

**Town of Angier  
Board of Commissioners  
Work Session  
Tuesday, December 19, 2023, 6:30 P.M.  
Angier Municipal Building  
28 North Raleigh Street  
Minutes**

The Town of Angier convened during a regularly scheduled Board of Commissioners Work Session meeting Tuesday, December 19, 2023, in the Board Room inside the Municipal Building at 28 North Raleigh Street.

**Members Present:** Mayor Bob Jusnes  
Mayor Pro-tem Sheveil Harmon  
Commissioner Loru Hawley  
Commissioner Jim Kazakavage  
Commissioner Ashley Strickland

**Members Absent:**

**Staff Present:** Town Manager Elizabeth Krige  
Town Clerk Veronica Hardaway  
Public Works Director Jimmy Cook  
Community Development Coordinator Crissy Porter  
Town Attorney Dan Hartzog, Jr.

**Others Present:**

**Call to Order:** Mayor Jusnes presided, calling the Board of Commissioners Work Session meeting to order at 6:30 p.m.

**Pledge of Allegiance:** Mayor Jusnes led the pledge of allegiance.

**Invocation:** Mayor Jusnes offered the invocation.

**Approval of the December 19, 2023 meeting agenda:** The Town Board unanimously approved the agenda as presented.

**Board Action:** The Town Board unanimously voted to approve the agenda as presented.

**Motion:** Commissioner Hawley

**Vote:** 4-0; unanimous

**Business Items**

## **1. Presentation of the Audit FY 2022-2023 given by Austin Eubanks via Zoom**

Per NCGS 159-34, each unit of local government shall have its accounts audited by a CPA as close to the end of the fiscal year as possible. The audit was completed and submitted to the LGC ahead of the October 31<sup>st</sup> due date.

Highlights include:

- The assets and deferred outflows of resources of the Town exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by approximately \$20,205,611 (net position).
- The Town's total net position increased by \$921,152. Increase in governmental activities amounts to \$768,708 and an increase in the business-type activities amounts to \$152,444.
- As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$6,056,456 an increase of \$824,455 in comparison with the prior year. Approximately 28 percent of this total amount, or \$1,667,759 is non-spendable or restricted.
- At June 30, 2023, the Town's total debt was \$7,861,261. The decrease of the Town's debt, \$498,761, was the result of principle payments.

**Board Action:** The Town Board unanimously voted to accept the FY 2022-2023 Audit presented by Thompson, Price, Scott, Adams & Co., P.A.

**Motion:** Commissioner Kazakavage

**Vote:** 4-0; unanimous

## **2. Strategic Plan and Professional Services Agreement**

Town Manager Elizabeth Krige stated that the Town of Angier is growing and with that growth comes the need for a set of strategic priorities. It was explained that a strategic plan is a process where the leaders of the town share their vision for the future, priorities are identified, and a plan is developed to guide the work of staff and expenditure of resources for the next 2-4 years.

This plan will provide clarity to both citizens and staff as to what the Board of Commissioners envision for the town. The plan will include a list of actions to bring that vision from paper to reality and serve as a road map to our future. The plan is also important tool for accountability, from the Board to staff and from the Board to the public.

When priorities are identified, quarterly progress reports to the Board will keep the community and the Board updated on the progress of the organization. If the Board wishes to conduct a community forum to hear from the town before working with Mr. Jackson, McGill Associates, he can facilitate that process for \$3,000.

The cost for both the Strategic Plan and a Community Forum for \$11,500. Funds are available in line item 10-4100-9999. Mr. Jackson visited with staff and conducted a survey to gather preliminary data for this process, as a complimentary introduction to the services McGill provides. To move forward with the Strategic Planning Process, the Board needs to adopt the Professional Services Agreement and the Scope of Work. The Professional Services Agreement allows the town use for "on-call" services, that would be billed at time of use as well as the work associated with the Strategic Plan.

**Board Action:** The Town Board unanimously voted to approve the professional services agreement and the Scope of Work in the amount of \$25,000 for McGill Associates to write a strategic plan for the Town of Angier.

