

**Town of Angier  
Board of Commissioners  
Work Session  
Tuesday, October 17, 2023, 6:30 P.M.  
Angier Municipal Building  
28 North Raleigh Street  
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Work Session meeting Tuesday, October 17, 2023, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

**Members Present:** Mayor Bob Smith  
Mayor Pro-tem Loru Boyer Hawley  
Commissioner Alan Coats  
Commissioner Jim Kazakavage

**Members Absent:**

**Staff Present:** Town Manager Elizabeth Krige  
Town Clerk Veronica Hardaway  
Planning Director Jeff Jones  
Public Works Director Jimmy Cook  
Finance Director Hans Kalwitz  
Community Development Coordinator Crissy Porter  
Town Attorney Dan Hartzog, Jr.

**Others Present:**

**Call to Order:** Mayor Smith presided, calling the Board of Commissioners Work Session meeting to order at 6:30 p.m.

**Pledge of Allegiance:** Mayor Smith led the pledge of allegiance.

**Invocation:** Mayor Smith offered the invocation.

**Approval of the October 17, 2023 meeting agenda:** The Town Board unanimously approved the agenda with the following amendment; adding discussion of Senior Center and Food Pantry fund allocation to Business Item #2B.

**Board Action:** The Town Board unanimously voted to approve the agenda as amended.

**Motion:** Mayor Pro-tem Hawley

**Vote:** 3-0; unanimous

## **Business Items**

### **1. Infrastructure Update Presentation**

Town Engineer Bill Dreitzler updated the Board on several infrastructure projects.

**500,000 Gallon Elevated Water Storage Tank** – this project started August 2022 and was scheduled to go to bid in September 2023. We are past the original schedule due to several issues that came up during the project with the delay. The geotechnical soil borings had to be put on hold while we decided on the tank style; however, just an internal delay on the project. Two key critical path issues affected the scope of the project. The initial study phase to begin the project expanded to five locations: Junny Road Tank Site, Kennebec Church Road Tank Site (piping modifications and removal of the booster station), Junny Road Standpipe (demolition), Dora Street Elevated Tank Site (demolition), Booster Station Site (Tippett Road – 7 months to locate and acquire the property – January 2023 to July 2023 authorization to proceed with design).

The Tippett Road Booster Pump Station; the location of the pump station and where we connect to the Town's water distribution system is a key component with the overall design. We could not finalize pipe sizes, the pump station electrical, the pump station motor size without the location set in stone. We identified the parcel on Tippett as the prime location based on a system evaluation and initiated discussions with the property owners back in January. We were not able to give our consultant the go-ahead to finalize design until we acquired the easement in mid-July. Essentially, the bulk of the design for the project has taken place over the last 2 months. Submittal to Public Water Supply is on schedule for November 1<sup>st</sup>. The second key reason regarding the current schedule is State review time. Due to all the water/sewer projects appropriated over the last 3 budgets, the State has advised to prepare for as much as 3 to 5 months to get through the permit process with Public Water Supply and then the Division of Water Infrastructure. Due to ARPA funding, we have a dual permit process with the State, and it is not simultaneous. The Public Water Supply permit submittal is scheduled for November 2023; Division of Water Infrastructure submittal March 2024; updated Bid date May 2024; and project completion December 2025 to meet the ARPA deadline of December 31, 2026.

**Core Water System Replacement Project (8.1 miles)** – this project is currently on schedule and is a massive undertaking for the replacement of 8.1 miles of waterline in our downtown area. We are approximately 60% complete with all of the location survey. A permit submittal date is slated for June 2024; begin construction March 2025; and projected completion by September 2026. Given the scope of this project, the bid process will be broken up into sections by priority.

**South Broad Street Culvert Replacement** – this project has been on hold for a little while because the Town needed to determine that CSX owned a parcel and an easement for additional right-of-way. A property acquisition inquiry started the process and took approximately 2 months to get a response. It was determined that CSX no longer owned the property and had it reverted

back to the adjacent property owners. We are in the process now in working with current property owners to acquire additional right-of-way. Once a determination is made that we are able to obtain a right-of-way or permanent drainage easement, the project should take no more than 2-3 months.

