

TOWN OF ANGIER
PLANNING & INSPECTIONS DEPT.
P.O. BOX 278
ANGIER, NC 27501
919-331-6702 – PHONE
919 639-6130 – FAX



COMMERCIAL PLANS – NEW BUILDING

Submittal Checklist

Please use the following checklist to make sure your plan submittal is complete. Write in N/A for items that do not apply to your project.

- ☐ Complete Land Use Application, Site Plan Submittal Checklist, and Technical Review Committee (TRC) application. Submit 3 full size copies of site plan and 1 PDF copy with applications and checklists. All review fees due at time of submittal.
- ☐ Complete Building & Trade Permit application: Please include site address, contractor's information including license number, project costs, and applicant's signature.
- ☐ Submit two sets of building plans drawn to scale. All plans for new construction or structural changes must be sealed by a registered design professional licensed by the State of North Carolina. (Engineer or Architect)
- ☐ Two sets of building plans and Land Use Permit (Zoning Permit) from the Town of Angier must be submitted to Harnett County Central Permitting in Lillington for review and approval by the Fire Marshal's office. If food preparation is involved please include an additional two sets of plans for Environmental Health review and approval.
- ☐ Signed affidavit of Worker's Compensation Coverage
- ☐ Lien Agent Information
- ☐ Current North Carolina contractor's license if required
- ☐ Correct name and address for all trade contractors
- ☐ Original signatures on all applications

Each item on this check list must be correct or application will be refused. No application will be held incomplete.

All applicable water and sewer fees must be paid at the time the building permit is issued.

The Town of Angier is not responsible for making the water and sewer taps for new structures. The taps must be made by a licensed utility contractor and be inspected by the Town

Signature_____ Date_____