Town of Angier

Planning Department

58 N. Broad St. E., NC 27501

P.O. Box 278, Angier, NC 27577

Phone: 919-331-6702

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| **Annexation Petition**  Submittal Checklist | | |
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| **Please include all of the following (check off).** If any information is missing from the application package, you will be asked to complete the application and re-submit the petition, so please check the list below carefully before you submit: | | |
|  | In which county (or counties) is the property to be annexed located?  **\_\_\_ Harnett \_\_\_ Wake** | |
|  | **Electronic Word document of the written metes and bounds** must be e-mailed to: jajones@angier.org | |
|  | **Boundary Survey to be recorded upon approval or an existing recorded plat** showing the above written metes and bounds description of the property to be annexed. This document must be submitted electronically in .pdf format. | |
|  | **Applicant has had a pre-application conference with the Planning Director in the past three (3) months? This is required prior to submittal of an annexation petition. Scheduled Appt.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
|  | **Copy of Approved Preliminary Site Plan or Final Site Plan**  **or** | **Copy of Subdivision Plat** submitted for lot recording approval |
|  | **Projected Market Value of Development** at build-out (land and improvements). | |
|  | **General Annexation Area Data:** Linear feet of public streets, total annexation area acreage, number of proposed residential units or square footage of commercial space, type of utility connections involved, specific land uses proposed. | |
|  | **This application form** completed, dated and signed by the property owner(s) and attested **submitted by the deadlines.** | |
| **Required, but often missing information. Please make sure to include the following:** | | |
|  | **Correct Parcel Identification Number(s) (PIN).** Call **Harnett County** Geographic Information Services at 910-893-7523 or **Wake County** Geographic Information Services at 919-856-6370, if there is any question about the parcel identifier. **This is very important.** Please indicate if the property being requested for annexation is only a portion of an existing parcel. | |
|  | **Owner’s Signatures and Date of Signatures.** See page 3 of this application. All real property owners must sign the application, and the date of signature MUST be filled in! | |
|  | **Corporate Seal** for property owned by a corporation. | |
|  | Rezoning Application**,** if the property is currently outside Town of Angier. | |

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| **Annexation Petition**  Submittal Deadlines | | | | | | | | | |
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| Petitions for annexation are accepted by the Town of Angier Planning Department at any time. There is a fee required for submittal of an annexation petition of $250 (*this fee* ***does not*** *include recordation fees*). **The annexation will become effective immediately upon adoption of the annexation ordinance at the scheduled public hearing unless notified otherwise by the Town Clerk.** | | | | | | | | | |
| (The Town of Angier reserves the right to make exceptions to this general processing schedule when necessary.) | | | | | | | | | |
| Summary Information / Metes and Bounds Descriptions | | | | | | | | | |
| **Development Project Name** | | | | | | | | | |
| **Street Address** | | | | | | | | | |
| **Town of Angier Subdivision approval #**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_or | | | | **Building Permit Transaction #**  or | | | | **Site Plan approval # for multi-family**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Harnett or Wake County Property Identification Number(s)** list below | | | | | | | | | |
| **P.I.N.** | | | **P.I.N.** | | | | **P.I.N.** | | |
| **P.I.N.** | | | **P.I.N.** | | | | **P.I.N.** | | |
| **Acreage of Annexation Site** | | | | | **Linear Feet of Public Streets within Annexation Boundaries** | | | | |
| **Annexation site is requesting Town of Angier Water and/or Sewer** | | | | | | | | | |
| **Number of proposed dwelling units** | | | | | | | | | |
| **Type of Units:** | **Single Family** | | **Townhouse** | | | **Condo** | | | **Apartment** |
| **Building Square Footage of Non-Residential Space** | | | | | | | | | |
| **Specific proposed use (office, retail, warehouse, school, etc.)** | | | | | | | | | |
| **Projected market value at build-out (land and improvements) $** | | | | | | | | | |
| **Person to contact if there are questions about the petition** | | | | | | | | | |
| **Name** | | | | | | | | | |
| **Address** | | | | | | | | | |
| **Phone** | | **Fax #** | | | | | **Email** | | |

