

**TOWN OF ANGIER**  
**P.O. BOX 278**  
**55 N. BROAD STREET W.**  
**ANGIER, NC 27501**  
**919 639-2071 – PHONE**  
**919 639-6130 – FAX**

## **RESIDENTIAL**

### **Submittal Checklist**

Please  
N/A



use the following checklist to make sure your plan submittal is complete. Write in for items that do not apply to your project.

- ☐ Complete Land Use application: Please include site address, applicant's name, address, and phone number owner's name and address if different.
- ☐ Complete Building Permit application: Please include site address, general contractor's information, project costs, applicant's signature and date.
- ☐ Two sets site (plot) plans drawn to scale showing all setbacks, property lines, location of proposed structure (including driveways, patios, decks, ect) and any existing structures.
- ☐ Two sets of building plans drawn to scale. See attached minimum requirements for submitting residential house plans.
- ☐ Signed affidavit of Worker's Compensation Coverage
- ☐ Lien Agent Information
- ☐ Current North Carolina Contractor's license if required
- ☐ Correct name and address for all trade contractors
- ☐ Original signatures on all applications
- ☐ Each item on this check list must be correct or application will be refused. No application will be held that is incomplete.
- ☐ All water and sewer tap fees where applicable must be paid at the time the building permit is issued.

**\*The Town of Angier is not responsible for making the water and sewer taps. The taps must be made by a licensed utility contractor and be inspected by the Town.**

Signature\_\_\_\_\_ Date\_\_\_\_\_