**Motion:** Commissioner Strickland

**Vote:** 4-0; unanimous

### **3. Mold Remediation for the Planning Annex Building**

Public Works Director Jimmy Cook stated the Town hired Matrix to create a protocol for the mold remediation for 32 W Williams Street. Once the protocol was received, it was then sent to vendors for pricing. Servpro was the lowest bidder at \$38,704. After mold remediation is complete, Matrix will come back and perform an additional air quality check.

Town Attorney Dan Hartzog, Jr. stated conversations were had with Servpro that they would come back if mold is found after remediation efforts. However, that information is not stated under the warranty provision and recommended the Board approve the contract contingent upon adding the additional warranty language.

**Board Action:** The Town Board unanimously voted to approve the bid from Servpro for mold remediation for the Planning Annex Building, and authorize the Town Manager to execute the contract.

**Motion:** Mayor Pro-tem Harmon

**Vote:** 4-0; unanimous

### **4. Painting and Flooring Install for the Planning Annex Building**

Public Works Director Jimmy Cook explained that once mold remediation is complete, the Town would like to go in and install new vinyl flooring and paint the interior. Multiple bids have been received and it is recommended that Angier Paint Wallpaper & Carpet provide the work.



Commissioner Hawley asked if money can be saved by having Public Works do the painting to which Mr. Cook responded that his department is currently working on a waterline replacement project on Lillington Street. The Public Works staff is more valuable by working on the waterline project as they are saving the Town over \$200,000.

**Board Action:** The Town Board unanimously voted to approve Angier Paint Wallpaper & Carpet to install new flooring and paint the Planning Annex Building in the amount of \$31,067.05.

**Motion:** Mayor Pro-tem Harmon

**Vote:** 4-0; unanimous

## 5. 2024 Calendar of Events

Community Development Coordinator Crissy Porter requested approval for town sponsored community events as recommended by the Community Development Advisory Board and to approve a comprehensive Calendar of Events that includes slated events that have prior approval from the Board for 2024 as well as the annual events that the Angier Chamber of Commerce presents.

A budget amendment is not needed, as the funding has been appropriated for Special Events in the budget in GL 10-5400-5910. In addition to the budget line item availability, \$6,000 in a matching funds sub-grant was awarded from the Harnett County Grassroots Arts Program and by the North Carolina Arts Council to facilitate the Common Ground Concert Series and Art Markets.

The following is the proposed Calendar of Events:

- February 24, 6-8pm – Winter Snow Ball – Angier Depot – inclusivity dance for children with special needs and their families and caregivers.
- Common Ground Concert Series and Market – Angier Depot Square and Stage (no road closure is anticipated)
  - ✓ Thursday, April 11
  - ✓ Thursday, May 2
  - ✓ Thursday, May 23
  - ✓ Thursday, June 13
- April 20, approximately 9am-10pm, Angier Earth Day – Angier Depot Square and Stage (road closure anticipated but exact route of closure to be requested will be determined as plans develop). This is to be a flagship Spring event with public education, games and entertainment for kids and families, multi-band concert in the park and beer garden.

- June 1-2, Angier Bike Fest, Facilitated by Angier Bike Fest
- August 6, National Night Out, Jack Marley Park – Nationwide event celebrating annual community building campaign that promotes police-community partnerships and neighborhood camaraderie.
- September 6-7, Angier Crepe Myrtle Celebration – Angier Depot Square and Stage facilitated by the Angier Chamber.
- October 5, Gospel in the Park – Angier Depot Square and Stage as well as Depot Parking lot.
- October 26, 4-8pm, Trunk or Treat – Jack Marley Park (Parks & Rec).
- October 31, Sunset Pumpkin Lighting in support of Downtown Merchants Trick or Treat.
- November 2, Dia de los Muertos – Depot, Depot Square and Stage as well as parking lot. A night reserved to honor our ancestors and deepen our roots.
- December 6-7, Angier Chamber of Commerce Christmas on the Square & Parade – Depot, Depot Square and Stage as well as the parking lot.