## 2. Budget Amendment #3

Finance Director Hans Kalwitz stated this amendment will recognize the sale of surplus equipment, which will be used to replace a lawn mower. The parking lot project behind Napper Tandy's (Lillington Street parking lot) was started in FY 22-23, the appropriation of fund balance is to move those funds in the FY 23-24 budget to complete the project.

The Water & Sewer Fund will subsidize the Pump Station #6 & Force Main Fund. Using the Fund Balance of the Water & Sewer Fund, a transfer will be delivered into the Pump Station #6 & Force Main Fund to complete the project. The Pump Station #6 & Force Main Fund will have its budget reduced to reflect what is in the First Citizens Money Market account. The General Fund will be increased by \$256,001; the Water & Sewer Fund will be increased by \$1,273,747; and the Pump Station #6 & Force Main Fund will be increased by \$1,273,747.

**Board Action:** The Town Board unanimously voted to approve Budget Amendment #3 that pertains to surplus property and Pump Station #6 & Force Main.

**Motion:** Commissioner Coats

**Vote:** 3-0; unanimous

General Fund (10 Fund)				
Revenue	Line Item	Budget	Change	Amended Budget
SALE OF ASSETS (sale of Tractor and Dump Truck)	10-3010-3075	-	↑ 11,275	11,275
FUND BALANCE APPROPRIATED	10-3010-9999	684,193	↑ 244,726	928,919
<b>Total Budget Revenues</b>		<b>7,757,900</b>	<b>256,001</b>	<b>8,013,901</b>
Planning & Inspections Department	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	10-5400-5000	536,693	↑ 244,726	781,419
<b>Total Budget Expenditures for Dept 5400</b>		<b>1,258,963</b>	<b>244,726</b>	<b>1,503,689</b>
Streets & Sanitation Department	Line Item	Budget	Change	Amended Budget
CAPITAL OUTLAY	10-5600-5000	98,000	↑ 11,275	109,275
<b>Total Budget Expenditures for Dept 5600</b>		<b>1,336,476</b>	<b>11,275</b>	<b>1,347,751</b>

Water & Sewer Fund (30 Fund)				
Revenue	Line Item	Budget	Change	Amended Budget
FUND BALANCE APPROPRIATED	30-3030-9999	137,002	↑ 1,273,747	1,410,749
<b>Total Budget Revenues</b>		<b>4,228,246</b>	<b>1,273,747</b>	<b>5,501,993</b>
Inter-Fund Transfers Department	Line Item	Budget	Change	Amended Budget
TRANFER TO PUMP STATION & FORCE MA	30-8700-8725	-	↑ 1,273,747	1,273,747
<b>Total Budget Expenditures for Dept 8700</b>		<b>-</b>	<b>1,273,747</b>	<b>1,273,747</b>



Pump Station #6 & Force Main Fund				
Pump Station #6 & Force Main Revenue	Line Item	Budget	Change	Amended Budget
LOAN PROCEEDS	38-3038-3080	946,320	↓ (946,320)	-
TRANSFER FROM ARPA & CARES Act Fund	38-3038-7100	982,389	↓ (982,389)	-
TRANSFER FROM W/S FUND	38-3900-8725	-	↑ 1,273,747	1,273,747
<b>Total Revenue Budget</b>		<b>1,928,709</b>	<b>(654,962)</b>	<b>1,273,747</b>
Pump Station #6 Department				
Pump Station #6 Department	Line Item	Budget	Change	Amended Budget
MISCELLANEOUS	38-8305-3990	-	↑ 455,018	455,018
PROFESSIONAL SERVICES	38-8305-4450	59,110	↓ (59,110)	-
CAPITAL OUTLAY - CONSTRUCTION (UPGR	38-8305-5000	534,112	↓ (375,584)	158,528
FORCE MAIN/GRAVITY SEWER REALIGNM	38-8305-5910	60,000	↓ (60,000)	-
CONTINGENCY	38-8305-8300	77,100	↓ (27,100)	50,000
<b>Total Budget Expenditures for Dept 8305</b>		<b>730,322</b>	<b>(66,776)</b>	<b>663,546</b>
Pump Station #1 & Force Main Dept				
Pump Station #1 & Force Main Dept	Line Item	Budget	Change	Amended Budget
PROFESSIONAL SERVICES	38-8310-4450	13,594	↓ (13,594)	-
PUMP STATION #1 REPLACEMENT	38-8310-5905	467,943	↑ 142,258	610,201
ON-SITE SANITAR SEWER UPGRADES	38-8310-5915	26,500	↓ (26,500)	-
STORM SEWER RELOCATION	38-8310-5920	690,350	↓ (690,350)	-
<b>Total Budget Expenditures for Dept 8310</b>		<b>1,198,387</b>	<b>(588,186)</b>	<b>610,201</b>

