hans Kalwitz
Chief of Police Lee Thompson
Town Engineer Bill Dreitzler
Town Attorney Dan Hartzog Jr.

Others Present:

Call to Order: Mayor Smith presided, calling the Board of Commissioners Work Session meeting to order at 6:30 p.m.

Pledge of Allegiance: Mayor Smith led the pledge of allegiance.

Invocation: Mayor Smith offered the invocation.

Business Items

1. Public Hearing regarding the FY2022-2023 General & Utility Fund Budgets

Town Manger Gerry Vincent presented the recommended FY2022-2023 General & Utility Fund Budgets. He advised that the levied property tax rate reduced from \$0.53 to \$0.49 per \$100 valuation. The General Fund Budget is recommended at \$6,501,512 which is a 28% increase over last year. The Utility Fund Budget is recommended at \$3,372,205 which is a 22.5% decrease over last year. A cost of living adjustment to be effective July 1st at 4%.

Mayor Smith opened the Public Hearing.

Mayor Smith called for comments from the Board as well as those in attendance. Seeing no one, the Mayor entertained a motion.

Board Action: The Town Board unanimously adopted the FY2022-2023 General & Utility Fund Budgets and Budget Ordinance.

Motion: Commissioner Price

Vote: 4-0, unanimous

2. Resolutions #R015-2022 and #R016-2022 Authorizing Harnett and Wake Counties to Levy and Collect Property Taxes for the Town of Angier

Mayor Smith explained a Resolution needs to be adopted in order for Harnett and Wake Counties to collect Angier taxes.

Board Action: The Town Board unanimously voted to adopt Resolutions #R015-2022 and #R016-2022 to allow Harnett and Wake Counties to collect Angier taxes.

Motion: Commissioner Coats

Vote: 4-0, unanimous

3. Budget Amendment #13

Finance Director Hans Kalwitz stated that this Budget Amendment pertains to the General Fund, Municipal Building Fund, Booster Club Fund, Water & Sewer Fund, and the Pump Station #1 & Force Main Fund. The General Fund received \$352,929 beyond anticipation. A bit of this revenue pertains to the Library grant and donation revenue lines; resulting in respective Library expenditure line increases in allowable spending. Much of the additional revenue will be appropriated to expenditure lines that may have potential overages.

For cash flow purposes, the Municipal Building Fund will receive a transfer from the General Fund. This is surety regarding our audit and may be transferred back to the General Fund during FY22-23. The Booster Club Fund is an intra-departmental amendment, whereby a re-appropriation from one expenditure line to another will take place to cover the purchase of football helmets. The Water & Sewer Fund has received \$194,707 beyond anticipation and will be

appropriated among expenditure lines that may, after forecasting out, exceed allowable spending. The Pump Station #1 & Force Main Fund has an amendment to simply cover forecasted overages.

Board Action: The Town Board unanimously approved Budget Amendment #13 that pertains to the General Fund, Municipal Building Fund, Booster Club Fund, Water & Sewer Fund, and the Pump Station #1 & Force Main Fund.

Motion: Commissioner Kazakavage

Vote: 4-0, unanimous

4. Resolution #R017-2022 to Accept American Rescue Plan Funding from the State Fiscal Recovery Fund in the amount of \$400,000

Mr. Vincent explained that an approved Resolution by the Board is required by the Department of Environmental Quality prior to accepting funding. These funds will be matched to begin recommended mitigation measure #3 of the Southwest Drainage Basin Study.

Board Action: The Town Board unanimously voted to adopt Resolution #R017-2022 to Accept American Rescue Plan Funding from the State Fiscal Recovery Fund in the amount of \$400,000.

Motion: Mayor Pro-tem Hawley

Vote: 4-0; unanimous

5. Library Consolidation Plan Agreement

Town Manager Gerry Vincent stated that in early May, he met with the County Manager to discuss a draft agreement. In the agreement, under Section II, Operation #H - Facilities, all buildings, grounds, and other facilities used by the library will remain the property of Angier; the lease rent will be \$0 (free), based on the County's acknowledgement that any renovation of the existing facility be considered by the County. This agreement will take effect August 1, 2022.

Under Section III, Employees #D - Vacation Leave, it was agreed upon that Angier would pay the outstanding vacation leave for employees to the County so that the employees would maintain their balance for planned vacations in 2022, however, because it is considered a liability, the County would request Angier to pay out any and all outstanding leave balances, and the County will honor planned vacations in 2022.

The financial impact of the agreement is listed on page 5, Section IV Finances: Division of Expenditures Schedule. For FY23, Angier will contribute 2/3 of its total budget (Library Department), FY24, Angier will contribute 1/3, and FY25, Angier will contribute \$0.

Board Action: The Town Board unanimously voted to approve the Library Consolidation Plan Agreement between the Town of Angier and Harnett County effective August 1, 2022.

Motion: Commissioner Coats

Vote: 4-0; unanimous

6. Police Department Proposed Ordinance Violations for Enforcement

Chief Thompson explained the history of the Police Department's Ordinances that were in place where they could issue citations. Some adjustments need to be made on how the department operates currently. The department looked to other agencies to see what they were doing in terms of Ordinances and fees.

Sgt. Pollard reviewed the proposed violation sheet outlining fees to be charged along with the cited Ordinances. The proposed sheet explains what violators are being charged for and instructions on how to pay fines. He also reviewed Ordinance violations the Town of Angier can and should enforce such as; illegally parked vehicles, animal complaints, littering, noise, disorderly conduct, and trespassing. Sgt. Pollard explained that if the Town wishes for an ordinance to carry a penalty of an infraction or misdemeanor, it must specifically state this in the ordinance. He requested the Town of Angier vote on, not only the proposed amended parking violation language, but also assessable fines for violations. A vote to adopt the Town Ordinances in its entirety so that the ordinances can be enforced by the Town of Angier Police Department or by the Town of Angier's Code Enforcement Officer with the assessable fines. The Angier Board of Commissioners must also vote for a time frame in which fees per violation must be paid by.

Town Attorney Dan Hartzog, Jr. stated that, due to the extent of amendments proposed, he recommended a Public Hearing and also offered to assist in creating a panhandling ordinance.

It was the consensus of the Board to hold a Public Hearing on July 5, 2022 regarding the proposed Police Ordinance Violations. The Board proposed the following changes: an increase to the Traffic, Vehicles & Parking fines from \$25 to \$50; First Offense \$50; Second Offense \$75; Third or Subsequent Offense \$150; fines are to be paid within 30 days.

Board Action: The Town Board unanimously voted to go into Closed Session pursuant to NCGS 143-318.11 (a)(5) to discuss price and other material terms of a contract or proposed contract at approximately 7:16pm.

Motion: Commissioner Coats

Vote: 4-0; unanimous

Board Action: The Town Board unanimously voted to reconvene in open session at approximately 8:01pm.

Motion: Mayor Pro-tem Hawley
Vote: 4-0; unanimous

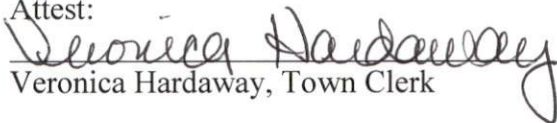
Adjournment: There being no further business, the Town Board voted unanimously to adjourn the meeting at 8:02pm.

Motion: Mayor Pro-tem Hawley
Vote: Unanimous, 4-0



Robert K. Smith, Mayor

Attest:


Veronica Hardaway, Town Clerk