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| **Annexation Petition** | | | | | | | |
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| **State of North Carolina, County of Harnett/Wake, Petition of Annexation of Property to the Town of Angier, North Carolina** | | | | | | | |
| **Part 1** The undersigned, being all the owners of the real property described in this application respectfully request the annexation of said property to the Town of Angier, North Carolina. **The petitioners understand and agree that all streets and utilities within the annexed area will be constructed and installed by the developer according to the Unified Development Ordinance and any utilities that must be extended to the annexed area are the responsibility of the developers or successive property owners.** The property to be annexed is: | | | | | | | |
|  | **Contiguous** to the present corporate limits of the Town of Angier, North Carolina, or | | | | | | |
|  | **Not Contiguous** to the municipal limits of the Town of Angier, North Carolina, not closer to the limits of any other  municipality and is located within three miles of the municipal limits of the Town of Angier, North Carolina (pursuant to Chapter 989 of the Sessions Law of North Carolina, 1967). | | | | | | |
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| **Part 2** NC General Statutes require petitioners of both contiguous and satellite annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S.160A-385.1 or 153A-344.1 for properties subject to the petition. | | | | | | | |
| Do you declare such vested rights for the property subject to this petition? | |  | Yes |  | No |  | |
| If yes, please submit proof that vested rights have been granted by governing board. I hereby declare that my failure to disclose existence of a vested right terminates any vested right previously acquired for this property. | | | | | | | |
| 1. **Property Owned by Individual(s) – All owners must sign, including husband & wife, and all joint tenants** | | | | | | | |
| **Owner’s Signature(s)**  Signature Date | | | | | |  | |
| Signature Date | | | | | |  | |
| Signature Date | | | | | |  | |
| Signature Date | | | | | |  | |
| **Print owner name(s) and information**  Name Phone  Address  Email | | | | | |  | |
| Name Phone  Address  Email | | | | | |  | |
| Name Phone  Address  Email | | | | | |  | |
| Name Phone  Address  Email | | | | | |  | |
| State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **I**, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a Notary Public for said County and State, do hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ personally appeared before me this day and acknowledged the due execution of the foregoing instrument.  Witness my hand and official seal, this the \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_. My commission expires \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Notary Public (SEAL) | | | | | | | |
| 1. **Property Owned by a LIMITED LIABILITY CORPORATION – The area to be annexed is owned by a Limited Liability Corporation properly registered with the State of North Carolina.** | | | | | | | |
| **Print LLC Name**  of which agrees to this petition. | | | | | | **(Company Seal)** | |
| **Manager’s Signature**  Signature Date | | | | | |  | |
| **Print manager name and information**  Name Phone  Address  Email | | | | | |  | |
| Company Mailing Address | | | | | |  | |
| State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **I**, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a Notary Public for said County and State, do hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a manager for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a limited liability company, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.  Witness my hand and official seal, this the \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_. My commission expires \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Notary Public (SEAL) | | | | | | |  |
| 1. **Property Owned by a PARTNERSHIP – The area to be annexed is owned by a General Partnership. All partners must sign; if owned by a limited partnership; general partner(s) must sign.** | | | | | | | |
| **Print Partnership Name**  of which agrees to this petition. | | | | | |  | |
| **Partner’s Signature(s)**  Signature Date | | | | | |  | |
| Signature Date | | | | | |  | |
| Signature Date | | | | | |  | |
| Signature Date | | | | | |  | |
| **Print Partner name(s) and information**  Name Phone  Address  Email | | | | | |  | |
| Name Phone  Address  Email | | | | | |  | |
| Name Phone  Address  Email | | | | | |  | |
| Name Phone  Address  Email | | | | | |  | |

**(ATTACH ADDITIONAL NOTARIES FOR EACH PARTNER)**

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| --- | --- |
| State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **I**, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a Notary Public for said County and State, do hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a partner in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ personally appeared before me this day and acknowledged the due execution of the foregoing instrument on behalf of the partnership.  Witness my hand and official seal, this the \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_. My commission expires \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Notary Public (SEAL) | |
| 1. **Property Owned by a CORPORATION – The area to be annexed is owned by a Corporation properly registered with the State of North Carolina. The Corporation President and Secretary must complete the following:** | |
| **Print Corporation Name**  of which agrees to this petition. | **(Corporate Seal)** |
| **President’s Signature**  Signature Date |  |
| **Secretary’s Signature**  Signature Date |  |
| **Print President’s name and information**  Name Phone  Address  Email |  |
| **Print Secretary’s name and information**  Name Phone  Address  Email |  |
| Corporation Mailing Address |  |
| State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  do hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *(typed or printed name of president) (typed or printed name of secretary)*  personally came before me this day and acknowledged that he/she is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and  *(title of corporate officer)*  that he/she is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and that he/she, as such, being authorized to do so, executed the  foregoing instrument on behalf of the corporation.  Witness my hand and official seal, this the \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_. My commission expires \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Notary Public (SEAL) | |