## 2b. Funding for Senior Citizen Center and Food Pantry

Mayor Smith stated that traditionally the Town of Angier has given money to two local efforts that have been left out of this FY budget.

Town Manager Elizabeth Krige stated the last time the Town donated to Angier Food Pantry was in FY 18-19 in the amount of \$1,000. The last time the Town donated to the Angier Senior Citizen Center was also in FY 18-19 in the amount of \$1,500. It does not appear that the Town has donated to the Angier Chamber since 2019; however, it seems that an “in-kind” agreement is in place for their scheduled events.

It was the consensus of the Board to include a Budget Amendment recognizing \$1,000 to be allocated to the Angier Food Pantry and \$1,500 to the Angier Senior Citizen Center on November’s consent agenda.

## 3. Street Closure for Trunk or Treat Event

Community Development Coordinator Crissy Porter explained the proposed closure of N. Willow Street from E. Williams to Wimberly Road for the Trunk or Treat event held at Jack Marley Park. The plan is to close the road to thru traffic and allow parking on the curb side of the street (lake side) to accommodate the crowd. The Police Department has spoken to all residents along Willow Street about the closure from 3pm-9pm and has received positive

feedback. Officers will be stationed on Willow Street where the roads “T” to prevent thru traffic.

**Board Action:** The Town Board unanimously voted to approve the proposed road closures for the October 28<sup>th</sup> Trunk or Treat event.

**Motion:** Mayor Pro-tem Hawley

**Vote:** 3-0; unanimous

#### **4. Right-of-Way Encroachment for Conterra**

Public Works Director Jimmy Cook explained that Conterra is a fiber provider that will allow our customers to have options. Part of the infrastructure is already in place but they’re proposing to install under Depot Street and head south on S. Broad Street to get to Lillington. Once the Lillington Street installation is complete, it will then be aerial to provide service to businesses.

**Board Action:** The Town Board unanimously voted to the right-of-way encroachment agreement with Conterra.

**Motion:** Mayor Pro-tem Hawley

**Vote:** 3-0; unanimous

Mr. Cook gave an update regarding the parking lot project off Lillington Street. Enclosures for dumpsters will be completed by the end of the month as well as parking stalls and crosswalk striping.

**Board Action:** The Town Board unanimously voted to go into Closed Session pursuant to NCGS 143-318.11 (a)(6) to discuss personnel and (a)(5) to discuss property acquisition at approximately 7:20pm.

**Motion:** Mayor Pro-tem Hawley

**Vote:** 3-0; unanimous

**Board Action:** The Town Board unanimously voted to reconvene in open session at approximately 8:03pm.

**Motion:** Mayor Pro-tem Hawley

**Vote:** 3-0; unanimous

**Adjournment:** There being no further business, the Town Board voted unanimously to adjourn the meeting at 8:03pm.

**Motion:** Mayor Pro-tem Hawley  
**Vote:** Unanimous, 3-0

Attest:

Veronica Hardaway  
Veronica Hardaway, Town Clerk

Robert K. Smith

Robert K. Smith, Mayor

