



Town of Angier
PO Box 278
55 N Broad St W
Angier, NC 27501

(919) 639-2071
www.angier.org

Bank Draft Agreement Form

Customer Information

Name

Service Address

Account Information

Name of Financial Institution

Routing Number

Account Number

Please attach a voided check or deposit slip and return this form to the Town of Angier Department of Public Utilities.

Joe Smith
1234 Anystreet Court
Ancy, AA 12345

1234

Pay to the order of _____

_____ Dollars

Bank Anywhere

123456789 123456789123 1234

Routing Number Account Number Check Number

Signature

I hereby authorize the Town of Angier to initiate automatic drafts on a monthly basis from my account at the financial institution named above.

Further, I agree not to hold the Town of Angier responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in drafting funds to my account.

The draft date will be on the 10th day of each month unless it falls on a weekend or a holiday, in which it will be drafted on the next working day of the month. If we are notified by your bank that you have insufficient funds or that your utility bill cannot be drafted, you will be charged a \$25.00 return check fee per utility account.

I further understand that 30 days written notification prior to the discontinuation of my bank draft must be provided to the Town of Angier Department of Public Utilities.

This agreement will remain in effect until the Town of Angier receives a written notice of cancellation from me or my financial institution, or until I submit a new draft form to the Department of Public Utilities.

Signature

Date



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Bank Draft Frequently Asked Questions

How does Automatic Bank Draft work?

You will receive your Town of Angier water bill as usual every month. A message will be printed on the bill stating your account will be drafted for the amount of the bill.

What do I need to provide to set up the Automatic Bank Draft?

You will need to provide a voided check or deposit slip. If you do not have either, official documentation from your bank with your Account Number and Routing Number will work.

When will the draft take place?

The draft will take place on the 10th day of each month unless it falls on a weekend or a holiday, in which it will be drafted on the next working day of the month. Automatic drafting is usually effective with the second billing period after you have signed up for the draft service.

What if I don't have enough money in my account for the draft?

Automatic Bank Draft payments returned for insufficient funds will be charged a \$25.00 return check fee for each utility account. Staff may require that returned drafts to be replaced with cash or a certified check. If the customer does not replace the draft and pay all applicable charges, service is subject to disconnection for nonpayment. After three returned drafts within a consecutive 12-month period, the customer will be removed from the Bank Draft service.

What if I disagree with the Automatic Bank Draft amount shown on my bill?

You have up to 7 days from the billing date to contact the Town of Angier Utility Department regarding bill discrepancies. If the matter is not resolved before the draft date, your account will be removed from the Automatic Bank Draft plan for that month and will resume after it is resolved.

How do I stop the Automatic Bank Draft?

A written notice of cancellation from the customer or financial institution must be provided at least 30 days prior to the next bank draft.