**Board Action:** The Town Board unanimously voted to approve the proposed Calendar of Events for 2024.

**Motion:** Commissioner Kazakavage

**Vote:** 4-0; unanimous

## 6. Central Pines Regional Council Board Membership

Town Clerk Veronica Hardaway stated that Central Pines Board of Delegates plays a critical role in overseeing their organization, with responsibilities including policy direction, managing a budget of over \$45 million and 55 employees, and administrative oversight of the Durham-Chapel Hill-Carrboro MPO. Board membership is a fiduciary and oversight responsibility that allows local elected officials to have a significant voice in our work plan. The Board is comprised of one Delegate and one Alternate from each of our 47-member governments.

Board members are expected to attend six meetings each year. The meetings are structured to be engaging, informative, and meaningful, and provide opportunities for exposure to regional

issues, regional voices, and regional networking opportunities that are not possible in other settings.

Mayor Jusnes called for volunteers that would like to serve on the Central Pines Regional Council Board.

Commissioner Strickland volunteered to serve as the alternate member.

Mayor Pro-tem Harmon volunteered to serve as the delegate member.

**Board Action:** The Town Board unanimously voted for Mayor Pro-tem Harmon to serve as the Town of Angier's Delegate to the Central Pines Regional Council Board.

**Motion:** Commissioner Kazakavage

**Vote:** 4-0; unanimous

**Board Action:** The Town Board unanimously voted for Commissioner Strickland to serve as the Town of Angier's Alternate to the Central Pines Regional Council Board.

**Motion:** Commissioner Kazakavage

**Vote:** 4-0; unanimous

## 7. CAMPO

Town Clerk Veronica Hardaway stated that the Capital Area MPO Executive Board is the decision-making body of the MPO. It is comprised of elected officials from member governments, as well as stakeholders from other agencies. The Executive Board typically meets monthly at 4pm on the 3<sup>rd</sup> Wednesday of each month, unless otherwise listed on their calendar.

The Mayor typically serves as the main delegate to this Executive Board; however, the Board of Commissioners will have to appoint an alternate member in the event the Mayor cannot be in attendance. There are annual Ethics requirements to serve on this Board and will be provided and assisted by CAMPO.

Mayor Jusnes called for a volunteer to serve as the alternate member of the CAMPO Executive Board.

Mayor Pro-tem Harmon volunteered to serve as the alternate member.

**Board Action:** The Town Board unanimously voted for Mayor Pro-tem Harmon to serve as the alternate member to the CAMPO Executive Board.



**Motion:** Commissioner Strickland

**Vote:** 4-0; unanimous

## **8. Advisory Board Introduction Interviews & Appointments**

Each candidate had a five-minute question and answer session during an open session with the Town Board in the following order:

Kecia Adkins  
Mark Amico  
Avauntee Andrepoint  
Niko Andrepoint  
Howard Babbitt  
Frances Bishop  
Everett Blake, III  
Becky Butts  
Gregory Eissens  
Robert Frey  
Kevin Hall  
Daisy Haywood  
Eric Julien  
Jillian Knowles  
Mack McLeod  
Teresa Painter  
Daniel Simon  
Rhonda Sprenger  
Tom Taylor  
Pamela Yanez

