

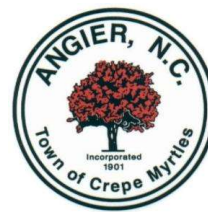


# Town of Angier

P.O. Box 278

Angier, NC 27501

919-639-2071



Robert K. Smith  
Mayor

Gerald Vincent  
Town Manager

## Community Development Advisory Board Meeting

Community Development Advisory Board Meeting  
Minutes  
February 28, 2022

Attendees: Rachel Barnes, Jim Nicholson, Addison Allgood, Becky Butts, David Carter, and Sam Nelson (quorum = 5 members present)

### Meeting Kickoff: Addison Allgood, CDAB Chair

- CDAB Chair Addison Allgood called the meeting to order with a motion by Jim Nicholson all in favor and the meeting started at 6:32.
- Addison Allgood asked for members and guests to introduce themselves.
- Addison Allgood called for a January 24, 2022 meeting minutes. Motion Rachel Barnes all in favor and the meeting minutes adopted.

### Subgroups and 2022 Calendar: Heather Keefer, Staff

- Heather Keefer introduced the thought to have subgroups to help facilitate discussion and productivity of the CDAB without overwhelming members by participating in every meeting and discussion. All members can participate as much as they want to in each subgroup but only responsible to serve on one of the subgroups. The goal would be for each subgroup to meet once a month between the regular CDAB meetings. Heather discussed that there will be 3 subgroups and outlined the name and objectives of each group. See Below
  - **Infrastructure & Assets:** This group will focus on recommendations, projects, and other activities that relate to the town's infrastructure and places that support the mission of the CDAB. Participate in the Angier Downtown Master Planning process and attend meetings and provide input. One current project is identifying how traffic and pedestrian safety is crucial to a thriving downtown. We have met with staff to learn and discuss concerns, brainstorm solutions and now we are working with Heather to identify short-term and long-term projects and then develop recommendations to present to the Town Board and Administration in the future.
  - **History & Community Character:** As Angier grows we have determined that it is important to document our history and retain our community character. This group will focus on recommendations and projects that will help preserve the history and community character of Angier that many people love about the town and to keep the small town feel as we grow. We have noticed that many people want to live in Angier because of its history and small town feel. To date this group has started a project to create an online catalog of buildings around town highlighting the history of the structure, past uses and businesses as well as current businesses that are using the building now.
  - **Events & Marketing:** This group will focus on recommending and implementing town events



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and encouraging working with community partners to develop and promote community activities in Angier. Group members and volunteers will work with staff to find new ways to reach people and get the word out about local businesses and town events. There are many great events planned for this 2022 including the Angier's Morning Market, concerts, and large scale family fun events.

**Quarterly Report to the Board of Commissioners:** Heather Keefer proposed that the CDAB provide an update to the Board of Commissioners once a quarter. The proposed dates are as follows:

- Q1: March 22<sup>nd</sup>
- Q2: June 21<sup>st</sup>
- Q3: September 20<sup>th</sup>
- Q4: December 6<sup>th</sup> or 20<sup>th</sup>

**2022 Community Development Advisory Board Meeting Dates:** Heather Keefer reminded the CDAB that the CDAB meets on the 4<sup>th</sup> Monday of Each Month. 2022 Dates are as follows.

- |                             |   |
|-----------------------------|---|
| • January 24 <sup>th</sup>  | • July 25 <sup>th</sup>                       |
| • February 28 <sup>th</sup> | • August 22 <sup>nd</sup>                     |
| • March 28 <sup>th</sup>    | • September 26 <sup>th</sup>                  |
| • April 25 <sup>th</sup>    | • October 24 <sup>th</sup>                    |
| • May 23 <sup>rd</sup>      | • November 28 <sup>th</sup>                   |
| • June 27 <sup>th</sup>     | • December – <i>Advisory Board Dinner TBD</i> |

**Downtown Master Plan:** Heather Keefer provided 11"x17" maps of downtown streets to talk about as a group different areas that could be improved or used in a way that would incentivize pedestrian safety, downtown business, or downtown activities. This exercise will be used to help inform recommendations for NC State Design School as they work on the Downtown Master Plan for Angier. During this group exercise we identified that a tour of Downtown would be helpful for people to understand the projects that are proposed and some of the existing challenges and opportunities that staff are aware of. Heather will be setting up a few tour dates/times and she will email the CDAB to sign up for a tour.

**Upcoming Events:** Heather Keefer provided the print out of the proposed events for 2022 and discussed volunteer opportunities for March & April.

**Meeting Wrap Up:** Addison Allgood, CDAB Chair

- Recap assignments and directives to be completed by next meetings
- Motion to adjourn the Meeting by Sam Nelson 8:05