### **ABC Board Nominations**

**Board Action:** The Town Board voted to nominate Howard Babbitt.

**Motion:** Commissioner Hawley

**Opposed:** Mayor Pro-tem Harmon, Commissioner Kazakavage; Commissioner Strickland

**Vote:** 3-1; motion failed

**Board Action:** The Town Board voted to nominate Tom Taylor.

**Motion:** Commissioner Hawley

**Opposed:** Mayor Pro-tem Harmon, Commissioner Kazakavage; Commissioner Strickland

**Vote:** 3-1; motion failed

**Board Action:** The Town Board voted to nominate Frances Bishop.

**Motion:** Commissioner Strickland

**Opposed:** Commissioner Hawley

**Vote:** 3-1; motion carried

**Board Action:** The Town Board voted to nominate Mack McLeod.

**Motion:** Commissioner Hawley

**Opposed:** Commissioner Strickland; Mayor-Pro-tem Harmon

**Break Tie:** Mayor did not vote in favor of the nomination.

**Vote:** 3-2; motion failed

**Board Action:** The Town Board voted to nominate Daniel Simon.

**Motion:** Commissioner Strickland

**Opposed:** Commissioner Hawley

**Vote:** 3-1; motion carried

**Board Action:** The Town Board voted to nominate Frances Bishop to serve as the ABC Chairman.

**Motion:** Mayor Pro-tem Harmon

**Opposed:** Commissioner Hawley

**Vote:** 3-1; motion carried

**New ABC Board Members: Frances Bishop (Chair); Daniel Simon**  
**Planning Board Nominations**

**Board Action:** The Town Board voted to nominate Robert Frey to serve as an In-town member.

**Motion:** Commissioner Kazakavage

**Vote:** 4-0; unanimous

**Board Action:** The Town Board voted to nominate Everett Blake, III to serve as an ETJ member.

**Motion:** Mayor Pro-tem Harmon

**Opposed:** Commissioner Hawley

**Vote:** 3-1; motion carried



**Board Action:** The Town Board voted to nominate Eric Julien to serve as an ETJ member for the unexpired term.

**Motion:** Mayor Pro-tem Harmon

**Vote:** 4-0; unanimous

**Board Action:** The Town Board voted to nominate Sam Gregory to serve as an In-town member.

**Motion:** Mayor Pro-tem Harmon

**Opposed:** Commissioner Hawley

**Vote:** 3-1; motion carried

**Board Action:** The Town Board voted to nominate Avauntee Andrepoint to serve as an In-town member.

**Motion:** Commissioner Hawley

**Vote:** 4-0; unanimous

**New Planning Board Members:** Robert Frey; Everett Blake, III; Eric Julien; Sam Gregory; Avauntee Andrepoint

**Community Development Board Nominations**

**Board Action:** The Town Board voted to nominate Jillian Knowles.

**Motion:** Mayor Pro-tem Harmon

**Vote:** 4-0; unanimous

**Board Action:** The Town Board voted to nominate Daisy Haywood.

**Motion:** Commissioner Hawley

**Vote:** 4-0; unanimous

**Board Action:** The Town Board voted to nominate Gregory Eissens.

**Motion:** Commissioner Strickland

**Vote:** 4-0; unanimous

**Board Action:** The Town Board voted to nominate Mark Amico.

**Motion:** Mayor Pro-tem Harmon

**Vote:** 4-0; unanimous

**Board Action:** The Town Board voted to nominate Kevin Hall.

**Motion:** Commissioner Strickland

**Opposed:** Commissioner Hawley; Commissioner Kazakavage

**Break Tie:** Mayor voted in favor of the motion

**Vote:** 3-2; motion carried

**Board Action:** The Town Board voted to nominate Becky Butts.

**Motion:** Commissioner Hawley

**Vote:** 4-0; unanimous

**Board Action:** The Town Board voted to nominate Kecia Adkins.

**Motion:** Commissioner Hawley

**Vote:** 4-0; unanimous

**Board Action:** The Town Board voted to nominate Niko Andrepoint.

**Motion:** Mayor Pro-tem Harmon

**Vote:** 4-0; unanimous

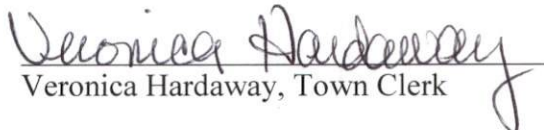
**New Community Development Board Members:** Jillian Knowles; Daisy Haywood; Gregory Eissens; Mark Amico; Kevin Hall; Becky Butts; Kecia Adkins; Niko Andrepoint

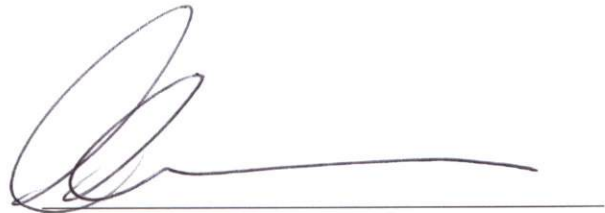
**Adjournment:** There being no further business, the Town Board voted unanimously to adjourn the meeting at 8:41pm.

**Motion:** Commissioner Hawley

**Vote:** Unanimous, 4-0

Attest:

  
Veronica Hardaway, Town Clerk

  
Robert M. Jusnes, Sr., Mayor

